

CIVIL COURT JUDGES



**GENERAL SESSIONS COURT
CIVIL COURT JUDGES**

Administrative Judge Lonnie B. Thompson

FY21 Budget Highlights

DEPARTMENT MISSION/GOALS:

To serve the citizens of Shelby County and respond to the needs of local law enforcement through implementation of fair and expeditious delivery of justice to ensure the law is followed at all stages and the rights of all are protected.

DESCRIPTION OF ACTIVITIES:

The General Sessions Civil Court consists of six (6) civil judges who preside over 65,000 new civil cases annually. The Court's jurisdictional limit is \$25,000 for civil cases and unlimited monetary jurisdiction for the recovery of property and rental amounts due under the terms and provisions of contracts. Other cases handled include:

- ✓ Emergency mental commitments
- ✓ Denial petitions for handgun permits
- ✓ Interpleaders
- ✓ Drug Dealer Eviction Program

REVENUE SOURCES:

A local litigation tax is collected by the General Sessions Civil Court Clerk on each civil case filed in General Sessions court. The maximum fee authorized by the State is \$6 per case, per Tenn. Code Ann. § 16-15-5006.

General Fund 035 – 704102 Civil Court Judges

Summary	FY19 Actual	FY20 Amended *	FY21 Proposed	FY21-20 Var
Revenue	346,127	325,000	325,000	-
Total Personnel	1,566,259	1,581,763	1,514,415	(67,348)
O&M	44,141	50,160	34,243	(15,917)
Net Expenditures	(1,264,273)	(1,306,923)	(1,223,658)	83,265

**Excludes carry forwards and one time expenditures*

ACTIVITY IN MAJOR CATEGORIES:

- **Personnel:** Decrease is based on county-wide reductions in the personnel budget through the elimination of vacant positions and reduction of variances between position budgets and actual salaries.
 - All Judges are paid by the County.
- **O&M:** Decrease is based on county-wide reductions in operating expenditures.

OTHER FUNDS:

- No other funds.

GENERAL FUND

PERSONNEL					
	Current	FY 2021 New Request	% Change		
FTE	8.0	0.0	0.0%		
Base Salary	1,196,548	2,500	0.2%		
Fringe	384,363	661			
	1,580,911	3,161	0.2%		
		<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020⁽²⁾</u>
Total Budgeted Personnel ⁽¹⁾		1,447,727	1,533,916	1,572,727	1,580,747
Actual Under-spending		(2,098)	593	6,468	12,574
Vacancy Overview					
		<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Budgeted FTEs		8.0	8.0	8.0	8.0
Monthly Average Vacancies		0.0	0.0	0.0	0.0
Actual Unspent as a % of Total Personnel		-0.1%	0.0%	0.4%	0.8%

OPERATING & MAINTENANCE							
	FY 2017	FY 2018	FY 2019	FY 2020 ⁽²⁾	FY 2021 Request	\$ Change	% Change
Adopted Budget	50,160	50,160	50,160	50,160	86,353	36,193	72.2%
Amended Budget	50,160	50,160	50,160	50,160			
Actual	30,308	39,377	44,141	32,382			
Variance	19,852	10,783	6,019	17,778			
% Unspent O&M	39.6%	21.5%	12.0%				
	% of O&M Budget Expended as of 3/31/20 ⁽³⁾			64.6%			

(1) Total personnel includes base salary, other compensation, fringe, and restricted salaries.

(2) As of 3/31/2020 Month-end close

(3) Normalized spend rate for 9 months = 75%

FY 2021 Budgetary Considerations

New Budget Request Summary

		<u># of New Positions</u>	<u>Base Salaries</u>	<u>Fringe Benefits</u>	FY21 TOTAL
SALARIES:	<i>Permanent</i>		2,500	661	\$ 3,161
	<i>Temporary</i>		-	-	\$ -
	TOTAL SALARIES	0	2,500	661	\$ 3,161
OTHER COMPENSATION:					\$ -
O&M:					\$ 36,193
REVENUE: (subtract from cost)					\$ -
TOTAL FY21 NEW REQUEST:					\$ 39,354

FTE Count – 5 Year History

Fund	Dept	Dept Description	FY16 Budget	FY17 Budget	FY18 Budget	FY19 Budget	FY20 Adopted	FY21 Request
GENERAL FUND								
035	7041-02	Gen Sess Civil Court Judges	8.0	8.0	8.0	8.0	8.0	0.0 -
FTE Changes								\$ -

