



# BOARD OF COUNTY COMMISSIONERS SHELBY COUNTY, TENNESSEE

## AGENDA

**Monday December 19, 2022**

*Commissioner Mickell Lowery, Chairman  
Commissioner Miska Clay Bibbs, Chairman Pro Tempore  
Commissioner Shante K. Avant  
Commissioner David C. Bradford, Jr.  
Commissioner Henri E. Brooks  
Commissioner Charlie Caswell, Jr.  
Commissioner Edmund Ford, Jr.*

*Commissioner Amber Mills  
Commissioner Brandon G. Morrison  
Commissioner Erika Sugarmon  
Commissioner Britney Thornton  
Commissioner Michael Whaley  
Commissioner Mick Wright*

*The meeting will be held at 160 N. Main Street, First Floor, in Chambers as well as online using GoToWebinar  
<https://attendee.gotowebinar.com/register/1107721009420695129>  
**Webinar ID 180-532-803***

12/16/2022 3:28 PM

**3:00 PM**

**COMMISSION CONVENES**

**OPENING OF THE COMMISSION**

**Deputy Sheriff**

**CALL TO ORDER**

**Chairman Mickell Lowery**

**INVOCATION**

**Reverend Troy Thomas, Pastor  
Saint Andrew African Methodist  
Episcopal Church**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**Update COVID-19 Pandemic in Shelby County, TN**

**Approval of Minutes of Previous Session**

**1. December 5, 2022**

**Announcement for Appearance Cards for Public Speaking/Public Comment Pursuant to Rule # 14(b)**

**CONSENT AGENDA**

**Resolutions of Memorial, Sympathy and Commendation**

2. **Special Resolution Honoring Richard ‘Rick’ K. James, Mark Gaitlin, and Carly Butler and Cash Saver a part of Castle Retail Group. Sponsored by Chairman Mickell Lowery.**
3. **Resolution honoring Greater Memphis Chamber of Commerce President & CEO Beverly Robertson. Sponsored by Chairman Mickell Lowery.**

**Zoning and Subdivisions**

**Reports and/or Resolutions for Standing Committees**

**WHALEY**  
Chairman, Budget  
and Finance  
Committee

4. **Resolution approving a contract with Verizon Connect NWF, Inc. to provide Vehicle GPS Tracking System, in an amount not to exceed \$120,000.00, commencing upon execution of contract through March 26, 2025 with the option to renew for one (1) additional one (1) year period. This item requires the expenditure of FY2023 Information Technology Services Internal Services Fund in the amount of \$120,000.00. Sponsored by Commissioner Michael Whaley.**

**WHALEY**  
Chairman, Budget  
and Finance  
Committee

5. **Resolution receiving and filing the October 2022 Monthly Comprehensive Financial update reports entitled “Shelby County Government Monthly Commission Division Report for the year ending June 30, 2023”. Sponsored by Commissioner Michael Whaley.**

**WHALEY**  
Chairman, Budget  
and Finance  
Committee

6. **Resolution to amend the Fiscal Year (FY) 2022 General Fund Operating Budget in order to transfer funds from the General Fund to the Corrections Center Enterprise Fund and the Tort Liability Internal Service Fund. This item Requires the transfer of FY 2022 General Fund Fund-Balance in the amount of \$5,230,724 to the Corrections Center Enterprise Fund and \$150,538 to the Tort Liability Internal Service Fund for a total appropriation of \$5,381,262. Sponsored by Commissioner Michael Whaley.**

**WRIGHT**  
Vice Chairman,  
Hospitals and Health  
Committee

7. Resolution amending the FY23 Shelby County Grant Fund Operating Budget for the Shelby County Health Department in the amount of \$48,950.00 pursuant to a Tennessee Department of Health Grant Contract for the school-based Dental Program. This item requires the FY23 appropriation and expenditure of State Grant Funds in the amount not to exceed \$48,950.00. Sponsored by Commissioner Henri E. Brooks.

