

CHIEF ADMINISTRATIVE OFFICER



FY21 Budget Highlights

DEPARTMENTAL MISSION/GOALS:

The Chief Administrative Officer (CAO) provides oversight and direction for the daily operations of county government to ensure the effective and efficient delivery of services to its citizens, including financial planning and stability, compliance with federal, state and local regulatory agencies, and review/approval of all contracts and resolutions. In addition to the divisions within the Mayor’s cabinet, the CAO also oversees the operations of Homeland Security and Emergency Management. Effective July 1, 2020 the CAO will resume oversight for the Internal Audit function of the County.

(Note: The Proposed Budget reports Internal Audit within the Director of Administration & Finance’s department. However, Internal Audit’s personnel and operating budget will be moved to the CAO’s budget prior to the adoption of the FY 2021 budget.

Additionally, the Workforce Investment Network (WIN), a 100% grant funded operation of the County was previously reported in the CAO’s budget. However, WIN is being omitted from the Proposed Budget in anticipation of the organization becoming a stand-alone 501c3 effective July 1, 2020.)

General Fund 010 – DEPT 2003 Chief Administrative Officer

Summary	FY19 Actual	FY20 Amended *	FY21 Proposed	FY21-20 Var
Revenue	-	5,000	-	(5,000)
Total Personnel	1,917,640	2,091,923	2,084,968	(6,955)
O&M	1,013,160	1,160,812	1,210,812	50,000
Grants	125,000	-	-	-
Net Expenditures	(3,055,799)	(3,247,735)	(3,295,780)	(48,045)

**Excludes carry forwards and one time expenditures*

CHANGES TO MAJOR CATEGORIES:

- **Revenue:** Decrease in FY2021 is reduction of one-time revenue receipt.
- **Personnel:** Decrease is based on county-wide reductions in the personnel budget through the elimination of vacant positions and reduction of variances between position budgets and actual salaries.
- **O&M:** Decrease is based on county-wide reductions in operating expenditures.

GRANT FUNDS:

- Proposed grant revenue of approximately \$4 million is related to operations of Homeland Security and Emergency Management. Actual revenue receipts are driven by the types of disasters, the determination of federal or state declarations, and the level of support provided.

GENERAL FUND

FY 2021 Considerations

Department 010-2003

Dwan Gilliom, Chief Administrative Officer

PERSONNEL						
	Current	FY 2021 New Request	% Change			
FTE	21.0	9.0	42.9%			
Base Salary	1,689,206	237,648	14.1%			
Fringe	554,026	97,879				
	<u>2,243,232</u>	<u>335,527</u>	15.0%			
		<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u> ⁽²⁾	
Total Budgeted Personnel ⁽¹⁾		1,952,068	2,004,361	2,120,569	2,055,811	
Actual Under-spending		349,144	284,205	408,834	315,693	
<u>Vacancy Overview</u>						
		<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	
Budgeted FTEs		19.9	19.9	21.1	21.1	
Monthly Average Vacancies		2.3	1.7	3.9	3.2	
Actual Unspent as a % of Total Personnel		17.9%	14.2%	19.3%	15.4%	

OPERATING & MAINTENANCE							
	FY 2017	FY 2018	FY 2019	FY 2020 ⁽²⁾	FY 2021 Request	\$ Change	% Change
Adopted Budget	1,249,892	1,299,292	1,934,292	1,205,812	1,303,812	98,000	8.1%
Amended Budget	1,249,167	1,399,292	1,357,702	1,160,812			
Actual	<u>983,845</u>	<u>1,053,120</u>	<u>1,013,160</u>	<u>874,395</u>			
Variance	265,322	346,172	344,542	286,417			
% Unspent O&M	21.2%	24.7%	25.4%				
% of O&M Budget Expended as of 3/31/20 ⁽³⁾				75.3%			

(1) Total personnel includes base salary, other compensation, fringe, and restricted salaries.

(2) As of 3/31/2020 Month-end close

(3) Normalized spend rate for 9 months = 75%

ADMINISTRATION AND FINANCE

CAO (Incl. Emergency Preparedness)
Dwan Gilliom, Chief Administrative Officer

FY 2021 Budgetary Considerations

New Budget Request Summary

<i>Office of Preparedness</i>		<u># of New Positions</u>	<u>Base Salaries</u>	<u>Fringe Benefits</u>	FY21 TOTAL
SALARIES:	<i>Permanent</i>	9	237,648	97,879	\$ 335,526
	<i>Temporary</i>		-	-	\$ -
	TOTAL SALARIES	9	237,648	97,879	\$ 335,526
OTHER COMPENSATION:					\$ -
O&M:					\$ 98,000
REVENUE: (subtract from cost)					\$ -
TOTAL FY21 NEW REQUEST:					\$ 433,526

FTE Count – 5 Year History

Fund	Dept	Dept Description	FY16 Budget	FY17 Budget	FY18 Budget	FY19 Budget	FY20 Adopted	FY21 New Request
GENERAL FUND								
010	2003	CAO (incl. Office of Preparedness)	18.9	19.9 ^a	19.9	21.1 ^b	21.1	9.0 \$ 335,526
FTE Changes				+1.0	+0.0	+1.2		+9.0 \$ 335,526

FY17 - (a) Position loaned to Juvenile Court in 2016 returned to CAO in FY2017.

FY19 - (b) 1.2 FTE increase due to Office of Preparedness positions' General Fund/Grants allocation change

Fund	Dept	Dept Description	FY16 Budget	FY17 Budget	FY18 Budget	FY19 Budget	FY20 Adopted	FY21 New Request
GRANTS FUND								
			4.1	4.1	4.1	28.9 ^a	38.0 ^b	0.0 ^c
FTE Changes						+24.8	+9.1	-38.0 \$ -

FY20 - (a) Workforce Investment Network (WIN) moved from Community Services to CAO

(b) Additional WIN positions required by Grantor

(c) Current budget does not include WIN as it is expected to transition to a stand alone entity.

