

# ELECTION COMMISSION



**FY21 Budget Highlights****DEPARTMENT MISSION:**

The mission of the Shelby County Election Commission is to administer all public elections in Shelby County, Tennessee, in accordance with applicable laws.

**DESCRIPTION OF ACTIVITIES:**

The Election Commission administers elections conducted for the Federal Government, State of Tennessee, City of Memphis, Shelby County, and other municipalities within Shelby County.

**REVENUE SOURCES:**

Revenue is generated from reimbursements from the State, City of Memphis, and other municipalities within Shelby County and from sales of voter registration data to the public.

**GENERAL FUND 010 – Dept 8009**

<b>Summary</b>	<b><u>FY19 Actual</u></b>	<b><u>FY20 Amended *</u></b>	<b><u>FY21 Proposed</u></b>	<b><u>FY21-20 Var</u></b>
Revenue	424,037	4,249,927	23,000	(4,226,927)
Total Personnel	3,342,486	4,118,913	3,272,234	(846,678)
O&M	1,389,456	2,247,588	1,180,499	(1,067,089)
<b>Net Expenditures</b>	<b><u>(4,307,905)</u></b>	<b><u>(2,116,574)</u></b>	<b><u>(4,429,734)</u></b>	<b><u>(2,313,160)</u></b>

*\*Excludes carry forwards and one time expenditures*

**BUDGETARY ISSUES/TRENDS:**

Election cycles can have a significant budget impact, depending on the type of election and reimbursements to the County within a fiscal period. FY21 cycle of elections, there are no elections where election costs are reimbursable to the County. The Election Commission's FY21 total budget of \$4.4 million includes two non-reimbursable elections:

- FY21 non-reimbursable elections:
  - August 2020 – State & Federal Primary and Shelby County General elections
  - November 2020 – State & Federal General elections

**CHANGES TO MAJOR CATEGORIES:**

- **Revenues:** The \$4,226,927 decrease in revenue from prior year is a reflection that the costs of elections in the FY21 election cycle are not reimbursable.
- **Personnel:** Decrease is based on county-wide reductions in the personnel budget through the elimination of vacant positions and reduction of variances between position budgets and actual salaries.
- **O&M:** Decrease is based on county-wide reductions in operating expenditures.

# **GENERAL FUND**

PERSONNEL					
	Current	FY 2021 New Request	% Change		
FTE	23.0	6.0	26.1%		
Base Salary	3,388,268	302,500	8.9%		
Fringe	484,513	124,707			
	3,872,781	427,207	11.0%		
		<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020<sup>(2)</sup></u>
Total Budgeted Personnel <sup>(1)</sup>		2,854,521	1,855,217	3,360,439	4,110,035
Actual Under-spending		125,637	50,909	37,953	490,897
<u>Vacancy Overview</u>					
		<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Budgeted FTEs		22.0	23.0	23.0	23.0
Monthly Average Vacancies		1.7	0.6	2.0	0.0
Actual Unspent as a % of Total Personnel		4.4%	2.7%	1.1%	11.9%

OPERATING & MAINTENANCE							
	FY 2017	FY 2018	FY 2019	FY 2020 <sup>(2)</sup>	FY 2021 Request	\$ Change	% Change
Adopted Budget	1,424,900	1,357,800	1,525,469	2,187,588	2,272,588	85,000	3.9%
Amended Budget	1,757,357	1,327,800	1,559,473	2,247,588			
Actual	1,340,238	981,367	1,389,456	1,025,576			
Variance	417,119	346,433	170,017	1,222,012			
% Unspent O&M	29.3%	25.5%	11.1%				
	% of O&M Budget Expended as of 3/31/20 <sup>(3)</sup>			46.9%			

(1) Total personnel includes base salary, other compensation, fringe, and restricted salaries.

