MEMPHIS/SHELBY COUNTY
UNIFIED DEVELOPMENT CODE

Revised Public Review Draft

May 12, 2009

How to Use this Code

I WANT TO ESTABLISH A NEW USE IN AN EXISTING BUILDING:

- Find your zoning district on the Zoning Map.
- If your property is in a base district, look at Article 2, Districts and Uses, to determine whether the use is allowed. If the use is listed in 2.5, Permitted Use Table with a cross-reference in the right-hand column, see 2.6, Use Standards.
- If your property is in a special purpose district, go to Article 7 to determine whether the use is allowed.
- Uses may be further restricted in Article 8, Overlay Districts.

I WANT TO MODIFY A BUILDING OR DEVELOP A NEW BUILDING:

Base Districts

- Determine whether the use is allowed by looking at Article 2, Districts and Uses. If the use is listed in 2.5, Permitted Use Table with a cross-reference in the right-hand column, see 2.6, Use Standards.
- Go to Article 3, Building Envelope Standards, for your specific district to review the dimensional standards that apply to your property.
- Alternative building envelope standards apply on any designated frontage. To determine whether or not a designated frontage has been assigned to your property consult the Zoning Map (see 2.4 for additional details).
- An alternative height limit may have been established for your property if an official height map has been adopted by the governing bodies. To determine whether or not a height map applies to your property consult the Zoning Map (see 2.4 for additional details).

Special Purpose and Overlay Districts

- The uses and dimensional standards for special purpose districts can be found in Article 7, Special Purpose Districts.
- The uses and dimensional standards for overlay districts can be found in Article 8, Overlay Districts.

All Districts

- All districts are also subject to:
- Article 4, General Development Standards, which covers streetscapes, streets, access, parking, landscaping, lighting, storage and signs.
- Article 6, Open Space and Natural Resource Protection, which covers tree protection, open space, steep slope protection, stream buffers, floodways and stormwater management.

I HAVE A USE, BUILDING, SITE OR SIGN THAT IS NONCONFORMING:

Existing uses, buildings, sites and signs that met the rules when they were constructed, but do not comply with this development code are considered nonconforming. See Article 10, Nonconformities, for further details.

I WANT TO CHANGE MY ZONING DISTRICT:

Only the governing bodies may rezone property – following public notice and hearings. See 9.5, Zoning Change, for details on the procedure.

I WANT TO SUBDIVIDE MY PROPERTY:

Property can only be subdivided in accordance with the procedures in 9.7, Subdivision Review.

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Article 1. General Provisions

1.1 SHORT TITLE

This ordinance shall be known as "the development code for the City of Memphis and unincorporated Shelby County," and may be cited and referred to as "this development code."

1.2 APPLICABILITY

A. The provisions of this development code shall apply to the development of all land within the jurisdiction of the City of Memphis and Shelby County, exclusive of incorporated municipalities. No development shall be undertaken without prior authorization pursuant to this development code.

B. All divisions, departments, commissions, boards, and authorities, of Shelby County government, the City of Memphis government, Shelby County Schools and Memphis City Schools shall comply with the requirements of this development code.

1.3 EFFECTIVE DATE

This development code was adopted on [***insert date here***] and became effective on [***insert date here***].

1.4 PURPOSE AND AUTHORITY

This development code is enacted pursuant to Chapter 165 of the Private Acts of the General Assembly of the State of Tennessee for the year 1921; Chapter 613 of the Private Acts of the General Assembly of the State of Tennessee for the year 1931; and Chapter 625 of the Private Acts of the General Assembly of the State of Tennessee for the year 1935. This development code is designed and enacted for the purpose of promoting the health, safety and welfare of the residents of the City of Memphis and Shelby County by lessening or preventing congestion in the public streets; securing safety from fire and other dangers; furthering the provision of adequate light and pure air; avoiding excessive concentrations of population and wasteful scattering of population; encouraging such distribution of population and such classification of land uses as will tend to facilitate and conserve adequate provisions for transportation, water supply, drainage, sanitation, educational opportunity, and recreation; protecting and promoting both urban and non-urban development; and preserving landmark buildings, objects and sites.

1.5 INTENT

This development code is intended to accomplish the following:

A. Guide the future growth and development in the City and County.

B. Implements the planned growth and rural areas of the adopted Shelby County Growth Plan, consistent with Public Chapter 1101.

C. Protect the character, and the social and economic stability of all parts of the City of Memphis and the unincorporated area within Shelby County and to encourage the orderly and beneficial development thereof.

D. Prohibit uses, buildings or structures incompatible with the character of established districts.

E. Establish procedures necessary to implement and enforce the provisions of this development code.

F. Guide public and private policy, and action to provide adequate and efficient public facilities.

G. Consider the availability of public facilities and determine if there is sufficient capacity to serve current and future development.

H. Minimize the pollution of air and water, to safeguard the water table, to maintain the adequacy of drainage facilities, and to encourage the wise use and management of natural resources.

I. Encourage compliance with all applicable Americans with Disabilities Act Accessibility Guidelines.

J. Establish district regulations which encourage originality and flexibility in design to ensure that development is properly related to its site and to surrounding development patterns.

1.6 MINIMUM REQUIREMENTS

The requirements of this development code shall be considered as the minimum requirements for the promotion of the public health, safety and general welfare.

1.7 CONFLICTING PROVISIONS

A. This development code shall not interfere with or abrogate or annul any easements, covenants or other agreements between parties.

B. Where this development code imposes a greater restriction upon property than that imposed by other resolutions, rules, regulations, easements, covenants or agreements, the provisions of this development code govern.

C. All development must comply with relevant Federal and State regulations. Whenever any provision of this development code imposes a greater requirement or a higher standard than is required in any Federal or State statute or regulation, the provisions of this development code govern unless preempted by Federal or State law.

D. This development code shall not interfere with and does not supersede any regulations or guidelines under Chapter 11 of the Memphis and Shelby County Building Code referencing the 2002 North Carolina Accessibility Code with the 2004 Amendments or other applicable Americans with Disabilities Act Accessibility Guidelines.

1.8 TRACT OR LOT REDUCTION

No tract or lot, even though it may consist of one or more adjacent tracts or lots of record in single ownership, shall be reduced in size so that the minimum area per dwelling unit, minimum width, maximum density or building coverage requirements, and other requirements of this development code are not maintained. This prohibition shall not be construed to prevent the purchase or condemnation of narrow strips of land for public utilities or right-of-way purposes.

1.9 PLANS TO BE CONSIDERED

The following plans shall be considered in any decisions under this development code.

A. MPO Long Range Transportation Plan;

B. Shelby County Greenway Plan;

C. Vollintine-Evergreen Plan;

D. Bicentennial Plan;

E. Glenview Area Plan;

F. South Memphis District Plan;

G. Grays Creek Area Plan;

H. Community Redevelopment Plan for the Uptown Area;

I. South Central Business Improvement District Area Plan;

J. Normal Station Area Plan;

K. Whitehaven District Plan;

L. Eastview Area Redevelopment Plan;

M. Frayser (Futures) District Plan;

N. Medical Center Area Plan;

O. Rozelle Annesdale Neighborhood Plan;

P. Midtown Corridor East/Binghampton Plan;

Q. Mud Island Report;

R. Community Redevelopment Plan for the University Neighborhood Development Corporation/Highland Row Area; and

S. University District Comprehensive Plan.

1.10 ANNEXED LAND

All land which shall, after the effective date of this development code, be annexed to the City of Memphis shall maintain the same zoning classification it had immediately prior to such annexation and shall be subject to the regulations applicable under such zoning district.

1.11 SEVERABILITY

Should any clause or provision of this development code be declared by a court of competent jurisdiction to be unconstitutional or invalid, such decision shall not affect the validity of the ordinance codified in this development code as a whole or any part thereof other than the part declared to be unconstitutional or invalid, each article, section, clause and provision hereof being declared severable.

1.12 CODE NUMBERING

This development code is divided into Articles, Chapters and Sections, as set forth below. The terms shall be used to interpret the provisions of this development code.

Article 3. Example Text
Chapter 3.1 Example Text
Section 3.1.1 Example Text

1.13 TRANSITIONAL PROVISIONS

1.13.1 New Development

A. Except as provided in 1.13.3, upon the effective date of this development code or any subsequent amendment, any new building or other structure or any use of land shall be used, constructed or developed only in accordance with all applicable provisions of this development code.

B. No excavation or filling of land or construction of any public or private improvements shall take place or commence except in conformity with this development code.

1.13.2 Existing Development

Except as provided in 1.13.3, any existing use, lot, building or other structure legally established prior to the effective date of this development code that does not comply with any provision of this development code shall be subject to the nonconforming provisions stipulated in Article 10, Nonconformities.

1.13.3 Previously Issued Permits and Approved Plans

A. Planned Commercial (C-P) District and Planned Developments

1. The provisions of this development code do not apply to any planned commercial (C-P) districts, or planned developments (PD) that were approved by the governing bodies prior to the effective date of this development code. Any condition or set of conditions, imposed by the governing body on such plan or planned development governs.
2. If a previously approved planned commercial (C-P) or planned development references a former zoning district or former development standard then the new applicable zoning district standard or development standard under this development code shall apply.
3. If an approved plan in a planned commercial (C-P) district or a planned development expires for any reason, then the provisions of this development code governs.
4. In any approved planned commercial (C-P) district or planned development (PD) that references permitted uses in a zoning district, those uses permitted under the former zoning district classification shall be permitted and shall not be considered nonconforming uses. Further, the Planning Director may permit any additional uses that are not permitted under the former zoning district classification but are permitted under this development code in a corresponding district as provided in 1.13.4 (district conversion) after consideration as to the location and impact of such use or uses on adjacent properties and the general neighborhood.
5. Other than as specified in paragraph 4 above, the requirements of this development code govern any approved planned commercial (C-P) or planned development (PD) unless otherwise specifically conditioned in the approval conditions of the C-P or PD.

