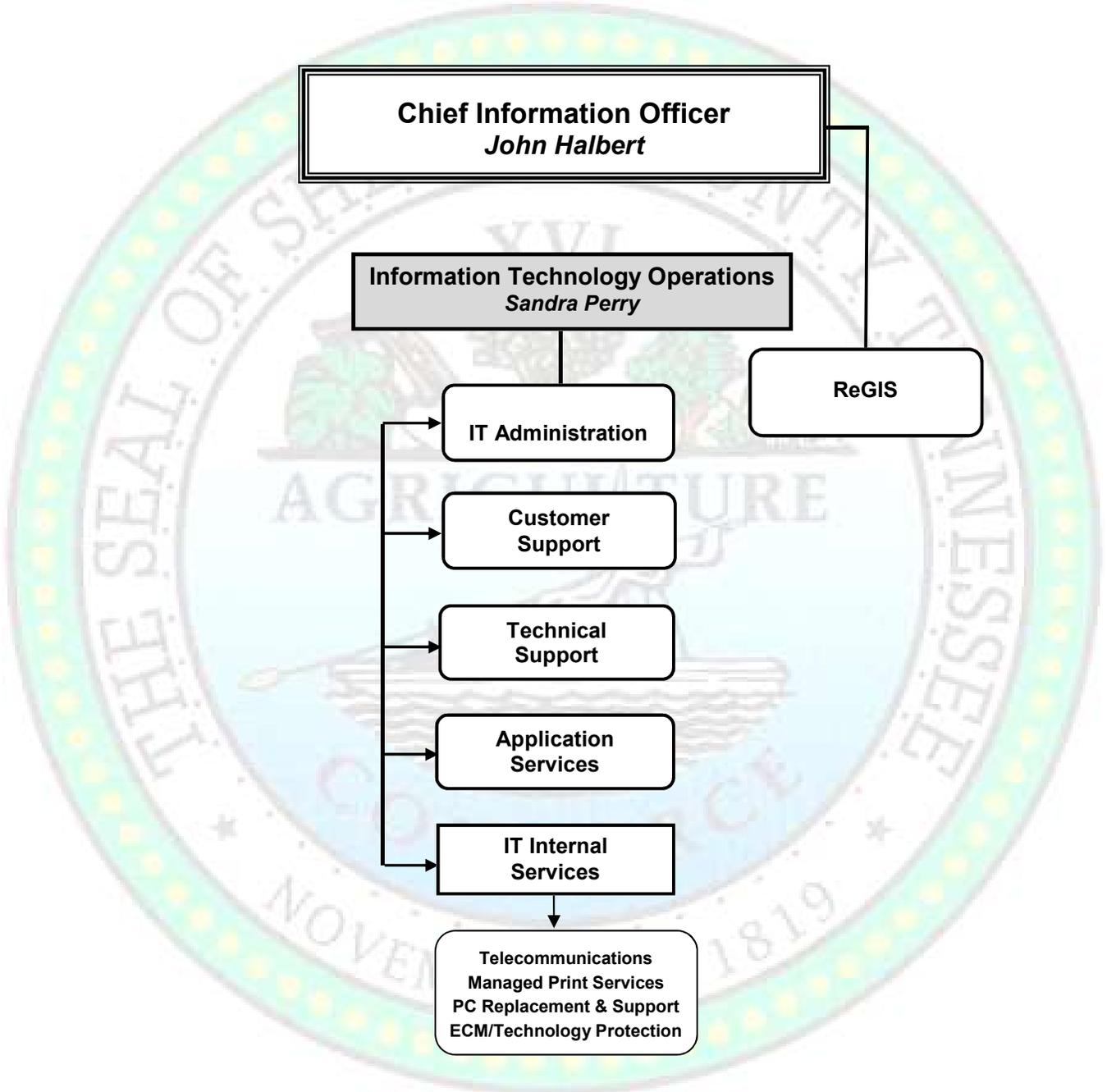


# INFORMATION TECHNOLOGY SERVICES



# INFORMATION TECHNOLOGY SERVICES

## Division Organizational Chart by Program



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## Division Overview FY 21

### **DIVISION MISSION STATEMENT AND STRATEGIC GOALS**

Information Technology Services partners with Shelby County Government agencies to provide effective and efficient technical services to assist in realizing their strategic initiatives, goals, and business objectives. The Information Technology Services Division supports the following County strategies:



#### **Strategy 5: Provide Effective Governance and Sound Stewardship for County Resources**

- [5-b] Preserve and maintain county infrastructure of roads, bridges, buildings, and technical systems for current and future operations.
- [5-c] Maximize efficiency and minimize cost of operations through centralization, utilization of technology, outsourcing, or other methods.
- [5-d] Build trust and confidence in government through transparent, accessible, and responsive interactions with all internal and external customers.

### **DEPARTMENTAL MISSION/GOALS:**

The strategic goals of the division are achieved through the following departmental structure:

**2501 Chief Information Officer** – Directs and manages computing and information technology strategic plans, policies, programs, schedules, computer services, network services, and management information services to accomplish Shelby County's goals and objectives.

- Identify emerging information technologies to be introduced and integrated within County systems and uses IT best practices to increase efficiencies and cost savings.
- Coordinate geographic information technology for Shelby County Government and various governmental and non-governmental agencies in the Tri-State area via Regional Geographic Information Systems (ReGIS).

**2502 Information Technology Operations** – Performs and develops operations to track and maintain daily support for system applications, server virtualization, web support, document management and other services, with client support and troubleshooting.

- Maintain a secure and stable communications network and computer systems infrastructure to communicate and exchange information with Shelby County employees and constituents.
- Provide support for technical infrastructure and support services including systems and process analysis, custom programming and web development.

**2515 Information Technology Internal Services** – Provides telecommunications, managed print services, PC replacement, technology protection, and content management and support services to all departments of Shelby County Government. Seeks new technologies and efficiencies to expand productive capacity while containing costs.

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## FY21 Budget Highlights

### BUDGETARY ISSUES/TRENDS:

- IT Services continues to unify IT infrastructure and services in Shelby County Government through initiatives such as the integrated Criminal Justice (iCJIS) System, Time and Attendance System project, County Email System upgrade, and Enterprise Content Management (ECM) which will reduce paper, improve business process workflows, and introduce content management governance across the enterprise.
- The need for support in multimedia applications for publicized events has increased over the past few years. IT is working to support the need for updated Audio/Video services for Courtrooms, Commission meeting areas, etc.

Summary	General Fund			
	<u>FY19 Actual</u>	<u>FY20 Amended *</u>	<u>FY21 Proposed</u>	<u>FY21-20 Var</u>
Revenue	2,060,091	2,057,250	2,088,513	31,263
Total Personnel	7,841,066	8,836,528	8,164,122	(672,406)
O&M	3,422,452	3,580,313	3,292,211	(288,102)
<b>Net Expenditures</b>	<b><u>(9,203,426)</u></b>	<b><u>(10,359,591)</u></b>	<b><u>(9,367,819)</u></b>	<b><u>991,771</u></b>

*\*Excludes carry forwards and one time expenditures*

### CHANGES TO MAJOR CATEGORIES:

- Revenue:** Revenue includes data processing fees and ReGIS reimbursements. Data Processing fee revenue remains consistent with recent trends. ReGIS revenues have increased to align with countywide reimbursements for service agreements.
- Personnel:** Decrease is based on county-wide reductions in the personnel budget through the elimination of vacant positions and reduction of variances between position budgets and actual salaries combined with the transfer of 1.0 FTE (Manager of Innovative Performance) to the Chief Administrative Officer's office.
- O&M:** Decrease is based on county-wide reductions in operating expenditures.

# **GENERAL FUND**

<b>PERSONNEL</b>					
	<b>Current</b>	<b>FY 2021 New Request</b>	<b>% Change</b>		
<b>FTE</b>	91.0	0.0	0.0%		
<b>Base Salary</b>	6,741,150	-	0.0%		
<b>Fringe</b>	2,490,187	-	0.0%		
	9,231,337	-	0.0%		
		<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 <sup>(2)</sup></b>
Total Budgeted Personnel <sup>(1)</sup>		7,577,159	7,986,397	8,419,932	8,713,043
Actual Under-spending		805,768	998,052	1,175,643	1,365,479
<b><u>Vacancy Overview</u></b>					
		<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>
Budgeted FTEs		84.0	83.0	85.0	91.0
Monthly Average Vacancies		10.1	10.1	11.2	16.2
Actual Unspent as a % of Total Personnel		10.6%	12.5%	14.0%	15.7%

<b>OPERATING &amp; MAINTENANCE</b>							
	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 <sup>(2)</sup></b>	<b>FY 2021 Request</b>	<b>\$ Change</b>	<b>% Change</b>
Adopted Budget	3,573,305	4,173,394	3,494,595	3,581,826	3,581,826	-	0.0%
Amended Budget	3,933,293	4,197,617	3,519,615	3,841,117			
Actual	3,632,734	3,819,038	3,422,452	2,394,624			
Variance	300,559	378,579	97,163	1,446,493			
<b>% Unspent O&amp;M</b>	7.6%	9.0%	2.8%				
	<b>% of O&amp;M Budget Expended as of 3/31/20 <sup>(3)</sup></b>			62.3%			

(1) Total personnel includes base salary, other compensation, fringe, and restricted salaries.

