



# SHELBY COUNTY BOARD OF COMMISSIONERS

## COMMITTEE AGENDAS

**Wednesday, December 12, 2018**

12/07/2018 4:51 PM

**[NOTE: All Committee meetings will be held at the Vasco A. Smith, Jr., Administration Building, 160 N. Main Street, 6th floor conference room unless otherwise noted]**

Live streaming <http://www.shelbycountyttn.gov/index.aspx?NID=1218>

### **Wednesday, December 12, 2018**

8:30 a.m. - Committee # 14 - DELINQUENT TAX PROPERTY

8:35 a.m. - Committee # 15 - EQUAL OPPORTUNITY

9:00 a.m. - Committee # 10 - GENERAL GOVERNMENT

9:50 a.m. - Committee # 13 - AUDIT

10:00 a.m. - Committee # 6 - EDUCATION

### **[10:30 a.m. – 11:00 a.m. SPECIAL CALLED COMMISSION MEETING]**

11:00 a.m. - Committee # 7 - ECONOMIC DEVELOPMENT & TOURISM

11:20 a.m. - Committee # 3 - HOSPITALS & HEALTH

11:40 a.m. - LUNCH BREAK

11:55 a.m. - Committee # 8 - COMMUNITY SERVICES

12:20 p.m. - Committee # 1 - BUDGET AND FINANCE

1:00 p.m. - Committee # 4 - LAW ENFORCEMENT, CORRECTIONS & COURTS

1:25 p.m. - Committee # 2 - PUBLIC WORKS

1:45 p.m. - Committee # 17 - WORKFORCE DEVELOPMENT AND CEP GRANTS

2:30 p.m. - Committee # 5 - LAND USE, PLANNING, TRANSPORTATION & CODES

2:55 p.m. - Committee # 12 - LEGISLATIVE AFFAIRS

3:15 p.m. - Committee # 16 - FACILITIES, REAL PROPERTY, & CAPITAL IMPROVEMENTS

### **8:30 a.m. - Committee # 14 - DELINQUENT TAX PROPERTY**

1. Resolution approving the sale of sixty one County owned delinquent tax parcels, acquired from various Shelby County tax sales, to identified purchasers at various prices collectively totaling \$50,210.00, pursuant to the sale provisions of Tennessee Code Annotated, Section 67-5-2507, and authorizing the Shelby County Mayor to execute quit claim deeds. Sponsored by Commissioner Amber Mills.

### **8:35 a.m. - Committee # 15 - EQUAL OPPORTUNITY**

1. Resolution receiving and filing the First Quarter Report of the Equal Opportunity Compliance Office for the year ending June 30, 2019. Sponsored by Chairman Van Turner.
2. ORDINANCE - THIRD READING - Ordinance to amend Ordinance No. 472, which established the Shelby County Minority and Woman Business Enterprise Program (M/WBE), to amend the following Sections: (1) Definitions; (2) Race and Gender-Conscious remedies Section; and (3) Rules and Regulations. Sponsored by Chairman Van D. Turner, Jr. (SUBSTITUTED IN DECEMBER 3, 2018 COMMISSION MEETING)

