

OFFICE OF THE MAYOR



FY21 Budget Highlights

DEPARTMENTAL MISSION/GOALS:

The Mayor's Office is the governing branch of Shelby County's administration. It is responsible for overseeing the divisions of Administration and Finance, Community Services, Corrections, Health Services, Information Technology Services, Planning and Development, Public Defender, and Public Works. Additionally, operations related to the Public Affairs, Jury Commission, Divorce Referee, and Mayor's Action Center are also overseen by the Mayor.

General Fund 010 – DEPT 2001 Office of the Mayor

Summary	<u>FY19 Actual</u>	<u>FY20 Amended *</u>	<u>FY21 Proposed</u>	<u>FY21-20 Var</u>
Total Personnel	628,649	950,682	860,166	(90,516)
O&M	-	500	-	(500)
Net Expenditures	<u>(628,649)</u>	<u>(951,182)</u>	<u>(860,166)</u>	<u>91,016</u>

**Excludes carry forwards and one time expenditures*

CHANGES TO MAJOR CATEGORIES:

- **Personnel:** Decrease is based on county-wide reductions in the personnel budget through the elimination of vacant positions and reduction of variances between position budgets and actual salaries.
- **O&M:** Decrease is based on county-wide reductions in operating expenditures.

OTHER FUNDS:

- No other funds.

GENERAL FUND

FY 2021 Considerations

Department 010-2001

Lee Harris, Mayor

PERSONNEL					
	Current	FY 2021 New Request	% Change		
FTE	7.0	0.0	0.0%		
Base Salary	718,014	-	0.0%		
Fringe	232,122	-			
	<u>950,136</u>	<u>-</u>	0.0%		
		FY 2017	FY 2018	FY 2019	FY 2020 ⁽²⁾
Total Budgeted Personnel ⁽¹⁾		589,799	620,511	946,933	945,393
Actual Under-spending		406	(1,866)	318,284	194,928
<u>Vacancy Overview</u>					
		FY 2017	FY 2018	FY 2019	FY 2020
Budgeted FTEs		5.0	5.0	7.0	7.0
Monthly Average Vacancies		0.0	0.0	1.8	0.7
Actual Unspent as a % of Total Personnel		0.1%	-0.3%	33.6%	20.6%

OPERATING & MAINTENANCE							
	FY 2017	FY 2018	FY 2019	FY 2020 ⁽²⁾	FY 2021 Request	\$ Change	% Change
Adopted Budget	500	500	500	500	500	-	0.0%
Amended Budget	500	500	500	500			
Actual	-	-	-	-			
Variance	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>			
<i>% Unspent O&M</i>	<i>100.0%</i>	<i>100.0%</i>	<i>100.0%</i>				
	<i>% of O&M Budget Expended as of 3/31/20 ⁽³⁾</i>			<i>0.0%</i>			

(1) Total personnel includes base salary, other compensation, fringe, and restricted salaries.

(2) As of 3/31/2020 Month-end close

(3) Normalized spend rate for 9 months = 75%

FY 2021 Budgetary Considerations

New Budget Request Summary

		<u># of New Positions</u>	<u>Base Salaries</u>	<u>Fringe Benefits</u>	FY21 <u>TOTAL</u>
SALARIES:	<i>Permanent</i>	0	-	-	\$ -
	<i>Temporary</i>		-	-	\$ -
	TOTAL SALARIES	0	-	-	\$ -
OTHER COMPENSATION:					\$ -
O&M:					\$ -
REVENUE: <i>(subtract from cost)</i>					\$ -
TOTAL FY21 NEW REQUEST:					\$ -

FTE Count – 5 Year History

Fund	Dept	Dept Description	FY16 Budget	FY17 Budget	FY18 Budget	FY19 Budget	FY20 Adopted	FY21 New Request
GENERAL FUND								
010	2001	Mayor's Office	5.0	5.0	5.0	7.0 ^a	7.0	
FTE Changes							+2.0	\$ -

FY19 - (a) 2 FTEs added by Resolution for Education Liaison & Director of Communications & Public Affairs

FTE Vacancy Overview

<u>Total FTEs:</u>			Budgeted	Actual Under-	Variance	Actual
FISCAL	Monthly Avg	Budgeted Vacancies ⁽¹⁾	Vacancy Savings	spending	(Add'l Unspent)	Underspent as % of Total Personnel
		-				
2017	5.0	0.0	\$ -	\$ 406	\$ 406	0.1%
2018	5.0	0.0	\$ -	\$ (1,866)	\$ (1,866)	-0.3%
2019	6.5	0.0	\$ -	\$ 318,284	\$ 318,284	33.6%
2020	7.0	0.0	\$ - <i>9mo alloc.</i>	\$ 194,928	\$ 194,928	20.5%
			\$ - <i>full year</i>			

FY2020 YTD as of 3/31/2020
Positive = Underspending was more than budgeted.

Vacant FTEs

FISCAL	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Monthly Avg
	1	2	3	4	5	6	7	8	9	10	11	12	
2017	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2018	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2019	0.0	3.0	1.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	1.8
2020	2.0	1.0	1.0	1.0	1.0	0.0	0.0	0.0	0.0				0.7

(1) Budgeted vacancies calculated based on mean personnel costs divided by total budgeted vacancy savings.