(2) As of 3/31/2020 Month-end close

(3) Normalized spend rate for 9 months = 75%

**FY 2021 Budgetary Considerations**

**New Budget Request Summary**

		<u># of New Positions</u>	<u>Base Salaries</u>	<u>Fringe Benefits</u>	<b>FY21</b> <u>TOTAL</u>
SALARIES:	<i>Permanent</i>	6	270,000	122,058	\$ 392,058
	<i>Temporary</i>		32,500	2,649	\$ 35,149
	<b>TOTAL SALARIES</b>	<b>6</b>	<b>302,500</b>	<b>124,707</b>	<b>\$ 427,207</b>
OTHER COMPENSATION:					\$ -
<b>O&amp;M:</b>					<b>\$ 85,000</b>
REVENUE: <i>(subtract from cost)</i>					\$ -
<b>TOTAL FY21 NEW REQUEST:</b>					<b>\$ 512,207</b>

**FTE Count – 5 Year History**

Fund	Dept	Dept Description	FY16 Budget	FY17 Budget	FY18 Budget	FY19 Budget	FY20 Budget	FY21 Request
<b>GENERAL FUND</b>								
010	8009	Election Commission	20.5	22.0	23.0	23.0	23.0	6.0 427,207
<b>FTE Changes</b>					+1.5	+1.0		<b>6.0 \$427,207</b>

FY17 - Added one (1) Tech Specialist; converted Clerical Specialist from part-time to full-time.

FY18 - Added one (1) Admin Tech to provide bi-partisan assistance within Absentee ballot section.

# FTE Vacancy Overview

<u>Total FTEs:</u>		Budgeted Vacancies <sup>(1)</sup>	Budgeted Vacancy Savings	Actual Under-spending	Variance (Add'l Unspent)	Actual Underspent as % of Total Personnel
FISCAL	Monthly Avg					
2017	22.0	0.2	\$ 11,732	\$ 125,637	\$ 113,905	4.4%
2018	23.0	0.7	\$ 40,000	\$ 50,909	\$ 10,909	2.7%
2019	23.0	0.3	\$ 20,000	\$ 37,953	\$ 17,953	1.1%
2020	23.0	0.3	\$ 16,420 <i>9mo alloc.</i>	\$ 490,897	\$ 474,477	11.9%
			\$ 21,894 <i>full year</i>			

*FY2020 YTD as of 3/31/2020*

*Positive = Underspending was more than budgeted.*

Vacant FTEs

FISCAL	JUL 1	AUG 2	SEP 3	OCT 4	NOV 5	DEC 6	JAN 7	FEB 8	MAR 9	APR 10	MAY 11	JUN 12	Monthly Avg
2017	3.0	3.0	1.0	1.0	1.0	2.0	2.0	2.0	1.0	1.0	1.0	2.0	1.7
2018	3.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	1.0	1.0	0.6
2019	2.0	4.0	4.0	4.0	4.0	4.0	1.0	1.0	0.0	0.0	0.0	0.0	2.0
2020	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0				0.0

(1) Budgeted vacancies calculated based on mean personnel costs divided by total budgeted vacancy savings.

**FY 2021 Budgetary Considerations**

**Operating Changes – 5 Year History (Adopted Budget)**

Fund	Dept	Dept Description	FY16 Adopted	FY17 Adopted	FY18 Adopted	FY19 Adopted	FY20 Adopted	FY21 Request
<b>GENERAL FUND</b>								
010	8009	Election Commission	1,550,200	1,424,900	1,357,800	1,525,469	2,187,588	2,272,588
<b>Operating &amp; Maintenance Changes</b>			-	(125,300)	(67,100)	167,669	662,119	85,000
<b>FY17</b>	(86,800)	Reduction in services, primarily postage and mail services and court costs and related service due to run-off special electi						
	(12,000)	Reduction in professional contracted services						
	(54,400)	Reduction in interfund services, primarily telecommunications						
	29,000	Increase in supplies and materials						
	(124,200)							
<b>FY18</b>	(67,100)	Due to reduction of accounting and audit services for prior-year elections and reductions in contracted computer/telecom services						
<b>FY19</b>	114,629	Rent, utilities and maintenance primarily due to increased voting location to accommodate higher voter turnout						
	100,000	Maintenance for new voter registration machines						
	75,000	Software and licensing for new voter machines						
	41,500	Freight and shipping cost to transport voting machines to precincts						
	13,000	Increase in contracted professional services						
	10,780	Increase in interfund servicers						
	(188,940)	Removal of one-time poll pad and voter machine battery purchases						
	165,969							
<b>FY20</b>	662,119	Increase relates to the FY20 the City of Memphis, Arlington, and Presidential Preference Primary elections. Expenditures include such items as increased rent for additional voting locations (\$230,000), required legal notices related to candidate filings (\$188,000), addition, computing/telecommunications (\$139,000), legal and attorney fees (\$72,000), and software a licensing (\$84,000)						

