



# SHELBY COUNTY BOARD OF COMMISSIONERS

## COMMITTEE AGENDAS

**Wednesday, July 17, 2019**

07/12/2019 4:58 PM

**[NOTE: All Committee meetings will be held at the Vasco A. Smith, Jr., Administration Building, 160 N. Main Street, 6th floor conference room unless otherwise noted]**

Live streaming <http://www.shelbycountyttn.gov/index.aspx?NID=1218>

### **Wednesday, July 17, 2019**

8:20 a.m. - Committee # 14 - DELINQUENT TAX PROPERTY

8:25 a.m. - Committee # 13 – AUDIT

8:35 a.m. - Committee # 1 - BUDGET AND FINANCE

9:10 a.m. - Committee # 10 - GENERAL GOVERNMENT

9:55 a.m. - Committee # 3 - HOSPITALS & HEALTH

10:25 a.m. - Committee # 15 - EQUAL OPPORTUNITY

10:40 a.m. - Committee # 7 - ECONOMIC DEVELOPMENT & TOURISM

11:30 a.m. - Committee # 4 - LAW ENFORCEMENT, CORRECTIONS & COURTS

11:50 a.m. - Committee # 16 - FACILITIES, REAL PROPERTY, & CAPITAL IMPROVEMENTS

12:00 p.m. - Committee # 8 - COMMUNITY SERVICES

12:10 p.m. - Committee # 5 - LAND USE, PLANNING, TRANSPORTATION & CODES

12:30 p.m. - LUNCH BREAK

### **8:20 a.m. - Committee # 14 - DELINQUENT TAX PROPERTY**

1. Resolution approving the sale of one hundred fifty-eight County owned delinquent tax parcels, acquired from various Shelby County tax sales, to identified purchasers at various prices collectively totaling \$669,426.00, pursuant to the sale provisions of Tennessee Code Annotated, Section 67-5-2507, and authorizing the Shelby County Mayor to execute quit claim deeds. Sponsored by Commissioner Amber Mills.

### **8:25 a.m. - Committee # 13 - AUDIT**

1. Resolution receiving and filing the Fourth Quarter Report of the Shelby County Trustee for the year ending June 30, 2019. Sponsored by Commissioner Eddie S. Jones, Jr.

### **8:35 a.m. - Committee # 1 - BUDGET AND FINANCE**

1. Resolution addressing the permanent records of Shelby County by establishing the authority to collect Shelby County Government's Archive and Record Management Fee not to exceed five dollars (\$5.00) per record filed by entities creating public records or per record filed with the Clerks of the Court for initiating a legal proceeding. This item requires no expenditures of funds. Sponsored by Commissioner Eddie Jones.

2. Resolution to amend the FY2020 Operating Budget in the amount of \$355,748.00 for the purpose of approving a contract with Vital Records Control, LLC, in an amount not to exceed \$355,748.00 for General Sessions and Jury Commission to digitize all paper-based archived files upon execution of contract through June 30, 2020. This item requires expenditure and appropriation of \$355,748.00 from Information Technology Service Internal Service Fund Balance. Sponsored by Commissioner Eddie Jones.
3. Resolution approving a three month contract extension with Action Chemical for disposable bags and liners for Shelby County Government departments for the period July 1, 2019 through September 30, 2019. This item requires an expenditure of FY 2020 County Operating Funds in an amount not to exceed \$27,000.00. Sponsored by Commissioner Eddie Jones.
4. Resolution approving a three month contract extension with X-CEL Products for general office supplies for Shelby County Government departments for the period July 1, 2019 through September 30, 2019. This item requires an expenditure of FY20 County Operating Funds in an amount not to exceed \$75,000.00. Sponsored by Commissioner Eddie Jones.
5. Resolution approving the purchase of janitorial supplies from Action Chemical, Inc., Elite Detergent Distributions, LLC, and Housekeepers Supply on behalf of various departments within Shelby County Government. This item requires expenditure of County FY 2020 Operating Funds in the estimated amount of \$317,654.83. Sponsored by Commissioner Eddie Jones.
6. Resolution approving a three month contract extension with Action Chemical, Housekeepers Supply and American Paper & Twine for disposable paper & plastics for Shelby County Government departments for the period July 1, 2019 through September 20, 2019. This item requires an expenditure of FY 2020 County Operating Funds in an amount not to exceed \$110,670.00. Sponsored by Commissioner Eddie Jones.
7. Resolution approving a two month contract extension with American Paper & Twine for copy paper for Shelby County Government departments for the period July 1, 2019 through August 30, 2019. This item requires an expenditure of FY 2020 County Operating Funds in an amount not to exceed \$50,000.00. Sponsored by Commissioner Eddie Jones.
8. Resolution approving a three month contract extension with Staples Advantage for general office furniture for Shelby County Government departments for the period July 1, 2019 through September 30, 2019. This item requires an expenditure of FY 2020 County Operating Funds in an estimated amount not to exceed \$100,000.00. Sponsored by Commissioner Eddie Jones.