B. Variance, Special Use Permits, Use Variance

1. If, before the effective date of this development code, the Board of Adjustment grants any variance, or the appropriate governing body grants any special use permit, special exception, or use variance, then such variance, permit or exception may be continued, extended, enlarged, or structurally altered only as provided in this development code.
2. Where no limitation as to the duration of the variance or use was imposed at the time of authorization, the use may be continued. When the use was granted for a specific period of time, the applicable provisions of this development code shall be applied upon the expiration of that time.
3. In no event shall such use be changed except to a conforming use or a nonconforming use as provided for in Article 10, Nonconformities. A change of use is a change to another use either under the same use category or different use category (see 2.9). A change in occupancy or ownership shall not by itself constitute a change in use.

C. Building Permits

1. Any building permit issued before the effective date of this development code or subsequent amendment shall remain in effect provided that development has started within six months from the date of issuance of the permit and that the building permit remains in effect under the terms of the building code.
2. Development shall mean physical improvements such as, but not limited to, clearing and grading, water and sewer lines, footings, and/or foundations that have been developed on the site.
3. The storage of building materials or the placement of temporary structures shall not constitute beginning development.

D. Pending Applications

The provisions of this development code do not apply to zoning and subdivision applications that are complete and pending at the effective date of this development code; such pending applications will be processed in accordance with and decided pursuant to the law existing on the date the application was filed.

1.13.4 District Conversion

The zoning district names in effect prior to the effective date of this development code are converted as shown below.

NEW DISTRICTS		*FORMER DISTRICTS*
Open Districts		
P	Parks	*NEW*
OS	Open Space	*NEW*
FW	Floodway	*FW*
CA	Conservation Agriculture	*AG*
CIV	Civic	*NEW*
Residential Districts		
R-MP	Manufactured Home Park	*R-MO*
R-E	Residential – Estate	*R-E*
R-15	Residential Single-Family – 15	*RS-15*
R-10	Residential Single-Family – 10	*RS-10*
R-8	Residential Single-Family – 8	*RS-8*
R-6	Residential Single-Family – 6	*RS-6, RS-6I*
R-3	Residential Single-Family – 3	*NEW*
RU-1	Residential Urban – 1	*R-D*
RU-2	Residential Urban – 2	*R-TH*
RU-3	Residential Urban – 3	*R-ML, R-MM*
RU-4	Residential Urban – 4	*R-MH*
RU-5	Residential Urban – 5	*NEW*
Mixed Use Districts		
RW	Residential Work	*O-L*
OG	Office General	*O-G*
CMU-1	Commercial Mixed Use – 1	*C-L, C-N*
CMU-2	Commercial Mixed Use – 2	*C-P*
CMU-3	Commercial Mixed Use – 3	*C-H*
CBD	Central Business	*CBD*
CMP-1	Campus Master Plan – 1	*CU, H*
CMP-2	Campus Master Plan – 2	*CU, H*
Industrial Districts		
EMP	Employment	*I-L*
WD	Warehouse & Distribution	*NEW*
IH	Heavy Industrial	*I-H*
Special Purpose Districts		
SCBID	South Central Business Improvement	*SCBID*
U	Uptown	*UPT*
Overlay Districts		
-MO	Medical Overlay	*-MO*
-UDO	University Overlay	*-UDO*
-TO	Transitional Office Overlay	*NEW*
-RC	Residential Corridor Overlay	*NEW*
-H	Historic Overlay	*H-P*
-AP	Airport Overlay	*AHR*
-FP	Floodplain Overlay	*FP*
-FC	Fletcher Creek Overlay	*FCD*
-NC	Neighborhood Conservation Overlay	*H-C*
DELETED DISTRICTS		
R-HO	Residential Home Overlay	
Win Park SPD	Winchester Park Special Pilot District	

Article 2. Districts and Uses

2.1 DISTRICTS ESTABLISHED

To carry out the provisions of this development code within the jurisdiction of the City of Memphis and unincorporated Shelby County the following zoning districts have been established and are applied to property as set forth on the Zoning District Map (see 2.4).

Open Districts	
P	Parks
OS	Open Space
FW	Floodway
CA	Conservation Agriculture
CIV	Civic
Residential Districts	
R-MP	Manufactured Home Park
R-E	Residential – Estate
R-15	Residential Single-Family – 15
R-10	Residential Single-Family – 10
R-8	Residential Single-Family – 8
R-6	Residential Single-Family – 6
R-3	Residential Single-Family – 3
RU-1	Residential Urban – 1
RU-2	Residential Urban – 2
RU-3	Residential Urban – 3
RU-4	Residential Urban – 4
RU-5	Residential Urban – 5
Mixed Use Districts	
RW	Residential Work
OG	Office General
CMU-1	Commercial Mixed Use – 1
CMU-2	Commercial Mixed Use – 2
CMU-3	Commercial Mixed Use – 3
CBD	Central Business
CMP-1	Campus Master Plan – 1
CMP-2	Campus Master Plan – 2
Industrial Districts	
EMP	Employment
WD	Warehouse & Distribution
IH	Heavy Industrial
Special Purpose Districts	
SCBID	South Central Business Improvement
U	Uptown
Overlay Districts	
-MO	Medical Overlay
-UDO	University Overlay
-TO	Transitional Office Overlay
-RC	Residential Corridor Overlay
-H	Historic Overlay
-AP	Airport Overlay
-FP	Floodplain Overlay
-FC	Fletcher Creek Overlay
-NC	Neighborhood Conservation Overlay

2.2 DISTRICT INTENT STATEMENTS

2.2.1 Open Districts

A. Parks (P)

1. The P District is intended to create, preserve and enhance publicly owned parkland as permanent space to meet the active recreational needs of City and County residents.
2. The P District is intended to provide for both improved and unimproved parkland. Activities may include, but are not limited to, structures or other active, player-oriented facilities such playgrounds, recreational fields, ball-fields, sport courts, dog parks and associated accessory facilities such as parking areas and restrooms.
3. The district is also intended to accommodate buildings of a public nature such as museums, libraries, police, fire or EMS stations provided such uses shall not exceed ten percent of the lot area.

B. Open Space (OS)

1. The OS District is intended to create, preserve, and enhance land as permanent open space to meet the passive recreational needs of City and County that are compatible with surrounding land uses.
2. Property in the OS District may be under public or private ownership. All property within the district must be unoccupied or predominately unoccupied by buildings or other impervious surfaces. Unoccupied or predominately unoccupied by buildings or other impervious surfaces means that not more than five percent of the area of any land is occupied by such surfaces.

C. Floodway (FW)

The FW District is intended to allow specified uses that will not create flood hazards and which will not be unduly damaged, if flooded. The uses and regulations allowed shall be consistent with the provisions of federal laws and administrative regulations.

D. Conservation Agriculture (CA)

The CA District is intended to conserve agricultural land and undeveloped natural amenities while preventing the encroachment of incompatible land uses on farm land and other undeveloped areas. The types, area and intensity of land uses in this district are designed to encourage and protect agricultural uses and the conservation of undeveloped areas.

E. Civic (CIV)

The CIV District is intended to provide for civic uses that serve the surrounding neighborhoods or produce intensive civic activities that do not readily assimilate into other zoning districts.

2.2.2 Predominantly Residential Districts

The residential districts are intended to create, maintain and promote a variety of housing opportunities for individual households and to maintain the desired physical character of existing neighborhoods. While the districts primarily accommodate residential uses, nonresidential uses that are compatible with residential neighborhoods are also allowed.

A. Manufactured Home Park (R-MP)

The R-MP District permits manufactured, modular and mobile homes in manufactured home parks. This district is provided to ensure a suitable living environment in manufactured home parks and to ensure the compatibility of such developments with adjacent property.

B. Residential–Estate (R-E)

The R-E District is intended to accommodate low density single-family detached houses on individual lots. This district should be applied in areas where the land-use pattern is predominately single-family detached houses on large individual lots or where such a land use pattern is desired in the future. New R-E Districts are generally located no closer than 2,000 feet from a CMU-1, CMU-2, or CMU-3 district.

C. Residential Single-Family (R-15, -10, -8, -6, -3)

The single-family residential districts are intended to accommodate single-family detached houses on individual lots. These districts should be applied in areas where the land-use pattern is predominately single-family residential or where such a land use pattern is desired in the future. Five single-family residential districts are established—R-15, R-10, R-8, R-6, and R-3—which are differentiated primarily on the basis of minimum lot area and setback requirements.

1. Residential Single Family – 15 (R-15)

New R-15 districts are generally located at least 1,500 to 2,000 feet from a CMU-1, CMU-2, CMU-3 or CBD district.

2. Residential Single Family – 10 (R-10)

New R-10 districts are generally located at least 1,500 to 2,000 feet from a CMU-1, CMU-2, CMU-3 or CBD district.

3. Residential Single Family – 8 (R-8)

New R-8 districts are generally located at least 1,000 to 1,500 feet from a CMU-1, CMU-2, CMU-3 or CBD district.

4. Residential Single Family – 6 (R-6)

New R-6 districts are generally located in an infill or redevelopment location where similar lot sizes are part of the original fabric of development. Additionally, R-6 districts should have a shared street network with and are generally located at least 500 to 1,000 feet from a CMU-1, CMU-2, CMU-3, or CBD district.

5. Residential Single Family – 3 (R-3)

Residential Single Family – 3 (R-3) New R-3 districts are generally located in an infill or redevelopment location where similar lot sizes are part of the original fabric of development. Additionally, R-3 districts should have a shared street network with and are generally located at least 500 feet from a CMU-1, CMU-2, CMU-3, or CBD district.

D. Residential Urban Districts (RU-1, -2, -3, -4, -5)

The residential urban districts are intended to accommodate development where the land-use pattern is predominately urban in character or where such a land use pattern is desired in the future. The RU- districts are intended to provide for a variety of housing opportunities at intensities compatible with surrounding land uses. The districts are intended to encourage residential infill on single lots and small tracts as well as new development on larger tracts in traditional urban patterns that mimic established portions of surrounding neighborhoods. The RU-districts allow a limited set of corner commercial uses subject to performance measures.