(2) As of 3/31/2020 Month-end close

(3) Normalized spend rate for 9 months = 75%

**FY 2021 Budgetary Considerations**

**New Budget Request Summary**

		<u># of New Positions</u>	<u>Base Salaries</u>	<u>Fringe Benefits</u>	<b>FY21</b> <u>TOTAL</u>
<b>SALARIES:</b>	<i>Permanent</i>			-	\$ -
	<i>Temporary</i>		-	-	\$ -
	<b>TOTAL SALARIES</b>	<b>0</b>	-	-	\$ -
<b>OTHER COMPENSATION:</b>					\$ -
<b>O&amp;M:</b>					
<b>REVENUE: (subtract from cost)</b>					\$ -
<b>TOTAL FY21 NEW REQUEST:</b>					\$ -

**FTE Count – 5 Year History**

Fund	Dept	Dept Description	FY16 Budget	FY17 Budget	FY18 Budget	FY19 Budget	FY20 Budget	FY21 Request
<b>GENERAL FUND</b>								
010/017	25XX	Information Technology	87.0	84.0	83.0	85.0	91.0	
<b>FTE Changes</b>				<b>-3.0</b>	<b>-1.0</b>	<b>+2.0</b>	<b>+6.0</b>	<b>\$0</b>

**FY17 -** 3.0 FTE deleted to fund reclassifications and equity increases.

**FY18 -** Established ReGIS as a "committed fund" within the General Fund - transferred 2.0 FTE's to ReGIS  
1.0 FTE deleted to fund Systems Admin II-Core: (1) Computer Operator B

**FY19 -** 1.0 FTE transferred from General Sessions Civil Court Clerk to IT Admin: (1) Computer System Technician  
1.0 FTE added per Mayor's Resolution: (1) Manager of Innovative Performance

**FY20 -** 6.0 FTE's Transferred from the Assessor's Office to ITS Operations: (1) Clerical Specialist, (1) Office Systems Technician  
(2) Programmer Analyst II, and (2) Geographic Map Technicians.

**FY21-** 1.0 FTE Transferred to the Chief Administrative Officer's Office: (1) Manager of Innovative Performance

# FTE Vacancy Overview

<u>Total FTEs:</u>		Budgeted Vacancies <sup>(1)</sup>	Budgeted	Actual Under-	Variance	Actual
FISCAL	Monthly Avg		Vacancy Savings	spending	(Add'l Unspent)	Underspent as % of Total Personnel
2017	83.7	5.5	\$ 541,911	\$ 805,768	\$ 263,857	9.3%
2018	83.0	5.3	\$ 538,980	\$ 998,052	\$ 459,072	11.0%
2019	85.3	5.7	\$ 596,776	\$ 1,175,643	\$ 578,867	12.3%
2020	91.0	4.4	\$ 447,582	\$ 1,365,479	\$ 917,897	13.7%
			\$ 596,776 <i>9mo alloc. full year</i>			

*FY2020 YTD as of 3/31/2020*  
*Positive = Underspending was more than budgeted.*

Vacant FTEs

FISCAL	JUL 1	AUG 2	SEP 3	OCT 4	NOV 5	DEC 6	JAN 7	FEB 8	MAR 9	APR 10	MAY 11	JUN 12	Monthly Avg
2017	8.0	9.0	9.0	9.0	9.0	12.0	10.0	9.0	11.0	12.0	12.0	11.0	10.1
2018	12.0	11.0	11.0	10.0	11.0	10.0	10.0	11.0	8.0	8.0	9.0	10.0	10.1
2019	10.0	12.0	12.0	13.0	10.0	10.0	9.0	8.0	9.0	11.0	14.0	16.0	11.2
2020	16.0	16.0	15.0	16.0	14.0	16.0	16.0	18.0	19.0				16.2

(1) Budgeted vacancies calculated based on mean personnel costs divided by total budgeted vacancy savings.

**Operating Changes – 5 Year History (Adopted Budget)**

Fund	Dept	Dept Description	FY16 Adopted	FY17 Adpoted	FY18 Adpoted	FY19 Adopted	FY20 Adopted	FY21 Request
<b>GENERAL FUND</b>								
010/017	25XX	Information Technology	3,607,771	3,573,305	4,173,394	3,494,595	3,581,826	3,581,826
<b>Operating &amp; Maintenance Changes</b>			-	(34,466)	600,089	(678,799)	87,231	-
<b>FY17</b>	(34,466)	Reduction in Supplies and Materials						
<b>FY18</b>	292,107	Increase in Services & Other Expenses						
	80,656	Increase in Supplies & Other Materials						
	66,194	Increase in Outside Consultant Services						
	60,035	Increase in Rent, Utilities, & Maintenance						
	43,882	Increase in Interfund Services						
	28,965	Increase in Expendable Computer/Telecom Furnishings						
	28,250	Increase in Training & Education						
	600,089							
<b>FY19</b>	(279,785)	Reduction in Professional & Contracted Services						
	(140,798)	Reduction in Expendable Furnishings						
	(160,090)	Reduction in Services and Other Expenses						
	(77,540)	Reduction in Contracted Equipment Maintenance						
	(20,586)	Reduction in Rent, Utilities, and Maintenance						
<b>FY20</b>	87,231	Operating costs of the Assessor's Office IT functions transferring to Central ITS						