**9:00 a.m. - Committee # 10 - GENERAL GOVERNMENT**

1. Resolution approving the Election of Notaries Public for appointment and/or reappointment for Shelby County, Tennessee. Sponsored by Commissioner Eddie S. Jones, Jr.
2. Resolution approving the County Mayor's nomination of Williams Brack for appointment to the Downtown Memphis Commission. Sponsored by Commissioner Willie Brooks.
3. Resolution approving Dorcas Young-Griffin as the Director of the Division of Community Services of Shelby County Government. Sponsored by Vice Chairman Mark Billingsley.
4. Resolution approving Cary C. Woods as the Divorce Referee of Shelby County, Tennessee. Sponsored by Vice Chairman Mark Billingsley.
5. Resolution approving Anthony Alexander as the Director for the Division of Corrections of Shelby County Government. Sponsored by Vice Chairman Mark Billingsley.
6. Resolution approving the County Mayor's nomination of Brent Hooks for appointment and reappointment of Dr. Richard Ranta, Dr. O'Farrell Shoemaker and Fabian Matthews to the Memphis and Shelby County Film and Television Commission. Sponsored by Commissioner Mark Billingsley
7. Resolution approving the County Mayor's nomination of Britney Thornton for appointment to the Memphis and Shelby County Community Redevelopment Agency. Sponsored by Commissioner Mark Billingsley.
8. Resolution approving the County Mayor's nomination of Jittapong Malasri for appointment to the Memphis and Shelby County Board of Adjustment. Sponsored by Commissioner Mark Billingsley.
9. Resolution approving the County Mayor's nomination of Stephanie Love and Dennie Hollaway for appointment and the reappointment Glen Kneeland, Trey Carter, Rebeka Anderson, Bruce Kramer and Clarence Cash to the Shelby County Emergency Communications District Board. Sponsored by Commissioner Mark Billingsley.
10. Resolution approving the County Mayor's nomination of Richard Sweebe for appointment to the Shelby County Adult-Oriented establishment Board. Sponsored by Commissioner Mark Billingsley
11. Resolution approving the nomination of William Gillon and Dorothy Cleaves for reappointment to the Shelby County Agricenter Commission. Sponsored by Commissioner Mark Billingsley.

12. ORDINANCE - SECOND READING - An ordinance amending the Shelby County Code of Ordinances by amending Article IV - Executive Branch - Division 4 - County Attorney - Section 2-252 entitled "Representation in Civil Litigation" to repeal and replace certain language regarding Civil Litigation in order to satisfy the terms of the Opioid Litigation contract settlement. Sponsored by Chairman Van D. Turner, Jr.
13. Resolution amending the Personnel Management System's Policy Number 801 entitled "Holidays," to include April 4th as a legal holiday for County Government in observance of Dr. Martin Luther King, Jr's commitment to community service. Sponsored by Commissioner Eddie S. Jones, Jr.
14. Resolution acknowledging the vacancy existing in the Tennessee State Senate District 32; setting \_\_\_\_\_ day, December \_\_, 2018 as the application deadline; \_\_\_\_\_ day, December \_\_, 2018 as the date to interview applicants and \_\_\_\_\_ day, December \_\_, 2018 as the date for electing an interim Senator; authorizing the Chairman of the Board of County Commissioners to publish Notice of the Appointment; and requesting the Shelby County Sheriff's Office to conduct a background check, including Criminal and other matters, on all applicants for said vacancy. Sponsored by Chairman Van D. Turner, Jr. (SUBSTITUTED AND DEFERRED IN NOVEMBER 28, 2018 COMMITTEE MEETING)
15. Resolution in support of Mayor Lee Harris's efforts to transfer ownership of Vance Middle School to Shelby County Government and to ensure that Shelby County School resources are allocated for the purposes of maintaining school buildings actively being used for students receiving instruction. Sponsored by Chairman Pro Tempore Mark B. Billingsley.
16. DISCUSSION: Permanent Rules (30 minutes)

**9:50 a.m. - Committee # 13 - AUDIT**

1. DISCUSSION: Audit report (10 minutes)

**10:00 a.m. - Committee # 6 - EDUCATION**

1. DISCUSSION: CIP (30 minutes)

**11:00 a.m. - Committee # 7 - ECONOMIC DEVELOPMENT & TOURISM**

1. Resolution adopting the Economic Development Growth Engine (EDGE) Ad Hoc Task Force Committee's recommendations to the EDGE board on reforms to EDGE's processes to attract businesses with quality jobs to Shelby County. Sponsored by Commissioner Willie F. Brooks, Jr. (DEFERRED IN NOVEMBER 28, 2018 COMMITTEE MEETING)
2. Resolution authorizing the Union Row tax Increment Financing District Phase I and otherwise providing with respect to the foregoing \_\_\_\_\_. Sponsored by Commissioner Willie F. Brooks, Jr.

