

SHELBY COUNTY BOARD OF COMMISSIONERS

AUTHORIZATION FOR RELEASE OF PERSONAL INFORMATION

I, _____, do hereby authorize a review of and full disclosure of all records concerning myself to any duly authorized agent of the Shelby County Board of Commissioners, whether said records are of a public, private, or confidential nature.

The intent of this authorization is to give my consent for full and complete disclosure of records for pre-employment purposes, including records of educational institutions; background reports, complaints or grievances filed by or against me.

I understand that any information obtained by a personal history background investigation, which is developed directly or indirectly, in whole or in part, upon this release authorization will be considered in determining my suitability to hold office for Shelby County, Tennessee. I also certify that any person(s) who may furnish such information concerning me shall not be held accountable for disclosing this information; and I do hereby release said person(s) from any and all liability which may be incurred as a result of furnishing such information.

A photocopy of this release form will be valid as an original thereof, even though the said photocopy does not contain an original writing of any signature.

_____ Witness	_____ Signature (include maiden name if applicable)
_____ Date	_____ Address
	_____ Phone
	_____ Birth Date

SHELBY COUNTY BOARD OF COMMISSIONERS

Background Information Form

To be completed by applicant: (please Print)

Applicant:

Maiden name/Other Named Used:

Address:

City:

State:

Zip Code:

DOB:

Sex: (optional)

Race: (optional)

Position:

Driver's License #:

State:

Exp. Date:

To be Completed by Staff

**1. TBI
History:**

No Want _____ **Wanted** _____

**NCIC
History:**

Yes _____ **No** _____

Checked by: _____ **Date:** _____

**2. Local
Warrants:**

No Want _____ **Wanted** _____

Checked by: _____ **Date:** _____

Comments:

Reviewed by:

Date:

Processed by:

Reviewed by:

Date:

Date Received:

Date Completed: