

COUNTY CLERK



FY21 Budget Highlights

DEPARTMENT MISSION:

The County Clerk’s Office provides the citizens of Shelby County an efficient and accessible system in which to purchase the necessary titles, licenses, and permits provided by this office.

DESCRIPTION OF ACTIVITIES:

The County Clerk issues motor vehicle titles and registrations, driver’s license renewals, marriage licenses as well as collecting various State, County, and local taxes (Wheel Tax and Sales Tax). The Business Tax division collects the Hotel/Motel Tax, Car Rental Tax, and processes a wide variety of business license applications and fees.

REVENUE SOURCES:

Fees are received from the sale of motor vehicle titles, replacement titles, registration, and sales tax transactions, marriage licenses, business licenses for Memphis and Shelby County, driver’s licenses, notary public commissions, hotel/motel taxes for Shelby County and the City of Lakeland, car rental taxes, and motor vehicle wheel taxes. In addition, they collect motor vehicle fees for municipalities of Memphis, Bartlett, Collierville, Germantown, and Millington.

General Fund 040 – Dept 8006

Summary	FY19 Actual	FY20 Amended *	FY21 Proposed	FY21-20 Var
Revenue	12,377,527	12,800,000	12,920,000	120,000
Total Personnel	5,192,819	5,774,242	5,589,078	(185,165)
O&M	526,720	819,069	784,234	(34,835)
Net Expenditures	6,657,988	6,206,689	6,546,688	339,999

**Excludes carry forwards and one time expenditures*

BUDGETARY ISSUES/TRENDS:

Revenue growth associated with continued economic improvement and volume of motor vehicle and other activities.

CHANGES IN MAJOR CATEGORIES:

- **Revenue:** Increase of \$120,000 in Fines, Fees & Permits over prior year budget due to slightly higher projected motor vehicle registrations and other mother vehicle activities in addition to \$20,000 in interest income.
- **Personnel:** Decrease is based on county-wide reductions in the personnel budget through the elimination of vacant positions and reduction of variances between position budgets and actual salaries.
- **O&M:** Decrease is based on county-wide reductions in operating expenditures.

GENERAL FUND

PERSONNEL					
	Current	FY 2021 New Request	% Change		
FTE	98.0	18.0	18.4%		
Base Salary	4,162,605	620,202			
Fringe	1,673,510	314,283			
	5,836,115	934,485			
		<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020⁽¹⁾</u>
Total Budgeted Personnel ⁽¹⁾		4,730,183	5,172,804	5,402,208	5,723,835
Actual Under-spending		195,849	343,406	358,336	555,669
Vacancy Overview					
		<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Budgeted FTEs		91.0	95.0	95.0	98.0
Monthly Average Vacancies		4.1	4.7	6.1	7.9
Actual Unspent as a % of Total Personnel		4.1%	6.6%	6.6%	9.7%

OPERATING & MAINTENANCE							
	FY 2017	FY 2018	FY 2019	FY 2020 ⁽¹⁾	FY 2021 Request	\$ Change	% Change
Adopted Budget	542,157	542,157	542,157	819,069	857,729	38,660	4.7%
Amended Budget	542,157	542,157	542,157	819,069			
Actual	521,904	489,086	526,720	439,222			
Variance	20,253	53,071	15,437	379,847			
% Unspent O&M	3.7%	9.8%	2.8%				
	% of O&M Budget Expended as of 3/31/20 ⁽³⁾			53.6%			

(1) Total personnel includes base salary, other compensation, fringe, and restricted salaries.