**Other Elected Officials - 80  
Election Commission - 8009**

# Budget Overview

**As of 3/31/2020  
Fund 010 - General Fund**

Account	2017				2018				2019				2020				2020	2021	2020-2021	
	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	75%	Excl 1-Time	Preliminary	Variance	%
4340 - State Of Tennessee Reimbursements	378,000	11,373	(366,627)	3%	18,000	136,368	118,368	758%	478,310	420,779	(57,531)	88%	1,824,835	11,373	(1,813,462)	1%	1,824,835	16,000	(1,808,835)	-99.1%
<b>43 - Intergov Revenues-State of Tennessee</b>	<b>378,000</b>	<b>11,373</b>	<b>(366,627)</b>	<b>3%</b>	<b>18,000</b>	<b>136,368</b>	<b>118,368</b>	<b>758%</b>	<b>478,310</b>	<b>420,779</b>	<b>(57,531)</b>	<b>88%</b>	<b>1,824,835</b>	<b>11,373</b>	<b>(1,813,462)</b>	<b>1%</b>	<b>1,824,835</b>	<b>16,000</b>	<b>(1,808,835)</b>	<b>-99.1%</b>
4411 - Memphis Cost Reimbursements	-	-	-	0%	-	-	-	0%	-	-	-	0%	2,373,184	-	(2,373,184)	0%	2,373,184	-	(2,373,184)	-100.0%
4432 - Other Governments Cost Reimbursements	-	24,713	24,713	100%	39,328	19,604	(19,724)	50%	5,000	-	(5,000)	0%	49,907	57,191	7,283	115%	49,907	5,000	(44,907)	-90.0%
<b>44 - Intergov Revenues-Federal &amp; Local</b>	<b>-</b>	<b>24,713</b>	<b>24,713</b>	<b>100%</b>	<b>39,328</b>	<b>19,604</b>	<b>(19,724)</b>	<b>50%</b>	<b>5,000</b>	<b>-</b>	<b>(5,000)</b>	<b>0%</b>	<b>2,423,091</b>	<b>57,191</b>	<b>(2,365,901)</b>	<b>2%</b>	<b>2,423,091</b>	<b>5,000</b>	<b>(2,418,091)</b>	<b>-99.8%</b>
4541 - Outside Sales	2,000	1,218	(782)	61%	1,000	6,203	5,203	620%	2,000	2,212	212	111%	2,000	(3,412)	(5,412)	-171%	2,000	2,000	-	0.0%
4551 - Rental Income	2,500	900	(1,600)	36%	1,500	1,476	(24)	98%	-	1,045	1,045	100%	-	75	75	100%	-	-	-	0.0%
<b>45 - Charges for Services</b>	<b>4,500</b>	<b>2,118</b>	<b>(2,382)</b>	<b>47%</b>	<b>2,500</b>	<b>7,679</b>	<b>5,179</b>	<b>307%</b>	<b>2,000</b>	<b>3,257</b>	<b>1,257</b>	<b>163%</b>	<b>2,000</b>	<b>(3,337)</b>	<b>(5,337)</b>	<b>-167%</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL REVENUE SOURCES</b>	<b>382,500</b>	<b>38,204</b>	<b>(344,297)</b>	<b>10%</b>	<b>59,828</b>	<b>163,651</b>	<b>103,823</b>	<b>274%</b>	<b>485,310</b>	<b>424,037</b>	<b>(61,273)</b>	<b>87%</b>	<b>4,249,927</b>	<b>65,227</b>	<b>(4,184,700)</b>	<b>2%</b>	<b>4,249,927</b>	<b>23,000</b>	<b>(4,226,927)</b>	<b>-99.5%</b>
<b>TOTAL OTHER SOURCES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL APPROPRIATION SOURCES</b>	<b>382,500</b>	<b>38,204</b>	<b>(344,297)</b>	<b>10%</b>	<b>59,828</b>	<b>163,651</b>	<b>103,823</b>	<b>274%</b>	<b>485,310</b>	<b>424,037</b>	<b>(61,273)</b>	<b>87%</b>	<b>4,249,927</b>	<b>65,227</b>	<b>(4,184,700)</b>	<b>2%</b>	<b>4,249,927</b>	<b>23,000</b>	<b>(4,226,927)</b>	<b>-99.5%</b>