FTE Vacancy Overview

FISCAL	<u>Total FTEs:</u>		Budgeted Vacancy Savings	Actual Under- spending	Variance (Add'l Unspent)	Actual Underspent as % of Total Personnel
	Monthly Avg	Budgeted Vacancies ⁽¹⁾				
2017	19.9	1.5	\$ 147,003	\$ 349,144	\$ 202,141	16.6%
2018	19.9	1.9	\$ 197,003	\$ 284,205	\$ 87,202	12.9%
2019	20.4	2.0	\$ 205,905	\$ 408,834	\$ 202,929	17.6%
2020	21.1	1.5	\$ 154,429 <i>9mo alloc.</i>	\$ 315,693	\$ 161,264	13.7%
			\$ 205,905 <i>full year</i>			

FY2020 YTD as of 3/31/2020

Positive = Underspending was more than budgeted.

Vacant FTEs

FISCAL	JUL 1	AUG 2	SEP 3	OCT 4	NOV 5	DEC 6	JAN 7	FEB 8	MAR 9	APR 10	MAY 11	JUN 12	Monthly Avg
2017	5.0	5.0	3.0	3.0	2.0	2.0	2.0	1.0	1.0	1.0	1.0	1.0	2.3
2018	1.5	1.0	1.0	1.0	1.0	1.0	1.0	2.0	2.0	3.0	2.0	3.5	1.7
2019	3.5	6.5	3.0	6.5	6.5	4.6	3.6	2.0	2.0	3.0	3.0	3.0	3.9
2020	3.0	4.0	3.0	3.0	3.0	2.0	3.6	3.6	4.0				3.2

(1) Budgeted vacancies calculated based on mean personnel costs divided by total budgeted vacancy savings.

ADMINISTRATION AND FINANCE

CAO (Incl. Emergency Preparedness)
Dwan Gilliom, Chief Administrative Officer

Operating Changes – 5 Year History (Adopted Budget)

Fund	Dept	Dept Description	FY16 Adopted	FY17 Adopted	FY18 Adopted	FY19 Adopted	FY20 Adopted	FY21 Request
GENERAL FUND								
010	2003	CAO (incl. Preparedness)	1,294,410	1,249,892	1,299,292	1,934,292	1,205,812	1,303,812
Operating & Maintenance Changes			-	(44,518)	49,400	635,000	(728,480)	98,000

FY17 (44,518) Commission mandated cut to reduce General Fund expenditures by \$2 million county-wide.

FY18 49,400 CAO Shelby Farms' MATA transit route (\$75,000); various reductions (-\$25,600)

FY19 635,000 CAO Health Services Consultant Study (\$660,000); other CAO reductions (-\$25,000)

FY20 (728,480) Remove 1-Time CAO Health Services Consultant Study (-\$660,000); reduce other contracted services (-\$68,480)

