

COMMUNITY REDEVELOPMENT AGENCY BOARD MEETING



Board of the City of Memphis and Shelby County Redevelopment Agency

Downtown Memphis Commission (DMC)

114 N. Main St.

Memphis, TN 38103

Thursday, October 10, 2019

8:30 a.m.

Board Present:

McKinley Martin Jr. – Chairman

Sam Cantor – Treasurer

Britney Thornton

Ann Langston – Secretary

Dynisha Woods

Miles Mason

Absent:

Kevin Spragling

Also Present:

Rosalyn Willis – President, CRA

Andrew Murray – Director of Planning and Community Development,
CRA

Lisa Ivy – Administrative Assistant/Office Manager, CRA

Visitors:

V Lynn Evans

Daryl Lewis (Allworld)

A meeting of the Board of Directors (“Board”) of the City of Memphis and Shelby County Community Redevelopment Agency was held on Thursday, October 10, 2019. All Board members were present with the exception of Kevin Spragling.

I. CALL TO ORDER

Chairman McKinley Martin called the meeting to order at 8:40 a.m. and a quorum was present.

II. Approval of MINUTES – September, 2019 (Board Action)

Chairman Martin called for approval of Board minutes from September 5, 2019. Upon motion made by Board Member Sam Cantor and seconded by Board Member Ann Langston, minutes were unanimously approved by the Board.

III. PUBLIC COMMENTS

There were no Public Comments.

IV. MOU Regarding Poplar Corridor Implementation Plan – Resolution 101019A (Board Action)

Chairman Martin called for board action regarding MOU for Poplar Corridor Implementation. Mr. Andrew Murray stated there is a plan to revitalize Poplar from Bellevue to Front St and also including by 201 Poplar. The City of Memphis, the Memphis Medical District Collaborative (MMDC), and the Downtown Memphis Commission (DMC) are asking the CRA to collaborate on an implementation plan for the improvements to Poplar Avenue Corridor. Board Member Cantor asked if they were asking us for \$25,000. Mr. Murray confirmed that the MMDC ask is for \$25,000. Board Member Cantor asked if the amount can be added into the resolution. Chairman Martin asked of the \$85,000 MMDC is asking CRA for \$25,000. Mr. Murray agreed along with \$15,000 in reserve to engage various experts for input on the area by 201 Poplar. Board Member Thornton asked if the people impacted would be able to assist in the decision making. Mr. Murray responded there are members of the Uptown Advisory Committee and others in the community who will be a part of the decision-making process. President Willis stated with what Board Member Thornton is suggesting has to be addressed with Tommy Pacello and MMDC. Chairman Martin called for motion of MOU regarding Poplar Corridor Implementation and to accept the amendment clarifying the amount of up to \$25,000, made by Board Member Langston. Upon motion to accept the amendment of the resolution regarding the MOU for Poplar Corridor Implementation to include the amount of up to \$25,000, by Board Member Cantor, seconded by Board Member Woods. The Board unanimously approved the amended resolution for an MOU regarding Poplar Corridor Implementation Plan.

V. STAFF REPORTS & UPDATES:

President Update: Rosalyn Willis

President Willis stated she has been spending a lot of time with auditors due to having split the fiscal year between the City of Memphis and ATA. The audit should be finished at the end of October to be submitted to the State. The plan for Morris Park is ready to be solicited for bids and that is something of which the CRA can be a part. Board Member Cantor asked who will be funding Morris Park. President Willis stated the CRA will be playing apart in the funding along with the City of Memphis. The City of Memphis has paid to get all the documents done.

Audit: V Lynn Evans

Mrs. Evans stated she has been spending time with Jason Pittman of Cbiz to have the audit completed by October 31. ATA will be present at the November, 2019 board meeting to answer any questions pertaining to the completed audit.

Community Development: Andrew Murray

Mr. Murray stated later in the evening the Binghampton Advisory Committee meeting will be held at the Binghampton CDC. The Binghampton Advisory Committee meets every third Monday of the month.

The petition to expand Uptown boundaries has been completed, and the City Council and County Commission unanimously voted to approve the expansion. There will be an additional \$30 million added cap for the next eleven (11) years.

Chairman Martin asked for an update on staffing. President Willis stated that: Kimani Shotwell is the CRA's new Senior Community Builder; Aylene Mercado will be a Junior Community Builder in Binghampton; Austin Harrison is a consultant that helped with the extension of Uptown and assisted in organizing a pilot program to work on eliminating blight; Tonya Meeks is a consultant who will be assisting with policies and procedures along with other various duties directed by the President; and Marie Shoemaker will be a CRA staff member handling the accounting going forward for the CRA while working with Lynn Evans on the audit. President Willis stated that she is aware of the staffing need; but is working tirelessly to recruit the right people to work along with our current staff. Board Member Cantor asked about the status of the video. President Willis stated she is currently reviewing the video from Trust Marketing and making a few edits.

VI. UNFINISHED BUSINESS

Chairman Martin asked Board Member Langston the status on writing the policy for check writing. Board Member Langston stated the check-writing policy is on the agenda for the Policy & Procedures meeting for Thursday, October 17, 3:30 p.m. at Crosstown Concourse West Atrium 3rd floor Church Health Center Library.

VII. NEW BUSINESS

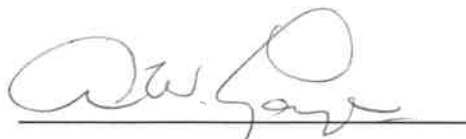
The next board meeting will be November 5, 2019 at 8:30 a.m.

A Policies and Procedures meeting will be held October 17, 2019 at 3:30 p.m.

VIII. ADJOURNMENT

With no additional business to be discussed; the meeting was adjourned at 9:40 a.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Ann W. Langston", is written over a horizontal line.

Ann W. Langston