5102 - Salaries & Labor	813,797	762,533	(51,264)	94%	864,217	830,786	(33,431)	96%	893,661	821,354	(72,307)	92%	911,720	654,520	(257,200)	72%	911,720	902,880	(8,840)	-1.0%
5109 - Temporary Labor	1,034,783	994,901	(39,882)	96%	390,070	416,581	26,511	107%	1,250,393	1,323,294	72,901	106%	1,577,208	1,116,537	(460,671)	71%	1,577,208	1,096,747	(480,461)	-30.5%
5110 - Salaries - Election Workers	413,010	392,279	(20,731)	95%	187,760	185,993	(1,767)	99%	501,909	500,937	(972)	100%	899,340	390,591	(508,749)	43%	899,340	563,263	(336,077)	-37.4%
<b>51 - Salaries-Regular Pay</b>	<b>2,261,590</b>	<b>2,149,713</b>	<b>(111,877)</b>	<b>95%</b>	<b>1,442,047</b>	<b>1,433,360</b>	<b>(8,687)</b>	<b>99%</b>	<b>2,645,963</b>	<b>2,645,584</b>	<b>(379)</b>	<b>100%</b>	<b>3,388,268</b>	<b>2,161,648</b>	<b>(1,226,620)</b>	<b>64%</b>	<b>3,388,268</b>	<b>2,562,890</b>	<b>(825,378)</b>	<b>-24.4%</b>
5234 - Other Supplemental Pay	-	-	-	0%	-	132	132	100%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
5254 - Overtime	217,881	215,279	(2,602)	99%	60,000	46,753	(13,247)	78%	274,454	254,993	(19,461)	93%	268,025	109,275	(158,750)	41%	268,025	307,557	39,532	14.7%
5266 - Longevity	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	501	501	100%	-	-	-	0.0%
<b>52 - Salaries-Other Compensation</b>	<b>217,881</b>	<b>215,279</b>	<b>(2,602)</b>	<b>99%</b>	<b>60,000</b>	<b>46,885</b>	<b>(13,115)</b>	<b>78%</b>	<b>274,454</b>	<b>254,993</b>	<b>(19,461)</b>	<b>93%</b>	<b>268,025</b>	<b>109,776</b>	<b>(158,249)</b>	<b>41%</b>	<b>268,025</b>	<b>307,557</b>	<b>39,532</b>	<b>14.7%</b>
5510 - Retirement Benefits - County	125,288	124,853	(435)	100%	181,053	173,116	(7,938)	96%	205,363	187,163	(18,201)	91%	199,028	146,923	(52,106)	74%	199,028	199,537	508	0.3%
5511 - Other Post Employment Benefits	51,595	46,921	(4,674)	91%	48,483	46,358	(2,125)	96%	33,244	30,298	(2,946)	91%	21,334	13,119	(8,215)	61%	21,334	10,473	(10,861)	-50.9%
5515 - Social Security Employer Contributions	64,157	72,093	7,937	112%	26,946	24,840	(2,106)	92%	75,726	87,703	11,976	116%	97,786	72,092	(25,693)	74%	97,786	67,998	(29,787)	-30.5%
5516 - Medicare Employer Contributions	26,804	27,978	1,174	104%	18,187	17,336	(851)	95%	30,668	33,632	2,964	110%	36,089	27,041	(9,048)	75%	36,089	28,995	(7,095)	-19.7%
5520 - Group Life Insurance Benefit	3,410	4,882	1,473	143%	6,083	5,573	(510)	92%	6,290	5,977	(313)	95%	7,658	5,226	(2,433)	68%	7,658	7,584	(74)	-1.0%
5542 - Group Health Insurance - HRA	25,138	32,392	7,254	129%	25,729	35,936	10,207	140%	36,224	35,931	(293)	99%	31,146	26,701	(4,445)	86%	31,146	30,936	(210)	-0.7%
5543 - Group Health Insurance - HMO	73,645	50,342	(23,303)	68%	76,398	50,898	(25,500)	67%	54,572	47,441	(7,131)	87%	75,601	40,529	(35,072)	54%	75,601	64,767	(10,834)	-14.3%
5560 - Long Term Disability Benefit	2,604	2,347	(257)	90%	2,765	2,632	(133)	95%	2,860	2,820	(40)	99%	3,465	2,568	(897)	74%	3,465	3,431	(34)	-1.0%