Budget Overview

Account	2017				2018				2019				2020				2020	2021	2020-2021	
	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	75%	Excl 1-Time	Preliminary	Variance	%
4331 - Grants-Federal Thru State Of Tennessee	-	-	-	0%	-	1,827	1,827	100%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
43 - Intergov Revenues-State of Tennessee	-	-	-	0%	-	1,827	1,827	100%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
4402 - Federal Cost Reimbursements	-	82,942	82,942	100%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
44 - Intergov Revenues-Federal & Local	-	82,942	82,942	100%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
4703 - Private Donor Grants	-	-	-	0%	-	-	-	0%	-	-	-	0%	5,000	5,000	-	100%	5,000	-	(5,000)	-100.0%
4731 - Reimbursement Non-Govt Entity	-	-	-	0%	-	1,071	1,071	100%	-	-	-	0%	-	16,500	16,500	100%	-	-	-	0.0%
4799 - Miscellaneous Other Revenue	-	0	0	100%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
47 - Other Revenue	-	0	0	100%	-	1,071	1,071	100%	-	-	-	0%	5,000	21,500	16,500	430%	5,000	-	(5,000)	-100.0%
TOTAL REVENUE SOURCES	-	82,942	82,942	100%	-	2,897	2,897	100%	-	-	-	0%	5,000	21,500	16,500	430%	5,000	-	(5,000)	-100.0%
9990 - Budget Carryforward For Encumbrances	24,875	-	(24,875)	0%	-	-	-	0%	-	-	-	0%	30,390	-	(30,390)	0%	-	-	-	0.0%
99 - Planned Use of Fund Balance	24,875	-	(24,875)	0%	-	-	-	0%	-	-	-	0%	30,390	-	(30,390)	0%	-	-	-	0.0%
TOTAL OTHER SOURCES	24,875	-	(24,875)	0%	-	-	-	0%	-	-	-	0%	30,390	-	(30,390)	0%	-	-	-	0.0%
TOTAL APPROPRIATION SOURCES	24,875	82,942	58,067	333%	-	2,897	2,897	100%	-	-	-	0%	35,390	21,500	(13,890)	61%	5,000	-	(5,000)	-100.0%
5102 - Salaries & Labor	1,426,799	1,206,671	(220,129)	85%	1,471,628	1,325,180	(146,449)	90%	1,564,096	1,355,818	(208,277)	87%	1,586,276	982,930	(603,346)	62%	1,586,276	1,575,881	(10,395)	-0.7%
5109 - Temporary Labor	94,951	57,539	(37,412)	61%	97,799	19,168	(78,631)	20%	100,732	31,589	(69,143)	31%	92,993	54,801	(38,192)	59%	92,993	92,993	-	0.0%
51 - Salaries-Regular Pay	1,521,750	1,264,210	(257,541)	83%	1,569,427	1,344,347	(225,080)	86%	1,664,828	1,387,407	(277,420)	83%	1,679,269	1,037,730	(641,538)	62%	1,679,269	1,668,874	(10,395)	-0.6%
5230 - Out of Rank Pay	-	412	412	100%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
5234 - Other Supplemental Pay	-	-	-	0%	19,200	7,000	(12,200)	36%	-	1,000	1,000	100%	-	-	-	0%	-	-	-	0.0%
5251 - Overtime/Holiday Pay	10,000	5,104	(4,896)	51%	10,000	5,426	(4,574)	54%	10,000	-	(10,000)	0%	10,000	-	(10,000)	0%	10,000	10,000	-	0.0%
5254 - Overtime	35,400	40,967	5,567	116%	30,000	45,908	15,908	153%	45,000	40,728	(4,272)	91%	45,000	24,670	(20,330)	55%	45,000	45,000	-	0.0%
5260 - College Incentive	-	-	-	0%	-	-	-	0%	-	600	600	100%	-	-	-	0%	-	-	-	0.0%
5266 - Longevity	9,534	8,377	(1,157)	88%	9,534	10,397	863	109%	9,534	6,618	(2,917)	69%	9,534	3,252	(6,282)	34%	9,534	9,534	-	0.0%
5281 - Retirement - Sick Pay	-	-	-	0%	-	-	-	0%	-	5,771	5,771	100%	-	-	-	0%	-	-	-	0.0%
52 - Salaries-Other Compensation	54,934	54,860	(74)	100%	68,734	68,731	(3)	100%	64,534	54,717	(9,817)	85%	64,534	27,922	(36,612)	43%	64,534	64,534	-	0.0%
5510 - Retirement Benefits - County	228,401	204,890	(23,511)	90%	308,306	277,928	(30,378)	90%	359,429	299,174	(60,255)	83%	346,284	217,165	(129,119)	63%	346,284	348,270	1,986	0.6%
5511 - Other Post Employment Benefits	90,459	77,001	(13,458)	85%	82,558	74,424	(8,134)	90%	58,184	48,431	(9,754)	83%	37,119	19,461	(17,658)	52%	37,119	18,280	(18,839)	-50.8%
5515 - Social Security Employer Contributions	5,887	129	(5,758)	2%	6,064	1,065	(4,998)	18%	6,245	1,788	(4,457)	29%	5,766	3,313	(2,452)	57%	5,766	5,766	0	0.0%
5516 - Medicare Employer Contributions	22,065	18,040	(4,025)	82%	22,757	19,329	(3,427)	85%	24,140	20,018	(4,122)	83%	24,349	15,209	(9,140)	62%	24,349	24,199	(151)	-0.6%
5520 - Group Life Insurance Benefit	5,978	7,774	1,795	130%	10,359	8,370	(1,989)	81%	11,010	9,938	(1,072)	90%	13,325	8,254	(5,071)	62%	13,325	13,237	(87)	-0.7%
5542 - Group Health Insurance - HRA	12,569	15,205	2,636	121%	9,869	18,710	8,841	190%	18,078	27,079	9,002	150%	27,467	33,231	5,764	121%	27,467	55,248	27,781	101.1%
5543 - Group Health Insurance - HMO	140,820	94,267	(46,553)	67%	109,164	91,985	(17,179)	84%	106,697	57,934	(48,763)	54%	85,291	36,413	(48,879)	43%	85,291	78,134	(7,157)	-8.4%
5560 - Long Term Disability Benefit	4,566	3,779	(787)	83%	4,709	4,184	(526)	89%	5,005	4,435	(570)	89%	6,028	3,706	(2,321)	61%	6,028	5,988	(40)	-0.7%
5591 - On-Job-Injury Benefit Expense	9,131	7,620	(1,511)	83%	7,847	6,694	(1,153)	85%	6,659	5,292	(1,367)	79%	6,717	4,192	(2,525)	62%	6,717	6,675	(42)	-0.6%
5592 - Unemployment Compensation Benefit	2,511	2,153	(357)	86%	1,569	1,390	(180)	89%	1,665	1,427	(238)	86%	1,680	1,083	(597)	64%	1,680	1,669	(11)	-0.7%
55 - Fringe Benefits	522,387	430,857	(91,529)	82%	563,202	504,080	(59,123)	90%	597,113	475,516	(121,597)	80%	554,026	342,026	(211,999)	62%	554,026	557,466	3,440	0.6%
5635 - Restricted Salaries	(147,003)	-	147,003	0%	(197,003)	-	197,003	0%	(205,905)	-	205,905	0%	(242,018)	-	242,018	0%	(205,905)	(205,905)	(0)	0.0%
56 - Restricted Salaries	(147,003)	-	147,003	0%	(197,003)	-	197,003	0%	(205,905)	-	205,905	0%	(242,018)	-	242,018	0%	(205,905)	(205,905)	(0)	0.0%
TOTAL SALARIES	1,952,068	1,749,927	(202,141)	90%	2,004,361	1,917,158	(87,202)	96%	2,120,569	1,917,640	(202,929)	90%	2,055,811	1,407,679	(648,132)	68%	2,091,923	2,084,968	(6,955)	-0.3%
6006 - Apparel - Employees	5,084	8,528	3,444	168%	4,084	2,526	(1,558)	62%	5,084	10,308	5,224	203%	5,850	6,367	517	109%	5,850	5,850	-	0.0%
6014 - Custodial & Cleaning Supplies	-	101	101	100%	-	22	22	100%	202	24	(178)	12%	50	-	(50)	0%	50	50	-	0.0%
6016 - Computer Supplies	8,100	2,461	(5,639)	30%	8,100	951	(7,149)	12%	4,100	-	(4,100)	0%	4,050	1,097	(2,953)	27%	4,050	4,050	-	0.0%