1. Residential Urban – 1 (RU-1)

Residential development in the RU-1 District allows a variety of housing types including single-family detached (conventional, side yard house, cottage) and single-family attached (semi-attached, two-family). New RU-1 districts should have a shared street network with and are generally located at least 500 to 1,000 feet from a CMU-1, CMU-2, CMU-3, or CBD district or at are least 500 to 1,000 feet from a major road.

2. Residential Urban – 2 (RU-2)

Residential development in the RU-2 District allows a variety of housing types including single-family detached (conventional, side yard house, cottage), single-family attached (semi-attached, two-family, townhouse), and multifamily (large home, stacked townhouse). New RU-2 districts should have a shared street network with and are generally located at least 500 to 1,000 feet from a CMU-1, CMU-2, CMU-3, or CBD district or are least 500 to 1,000 feet from a major road.

3. Residential Urban – 3 (RU-3)

Residential development in the RU-3 District allows a variety of housing types including single-family detached (conventional, side yard house, cottage), single-family attached (semi-attached, two-family, townhouse), and multifamily (large home, stacked townhouse, apartment). New RU-3 districts are generally located in an infill or redevelopment location where similar lot sizes are part of the original fabric of development. Additionally, RU-3 districts should have a shared street network with and are generally located at least 500 feet from a CMU-1, CMU-2, CMU-3, or CBD district or are within 500 feet of a major road.

4. Residential Urban – 4 (RU-4)

Residential development in the RU-4 District allows a variety of housing types including single-family attached (townhouse) and multifamily (large home, stacked townhouse, apartment). New RU-4 districts are generally located in an infill or redevelopment location where similar housing types are part of the original fabric of development. Additionally, RU-4 districts should have a shared street network with and are generally located within 500 feet of a CMU-3, or CBD district or are within 500 feet of a major road.

5. Residential Urban – 5 (RU-5)

Residential development in the RU-5 District allows for higher intensity multifamily housing types as well as some corner commercial uses with an emphasis on live/work. New RU-5 districts are generally located in an infill or redevelopment location where similar housing types are part of the original fabric of development. Additionally, RU-5 districts should have a shared street network with and are generally located within 500 feet of a CMU-3, or CBD district or are within 500 feet of a major road.

2.2.3 Mixed Use Districts

A. Residential Work (RW)

The RW District is intended to provide appropriate areas for new and existing development that incorporates both small-scale residential and office uses within close proximity to one another and adjacent neighborhoods. The district is also intended to provide for live/work opportunities where people can live and work in the same physical space. The district can also be used as a transition between major roads or more intense commercial areas and established residential neighborhoods. Typical uses contain up to 4,000 square feet of gross floor area.

B. Office General (OG)

The OG District is intended to accommodate a range of more intense professional office uses and a limited range of civic, residential and commercial service uses. The district is intended to be located along freeways and adjacent to commercial uses to act as a buffer between higher intensity commercial and lower intensity residential.

C. Commercial Mixed Use (CMU-)

The commercial mixed use districts are intended to accommodate retail, service and commercial uses and to ensure that commercial-zoned areas are compatible with the character of existing neighborhoods. While the districts primarily accommodate commercial uses, apartments and upper-story residential are allowed in order to promote live-work and mixed use opportunities. To provide for additional housing choice, single-family detached is permitted in the CMU- districts. The CMU- districts are not intended to provide for areas exclusively dominated by any one particular use but provide for neighborhoods that successfully integrate several types of compatible uses together.

1. Commercial Mixed Use – 1 (CMU-1)

The CMU-1 District is intended to provide for neighborhood serving commercial, office, and employment uses. Residential uses are encouraged above the ground floor. Compatible nonresidential uses should be located within walking distance to the established residential neighborhoods they are designated to serve. Auto-oriented uses are not appropriate in this district. Typical retail uses vary from 1,000 to 15,000 square feet of ground floor area.

2. Commercial Mixed Use – 2 (CMU-2)

The CMU-2 District is intended to provide for commercial, office, and employment uses that serve through traffic as well as surrounding neighborhoods. Residential uses are allowed on the ground floor but upper story units are encouraged. Typical centers may include anchor tenants up to 80,000 square feet of ground floor area. Uses in this district are intended to be located within convenient traveling distance from the multiple neighborhoods they are designated to serve.

3. Commercial Mixed Use – 3 (CMU-3)

The CMU-3 District is intended to accommodate a very board range of high intensity commercial, office and employment uses that require highly visible and highly accessible locations with direct access to major roadways. Residential uses are allowed on the ground floor but upper story units are encouraged. Typical uses in this district serve regional needs. The permitted uses are generally uses not of a neighborhood or general commercial type, but serve large areas of the City and County.

D. Central Business (CBD)

The CBD District is intended to accommodate high-intensity office, employment and residential uses within downtown. The district regulations recognize and support downtown's role as a center of regional importance and as a primary hub for business, communications, office, living, government, retail, cultural, educational, visitor accommodations, and entertainment. The district promotes vertical mixed-use (residential/nonresidential) projects that contain active ground-floor uses.

E. Campus Master Plan (CMP-)

The campus master plan districts are intended to accommodate office, research and development, residential, light manufacturing and processing uses and other campus-like developments, such as hospitals, colleges and universities, allowing for clustering opportunities that help improve overall efficiency. Limited retail, restaurant and commercial uses are allowed, however, such uses are primarily for the convenience of employees or users of the campus.

1. Campus Master Plan – 1 (CMP-1)

The CMP-1 District is intended to accommodate new development where the land-use pattern is predominately urban in character. New development should be urban in character with an emphasis on compact, vertical, pedestrian-oriented, mixed use development that fit seamlessly into the built environment. Landscaping requirements are reduced and buildings are pulled up much closer to the street.

2. Campus Master Plan – 2 (CMP-2)

The CMP-2 District is intended to accommodate new development where the land-use pattern is predominately suburban in character or where such a land use pattern is desired in the future. New development should be suburban in character with an emphasis on low-rise buildings that blend flawlessly into the natural environment. Landscaping requirements are significant and development patterns are characterized by deep, gracious setbacks.

2.2.4 Predominantly Industrial Districts

A. Employment (EMP)

The EMP District is intended to accommodate office, light manufacturing, research and development, warehousing, wholesale, processing and commercial uses in order promote economic viability, encourage employment growth, and limit the encroachment of non-industrial development within established industrial areas. Development should be operated in a relatively clean and quiet manner, and should not be obnoxious to nearby residential or commercial uses.

B. Warehouse Distribution (WD)

The WD District is intended to accommodate a broad range of office/warehouse, warehouse/distribution and wholesale uses. The district is intended to recognize the high traffic volume and 24-hour nature of these uses.

C. Industrial–Heavy (IH)

The IH district is intended to accommodate high-impact manufacturing, industrial or other uses, including extractive and waste-related uses, that by their nature create some nuisance, and which are not properly associated with or are compatible with nearby residential districts or other less intense mixed use or industrial districts.

2.2.5 Special Purpose Districts

See Article 7.

2.2.6 Overlay Districts

See Article 8.

2.3 GROUPS OF VARIOUS DISTRICTS

2.3.1 Open Districts

Where the phrase “all open districts,” “open districts,” or phraseology of similar intent is used, the phrase includes the following districts:

A. Parks (P)
B. Open Space (OS)
C. Floodway (FW)
D. Conservation Agriculture (CA)
E. Civic (CIV)

2.3.2 Single-Family Districts

Where the phrase "all single-family districts," "single-family districts," or phraseology of similar intent is used, the phrase includes the following districts:

A. Manufactured Home Park (R-MP)
B. Residential – Estate (R-E)
C. Residential Single-Family – 15 (R-15)
D. Residential Single-Family – 10 (R-10)
E. Residential Single-Family – 8 (R-8)
F. Residential Single-Family – 6 (R-6)
G. Residential Single-Family – 3 (R-3)

2.3.3 Residential Districts

Where the phrase "all residential districts," "residential districts," or "residentially-zoned," or phraseology of similar intent is used, the phrase includes the following districts:

A. Manufactured Home Park (R-MP)
B. Residential – Estate (R-E)
C. Residential Single-Family – 15 (R-15)
D. Residential Single-Family – 10 (R-10)
E. Residential Single-Family – 8 (R-8)
F. Residential Single-Family – 6 (R-6)
G. Residential Single-Family – 3 (R-3)
H. Residential Urban – 1 (RU-1)
I. Residential Urban – 2 (RU-2)
J. Residential Urban – 3 (RU-3)
K. Residential Urban – 4 (RU-4)
L. Residential Urban – 5 (RU-5)

2.3.4 Mixed Use Districts

Where the phrase "all mixed use districts," "mixed use districts," or phraseology of similar intent is used, the phrase shall include the following districts:

A. Residential Work (RW)
B. Office General (OG)
C. Commercial Mixed Use – 1 (CMU-1)
D. Commercial Mixed Use – 2 (CMU-2)
E. Commercial Mixed Use – 3 (CMU-3)
F. Central Business (CBD)
G. Campus Master Plan – 1 (CMP-1)
H. Campus Master Plan – 2 (CMP-2)

2.3.5 Industrial Districts

Where the phrase "all industrial districts," "industrial districts," or "industrially-zoned," or phraseology of similar intent is used, the phrase includes the following districts:

A. Employment (EMP)

B. Warehouse & Distribution (WD)

C. Heavy Industrial (IH)

2.3.6 Nonresidential Districts

Where the phrase "all nonresidential districts," "nonresidential districts," or "nonresidentially-zoned," or phraseology of similar intent is used, the phrase includes the following districts:

A. Residential Work (RW)

B. Office General (OG)

C. Commercial Mixed Use – 1 (CMU-1)

D. Commercial Mixed Use – 2 (CMU-2)

E. Commercial Mixed Use – 3 (CMU-3)

F. Central Business (CBD)

G. Campus Master Plan – 1 (CMP-1)

H. Campus Master Plan – 2 (CMP-2)

I. Employment (EMP)

J. Warehouse & Distribution (WD)

K. Heavy Industrial (IH)

2.3.7 Special Purpose Districts

Where the phrases “special purpose district”, or “special district”, or phraseology of similar intent is used, the phrases shall be construed to include the following districts:

A. South Central Business Improvement (SCBID)

B. Uptown (U)

2.3.8 Overlay Districts

Where the phrases “overlay districts” or phraseology of similar intent is used, the phrases shall be construed to include the following districts:

A. Medical Overlay (-MO)

B. University Overlay (-UDO)

C. Transitional Office Overlay (-TO)

D. Residential Corridor (-RC)

E. Historic Preservation (-H)

F. Airport (-AP)

G. Floodplain (-FP)

H. Fletcher Creek (-FC)

I. Neighborhood Conservation (-NC)

2.4 ZONING MAP

2.4.1 Zoning Map Incorporated

The boundaries of the zoning districts are established and shown on the "City of Memphis and Shelby County Zoning District Map" and may be cited and referred to as the "Zoning Map." The Zoning Map is hereby made part of this development code. All notations, references and other information shown shall have the same force and effect as if fully set forth or described in this development code. The Zoning Map must be properly attested and kept on file by the Planning Director.

