

Item #: 16

Moved by: RITZ

Prepared by: Wanda Richards

Seconded by: MULROY

Approved by: Christy Kinard
Assistant County Attorney

RESOLUTION APPROVING AND APPROPRIATING SHELBY COUNTY
GOVERNMENT'S OPERATING BUDGET FOR FISCAL YEAR 2013.
SPONSORED BY COMMISSIONER MIKE RITZ.

WHEREAS, Pursuant to Article III, Section 3.03(B), of the Shelby County Charter, the Shelby County Mayor presented a budget to the Board of Commissioners showing the sums necessary to carry out the functions of the County for the coming fiscal year; and

WHEREAS, The Board of County Commissioners is authorized to make appropriations of County Funds for all legal purposes and to appropriate the proceeds of the tax levy on the assessed values on all properties within the County of Shelby for the Fiscal Year July 1, 2012 through June 30, 2013; and

WHEREAS, Committee No. 1, Budget and Finance, of the Board of County Commissioners reviewed the consolidated budget for Shelby County and recommends that total expenditures and transfers reflected in Exhibit A be approved in order to fund Shelby County Government's Operating Budget for Fiscal Year 2013, which is inclusive of all operating funds; and

WHEREAS, While funding or refunding bonds issued under the provisions of the Cash Basis Law of 1937 are outstanding, Tennessee Code Annotated, Section 9-11-112, requires the County to levy upon all taxable property in the County each year an ad valorem tax sufficient to pay the interest thereon as it falls due and the principal of such bonds which shall then have matured or which shall mature within the same fiscal year; and

WHEREAS, It has been the policy of the County to make special grants to non-profit civic and charitable organizations from the general funds of the County pursuant to Tennessee Code Annotated, Section 5-9-109, and a Resolution adopted as Item No. 69 by this Commission on June 3, 1996, which establishes special requirements for funding such organizations; and

WHEREAS, The Mayor's Administration and the Board of Commissioners desires to continue the special grants policy and recommend funding for the non-profit civic and charitable organizations listed in Exhibit B during Fiscal Year 2013.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That the recommendation of

this Board's Committee No. 1, Budget and Finance, regarding the Budget as contained in Exhibit A, a copy of which is attached hereto and incorporated herein by reference, for the operation of Shelby County, be and the same is hereby approved in the total sum of \$1,187,904,267.00.

BE IT FURTHER RESOLVED, That \$1,231,022,944.00 is hereby appropriated as detailed on the Exhibit A Summary in order to fund the Shelby County Government's Operating Budget for the Fiscal Year 2013.

BE IT FURTHER RESOLVED, That the accounting and budget records for all funds shall be maintained according to the policies established by a Resolution adopted as Item No. 51 by this Commission on April 12, 2004, as amended by Resolution No. 10 on August 13, 2007, and Resolution No. 6 on June 1, 2009.

BE IT FURTHER RESOLVED, That the budget be summarized into various funds as identified in Exhibit A which is attached and incorporated herein by reference in order to meet legal requirements and generally accepted accounting principles and to comply with financial reporting standards for governmental entities.

BE IT FURTHER RESOLVED, That each office, department, and Elected Official which receives appropriations from the County Government shall adhere to the Budget as finally approved by line item for said entity.

BE IT FURTHER RESOLVED, That all special grants which are listed in Exhibit B are hereby appropriated to promote the general welfare of the residents of Shelby County and that disbursements of these funds shall not be made until the individual non-profit civic or charitable organization has fully complied with Tennessee Code Annotated, Section 5-9-109(c), and the provisions of the Resolution adopted as Item No. 69 by this Commission on June 3, 1996.

BE IT FURTHER RESOLVED, That the appropriation of \$300,000.00 for the Penny Hardaway Fast Break Courts is contingent upon the selection of an inner city location for construction of the facility.

BE IT FURTHER RESOLVED, That the County retirement contribution for the Fiscal Year Ending June 30, 2013, shall be 12.01% as recommended by our actuaries based on the Actuarial Valuation Report as of July 1, 2011, and that amount shall be charged to Operations as Retirement Expense.