Budget Overview

Account	2017				2018				2019				2020				2020	2021	2020-2021	
	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	75%	Excl 1-Time	Preliminary	Variance	%
6023 - Educational Supplies & Materials	-	1,695	1,695	100%	-	-	-	0%	-	-	-	0%	-	1,015	1,015	100%	-	-	-	0.0%
6024 - Employee Recognition Materials	2,759	3,962	1,203	144%	1,759	683	(1,077)	39%	20,759	18,541	(2,218)	89%	23,919	2,848	(21,071)	12%	23,919	13,000	(10,919)	-45.6%
6026 - Expendable Furnishings & Equipment	48,395	22,441	(25,954)	46%	52,462	47,308	(5,154)	90%	4,350	220	(4,130)	5%	38,115	8,670	(29,445)	23%	38,115	38,115	-	0.0%
6027 - Expendable Computer/Telecom Furnishing	-	5,548	5,548	100%	-	-	-	0%	5,300	5,701	401	108%	300	735	435	245%	300	300	-	0.0%
6028 - Food Products	-	278	278	100%	-	293	293	100%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
6030 - Identification Materials	1,280	(23)	(1,303)	-2%	1,280	-	(1,280)	0%	1,280	25	(1,255)	2%	1,280	-	(1,280)	0%	1,280	1,280	-	0.0%
6042 - Materials - Operational	37,600	22,924	(14,676)	61%	20,600	24,313	3,713	118%	32,200	32,036	(164)	99%	20,110	22,397	2,287	111%	20,110	25,110	5,000	24.9%
6052 - Office Supplies	10,400	16,321	5,921	157%	10,400	5,510	(4,890)	53%	11,900	11,655	(245)	98%	14,400	7,857	(6,543)	55%	14,400	19,400	5,000	34.7%
6054 - Paper Products	3,000	668	(2,333)	22%	3,000	1,224	(1,776)	41%	2,000	740	(1,260)	37%	2,000	1,200	(800)	60%	2,000	2,919	919	46.0%
6056 - Parts Purchases	1,000	495	(505)	49%	1,000	302	(698)	30%	500	25	(475)	5%	500	645	145	129%	500	500	-	0.0%
6060 - Petroleum Products	1,000	47	(953)	5%	1,000	137	(864)	14%	400	70	(330)	18%	400	65	(335)	16%	400	400	-	0.0%
6064 - Photos, Maps & Blueprint Supplies	1,500	550	(950)	37%	1,500	-	(1,500)	0%	1,100	-	(1,100)	0%	1,100	110	(990)	10%	1,100	1,100	-	0.0%
6072 - Safety Supplies	2,769	4,972	2,203	180%	1,769	0	(1,769)	0%	646	-	(646)	0%	2,848	-	(2,848)	0%	2,848	2,848	-	0.0%
6099 - Other Supplies & Materials	-	241	241	100%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
60 - Supplies & Materials	122,887	91,207	(31,680)	74%	106,954	83,268	(23,686)	78%	89,821	79,345	(10,476)	88%	114,922	53,006	(61,916)	46%	114,922	114,922	-	0.0%
6402 - Bank Fees And Credit Card Costs	-	348	348	100%	-	350	350	100%	391	440	49	113%	131	938	807	716%	131	1,131	1,000	763.4%
6404 - Advertising And Legal Notices	-	350	350	100%	160,000	70,990	(89,010)	44%	-	(30,470)	(30,470)	100%	-	41,489	41,489	100%	-	3,000	3,000	100.0%
6405 - Bad Debts & Cash Short/Over	-	(3)	(3)	100%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
6417 - Dues & Memberships - County	25,950	20,000	(5,950)	77%	25,950	20,000	(5,950)	77%	30,000	29,529	(471)	98%	20,000	9,881	(10,119)	49%	20,000	20,000	-	0.0%
6418 - Dues & Memberships - Individual	7,000	832	(6,168)	12%	6,500	2,014	(4,486)	31%	1,500	205	(1,296)	14%	1,500	444	(1,056)	30%	1,500	1,500	-	0.0%
6422 - Emergency Services	-	-	-	0%	-	-	-	0%	-	-	-	0%	166,500	54,382	(112,118)	33%	-	-	-	0.0%
6423 - Employee Cost Reimbursements	-	-	-	0%	-	-	-	0%	2,500	2,328	(172)	93%	-	1,525	1,525	100%	-	-	-	0.0%
6428 - Freight, Shipping & Storage	-	-	-	0%	-	-	-	0%	102	12	(90)	11%	-	-	-	0%	-	-	-	0.0%
6433 - Hospitality Expenses	49,677	42,375	(7,302)	85%	56,900	50,095	(6,805)	88%	67,115	80,082	12,967	119%	49,900	42,906	(6,994)	86%	49,900	52,115	2,215	4.4%
6436 - Insurance - Property & Liability	11,886	8,136	(3,750)	68%	11,886	4,387	(7,499)	37%	8,886	8,896	10	100%	11,500	9,676	(1,824)	84%	11,500	11,500	-	0.0%
6440 - Laundry & Dry Cleaning Services	700	356	(344)	51%	700	114	(586)	16%	500	-	(500)	0%	700	150	(550)	21%	700	700	-	0.0%
6446 - Local Transportation	5,500	574	(4,926)	10%	80,500	76,029	(4,471)	94%	500	24	(476)	5%	3,454	1,253	(2,201)	36%	3,454	2,454	(1,000)	-29.0%
6450 - Permits, Licenses and Fees	578	132	(446)	23%	578	-	(578)	0%	578	455	(124)	79%	578	1,447	869	250%	578	1,078	500	86.5%
6452 - Photography, Film & Graphics Services	-	-	-	0%	500	675	175	135%	1,546	2,630	1,084	170%	2,046	900	(1,146)	44%	2,046	1,546	(500)	-24.4%
6459 - Postage & Mail Services	11	-	(11)	0%	11	-	(11)	0%	11	-	(11)	0%	11	39	28	356%	11	11	-	0.0%
6461 - Printing - Outside	-	1,684	1,684	100%	-	682	682	100%	10,000	11,353	1,353	114%	6,225	12,141	5,916	195%	6,225	16,225	10,000	160.6%
6462 - Publications & Subscriptions	7,500	2,070	(5,430)	28%	7,500	2,249	(5,251)	30%	3,500	2,181	(1,319)	62%	3,500	2,734	(766)	78%	3,500	3,500	-	0.0%
6465 - Software-Acquisition & Licenses	28,800	26,528	(2,272)	92%	28,800	1,417	(27,383)	5%	14,300	3,482	(10,818)	24%	19,300	690	(18,610)	4%	19,300	6,300	(13,000)	-67.4%
6467 - Travel -Training Related	23,500	9,077	(14,423)	39%	26,872	14,786	(12,086)	55%	16,536	10,152	(6,384)	61%	21,709	11,890	(9,819)	55%	21,709	21,405	(304)	-1.4%
6468 - Travel - Non- Training Related	23,000	21,260	(1,740)	92%	23,000	18,703	(4,297)	81%	13,000	11,384	(1,616)	88%	23,000	14,474	(8,526)	63%	23,000	23,000	-	0.0%
6469 - Training & Education - Local	7,500	11,536	4,036	154%	32,500	25,690	(6,810)	79%	3,600	1,789	(1,811)	50%	25,600	12,070	(13,530)	47%	25,600	25,600	-	0.0%
6470 - Travel - Training Related for Computer/Telk	-	1,395	1,395	100%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
6499 - Other Services & Expenses	-	-	-	0%	-	-	-	0%	-	-	-	0%	2,215	286	(1,929)	13%	2,215	-	(2,215)	-100.0%
64 - Services & Other Expenses	191,602	146,650	(44,952)	77%	462,197	288,181	(174,017)	62%	174,565	134,473	(40,092)	77%	357,869	219,315	(138,554)	61%	191,369	191,065	(304)	-0.2%
6602 - Agency Temporary Staff	-	13,482	13,482	100%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
6620 - Computing/Telecom Services - Contracted	24,875	24,875	-	100%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
6647 - Legal/Attorney Services	-	5,821	5,821	100%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
6665 - Outside Consultant Services	304,772	121,756	(183,016)	40%	186,250	55,000	(131,250)	30%	99,000	52,150	(46,850)	53%	257,167	54,021	(203,146)	21%	257,167	319,520	62,353	24.2%
6678 - Professional Services - Other	333,310	378,026	44,716	113%	333,800	379,517	45,717	114%	551,010	527,039	(23,971)	96%	301,110	323,959	22,849	108%	301,110	301,110	-	0.0%
6681 - Security Services	-	-	-	0%	-	-	-	0%	-	-	-	0%	321	321	(0)	100%	321	-	(321)	-100.0%
66 - Professional & Contracted Services	662,957	543,960	(118,997)	82%	520,050	434,517	(85,533)	84%	650,010	579,189	(70,821)	89%	558,598	378,301	(180,297)	68%	558,598	620,630	62,032	11.1%
6710 - Bldg & Grounds Maintenance - Contracted	30,000	8,584	(21,416)	29%	30,000	1,385	(28,615)	5%	16,055	-	(16,055)	0%	23,580	1,525	(22,055)	6%	23,580	22,055	(1,525)	-6.5%
6711 - Cabling & Wiring - Computer/Telecom	-	529	529	100%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
6723 - Equipment Maintenance - Contracted; Cor	-	197	197	100%	9,443	14,344	4,901	152%	200	-	(200)	0%	200	-	(200)	0%	200	200	-	0.0%
6724 - Equip Maintenance - Contracted	12,886	6,198	(6,688)	48%	10,386	2,540	(7,846)	24%	5,090	2,592	(2,498)	51%	13,832	1,483	(12,350)	11%	13,832	13,832	-	0.0%
6730 - Janitorial Service - Contracted	-	-	-	0%	-	-	-	0%	-	-	-	0%	8	8	(0)	98%	8	-	(8)	-100.0%
6750 - Telecommunications Services-External	955	915	(40)	96%	955	765	(190)	80%	955	898	(57)	94%	42,258	14,340	(27,918)	34%	42,258	955	(41,303)	-97.7%
6760 - Vehicle Maintenance-Contracted	25,482	19,343	(6,139)	76%	10,593	10,751	158	101%	11,796	13,529	1,733	115%	18,630	16,689	(1,941)	90%	18,630	18,630	-	0.0%
67 - Rent, Utilities & Maintenance	69,323	35,766	(33,557)	52%	61,377	29,786	(31,591)	49%	34,096	17,019	(17,077)	50%	98,508	34,045	(64,463)	35%	98,508	55,672	(42,836)	-43.5%