FTE Vacancy Overview

<u>Total FTEs:</u>			Budgeted	Actual Under-	Variance	Actual
FISCAL	Monthly Avg	Budgeted Vacancies ⁽¹⁾	Vacancy Savings	spending	(Add'l Unspent)	Underspent as % of Total Personnel
		-				
2017	8.0	0.0	\$ -	\$ (2,098)	\$ (2,098)	-0.1%
2018	8.0	0.0	\$ -	\$ 593	\$ 593	0.0%
2019	8.0	0.0	\$ -	\$ 6,468	\$ 6,468	0.4%
2020	8.0	0.0	\$ - <i>9mo alloc.</i>	\$ 12,574	\$ 12,574	0.8%
			\$ - <i>full year</i>			

FY2020 YTD as of 3/31/2020
Positive = Underspending was more than budgeted.

<u>Vacant FTEs</u>													
FISCAL	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Monthly Avg
	1	2	3	4	5	6	7	8	9	10	11	12	
2017	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2018	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2019	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2020	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0				0.0

(1) Budgeted vacancies calculated based on mean personnel costs divided by total budgeted vacancy savings.

**GENERAL SESSIONS COURT
CIVIL COURT JUDGES**

Administrative Judge Lonnie B. Thompson

Operating Changes – 5 Year History (Adopted Budget)

Fund	Dept	Dept Description	FY16 Adopted	FY17 Adopted	FY18 Adopted	FY19 Adopted	FY20 Adopted	FY21 Request
GENERAL FUND								
035	7041-02	Gen Sess Civil Court Judges	50,160	50,160	50,160	50,160	50,160	86,353
Operating & Maintenance Changes			-	-	-	-	-	36,193