BE IT FURTHER RESOLVED, That the County contribution for Other Post Employment Benefits (OPEB) for the Fiscal Year Ending June 30, 2013, shall be 10.8% as recommended by our actuaries based on the Actuarial Valuation Report as of July 1, 2011, and that amount shall be charged to Operations as OPEB Expense.

BE IT FURTHER RESOLVED, That the Wheel Tax is designated for Education and up to 100% shall be provided for School operating costs and the remainder for School

debt. The actual amount for School operations shall be the total revenue budgeted in the Education Fund less actual revenue collected, excluding the Wheel Tax.

BE IT FURTHER RESOLVED, That the appropriation to the Regional Medical Center, Account No. 010-201201-8978, is intended to be applied first to the cost of treatment of inmates from the County for which the Regional Medical Center is not entitled to other reimbursements, with the balance to be applied towards the care and treatment of other indigent patients.

BE IT FURTHER RESOLVED, That authority is granted to allow for the establishment of several Internal Service Funds and Fiduciary Funds which the Administration has deemed appropriate and required for the proper accounting of certain expenditures.

BE IT FURTHER RESOLVED, That the Mayor and the Director of Administration and Finance are directed to modify the budgets of the Internal Services Fund and the Roads and Bridges Fund as to revenue and expenditures each time that any department or office either increases or decreases the amount budgeted for related expenditures.

BE IT FURTHER RESOLVED, That all printing must be ordered through the County Print Shop including all annual reports by Elected Officials which shall be printed by the Print Shop.

BE IT FURTHER RESOLVED, That for grant funds the Mayor and the Director of Administration and Finance are authorized to reduce the budget whenever a contract is less than the authorized budget and, in accordance with Section 3.07(C) of the Shelby County Charter, to approve transfers from personnel categories to operation and maintenance categories and vice versa with grantor approval. Grant funds can be transferred only between related funds of the same grantor.

BE IT FURTHER RESOLVED, That the Mayor and the Director of Administration and Finance are authorized to transfer funds between all offices, Elected Officials, and divisions within the Personnel and Operations and Maintenance categories in order to allocate the Personnel Restrictions and Operations and Maintenance Restrictions.

BE IT FURTHER RESOLVED, That the Administration shall maintain the Salary Budget for permanent positions by position and may transfer amounts to or from Central Operations wherever needed as authorized by the Hiring Review Committee or Human Resource equity reviews. Temporary positions may be added or moved as necessary with identified funding. Amounts budgeted for temporary positions may not be used to increase amounts budgeted for permanent positions. Salary adjustments to a position can be made only to the extent that the adjusted salary remains within the salary range of the position grade as determined by the Compensation Policy.

BE IT FURTHER RESOLVED, That Elected Officials with individually assigned County vehicles may continue to use such vehicles until June 30, 2013, with the

understanding that no new or replacement vehicles will be purchased individually for any Elected Official's use other than the Shelby County Mayor and Sheriff.


BE IT FURTHER RESOLVED, That a general salary increase of 1% effective July 1, 2012, is hereby included for all employees for the Fiscal Year 2013.

BE IT FURTHER RESOLVED, That no college tuition reimbursements may be authorized after July 1, 2012, unless a college tuition reimbursement plan is developed by the Mayor's Administration and approved by the County Commission. This does not apply to grant positions for which specified training is required and reimbursed by the grantor.

BE IT FURTHER RESOLVED, That the County Mayor and the Director of the Division of Administration and Finance are authorized to issue their warrant or warrants for amounts not to exceed \$1,231,022,944.00 pursuant to the provisions of the Shelby County Operating Budget for Fiscal Year 2013 as set forth in Exhibit A and to take proper credit in their accounting therefor.

BE IT FURTHER RESOLVED, That this Resolution shall become effective in accordance with the Shelby County Charter, Article II, Section 2.06(B).