Budget Overview

Account	2017				2018				2019				2020				2020	2021	2020-2021	
	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	75%	Excl 1-Time	Preliminary	Variance	%
6810 - Indirect Cost Charges/Allocations	-	-	-	0%	-	-	-	0%	-	-	-	0%	(43,461)	-	43,461	0%	(43,461)	-	43,461	-100.0%
6831 - Fleet Petroleum Services	24,660	20,462	(4,198)	83%	24,500	19,034	(5,466)	78%	24,600	16,115	(8,485)	66%	22,900	12,386	(10,514)	54%	22,900	22,900	-	0.0%
6832 - Fleet Vehicle Services	8,250	5,400	(2,850)	65%	7,500	5,400	(2,100)	72%	5,400	5,400	-	100%	5,400	55	(5,346)	1%	5,400	5,400	-	0.0%
6834 - Geographic Information Services	10,000	10,000	-	100%	10,000	10,000	-	100%	13,600	13,600	-	100%	13,600	13,600	-	100%	13,600	13,600	-	0.0%
6836 - Fire Dept Services	26,985	23,128	(3,857)	86%	15,757	14,093	(1,664)	89%	15,527	15,527	0	100%	29,657	13,217	(16,441)	45%	29,657	29,657	-	0.0%
6837 - Vehicle Replacement Fees	8,800	6,600	(2,200)	75%	8,800	6,600	(2,200)	75%	8,800	6,600	(2,200)	75%	8,800	-	(8,800)	0%	8,800	8,800	-	0.0%
6850 - Copy Machines - Inside	8,025	5,997	(2,028)	75%	8,300	6,988	(1,312)	84%	8,300	8,460	160	102%	8,300	7,856	(444)	95%	8,300	8,300	-	0.0%
6852 - Printing - Inside	20,200	15,846	(4,354)	78%	23,000	17,331	(5,670)	75%	23,159	22,479	(680)	97%	23,000	14,008	(8,992)	61%	23,000	23,000	-	0.0%
6854 - Mail Services - Inside	10,373	2,334	(8,039)	22%	10,500	2,473	(8,027)	24%	2,500	1,126	(1,374)	45%	2,500	900	(1,600)	36%	2,500	2,500	-	0.0%
6860 - PC Replacement Installments	-	-	-	0%	32,366	32,366	-	100%	32,366	32,366	-	100%	32,366	32,366	-	100%	32,366	32,366	-	0.0%
6874 - Telecommunication Services - Inside	77,000	70,048	(6,952)	91%	77,185	72,280	(4,905)	94%	73,408	76,210	2,802	104%	72,000	52,599	(19,401)	73%	72,000	72,000	-	0.0%
68 - Interfund Services	194,293	159,814	(34,479)	82%	217,908	186,564	(31,344)	86%	207,660	197,884	(9,776)	95%	175,062	146,985	(28,077)	84%	175,062	218,523	43,461	24.8%
7001 - Office Furniture & Equipment	-	-	-	0%	1,750	1,750	-	100%	5,250	5,250	-	100%	10,000	-	(10,000)	0%	10,000	10,000	-	0.0%
7003 - Electronic & Computer Equipment	8,105	6,447	(1,658)	80%	-	-	-	0%	-	-	-	0%	12,353	12,353	(0)	100%	12,353	-	(12,353)	-100.0%
7006 - Passenger Vehicles	-	-	-	0%	29,056	29,055	(1)	100%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
7009 - Other Equipment	-	-	-	0%	-	-	-	0%	30,390	-	(30,390)	0%	30,390	30,390	-	100%	-	-	-	0.0%
70 - Capital Asset Acquisitions	8,105	6,447	(1,658)	80%	30,806	30,805	(1)	100%	35,640	5,250	(30,390)	15%	52,743	42,743	(10,000)	81%	22,353	10,000	(12,353)	-55.3%
TOTAL OPERATING & MAINTENANCE	1,249,167	983,845	(265,322)	79%	1,399,292	1,053,120	(346,172)	75%	1,191,792	1,013,160	(178,632)	85%	1,357,702	874,395	(483,307)	64%	1,160,812	1,210,812	50,000	4.3%
9099 - Grants - Other	-	-	-	0%	-	-	-	0%	125,000	125,000	-	100%	-	-	-	0%	-	-	-	0.0%
90 - Grants	-	-	-	0%	-	-	-	0%	125,000	125,000	-	100%	-	-	-	0%	-	-	-	0.0%
TOTAL OTHER USES	-	-	-	0%	-	-	-	0%	125,000	125,000	-	100%	-	-	-	0%	-	-	-	0.0%
TOTAL APPROPRIATED USES	3,201,235	2,733,772	(467,464)	85%	3,403,653	2,970,279	(433,374)	87%	3,437,361	3,055,799	(381,562)	89%	3,413,513	2,282,074	(1,131,439)	67%	3,252,735	3,295,780	43,045	1.3%
BALANCE	(3,176,360)	(2,650,830)			(3,403,653)	(2,967,381)			(3,437,361)	(3,055,799)			(3,378,123)	(2,260,574)			(3,247,735)	(3,295,780)	(48,045)	

