

**To:** Whom it May Concern

**Cc:** Kevin Kane, Wayne Tabor, Doug McGowen, Natasha Langston, Lani Glancy, Lee Jackson, Dean Dennis, Nicole Seltzer, Darrell Jones, Chuck Jabbour, Frank Ricks, Scott Van Der Jagt

**From:** Tom Marshall, Scott Fleming, Aaron Campbell, Alan Barner, Steve Landwehr, MFA

**Date:** May 1<sup>st</sup>, 2020

**Subject:** Notice of Regular Meeting of the Renasant Construction Committee on Wednesday, May 1<sup>st</sup>, 2020

Due to the declarations of a State of Emergency by the President of the United States, the Governor of Tennessee, and the Mayor of Memphis relating to the COVID-19 Pandemic, MFA has determined that it is necessary that the meeting be conducted by electronic communication in order to protect the health, safety, and welfare of the public, project staff, and Members of the Committee.

**THERE WILL BE NO PHYSICAL MEETING.** Below are instructions on how members of the public may electronically access the meeting and how the public may provide written comments concerning any agenda item or any other matter.

Take notice, the Renasant Construction Committee will meet on **Wednesday, May 6, 2020 at 7:30 a.m.** However, due to COVID-19 health, safety, and welfare concerns, the public is not permitted to attend the meeting in-person. Instead, the public is permitted to participate in the meeting electronically via GoToMeeting.

**INSTRUCTIONS TO VIEW THE MAY 6, 2020 RENASANT CONSTRUCTION COMMITTEE MEETING:**

To view the Wednesday, **May 6, 2020** Renasant Construction Committee Meeting electronically, via live-stream, follow the steps below:

1. Access the internet.
2. Download GoToMeeting: <https://global.gotomeeting.com/install/954486549>
3. At 1:25 p.m., click on the following GoToMeeting Link to access the live-stream via smartphone, computer or tablet – you may also listen to the meeting this way if your device has working volume.
4. At 1:25 p.m., if you would like to only listen to the meeting, please call into the following number:

**GOTOMEETING INFORMATION:**

*Please join my meeting from your computer, tablet or smartphone.*

<https://global.gotomeeting.com/join/906995853>

*You can also dial in using your phone.*

*United States: [+1 \(872\) 240-3212](tel:+18722403212)*

*Access Code: 906-995-853*

**Note:** Public comments may be submitted to MFA. To submit your public comment, please email [alan@otma.com](mailto:alan@otma.com) with your (a) full name, (b) full street address, (c) phone number, and (e) comment.

Thank you for your patience during this time. We look forward to continuing our work on your behalf and to make Memphis a safe, healthy, and prosperous city for all.