



**MEMPHIS AND  
SHELBY COUNTY** **DIVISION OF PLANNING  
AND DEVELOPMENT**

City Hall – 125 N. Main Street, Suite 468 – Memphis, Tennessee 38103 – (901) 636-6619

**MEMPHIS LANDMARKS COMMISSION  
CERTIFICATE OF APPROPRIATENESS**

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TO: Mia Walsh, *Windows USA*  
Ella & Charles Brown

ISSUE DATE: July 5, 2022  
DOCKET: COA 2022-068  
869 North Belvedere Boulevard  
Vollintine Evergreen Historic District

**Sent via electronic mail to: [mwalsh@windowsusa.com](mailto:mwalsh@windowsusa.com); [cpickleleb@yahoo.com](mailto:cpickleleb@yahoo.com)**

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On June 30, 2022, the Memphis Landmarks Commission ***approved*** your application as a **MINOR COA** for exterior alterations to replace ten windows, subject to the following conditions:

1. All proposed replacement windows shall match the existing in terms of style, size, and six-over-one grid pattern with sashes of substantial dimensions.
2. Replacement windows with grids shall have true divided lights; snap-in muntins and/or in between glass muntins shall not be allowed.
3. Any change or deviation from the approved Certificate of Appropriateness (COA) shall be submitted to the Memphis Landmarks Commission for review and approval.

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Be advised, this COA expires in one (1) year if a permit has not been issued by the Office of Construction Code Enforcement.

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Respectfully,



Margot Payne  
Urban Design & Preservation Planner  
Land Use and Development Services  
Division of Planning and Development