Mark H. Luttrell, Jr.
County Mayor

Date: 5-29-12

ATTEST:



Clerk of County Commission

ADOPTED: May 21, 2012

**SHELBY COUNTY GOVERNMENT
FY 2013 ADOPTED OPERATING BUDGET
EXHIBIT A SUMMARY (as amended 5/21/12)**

EXPENDITURES AND TRANSFERS

| | |
|---|-------------------------|
| Operating Budget (Including Debt Service) | \$ 1,187,904,267 |
| Total Expenditures and Transfers | <u>\$ 1,187,904,267</u> |

APPROPRIATION

| | |
|------------------------------------|-------------------------|
| Total Expenditures and Transfers | \$ 1,187,904,267 |
| Add Operating Transfers In | \$ 23,644,789 |
| Add Planned Change in Fund Balance | \$ 18,613,508 |
| Add Other Financing Sources | \$ 860,380 |
| Operating Budget Appropriation | <u>\$ 1,231,022,944</u> |

RECONCILIATION OF PROPOSED OPERATING BUDGET TO ADOPTED OPERATING BUDGET

| | |
|---|-------------------------|
| PROPOSED OPERATING BUDGET | <u>\$ 1,188,082,503</u> |
| Net Proposed Operating Budget | \$ 1,188,082,503 |
| Adjustments as Detailed on Attached Exhibit A-1 | <u>\$ (178,236)</u> |
| ADOPTED OPERATING BUDGET | <u>\$ 1,187,904,267</u> |

**SHELBY COUNTY GOVERNMENT
FY 2013 ADOPTED OPERATING BUDGET
EXHIBIT A SUMMARY (as amended 5/21/12)**

| ACCT DESCRIPTION | FY09 ACTUAL | FY10 ACTUAL | FY11 ACTUAL | FY12 AMENDED | FY13 ADOPTED |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|
| 40 - Property Taxes | (698,817,877) | (736,681,438) | (731,508,708) | (710,742,000) | (714,042,000) |
| 41 - Other Local Taxes | (85,051,822) | (93,671,586) | (93,391,145) | (87,165,000) | (94,050,000) |
| 43 - Intergovernmental Revenues-State of Tennes | (154,742,633) | (146,014,584) | (150,840,545) | (196,128,191) | (166,378,442) |
| 44 - Intergovernmental Revenues-Federal & Local | (56,150,257) | (62,838,756) | (62,678,842) | (91,678,444) | (94,199,102) |
| 45 - Charges for Services | (13,200,902) | (16,453,545) | (16,880,875) | (18,484,516) | (18,266,095) |
| 46 - Fines, Fees & Permits | (97,362,747) | (92,066,318) | (96,102,076) | (92,875,264) | (94,082,800) |
| 47 - Other Revenue | (8,518,134) | (16,083,319) | (5,104,188) | (6,497,296) | (5,616,263) |
| 48 - Investment Income | (4,584,257) | (1,318,130) | (1,058,842) | (1,913,818) | (1,269,565) |