9. Resolution approving a grant contract with Junior Achievement of Memphis and the Mid-South in an Amount Not to Exceed \$450,000.00. Sponsored by Commissioner Edmund Ford, Jr.

**9:10 a.m. - Committee # 10 - GENERAL GOVERNMENT**

1. Resolution approving the Election of Notaries Public for appointment and/or reappointment for Shelby County, Tennessee. Sponsored by Commissioner Mark Billingsley.
2. Resolution approving the Election of Notaries Public for appointment and/or reappointment for Shelby County, Tennessee. Sponsored by Commissioner Mark Billingsley.
3. ORDINANCE - FIRST READING - An Ordinance to Amend Chapter 14, Code of Ordinances, Shelby County Government, So As To Establish a Minimum Living Age Standard of \$15.00 For All Employees. Sponsored By Commissioner Mickell Lowery, Commissioner Reginald Milton and Chairman Van D. Turner, Jr.
4. Resolution approving the County Mayor's nomination of Wanda Richards for appointment to the Shelby County Retirement Board. Sponsored by Commissioner Mark Billingsley.
5. Resolution approving the County Mayor's nomination of Brenda Jones for appointment to the Shelby County Emergency Communications District Board. Sponsored by Commissioner Mark Billingsley.
6. Resolution approving the County Mayor's nomination of Larry Pivnick for appointment to the Shelby County Work Release Board. Sponsored by Commissioner Mark Billingsley.
7. Resolution approving the County Mayor's nomination of TaJuan Stout Mitchell for appointment to the Memphis and Shelby County Film and Television Commission. Sponsored by Commissioner Mark Billingsley.
8. Resolution to amend Rule 20 of the Board of Commissioners' Permanent Rules of Order to establish the procedure to rescind an item previously adopted. Sponsored by Commissioner Edmund Ford, Jr.
9. Resolution to approve and adopt the Shelby County Board of Commissioners' 2019-2022 Strategic Plan. Sponsored by Chairman Van Turner, Jr., Commissioner Willie Brooks, Jr., Commissioner Reginald Milton, Commissioner Tami Sawyer and Commissioner Michael Whaley.
10. Resolution to amend the FY 2020 General Fund Budget to establish the position of Commission Fiscal Services officer to support the Shelby County Board of Commissioners and to amend the Position Control Budgets by adding one (1) new full time position. This item will require a transfer from the Commission's Contingency Fund in the amount of \$120,973.00 and an appropriation of same from the FY 2020 Legislative Operations Budget. Sponsored by Chairman Van Turner, Jr., Commissioner Eddie Jones, Jr., and Commissioner Edmund Ford, Jr.

11. Resolution setting the Policies and Guidelines for the appropriation and disbursement of County Funds in FY 2020 to Governmental Entities and Non-Profit Civic and Charitable Organization. Sponsored by Commissioner Brandon Morrison and Commissioner Eddie Jones.

**9:55 a.m. - Committee # 3 - HOSPITALS & HEALTH**

1. Resolution to amend the FY2019 Operating Budget in the amount of \$19,300.00 to provide for an operating transfer to the General Fund. This item requires the appropriation and expenditure of FY2019 Grant Operating Funds in an amount not to exceed \$19,300.00. Sponsored by Commissioner Reginald Milton.
2. Resolution approving a six month contract extension with Wellpath, LLC for the provision of Juvenile Detainee Medical Care at the Juvenile Detention Center for the period beginning July 1, 2019 through December 31, 2019 with a 2.1% cost increase. This item requires the expenditure of FY2020 General Operating Funds in an amount not to exceed \$451,904.48 for this extension term. Sponsored by Commissioner Reginald Milton.
3. Resolution approving a six month contract extension with Wellpath LLC for the provision of inmate medical care at the Shelby County Jails and the Department of Corrections for the period beginning July 1, 2019 through December 31, 2019, with a 2.1% cost increase. This item requires the expenditure of FY2020 General Funds in an amount of \$6,206,137.13 and Enterprise Funds in an amount not to exceed \$3,644,874.19 for a total contract amount not to exceed \$9,851,011.32 for this extension term. Sponsored by Commissioner Reginald Milton.
4. Resolution approving an amendment to two (2) existing sub-recipient contracts, Hope House Daycare, Inc., and Friends for Life, Corp., to administer services to people living with HIV under the HIV/AIDS Core Medical Services Grant for the period of April 1, 2019 to March 31, 2020 increasing the Hope House Daycare, Inc. contract to an amount not to exceed \$425,000.00 and the Friends for Life, Corp contract to an amount not to exceed \$925,000.00. This item requires the expenditure of FY 2020 Federal Grant Funds not to exceed a total amount of \$1,209,000.00. Sponsored by Commissioner Reginald Milton.