Information Technology Services - 25

Budget Overview

Account	2017				2018				2019				2020				2020	2021	2020-2021	
	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	75%	Excl 1-Time	Preliminary	Variance	%
4411 - Memphis Cost Reimbursements	50,271	-	(50,271)	0%	86,496	86,496	-	100%	86,496	86,496	-	100%	86,496	37,387	(49,109)	43%	86,496	86,496	-	0.0%
4432 - Other Governments Cost Reimbursements	76,569	-	(76,569)	0%	100,281	95,226	(5,055)	95%	105,337	105,337	-	100%	100,282	99,446	(836)	99%	100,282	106,046	5,764	5.7%
<b>44 - Intergov Revenues-Federal &amp; Local</b>	<b>126,840</b>	<b>-</b>	<b>(126,840)</b>	<b>0%</b>	<b>186,777</b>	<b>181,722</b>	<b>(5,055)</b>	<b>97%</b>	<b>191,833</b>	<b>191,833</b>	<b>-</b>	<b>100%</b>	<b>186,778</b>	<b>136,833</b>	<b>(49,945)</b>	<b>73%</b>	<b>186,778</b>	<b>192,542</b>	<b>5,764</b>	<b>3.1%</b>
4502 - Telecommunications External Services	-	0	0	100%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
4526 - Geographic Information Internal Services	61,266	52,028	(9,238)	85%	81,310	63,071	(18,239)	78%	107,472	106,571	(901)	99%	139,472	138,571	(901)	99%	139,472	140,971	1,499	1.1%
4541 - Outside Sales	5,000	7,810	2,810	156%	12,815	6,000	(6,815)	47%	2,144	10,155	8,011	474%	6,000	13,943	7,943	232%	6,000	30,000	24,000	400.0%
<b>45 - Charges for Services</b>	<b>66,266</b>	<b>59,838</b>	<b>(6,428)</b>	<b>90%</b>	<b>94,125</b>	<b>69,071</b>	<b>(25,054)</b>	<b>73%</b>	<b>109,616</b>	<b>116,726</b>	<b>7,110</b>	<b>106%</b>	<b>145,472</b>	<b>152,514</b>	<b>7,042</b>	<b>105%</b>	<b>145,472</b>	<b>170,971</b>	<b>25,499</b>	<b>17.5%</b>
4601 - Fees & Permits	-	-	-	0%	-	-	-	0%	-	(4)	(4)	100%	-	-	-	0%	-	-	-	0.0%
4650 - Computerization Fees	1,700,000	1,733,734	33,734	102%	1,700,000	1,725,164	25,164	101%	1,700,000	1,751,535	51,535	103%	1,725,000	176,907	(1,548,093)	10%	1,725,000	50,000	(1,675,000)	-97.1%
4651 - Computerization Fees - County Clerk	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	1,041,762	1,041,762	100%	-	1,675,000	1,675,000	100.0%
<b>46 - Fines, Fees &amp; Permits</b>	<b>1,700,000</b>	<b>1,733,734</b>	<b>33,734</b>	<b>102%</b>	<b>1,700,000</b>	<b>1,725,164</b>	<b>25,164</b>	<b>101%</b>	<b>1,700,000</b>	<b>1,751,531</b>	<b>51,531</b>	<b>103%</b>	<b>1,725,000</b>	<b>1,218,668</b>	<b>(506,332)</b>	<b>71%</b>	<b>1,725,000</b>	<b>1,725,000</b>	<b>-</b>	<b>0.0%</b>
4731 - Reimbursement Non-Govt Entity	-	3,000	3,000	100%	-	3,112	3,112	100%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
<b>47 - Other Revenue</b>	<b>-</b>	<b>3,000</b>	<b>3,000</b>	<b>100%</b>	<b>-</b>	<b>3,112</b>	<b>3,112</b>	<b>100%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL REVENUE SOURCES</b>	<b>1,893,106</b>	<b>1,796,572</b>	<b>(96,534)</b>	<b>95%</b>	<b>1,980,902</b>	<b>1,979,069</b>	<b>(1,834)</b>	<b>100%</b>	<b>2,001,449</b>	<b>2,060,091</b>	<b>58,641</b>	<b>103%</b>	<b>2,057,250</b>	<b>1,508,016</b>	<b>(549,234)</b>	<b>73%</b>	<b>2,057,250</b>	<b>2,088,513</b>	<b>31,263</b>	<b>1.5%</b>
9990 - Budget Carryforward For Encumbrances	138,041	-	(138,041)	0%	39,735	-	(39,735)	0%	25,020	-	(25,020)	0%	15,304	-	(15,304)	0%	-	-	-	0.0%
<b>99 - Planned Use of Fund Balance</b>	<b>138,041</b>	<b>-</b>	<b>(138,041)</b>	<b>0%</b>	<b>39,735</b>	<b>-</b>	<b>(39,735)</b>	<b>0%</b>	<b>25,020</b>	<b>-</b>	<b>(25,020)</b>	<b>0%</b>	<b>15,304</b>	<b>-</b>	<b>(15,304)</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL OTHER SOURCES</b>	<b>138,041</b>	<b>-</b>	<b>(138,041)</b>	<b>0%</b>	<b>39,735</b>	<b>-</b>	<b>(39,735)</b>	<b>0%</b>	<b>25,020</b>	<b>-</b>	<b>(25,020)</b>	<b>0%</b>	<b>15,304</b>	<b>-</b>	<b>(15,304)</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL APPROPRIATION SOURCES</b>	<b>2,031,147</b>	<b>1,796,572</b>	<b>(234,575)</b>	<b>88%</b>	<b>2,020,637</b>	<b>1,979,069</b>	<b>(41,569)</b>	<b>98%</b>	<b>2,026,469</b>	<b>2,060,091</b>	<b>33,621</b>	<b>102%</b>	<b>2,072,553</b>	<b>1,508,016</b>	<b>(564,538)</b>	<b>73%</b>	<b>2,057,250</b>	<b>2,088,513</b>	<b>31,263</b>	<b>1.5%</b>
5102 - Salaries & Labor	5,897,039	5,232,894	(664,145)	89%	6,086,287	5,420,312	(665,975)	89%	6,401,538	5,571,251	(830,287)	87%	6,760,507	4,127,063	(2,633,444)	61%	6,760,507	6,355,093	(405,414)	-6.0%
5109 - Temporary Labor	58,700	122,699	63,999	209%	45,686	44,542	(1,144)	97%	54,250	47,674	(6,577)	88%	78,579	27,143	(51,437)	35%	78,579	74,646	(3,933)	-5.0%
5111 - Salaries Reimbursements	(67,829)	-	67,829	0%	(95,110)	(99,362)	(4,252)	104%	(95,110)	(95,110)	-	100%	(97,936)	(30,107)	67,829	31%	(97,936)	(97,936)	-	0.0%
<b>51 - Salaries-Regular Pay</b>	<b>5,887,910</b>	<b>5,355,593</b>	<b>(532,317)</b>	<b>91%</b>	<b>6,036,863</b>	<b>5,365,492</b>	<b>(671,371)</b>	<b>89%</b>	<b>6,360,678</b>	<b>5,523,815</b>	<b>(836,864)</b>	<b>87%</b>	<b>6,741,150</b>	<b>4,124,099</b>	<b>(2,617,051)</b>	<b>61%</b>	<b>6,741,150</b>	<b>6,331,803</b>	<b>(409,347)</b>	<b>-6.1%</b>
5212 - Top Performers Pay	-	-	-	0%	-	-	-	0%	9,000	-	(9,000)	0%	-	-	-	0%	-	-	-	0.0%
5230 - Out of Rank Pay	-	946	946	100%	-	638	638	100%	-	4,959	4,959	100%	-	731	731	100%	-	-	-	0.0%
5234 - Other Supplemental Pay	-	-	-	0%	1,675	1,509	(166)	90%	-	8,000	8,000	100%	-	-	-	0%	-	-	-	0.0%
5254 - Overtime	61,826	43,107	(18,719)	70%	61,826	38,872	(22,954)	63%	51,666	51,461	(205)	100%	51,666	29,686	(21,980)	57%	51,666	49,544	(2,122)	-4.1%
5257 - Certification Pay	-	-	-	0%	-	11,670	11,670	100%	79,680	69,970	(9,710)	88%	79,680	48,695	(30,985)	61%	79,680	76,157	(3,523)	-4.4%
5266 - Longevity	53,336	45,388	(7,949)	85%	52,836	45,899	(6,937)	87%	53,136	44,832	(8,304)	84%	52,836	34,960	(17,876)	66%	52,836	50,595	(2,241)	-4.2%
5269 - Shift Differential	10,000	1,015	(8,985)	10%	10,000	-	(10,000)	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
5281 - Retirement - Sick Pay	-	23,085	23,085	100%	-	5,771	5,771	100%	-	5,771	5,771	100%	-	-	-	0%	-	-	-	0.0%
5295 - Salary Changes	30,265	-	(30,265)	0%	30,265	-	(30,265)	0%	8,785	-	(8,785)	0%	17,785	-	(17,785)	0%	17,785	17,055	(730)	-4.1%
<b>52 - Salaries-Other Compensation</b>	<b>155,427</b>	<b>113,540</b>	<b>(41,887)</b>	<b>73%</b>	<b>156,602</b>	<b>104,359</b>	<b>(52,243)</b>	<b>67%</b>	<b>202,267</b>	<b>179,222</b>	<b>(23,045)</b>	<b>89%</b>	<b>201,967</b>	<b>114,072</b>	<b>(87,895)</b>	<b>56%</b>	<b>201,967</b>	<b>193,351</b>	<b>(8,616)</b>	<b>-4.3%</b>
5510 - Retirement Benefits - County	994,330	886,752	(107,579)	89%	1,275,077	1,135,068	(140,009)	89%	1,471,073	1,285,740	(185,334)	87%	1,475,819	907,507	(568,311)	61%	1,475,819	1,404,475	(71,343)	-4.8%
5511 - Other Post Employment Benefits	373,872	333,255	(40,617)	89%	341,441	303,950	(37,491)	89%	238,137	208,136	(30,002)	87%	158,196	81,607	(76,589)	52%	158,196	73,719	(84,477)	-53.4%
5515 - Social Security Employer Contributions	3,639	2,077	(1,563)	57%	2,833	98	(2,735)	3%	3,364	807	(2,556)	24%	4,872	763	(4,109)	16%	4,872	4,628	(244)	-5.0%
5516 - Medicare Employer Contributions	86,358	63,448	(22,911)	73%	88,914	65,452	(23,462)	74%	93,609	72,771	(20,838)	78%	99,167	54,912	(44,255)	55%	99,167	93,231	(5,936)	-6.0%
5520 - Group Life Insurance Benefit	24,709	35,899	11,190	145%	42,841	36,703	(6,138)	86%	45,060	41,622	(3,438)	92%	56,788	33,922	(22,866)	60%	56,788	53,383	(3,405)	-6.0%
5542 - Group Health Insurance - HRA	171,305	212,424	41,119	124%	239,809	261,902	22,092	109%	254,992	283,540	28,547	111%	328,764	199,244	(129,521)	61%	328,764	257,170	(71,594)	-21.8%
5543 - Group Health Insurance - HMO	357,087	252,806	(104,281)	71%	292,813	212,748	(80,065)	73%	302,847	206,373	(96,475)	68%	317,008	167,178	(149,830)	53%	317,008	303,153	(13,856)	-4.4%
5560 - Long Term Disability Benefit	18,871	16,488	(2,383)	87%	19,476	17,009	(2,467)	87%	20,485	18,993	(1,492)	93%	25,690	15,636	(10,054)	61%	25,690	24,149	(1,541)	-6.0%
5579 - Fringe Benefit Reimbursement	-	-	-	0%	(8,084)	(8,110)	(26)	100%	(8,084)	(8,084)	-	100%	(10,314)	(10,314)	-	100%	(10,314)	(10,314)	-	0.0%
5591 - On-Job-Injury Benefit Expense	35,734	31,994	(3,740)	90%	30,660	27,083	(3,577)	88%	25,823	22,341	(3,482)	87%	27,356	16,601	(10,755)	61%	27,356	25,719	(1,637)	-6.0%
5592 - Unemployment Compensation Benefit	9,827	9,027	(800)	92%	6,132	5,570	(562)	91%	6,456	5,790	(666)	90%	6,840	4,271	(2,568)	62%	6,840	6,430	(410)	-6.0%