| TOTAL REVENUE | (1,116,428,429) | (1,166,126,673) | (1,157,666,002) | (1,206,464,630) | (1,187,904,267) |
| 51 - Salaries-Regular Pay | 266,244,462 | 260,809,827 | 259,802,941 | 281,132,053 | 280,601,129 |
| 52 - Salaries-Other Compensation | 19,794,388 | 18,136,732 | 19,124,711 | 23,697,281 | 19,619,008 |
| 55 - Fringe Benefits | 83,152,165 | 84,860,723 | 86,822,695 | 108,167,777 | 114,361,772 |
| 58 - Salary Restriction | - | - | - | (21,981,719) | (22,519,934) |
| TOTAL SALARIES | 369,191,015 | 363,807,282 | 365,850,346 | 391,015,392 | 392,061,975 |
| 60 - Supplies & Materials | 23,774,353 | 25,094,081 | 23,829,859 | 34,813,111 | 33,661,909 |
| 64 - Services & Other Expenses | 24,481,262 | 28,833,040 | 38,882,339 | 51,928,791 | 33,832,798 |
| 66 - Professional & Contracted Services | 66,522,651 | 68,911,094 | 63,651,789 | 96,052,489 | 93,503,353 |
| 67 - Rent, Utilities & Maintenance | 25,094,428 | 22,585,426 | 23,212,165 | 27,114,000 | 25,112,483 |
| 68 - Interfund Services | 4,851,048 | 8,352,221 | 9,893,303 | 11,081,107 | 11,164,023 |
| 70 - Capital Asset Acquisitions | 8,381,734 | 15,348,585 | 12,988,857 | 26,952,798 | 23,447,738 |
| 79 - Depreciation Expense | 913,053 | 971,553 | 430,945 | - | - |
| TOTAL OPERATING & MAINT | 154,018,629 | 170,096,002 | 172,889,258 | 247,942,276 | 220,822,304 |
| 80 - DEBT SERVICE EXPENDITURE | 180,033,723 | 171,749,330 | 183,189,677 | 186,073,471 | 177,463,275 |
| 89 - AFFILIATED ORGANIZATIONS | (1) 407,662,304 | 430,796,877 | 419,383,422 | 406,149,943 | 413,617,308 |
| 90 - GRANTS | 2,034,750 | 306,000 | 1,467,620 | 1,692,000 | 1,360,000 |
| 95 - CONTINGENCIES & RESTRICTIONS | - | - | - | (2,736,940) | (2,500,493) |
| 94 - OTHER SOURCES & USES | (4,196,706) | (100,610) | (354,239) | (7,934,706) | (860,380) |
| TOTAL EXPENDITURES | 1,108,744,613 | 1,136,656,881 | 1,142,415,984 | 1,221,201,438 | 1,201,963,990 |
| 99 - PLANNED USE OF FUND BALANCES | - | - | - | (27,619,092) | (18,613,608) |
| 96 - OPERATING TRANSFERS IN | (35,954,549) | (26,015,637) | (25,050,222) | (27,512,369) | (23,644,789) |
| 98 - OPERATING TRANSFERS OUT | 42,271,963 | 35,822,496 | 32,875,879 | 39,394,673 | 28,198,574 |
| NET TRANSFERS | 6,317,414 | 9,806,859 | 7,825,657 | 11,882,284 | 4,553,785 |
| TOTAL COUNTYWIDE | (1,366,402) | (16,662,933) | (7,323,360) | - | - |