(2) As of 3/31/2020 Month-end close

(3) Normalized spend rate for 9 months = 75%

FY 2021 Budgetary Considerations

New Budget Request Summary

		<u># of New Positions</u>	<u>Base Salaries</u>	<u>Fringe Benefits</u>	FY21 <u>TOTAL</u>
SALARIES:	<i>Permanent</i>	18	620,202	314,283	\$ 934,485
	<i>Temporary</i>		-	-	\$ -
	TOTAL SALARIES	18	620,202	314,283	\$ 934,485
OTHER COMPENSATION:					\$ -
O&M:					\$ 38,660
REVENUE: <i>(subtract from cost)</i>					\$ -
TOTAL FY21 NEW REQUEST:					\$ 973,145

FTE Count – 5 Year History

Fund	Dept	Dept Description	FY16 Budget	FY17 Budget	FY18 Budget	FY19 Budget	FY20 Budget	FY21 Request	
GENERAL FUND									
40	8006	County Clerk	91.0	91.0	95.0	95.0	98.0	18.0	934,485
FTE Changes					+4.0		+3.0	+18.0	\$934,485

FY18 - Added 4.0 FTEs: Examining Clerk, Admin Tech, (2) Cust Rep II for increased volume of transactions

FY20 - Added 3.0 FTEs (Business Analyst, Executive Assistant, Policy Advisor).

FTE Vacancy Overview

<u>Total FTEs:</u>		Budgeted Vacancies ⁽¹⁾	Budgeted Vacancy Savings	Actual Under-spending	Variance (Add'l Unspent)	Actual Underspent as % of Total Personnel
FISCAL	Monthly Avg					
2017	91.0	3.0	\$ 161,267	\$ 195,849	\$ 34,582	4.0%
2018	95.0	2.6	\$ 146,743	\$ 343,406	\$ 196,663	6.5%
2019	95.0	2.5	\$ 148,947	\$ 358,336	\$ 209,389	6.5%
2020	98.0	1.9	\$ 112,368 <i>9mo alloc.</i>	\$ 555,669	\$ 443,301	9.4%
			\$ 149,824 <i>full year</i>			

FY2020 YTD as of 3/31/2020

Positive = Underspending was more than budgeted.

Vacant FTEs

FISCAL	JUL 1	AUG 2	SEP 3	OCT 4	NOV 5	DEC 6	JAN 7	FEB 8	MAR 9	APR 10	MAY 11	JUN 12	Monthly Avg
2017	3.0	4.0	5.0	4.0	5.0	4.0	5.0	7.0	4.0	4.0	2.0	2.0	4.1
2018	8.0	9.0	10.0	4.0	3.0	2.0	3.0	2.0	3.0	3.0	5.0	4.0	4.7
2019	5.0	5.0	4.0	5.0	3.0	3.0	3.0	6.0	7.0	10.0	14.0	8.0	6.1
2020	8.0	12.0	10.0	7.0	10.0	7.0	6.0	6.0	5.0				7.9

(1) Budgeted vacancies calculated based on mean personnel costs divided by total budgeted vacancy savings.

FY 2021 Budgetary Considerations

Operating Changes – 5 Year History (Adopted Budget)

Fund	Dept	Dept Description	FY16 Adopted	FY17 Adopted	FY18 Adopted	FY19 Adopted	FY20 Adopted	FY21 Request
GENERAL FUND								
40	8006	County Clerk	579,782	542,157	542,157	542,157	819,069	857,729
Operating & Maintenance Changes			-	(37,625)	-	-	276,912	38,660

FY17 (37,625) Commission mandated cut to reduce General Fund expenditures by \$2 million county-wide

FY20

- 114,000 Security services for non-governmental owned County Clerk office locations
- 62,000 Mail services for issuing new vehicle metal plates, per State of Tennessee Department of Motor Vehicles
- 39,000 Janitorial services for non-governmental owned County Clerk office locations
- 35,250 Mail insertion machine and proxy card identification badges accessing secured areas
- 15,000 Travel and training
- 1,662 Copy machine upgrades
- 1,000 Office reconfiguration