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Budget Overview

Account	2017				2018				2019				2020				2020	2021	2020-2021	
	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	75%	Excl 1-Time	Preliminary	Variance	%
<b>55 - Fringe Benefits</b>	<b>2,075,733</b>	<b>1,844,169</b>	<b>(231,564)</b>	<b>89%</b>	<b>2,331,912</b>	<b>2,057,473</b>	<b>(274,439)</b>	<b>88%</b>	<b>2,453,763</b>	<b>2,138,029</b>	<b>(315,734)</b>	<b>87%</b>	<b>2,490,187</b>	<b>1,471,328</b>	<b>(1,018,858)</b>	<b>59%</b>	<b>2,490,187</b>	<b>2,235,744</b>	<b>(254,443)</b>	<b>-10.2%</b>
5635 - Restricted Salaries	(541,911)	-	541,911	0%	(538,980)	-	538,980	0%	(596,776)	-	596,776	0%	(720,261)	-	720,261	0%	(596,776)	(596,776)	-	0.0%
<b>56 - Restricted Salaries</b>	<b>(541,911)</b>	<b>-</b>	<b>541,911</b>	<b>0%</b>	<b>(538,980)</b>	<b>-</b>	<b>538,980</b>	<b>0%</b>	<b>(596,776)</b>	<b>-</b>	<b>596,776</b>	<b>0%</b>	<b>(720,261)</b>	<b>-</b>	<b>720,261</b>	<b>0%</b>	<b>(596,776)</b>	<b>(596,776)</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL SALARIES</b>	<b>7,577,159</b>	<b>7,313,302</b>	<b>(263,857)</b>	<b>97%</b>	<b>7,986,397</b>	<b>7,527,325</b>	<b>(459,072)</b>	<b>94%</b>	<b>8,419,932</b>	<b>7,841,066</b>	<b>(578,867)</b>	<b>93%</b>	<b>8,713,043</b>	<b>5,709,499</b>	<b>(3,003,544)</b>	<b>66%</b>	<b>8,836,528</b>	<b>8,164,122</b>	<b>(672,406)</b>	<b>-7.6%</b>
6006 - Apparel - Employees	4,600	5,673	1,073	123%	5,235	13,765	8,530	263%	6,000	9,030	3,030	151%	7,000	4,316	(2,684)	62%	7,000	6,566	(434)	-6.2%
6014 - Custodial & Cleaning Supplies	-	-	-	0%	-	11	11	100%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
6016 - Computer Supplies	47,559	28,424	(19,135)	60%	32,785	42,615	9,830	130%	20,020	2,443	(17,577)	12%	32,070	5,259	(26,811)	16%	32,070	6,566	(25,504)	-79.5%
6023 - Educational Supplies & Materials	1,000	294	(706)	29%	-	54	54	100%	-	260	260	100%	-	920	920	100%	-	-	-	0.0%
6024 - Employee Recognition Materials	-	645	645	100%	-	300	300	100%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
6025 - Education Supplies & Materials - Computer	-	99	99	100%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
6026 - Expendable Furnishings & Equipment	-	24,137	24,137	100%	-	16,770	16,770	100%	40,500	56,036	15,536	138%	-	8,596	8,596	100%	-	-	-	0.0%
6027 - Expendable Computer/Telecom Furnishings	298,768	267,406	(31,362)	90%	308,295	224,843	(83,452)	73%	101,442	64,704	(36,737)	64%	237,629	132,065	(105,564)	56%	237,629	201,184	(36,445)	-15.3%
6030 - Identification Materials	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	252	252	100%	-	-	-	0.0%
6042 - Materials - Operational	1,100	4,542	3,442	413%	4,100	4,995	895	122%	-	1,822	1,822	100%	-	4	4	100%	-	-	-	0.0%
6052 - Office Supplies	3,160	6,230	3,070	197%	9,500	4,824	(4,676)	51%	5,000	6,509	1,509	130%	6,141	7,410	1,269	121%	6,141	4,196	(1,945)	-31.7%
6054 - Paper Products	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	650	650	100%	-	-	-	0.0%
6056 - Parts Purchases	-	-	-	0%	-	-	-	0%	-	2,415	2,415	100%	-	-	-	0%	-	-	-	0.0%
6060 - Petroleum Products	-	-	-	0%	-	1,124	1,124	100%	2,000	259	(1,741)	13%	2,000	-	(2,000)	0%	2,000	1,876	(124)	-6.2%
<b>60 - Supplies &amp; Materials</b>	<b>356,187</b>	<b>337,450</b>	<b>(18,737)</b>	<b>95%</b>	<b>359,915</b>	<b>309,300</b>	<b>(50,615)</b>	<b>86%</b>	<b>174,962</b>	<b>143,477</b>	<b>(31,484)</b>	<b>82%</b>	<b>284,840</b>	<b>159,472</b>	<b>(125,368)</b>	<b>56%</b>	<b>284,840</b>	<b>220,387</b>	<b>(64,453)</b>	<b>-22.6%</b>
6404 - Advertising And Legal Notices	1,222	1,443	221	118%	1,200	3,390	2,190	283%	1,200	607	(593)	51%	2,200	1,242	(958)	56%	2,200	2,064	(136)	-6.2%
6417 - Dues & Memberships - County	-	-	-	0%	-	-	-	0%	-	24,121	24,121	100%	-	24,121	24,121	100%	-	-	-	0.0%
6418 - Dues & Memberships - Individual	-	1,124	1,124	100%	922	1,458	536	158%	922	1,746	824	189%	922	2,298	1,376	249%	922	865	(57)	-6.2%
6428 - Freight, Shipping & Storage	-	-	-	0%	-	1,188	1,188	100%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
6433 - Hospitality Expenses	350	8,831	8,481	2523%	2,500	2,261	(239)	90%	2,500	3,558	1,058	142%	2,500	3,802	1,302	152%	2,500	2,345	(155)	-6.2%
6436 - Insurance - Property & Liability	1,275	1,275	-	100%	1,530	1,530	-	100%	1,530	1,785	255	117%	1,530	1,785	255	117%	1,530	1,435	(95)	-6.2%
6446 - Local Transportation	750	2,682	1,932	358%	750	1,945	1,195	259%	2,500	807	(1,693)	32%	2,500	850	(1,650)	34%	2,500	834	(1,666)	-66.7%
6450 - Permits, Licenses and Fees	1,500	85	(1,415)	6%	1,500	344	(1,156)	23%	1,500	146	(1,355)	10%	1,500	-	(1,500)	0%	1,500	1,407	(93)	-6.2%
6452 - Photography, Film & Graphics Services	194,794	-	(194,794)	0%	196,144	172,815	(23,329)	88%	314,959	314,264	(695)	100%	314,264	318,904	4,640	101%	314,264	261,994	(52,270)	-16.6%
6462 - Publications & Subscriptions	21,677	108	(21,569)	0%	21,677	108	(21,569)	0%	21,677	108	(21,569)	0%	21,677	-	(21,677)	0%	21,677	23,148	1,471	6.8%
6465 - Software-Acquisition & Licenses	2,015,448	2,036,631	21,183	101%	2,051,278	1,856,547	(194,731)	91%	2,055,825	2,016,913	(38,911)	98%	1,998,284	1,328,797	(669,487)	66%	2,015,784	1,659,321	(356,463)	-17.7%
6467 - Travel -Training Related	900	3,369	2,469	374%	900	50	(850)	6%	7,900	291	(7,609)	4%	7,900	383	(7,517)	5%	7,900	5,836	(2,064)	-26.1%
6468 - Travel - Non- Training Related	-	-	-	0%	-	24	24	100%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
6469 - Training & Education - Local	1,250	15,370	14,120	1230%	1,248	40,604	39,356	3254%	2,000	6,034	4,034	302%	1,971	1,799	(172)	91%	1,971	5,961	3,990	202.4%
6470 - Travel - Training Related for Computer/Tele	21,100	18,603	(2,497)	88%	20,600	46,219	25,619	224%	26,945	47,213	20,268	175%	50,045	18,377	(31,668)	37%	50,045	34,579	(15,466)	-30.9%
6471 - Travel - Non-Training Related for Computer	-	1,255	1,255	100%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
6472 - Training & Education - Local for Computer/	106,780	90,789	(15,991)	85%	130,700	213,318	82,618	163%	114,200	113,308	(892)	99%	135,426	58,007	(77,419)	43%	135,426	74,180	(61,246)	-45.2%
<b>64 - Services &amp; Other Expenses</b>	<b>2,367,046</b>	<b>2,181,565</b>	<b>(185,481)</b>	<b>92%</b>	<b>2,430,949</b>	<b>2,341,801</b>	<b>(89,148)</b>	<b>96%</b>	<b>2,553,658</b>	<b>2,530,901</b>	<b>(22,757)</b>	<b>99%</b>	<b>2,540,719</b>	<b>1,760,364</b>	<b>(780,355)</b>	<b>69%</b>	<b>2,558,219</b>	<b>2,073,967</b>	<b>(484,252)</b>	<b>-18.9%</b>
6606 - Architectural & Engineering Services	-	-	-	0%	-	8,000	8,000	100%	-	8,000	8,000	100%	-	-	-	0%	-	-	-	0.0%
6620 - Computing/Telecom Services - Contracted	384,152	304,162	(79,990)	79%	224,548	160,726	(63,822)	72%	99,870	55,966	(43,904)	56%	44,003	13,110	(30,893)	30%	44,003	111,819	67,816	154.1%
6647 - Legal/Attorney Services	10,000	7,675	(2,325)	77%	10,000	22,505	12,505	225%	10,000	9,620	(380)	96%	10,000	1,845	(8,155)	18%	10,000	9,380	(620)	-6.2%
6665 - Outside Consultant Services	183,535	192,323	8,788	105%	249,729	166,289	(83,440)	67%	62,944	79,997	17,053	127%	84,724	15,304	(69,420)	18%	69,420	157,225	87,805	126.5%
6678 - Professional Services - Other	2,500	324	(2,176)	13%	-	79	79	100%	-	576	576	100%	-	-	-	0%	-	-	-	0.0%
<b>66 - Professional &amp; Contracted Services</b>	<b>580,187</b>	<b>504,484</b>	<b>(75,703)</b>	<b>87%</b>	<b>484,277</b>	<b>357,600</b>	<b>(126,677)</b>	<b>74%</b>	<b>172,814</b>	<b>154,159</b>	<b>(18,655)</b>	<b>89%</b>	<b>138,727</b>	<b>30,259</b>	<b>(108,468)</b>	<b>22%</b>	<b>123,423</b>	<b>278,423</b>	<b>155,000</b>	<b>125.6%</b>
6710 - Bldg & Grounds Maintenance - Contracted	2,400	1,140	(1,260)	48%	2,400	3,184	784	133%	2,400	4,117	1,717	172%	2,400	10,243	7,843	427%	2,400	2,251	(149)	-6.2%
6711 - Cabling & Wiring - Computer/Telecom	43,043	64,354	21,311	150%	25,958	65,389	39,431	252%	38,618	54,577	15,959	141%	38,618	24,031	(14,587)	62%	38,618	38,098	(520)	-1.3%
6714 - Bldg & Land Rent	-	-	-	0%	-	75	75	100%	-	-	-	0%	-	4,600	4,600	100%	-	-	-	0.0%
6723 - Equipment Maintenance - Contracted; Com	357,480	289,972	(67,508)	81%	434,600	327,985	(106,615)	75%	333,400	211,423	(121,977)	63%	375,042	164,553	(210,489)	44%	375,042	487,737	112,695	30.0%
6724 - Equip Maintenance - Contracted	140	32,104	31,964	22931%	-	4,933	4,933	100%	-	7,614	7,614	100%	-	2,738	2,738	100%	-	-	-	0.0%
6726 - Equip Lease/Purchase Payments	-	-	-	0%	-	1,200	1,200	100%	IT - 11	-	-	0%	-	-	-	0%	-	-	-	0.0%
6727 - Equipment Rent	-	-	-	0%	-	18,033	18,033	100%	-	60,621	60,621	100%	-	79,560	79,560	100%	-	-	-	0.0%