5591 - On-Job-Injury Benefit Expense	11,091	10,520	(571)	95%	6,271	6,102	(169)	97%	8,460	8,537	77	101%	9,956	7,159	(2,797)	72%	9,956	7,999	(1,957)	-19.7%
5592 - Unemployment Compensation Benefit	3,050	3,296	245	108%	1,254	1,273	18	101%	6,614	2,406	(4,207)	36%	2,450	1,926	(524)	79%	2,450	1,961	(489)	-19.9%
<b>55 - Fringe Benefits</b>	<b>386,782</b>	<b>375,624</b>	<b>(11,158)</b>	<b>97%</b>	<b>393,170</b>	<b>364,063</b>	<b>(29,108)</b>	<b>93%</b>	<b>460,022</b>	<b>441,909</b>	<b>(18,113)</b>	<b>96%</b>	<b>484,513</b>	<b>343,284</b>	<b>(141,230)</b>	<b>71%</b>	<b>484,513</b>	<b>423,681</b>	<b>(60,832)</b>	<b>-12.6%</b>
5635 - Restricted Salaries	(11,732)	-	11,732	0%	(40,000)	-	40,000	0%	(20,000)	-	20,000	0%	(30,772)	-	30,772	0%	(21,894)	(21,894)	-	0.0%
<b>56 - Restricted Salaries</b>	<b>(11,732)</b>	<b>-</b>	<b>11,732</b>	<b>0%</b>	<b>(40,000)</b>	<b>-</b>	<b>40,000</b>	<b>0%</b>	<b>(20,000)</b>	<b>-</b>	<b>20,000</b>	<b>0%</b>	<b>(30,772)</b>	<b>-</b>	<b>30,772</b>	<b>0%</b>	<b>(21,894)</b>	<b>(21,894)</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL SALARIES</b>	<b>2,854,521</b>	<b>2,740,616</b>	<b>(113,905)</b>	<b>96%</b>	<b>1,855,217</b>	<b>1,844,308</b>	<b>(10,909)</b>	<b>99%</b>	<b>3,360,439</b>	<b>3,342,486</b>	<b>(17,953)</b>	<b>99%</b>	<b>4,110,035</b>	<b>2,614,707</b>	<b>(1,495,327)</b>	<b>64%</b>	<b>4,118,913</b>	<b>3,272,234</b>	<b>(846,678)</b>	<b>-20.6%</b>
6006 - Apparel - Employees	-	471	471	100%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
6014 - Custodial & Cleaning Supplies	2,500	1,887	(613)	75%	2,500	2,413	(87)	97%	2,500	1,041	(1,459)	42%	2,500	1,831	(669)	73%	2,500	1,862	(638)	-25.5%
6016 - Computer Supplies	50,704	12,504	(38,200)	25%	35,300	12,525	(22,775)	35%	15,000	12,138	(2,862)	81%	39,000	16,581	(22,419)	43%	39,000	18,990	(20,010)	-51.3%
6024 - Employee Recognition Materials	-	14	14	100%	-	-	-	0%	-	-	-	0%	1,500	-	(1,500)	0%	1,500	-	(1,500)	-100.0%
6026 - Expendable Furnishings & Equipment	20,000	14,196	(5,804)	71%	27,000	27,977	977	104%	5,200	4,995	(205)	96%	5,500	104	(5,396)	2%	5,500	3,723	(1,777)	-32.3%
6027 - Expendable Computer/Telecom Furnishings	22,000	13,008	(8,992)	59%	148,000	147,793	(207)	100%	5,000	32,113	27,113	642%	10,000	15,442	5,442	154%	10,000	3,723	(6,277)	-62.8%
6042 - Materials - Operational	178,686	124,484	(54,202)	70%	38,440	19,901	(18,539)	52%	68,884	24,923	(43,961)	36%	80,500	29,012	(51,488)	36%	80,500	46,171	(34,329)	-42.6%
6052 - Office Supplies	22,800	15,278	(7,522)	67%	19,650	15,123	(4,527)	77%	15,175	15,175	0	100%	18,600	23,718	5,118	128%	18,600	10,798	(7,802)	-41.9%
6054 - Paper Products	2,500	5,866	3,366	235%	4,150	1,313	(2,837)	32%	1,587	2,211	624	139%	5,200	3,611	(1,589)	69%	5,200	1,117	(4,083)	-78.5%