267,912

**Other Elected Officials - 80
County Clerk - 8006**

Budget Overview

**As of 3/31/2020
Fund 040 - County Clerk**

Account	2017				2018				2019				2020				2020	2021	2020-2021	
	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	75%	Excl 1-Time	Preliminary	Variance	%
4615 - County Clerk Fees	10,800,000	11,595,050	795,050	107%	11,800,000	11,732,682	(67,318)	99%	12,100,000	12,130,521	30,521	100%	12,600,000	7,236,294	(5,363,706)	57%	12,600,000	12,700,000	100,000	0.8%
46 - Fines, Fees & Permits	10,800,000	11,595,050	795,050	107%	11,800,000	11,732,682	(67,318)	99%	12,100,000	12,130,521	30,521	100%	12,600,000	7,236,294	(5,363,706)	57%	12,600,000	12,700,000	100,000	0.8%
4805 - Interest Income	20,000	56,747	36,747	284%	40,000	121,129	81,129	303%	102,000	247,005	145,005	242%	200,000	145,758	(54,242)	73%	200,000	220,000	20,000	10.0%
48 - Investment Income	20,000	56,747	36,747	284%	40,000	121,129	81,129	303%	102,000	247,005	145,005	242%	200,000	145,758	(54,242)	73%	200,000	220,000	20,000	10.0%
TOTAL REVENUE SOURCES	10,820,000	11,651,796	831,796	108%	11,840,000	11,853,811	13,811	100%	12,202,000	12,377,527	175,527	101%	12,800,000	7,382,053	(5,417,948)	58%	12,800,000	12,920,000	120,000	0.9%
TOTAL OTHER SOURCES	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
TOTAL APPROPRIATION SOURCES	10,820,000	11,651,796	831,796	108%	11,840,000	11,853,811	13,811	100%	12,202,000	12,377,527	175,527	101%	12,800,000	7,382,053	(5,417,948)	58%	12,800,000	12,920,000	120,000	0.9%
5102 - Salaries & Labor	3,326,271	3,185,180	(141,091)	96%	3,539,448	3,332,366	(207,082)	94%	3,757,004	3,445,368	(311,636)	92%	3,986,671	2,652,335	(1,334,336)	67%	3,986,671	3,891,724	(94,947)	-2.4%
5109 - Temporary Labor	55,171	61,880	6,709	112%	56,826	40,557	(16,269)	71%	58,531	148,584	90,053	254%	175,934	88,411	(87,523)	50%	175,934	171,543	(4,391)	-2.5%
51 - Salaries-Regular Pay	3,381,442	3,247,059	(134,383)	96%	3,596,274	3,372,923	(223,351)	94%	3,815,535	3,593,952	(221,583)	94%	4,162,605	2,740,747	(1,421,858)	66%	4,162,605	4,063,267	(99,338)	-2.4%
5234 - Other Supplemental Pay	-	-	-	0%	-	44	44	100%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
5254 - Overtime	32,000	30,076	(1,924)	94%	32,000	24,047	(7,953)	75%	32,000	19,908	(12,092)	62%	32,000	14,140	(17,860)	44%	32,000	31,201	(799)	-2.5%
5266 - Longevity	49,302	47,611	(1,691)	97%	49,302	45,289	(4,013)	92%	49,302	42,377	(6,925)	86%	49,302	31,286	(18,016)	63%	49,302	48,071	(1,231)	-2.5%
5281 - Retirement - Sick Pay	10,772	11,697	925	109%	17,272	28,856	11,584	167%	5,772	5,771	(1)	100%	5,772	9,436	3,664	163%	5,772	5,628	(144)	-2.5%
52 - Salaries-Other Compensation	92,074	89,384	(2,690)	97%	98,574	98,236	(338)	100%	87,074	68,056	(19,018)	78%	87,074	54,863	(32,211)	63%	87,074	84,901	(2,173)	-2.5%
5510 - Retirement Benefits - County	556,142	543,791	(12,351)	98%	741,514	704,756	(36,758)	95%	863,360	789,781	(73,579)	91%	870,290	584,774	(285,516)	67%	870,290	860,071	(10,219)	-1.2%
5511 - Other Post Employment Benefits	210,886	204,364	(6,522)	97%	198,563	188,720	(9,843)	95%	139,761	127,851	(11,910)	91%	93,288	51,744	(41,544)	55%	93,288	45,144	(48,144)	-51.6%
5515 - Social Security Employer Contributions	3,421	5,571	2,150	163%	3,523	4,129	606	117%	3,629	8,208	4,580	226%	10,908	5,543	(5,364)	51%	10,908	10,636	(272)	-2.5%
5516 - Medicare Employer Contributions	49,031	40,439	(8,592)	82%	52,146	42,801	(9,345)	82%	55,325	46,952	(8,374)	85%	60,358	37,356	(23,002)	62%	60,358	58,917	(1,440)	-2.4%