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Budget Overview

Account	2017				2018				2019				2020				2020	2021	2020-2021	
	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	75%	Excl 1-Time	Preliminary	Variance	%
6745 - Pest Control Services	420	420	-	100%	420	420	-	100%	420	670	250	160%	420	420	-	100%	420	394	(26)	-6.2%
6750 - Telecommunications Services-External	10,000	8,000	(2,000)	80%	10,000	8,000	(2,000)	80%	10,000	32,391	22,391	324%	10,000	34,940	24,940	349%	10,000	9,380	(620)	-6.2%
6760 - Vehicle Maintenance-Contracted	600	600	-	100%	-	-	-	0%	-	-	-	0%	-	4,082	4,082	100%	-	-	-	0.0%
6789 - Utility Services	67,460	70,110	2,650	104%	80,210	71,732	(8,478)	89%	80,210	77,675	(2,535)	97%	80,210	44,108	(36,102)	55%	80,210	75,234	(4,976)	-6.2%
6790 - Waste Removal	-	-	-	0%	-	-	-	0%	2,100	1,380	(720)	66%	-	-	-	0%	-	-	-	0.0%
<b>67 - Rent, Utilities &amp; Maintenance</b>	<b>481,543</b>	<b>466,699</b>	<b>(14,844)</b>	<b>97%</b>	<b>553,588</b>	<b>500,951</b>	<b>(52,637)</b>	<b>90%</b>	<b>467,148</b>	<b>450,468</b>	<b>(16,680)</b>	<b>96%</b>	<b>506,690</b>	<b>369,274</b>	<b>(137,416)</b>	<b>73%</b>	<b>506,690</b>	<b>613,093</b>	<b>106,403</b>	<b>21.0%</b>
6831 - Fleet Petroleum Services	5,200	2,971	(2,229)	57%	5,200	3,397	(1,803)	65%	5,200	3,193	(2,007)	61%	5,200	1,724	(3,476)	33%	5,200	4,060	(1,140)	-21.9%
6832 - Fleet Vehicle Services	14,300	13,355	(945)	93%	12,600	12,600	-	100%	12,600	12,600	-	100%	12,600	12,600	-	100%	12,600	12,600	-	0.0%
6834 - Geographic Information Services	(79,776)	(73,576)	6,200	92%	(61,968)	(78,376)	(16,408)	126%	(113,776)	(113,776)	0	100%	(130,576)	(102,176)	28,400	78%	(130,576)	(130,576)	-	0.0%
6837 - Vehicle Replacement Fees	13,200	15,400	2,200	117%	15,400	15,400	-	100%	15,400	15,400	-	100%	15,400	15,400	-	100%	15,400	15,400	-	0.0%
6850 - Copy Machines - Inside	-	6,227	6,227	100%	-	5,856	5,856	100%	-	5,958	5,958	100%	-	3,982	3,982	100%	-	-	-	0.0%
6852 - Printing - Inside	540	503	(37)	93%	540	115	(425)	21%	540	567	27	105%	540	233	(308)	43%	540	540	-	0.0%
6854 - Mail Services - Inside	1,200	475	(725)	40%	1,200	353	(847)	29%	1,200	436	(764)	36%	1,200	408	(792)	34%	1,200	1,200	-	0.0%
6855 - Support Services Work	-	795	795	100%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
6860 - PC Replacement Installments	-	-	-	0%	58,747	58,384	(363)	99%	92,919	92,918	(1)	100%	94,977	61,915	(33,062)	65%	94,977	96,117	1,139	1.2%
6874 - Telecommunication Services - Inside	132,000	114,720	(17,280)	87%	132,300	108,017	(24,283)	82%	112,000	101,201	(10,799)	90%	107,000	81,170	(25,830)	76%	107,000	107,000	-	0.0%
<b>68 - Interfund Services</b>	<b>86,664</b>	<b>80,870</b>	<b>(5,794)</b>	<b>93%</b>	<b>164,019</b>	<b>125,745</b>	<b>(38,274)</b>	<b>77%</b>	<b>126,083</b>	<b>118,496</b>	<b>(7,587)</b>	<b>94%</b>	<b>106,341</b>	<b>75,255</b>	<b>(31,086)</b>	<b>71%</b>	<b>106,341</b>	<b>106,341</b>	<b>(1)</b>	<b>0.0%</b>
7003 - Electronic & Computer Equipment	61,666	61,665	(1)	100%	204,870	183,641	(21,229)	90%	8,450	8,450	-	100%	263,800	0	(263,800)	0%	800	-	(800)	-100.0%
7011 - Buildings And Improvements	-	-	-	0%	-	-	-	0%	16,500	16,500	-	100%	-	-	-	0%	-	-	-	0.0%
<b>70 - Capital Asset Acquisitions</b>	<b>61,666</b>	<b>61,665</b>	<b>(1)</b>	<b>100%</b>	<b>204,870</b>	<b>183,641</b>	<b>(21,229)</b>	<b>90%</b>	<b>24,950</b>	<b>24,950</b>	<b>-</b>	<b>100%</b>	<b>263,800</b>	<b>0</b>	<b>(263,800)</b>	<b>0%</b>	<b>800</b>	<b>-</b>	<b>(800)</b>	<b>-100.0%</b>
<b>TOTAL OPERATING &amp; MAINTENANCE</b>	<b>3,933,293</b>	<b>3,632,734</b>	<b>(300,559)</b>	<b>92%</b>	<b>4,197,617</b>	<b>3,819,038</b>	<b>(378,579)</b>	<b>91%</b>	<b>3,519,615</b>	<b>3,422,452</b>	<b>(97,163)</b>	<b>97%</b>	<b>3,841,117</b>	<b>2,394,624</b>	<b>(1,446,493)</b>	<b>62%</b>	<b>3,580,313</b>	<b>3,292,211</b>	<b>(288,102)</b>	<b>-8.0%</b>
<b>TOTAL OTHER USES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL APPROPRIATED USES</b>	<b>11,510,452</b>	<b>10,946,036</b>	<b>(564,416)</b>	<b>95%</b>	<b>12,184,014</b>	<b>11,346,363</b>	<b>(837,651)</b>	<b>93%</b>	<b>11,939,547</b>	<b>11,263,517</b>	<b>(676,030)</b>	<b>94%</b>	<b>12,554,160</b>	<b>8,104,123</b>	<b>(4,450,037)</b>	<b>65%</b>	<b>12,416,840</b>	<b>11,456,332</b>	<b>(960,508)</b>	<b>-7.7%</b>
<b>BALANCE</b>	<b>(9,479,305)</b>	<b>(9,149,464)</b>			<b>(10,163,377)</b>	<b>(9,367,294)</b>			<b>(9,913,078)</b>	<b>(9,203,427)</b>			<b>(10,481,606)</b>	<b>(6,596,107)</b>			<b>(10,359,591)</b>	<b>(9,367,819)</b>	<b>991,771</b>	

# **INTERNAL SERVICE FUND**

**TECHNOLOGY INTERNAL SERVICE FUND 962**

The following are provided by Information Technology Services to other departments of county government within Fund 962:

- **Managed Print Services** – manages the copier/printer vendor contracts for all departments and evaluates print practices to identify potential savings.
- **PC Replacement and Support** – manages the acquisition, installation, and relocation of personal computers and related software installation. The program offers an annual payment plan for PC Replacement and Support on a four year cycle.
- **Telecommunications** – provides and maintains voice, data, and video communication circuits and services.
- **ECM/Technology Protection** – manages the Electronic Content Management and acquisition, installation and management of technical and security items.