**11:20 a.m. - Committee # 3 - HOSPITALS & HEALTH**

1. Resolution to approve a contract between Mara Robertson, a certified professional for NextGen Software, and Shelby County Government on behalf of Shelby County Health Department to provide specialized Information Technology Assistance for NextGen Electronic Medical Record System used in the Shelby County Jail and Shelby County Correctional Facilities in an amount not to exceed \$140,000.00 for the period beginning July 1, 2018 through June 30, 2019, with an option to renew for three (3) additional one-year periods. This item requires the expenditures in FY2019 General Fund in an amount not to exceed \$88,200.00 and expenditures in FY2019 Corrections Enterprise Fund in an amount not to exceed \$51,800.00 for a total contract amount of \$140,000.00. Commissioner Reginald Milton.
2. Resolution approving the purchase of drugs and vaccines by Shelby County Government on behalf of Shelby County Health Department from Morris and Dickson Company, LLC, utilizing the State of Tennessee Department of Health's contract for pharmacy price discounts with the Minnesota Multistate Contracting Alliance for pharmacy in the amount not to exceed \$325,000.00 for the term through June 30, 2019. This item requires the expenditure of FY2019 General Funds in the amount of \$250,000.00 and grant funds in an amount of \$75,000.00 for a total not to exceed \$325,000.00. Sponsored by Commissioner Reginald Milton.
3. A resolution approving a software license agreement between Forensic Medical Management Services, PLC and Shelby County Government on behalf of the Shelby County Health Department, the Shelby County Medical Examiner's Office and the West Tennessee Regional Forensic Center in the amount of \$62,400.00 for use of Proprietary Software known as "Death Investigation and Decedent Information System" or "DiDi™" for the period from July 1, 2018 through June 30, 2019 with options to renew for up to four (4) additional one-year periods. This item requires the expenditure of FY2019 General Funds in the amount not to exceed \$62,400.00. Sponsored by Commissioner Reginald Milton.
4. Resolution approving an amendment to an existing subrecipient contract with Hope House Daycare, Inc. for the purpose of Administering Services to people living with HIV under the Ryan White HIV Emergency Relief Project Grant for the period of April 1, 2018 to March 31, 2019 increasing the contract by \$23,975.00 for a total contract amount of \$265,000.00. This item requires the expenditure of Federal Grant Funds not to exceed a total amount of \$265,000.00. Sponsored by Commissioner Reginald Milton.
5. Resolution approving the purchase of mosquito control insecticide from Univar USA for use by the Vector Control Program at the Shelby County Health Department for the period from the initial award date through June 30, 2019 at a cost not to exceed \$3,734.50 per tote and an annual amount not to exceed \$186,725.00 with the option to renew for two (2) additional one-year terms. This item requires the expenditure of FY2019 Vector Control Special Revenue Funds in an amount not to exceed \$186,725.00. Sponsored by Commissioner Reginald Milton.

6. DISCUSSION: Healthy Shelby 2019 Initiative (15 minutes)

**11:40 a.m. - LUNCH BREAK**

**11:55 a.m. - Committee # 8 - COMMUNITY SERVICES**

1. Resolution amending the FY2019 Operating Budget in the amount of \$1,045,640.00 and the FY2019 Position Control Budget adding 2.0 FTEs to expend additional funding made available from the State of Tennessee Housing Development Agency for the provision of the Shelby County Community Services Agency Low-Income Home Energy Assistance Program for the period of July 1, 2018 through June 30, 2019. This item requires the appropriation and expenditure of FY2019 Federal thru State Grant Funds in the amount of \$1,045,640.00. Sponsored by Commissioner Brandon Morrison.
2. Resolution to amend the FY2019 Operating Budget in the amount of \$899,928.00 and the FY2019 Position Control Budget adding 1.0 FTE to expend funding made available from the United States Department of Justice Comprehensive Opioid Abuse Site-Based Program for expanding opioid abuse prevention and education efforts while also promoting treatment, recovery, and partnership models involving first responders for the period of October 1, 2018 through June 30, 2019. This item requires the appropriation and expenditure of FY2019 Federal Grant Funds in the amount of \$899,928.00. Sponsored by Commissioner Brandon Morrison.