Judicial - 70

General Sessions Court - 7041

Gen Sessions Civil Court Judges - 704102

As of 3/31/2020

General Fund

Budget Overview

Account	2017				2018				2019				2020				2020	2021	2020-2021	
	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	75%	Excl 1-Time	Preliminary	Variance	%
4171 - Litigation Taxes	300,000	323,982	23,982	108%	300,000	338,271	38,271	113%	325,000	346,127	21,127	107%	325,000	224,626	(100,374)	69%	325,000	325,000	-	0.0%
41 - Other Local Taxes	300,000	323,982	23,982	108%	300,000	338,271	38,271	113%	325,000	346,127	21,127	107%	325,000	224,626	(100,374)	69%	325,000	325,000	-	0.0%
TOTAL REVENUE SOURCES	300,000	323,982	23,982	108%	300,000	338,271	38,271	113%	325,000	346,127	21,127	107%	325,000	224,626	(100,374)	69%	325,000	325,000	-	0.0%
TOTAL OTHER SOURCES	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
TOTAL APPROPRIATION SOURCES	300,000	323,982	23,982	108%	300,000	338,271	38,271	113%	325,000	346,127	21,127	107%	325,000	224,626	(100,374)	69%	325,000	325,000	-	0.0%
5102 - Salaries & Labor	1,114,525	1,112,228	(2,297)	100%	1,139,695	1,139,699	4	100%	1,164,555	1,164,555	0	100%	1,191,548	892,862	(298,686)	75%	1,191,548	1,148,991	(42,557)	-3.6%
5109 - Temporary Labor	-	-	-	0%	2,058	-	(2,058)	0%	2,120	-	(2,120)	0%	5,000	-	(5,000)	0%	5,000	4,744	(256)	-5.1%
51 - Salaries-Regular Pay	1,114,525	1,112,228	(2,297)	100%	1,141,753	1,139,699	(2,054)	100%	1,166,675	1,164,555	(2,120)	100%	1,196,548	892,862	(303,686)	75%	1,196,548	1,153,735	(42,813)	-3.6%
5266 - Longevity	852	912	60	107%	852	1,322	470	155%	852	1,458	606	171%	852	1,094	242	128%	852	808	(44)	-5.1%
52 - Salaries-Other Compensation	852	912	60	107%	852	1,322	470	155%	852	1,458	606	171%	852	1,094	242	128%	852	808	(44)	-5.1%
5510 - Retirement Benefits - County	188,020	187,759	(262)	100%	238,766	239,044	278	100%	267,615	267,951	336	100%	260,115	195,151	(64,964)	75%	260,115	253,927	(6,188)	-2.4%
5511 - Other Post Employment Benefits	70,661	70,563	(97)	100%	63,937	64,011	74	100%	43,321	43,375	54	100%	27,882	17,429	(10,453)	63%	27,882	13,328	(14,554)	-52.2%
5515 - Social Security Employer Contributions	-	-	-	0%	128	-	(128)	0%	131	-	(131)	0%	310	-	(310)	0%	310	294	(16)	-5.1%
5516 - Medicare Employer Contributions	16,161	15,826	(335)	98%	16,555	16,189	(366)	98%	16,917	16,567	(349)	98%	17,350	12,731	(4,619)	73%	17,350	16,729	(621)	-3.6%
5520 - Group Life Insurance Benefit	4,670	6,565	1,895	141%	8,022	6,565	(1,458)	82%	8,197	7,192	(1,005)	88%	10,009	5,595	(4,414)	56%	10,009	9,652	(357)	-3.6%
5542 - Group Health Insurance - HRA	8,905	8,862	(43)	100%	9,242	4,164	(5,078)	45%	4,164	14,194	10,030	341%	25,154	15,501	(9,653)	62%	25,154	13,908	(11,246)	-44.7%
5543 - Group Health Insurance - HMO	31,841	37,124	5,283	117%	44,163	53,322	9,159	121%	55,294	42,684	(12,610)	77%	33,032	26,863	(6,169)	81%	33,032	41,899	8,867	26.8%
5560 - Long Term Disability Benefit	3,566	3,165	(401)	89%	3,647	3,204	(443)	88%	3,727	3,517	(210)	94%	4,528	2,870	(1,658)	63%	4,528	4,366	(162)	-3.6%
5591 - On-Job-Injury Benefit Expense	6,687	6,673	(15)	100%	5,709	5,699	(10)	100%	4,667	4,658	(9)	100%	4,786	3,572	(1,215)	75%	4,786	4,615	(171)	-3.6%
5592 - Unemployment Compensation Benefit	1,839	149	(1,690)	8%	1,142	105	(1,037)	9%	1,167	108	(1,059)	9%	1,197	81	(1,115)	7%	1,197	1,154	(43)	-3.6%
55 - Fringe Benefits	332,350	336,685	4,335	101%	391,311	392,302	991	100%	405,200	400,245	(4,954)	99%	384,363	279,792	(104,571)	73%	384,363	359,871	(24,491)	-6.4%
5635 - Restricted Salaries	-	-	-	0%	-	-	-	0%	-	-	-	0%	(1,016)	-	1,016	0%	-	-	-	0.0%
56 - Restricted Salaries	-	-	-	0%	-	-	-	0%	-	-	-	0%	(1,016)	-	1,016	0%	-	-	-	0.0%
TOTAL SALARIES	1,447,727	1,449,825	2,098	100%	1,533,916	1,533,323	(593)	100%	1,572,727	1,566,259	(6,468)	100%	1,580,747	1,173,748	(406,999)	74%	1,581,763	1,514,415	(67,348)	-4.3%
6006 - Apparel - Employees	450	-	(450)	0%	-	-	-	0%	-	-	-	0%	600	440	(160)	73%	600	383	(217)	-36.2%
6016 - Computer Supplies	2,000	2,109	109	105%	2,000	1,321	(679)	66%	2,000	1,514	(487)	76%	2,000	1,349	(651)	67%	2,000	1,277	(723)	-36.2%
6024 - Employee Recognition Materials	-	151	151	100%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
6026 - Expendable Furnishings & Equipment	757	-	(757)	0%	450	291	(159)	65%	650	495	(155)	76%	650	-	(650)	0%	650	415	(235)	-36.2%
6027 - Expendable Computer/Telecom Furnishing	-	-	-	0%	-	-	-	0%	-	232	232	100%	-	-	-	0%	-	-	-	0.0%
6052 - Office Supplies	2,500	983	(1,517)	39%	1,500	1,275	(225)	85%	1,500	878	(622)	59%	1,500	1,411	(89)	94%	1,500	958	(542)	-36.2%
6054 - Paper Products	800	106	(694)	13%	800	212	(588)	27%	800	121	(679)	15%	800	679	(121)	85%	800	511	(289)	-36.2%
60 - Supplies & Materials	6,507	3,349	(3,158)	51%	4,750	3,100	(1,650)	65%	4,950	3,240	(1,710)	65%	5,550	3,878	(1,672)	70%	5,550	3,544	(2,006)	-36.2%
6418 - Dues & Memberships - Individual	5,000	5,740	740	115%	7,507	7,117	(390)	95%	8,377	7,580	(797)	90%	8,377	4,725	(3,652)	56%	8,377	5,349	(3,029)	-36.2%
6425 - Court Costs & Related Expenses	-	-	-	0%	350	345	(5)	99%	80	-	(80)	0%	350	-	(350)	0%	350	223	(127)	-36.2%
6433 - Hospitality Expenses	200	-	(200)	0%	-	-	-	0%	200	85	(115)	42%	200	-	(200)	0%	200	128	(72)	-36.2%
6440 - Laundry & Dry Cleaning Services	120	14	(106)	12%	120	-	(120)	0%	120	-	(120)	0%	120	13	(107)	10%	120	77	(43)	-36.2%
6450 - Permits, Licenses and Fees	-	-	-	0%	-	-	-	0%	-	2,378	2,378	100%	-	-	-	0%	-	-	-	0.0%
6462 - Publications & Subscriptions	7,800	7,793	(7)	100%	8,700	7,451	(1,249)	86%	8,700	8,790	90	101%	8,700	9,297	597	107%	8,700	5,555	(3,145)	-36.2%
6467 - Travel -Training Related	16,200	11,049	(5,151)	68%	20,505	12,736	(7,769)	62%	20,505	16,283	(4,222)	79%	20,505	10,334	(10,171)	50%	20,505	13,092	(7,413)	-36.2%
6469 - Training & Education - Local	4,163	-	(4,163)	0%	225	810	585	360%	225	50	(175)	22%	225	-	(225)	0%	225	144	(81)	-36.2%
64 - Services & Other Expenses	33,483	24,596	(8,887)	73%	37,407	28,459	(8,948)	76%	38,207	35,165	(3,042)	92%	38,477	24,369	(14,109)	63%	38,477	24,567	(13,911)	-36.2%
6724 - Equip Maintenance - Contracted	870	870	-	100%	870	870	-	100%	870	870	-	100%	-	-	-	0%	-	-	-	0.0%
6727 - Equipment Rent	1,140	-	(1,140)	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%