5. Resolution to approve four (4) sub-recipients' contract amendments, Friends for Life, Corp., Planned Parenthood Greater Memphis Region, Partnership to End AIDS Status, and Le Bonheur Community Health and Wellbeing, for the purpose of administering high impact HIV prevention services on behalf of the Division of Health Services for the period of January 1, 2019 through December 31, 2019, increasing Friends for Life, Corp. contract to an amount not to exceed \$185,000.00, Planned Parenthood Greater Memphis Region contract to an amount not to exceed \$150,000.00, Partnership to end AIDS Status contract to an amount not to exceed \$85,000.00, and LeBonheur Community Health and Wellbeing contract to an amount not to exceed \$146,000.00, increasing the contracts for an aggregate amount not to exceed \$566,000.00. This item requires the expenditure of FY 2020 Federal Grant Funds not to exceed a total amount of \$566,000.00. Sponsored by Commissioner Reginald Milton.
  
6. Resolution approving two (2) subrecipients' contracts, Hope House, Inc. and Mental Emotional Resource Center, Inc., for the purpose of administering Core Medical and Supportive Services to people living with HIV under the Ryan White Part A Emergency Relief Grant for the period of March 1, 2019 through February 28, 2020, with the option to renew for four (4) additional one-year periods. This item requires the expenditure of FY 2020 Federal Grant Funds not to exceed a total amount of \$650,000.00. Sponsored by Commissioner Reginald Milton.

**10:25 a.m. - Committee # 15 - EQUAL OPPORTUNITY**

1. Resolution to amend the FY 2020 General Operating Budget to establish the position of Contract Compliance Officer for the Equal Opportunity Compliance Office to support the Minority and Women Business Enterprise (M/WBE) program and Locally Owned Small Businesses (LOSB) program and to amend the position control budgets by adding one (1) new fulltime position. This amendment will require a transfer from the Commission's Contingency Fund in the amount of \$82,771.00 and an appropriation of same. Sponsored by Chairman Van Turner, Jr., Commissioner Eddie Jones, Jr. and Commissioner Edmund Ford, Jr.

**10:40 a.m. - Committee # 7 - ECONOMIC DEVELOPMENT & TOURISM**

1. DISCUSSION: Uptown TIF Expansion Amendment (20 minutes)
  
2. DISCUSSION: Millington Tire Recycling Plant Proposal (10 minutes)

**11:30 a.m. - Committee # 4 - LAW ENFORCEMENT, CORRECTIONS & COURTS**

1. DISCUSSION: Sky Cop (20 minutes)
  
2. DISCUSSION: Landlord Tenant Eviction Processes (20 minutes)

**11:50 a.m. - Committee # 16 - FACILITIES, REAL PROPERTY, & CAPITAL IMPROVEMENTS**

1. Resolution to approve a five (5) year lease between Shelby County Government, on behalf of the Shelby County Extension Office, and Agricenter International, Inc. for 5,239.92 square feet of space located at 7777 Walnut Grove Road, Memphis, Shelby County, Tennessee 38120. This item requires the expenditure of Fiscal Year 2020 General Funds in an amount not to exceed \$79,405.95. Sponsored by Commissioner David C. Bradford.

**12:00 p.m. - Committee # 8 - COMMUNITY SERVICES**

1. Resolution amending the FY2020 Operating Budget in the amount of \$149,207.00 and the Position Control Budget adding 2.0 FTEs to the Shelby County Community Services Agency Low-Income Home Energy Assistance Program for the period of July 1, 2019 through June 30, 2020. This item requires the expenditure of FY2020 Federal thru State grant funds in the amount of \$149,207.00. Sponsored by Commissioner Brandon Morrison.

**12:10 p.m. - Committee # 5 - LAND USE, PLANNING, TRANSPORTATION & CODES**

1. ORDINANCE - THIRD READING - A joint ordinance amending the Memphis and Shelby County Unified Development Code as adopted by the City of Memphis on August 10, 2010, and by Shelby County on August 9, 2010, to revise and enhance the joint zoning and subdivision regulations by amending regulations addressing, campgrounds and RV parks, outdoor shooting ranges, use of car washes at gas stations, standalone car washes, truck stops, landscaping on President's Island, automobile storage at repair shops, lots used for billboards and other provisions of the Code, being Case No. ZTA 19-1. Sponsored by Commissioner Edmund Ford, Jr.

**12:30 p.m. - LUNCH BREAK**