2.4.2 Omitted Land

It is the intent of this development code that the entire area of the City of Memphis and Shelby County, except any incorporated territory outside the Memphis City limits, including all land and water areas, rivers, streets, alleys, railroads and other rights of way, be included in the districts established by this development code. Any area not shown on the Zoning Map as being included in any such district shall be classified in the CA District.

2.4.3 Height Map, Frontage Map

The boundaries of all adopted height maps and frontage maps are shown and made part of the Zoning Map as established in 2.4.1.

2.4.4 Rules of Interpretation

A. In the event that any uncertainty exists with respect to the intended boundaries as shown on the Zoning Map, the Planning Director is authorized to interpret the Zoning Map.

B. An application for a Zoning Map interpretation shall be submitted to the Planning Director. The application shall contain sufficient information to enable the Planning Director to make the necessary interpretation.

C. Where uncertainty exists as to the boundaries of any district shown on the Zoning Map, the following rules shall apply:

1. The boundaries are the center lines of the streets, alleys, waterways and rights-of-way, unless otherwise indicated. Where designation of a boundary line on the Zoning Map coincides with the location of a street, alley, waterway or right-of-way, the center line of the street, alley, water way or right-of-way shall be construed to be the boundary of such district.
2. Where the boundaries do not coincide with the location of streets, alleys, waterways and rights-of-way but do coincide with tract or lot lines, such tract or lot lines shall be construed to be the boundaries.
3. Where the boundaries do not coincide with the location of streets, alleys, waterways, rights-of-way, tract or lot lines, the boundary shall be determined by the use of the scale shown on the Zoning Map.
4. In any subdivided property, the lines on the Zoning Map shall be determined by use of the scale shown on the Zoning Map.
5. Where the district boundaries are not otherwise shown, and where the property has been or may be divided into blocks and lots, the boundaries shall be construed to be the lot lines, and where the districts designated on the Zoning Map made a part of this development code are bounded approximately by lot lines, the lot lines shall be construed to be the boundary of the district unless the boundaries are otherwise indicated on the Zoning Map.

D. Upon dispute of the Planning Director's interpretation, the applicant may appeal the decision to the Board of Adjustment as set forth in 9.23.1.

2.5 PERMITTED USE TABLE

2.5.1 General Provisions

A. Approach to Categorizing Uses

1. Principal Uses

Permitted principal uses by zoning district are set forth in the use table in 2.5.2. Permitted uses are grouped by use categories. Use categories are not zoning districts. Use categories classify land uses and activities based on common functional, product, or physical characteristics. Characteristics include the type and amount of activity, likely impact on surrounding properties, and site conditions. Use categories provide a systematic basis for assigning land uses to appropriate zoning districts. The use categories used in the use table in 2.5.2 are listed in 2.9, Use Categories.

2. Accessory Uses

Accessory uses are allowed in conjunction with a principal use as set forth in 2.9, Use Categories, and are subject to the provisions of 2.7, Accessory Structures and Uses. No accessory use may be established on a site prior to the establishment of a permitted principal use.

B. Uses Not Specifically Listed

1. Individual uses are listed in 2.9, Use Categories (uses may be further defined in Article 12, Definitions). Any use not specifically listed is expressly prohibited unless the Planning Director determines that the use is similar to a permitted use listed in this development code. Where the similar permitted use is subject to a use standard or special use review, the proposed use shall also be subject to such standard or special use review. The Planning Director shall not amend this development code by adding to or eliminating any use standard for the proposed use.
2. Where a use not listed is found by the Planning Director not to be similar to any other permitted use, the use shall be permitted only following a text amendment of this development code (see 9.4). Treatment of a use not specifically listed shall be determined by the Planning Director applying some or all of the following criteria:
   a. The actual or projected characteristics of the proposed activity in relationship to the stated characteristics of each use permitted in the district;
   b. The relative amount of site area or floor space and equipment devoted to the activity;
   c. Relative amounts of sales from each activity;
   d. The relative number of employees in each activity;
   e. Hours of operation;
   f. Building and site arrangement;
   g. Types of vehicles used and their parking requirements;
   h. The relative number of vehicle trips generated;
   i. Signs;
   j. How the use is advertised; and
   k. The likely impact on surrounding properties.

C. Developments with Multiple Principal Uses

1. When the principal uses of a development fall within different use categories, each principal use shall be classified or treated individually and each use shall be subject to all applicable regulations for that use.
2. A development comprised of separate uses shall be reviewed using the most restrictive process from among the proposed uses.

> ***Commentary:*** *If a proposed development includes a gas station, library and a restaurant, including outparcels, and one of those uses is only permitted as a special use in the district, then the entire development requires special use review.*

3. Where a use requiring approval as a special use lies on a separate site, only the building containing the use and its separate site shall be subject to review, not the entire project. However, where the separate site is an outparcel, the application shall describe the relationship of the outparcel to the remaining site with respect to access, connectivity, signage, and building materials.

2.5.2 Use Table Key

A. Permitted (■)

Use is permitted in the respective district subject to the use standard, if applicable. Such use is also subject to all other applicable requirements of this development code.

B. Special Use Review (□)

Indicates a use may be permitted in the respective district only where approved by the governing bodies in accordance with 9.6, Special Use and Planned Development Review. Special uses are subject to all other applicable requirements of this development code, including all applicable use standards, except where such use standards are expressly modified by the governing bodies as part of the special use approval.

C. Blank Cell

A blank cell indicates that a use is not permitted in the respective district.

D. Use Category

See 2.9, Use Categories for a comprehensive list of uses.

E. Principal Use

Principal use that is part of a use category (see 2.9, Use Categories).

F. Use Standard

A cross-reference to any use standard listed in 2.6. Where no cross-reference is shown, no additional use standard applies.

Key: Blank Cell = Not Permitted ■ = Permitted □ = Special Use Approval

USE CATEGORY	PRINCIPAL USE	P	OS	FW	CA	CIV	R-MP	R-E	R-15	R-10	R-8	R-6	R-3	RU-1	RU-2	RU-3	RU-4	RU-5	R-W	OG	CMU-1	CMU-2	CMU-3	CBD	CMP-1	CMP-2	EMP	WD	IH	Use Standard
RESIDENTIAL																														
Household Living *(see 2.9.2A)*	Single-Family Detached																													
	Conventional				■			■	■	■	■	■	■	■	■	■			■											
	Side Yard House									■	■	■	■	■	■	■	■		■	■	■	■	■		■	■				2.6.1A
	Cottage												■	■	■	■	■		■	■	■	■	■		■	■				
	Single-Family Attached																													
	Semi-attached													■	■	■	■		■	■	■	■	■		■	■				
	Two-Family													■	■	■	■		■	■	■	■	■		■	■				
	Townhouse														■	■	■	■	■	■	■	■	■	■	■	■				
	Multifamily																													
	Large Home														■	■	■	■	■	□	□	□	□		□	□				
	Stacked Townhouse														■	■	■	■	■	□	□	□	□	■	□	□				
	Apartment															■	■	■		□	□	□	□	■	□	□				
	Upper-Story Residential																	■	■	■	■	■	■	■	■	■				
	Live-Work													□	□	□	■	■	■	■	■	■	■	■	■	■				2.6.1B
	Manufactured, Modular Home				■		■	■	■	■	■	■	■	■	■	■	■													2.6.1C
	Mobile Home				□		□																							2.6.1D
	Manufactured Home Park				■		■																							2.6.1E
Group Living *(see 2.9.2B)*	Boarding House, Rooming House, Single Room Occupancy															□	□	□			□	■	■	□						2.6.1F
	Fraternity, Sorority, Dormitory															□	□	□			□	■	■		□	□				2.6.1F
	Monastery, Convent					■										□	□	□			□	■	■	■	■	■				2.6.1F
	Nursing Home, Full-time Convalescent, Hospice					■										■	■	■	■	■	□	■	■	■	■	■				2.6.1F
	Personal Care Home for the Elderly				■	■		■	■	■	■	■	■	■	■	■	■			■										2.6.1F
	Residential Home for the Elderly, Assisted Living Facility					■										■	■	■	■	■	□	■	■	■	■	■				2.6.1F
	Supportive Living Facility				■	■		■	■	■	■	■	■	■	■	■	■			□										2.6.1F
CIVIC																														
Community Service *(see 2.9.3A)*	Museum, Library	■				■		□	□	□	□	□	□	□	□	□	□	□		□	■	■	■	■	■	■				
	Neighborhood Arts Center or Similar Community Facility (public)	■				■	□	□	□	□	□	□	□	□	□	□	□	□		□	□	□	□	■	□	□				
	Philanthropic Institution					■														■	■	■	■	■						
	Police, Fire, EMS Substation	■			■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	2.6.2A
Day Care *(see 2.9.3B)*	Adult day-care program					■		□	□	□	□	□	□	□	□	□	□	□	□	■	■	■	■	■	■	■	■			
	Family Day Care Home (5 to 7 persons)				■	■	■	■	■	■	■	■	■	■	■	■	■	■	■											2.6.2B
	Group Day Care Home (8 to 12 persons)					■	□	□	□	□	□	□	□	□	□	□	□	□	□	■	■	■	■	■	■	■	■			2.6.2B
	Child Care Center (13+ persons)					■	□	□	□	□	□	□	□	□	□	□	□	□	□	■	■	■	■	■	■	■				2.6.2B
	Drop-in Child Care Center (15+ persons)																			■	■	■	■	■	■	■	■	□	□	2.6.2B
	Nursery School, Preschool					■	□	□	□	□	□	□	□	□	□	□	□	□	□	■	■	■	■	■	■	■	□	□		2.6.2B
Education Facility *(see 2.9.3C)*	Academy (special training)					■														■	■	■	■	■	■	■	■	■		
	College, Community College, University					■														■	■	■	■	■	■	■				
	Seminary					■	□	□	□	□	□	□	□	□	□	□	□	□	□	■	■	■	■	■	■	■				2.6.2C
	School, Public or Private (K-12)					■	□	□	□	□	□	□	□	□	□	□	□	□	□	■	■	■	■	■	■	■				2.6.2C
	School, Trade, Vocational, Business																			■	■	■	■	■	■	■	■			