**WRIGHT**  
Vice Chairman,  
Hospitals and Health  
Committee

8. Resolution amending the FY2023 Shelby County Grant Funds Operating Budget on behalf of the Shelby County Health Department in the amount of \$11,452,467.00, amending the Position Control Budget adding one part-time (0.5 FTE) Accountant and one part-time (0.5 FTE) Grants Manager A in the amount \$105,078.00, and approving a contract with the University of Memphis for \$8,739,721.00 as grant directed utilizing grant funds pursuant to a grant award from the Department of Health and Human Services, Centers for Disease Control and Prevention (CDC) in the total amount of \$11,452,467.00 for the period from December 1, 2022 through November 30, 2023 for the purposes of a Public Health Informatics, Data, Equity, Analytics, and Systems (PH-IDEAS) approach to strengthen Shelby County Health Department Infrastructure, Workforce, and Data Systems. This item requires the appropriation and expenditure of FY2023 Federal Grant Funds in the amount of \$11,452,467.00. Sponsored by Commissioner Henri E. Brooks.

**SUGARMON**  
Chairman, Law  
Enforcement,  
Corrections, and  
Courts Committee

9. Resolution amending the FY 2023 Operating Budget to expend Federal Grant Funds from the Tennessee Office of Criminal Justice Programs for the purpose of creating safer neighborhoods through a sustained reduction in violent crime. This grant is for the period beginning November 1, 2022 and ending June 30, 2024. This item requires the appropriation and expenditure of FY 2023 Federal Grant Funds in the amount of \$110,106.00. Sponsored by Commissioner Erika Sugarmon.

**SUGARMON**  
Chairman, Law

10. Resolution approving a contract amendment between

Enforcement,  
Corrections, and  
Courts Committee

**Shelby County Government and Avenu Government Systems, LLC, in an amount not to exceed \$56,210.00, providing Project Management Services to develop a context data export interface to support the Tennessee Administrative Office of the Courts (AOC) General Sessions Data Repository Project. Said contract shall commence upon execution and continue until project completion. This resolution requires expenditure of \$56,210.00 from the FY23 General Sessions Court Clerk's Office Data Processing (DP) Fund Budget. Sponsored by Commissioner Erika Sugarmon.**

**AVANT**  
Chairman, General  
Government  
Committee

11. **Resolution approving the Election of Notaries Public for appointment and/or reappointment for Shelby County, Tennessee. Sponsored by Commissioner Britney Thornton.**

**AVANT**  
Chairman, General  
Government  
Committee

12. **Resolution approving the County Mayor's nomination of Ashley Graham for appointment to the Memphis & Shelby County Sports Authority Corporation. Sponsored by Commissioner Shante Avant.**

**CASWELL**  
Chairman, Legislative  
Affairs Committee

13. **Resolution establishing the 2023 Shelby County Board of Commissioners' Legislative Agenda as it relates to the authorizing the County Assessor to conduct Assessments every two years. Sponsored by Commissioner Charlie Caswell, Jr.**

**CASWELL**  
Chairman, Legislative  
Affairs Committee

14. **Resolution of the Shelby County Board of Commissioners and Memphis City Council requesting that the State of Tennessee's Governor Bill Lee and General Assembly amend Tennessee Code Annotated § 66-28-107, Residential Landlord Registration; penalties and fines; application to apply to Shelby County, to raise filing fee for registration from \$10.00 to \$250.00, and to increase fine amount from \$50.00 to \$100.00 per week for failure to register. Sponsored by Commissioner Erika Sugarmon and Commissioner Britney Thornton.**

**THORNTON**  
Chairman, Delinquent

15. **Resolution finding that eight properties, scheduled for Tax**

Tax Properties  
Committee

Sale Number 1902 on January 10, 2023, that pose an environmental risk, have financial liabilities, and/or are non-conforming or non-buildable so as to allow the County Commission, pursuant to Tennessee Code Annotated Sections 67-5-2501(a)(2) and 67-5-2506(a)(2), to advise the Clerk of the Chancery Court to not bid on such properties on behalf of Shelby County Government. Sponsored by Commissioner Britney Thornton.