<b>Summary</b>	<b>FY19 Actual</b>	<b>FY20 Amended *</b>	<b>FY21 Proposed</b>	<b>FY21-20 Var</b>
Revenue	4,754,021	5,476,242	5,345,527	(130,714)
Total Personnel	428,865	564,893	553,702	(11,191)
O&M	4,037,500	7,768,648	8,605,390	836,741
Planned Fund Balance Change	-	(3,084,041)	(3,813,565)	(729,523)
<b>Net Expenditures</b>	<b>287,656</b>	<b>226,742</b>	<b>-</b>	<b>(226,742)</b>

*\*Excludes carry forwards and one time expenditures*

**CHANGES TO MAJOR CATEGORIES:**

- **Revenues:** Include countywide reimbursements from departments for Print/Copy Services, PC Replacement, and Telecommunication Services.
- **Total Expenditures:** The increased operating costs represent the number of PC Replacement projects in FY21 and additions related to the rising cost of Content & Security Management.
- **Fund Balance at 3/31/20** = \$6.7 million to provide for planned technology replacement. The FY21 budget includes \$3.8 million in planned use of fund balance. The fund balance will build as annual PC Replacement payments are received and in years with larger replacement projects ITS will draw down from their fund balance to purchase hardware and software based on the departments' agreement

# FTE Vacancy Overview

<u>Total FTEs:</u>		Budgeted Vacancies <sup>(1)</sup>	Budgeted Vacancy Savings	Actual Under-spending	Variance (Add'l Unspent)	Actual Underspent as % of Total Personnel
FISCAL	Monthly Avg					
2017	5.0	0.0	\$ -	\$ 172,498	\$ 172,498	2.0%
2018	5.0	0.0	\$ -	\$ 78,549	\$ 78,549	0.9%
2019	5.0	0.0	\$ -	\$ 140,564	\$ 140,564	1.5%
2020	5.0	0.0	\$ - <i>9mo alloc.</i>	\$ 129,571	\$ 129,571	1.3%
			\$ - <i>full year</i>			

**FY2020 YTD as of 3/31/2020**  
*Positive = Underspending was more than budgeted.*

Vacant FTEs

FISCAL	JUL 1	AUG 2	SEP 3	OCT 4	NOV 5	DEC 6	JAN 7	FEB 8	MAR 9	APR 10	MAY 11	JUN 12	Monthly Avg
2017	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
2018	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
2019	1.0	1.0	1.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	1.8
2020	1.0	1.0	1.0	1.0	1.0	1.0	2.0	2.0	1.0				1.2

(1) Budgeted vacancies calculated based on mean personnel costs divided by total budgeted vacancy savings.