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USE CATEGORY	PRINCIPAL USE	P	OS	FW	CA	CIV	R-MP	R-E	R-15	R-10	R-8	R-6	R-3	RU-1	RU-2	RU-3	RU-4	RU-5	R-W	OG	CMU-1	CMU-2	CMU-3	CBD	CMP-1	CMP-2	EMP	WD	IH	Use Standard
Medical Facility *(see 2.9.3D)*	Blood Plasma Donation Center																			□	■	■	■	■	■	■	■			
	Medical or Dental Laboratory																			■	■	■	■	■	■	■	■			
	Hospital					□														□			■	■	■	■				
	Medical, Dental or Chiropractor Clinic, massage therapy, or outpatient surgery center																		■	■	■	■	■	■	■	■				
Park/Open Area *(see 2.9.3E)*	All parks and open areas, except as listed below:	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	
	Cemetery, Mausoleum, Columbarium, Memorial Park				□	□															■	■	■							2.6.2D
	Game Preserve, Wildlife Management Area, Refuge, Animal Sanctuary			□	□																									
	Recreation Field, without lights	■		■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	
	Recreation Field, with lights	□		□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	■	■	■	■	■	■	■	■	■	2.6.2E
	Reservoir, Control Structure, Water Supply, Water Well	■	■	□	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	
Passenger Terminal *(see 2.9.3F)*	Airport, Heliport, Airline Terminal			□																							□	■	■	2.6.2F
	Bus, Train Passenger Terminal																						■	■			□	□	■	
	Taxicab Dispatch Station, Limousine Service																					□	■	■			■	■	■	
	Multimodal Facility																						■	■			■	■	■	
Place of Worship *(see 2.9.3G)*	All places of worship				■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	2.6.2G
Social Service Institution *(see 2.9.3H)*	All social service institutions					□																□	□	□						
Utilities *(see 2.9.3I)*	All minor utilities		■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	
	All major utilities																										□		■	
	Amateur Radio Operator Tower (65 feet or less)			□	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	2.6.2H
	Communication towers			□	□	□													□	□	□	□	□	□			□	□	□	
	CMCS tower and facilities			□	■	□	□	□	□	□	□	□	□	□	□	□	□	□	□	■	■	■	■	■	■	■	■	■	■	2.6.2I
COMMERCIAL																														
Indoor Recreation *(see 2.9.4A)*	All indoor recreation, except as listed below:																				■	■	■	■	■	■	■	■		
	Adult-oriented establishment																										■		■	2.6.3A
	Athletic, tennis, swim or health club																			■	■	■	■	■	■	■	■	■		
	Bar, Tavern, Cocktail Lounge, Nightclub																			□	□	■	■	■						2.6.3B
	Convention Center					■																	□	■	□	□				
	Lodge, Membership Club				□	■		□	□	□	□	□	□	□	□	□	□	□	□	□	■	■	■	■						
	Indoor Shooting Range																					□	□	□			■			
Office *(see 2.9.4B)*	All offices, except as listed below:															□	□	□	■	■	■	■	■	■	■	■	■	■	□	
	Radio, TV, or Recording Studio					■													■	■	■	■	■	■	■	■	■	■		2.6.3C
Overnight Lodging *(see 2.9.4C)*	Bed and Breakfast													□	□	□	□	□	■	□	■	■	■	■	□	□				
	Hotel or Motel																			□		□	□	□	□	□				2.6.3D
	Youth Hostel																					□	□	□	□	□				

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USE CATEGORY	PRINCIPAL USE	P	OS	FW	CA	CIV	R-MP	R-E	R-15	R-10	R-8	R-6	R-3	RU-1	RU-2	RU-3	RU-4	RU-5	R-W	OG	CMU-1	CMU-2	CMU-3	CBD	CMP-1	CMP-2	EMP	WD	IH	Use Standard
Outdoor Recreation *(see 2.9.4D)*	All outdoor recreation, except as listed below:			□																		□	■							2.6.3E
	Golf Course, Country Club, Clubhouse	■		□	□			□	□	□	□	□	□	□	□	□	□	□					■							2.6.3E
	Horse Stables, Riding Academy, Equestrian Center	□			■																		■							2.6.3E
	Outdoor Shooting Range	□			□																		■						■	2.6.3E
	Stadium or Arena, Commercial Amphitheater																						■	■						2.6.3E
Outdoor Advertising Sign (see 2.9.4E)	Permanent Off-Premise Advertising Sign																						■				■		■	
Parking, Commercial *(see 2.9.4F)*	All commercial parking																			□		□	■	■	□	□	■	■		
Restaurant *(see 2.9.4G)*	All restaurants, except as listed below:																	□		■	■	■	■	■	□	□	■		■	2.6.3F
	Restaurant with sale of alcoholic beverages, Brew Pub																			■	■	■	■	■	□	□	■		■	2.6.3G
	Restaurant, Drive-in																				□	■	■	■	□	□	■		■	
Retail Sales & Service *(see 2.9.4H)*	All retail sales and service, except as listed below:																				■	■	■	■			■			
	Animal Hospital, Veterinary Clinic, Pet Clinic				□																■	■	■	■			■			2.6.3H
	Animal Boarding, Animal Shelter, Kennel, Doggy Day Care				□																■	■	■	■			■			2.6.3H
	Art or photo studio, gallery													□	□	□	□	□	■	■	■	■	■	■	■	■	■			2.6.3I
	Bakery, retail																				■	■	■	■	□	□	■			
	Barber or beauty shop																		■	■	■	■	■	■	□	□	■			
	Convenience store with gas pumps, Gas station																				■	■	■	■	□	□	■			2.6.3J
	Convenience store without gas pumps													□	□	□	□	□	□		■	■	■	■	□	□	■			2.6.3K
	Catering establishment, small-scale																				■	■	■	■			■			
	Cleaning establishment , small-scale																				■	■	■	■			■			
	Cleaning, pickup station													□	□	□	□	□	□		■	■	■	■			■			2.6.3L
	Farmers Market				□	□															□	□	□	□			■			
	Greenhouse or Nursery, Commercial			□	□																	■	■	■			■			
	Payday loans and title loan establishments																			□	□		□				■		■	2.6.3M
	Post Office					■														■	■	■	■	■	□	□	■			
	Pawnshop																					□	□	□		□	□		■	
	Retail Sales Outdoor (vendor)			□																	□	□	□	□						2.6.3N
	Tattoo, Palmist, Psychic or Medium																					□	■	■			□		■	
	Vehicle parts and accessories																					■	■	■			■			
Self-Service Storage *(see 2.9.4I)*	Warehouse, self-service, mini-storage																					□	□				■	■	■	2.6.3O
	Warehouse, indoor multi-story																				■	■	■	■			■	■	■	2.6.3O

Key: Blank Cell = Not Permitted ■ = Permitted □ = Special Use Approval

USE CATEGORY	PRINCIPAL USE	P	OS	FW	CA	CIV	R-MP	R-E	R-15	R-10	R-8	R-6	R-3	RU-1	RU-2	RU-3	RU-4	RU-5	R-W	OG	CMU-1	CMU-2	CMU-3	CBD	CMP-1	CMP-2	EMP	WD	IH	Use Standard
Vehicle Sales & Service *(see 2.9.4J)*	All Vehicle Service, except as listed below:																				□	■	■	■	□	□	■	■		2.6.3P
	Lube, Oil Change Facility																					■	■	■	□	□	■	■		2.6.3P
	Tire motor vehicle sales and service																					■	■	■	□	□	■	■		2.6.3P
	Full- or Self-Service Vehicle Wash																					■	■	■	□	□	■	■		2.6.3P
	All Vehicle Repair, except as listed below:																					□	■	■	□	□	■	■	■	2.6.3P
	Auto body shop																						■				■	■	■	2.6.3P
	All Vehicle Sales, Rental, Leasing, except as listed below:																				□	□	■	■			■	■	■	2.6.3P
	Manufactured housing sales																						■				■		■	2.6.3P
Water-Oriented (see 2.9.4K)	All water-oriented																						■	■			■	■	■	
INDUSTRIAL																														
Wholesale Trade *(see 2.9.5A)*	All wholesale trade																						■	■			■	■	■	
Light Industrial *(see 2.9.5B)*	All light industrial, except as listed below:																										■		■	
	Bulk mailing service																										■	■	■	
	Clothing, textile or apparel manufacturing																						□	■			■		■	
	Contractors storage																						□	□			■		■	2.6.4A
	Detention center, jail, prison																												■	
	Lawn, tree or garden service																						□	■			■		■	2.6.4A
	Light manufacturing or assembly of equipment, instruments, or goods																				□	□	■	■	■	■	■		■	
	Lumberyard and wood products																										■		■	
	Movie production facility																										■		■	
	Photo finishing laboratory																					□	■	■	■	■	■		■	
	Repair of scientific or professional instruments, electric motors																					□	■	■	■	■	■		■	
	Research, Testing, and development Laboratory																					□	■	■	■	■	■		■	
	Sheet metal shop																										■		■	
	Soft drink bottling																										■	■	■	
	Welding, machine, tool repair shop																					□	■	■	■	■	■		■	
	Woodworking, including cabinet makers and furniture manufacturing																					□	■	■	■	■	■		■	
Warehouse & Distribution *(see 2.9.5C)*	All warehouse and distribution, except as listed below:																					□	□	□	□	□	■	■	■	
	Warehouse																					□	□	□	□	□	■	■	■	
Heavy Industrial *(see 2.9.5D)*	All heavy industrial, except as listed below:																												■	
	Asbestos products																												□	
	Automobile dismantlers and recyclers																												□	
	Chemical, cosmetics, drug, soap, paints, fertilizers and abrasive products																												□	
	Explosives																												□	
	Petroleum, liquefied petroleum gas and coal products includes refining																												□	