(1) Includes Education expense

Shelby County Government FY2013 Operating Budget
Schedule of Changes to Proposed Budget - by Fund/Division/Department
Exhibit A-1 Detail (as amended 5/21/12)

| <u>DIV</u> | <u>FUND</u> | <u>DEPT</u> | <u>DEPARTMENT NAME</u> | <u>ACCOUNT TYPE</u> | <u>REVENUE</u> | <u>EXPENSE</u> |
|--|-------------|-------------|-------------------------------------|---------------------|----------------|------------------|
| GENERAL FUND: | | | | | | |
| 20 Administration & Finance - Transfers to other departments; additions to County Grants | | | | | | |
| 010 | 2011 | | Director - Administration & Finance | Operating & Maint. | | (20,000) |
| 010 | 2011 | | Director - Administration & Finance | Salary & Benefits | | (72,732) |
| 010 | 2012 | | Central Operations | Use of Fund Balance | | (978,936) |
| 010 | 2013 | | County Grants | Grants | | 921,000 |
| | | | DIVISION SUBTOTAL | | 0 | (150,668) |
| 30 Public Works - Reorganization for Parks/Grounds Maintenance function; jury chairs upholstery | | | | | | |
| 010 | 3016 | | Conservation Board | Operating & Maint. | | 49,363 |
| 010 | 3073 | | Support Services | Operating & Maint. | | (29,363) |
| | | | DIVISION SUBTOTAL | | 0 | 20,000 |
| 40 Health Services - Add revenue/expenses related to new Forensics Center | | | | | | |
| 010 | 4002 | | Forensic Services | Revenues | 90,200 | |
| 010 | 4002 | | Forensic Services | Operating & Maint. | | 105,200 |
| 010 | 4005 | | Personal Health Services | Operating & Maint. | | (15,000) |
| | | | DIVISION SUBTOTAL | | 90,200 | 90,200 |
| 70 Judicial - Conversion of four (4) Pub Def positions; add one (1) FTE for Veterans Court | | | | | | |
| 010 | 7080 | | Public Defender-convert 4 positions | Salary & Benefits | | 72,732 |
| 035 | 7041 | | General Sessions Criminal Court | Salary & Benefits | | 52,936 |
| 035 | 7041 | | General Sessions Criminal Court | Operating & Maint. | | 5,000 |
| | | | DIVISION SUBTOTAL | | 0 | 130,668 |
| TOTAL GENERAL FUND CHANGES | | | | | 90,200 | 90,200 |
| GRANT FUNDS: Updates since development of Proposed Budget | | | | | | |
| 102 | 4803 | | Headstart | Revenues | 9,556,896 | |
| 102 | 4803 | | Headstart | Operating & Maint. | | 9,980,427 |
| 102 | 4803 | | Headstart | Salary & Benefits | | (423,531) |
| 103 | 4803 | | Headstart | Revenues | (9,556,898) | |
| 103 | 4803 | | Headstart | Operating & Maint. | | (9,980,429) |
| 103 | 4803 | | Headstart | Salary & Benefits | | 423,531 |
| 199 | 4804 | | Byrne Justice Assistance Grant | Revenues | 28,120 | |
| 199 | 4804 | | Byrne Justice Assistance Grant | Operating & Maint. | | 28,120 |
| 308 | 2003 | | Homeland Security Grant - TEMA | Revenues | (59,771) | |
| 308 | 2003 | | Homeland Security Grant - TEMA | Operating & Maint. | | (59,771) |
| 362 | 4802 | | Weatherization Asst Program | Revenues | (16,146) | |
| 362 | 4802 | | Weatherization Asst Program | Operating & Maint. | | (16,146) |
| 382 | 2711 | | Transportation Planning TDOT | Revenues | 17,997 | |
| 382 | 2711 | | Transportation Planning TDOT | Operating & Maint. | | 3,885 |
| 382 | 2711 | | Transportation Planning TDOT | Salary & Benefits | | 18,612 |
| 382 | 2711 | | Transportation Planning TDOT | Transfers In | | (4,500) |
| 387 | 2711 | | Transportation Planning MDOT | Revenues | 401,432 | |
| 387 | 2711 | | Transportation Planning MDOT | Operating & Maint. | | 400,260 |
| 387 | 2711 | | Transportation Planning MDOT | Salary & Benefits | | 1,172 |
| 388 | 2711 | | Transportation Planning MDOT | Operating & Maint. | | 5,802 |