5520 - Group Life Insurance Benefit	13,937	21,961	8,024	158%	24,914	22,861	(2,053)	92%	26,446	25,736	(710)	97%	33,488	21,962	(11,526)	66%	33,488	32,690	(798)	-2.4%
5542 - Group Health Insurance - HRA	82,651	84,768	2,117	103%	101,835	100,591	(1,244)	99%	112,161	115,493	3,332	103%	114,905	103,791	(11,115)	90%	114,905	132,833	17,927	15.6%
5543 - Group Health Insurance - HMO	465,355	423,676	(41,679)	91%	469,299	410,415	(58,884)	87%	416,765	387,633	(29,132)	93%	454,310	262,184	(192,126)	58%	454,310	414,460	(39,850)	-8.8%
5560 - Long Term Disability Benefit	10,644	9,857	(787)	93%	11,326	10,582	(745)	93%	12,022	11,493	(529)	96%	15,149	10,116	(5,033)	67%	15,149	14,789	(361)	-2.4%
5591 - On-Job-Injury Benefit Expense	20,289	19,403	(886)	96%	17,981	16,769	(1,213)	93%	15,262	14,135	(1,127)	93%	16,650	10,940	(5,711)	66%	16,650	16,253	(397)	-2.4%
5592 - Unemployment Compensation Benefit	5,579	5,329	(250)	96%	3,596	3,358	(238)	93%	3,816	3,529	(287)	92%	4,163	2,703	(1,460)	65%	4,163	4,063	(100)	-2.4%
55 - Fringe Benefits	1,417,934	1,359,158	(58,776)	96%	1,624,699	1,504,982	(119,717)	93%	1,648,546	1,530,811	(117,735)	93%	1,673,510	1,091,113	(582,397)	65%	1,673,510	1,589,857	(83,654)	-5.0%
5635 - Restricted Salaries	(161,267)	-	161,267	0%	(146,743)	-	146,743	0%	(148,947)	-	148,947	0%	(199,354)	-	199,354	0%	(148,947)	(148,947)	-	0.0%
56 - Restricted Salaries	(161,267)	-	161,267	0%	(146,743)	-	146,743	0%	(148,947)	-	148,947	0%	(199,354)	-	199,354	0%	(148,947)	(148,947)	-	0.0%
TOTAL SALARIES	4,730,183	4,695,601	(34,582)	99%	5,172,804	4,976,141	(196,663)	96%	5,402,208	5,192,819	(209,389)	96%	5,723,835	3,886,723	(1,837,113)	68%	5,774,242	5,589,078	(185,165)	-3.2%
6006 - Apparel - Employees	200	380	180	190%	200	251	51	125%	200	331	131	165%	500	992	492	198%	500	457	(43)	-8.6%
6014 - Custodial & Cleaning Supplies	2,500	4,665	2,165	187%	2,500	1,497	(1,003)	60%	4,500	3,811	(689)	85%	4,500	6,548	2,048	146%	4,500	4,111	(389)	-8.6%
6016 - Computer Supplies	20,428	24,107	3,679	118%	15,428	16,688	1,260	108%	19,428	17,828	(1,600)	92%	19,428	18,774	(654)	97%	19,428	17,748	(1,680)	-8.6%
6024 - Employee Recognition Materials	-	268	268	100%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
6026 - Expendable Furnishings & Equipment	10,500	16,855	6,355	161%	16,500	23,040	6,540	140%	1,500	2,150	650	143%	36,750	397	(36,353)	1%	36,750	33,573	(3,177)	-8.6%
6027 - Expendable Computer/Telecom Furnishing	-	432	432	100%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
6042 - Materials - Operational	1,000	17	(983)	2%	1,000	1,495	495	150%	1,000	-	(1,000)	0%	1,000	-	(1,000)	0%	1,000	914	(86)	-8.6%
6052 - Office Supplies	27,800	14,678	(13,122)	53%	22,800	12,833	(9,967)	56%	16,800	15,526	(1,274)	92%	16,800	16,150	(650)	96%	16,800	15,348	(1,452)	-8.6%
6054 - Paper Products	-	862	862	100%	-	-	-	0%	-	2,272	2,272	100%	-	5,000	5,000	100%	-	-	-	0.0%
6056 - Parts Purchases	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	6	6	100%	-	-	-	0.0%
6072 - Safety Supplies	190	135	(55)	71%	190	100	(90)	53%	190	309	119	163%	325	-	(325)	0%	325	297	(28)	-8.6%
60 - Supplies & Materials	62,618	62,399	(219)	100%	58,618	55,904	(2,714)	95%	43,618	42,227	(1,391)	97%	79,303	47,867	(31,436)	60%	79,303	72,447	(6,856)	-8.6%
6405 - Bad Debts & Cash Short/Over	-	-	-	0%	-	29	29	100%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
6418 - Dues & Memberships - Individual	2,500	1,728	(772)	69%	2,500	2,002	(498)	80%	2,500	2,425	(75)	97%	4,500	3,088	(1,412)	69%	4,500	4,111	(389)	-8.6%

Budget Overview

Account	2017				2018				2019				2020				2020	2021	2020-2021	
	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	75%	Excl 1-Time	Preliminary	Variance	%
6428 - Freight, Shipping & Storage	5,000	871	(4,129)	17%	2,500	271	(2,229)	11%	1,000	610	(390)	61%	1,000	1,365	365	137%	1,000	914	(86)	-8.6%
6433 - Hospitality Expenses	900	752	(148)	84%	900	1,258	358	140%	900	1,926	1,026	214%	2,215	2,499	284	113%	2,215	2,024	(191)	-8.6%
6436 - Insurance - Property & Liability	800	765	(35)	96%	800	765	(35)	96%	800	765	(35)	96%	800	765	(35)	96%	800	731	(69)	-8.6%
6446 - Local Transportation	700	356	(344)	51%	700	306	(394)	44%	700	522	(178)	75%	700	219	(481)	31%	700	639	(61)	-8.6%
6450 - Permits, Licenses and Fees	450	224	(226)	50%	450	255	(195)	57%	450	185	(265)	41%	450	42	(408)	9%	450	411	(39)	-8.6%
6459 - Postage & Mail Services	350	356	6	102%	350	390	40	111%	350	404	54	115%	400	410	10	103%	400	365	(35)	-8.6%
6461 - Printing - Outside	2,500	1,764	(736)	71%	2,500	-	(2,500)	0%	4,000	247	(3,753)	6%	4,000	-	(4,000)	0%	4,000	3,654	(346)	-8.6%
6462 - Publications & Subscriptions	250	-	(250)	0%	250	105	(145)	42%	250	817	567	327%	350	255	(95)	73%	350	320	(30)	-8.6%
6465 - Software-Acquisition & Licenses	-	1,813	1,813	100%	2,000	1,625	(375)	81%	2,000	1,975	(25)	99%	2,000	-	(2,000)	0%	2,000	1,827	(173)	-8.6%
6467 - Travel -Training Related	4,000	2,944	(1,056)	74%	4,000	2,017	(1,983)	50%	4,000	6,103	2,103	153%	17,500	7,384	(10,116)	42%	17,500	15,987	(1,513)	-8.6%
6469 - Training & Education - Local	500	-	(500)	0%	500	-	(500)	0%	500	-	(500)	0%	2,000	569	(1,431)	28%	2,000	1,827	(173)	-8.6%
6499 - Other Services & Expenses	-	-	-	0%	-	-	-	0%	-	804	804	100%	-	467	467	100%	-	-	-	0.0%
64 - Services & Other Expenses	17,950	11,573	(6,377)	64%	17,450	9,024	(8,426)	52%	17,450	16,783	(667)	96%	35,915	17,064	(18,851)	48%	35,915	32,810	(3,105)	-8.6%
6678 - Professional Services - Other	-	891	891	100%	700	152	(548)	22%	700	241	(459)	34%	114,700	-	(114,700)	0%	114,700	104,784	(9,916)	-8.6%
6699 - Other Professional & Contracted Services	2,000	-	(2,000)	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
66 - Professional & Contracted Services	2,000	891	(1,109)	45%	700	152	(548)	22%	700	241	(459)	34%	114,700	-	(114,700)	0%	114,700	104,784	(9,916)	-8.6%
6710 - Bldg & Grounds Maintenance - Contracted	10,500	7,695	(2,805)	73%	11,000	4,620	(6,380)	42%	10,400	4,620	(5,780)	44%	10,400	-	(10,400)	0%	10,400	9,501	(899)	-8.6%
6714 - Bldg & Land Rent	84,500	86,194	1,694	102%	88,000	87,652	(348)	100%	88,600	87,652	(948)	99%	88,600	87,652	(948)	99%	88,600	80,940	(7,660)	-8.6%
6724 - Equip Maintenance - Contracted	5,000	4,559	(441)	91%	6,000	5,406	(594)	90%	6,000	1,745	(4,255)	29%	2,100	2,530	430	120%	2,100	1,918	(182)	-8.6%