Key: Blank Cell = Not Permitted ■ = Permitted □ = Special Use Approval

USE CATEGORY	PRINCIPAL USE	P	OS	FW	CA	CIV	R-MP	R-E	R-15	R-10	R-8	R-6	R-3	RU-1	RU-2	RU-3	RU-4	RU-5	R-W	OG	CMU-1	CMU-2	CMU-3	CBD	CMP-1	CMP-2	EMP	WD	IH	Use Standard
	Primary metal manufacturing																												□	
	Radioactive materials/waste																												□	2.6.4B
	Rubber and plastic products, rubber manufacturing																												□	
Waste-Related Services *(see 2.9.5E)*	All waste related services, except as listed below:																												■	2.6.4C
	Recycling Drop-off Facility																				□	□	□	□			□		■	
	Landfill																												□	2.6.4D
	Scrap Metal Processors and Wrecking, Junk or Salvage Yard																												□	2.6.4E
	Solid or Liquid Waste Transfer Station																												□	
	Waste Incineration																												□	
OPEN																														
Agriculture *(see 2.9.6A)*	All agriculture, except as listed below:			■	■																									
	Crop, soil preparation, agricultural services, large animal and veterinary services				■																									
	Farm labor and management services				■																									
	Sale of agriculture products, outdoor			■	■																									2.6.5A
	Winery				■																						■		■	
Resource Extraction *(see 2.9.6B)*	All resource extraction, except as listed below:				□																								□	2.6.5B
	Dredging, earth extraction, clearing or grading (silviculture)			□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	2.6.5C
	Metal, sand stone, gravel clay, mining and other related processing			□	□																								□	
PLANNED																														
Planned Development *(see 9.6)*	All planned developments			□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	4.11

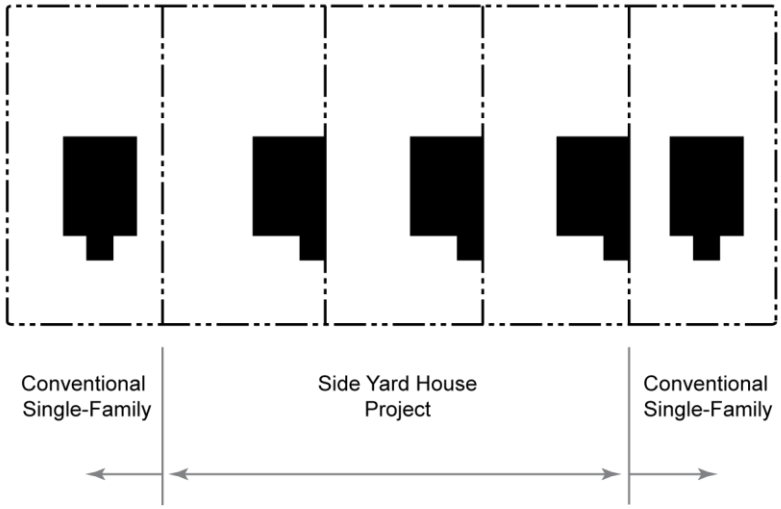
2.6 USE STANDARDS

2.6.1 Residential Use Standards

A. Side Yard House

1. Single Side Yard

A single side yard shall be provided comprising the equivalent of two side yards of a conventional single-family detached house. This zero side setback may not be allowed on the side yard adjacent to residential district lots that are not part of the side yard house development. Each lot line with no side yard setback shall be indicated on the final plat.



2. Maintenance Easement

An easement to allow for maintenance or repair of the house shall be required when the roof overhang or side wall of the house are proposed within four feet of the adjacent property line (no roof overhang shall be permitted to extend across the property line). The easement on the adjacent property shall provide at least five feet of unobstructed space. The easement shall be recorded on the subdivision plat.

3. Privacy Windows

If the side wall of the house is on the property line, or within three feet of the property line, windows or other openings that allow for visibility into the side yard of the adjacent lot shall not be allowed. Windows that do not allow visibility into the side yard of the adjacent lot, such as a clerestory window or a translucent window, shall be allowed

B. Live/Work

A residential unit used as both living accommodation, which includes cooking space and sanitary facilities in conformance with applicable building standards; and adequate working space accessible from the living area, reserved for, and regularly used by, one or more persons who may reside in the unit. A live/work use may also occur when the residential unit is occupied separately from the work space.

1. All living space within the live/work unit needs to be contiguous with, and an integral part of, the working space, with direct and internal access between the two areas.
2. Each live/work unit shall have at least one primary entrance from common areas such as hallways, corridors, and/or exterior portions of the building, such as courtyards, breezeways, parking areas and public spaces.
3. A fully connected working space within a single live/work unit shall be considered accessory and shall not trigger occupancy separations within that unit.
4. Each unit shall include a kitchen and restroom facilities, consisting of a toilet, lavatory, shower and/or bathtub. Restroom facilities shall be provided to serve the commercial portion of the unit.

5. No equipment or process shall be used that creates excessive noise, vibration, glare, fumes, odors, or electrical interference.
6. A live/work unit shall be subject to all applicable licenses and business taxes.
7. Advertising signs shall be limited to one unlighted wall sign no larger than six square feet in area, attached to the structure housing the live/work unit.
8. When located within a RU- district, live/work uses are subject to the following standards:
   a. Work space within a live/work unit may be used as an office, studio, gallery, or for artisanal production involving the use of hand tools and small-scale, light mechanical equipment. No business, storage or warehousing of material, supplies or equipment shall be permitted outside of the unit.
   b. Work space should be on the first floor of a two story or greater building with residential space above the ground floor. Any work space above the ground floor may be permitted subject to the approval of a special exception by the Land Use Control Board.
   c. Live/work units shall be located within 200 feet of the right-of-way of a street intersection. If further than 200 feet from the intersection then the use is required to seek a special exception.
   d. Maximum work space within a live/work unit shall be 4,000 square feet.
   e. Parking on the lot shall be located at the side or rear of a building and not between the building and the street.

C. Manufactured, Modular Home

A home constructed after June 15, 1976 and meeting or exceeding the manufactured home construction standards promulgated by the U.S. Department of Housing and Urban Development that were in effect at the time of construction. Additionally, manufactured or modular homes must meet all of the following requirements:

1. The home has a length not exceeding four times its width, with length measured along the longest axis and width measured at the narrowest part of the other axis.
2. The pitch of the roof of the home has a minimum vertical rise of three feet for each 12 feet of horizontal run and the roof is finished with a type of shingle that is commonly used in standard residential construction.
3. All roof structures provide an eave projection of no less than six inches, which may include a gutter.
4. The exterior siding consists predominantly of vinyl or aluminum horizontal siding (whose reflectivity does not exceed that of gloss white paint), wood, or hardboard, comparable in composition, appearance and durability to the exterior siding commonly used in standard residential construction
5. The home is set up in accordance with the standards set by the state of Tennessee. The foundation area is screened by a continuous, permanent masonry foundation or masonry curtain wall in accordance with Building Code regulations, unbroken except for required ventilation and access, and installed under the perimeter of the home.
6. The moving hitch, wheels and axles, and transporting lights are removed.
7. The dimensional standards for a single-family detached conventional housing type apply to a manufactured or modular house.

D. Mobile Home

A mobile home constructed after June 15, 1976 and meeting or exceeding the construction standards promulgated by the U.S. Department of Housing and Urban Development that were in effect at the time of construction. A single mobile home may be allowed in the CA and R-MP districts as a special use in accordance with the following requirements:

1. The lot upon which the home is located is at least one acre, except for smaller lots of record established prior to the effective date of this development code.
2. A written statement from the Memphis and Shelby County Health Department approving the sewage disposal facilities for the home is required.
3. The special use permit may be granted for a maximum period of four years.
4. The home does not have a substantial or undue adverse effect upon adjacent property, the character of the area, utility facilities and other matters affecting the public health, safety and general welfare.
5. The home meets the requirements of the state of Tennessee for installation and tie-downs.
6. The home is skirted with a durable material that encloses the area between the chassis and the ground. Durable material includes but is not limited to vinyl or masonry.

7. The moving hitch, wheels and axles, and transporting lights are removed.
8. Any mobile home located in the Floodplain Overlay District is subject to the following additional requirements:
   a. All homes must be anchored to resist floatation, collapse or lateral movement by providing over-the-top frame ties to ground anchors.
   b. Over-the-top ties must be provided at each of the four corners of the home with two additional ties per side at intermediate locations on homes 50 feet or greater in length (a total of eight ties are required) and one additional tie per side on homes less than 50 feet in length (a total of six ties are required).
   c. Frame ties must be provided at each of the four corners of the homes, with five additional ties per side at intermediate locations on homes 50 feet or greater in length (a total of 14 ties are required) and four additional ties per side on homes less than 50 feet in length (a total of 12 ties are required).
   d. All components of the anchoring system must be capable of carrying a force of 4,800 pounds.
   e. Any additions to a home must be similarly anchored.
9. The dimensional standards for a single-family detached conventional housing type apply to mobile homes in the CA District.