| DIV | FUND | DEPT | DEPARTMENT NAME | ACCOUNT TYPE | REVENUE | EXPENSE |
|---|------|------|-----------------------------------|---------------------|-------------------------|-------------------------|
| 388 | 2711 | | Transportation Planning MDOT | Salary & Benefits | | (5,802) |
| 405 | 2702 | | Tree Bank | Operating & Maint. | | 1,000 |
| 405 | 2702 | | Tree Bank | Use Of Fund Balance | | (1,000) |
| 423 | 2711 | | MSDOT Section 8 | Revenues | (8,385) | |
| 423 | 2711 | | MSDOT Section 8 | Salary & Benefits | | (8,385) |
| 454 | 4005 | | Minority Aids Initiative | Revenues | (27,310) | |
| 454 | 4005 | | Minority Aids Initiative | Operating & Maint. | | (27,310) |
| 470 | 4005 | | Healthy Start Initiative | Revenues | (28) | |
| 470 | 4005 | | Healthy Start Initiative | Operating & Maint. | | (28) |
| 471 | 4005 | | Healthy Start Initiative | Revenues | 746,834 | |
| 471 | 4005 | | Healthy Start Initiative | Operating & Maint. | | 142,154 |
| 471 | 4005 | | Healthy Start Initiative | Salary & Benefits | | 604,680 |
| 472 | 4005 | | Healthy Start Initiative | Revenues | (746,834) | |
| 472 | 4005 | | Healthy Start Initiative | Operating & Maint. | | (142,154) |
| 472 | 4005 | | Healthy Start Initiative | Salary & Benefits | | (604,680) |
| 559 | 4006 | | Health Planning | Revenues | (240,841) | |
| 559 | 4006 | | Health Planning | Operating & Maint. | | (6,349) |
| 559 | 4006 | | Health Planning | Salary & Benefits | | (234,492) |
| 630 | 6205 | | GHSO Network Coordinator | Revenues | (9,541) | |
| 630 | 6205 | | GHSO Network Coordinator | Operating & Maint. | | (1,570) |
| 630 | 6205 | | GHSO Network Coordinator | Salary & Benefits | | (7,971) |
| 632 | 6205 | | Traffic Division Software | Revenues | (176,205) | |
| 632 | 6205 | | Traffic Division Software | Operating & Maint. | | (100,441) |
| 632 | 6205 | | Traffic Division Software | Salary & Benefits | | (75,764) |
| 645 | 4004 | | Commuter Transportation | Revenues | (75,000) | |
| 645 | 4004 | | Commuter Transportation | Operating & Maint. | | (75,000) |
| 660 | 3010 | | Roadside Grant | Revenues | (24,962) | |
| 660 | 3010 | | Roadside Grant | Operating & Maint. | | (24,962) |
| 794 | 4006 | | Community Initiative Language | Revenues | (77,814) | |
| 794 | 4006 | | Community Initiative Language | Operating & Maint. | | (28,942) |
| 794 | 4006 | | Community Initiative Language | Salary & Benefits | | (48,872) |
| 822 | 2711 | | Metro Planning FTA | Operating & Maint. | | (390) |
| 822 | 2711 | | Metro Planning FTA | Salary & Benefits | | 390 |
| TOTAL GRANT FUND CHANGES | | | | | <u>(268,436)</u> | <u>(268,436)</u> |
| ENTERPRISE FUNDS: | | | | | | |
| Codes Enforcement Fund - Transfer to grant | | | | | | |
| 950 | 2711 | | Consolidated Codes Enforcement | Operating & Maint. | | (4,500) |
| 950 | 2711 | | Consolidated Codes Enforcement | Transfers Out | | 4,500 |
| Total Codes Enforcement | | | | | <u>0</u> | <u>0</u> |
| Corrections Fund - Add 45 FTE | | | | | | |
| 956 | 3505 | | Corrections - Security Operations | Salary & Benefits | | 2,249,613 |
| 956 | 3505 | | Corrections - Security Operations | Other Compensation | | (1,000,000) |
| 956 | 3505 | | Corrections - Security Operations | Salary Restriction | | (1,249,613) |
| Total Corrections Fund | | | | | <u>0</u> | <u>0</u> |
| TOTAL ENTERPRISE FUND CHANGES | | | | | <u>0</u> | <u>0</u> |
| COUNTYWIDE TOTAL - CHANGES TO ALL FUNDS | | | | | <u>(178,236)</u> | <u>(178,236)</u> |

Shelby County Government
FY 2013 ADOPTED OPERATING BUDGET
Exhibit B - County Grants (Amended 5/21/12)

| <u>Section</u> | <u>Organization or Program Name:</u> | <u>FY13 Adopted</u> |
|----------------------------|---|---------------------|
| 201301 | 9006 - Exchange Club Family Center | \$ 138,000 |
| 201301 | 9008 - Penny Hardaway's Fast Break Courts* | 300,000 |
| 201301 | 9009 - Hattiloo Theatre* | 25,000 |
| 201301 | 9010 - Big Brothers/Big Sisters* | 100,000 |
| 201301 | 9017 - Map South, Inc.* | 46,000 |
| 201301 | 9018 - Memphis Food Bank | 37,000 |
| 201301 | 9020 - Family Safety Center | 138,000 |
| 201303 | 9021 - MIFA | 23,000 |
| 201301 | 9022 - Shelby County Books From Birth | 35,000 |
| 201301 | 9070 - Community Alliance for the Homeless | 45,000 |
| 201301 | 9071 - Community Alliance for the Homeless-Housing | 200,000 |
| 201301 | 9072 - Community Alliance for the Homeless-Services | 250,000 |
| 201301 | 9092 - CASA of Memphis & Shelby County | 23,000. |
| TOTAL COUNTY GRANTS | | \$ 1,360,000 |