**12:10 p.m. - Committee # 1 - BUDGET AND FINANCE**

1. Resolution to approve a grant contract with Meritan, Inc. in the amount of \$90,000.000 for the purpose of funding emergency housing and services for seniors experiencing elder abuse within Shelby County. This grant aligns with the Shelby County Board of Commissioners' Strategic Priorities and directly serves the citizens of Shelby County. This item requires the expenditure of FY19 General Fund Balance in the amount of \$90,000.00. Sponsored by Commissioner Billingsley.
2. Resolution to approve a grant contract with the 800 Initiative via Christian Brothers in the amount of \$500,000.00 for the purpose of funding programs designed to grow Minority Businesses in Shelby County. This grant aligns with the Shelby County Board of Commissioners' Strategic Priorities and directly serves the citizens of Shelby County. This item requires the expenditure of FY19 General Fund Balance in the amount of \$500,000. Sponsored by Chairman Van Turner.

3. Resolution to approve a grant contract with Good Samaritan Outreach Ministries in the amount of \$100,000.00 for the purpose of funding programs to support the Homeless Population by providing daily meals, transportation to and from the Homeless support facility and access to Alcoholics and Cocaine addiction support group sessions at the facility for adults within Shelby County. This grant aligns with the Shelby County Board of Commissioners' Strategic Priorities and directly serves the citizens of Shelby County. This item requires the expenditure of FY19 General Fund Balance in the amount of \$100,000.00. Sponsored by Chairman Van Turner.
4. Resolution to approve a grant contract with the University of Memphis in the amount of \$1,000,000.00 to fund the design of a New Aquatic Center and to commission the Administration for said Aquatic Center. This project aligns with the Shelby County Board of Commissioners' Strategic Priorities and directly serves the citizens of Shelby County. This item requires the expenditure of FY19 General Fund Balance in the amount of \$1,000,000.00. Sponsored by Chairman Van Turner.
5. Resolution amending the FY 2019 Capital Improvement Program Budget and approving a contract with Softtec, Inc. for the period of execution of contract through June 30, 2019 for Juvenile Clerk Financial Tracking and Bookkeeping Software in an amount not to exceed \$241,900.00. This item requires expenditure of FY2019 Capital Improvement Funds in an amount not to exceed \$241,900.00. Sponsored by Commissioner Eddie Jones.
6. Resolution approving a contract, in the amount of \$81,734.00, between the Shelby County Support Services & Parks and Grounds and BFI Waste Services, LLC for waste removal services. Sponsored by Commissioner Mark Billingsley.
7. Resolution approving a contract, in the amount of \$69,357.00, between the Shelby County Sheriff's Office & Health Department and BFI Waste Services, LLC for waste removal services. Sponsored by Commissioner Mark Billingsley.
8. Resolution to amend FY 2018-19 Operating Budget and Position Control Budget for the Shelby County Election Commission in the amount of \$462,310.00 for the Tennessee Senate District 32 required Special Election to fill vacancy in District 32. This item requires the appropriation and expenditure of General Funds in the amount \$462,310.00. Sponsored by Commissioner Van Turner.
9. Resolution to amend the FY2019 General Operating Budget and Position Control Budgets to supplement the Registers of Deed's Office by adding four (4) new full-time positions to the Registers Office and Archives. This item requires the expenditure of FY2019 General Funds in the amount of \$160,191.00 and appropriation of said funds from FY2019 General Fund Balance. Sponsored by Commissioner Van Turner.

10. Resolution to amend the FY2019 General Fund Budget in the amount of \$250,000.00 for purposes of awarding County grant funds to the Patriot Village Veteran Housing Project, a Charitable Organization. This item requires expenditure of funds in the amount of \$250,000.00 from the FY2019 General Fund Balance. Sponsored by Commissioner Eddie S. Jones, Jr.