# Budget Overview

Account	2017				2018				2019				2020				2020	2021	2020-2021	
	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	75%	Excl 1-Time	Preliminary	Variance	%
6060 - Petroleum Products	-	1,047	1,047	100%	-	8	8	100%	-	-	-	0%	800	-	(800)	0%	800	1,192	392	48.9%
<b>60 - Supplies &amp; Materials</b>	<b>299,190</b>	<b>188,754</b>	<b>(110,436)</b>	<b>63%</b>	<b>275,040</b>	<b>227,053</b>	<b>(47,987)</b>	<b>83%</b>	<b>110,265</b>	<b>92,597</b>	<b>(17,668)</b>	<b>84%</b>	<b>163,600</b>	<b>90,298</b>	<b>(73,302)</b>	<b>55%</b>	<b>163,600</b>	<b>87,577</b>	<b>(76,023)</b>	<b>-46.5%</b>
6404 - Advertising And Legal Notices	228,767	150,028	(78,739)	66%	106,000	36,632	(69,368)	35%	168,668	124,976	(43,692)	74%	357,500	76,349	(281,151)	21%	357,500	139,259	(218,241)	-61.0%
6405 - Bad Debts & Cash Short/Over	-	(5)	(5)	100%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
6418 - Dues & Memberships - Individual	500	175	(325)	35%	1,475	1,320	(155)	89%	675	1,320	645	196%	1,345	675	(670)	50%	1,345	1,002	(343)	-25.5%
6425 - Court Costs & Related Expenses	-	-	-	0%	-	296	296	100%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
6428 - Freight, Shipping & Storage	87,500	85,145	(2,355)	97%	44,000	44,012	12	100%	111,282	136,974	25,692	123%	95,500	146,703	51,203	154%	95,500	81,917	(13,583)	-14.2%
6433 - Hospitality Expenses	3,870	6,970	3,100	180%	4,900	4,530	(370)	92%	7,363	11,381	4,018	155%	3,900	7,811	3,911	200%	3,900	5,995	2,095	53.7%
6436 - Insurance - Property & Liability	14,500	14,165	(335)	98%	14,500	13,550	(950)	93%	14,500	13,424	(1,076)	93%	14,500	14,344	(156)	99%	14,500	10,798	(3,702)	-25.5%
6446 - Local Transportation	3,800	3,272	(528)	86%	2,200	4,139	1,939	188%	5,296	9,048	3,752	171%	6,675	7,068	393	106%	6,675	4,152	(2,523)	-37.8%
6450 - Permits, Licenses and Fees	-	-	-	0%	-	-	-	0%	-	17	17	100%	-	-	-	0%	-	-	-	0.0%
6452 - Photography, Film & Graphics Services	-	-	-	0%	-	642	642	100%	-	1,100	1,100	100%	1,000	195	(805)	20%	1,000	2,234	1,234	123.4%
6459 - Postage & Mail Services	10,000	-	(10,000)	0%	1,000	816	(184)	82%	6,000	1,751	(4,249)	29%	-	2,103	2,103	100%	-	372	372	100.0%
6461 - Printing - Outside	6,000	-	(6,000)	0%	5,000	2,595	(2,405)	52%	2,500	8,141	5,641	326%	3,249	18,233	14,984	561%	3,249	35,373	32,124	988.7%
6462 - Publications & Subscriptions	200	216	16	108%	300	353	53	118%	300	419	119	140%	500	237	(263)	47%	500	372	(128)	-25.5%
6465 - Software-Acquisition & Licenses	32,800	47,675	14,875	145%	71,800	63,326	(8,474)	88%	57,800	32,632	(25,168)	56%	142,700	81,932	(60,768)	57%	142,700	180,515	37,815	26.5%
6467 - Travel -Training Related	6,500	2,618	(3,882)	40%	9,000	8,601	(399)	96%	6,000	10,073	4,073	168%	12,000	11,085	(915)	92%	12,000	8,936	(3,064)	-25.5%
6469 - Training & Education - Local	8,000	-	(8,000)	0%	8,000	150	(7,850)	2%	8,000	-	(8,000)	0%	-	1,437	1,437	100%	-	-	-	0.0%