**WRIGHT**  
Chairman, Facilities,  
Real Property, and  
Capital Improvements  
Committee

16. Resolution approving a contract between Shelby County Government and Pickering Firm, Inc., in an amount not to exceed \$1,300,000.00, for Design Services for renovations at 616 Adams Avenue, commencing upon execution through June 30, 2023 with the option to renew for two (2) additional one-year periods. This item requires the appropriation and expenditure of FY 2023 Capital Improvement Plan Funds in the amount not to exceed \$1,300,000.00. Sponsored by Commissioner Mick Wright and Commissioner David C. Bradford, Jr.

**LOWERY**  
Acting Chairman,  
Milton Community  
Enhancement Grants

17. Resolution awarding County Funds from the FY2023 Operating Budget in the amount of \$10,000.00 to the S.O. What! Foundation, a charitable organization. Sponsored By Commissioner Charlie Caswell, Jr.

**CASWELL**  
Chairman, Milton  
Community  
Enhancement Grants

18. Resolution awarding County Funds from the FY2023 Operating Budget in the amount of \$60,000.00 to UCAN Of Memphis, a Charitable Organization. Sponsored By Commissioner Dr. Edmund Ford, Jr.

Approval of the Consent Agenda

**REGULAR AGENDA**

Elections, Appointments, and Confirmations

**AVANT**  
Chairman, General  
Government  
Committee

19. Resolution approving the County Mayor's nomination of Amy Schafflein for appointment to the Community Redevelopment Agency. Sponsored by Commissioner Shante Avant. (BIFURCATED IN DECEMBER 14, 2022 COMMITTEE MEETING)

**AVANT**  
Chairman, General

20. Resolution approving the County Mayor's nomination of

Government  
Committee

McKinley Martin, Jr. for reappointment to the Community Redevelopment Agency. Sponsored by Commissioner Shante Avant. (BIFURCATED IN DECEMBER 14, 2022 COMMITTEE MEETING)

**AVANT**  
Chairman, General  
Government  
Committee

21. Resolution approving the Shelby County Mayor's nomination of Carla Maitland and Commissioner Charlie Caswell for appointment and Honorable Gina Higgins for reappointment to the Shelby County Public Records Commission. Sponsored by Commissioner Shante Avant.

Ordinances

**SUGARMON**  
Chairman, Law  
Enforcement,  
Corrections, and  
Courts Committee

22. ORDINANCE - FIRST READING - Ordinance amending Ordinance No. 537, adopted on May 9, 2022, entitled, "Ordinance by the Board of County Commissioners of Shelby County, Tennessee, exempting certain Civil Service employees, specifically, the Division of Corrections' ("Corrections") Correctional Officers and Shelby County Sheriff's Office Corrections Deputies, hired between April 1, 2020 and April 1, 2024, from the Residency provision of the Shelby County Charter and requiring those electing to live outside of Shelby County, Tennessee to forfeit \$1,500.00 of their salary as Residency Compensation," to eliminate the \$1,500.00 Salary Adjustment for Residency Compensation. Sponsored by Commissioner Amber Mills and Commissioner Edmund H. Ford, Jr. (AMENDED IN DECEMBER 14, 2022 COMMITTEE MEETING)

**LOWERY**  
Chairman, Economic  
Development and  
Tourism Committee

23. ORDINANCE - THIRD READING - A joint ordinance of the Board of County Commissioners of Shelby County, Tennessee and the Council of the City of Memphis enacted pursuant to the Community Redevelopment Act of 1998 and the Uniformity In Tax Increment Financing Act of 2012; providing for the establishment of the Klondike Redevelopment Trust Fund. Sponsored by Chairman Mickell Lowery. (SENT DOWN WITHOUT RECOMMENDATION IN DECEMBER 14, 2022 COMMITTEE MEETING)

**AVANT**  
Chairman, General

24. ORDINANCE - FIRST READING - Ordinance to amend

Government  
Committee

County Code Section 2-214 and to provide for the nominal conveyance of Real Property, by the County Land Bank, to qualified non-profit entities, without subjecting said nominal conveyances to competitive bidding, in furtherance of creating, rehabilitation, or otherwise establishing quality affordable housing in Shelby County, Tennessee. Sponsored by Commissioner Britney Thornton and Commissioner Henri E. Brooks. (SENT DOWN WITHOUT RECOMMENDATION IN DECEMBER 14, 2022 COMMITTEE MEETING)

