

**CIRCUIT COURT OF TENNESSEE  
140 ADAMS AVENUE, MEMPHIS, TENNESSEE 38103  
FOR THE THIRTIETH JUDICIAL DISTRICT AT MEMPHIS**

**SCIRE FACIAS ON CHARGE OF CONTEMPT**

To the Sheriff of Shelby County

**WHEREAS, in a certain cause pending in the Circuit Court of Shelby County, Wherein**

\_\_\_\_\_ Petitioner, and  
\_\_\_\_\_ Respondent, on the \_\_\_\_\_ day of  
\_\_\_\_\_, 20\_\_\_\_, an order was rendered reciting that

**THIS IS THEREFORE to command you to summon (One party per Scire Facias)**

Method of Service:

<input type="radio"/> Certified Mail
<input type="radio"/> Shelby County Sheriff
<input type="radio"/> Commissioner of Insurance (\$)
<input type="radio"/> Secretary of State (\$)
<input type="radio"/> Other TN County Sheriff (\$)
<input type="radio"/> Private Process Server
<input type="radio"/> Other

(\$) Attach Required Fees

**if found to be in your County, to appear before said Circuit Court Division \_\_\_\_\_**, at the Court House of Shelby County, in Memphis, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_ a.m./p.m., to show cause, if any, why the Respondent should not be adjudged in contempt for failing to comply with the order of the honorable Court.

This is a charge of  Civil  Criminal

Herein fail not, have you then and there this Writ.

**WITNESS, \_\_\_\_\_, Clerk of said Circuit Court, in Memphis, Tennessee,**

**this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.**

\_\_\_\_\_  
Clerk

**By: \_\_\_\_\_, D.C.**

**NOTICE TO RESPONDENT:** You have the right to be represented by an attorney. If you are unable to afford an attorney, and wish to have one appointed by the court, **you must file a motion with the court at once, giving five (5) days notice to the Petitioner or the Petitioner's attorney(s) of the time and place your motion will be heard.**

You are charged with Contempt of Court, which may be of a civil and/or criminal nature. When charged with Criminal Contempt, you are not required to give evidence against yourself. You are presumed innocent until proven guilty beyond a reasonable doubt. If you are convicted of contempt, there is a possibility that you will be fined and/or imprisoned.

RETURN OF SERVICE OF SCIRE FACIAS

I HEREBY CERTIFY THAT I **HAVE** SERVED THE WITHIN SCIRE FACIAS:

By delivering on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_ M. a copy of the Scire Facias and a copy of the Petition to the following Respondent \_\_\_\_\_

at \_\_\_\_\_

Signature of person accepting service

By: \_\_\_\_\_ Sheriff or other authorized person to serve process

RETURN OF NON-SERVICE OF SCIRE FACIAS

I HEREBY CERTIFY THAT I **HAVE NOT** SERVED THE WITHIN SCIRE FACIAS:

To the named Respondent \_\_\_\_\_

because \_\_\_\_\_ is (are) not to be found in this County after diligent search and inquiry for the following reason(s): \_\_\_\_\_

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

By: \_\_\_\_\_ Sheriff or other authorized person to serve process

Docket No: \_\_\_\_\_

IN THE  
CIRCUIT COURT  
OF TENNESSEE  
FOR THE  
THIRTIETH JUDICIAL  
DISTRICT AT MEMPHIS

SCIRE FACIAS  
ON CHARGE OF  
CONTEMPT OF  
COURT

Plaintiff

VS

Defendant

Attorney for Plaintiff/Pro Se

Telephone Number