6499 - Other Services & Expenses	-	244	244	100%	3,614	2,020	(1,594)	56%	1,114	134	(980)	12%	2,769	-	(2,769)	0%	2,769	2,062	(707)	-25.5%
<b>64 - Services &amp; Other Expenses</b>	<b>402,437</b>	<b>310,503</b>	<b>(91,934)</b>	<b>77%</b>	<b>271,789</b>	<b>182,981</b>	<b>(88,808)</b>	<b>67%</b>	<b>389,498</b>	<b>351,389</b>	<b>(38,109)</b>	<b>90%</b>	<b>641,638</b>	<b>368,174</b>	<b>(273,464)</b>	<b>57%</b>	<b>641,638</b>	<b>472,988</b>	<b>(168,651)</b>	<b>-26.3%</b>
6601 - Accounting & Auditing Services	65,000	54,435	(10,565)	84%	30,000	19,460	(10,540)	65%	47,500	48,395	895	102%	92,000	22,000	(70,000)	24%	92,000	60,000	(32,000)	-34.8%
6620 - Computing/Telecom Services - Contracted	236,000	119,315	(116,685)	51%	131,000	87,661	(43,339)	67%	90,556	63,135	(27,421)	70%	230,000	22,697	(207,303)	10%	230,000	22,341	(207,659)	-90.3%
6647 - Legal/Attorney Services	88,000	76,865	(11,135)	87%	60,000	77,103	17,103	129%	165,000	182,863	17,863	111%	93,000	90,962	(2,038)	98%	93,000	47,718	(45,282)	-48.7%
6665 - Outside Consultant Services	5,000	-	(5,000)	0%	5,000	-	(5,000)	0%	5,000	-	(5,000)	0%	-	-	-	0%	-	-	-	0.0%
6678 - Professional Services - Other	39,900	44,725	4,825	112%	50,500	33,375	(17,125)	66%	54,625	44,725	(9,900)	82%	58,550	25,050	(33,500)	43%	58,550	29,788	(28,762)	-49.1%
<b>66 - Professional &amp; Contracted Services</b>	<b>433,900</b>	<b>295,341</b>	<b>(138,559)</b>	<b>68%</b>	<b>276,500</b>	<b>217,599</b>	<b>(58,901)</b>	<b>79%</b>	<b>362,681</b>	<b>339,118</b>	<b>(23,563)</b>	<b>94%</b>	<b>473,550</b>	<b>160,709</b>	<b>(312,841)</b>	<b>34%</b>	<b>473,550</b>	<b>159,847</b>	<b>(313,703)</b>	<b>-66.2%</b>
6710 - Bldg & Grounds Maintenance - Contracted	5,000	11,056	6,056	221%	33,500	32,437	(1,063)	97%	6,500	3,487	(3,013)	54%	6,500	-	(6,500)	0%	6,500	4,841	(1,659)	-25.5%
6714 - Bldg & Land Rent	257,550	254,241	(3,309)	99%	126,771	106,155	(20,616)	84%	270,694	265,062	(5,632)	98%	500,500	177,960	(322,540)	36%	500,500	201,069	(299,431)	-59.8%
6723 - Equipment Maintenance - Contracted; Com	-	-	-	0%	1,000	-	(1,000)	0%	-	-	-	0%	1,000	-	(1,000)	0%	1,000	-	(1,000)	-100.0%
6724 - Equip Maintenance - Contracted	16,000	180	(15,820)	1%	5,000	1,151	(3,849)	23%	5,000	7,121	2,121	142%	1,500	895	(605)	60%	1,500	1,862	362	24.1%
6727 - Equipment Rent	14,680	13,633	(1,047)	93%	8,500	3,362	(5,138)	40%	11,493	10,463	(1,030)	91%	32,400	9,816	(22,584)	30%	32,400	6,032	(26,368)	-81.4%
6760 - Vehicle Maintenance-Contracted	-	9	9	100%	-	20	20	100%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
6767 - Travel	-	-	-	0%	-	-	-	0%	(831)	-	831	0%	-	-	-	0%	-	-	-	0.0%
6789 - Utility Services	42,000	45,533	3,533	108%	42,000	45,133	3,133	107%	47,000	48,718	1,718	104%	45,000	29,099	(15,901)	65%	45,000	33,511	(11,489)	-25.5%
<b>67 - Rent, Utilities &amp; Maintenance</b>	<b>335,230</b>	<b>324,652</b>	<b>(10,578)</b>	<b>97%</b>	<b>216,771</b>	<b>188,257</b>	<b>(28,514)</b>	<b>87%</b>	<b>339,856</b>	<b>334,851</b>	<b>(5,005)</b>	<b>99%</b>	<b>586,900</b>	<b>217,770</b>	<b>(369,130)</b>	<b>37%</b>	<b>586,900</b>	<b>247,315</b>	<b>(339,585)</b>	<b>-57.9%</b>