GRANTS FUND

Grant Summary Information

The Office of Preparedness administers the following grants:

All grants are 100% federally funded except the EMPG, which is matched 50% by the grantee, and the HMEP program, which requires a 20% match provided by the Local Emergency Planning Committee.

- **Security Grant Program (PSGP)** - The PSGP supports the building, sustainment, **Port** and delivery of core capabilities essential to achieving the National Preparedness Goal such as prevention, protection, mitigation, response, and recovery. PSGP focuses on addressing the security needs of our Nation’s maritime ports.
- **State Homeland Security Grant Program (HSGP)** - The HSGP is a core homeland security assistance program that provides funds to build capabilities at the State and local levels through planning, equipment, training, and exercise activities and to implement the goals and objectives included in the State Homeland Security Strategy.
- **Hazardous Material Emergency Preparedness (HMEP) Grant Program** – This grant program’s purpose is to increase local effectiveness by safely and efficiently handling hazardous materials accidents and incidents, enhance implementation of the Emergency Planning and Community Right-to-Know Act of 1986 (EPCRA), and encourage a comprehensive approach to emergency planning by incorporating the unique challenges of responses to transportation situations.
- **FEMA Disaster Recovery** - The Federal Emergency Management Agency Disaster Recovery provides funding relief to assist in recovery after a major disaster has been declared, including the Port Security program.
- **Emergency Management Performance Grant (EMPG)** - The EMPG program gives States the opportunity to strengthen their emergency management capabilities, while addressing issues of national concern. States have the flexibility to develop systems that encourage the building of partnerships, which include government, business, volunteer, and community organizations.

FUND	GRANT PROGRAM	AMOUNT
130	Port Security Grant Program (PSGP)	\$ 21,850
164	2018 Homeland Security Grant Program (HSGP)	471,705
177	2017 Homeland Security Grant Program (HSGP)	331,304
249	Federal/State Emergency Management Agency (FEMA/TEMA)	2,980,000
525	Emergency Management Performance Grant (EMPG)	149,000
748	2017 Hazardous Material Emergency Plan (HMEP)	<u>22,400</u>
	Department Total	\$ 3,976,259

Fund	Dept	Dept Description	FY16 Budget	FY17 Budget	FY18 Budget	FY19 Budget	FY20 Adopted	FY21 New Request
GRANTS FUND			4.1	4.1	4.1	28.9 ^a	38.0 ^b	0.0 ^c
FTE Changes						+24.8	+9.1	-38.0 \$ -

FY20 - (a) Workforce Investment Network (WIN) moved from Community Services to CAO

(b) Additional WIN positions required by Grantor

(c) Current budget does not include WIN as it is expected to transition to a stand alone entity.

FTE Vacancy Overview

<u>Total FTEs:</u>		Budgeted Vacancies ⁽¹⁾	Budgeted Vacancy Savings	Actual Under-spending	Variance (Add'l Unspent)	Actual Underspent as % of Total Personnel
FISCAL	Monthly Avg					
2017	4.1	0.0	\$ -	\$ 41,474	\$ 41,474	1.7%
2018	4.1	0.1	\$ 9,790	\$ 1,017,146	\$ 1,007,357	29.1%
2019	3.9	0.0	\$ -	\$ 1,002,235	\$ 1,002,235	27.7%
2020	3.9	0.0	\$ 1,324 <i>9mo alloc.</i>	\$ 733,399	\$ 732,075	20.4%
			\$ 1,765 <i>full year</i>			

FY2020 YTD as of 3/31/2020

Positive = Underspending was more than budgeted.

Vacant FTEs

FISCAL	JUL 1	AUG 2	SEP 3	OCT 4	NOV 5	DEC 6	JAN 7	FEB 8	MAR 9	APR 10	MAY 11	JUN 12	Monthly Avg
2017	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2018	0.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.5	0.1
2019	0.5	0.5	0.0	0.5	0.5	0.4	0.4	0.0	0.0	0.0	0.0	0.0	0.2
2020	0.0	0.0	0.0	0.0	0.0	0.0	0.4	0.4	0.0				0.1

(1) Budgeted vacancies calculated based on mean personnel costs divided by total budgeted vacancy savings.