Judicial - 70
 General Sessions Court - 7041
 Gen Sessions Civil Court Judges - 704102

Budget Overview

As of 3/31/2020
 General Fund

Account	2017				2018				2019				2020				2020	2021	2020-2021	
	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	75%	Excl 1-Time	Preliminary	Variance	%
67 - Rent, Utilities & Maintenance	2,010	870	(1,140)	43%	870	870	-	100%	870	870	-	100%	-	-	-	0%	-	-	-	0.0%
6850 - Copy Machines - Inside	360	972	612	270%	1,960	959	(1,001)	49%	1,960	903	(1,057)	46%	1,960	754	(1,206)	38%	1,960	1,960	-	0.0%
6852 - Printing - Inside	2,000	324	(1,677)	16%	2,000	2,960	960	148%	1,000	1,092	92	109%	1,000	615	(386)	61%	1,000	1,000	-	0.0%
6854 - Mail Services - Inside	500	198	(302)	40%	500	356	(144)	71%	500	198	(302)	40%	500	93	(407)	19%	500	500	-	0.0%
6860 - PC Replacement Installments	-	-	-	0%	2,673	2,673	-	100%	2,673	2,673	-	100%	2,673	2,673	-	100%	2,673	2,673	-	0.0%
6874 - Telecommunication Services - Inside	5,300	-	(5,300)	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
68 - Interfund Services	8,160	1,493	(6,667)	18%	7,133	6,948	(185)	97%	6,133	4,866	(1,266)	79%	6,133	4,134	(1,998)	67%	6,133	6,133	-	0.0%
TOTAL OPERATING & MAINTENANCE	50,160	30,308	(19,852)	60%	50,160	39,377	(10,783)	79%	50,160	44,141	(6,019)	88%	50,160	32,382	(17,778)	65%	50,160	34,243	(15,917)	-31.7%
TOTAL OTHER USES	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
TOTAL APPROPRIATED USES	1,497,887	1,480,132	(17,755)	99%	1,584,076	1,572,700	(11,377)	99%	1,622,887	1,610,400	(12,487)	99%	1,630,907	1,206,129	(424,777)	74%	1,631,923	1,548,658	(83,265)	-5.1%
BALANCE	(1,197,887)	(1,156,150)			(1,284,076)	(1,234,429)			(1,297,887)	(1,264,273)			(1,305,907)	(981,504)			(1,306,923)	(1,223,658)	83,265	