Zoning and Subdivisions

Reports and/or Resolutions for Standing Committees

**WRIGHT**  
Vice Chairman,  
Hospitals and Health  
Committee

25. Resolution to amend the FY23 Shelby County Health Department Operating Budget to expend grant funds from the National Association of County and City Health Officials (NACCHO) Program from execution through December 31, 2022 to support the Medical Reserve Corps (MRC) 2022 Operational Readiness Units in assisting with reporting to the Office of the Assistant Secretary of Preparedness and Response. This item requires the appropriation and expenditure of FY23 Federal Grant Funds in the amount of \$25,000.00. Sponsored by Commissioner Henri E. Brooks. (ADD-ON IN DECEMBER 14, 2022 COMMITTEE MEETING)

**LOWERY**  
Chairman, Economic  
Development and  
Tourism Committee

26. Resolution finding conditions necessary for Community Redevelopment in the Klondike Area and approving adoption of the Community Redevelopment Plan for the Klondike Area. Sponsored by Chairman Mickell Lowery. (SENT DOWN WITHOUT RECOMMENDATION IN DECEMBER 14, 2022 COMMITTEE MEETING)

**AVANT**  
Chairman, General

27. Resolution receiving and filing Notice from the House of

Government  
Committee

Representatives of the State of Tennessee of the vacancy existing in House District 86; setting Tuesday, December 27, 2022, at 12:00 p.m., as the application deadline; Wednesday, January 4, 2023, as the date to interview applicants and Monday, January 9, 2023 as the date for electing an interim House Representative; and authorizing the Chairman of the Board of County Commissioners to publish Notice of the Appointment. Sponsored by Chairman Mickell Lowery. (SENT DOWN WITHOUT RECOMMENDATION IN DECEMBER 14, 2022 COMMITTEE MEETING)

**CASWELL**  
Chairman, Legislative  
Affairs Committee

28. Resolution of the Shelby County Board of Commissioners requesting that the State of Tennessee's Governor Bill Lee and General Assembly amend the Industrial Development Corporation Act, Tennessee Code Annotated § 7-53-101 et seq., to allow an Officer of the Municipality to serve as a Director. Sponsored by Commissioner Henri E. Brooks, Chairman Mickell Lowery, Commissioner Erika Sugarmon, and Commissioner Britney Thornton. (ADD-ON AND AMENDED IN DECEMBER 14, 2022 COMMITTEE MEETING)

**THORNTON**  
Chairman, Delinquent  
Tax Properties  
Committee

29. Resolution approving the sale of One Hundred Twenty-Nine Delinquent Tax Parcels, acquired by Shelby County from various Shelby County Tax Sales, to identified purchasers at various prices collectively totaling \$1,203,890.75, pursuant to Tennessee Code Annotated, Section 67-5-2507 and 67-5-2509, and authorizing the Shelby County Mayor to execute Quit Claim Deeds. Sponsored by Commissioner Britney Thornton. (SENT DOWN WITHOUT RECOMMENDATION IN DECEMBER 14, 2022 COMMITTEE MEETING)

**THORNTON**  
Chairman, Delinquent  
Tax Properties  
Committee

30. Resolution approving the sale of Forty Delinquent Tax Parcels, acquired by Shelby County from various Shelby County Tax Sales, to identified purchasers at various prices collectively totaling \$696,410.00, pursuant to Tennessee Code Annotated, Section 67-5-2507 and 67-5-2509, and authorizing the Shelby County Mayor to execute Quit Claim Deeds. Sponsored by Commissioner Britney Thornton. (SENT DOWN WITHOUT RECOMMENDATION IN DECEMBER 14, 2022 COMMITTEE MEETING)

**CASWELL**  
Chairman, Milton

31. Resolution awarding County Funds from the FY 2023



Community  
Enhancement Grants

Operating Budget in the amount of \$21,000.00 to Saving Absalom, a charitable organization. Sponsored by Commissioner Erika Sugarmon, Commissioner Henri E. Brooks, Commissioner Shante K. Avant, Commissioner Amber Mills, Commissioner Miska Clay Bibbs, and Commissioner Mick Wright. (AMENDED IN DECEMBER 14, 2022 COMMITTEE MEETING)