**1:00 p.m. - Committee # 4 - LAW ENFORCEMENT, CORRECTIONS & COURTS**

1. Resolution to amend the FY 2019 Operating Budget to expend grant funds from the State of Tennessee, Department of Safety and Homeland Security, Tennessee Highway Safety Office. This item requires appropriation and expenditure of Federal through State Grant Funds in the amount of \$20,000.00. Sponsored by Commissioner Tami Sawyer.
2. Resolution to amend the FY 2019 Operating Budget to expend grant funds from the State of Tennessee Department of Safety and Homeland Security, Tennessee Highway Safety Office for the Driving Under the Influence Unit. This item requires appropriation and expenditure of Federal through State Grant Funds in the amount of \$200,000.00. Sponsored by Commissioner Tami Sawyer.
3. DISCUSSION: Safety and Security Enhancements for Bailey Justice Center (10 minutes)

**1:25 p.m. - Committee # 2 - PUBLIC WORKS**

1. Resolution amending the FY 2019 Operating Budget to appropriate additional grant funds from the Tennessee Department of Economic and Community Development in the amount of \$2,000,000.00 to expend funds for the completion of Engineering and Construction Services for the Big Creek National Disaster Resilience Grant Design Project. This item requires the expenditure and appropriation of grant funds in the amount of \$2,000,000.00. Sponsored by Commissioner Mickell Lowery.
2. DISCUSSION: Comprehensive sewer plan (15 minutes)

**1:45 p.m. - Committee # 17 - WORKFORCE DEVELOPMENT AND CEP GRANTS**

1. Resolution awarding County Funds from the FY 2018 Operating Budget in the amount of \$5,000.00 to Society of St. Vincent DePaul Holy Rosary, a Charitable Organization. Sponsored by Commissioner Mark Billingsley.
2. Resolution awarding County Funds from the FY 2019 Operating Budget in the amount of \$5,000.00 to UBaby, Inc., a Charitable Organization. Sponsored by Commissioner Eddie S. Jones, Jr.
3. DISCUSSION: Changes to streamline the grant process for the CEP Grants (20 minutes) (DEFERRED IN NOVEMBER 28, 2018 COMMITTEE MEETING)

4. Resolution amending the FY2019 Operating Budget in the amount of \$26,000.00 to expend funding from the Tennessee Department of Labor and Workforce Development for the provision of programs and services under the Re-Employment Services and Eligibility Assessment (RESEA) Grant Program for the Workforce Investment Network (WIN) for the period of October 1, 2018 through June 30, 2019. This item requires the appropriation and expenditure of FY2019 Federal thru State Grant Funds in the amount of \$26,000.00. Sponsored by Commissioner Eddie S. Jones, Jr.
5. Resolution amending the FY2019 Operating Budget in the amount of \$746,851.00 to expend funding from four local partner organizations (HopeWorks, GMAC, Bioworks, and Agape) and the Position Control Budget to increase funding for existing positions to strengthen the workforce development system through innovation, alignment and improvement of employment training and education programs for the Greater Memphis Area Workforce Investment Network (WIN) for the period of October 1, 2018 through June 30, 2019. This item requires the appropriation and expenditure of FY2019 Federal thru State Grant Funds in the amount of \$746,851.00. Sponsored by Commissioner Eddie S. Jones, Jr.

**2:30 p.m. - Committee # 5 - LAND USE, PLANNING, TRANSPORTATION & CODES**

1. A resolution pursuant to Chapter 9.6 of the Unified Development Code of the County of Shelby and the City of Memphis, Tennessee, granting a Special Use Permit for land located at 0 Egypt Central Road (PIN D0147 00329), which is approximately 220 feet North of the Intersection of Coleman and Egypt Central Roads, known as Case No. SUP 18-21 CO. Sponsored by Commissioner Edmund Ford, Jr.
2. Resolution to amend the FY2019 Operating Budget in the amount of \$358,067.00 and amending the FY2019 Position Control Budget adding 7.0 full time employees to the Office of Construction Code Enforcement. This resolution requires the appropriation and expenditure of Code Enforcement Enterprise Funds in the amount of \$358,067.00. Sponsored by Commissioner Edmund Ford, Jr.