6730 - Janitorial Service - Contracted	7,500	6,100	(1,400)	81%	7,500	8,650	1,150	115%	7,500	3,900	(3,600)	52%	57,250	35,756	(21,494)	62%	57,250	52,300	(4,950)	-8.6%
6745 - Pest Control Services	2,000	1,800	(200)	90%	2,000	1,800	(200)	90%	2,000	1,500	(500)	75%	2,000	1,800	(200)	90%	2,000	1,827	(173)	-8.6%
6789 - Utility Services	11,850	11,848	(2)	100%	11,850	11,020	(830)	93%	11,850	12,961	1,111	109%	11,850	9,993	(1,857)	84%	11,850	10,826	(1,024)	-8.6%
6790 - Waste Removal	500	223	(277)	45%	800	439	(361)	55%	800	586	(214)	73%	800	650	(150)	81%	800	731	(69)	-8.6%
67 - Rent, Utilities & Maintenance	121,850	118,419	(3,431)	97%	127,150	119,586	(7,564)	94%	127,150	112,964	(14,186)	89%	173,000	138,381	(34,619)	80%	173,000	158,043	(14,957)	-8.6%
6831 - Fleet Petroleum Services	3,000	1,716	(1,284)	57%	3,000	1,662	(1,338)	55%	3,000	2,227	(773)	74%	3,000	1,108	(1,892)	37%	3,000	3,000	-	0.0%
6832 - Fleet Vehicle Services	1,000	40	(960)	4%	1,000	87	(913)	9%	1,000	1,991	991	199%	1,000	321	(679)	32%	1,000	1,000	-	0.0%
6850 - Copy Machines - Inside	5,138	4,997	(141)	97%	5,138	5,575	437	109%	5,138	5,809	671	113%	6,050	3,853	(2,197)	64%	6,050	6,050	-	0.0%
6852 - Printing - Inside	30,000	36,029	6,029	120%	45,000	27,045	(17,955)	60%	45,000	68,889	23,889	153%	45,000	20,197	(24,803)	45%	45,000	45,000	-	0.0%
6854 - Mail Services - Inside	214,101	206,794	(7,307)	97%	212,101	206,321	(5,780)	97%	227,101	207,072	(20,029)	91%	289,101	154,923	(134,178)	54%	289,101	289,101	-	0.0%
6855 - Support Services Work	7,000	6,640	(360)	95%	7,000	873	(6,127)	12%	7,000	2,468	(4,532)	35%	7,000	-	(7,000)	0%	7,000	7,000	-	0.0%
6874 - Telecommunication Services - Inside	65,000	60,156	(4,844)	93%	65,000	62,858	(2,142)	97%	65,000	66,048	1,048	102%	65,000	55,510	(9,490)	85%	65,000	65,000	-	0.0%
68 - Interfund Services	325,239	316,372	(8,867)	97%	338,239	304,420	(33,819)	90%	353,239	354,505	1,266	100%	416,151	235,911	(180,240)	57%	416,151	416,151	-	0.0%
7001 - Office Furniture & Equipment	12,500	-	(12,500)	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
7009 - Other Equipment	-	12,249	12,249	100%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
70 - Capital Asset Acquisitions	12,500	12,249	(251)	98%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
TOTAL OPERATING & MAINTENANCE	542,157	521,904	(20,253)	96%	542,157	489,086	(53,071)	90%	542,157	526,720	(15,437)	97%	819,069	439,222	(379,847)	54%	819,069	784,234	(34,835)	-4.3%
TOTAL OTHER USES	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
TOTAL APPROPRIATED USES	5,272,340	5,217,504	(54,835)	99%	5,714,961	5,465,227	(249,734)	96%	5,944,365	5,719,539	(224,827)	96%	6,542,904	4,325,945	(2,216,960)	66%	6,593,311	6,373,312	(219,999)	-3.3%
BALANCE	5,547,660	6,434,292			6,125,039	6,388,584			6,257,635	6,657,988			6,257,096	3,056,108			6,206,689	6,546,688	339,999	