Budget Overview

Account	2017				2018				2019				2020				2020	2021	2020-2021	
	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	75%	Excl 1-Time	Preliminary	Variance	%
4330 - Grants-State Of Tennessee	101,522	-	(101,522)	0%	740,000	861	(739,139)	0%	745,000	-	(745,000)	0%	745,000	-	(745,000)	0%	745,000	745,000	-	0.0%
4331 - Grants-Federal Thru State Of Tennessee	978,263	481,749	(496,514)	49%	3,103,011	493,158	(2,609,853)	16%	3,235,112	601,758	(2,633,354)	19%	3,209,377	-	(3,209,377)	0%	3,209,377	3,209,409	32	0.0%
43 - Intergov Revenues-State of Tennessee	1,079,785	481,749	(598,036)	45%	3,843,011	494,019	(3,348,992)	13%	3,980,112	601,758	(3,378,354)	15%	3,954,377	-	(3,954,377)	0%	3,954,377	3,954,409	32	0.0%
4401 - Grants - Federal	881,241	-	(881,241)	0%	23,000	22,246	(754)	97%	44,850	21,849	(23,001)	49%	21,850	-	(21,850)	0%	21,850	21,850	-	0.0%
44 - Intergov Revenues-Federal & Local	881,241	-	(881,241)	0%	23,000	22,246	(754)	97%	44,850	21,849	(23,001)	49%	21,850	-	(21,850)	0%	21,850	21,850	-	0.0%
TOTAL REVENUE SOURCES	1,961,026	481,749	(1,479,277)	25%	3,866,011	516,265	(3,349,746)	13%	4,024,962	623,607	(3,401,355)	15%	3,976,227	-	(3,976,227)	0%	3,976,227	3,976,259	32	0.0%
9999 - Planned Fund Balance Decrease	165,217	-	(165,217)	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
99 - Planned Use of Fund Balance	165,217	-	(165,217)	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
TOTAL OTHER SOURCES	165,217	-	(165,217)	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
TOTAL APPROPRIATION SOURCES	2,126,243	481,749	(1,644,494)	23%	3,866,011	516,265	(3,349,746)	13%	4,024,962	623,607	(3,401,355)	15%	3,976,227	-	(3,976,227)	0%	3,976,227	3,976,259	32	0.0%
5102 - Salaries & Labor	194,069	193,131	(938)	100%	208,279	196,714	(11,565)	94%	203,129	191,683	(11,447)	94%	207,649	156,023	(51,627)	75%	207,649	207,649	0	0.0%
51 - Salaries-Regular Pay	194,069	193,131	(938)	100%	208,279	196,714	(11,565)	94%	203,129	191,683	(11,447)	94%	207,649	156,023	(51,627)	75%	207,649	207,649	0	0.0%
5254 - Overtime	38,458	(1)	(38,458)	0%	1,000,000	(2,771)	(1,002,771)	0%	1,000,000	7,658	(992,342)	1%	1,000,000	17,694	(982,306)	2%	1,000,000	1,000,000	-	0.0%
5266 - Longevity	2,304	1,012	(1,292)	44%	2,304	2,232	(72)	97%	-	1,962	1,962	100%	-	1,348	1,348	100%	-	-	-	0.0%
52 - Salaries-Other Compensation	40,762	1,011	(39,751)	2%	1,002,304	(539)	(1,002,843)	0%	1,000,000	9,620	(990,380)	1%	1,000,000	19,042	(980,958)	2%	1,000,000	1,000,000	-	0.0%
5510 - Retirement Benefits - County	32,739	32,909	170	101%	43,634	41,679	(1,955)	96%	46,840	44,500	(2,340)	95%	45,330	31,768	(13,562)	70%	45,330	45,891	561	1.2%
5511 - Other Post Employment Benefits	12,304	12,368	64	101%	11,684	11,160	(524)	96%	7,582	7,203	(379)	95%	4,859	2,879	(1,980)	59%	4,859	2,409	(2,450)	-50.4%
5516 - Medicare Employer Contributions	2,814	2,869	55	102%	3,020	2,966	(54)	98%	2,956	2,855	(101)	97%	3,011	2,230	(781)	74%	3,011	3,011	0	0.0%
5520 - Group Life Insurance Benefit	813	1,377	564	169%	1,466	1,388	(78)	95%	1,435	1,489	54	104%	1,744	1,162	(582)	67%	1,744	1,744	(0)	0.0%
5542 - Group Health Insurance - HRA	12,569	11,411	(1,158)	91%	9,869	6,437	(3,432)	65%	2,234	4,413	2,179	198%	2,426	5,339	2,913	220%	2,426	7,044	4,618	190.3%
5543 - Group Health Insurance - HMO	16,024	15,520	(505)	97%	16,624	20,022	3,398	120%	23,062	23,283	221	101%	26,719	17,043	(9,675)	64%	26,719	23,181	(3,538)	-13.2%
5560 - Long Term Disability Benefit	621	615	(6)	99%	667	621	(46)	93%	652	651	(2)	100%	789	547	(242)	69%	789	789	(0)	0.0%
5591 - On-Job-Injury Benefit Expense	1,164	1,164	0	100%	1,041	984	(58)	94%	815	767	(49)	94%	831	577	(254)	69%	831	831	(0)	0.0%
5592 - Unemployment Compensation Benefit	320	351	31	110%	208	218	10	105%	204	212	8	104%	208	165	(42)	80%	208	208	(0)	0.0%
55 - Fringe Benefits	79,370	78,584	(786)	99%	88,214	85,475	(2,739)	97%	85,780	85,371	(409)	100%	85,916	61,710	(24,206)	72%	85,916	85,107	(809)	-0.9%
5635 - Restricted Salaries	-	-	-	0%	(9,790)	-	9,790	0%	-	-	-	0%	(4,197)	-	4,197	0%	(3,231)	-	3,231	-100.0%
56 - Restricted Salaries	-	-	-	0%	(9,790)	-	9,790	0%	-	-	-	0%	(4,197)	-	4,197	0%	(3,231)	-	3,231	-100.0%
TOTAL SALARIES	314,200	272,726	(41,474)	87%	1,289,007	281,650	(1,007,357)	22%	1,288,909	286,674	(1,002,235)	22%	1,289,369	236,775	(1,052,594)	18%	1,290,335	1,292,756	2,422	0.2%
6026 - Expendable Furnishings & Equipment	158,140	1,125	(157,015)	1%	268,066	94,018	(174,048)	35%	262,499	57,628	(204,870)	22%	261,826	-	(261,826)	0%	261,826	298,328	36,502	13.9%
6027 - Expendable Computer/Telecom Furnishing	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	3,096	3,096	100%	-	-	-	0.0%
6042 - Materials - Operational	905,921	45,541	(860,380)	5%	-	-	-	0%	-	30,122	30,122	100%	-	3,689	3,689	100%	-	-	-	0.0%
6052 - Office Supplies	-	-	-	0%	-	-	-	0%	1,152	-	(1,152)	0%	-	-	-	0%	-	-	-	0.0%
6072 - Safety Supplies	-	-	-	0%	-	5,175	5,175	100%	-	11,970	11,970	100%	-	2,770	2,770	100%	-	-	-	0.0%
60 - Supplies & Materials	1,064,061	46,666	(1,017,395)	4%	268,066	99,193	(168,873)	37%	263,651	99,720	(163,931)	38%	261,826	9,555	(252,271)	4%	261,826	298,328	36,502	13.9%
6418 - Dues & Memberships - Individual	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	174	174	100%	-	-	-	0.0%
6436 - Insurance - Property & Liability	-	-	-	0%	-	3,794	3,794	100%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
6461 - Printing - Outside	-	4,144	4,144	100%	-	1,178	1,178	100%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
6465 - Software-Acquisition & Licenses	49,786	15,300	(34,486)	31%	93,772	22,300	(71,472)	24%	88,531	1,800	(86,731)	2%	99,572	19,500	(80,072)	20%	99,572	99,572	-	0.0%
6467 - Travel -Training Related	1,700	8,935	7,235	526%	3,400	1,478	(1,922)	43%	5,900	10,195	4,295	173%	30,250	1,250	(29,000)	4%	30,250	30,250	-	0.0%
6469 - Training & Education - Local	24,580	17,095	(7,485)	70%	27,080	-	(27,080)	0%	47,300	-	(47,300)	0%	22,400	-	(22,400)	0%	22,400	22,400	-	0.0%
64 - Services & Other Expenses	76,066	45,474	(30,592)	60%	124,252	28,750	(95,502)	23%	141,731	11,995	(129,736)	8%	152,222	20,924	(131,298)	14%	152,222	152,222	-	0.0%