6831 - Fleet Petroleum Services	3,300	458	(2,842)	14%	1,500	408	(1,092)	27%	1,600	382	(1,218)	24%	800	170	(630)	21%	800	800	-	0.0%
6832 - Fleet Vehicle Services	2,800	1,800	(1,000)	64%	1,900	1,800	(100)	95%	1,900	1,860	(40)	98%	1,900	1,800	(100)	95%	1,900	1,900	-	0.0%
6834 - Geographic Information Services	5,000	5,000	-	100%	5,000	9,800	4,800	196%	9,800	9,800	-	100%	9,800	5,000	(4,800)	51%	9,800	9,800	-	0.0%
6837 - Vehicle Replacement Fees	2,200	2,200	-	100%	2,200	2,200	-	100%	2,200	2,200	-	100%	6,000	2,200	(3,800)	37%	6,000	6,000	-	0.0%
6850 - Copy Machines - Inside	11,000	10,125	(875)	92%	18,000	9,919	(8,081)	55%	18,000	12,923	(5,077)	72%	21,000	8,652	(12,348)	41%	21,000	21,000	-	0.0%
6852 - Printing - Inside	72,000	56,004	(15,996)	78%	53,600	16,022	(37,578)	30%	64,373	56,408	(7,966)	88%	86,500	14,172	(72,329)	16%	86,500	49,000	(37,500)	-43.4%
6854 - Mail Services - Inside	82,300	61,685	(20,615)	75%	80,000	50,260	(29,740)	63%	138,400	60,310	(78,090)	44%	66,300	58,766	(7,534)	89%	66,300	78,850	12,550	18.9%
6855 - Support Services Work	-	-	-	0%	5,000	-	(5,000)	0%	5,000	-	(5,000)	0%	15,000	-	(15,000)	0%	15,000	15,000	-	0.0%
6860 - PC Replacement Installments	-	-	-	0%	20,000	13,924	(6,076)	70%	14,000	13,924	(76)	99%	18,000	13,924	(4,076)	77%	18,000	13,924	(4,076)	-22.6%
6874 - Telecommunication Services - Inside	108,000	83,717	(24,283)	78%	100,500	61,145	(39,355)	61%	101,900	113,696	11,796	112%	96,600	83,941	(12,659)	87%	96,600	76,500	(20,100)	-20.8%
<b>68 - Interfund Services</b>	<b>286,600</b>	<b>220,989</b>	<b>(65,611)</b>	<b>77%</b>	<b>287,700</b>	<b>165,478</b>	<b>(122,222)</b>	<b>58%</b>	<b>357,173</b>	<b>271,502</b>	<b>(85,671)</b>	<b>76%</b>	<b>321,900</b>	<b>188,625</b>	<b>(133,275)</b>	<b>59%</b>	<b>321,900</b>	<b>272,774</b>	<b>(49,126)</b>	<b>-15.3%</b>
<b>TOTAL OPERATING &amp; MAINTENANCE</b>	<b>1,757,357</b>	<b>1,340,238</b>	<b>(417,119)</b>	<b>76%</b>	<b>1,327,800</b>	<b>981,367</b>	<b>(346,433)</b>	<b>74%</b>	<b>1,559,473</b>	<b>1,389,456</b>	<b>(170,017)</b>	<b>89%</b>	<b>2,187,588</b>	<b>1,025,576</b>	<b>(1,162,013)</b>	<b>47%</b>	<b>2,187,588</b>	<b>1,240,499</b>	<b>(947,089)</b>	<b>-43.3%</b>
<b>TOTAL OTHER USES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

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Account	2017				2018				2019				2020				2020	2021	2020-2021	
	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	75%	Excl 1-Time	Preliminary	Variance	%
TOTAL APPROPRIATED USES	4,611,878	4,080,854	(531,024)	88%	3,183,017	2,825,675	(357,342)	89%	4,919,912	4,731,942	(187,970)	96%	6,297,623	3,640,283	(2,657,340)	58%	6,306,501	4,512,734	(1,793,767)	-28.4%
BALANCE	(4,229,378)	(4,042,650)			(3,123,189)	(2,662,024)			(4,434,602)	(4,307,905)			(2,047,696)	(3,575,056)			(2,056,574)	(4,489,734)	(2,433,160)	