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# Budget Overview

Account	2017				2018				2019				2020				2020	2021	2020-2021	
	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	75%	Excl 1-Time	Preliminary	Variance	%
4502 - Telecommunications External Services	55,000	100,434	45,434	183%	73,000	68,388	(4,612)	94%	73,000	68,692	(4,308)	94%	73,000	55,331	(17,669)	76%	73,000	73,000	-	0.0%
4503 - Printing Services External Sales & Services	8,625	14,779	6,154	171%	13,500	14,426	926	107%	13,500	13,754	254	102%	13,500	18,789	5,289	139%	13,500	13,500	-	0.0%
4512 - Telecommunications Internal Services	3,649,137	3,115,868	(533,269)	85%	3,594,727	3,079,581	(515,146)	86%	3,818,102	3,230,412	(587,690)	85%	3,615,869	2,137,287	(1,478,582)	59%	3,615,869	3,520,576	(95,293)	-2.6%
4518 - Copy Machines Internal Services	729,247	725,448	(3,799)	99%	741,062	760,081	19,019	103%	844,805	800,145	(44,660)	95%	823,567	543,184	(280,383)	66%	823,567	834,764	11,197	1.4%
4527 - PC Replacement Fees	371,240	325,108	(46,132)	88%	579,722	557,869	(21,852)	96%	653,669	641,019	(12,650)	98%	950,306	523,630	(426,675)	55%	950,306	903,687	(46,619)	-4.9%
4541 - Outside Sales	-	-	-	0%	-	21,421	21,421	100%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
<b>45 - Charges for Services</b>	<b>4,813,249</b>	<b>4,281,638</b>	<b>(531,611)</b>	<b>89%</b>	<b>5,002,011</b>	<b>4,501,765</b>	<b>(500,246)</b>	<b>90%</b>	<b>5,403,076</b>	<b>4,754,021</b>	<b>(649,055)</b>	<b>88%</b>	<b>5,476,242</b>	<b>3,278,221</b>	<b>(2,198,021)</b>	<b>60%</b>	<b>5,476,242</b>	<b>5,345,527</b>	<b>(130,714)</b>	<b>-2.4%</b>
4731 - Reimbursement Non-Govt Entity	-	-	-	0%	-	2,377	2,377	100%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
<b>47 - Other Revenue</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>2,377</b>	<b>2,377</b>	<b>100%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL REVENUE SOURCES</b>	<b>4,813,249</b>	<b>4,281,638</b>	<b>(531,611)</b>	<b>89%</b>	<b>5,002,011</b>	<b>4,504,142</b>	<b>(497,869)</b>	<b>90%</b>	<b>5,403,076</b>	<b>4,754,021</b>	<b>(649,055)</b>	<b>88%</b>	<b>5,476,242</b>	<b>3,278,221</b>	<b>(2,198,021)</b>	<b>60%</b>	<b>5,476,242</b>	<b>5,345,527</b>	<b>(130,714)</b>	<b>-2.4%</b>
9420 - Gain/Loss On Disposition Of Capital Asset	-	-	-	0%	-	(8,485)	(8,485)	100%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
<b>94 - Other Financial Sources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>(8,485)</b>	<b>(8,485)</b>	<b>100%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
9999 - Planned Fund Balance Decrease	54,189	-	(54,189)	0%	375,500	-	(375,500)	0%	749,610	-	(749,610)	0%	3,084,041	-	(3,084,041)	0%	3,084,041	3,813,565	729,523	23.7%
<b>99 - Planned Use of Fund Balance</b>	<b>54,189</b>	<b>-</b>	<b>(54,189)</b>	<b>0%</b>	<b>375,500</b>	<b>-</b>	<b>(375,500)</b>	<b>0%</b>	<b>749,610</b>	<b>-</b>	<b>(749,610)</b>	<b>0%</b>	<b>3,084,041</b>	<b>-</b>	<b>(3,084,041)</b>	<b>0%</b>	<b>3,084,041</b>	<b>3,813,565</b>	<b>729,523</b>	<b>23.7%</b>
<b>TOTAL OTHER SOURCES</b>	<b>54,189</b>	<b>-</b>	<b>(54,189)</b>	<b>0%</b>	<b>375,500</b>	<b>(8,485)</b>	<b>(383,985)</b>	<b>-2%</b>	<b>749,610</b>	<b>-</b>	<b>(749,610)</b>	<b>0%</b>	<b>3,084,041</b>	<b>-</b>	<b>(3,084,041)</b>	<b>0%</b>	<b>3,084,041</b>	<b>3,813,565</b>	<b>729,523</b>	<b>23.7%</b>
<b>TOTAL APPROPRIATION SOURCES</b>	<b>4,867,438</b>	<b>4,281,638</b>	<b>(585,800)</b>	<b>88%</b>	<b>5,377,511</b>	<b>4,495,657</b>	<b>(881,854)</b>	<b>84%</b>	<b>6,152,686</b>	<b>4,754,021</b>	<b>(1,398,665)</b>	<b>77%</b>	<b>8,560,283</b>	<b>3,278,221</b>	<b>(5,282,062)</b>	<b>38%</b>	<b>8,560,283</b>	<b>9,159,092</b>	<b>598,809</b>	<b>7.0%</b>
5102 - Salaries & Labor	319,266	243,054	(76,212)	76%	331,164	251,215	(79,949)	76%	341,099	229,731	(111,368)	67%	346,216	206,144	(140,072)	60%	346,216	346,216	-	0.0%
5109 - Temporary Labor	7,261	6,718	(543)	93%	4,701	5,139	438	109%	4,842	2,103	(2,739)	43%	4,842	-	(4,842)	0%	4,842	4,842	-	0.0%
5111 - Salaries Reimbursements	67,829	-	(67,829)	0%	67,829	67,829	-	100%	67,829	67,829	-	100%	67,829	-	(67,829)	0%	67,829	67,829	-	0.0%
5179 - Compensated Leave Adjustments	-	(6,579)	(6,579)	100%	-	(2,367)	(2,367)	100%	-	(5,443)	(5,443)	100%	-	-	-	0%	-	-	-	0.0%
<b>51 - Salaries-Regular Pay</b>	<b>394,356</b>	<b>243,192</b>	<b>(151,164)</b>	<b>62%</b>	<b>403,694</b>	<b>321,816</b>	<b>(81,878)</b>	<b>80%</b>	<b>413,770</b>	<b>294,220</b>	<b>(119,550)</b>	<b>71%</b>	<b>418,887</b>	<b>206,144</b>	<b>(212,743)</b>	<b>49%</b>	<b>418,887</b>	<b>418,887</b>	<b>-</b>	<b>0.0%</b>
5234 - Other Supplemental Pay	-	-	-	0%	-	24	24	100%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
5254 - Overtime	-	2,986	2,986	100%	-	8,215	8,215	100%	-	8,476	8,476	100%	-	12,282	12,282	100%	-	-	-	0.0%
5257 - Certification Pay	-	-	-	0%	-	540	540	100%	4,800	3,390	(1,410)	71%	4,800	3,540	(1,260)	74%	4,800	4,800	-	0.0%
5266 - Longevity	2,736	3,462	726	127%	2,736	3,578	842	131%	2,736	3,032	296	111%	2,736	1,970	(766)	72%	2,736	2,736	-	0.0%
<b>52 - Salaries-Other Compensation</b>	<b>2,736</b>	<b>6,448</b>	<b>3,712</b>	<b>236%</b>	<b>2,736</b>	<b>12,358</b>	<b>9,622</b>	<b>452%</b>	<b>7,536</b>	<b>14,897</b>	<b>7,361</b>	<b>198%</b>	<b>7,536</b>	<b>17,792</b>	<b>10,256</b>	<b>236%</b>	<b>7,536</b>	<b>7,536</b>	<b>-</b>	<b>0.0%</b>
5510 - Retirement Benefits - County	53,860	45,110	(8,750)	84%	69,379	98,698	29,319	142%	78,385	110,906	32,521	141%	75,579	42,657	(32,921)	56%	75,579	76,514	935	1.2%
5511 - Other Post Employment Benefits	20,241	13,805	(6,436)	68%	18,578	(5,028)	(23,606)	-27%	12,689	(26,450)	(39,139)	-208%	8,101	3,966	(4,136)	49%	8,101	4,016	(4,085)	-50.4%
5515 - Social Security Employer Contributions	450	430	(20)	95%	291	346	55	119%	300	157	(144)	52%	300	-	(300)	0%	300	300	0	0.0%
5516 - Medicare Employer Contributions	4,735	3,437	(1,298)	73%	4,870	3,633	(1,237)	75%	5,016	3,365	(1,651)	67%	5,090	3,090	(2,001)	61%	5,090	5,090	0	0.0%
5520 - Group Life Insurance Benefit	1,338	1,718	380	128%	2,331	1,770	(561)	76%	2,401	1,771	(630)	74%	2,908	1,623	(1,285)	56%	2,908	2,908	0	0.0%
5542 - Group Health Insurance - HRA	10,121	5,509	(4,611)	54%	-	2,539	2,539	100%	5,078	5,078	0	100%	5,078	3,809	(1,269)	75%	5,078	5,078	-	0.0%
5543 - Group Health Insurance - HMO	34,400	30,917	(3,483)	90%	46,818	34,740	(12,078)	74%	41,433	22,958	(18,475)	55%	38,342	13,285	(25,056)	35%	38,342	30,302	(8,040)	-21.0%
5560 - Long Term Disability Benefit	1,022	770	(251)	75%	1,060	798	(262)	75%	1,092	788	(304)	72%	1,316	735	(581)	56%	1,316	1,316	0	0.0%
5591 - On-Job-injury Benefit Expense	1,959	1,500	(459)	77%	1,679	1,284	(395)	76%	1,384	929	(455)	67%	1,404	774	(630)	55%	1,404	1,404	0	0.0%
5592 - Unemployment Compensation Benefit	539	423	(116)	78%	539	269	(270)	50%	346	247	(99)	71%	351	224	(127)	64%	351	351	(0)	0.0%
<b>55 - Fringe Benefits</b>	<b>128,664</b>	<b>103,619</b>	<b>(25,045)</b>	<b>81%</b>	<b>145,343</b>	<b>139,050</b>	<b>(6,293)</b>	<b>96%</b>	<b>148,123</b>	<b>119,748</b>	<b>(28,375)</b>	<b>81%</b>	<b>138,470</b>	<b>70,163</b>	<b>(68,307)</b>	<b>51%</b>	<b>138,470</b>	<b>127,279</b>	<b>(11,191)</b>	<b>-8.1%</b>
5635 - Restricted Salaries	-	-	-	0%	-	-	-	0%	-	-	-	0%	(3,258)	-	3,258	0%	-	-	-	0.0%
<b>56 - Restricted Salaries</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>(3,258)</b>	<b>-</b>	<b>3,258</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL SALARIES</b>	<b>525,756</b>	<b>353,259</b>	<b>(172,498)</b>	<b>67%</b>	<b>551,773</b>	<b>473,223</b>	<b>(78,549)</b>	<b>86%</b>	<b>569,429</b>	<b>428,865</b>	<b>(140,564)</b>	<b>75%</b>	<b>561,635</b>	<b>294,099</b>	<b>(267,536)</b>	<b>52%</b>	<b>564,893</b>	<b>553,702</b>	<b>(11,191)</b>	<b>-2.0%</b>