Budget Overview

Account	2017				2018				2019				2020				2020	2021	2020-2021	
	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	75%	Excl 1-Time	Preliminary	Variance	%
6678 - Professional Services - Other	-	-	-	0%	-	-	-	0%	21,850	21,850	-	100%	-	-	-	0%	-	-	-	0.0%
6686 - Sub-Grants For Services	60,000	58,044	(1,956)	97%	58,904	-	(58,904)	0%	58,904	-	(58,904)	0%	115,808	25,000	(90,808)	22%	115,808	115,808	-	0.0%
66 - Professional & Contracted Services	60,000	58,044	(1,956)	97%	58,904	-	(58,904)	0%	80,754	21,850	(58,904)	27%	115,808	25,000	(90,808)	22%	115,808	115,808	-	0.0%
6724 - Equip Maintenance - Contracted	24,315	-	(24,315)	0%	40,190	-	(40,190)	0%	48,565	-	(48,565)	0%	48,500	-	(48,500)	0%	48,500	48,500	-	0.0%
6727 - Equipment Rent	346,120	-	(346,120)	0%	1,960,000	-	(1,960,000)	0%	1,980,000	-	(1,980,000)	0%	1,980,000	-	(1,980,000)	0%	1,980,000	1,980,000	-	0.0%
6750 - Telecommunications Services-External	-	15,195	15,195	100%	-	18,851	18,851	100%	-	19,276	19,276	100%	-	22,450	22,450	100%	-	-	-	0.0%
67 - Rent, Utilities & Maintenance	370,435	15,195	(355,240)	4%	2,000,190	18,851	(1,981,339)	1%	2,028,565	19,276	(2,009,289)	1%	2,028,500	22,450	(2,006,050)	1%	2,028,500	2,028,500	-	0.0%
6831 - Fleet Petroleum Services	6,382	-	(6,382)	0%	0	-	(0)	0%	700	2,708	2,008	387%	-	-	-	0%	-	-	-	0.0%
6874 - Telecommunication Services - Inside	6,882	465	(6,417)	7%	8,213	7,590	(623)	92%	2,100	1,240	(860)	59%	2,000	84	(1,916)	4%	2,000	2,000	-	0.0%
68 - Interfund Services	13,264	465	(12,799)	4%	8,214	7,590	(624)	92%	2,800	3,948	1,148	141%	2,000	84	(1,916)	4%	2,000	2,000	-	0.0%
7003 - Electronic & Computer Equipment	63,000	35,800	(27,200)	57%	101,727	60,973	(40,754)	60%	148,606	68,651	(79,955)	46%	80,000	14,794	(65,206)	18%	80,000	80,000	-	0.0%
7006 - Passenger Vehicles	-	-	-	0%	-	-	-	0%	69,945	70,191	246	100%	46,502	71,299	24,797	153%	46,502	10,000	(36,502)	-78.5%
7007 - Utility/Other Vehicles	-	-	-	0%	-	-	-	0%	-	16,709	16,709	100%	-	-	-	0%	-	-	-	0.0%
7009 - Other Equipment	-	-	-	0%	15,652	11,800	(3,852)	75%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
70 - Capital Asset Acquisitions	63,000	35,800	(27,200)	57%	117,379	72,773	(44,606)	62%	218,551	155,551	(63,000)	71%	126,502	86,093	(40,409)	68%	126,502	90,000	(36,502)	-28.9%
TOTAL OPERATING & MAINTENANCE	1,646,826	201,644	(1,445,182)	12%	2,577,004	227,157	(2,349,847)	9%	2,736,052	312,340	(2,423,712)	11%	2,686,858	164,106	(2,522,752)	6%	2,686,858	2,686,858	-	0.0%
9801 - Transfer To General Fund	165,217	165,217	0	100%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
98 - Operating Transfers Out	165,217	165,217	0	100%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
TOTAL OTHER USES	165,217	165,217	0	100%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
TOTAL APPROPRIATED USES	2,126,243	639,587	(1,486,655)	30%	3,866,011	508,807	(3,357,204)	13%	4,024,962	599,014	(3,425,948)	15%	3,976,227	400,881	(3,575,346)	10%	3,977,193	3,979,614	2,422	0.1%
BALANCE	-	(157,838)			-	7,458			-	24,593			-	(400,881)			(966)	(3,355)	(2,389)	