Operating Changes – 5 Year History (Adopted Budget)

Fund	Dept	Dept Description	FY16 Adopted	FY17 Adopted	FY18 Adopted	FY19 Adopted	FY20 Adopted	FY21 Request
GENERAL FUND								
010	2001	Mayor's Office	500	500	500	500	500	500
Operating & Maintenance Changes			-	-	-	-	-	-

Budget Overview

Account	2017				2018				2019				2020				2020	2021	2020-2021	
	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	Act %	Budget	Actual	Variance	75%	Excl 1-Time	Preliminary	Variance	%
TOTAL REVENUE SOURCES	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
TOTAL OTHER SOURCES	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
TOTAL APPROPRIATION SOURCES	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
5102 - Salaries & Labor	452,689	452,635	(54)	100%	462,242	464,112	1,870	100%	705,904	466,252	(239,652)	66%	718,014	383,339	(334,675)	53%	718,014	644,303	(73,711)	-10.3%
51 - Salaries-Regular Pay	452,689	452,635	(54)	100%	462,242	464,112	1,870	100%	705,904	466,252	(239,652)	66%	718,014	383,339	(334,675)	53%	718,014	644,303	(73,711)	-10.3%
5234 - Other Supplemental Pay	-	-	-	0%	4,885	3,000	(1,885)	61%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
5266 - Longevity	2,446	2,430	(16)	99%	546	2,430	1,884	445%	546	1,062	516	195%	546	410	(137)	75%	546	486	(60)	-10.9%
5281 - Retirement - Sick Pay	-	-	-	0%	-	-	-	0%	6,400	5,771	(629)	90%	-	-	-	0%	-	-	-	0.0%
52 - Salaries-Other Compensation	2,446	2,430	(16)	99%	5,431	5,430	(1)	100%	6,946	6,834	(113)	98%	546	410	(137)	75%	546	486	(60)	-10.9%
5510 - Retirement Benefits - County	75,205	76,769	1,565	102%	96,840	97,433	594	101%	162,217	103,030	(59,187)	64%	156,742	83,772	(72,970)	53%	156,742	142,391	(14,352)	-9.2%
5511 - Other Post Employment Benefits	28,263	28,851	588	102%	25,932	26,091	159	101%	26,260	16,678	(9,581)	64%	16,802	7,332	(9,470)	44%	16,802	7,474	(9,328)	-55.5%
5516 - Medicare Employer Contributions	6,464	6,563	99	102%	6,703	6,759	57	101%	10,236	6,656	(3,580)	65%	10,411	5,279	(5,132)	51%	10,411	9,342	(1,069)	-10.3%
5520 - Group Life Insurance Benefit	1,868	2,838	970	152%	3,254	2,759	(495)	85%	4,969	3,399	(1,570)	68%	6,031	3,231	(2,800)	54%	6,031	5,412	(619)	-10.3%
5542 - Group Health Insurance - HRA	4,008	4,086	78	102%	9,242	5,823	(3,419)	63%	4,164	14,973	10,808	360%	19,737	17,689	(2,048)	90%	19,737	23,217	3,480	17.6%
5543 - Group Health Insurance - HMO	14,021	10,578	(3,443)	75%	6,615	9,874	3,259	149%	20,450	7,181	(13,269)	35%	16,080	13,802	(2,278)	86%	16,080	21,871	5,791	36.0%
5560 - Long Term Disability Benefit	1,427	1,415	(12)	99%	1,479	1,455	(24)	98%	2,259	1,535	(724)	68%	2,728	1,431	(1,298)	52%	2,728	2,448	(280)	-10.3%
5591 - On-Job-Injury Benefit Expense	2,675	2,716	41	102%	2,311	2,313	2	100%	2,824	1,790	(1,034)	63%	2,872	1,533	(1,339)	53%	2,872	2,577	(295)	-10.3%
5592 - Unemployment Compensation Benefit	736	513	(223)	70%	462	326	(136)	71%	706	322	(383)	46%	718	267	(451)	37%	718	644	(74)	-10.3%
55 - Fringe Benefits	134,664	134,328	(336)	100%	152,838	152,834	(4)	100%	234,083	155,564	(78,520)	66%	232,122	134,336	(97,787)	58%	232,122	215,377	(16,745)	-7.2%
5635 - Restricted Salaries	-	-	-	0%	-	-	-	0%	-	-	-	0%	(5,289)	-	5,289	0%	-	-	-	0.0%
56 - Restricted Salaries	-	-	-	0%	-	-	-	0%	-	-	-	0%	(5,289)	-	5,289	0%	-	-	-	0.0%
TOTAL SALARIES	589,799	589,393	(406)	100%	620,511	622,376	1,866	100%	946,933	628,649	(318,284)	66%	945,393	518,084	(427,310)	55%	950,682	860,166	(90,516)	-9.5%
6446 - Local Transportation	500	-	(500)	0%	500	-	(500)	0%	500	0	(500)	0%	500	-	(500)	0%	500	-	(500)	-100.0%
64 - Services & Other Expenses	500	-	(500)	0%	500	-	(500)	0%	500	0	(500)	0%	500	-	(500)	0%	500	-	(500)	-100.0%
TOTAL OPERATING & MAINTENANCE	500	-	(500)	0%	500	-	(500)	0%	500	0	(500)	0%	500	-	(500)	0%	500	-	(500)	-100.0%
TOTAL OTHER USES	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0.0%
TOTAL APPROPRIATED USES	590,299	589,393	(906)	100%	621,011	622,376	1,366	100%	947,433	628,649	(318,784)	66%	945,893	518,084	(427,810)	55%	951,182	860,166	(91,016)	-9.6%
BALANCE	(590,299)	(589,393)			(621,011)	(622,376)			(947,433)	(628,649)			(945,893)	(518,084)			(951,182)	(860,166)	91,016	