E. Manufactured Home Park

1. Manufactured or modular homes located within manufactured home parks must meet the requirements of paragraph C above.
2. Mobile homes located within manufactured home parks must meet the requirements of paragraph D above.
3. Manufactured home parks must meet the R-MP District standards as set forth in 3.6.3.
4. A site plan submitted and approved in accordance with the provisions of 9.12, Site Plan Review is required prior to the issuance of any building permits for the development of a manufactured home park.

F. All Group Living

1. All group living facilities must meet all state licensing requirements.
2. A Class III buffer (see 4.7.5) shall be established along any side of the property adjacent to a residential use. An alternative buffer may be approved through the site plan review process.
3. All parking, loading and unloading, and deliveries shall take place from the rear of the property or shall be sufficiently screened from view as set forth 4.7.5F.

2.6.2 Civic Use Standards

A. Police, Fire, EMS Substation

A Class III buffer (see 4.7.5) shall be established along any side of the property adjacent to a residential use. An alternative buffer may be approved through the site plan review process.

B. All Day Care

1. General Provisions

a. Day care facilities shall be required to meet the rules adopted and published pursuant the Tennessee Department of Human Services.
b. A Class III buffer (see 4.7.5) shall be established along any side of the property adjacent to a residential use. An alternative buffer may be approved through the site plan review process.
c. A facility that is located in a residential district shall maintain the residential character and scale of the area in which it is located.
d. Sufficient off-street passenger drop-off and passenger loading area shall be provided on-site (see 4.6.6 for stacking requirements associated with day care drop off).
e. The maximum number of children to be accommodated on site shall be specified. Children who are related to the child care provider by blood or marriage and are kept at the facility shall be counted for purposes of determining enrollment and facility compliance with these standards.
f. State and local health, education, and/or fire regulations may reduce but shall not increase the number of students permitted to be enrolled.
g. Enrollment shall mean the total number of children onsite at any one time.
h. No playground equipment shall be permitted within the front building setback.

2. **Group Day Care Home**

   The property shall be located on a connector street, on a major road, or on a minor street that serves only nonresidential uses or zoning districts, or on a minor street within 150 feet (measured from the property line) of an intersecting major street.

3. **Child Care Center**

   a. The minimum site shall be 20,000 square feet in a residential district.
   b. The distance from the closest existing Child Care Center to a proposed Child Care Center shall not be less than 1,320 feet when measured along the most direct roadway route between the two sites, if both sites are in a residential district.
   c. The property should be located: (a) on a major road, (b) on a connector street, or (c) on a minor street within 200 feet (measured from the property line) of an intersecting major road.

C. School, Public or Private, Seminary

The minimum site shall be five acres in a residential district.

D. Cemetery, Mausoleum

1. Cemeteries shall be located on sites of at least ten acres.
2. A mausoleum which is not located in a cemetery shall be located on a site of at least two acres.
3. All structures located in a cemetery of six feet in height or over including, but not limited to mausoleums, monuments and buildings, and all mausoleums not located in a cemetery and regardless of height shall be set back at least 100 feet from each lot line and public right-of-way.
4. All graves or burial lots shall be set back at least 30 feet from each lot line and public right-of-way.
5. A Class III buffer (see 4.7.5) shall be established along any side of the property adjacent to a residential use.
6. A cemetery site shall not obstruct the development of any major or connector streets proposed in the Memphis Urban Area Transportation Study (Chapter 405 of the Private Acts of 1925 further regulates the location, establishment and operation of cemeteries).

E. Recreation Field, with Lights

Fields for recreation and athletics equipped with outdoor lighting shall be subject to the following standards:

1. A Class III buffer (see 4.7.5) shall be established along any side of the property within 400 feet of a residential use.
2. Field lighting must the requirements of 4.8, Outdoor Site Lighting.

F. Airport, Heliport, Airport Terminal

Airports and heliports subject to the following additional standard that the application for a special permit shall be accompanied by the written recommendations of the Federal Aviation Administration.

G. All Places of Worship

1. The minimum site shall be 20,000 square feet in a residential district.
2. All parking shall be located on the same site, contiguous site, or in a district that allows commercial parking as principal use.

H. Amateur Radio Operator Tower (65 feet or less)

1. The tower shall be located so that no part of the antenna or its elements shall encroach within the required side or rear yard setbacks or within ten feet of any easement for overhead electric distribution or transmission lines.
2. The tower and any element of the tower including guy wires or anchors shall not be located within the front 40 percent of any area of the tract or lot abutting a public street or approved private drive.
3. The tower height shall be established as the tallest point of the supporting tower and shall not include antenna mast or antenna elements affixed to the tower.
4. No more than one such tower shall be located on a tract or lot.
5. The request for a building permit shall be accompanied by a copy of a valid Amateur Radio Operators licensed issued by the FCC for the location being requested.

6. The applicant shall obtain written approval from Memphis Light, Gas & Water; Electric Distribution Engineering Division for construction of any tower located within a distance equal to the tower height plus the height of antenna elements from any overhead electric lines.
7. A tower shall not be structurally installed in such a way that it could fall onto a neighbor's property during normal operations or if a disastrous windstorm comes along. Installation shall conform to all local Building Code and structural design requirements pertaining to wind loading and structural strength characteristics protecting against collapse of the tower.
8. Provisions must be made to keep children from climbing the tower. At a minimum an enclosure, including gates, shall be constructed around the property or the tower at least four feet above the underlying grounds to adequately restrict access to the base of the tower from small children.
9. The application for a building permit must be certified by a professional engineer stating that all local requirements have been met.
10. Any tower constructed prior to March 6, 1990, shall be permitted to remain. There shall not be any increase in height permitted.
11. Prior to issuing the building permit, the tower owner shall agree in writing to reimburse and an adjacent property owner the cost of his homeowners deductible, up to $500, if the homeowner's insurance company is called upon to pay for repair of damage caused by the tower or any part thereof falling on the adjacent property.
12. There shall be administrative site plan review to provide landscape screening to reasonably screen the tower from adjacent residential properties as determined Planning Director.

I. CMCS Tower and Facilities

1. Special Use Review

a. Application

The application for a special use permit approval (see also 9.6) shall include the following:

1) A site plan drawn showing the property boundaries, tower, guy wire anchors (if any), existing structures, proposed transmission buildings and/or other accessory uses, access, parking, fences, a landscaping plan and existing abutting land uses around the site.
2) A study from a professional engineer which specifies the tower height and design including a cross-section of the structure, demonstrates the tower's compliance with applicable structural standards, including a certification that the tower will withstand at a minimum sustained winds in accordance with the appropriate building code, and a description of the tower's capacity, including the number and type of antennas which it can accommodate.
3) Written statements that the proposed tower will comply with regulations administered by the Federal Aviation Administration, Federal Communications Commission, and all applicable governmental bodies or that the tower is exempt from those regulations.
4) A letter of intent committing the tower owner and his or her successors to allow shared use of the tower if capacity exists based on existing and planned use, and if a future applicant agrees in writing to pay any reasonable charge of shared use, the potential use is technically compatible and the future applicant is in good standing.
5) The minimum setback requirements of the zoning district shall apply to the equipment, structures, and other buildings which are auxiliary to functions of the CMCS tower. Exceptions to the minimum setback requirements may be permitted. The tower height shall not be used to calculate the minimum setback requirements. The district height restrictions do not apply to tower height and the height permitted for each new application shall be set on the basis of its own merits.

b. General Requirements

The location, size and design of such facilities shall be such that minimal negative impacts results from the facility. Any application for a new CMCS tower shall not be approved nor shall any building permit for a new CMCS tower be issued unless the applicant certifies that the CMCS equipment planned for the proposed tower cannot be accommodated on an existing or approved tower or other structure due to one or more of the following reasons:

1) The planned equipment would exceed the structural capacity of existing and approved structures, considering existing and planned use of those structures, and those structures cannot be reinforced to accommodate planned or equivalent equipment at a reasonable cost.
2) The planned equipment would result in technical or physical interference with or from other existing or planned equipment and the interference cannot be prevented at a reasonable cost.
3) There are no appropriate existing or pending structures to accommodate the planned equipment, taking into account, among other factors, the applicant's system requirements.
4) Other reasons that make it impractical to place equipment planned by the applicant on existing and approved structures.

c. Publicly-Owned Property

Applications for CMCS facilities to be located on publicly owned and/or leased properties, including without limitations, public parks, the following criteria shall apply:

1) Approval of a CMCS Facility in a public park shall require a 2/3 majority by the governing bodies. The CMCS Facility will not unduly interfere with the functions or aesthetics of the City park or property.
2) A CMCS Facility shall not be located on any public park less than ten acres in size.
3) Minimum distance between any CMCS Facility and any playground shall be equal to one and a half times the height of the tower.
4) The use of an existing tower or existing support structure is not technically, structurally, economically and/or financially feasible.
5) The proposed facility has adequate capacity to handle a minimum of three additional users.
6) All towers shall be a stealth application or consistent with the natural or built environment or the site. Landscaping and screening may be required in addition to the minimum requirements of this development code.
7) Obstruction lighting and/or marking shall not be permitted in public parks or on public school properties. On other public properties, proposed lighting may be approved by the governing bodies as an element of the special use permit site plan and conditions.
8) Any CMCS facility which has ceased operations for a period of 180 continuous days shall be dismantled and removed from the site at the owners expense. Prior to the issuance of a building permit for such CMCS facility, adequate financial security not to exceed $20,000 shall be posted with the building official to assure the dismantling, removing and restoring of the public property/park upon which the CMCS facility will be located.
9) The planned equipment will not interfere with emergency communications including without limitation those of the Memphis Fire and Police Departments, the Shelby County Fire Department and/or the Shelby County Sheriff's Department as substantiated through a RF (radio frequency) study. If interference occurs, proper remediation steps shall be taken.