**2:55 p.m. - Committee # 12 - LEGISLATIVE AFFAIRS**

1. Resolution amending the 2019 Shelby County Government's Legislative Agenda to encourage the Tennessee General Assembly and the Tennessee Department of Education to focus on successful and consistent implementation of Tennessee Ready (TN Ready). Sponsored by Commissioner Michael Whaley and Co-Sponsored by Commissioner Mick Wright.
2. Resolution adding Mayor Harris' Legislative Agenda items to the Shelby County Government's 2019 Legislative Agenda. Sponsored by Chairman Van D. Turner, Jr.



3. Resolution amending the 2019 Shelby County Government's Legislative Agenda to request members of the Tennessee General Assembly support for legislation permitting sports betting on Memphis' Beale Street and the collection of internet tax sales from online retailers. Sponsored by Chairman Van D. Turner, Jr.
4. Resolution amending the 2019 Shelby County Government's Legislative Agenda to request members of the Tennessee General Assembly support Tennessee Beverage Container Deposit-Return Legislation ("Bottle Bill"). Sponsored by Commissioner Michael Whaley.

**3:15 p.m. - Committee # 16 - FACILITIES, REAL PROPERTY, & CAPITAL IMPROVEMENTS**

1. Resolution amending the FY 2019 Capital Improvement Budget in the amount of \$175,000.00, and approving expenditure of funds for asbestos remediation and Information Technology infrastructure modernization, in conjunction with the renovation of the Assessor's Office at 1075 Mullins Station. This item requires expenditure and appropriation of FY 2019 Capital Improvement Program Funds in the amount of \$175,000.00. Sponsored by Commissioner David Bradford.
2. Resolution approving a contract in the amount not to exceed \$203,470.00 between Shelby County Government and B Four Plieed, Inc., for Construction Services for the roof replacement of the Orgill Park Golf Course Clubhouse at 9080 Bethuel Road for the term of 90 calendar days from actual state date. This item requires expenditure and appropriation of FY 2019 Capital Improvement Program Funds in the amount of \$203,470.00. Sponsored by Commissioner David Bradford.
3. Resolution amending the FY 2019 Capital Improvement Program Budget and approving a contract in the amount not to exceed \$715,000.00 between Shelby County Government and Wagner General Contractors, Inc., for Construction Services for Criminal Justice Center 10th Floor renovation (Mechanical and Electrical Only) to accommodate the relocation of the Public Defender Offices for the term of 90 calendar days from actual start date. This item requires expenditure of FY19 Capital Improvement Program Funds in the amount of \$715,000.00, and appropriates said funds. Sponsored by Commissioner David Bradford.
4. Resolution amending the FY 2019 Capital Improvement Budget in the amount of \$80,000.00 and approving a contract in the amount not to exceed \$25,080,000.00 between Shelby County Government and Turner Construction Company for Construction Services for a new Health Services Building at 814 Jefferson Avenue for the term of 640 days from notice to proceed. This item requires expenditure and appropriation of FY 2019 Capital Improvement Program Funds in the amount of \$25,080,000.00. Sponsored by Commissioner Mickell Lowery.

5. Resolution amending the FY2019 Capital Improvement Budget and approving Amendment No. 3 to the contract between Shelby County Government and BRG3S Architects for Architectural and Engineering Design Services in the amount not to exceed \$149,985.00 for a new Shelby County Health Department Facility located at 814 Jefferson Avenue. This item requires expenditure and appropriation of FY2019 Capital Improvement Program Funds in the amount of \$149,985.00 for a revised total contract amount of \$1,644,285.00. Sponsored by Commissioner Mickell Lowery.
  
6. Resolution amending the FY 2019 Capital Improvement Budget in the amount of \$1,300,000.00 and allocating funds for Design and Construction Administration Services for a new Juvenile Justice Facility to include housing, educational and recreational components. This item requires allocation of FY 2019 Capital Improvement Program Funds in the amount of \$1,300,000.00. Sponsored by Chairman Van D. Turner, Jr. and Commissioner Michael Whaley.