**CASWELL**  
Chairman, Milton  
Community  
Enhancement Grants

32. Resolution awarding County Funds from the FY 2023 Operating Budget in the amount of \$16,000.00 to Flip My Life at Brian Callies Ministries, a charitable organization. Sponsored by Commissioner Erika Sugarmon, Commissioner Amber Mills, Commissioner Mick Wright and Chairman Mickell Lowery. (AMENDED IN DECEMBER 14, 2022 COMMITTEE MEETING)

**CASWELL**  
Chairman, Milton  
Community  
Enhancement Grants

33. Resolution awarding County Funds from the FY 2023 Operating Budget in the amount of \$25,000.00 to Community Legal Center, a charitable organization. Sponsored by Commissioner Erika Sugarmon and Commissioner Britney Thornton. (AMENDED IN DECEMBER 14, 2022 COMMITTEE MEETING)

**CASWELL**  
Chairman, Milton  
Community  
Enhancement Grants

34. Resolution awarding County Funds from the FY 2023 Operating Budget in the amount of \$40,000.00 to the American Public Education Foundation, a charitable organization. Sponsored by Commissioner David C. Bradford, Jr. and Commissioner Mick Wright. (AMENDED IN DECEMBER 14, 2022 COMMITTEE MEETING)

**CASWELL**  
Chairman, Milton  
Community  
Enhancement Grants

35. Resolution awarding County Funds from the FY2023 Operating Budget in the amount of \$7,500.00 to Collierville Literacy Council d/b/a Shelby Literacy Center, a charitable organization. Sponsored By Commissioner David C. Bradford, Jr. (SENT DOWN WITHOUT RECOMMENDATION IN DECEMBER 14, 2022 COMMITTEE MEETING)

**CASWELL**  
Chairman, Milton  
Community  
Enhancement Grants

36. Resolution awarding County Funds from the FY2023 Operating Budget in the amount of \$5,000.00 to Vitalant Foundation, a charitable organization. Sponsored By David C. Bradford, Jr. (SENT DOWN WITHOUT RECOMMENDATION IN DECEMBER 14, 2022 COMMITTEE MEETING)

**CASWELL**  
Chairman, Milton

37. Resolution awarding County Funds from the FY2023

Community  
Enhancement Grants

Operating Budget in the amount of \$10,500 to Fresh Start To A New Beginning, a charitable organization. Sponsored By Commissioner Dr. Edmund Ford, Jr. (SENT DOWN WITHOUT RECOMMENDATION IN DECEMBER 14, 2022 COMMITTEE MEETING)

**CASWELL**  
Chairman, Milton  
Community  
Enhancement Grants

38. Resolution awarding County Funds from the FY2023 Operating Budget in the amount of \$60,000.00 to MWAH, Inc., a charitable organization. Sponsored by Commissioner Dr. Edmund Ford, Jr. (SENT DOWN WITHOUT RECOMMENDATION IN DECEMBER 14, 2022 COMMITTEE MEETING)
39. Resolution of the Shelby County Board of Commissioners and Memphis City Council requesting that the State of Tennessee's Governor Bill Lee and General Assembly expand the Airplane Mechanic Program at the Tennessee College of Applied Technology located in Memphis, Tennessee by increasing funding and number of students eligible to provide more accessibility for applicants. Sponsored by Commissioner Erika Sugarmon. (PROPOSAL FOR CONSIDERATION IN DECEMBER 19, 2022 COMMISSION MEETING)
40. Resolution of the Shelby County Board of Commissioners and Memphis City Council requesting that the State of Tennessee's Governor Bill Lee and General Assembly to expand the Airplane Pilot Program Southwest Tennessee Community College located in Memphis, Tennessee. Sponsored by Commissioner Erika Sugarmon. (PROPOSAL FOR CONSIDERATION IN DECEMBER 19, 2022 COMMISSION MEETING)

Announcements/Statements

Adjournment

41. Adjournment to Monday, January 9, 2023; at 3:00 p.m.