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# Budget Overview

Account	2017				2018				2019				2020				2020	2021	2020-2021	
	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	75%	Excl 1-Time	Preliminary	Variance	%
6006 - Apparel - Employees	-	-	-	0%	-	861	861	100%	-	-	-	0%	-	28	28	100%	-	-	-	0.0%
6023 - Educational Supplies & Materials	-	-	-	0%	-	67	67	100%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
6026 - Expendable Furnishings & Equipment	-	-	-	0%	-	-	-	0%	-	1,647	1,647	100%	-	24,912	24,912	100%	-	-	-	0.0%
6027 - Expendable Computer/Telecom Furnishings	625,533	227,648	(397,886)	36%	918,422	433,023	(485,399)	47%	768,663	553,882	(214,781)	72%	1,201,449	429,805	(771,645)	36%	1,201,449	1,052,872	(148,578)	-12.4%
6042 - Materials - Operational	2,000	-	(2,000)	0%	2,000	600	(1,400)	30%	2,000	-	(2,000)	0%	2,000	440	(1,560)	22%	2,000	2,000	-	0.0%
6052 - Office Supplies	2,000	-	(2,000)	0%	2,000	-	(2,000)	0%	2,000	-	(2,000)	0%	2,000	-	(2,000)	0%	2,000	2,000	-	0.0%
<b>60 - Supplies &amp; Materials</b>	<b>629,533</b>	<b>227,648</b>	<b>(401,886)</b>	<b>36%</b>	<b>922,422</b>	<b>434,552</b>	<b>(487,870)</b>	<b>47%</b>	<b>772,663</b>	<b>555,529</b>	<b>(217,134)</b>	<b>72%</b>	<b>1,205,449</b>	<b>455,185</b>	<b>(750,265)</b>	<b>38%</b>	<b>1,205,449</b>	<b>1,056,872</b>	<b>(148,578)</b>	<b>-12.3%</b>
6404 - Advertising And Legal Notices	-	1,441	1,441	100%	-	100	100	100%	-	-	-	0%	-	1,215	1,215	100%	-	-	-	0.0%
6418 - Dues & Memberships - Individual	-	590	590	100%	-	445	445	100%	-	200	200	100%	-	-	-	0%	-	-	-	0.0%
6433 - Hospitality Expenses	2,000	202	(1,798)	10%	2,000	2,000	-	100%	2,000	-	(2,000)	0%	2,000	-	(2,000)	0%	2,000	2,000	-	0.0%
6436 - Insurance - Property & Liability	275	255	(20)	93%	275	255	(20)	93%	275	255	(20)	93%	275	255	(20)	93%	275	51,275	51,000	#####
6446 - Local Transportation	-	-	-	0%	-	-	-	0%	-	0	0	100%	-	0	0	100%	-	-	-	0.0%
6462 - Publications & Subscriptions	250	165	(85)	66%	250	-	(250)	0%	250	-	(250)	0%	400	-	(400)	0%	400	400	-	0.0%
6465 - Software-Acquisition & Licenses	481,050	325,911	(155,139)	68%	494,147	207,665	(286,482)	42%	754,928	474,516	(280,412)	63%	1,306,751	665,826	(640,925)	51%	1,306,751	1,199,355	(107,396)	-8.2%
6469 - Training & Education - Local	-	-	-	0%	-	-	-	0%	-	215	215	100%	-	-	-	0%	-	-	-	0.0%
6470 - Travel - Training Related for Computer/Tele	30,000	975	(29,025)	3%	40,000	6,130	(33,870)	15%	35,000	14,090	(20,910)	40%	54,900	35,765	(19,135)	65%	54,900	49,400	(5,500)	-10.0%
6471 - Travel - Non-Training Related for Computer	-	11,860	11,860	100%	-	-	-	0%	-	397	397	100%	-	-	-	0%	-	-	-	0.0%
6472 - Training & Education - Local for Computer/	19,000	12,028	(6,972)	63%	10,000	3,425	(6,575)	34%	8,000	125	(7,875)	2%	8,000	400	(7,600)	5%	8,000	8,000	-	0.0%
<b>64 - Services &amp; Other Expenses</b>	<b>532,575</b>	<b>353,427</b>	<b>(179,148)</b>	<b>66%</b>	<b>546,672</b>	<b>220,020</b>	<b>(326,652)</b>	<b>40%</b>	<b>800,453</b>	<b>489,798</b>	<b>(310,655)</b>	<b>61%</b>	<b>1,372,326</b>	<b>703,461</b>	<b>(668,865)</b>	<b>51%</b>	<b>1,372,326</b>	<b>1,310,430</b>	<b>(61,896)</b>	<b>-4.5%</b>
6620 - Computing/Telecom Services - Contracted	179,000	92,101	(86,899)	51%	313,000	48,673	(264,327)	16%	671,544	429,535	(242,009)	64%	1,595,268	647,807	(947,461)	41%	1,595,268	2,038,020	442,752	27.8%
6665 - Outside Consultant Services	-	-	-	0%	-	-	-	0%	328,460	174,931	(153,529)	53%	679,450	417,700	(261,750)	61%	679,450	1,311,373	631,923	93.0%
6678 - Professional Services - Other	-	119	119	100%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
<b>66 - Professional &amp; Contracted Services</b>	<b>179,000</b>	<b>92,220</b>	<b>(86,780)</b>	<b>52%</b>	<b>313,000</b>	<b>48,673</b>	<b>(264,327)</b>	<b>16%</b>	<b>1,000,004</b>	<b>604,466</b>	<b>(395,538)</b>	<b>60%</b>	<b>2,274,718</b>	<b>1,065,507</b>	<b>(1,209,211)</b>	<b>47%</b>	<b>2,274,718</b>	<b>3,349,393</b>	<b>1,074,675</b>	<b>47.2%</b>
6711 - Cabling & Wiring - Computer/Telecom	60,000	23,277	(36,723)	39%	20,000	11,808	(8,192)	59%	20,000	9,800	(10,200)	49%	20,000	2,757	(17,243)	14%	20,000	20,000	-	0.0%
6723 - Equipment Maintenance - Contracted; Com	140,000	341,147	201,147	244%	140,000	62,837	(77,163)	45%	29,230	32,487	3,257	111%	29,230	8,403	(20,827)	29%	29,230	152,510	123,280	421.8%
6724 - Equip Maintenance - Contracted	-	600	600	100%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
6727 - Equipment Rent	772,061	699,609	(72,452)	91%	754,562	721,214	(33,348)	96%	858,305	761,682	(96,623)	89%	837,067	558,300	(278,767)	67%	837,067	1,007,297	170,230	20.3%
6750 - Telecommunications Services-External	2,005,513	1,332,877	(672,636)	66%	1,967,306	1,370,783	(596,523)	70%	2,094,602	1,372,713	(721,890)	66%	2,021,858	1,073,392	(948,466)	53%	2,021,858	1,650,888	(370,970)	-18.3%
<b>67 - Rent, Utilities &amp; Maintenance</b>	<b>2,977,574</b>	<b>2,397,510</b>	<b>(580,064)</b>	<b>81%</b>	<b>2,881,868</b>	<b>2,166,641</b>	<b>(715,227)</b>	<b>75%</b>	<b>3,002,137</b>	<b>2,176,681</b>	<b>(825,456)</b>	<b>73%</b>	<b>2,908,155</b>	<b>1,642,851</b>	<b>(1,265,304)</b>	<b>56%</b>	<b>2,908,155</b>	<b>2,830,695</b>	<b>(77,460)</b>	<b>-2.7%</b>
6831 - Fleet Petroleum Services	1,000	448	(551)	45%	1,000	392	(608)	39%	1,000	390	(610)	39%	1,000	78	(922)	8%	1,000	1,000	-	0.0%
6832 - Fleet Vehicle Services	1,800	1,800	-	100%	1,800	1,800	-	100%	1,800	1,800	-	100%	1,800	1,800	-	100%	1,800	1,800	-	0.0%
6837 - Vehicle Replacement Fees	2,200	2,200	-	100%	2,200	2,200	-	100%	2,200	2,200	-	100%	2,200	2,200	-	100%	2,200	2,200	-	0.0%
6850 - Copy Machines - Inside	-	-	-	0%	-	-	-	0%	-	(6,467)	(6,467)	100%	-	-	-	0%	-	-	-	0.0%
6852 - Printing - Inside	3,000	-	(3,000)	0%	3,000	3,099	99	103%	3,000	-	(3,000)	0%	3,000	-	(3,000)	0%	3,000	3,000	-	0.0%
<b>68 - Interfund Services</b>	<b>8,000</b>	<b>4,448</b>	<b>(3,551)</b>	<b>56%</b>	<b>8,000</b>	<b>7,490</b>	<b>(509)</b>	<b>94%</b>	<b>8,000</b>	<b>(2,077)</b>	<b>(10,077)</b>	<b>-26%</b>	<b>8,000</b>	<b>4,078</b>	<b>(3,922)</b>	<b>51%</b>	<b>8,000</b>	<b>8,000</b>	<b>-</b>	<b>0.0%</b>
7003 - Electronic & Computer Equipment	15,000	14,354	(646)	96%	966,277	966,277	(0)	100%	-	-	-	0%	230,000	-	(230,000)	0%	-	50,000	50,000	100.0%
<b>70 - Capital Asset Acquisitions</b>	<b>15,000</b>	<b>14,354</b>	<b>(646)</b>	<b>96%</b>	<b>966,277</b>	<b>966,277</b>	<b>(0)</b>	<b>100%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>230,000</b>	<b>-</b>	<b>(230,000)</b>	<b>0%</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>100.0%</b>
7910 - Depreciation - Building & Improvements	-	2,035	2,035	100%	-	2,035	2,035	100%	-	2,035	2,035	100%	-	170	170	100%	-	-	-	0.0%
7920 - Depreciation - Machinery & Equipment	-	159,097	159,097	100%	-	151,722	151,722	100%	-	211,068	211,068	100%	-	16,764	16,764	100%	-	-	-	0.0%
7950 - Asset Acquisitions - Proprietary Funds Offse	-	(14,354)	(14,354)	100%	(812,500)	(966,277)	(153,777)	119%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
<b>79 - Depreciation Expense</b>	<b>-</b>	<b>146,778</b>	<b>146,778</b>	<b>100%</b>	<b>(812,500)</b>	<b>(812,520)</b>	<b>(20)</b>	<b>100%</b>	<b>-</b>	<b>213,102</b>	<b>213,102</b>	<b>100%</b>	<b>-</b>	<b>16,934</b>	<b>16,934</b>	<b>100%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL OPERATING &amp; MAINTENANCE</b>	<b>4,341,682</b>	<b>3,236,383</b>	<b>(1,105,298)</b>	<b>75%</b>	<b>4,825,739</b>	<b>3,031,134</b>	<b>(1,794,605)</b>	<b>63%</b>	<b>5,583,257</b>	<b>4,037,500</b>	<b>(1,545,757)</b>	<b>72%</b>	<b>7,998,648</b>	<b>3,888,016</b>	<b>(4,110,632)</b>	<b>49%</b>	<b>7,768,648</b>	<b>8,605,390</b>	<b>836,741</b>	<b>10.8%</b>
<b>TOTAL OTHER USES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>												
<b>TOTAL APPROPRIATED USES</b>	<b>4,867,438</b>	<b>3,589,642</b>	<b>(1,277,796)</b>	<b>74%</b>	<b>5,377,511</b>	<b>3,504,357</b>	<b>(1,873,154)</b>	<b>65%</b>	<b>5,583,257</b>	<b>4,466,365</b>	<b>(1,686,321)</b>	<b>73%</b>	<b>8,560,283</b>	<b>4,182,115</b>	<b>(4,378,168)</b>	<b>49%</b>	<b>8,333,541</b>	<b>9,159,092</b>	<b>825,551</b>	<b>9.9%</b>

## Budget Overview

Account	2017				2018				2019				2020				2020	2021	2020-2021	
	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	75%	Excl 1-Time	Preliminary	Variance	%
BALANCE	-	691,996			-	991,299			-	287,656			-	(903,894)			226,742	-	(226,742)	