SPECIAL REVENUE FUND

Special Revenue Funds Summary**Fund 086 – County Clerk Data Processing:**

The office of the County Clerk use this fund to report data processing collection fees of \$3.00 out of the \$15 received for minimum business license application and Business License Returns. This fee is restricted for computer hardware purchases or replacement.

- Revenue Budget for FY21 is \$60,000
- Fund balance is \$45,134 as of 03/31/20
- There are no FTEs in this fund

Fund 087 – Motor Vehicle Registration (MVR):

This fund records revenue specially collected for car titles. A \$0.35 fee is collected for each Motor Vehicle Title issued by the County Clerk. This revenue is restricted for MVR supplies.

- Revenue is \$79,000 for FY21
- Fund balance is \$19,153 as of 03/31/20
- There are no FTEs in this fund

Budget Overview

Account	2017				2018				2019				2020				2020	2021	2020-2021	
	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	75%	Excl 1-Time	Preliminary	Variance	%
4601 - Fees & Permits	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	64,411	64,411	100%	-	79,000	79,000	100.0%
4650 - Computerization Fees	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	45,052	45,052	100%	-	60,000	60,000	100.0%
46 - Fines, Fees & Permits	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	109,462	109,462	100%	-	139,000	139,000	100.0%
4805 - Interest Income	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	1,258	1,258	100%	-	-	-	0.0%
48 - Investment Income	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	1,258	1,258	100%	-	-	-	0.0%
TOTAL REVENUE SOURCES	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	110,721	110,721	100%	-	139,000	139,000	100.0%
TOTAL OTHER SOURCES	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
TOTAL APPROPRIATION SOURCES	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	110,721	110,721	100%	-	139,000	139,000	100.0%
TOTAL SALARIES	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
6016 - Computer Supplies	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	22,509	22,509	100%	-	96,000	96,000	100.0%
6052 - Office Supplies	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	4,777	4,777	100%	-	23,000	23,000	100.0%
6054 - Paper Products	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	6,938	6,938	100%	-	5,000	5,000	100.0%
60 - Supplies & Materials	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	34,224	34,224	100%	-	124,000	124,000	100.0%
6852 - Printing - Inside	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	12,210	12,210	100%	-	15,000	15,000	100.0%
68 - Interfund Services	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	12,210	12,210	100%	-	15,000	15,000	100.0%
TOTAL OPERATING & MAINTENANCE	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	46,434	46,434	100%	-	139,000	139,000	100.0%
TOTAL OTHER USES	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
TOTAL APPROPRIATED USES	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	46,434	46,434	100%	-	139,000	139,000	100.0%
BALANCE	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	64,287	-	-	-	-	-	-