d. Co-Location

1) Any proposed tower shall be structurally designed to accommodate at least three additional CMCS sectorized antennas, if at least 100 feet in height, at least five additional CMCS sectorized antennas if at least 150 feet in height, at least six additional CMCS sectorized antennas if at least 170 feet in height. Colocated CMCS antennas shall be placed on a structure in such a manner as to avoid interference with or impairment of operations of existing antennas or other uses.
2) Nothing in these rules and regulations shall obligate the owner of an existing tower to colocate additional antennas on such tower or be construed to interfere with or limit the rights of parties to set rent or establish other terms and conditions of the shared use of a CMCS tower or facility.

e. Setbacks

The minimum setback requirement for support structures including associated attachments shall correspond to the zoning district in which they are located, except that a minimum buffer equal to the height of the tower shall be maintained between any support structure (excepting sites incorporating stealth design) and any single-family residential district.

f. Accessory Facilities

Accessory facilities shall be permitted but may not include offices, long-term vehicle storage, other outdoor storage, or broadcast studios, except for emergency purposes or other uses that are not needed to send or receive transmissions.

g. Screening and Fencing

1) Existing on-site vegetation shall be preserved to the maximum extent practicable and shall be supplemented as required by the Planning Director as necessary. Where the site abuts a residential district, the residential portion of an approved planned development, or public land or streets, a Class III buffer (see 4.7.5) shall be established along the side of the abutting property.
2) Security fencing shall be required around the base and guy anchors of any towers.

h. Lighting

Towers shall not be artificially lighted unless:

1) Required by the Federal Aviation Administration or other governmental authority;
2) Circumstances make lighting appropriate for safety or other reasons unique to a specific application that are set forth in that application, but in no case shall any lighting shine into adjacent residential structures.

i. Residential Districts

Within residential districts, CMCS facilities, support structures and associated attachments shall be encouraged to locate on publicly owned and/or leased properties, public/private utility owned properties, or institutional uses.

2. Administrative Review in Non-Industrial Districts

a. Application

The application for administrative approval shall include the following:

1) A site plan drawn showing the property boundaries, tower, guy wire anchors (if any), existing structures, proposed transmission building and/or other accessory uses, access, parking, fences, a landscaping plan and existing abutting land uses around the site.
2) A study from a professional engineer which specifies the tower height and design including a cross-section of the structure, demonstrates the tower's compliance with applicable structural standards, including a certification that the tower will withstand at a minimum sustained winds in accordance with the appropriate building code, and a description of the tower's capacity, including the number and type of antennas which it can accommodate.
3) Written statements that the proposed tower will comply with regulations administered by the Federal Aviation Administration, Federal Communications Commission, and all applicable governmental bodies or that the tower is exempt from those regulations.
4) A letter of intent committing the tower owner and his or her successors to allow shared use of the tower if capacity exists based on existing and planned use, and if a future applicant agrees in writing to pay any reasonable charge of shared use, the potential use is technically compatible and the future applicant is in good standing.

b. Distance and Spacing

1) The edge of the tract or lot line the tower is locating on within the City limits of Memphis cannot be closer than 500 feet from any property zoned R- or RU- or used for residential use including the residential portion of a planned development and residential uses within the CA District; 1,500 feet is applicable to sites within unincorporated Shelby County. Interstate highway right-of-way (which is zoned R-15) is exempt from this measurement. If the distance requirement cannot be met, a special use permit is required except for those cases locating in the EMP, WD and IH districts.
2) If a church, school, community center, or other institutional uses fall within the 500 foot/1,500 foot measurement area above, a special use permit shall be required.
3) All CMCS towers must be spaced a minimum distance of one-quarter mile as measured from property line to property line. In the EMP, WD and IH districts, the spacing shall be measured from the leased area or property line.

c. Height

The maximum tower height to be submitted for approval under an administrative approval is 200 feet from ground level. Any tower over 200 feet will require a special use permit.

d. Existing Structures

Any application for a new CMCS tower shall not be approved nor shall any building permit for a new CMCS tower be issued unless the applicant certifies that the CMCS equipment planned for the proposed tower cannot be accommodated on an existing or approved tower or other structure due to one or more of the following reasons:

1) The planned equipment would exceed the capacity of existing and approved structures, considering existing and planned use of those structures.
2) The planned equipment would result in technical or physical interference with or from other existing or planned equipment.
3) There are no appropriate existing or pending structures to accommodate the planned equipment, taking into account, among other factors, the applicant's system requirements.
4) Other reasons that make it impractical to place equipment planned by the applicant on existing and approved structures.

e. Co-Location

1) Any proposed tower shall be structurally designed to accommodate at least one additional CMCS sectorized antenna array if under 130 feet in height or at least two additional CMCS sectorized antenna arrays if under 130 feet in height or greater. Co-located CMCS antennas shall be placed on a structure in such a manner as to avoid interference with or impairment of operations of existing antennas or other uses.
2) All CMCS towers within 1,000 feet of any property zoned R- or RU- or used for residential use or the residential portion of a planned unit development shall be of monopole design only. No lattice towers are permitted with this 1,000 foot area except by as a special use. Interstate highway right-of-way (which is zoned R-15) is exempt from the measurement criteria.
3) Nothing in these rules and regulations shall obligate the owner of an existing tower to colocate additional antennas on such tower or be construed to interfere with or limit the rights of parties to set rent or establish other terms and conditions of the shared use of a CMCS tower or facility.

f. Accessory Facilities

Accessory facilities shall be permitted but may not include offices, long-term vehicle storage, other outdoor storage, or broadcast studios, except for emergency purposes or other uses that are not needed to send or receive transmissions.

g. Screening and Fencing

1) Existing on-site vegetation shall be preserved to the maximum extent practicable and shall be supplemented as required by the Planning Director as necessary. Alternatives such as walls or fences may be permitted based on security or other reasons.
2) Security fencing shall be required around the base and guy anchors of any tower.

h. Lighting

Towers shall not be artificially lighted unless:

1) Required by the Federal Aviation Administration or other governmental authority.
2) Circumstances make lighting appropriate for safety or other reasons unique to a specific application that are set forth in that application, but in no case shall any lighting shine into adjacent residential areas.

i. Additional Review Authority

1) Applications for all towers, including towers proposed within the EMP, WD and IH districts shall be subject to review by the Memphis-Shelby County Airport Authority within the area outlined by the-following boundaries: I-240, Lamar Avenue, Getwell Road, State Line Road and I-55. The Airport Authority shall have a l4-day period to provide comments. The application may be appealed to the Memphis City Council.

2) Within the CBD District, CMCS towers and facilities are subject to review and approval by the Design Review Commission of the Memphis Center City Commission. The action of the Design Review Commission may be appealed to the Memphis City Council. The applicant may appeal directly to the City Council if the Design Review Commission fails to act within six weeks.

3) Within the Central Business Improvement District (CBID) outside of CBD, applications for all towers including towers proposed within the EMP, WD and IH districts shall be subject to review by the Memphis Center City Commission. The Center City Commission shall have a 14-day period to provide comments. The application may be appealed to the Memphis City Council.

j. Setbacks

The minimum setback requirements of the zoning district shall apply to the equipment, structures, and other buildings which are auxiliary to functions of the CMCS tower. Exceptions to the minimum setback requirements may be permitted. The tower height shall not be used to calculate the minimum setback requirements.

k. Appeals

Should the Planning Director not support the approval of the tower or facilities during the administrative review, the applicant may file an appeal within ten days of receipt of the written decision at issue by giving a written request to the Planning Director requesting a public hearing before the governing bodies, subject to public notice to neighboring land owners within 500 feet if the site is located in the City of Memphis or 1,500 feet if located in unincorporated Shelby County.

l. Removal of Equipment

Any CMCS tower and equipment shall be removed no later than 180 days after ceasing operations.

3. By Right Approval in Industrial Districts (EMP, WD, IH)

a. CMCS towers are permitted by right in the EMP, WD and IH districts provided the towers do not extend beyond 200 feet in height from ground level and the edge of the tract or lot line or leasable area cannot be closer than 500 feet from any property zoned R- or RU- or used for residential use including the residential portion of a planned development and residential used within the CA District within the city limits of Memphis and 1,500 feet in unincorporated Shelby County.

b. If permitted by right, the minimum setback requirements of the zoning district shall apply to the equipment, structures, and other buildings which are auxiliary to functions of the CMCS tower. Exceptions to the minimum setback requirements may be permitted subject to the approval of the Building Official.

c. The tower height shall not be used to calculate the minimum building setback requirements. If closer than the 500/1,500 foot measurement criteria above, administrative review shall be required provided the tower is no more than 200 feet in height. If higher than 200 feet, a special use permit is required.

d. Applications for all towers, including towers proposed within the EMP, WD and IH districts shall be subject to review by the Memphis-Shelby County Airport Authority within the area outlined by the-following boundaries: I-240, Lamar Avenue, Getwell Road, State Line Road and I-55. The Airport Authority shall have a l4-day period to provide comments. The application may be appealed to the Memphis City Council.

e. Within the Central Business Improvement District (CBID) outside of CBD, applications for all towers including towers proposed within the EMP, WD and IH districts shall be subject to review by the Memphis Center City Commission. The Center City Commission shall have a 14-day period to provide comments. The application may be appealed to the Memphis City Council.

2.6.3 Commercial Use Standards

A. Adult-Oriented Establishment

The governing bodies find that adult oriented establishments have a negative secondary effect on both the commercial and residential properties, resulting in blight and the downgrading of property values, increased criminal activity, and an adverse health impact. The following standards shall apply to all adult oriented establishments.

1. It shall be a violation of this development code for a person, corporation, or other legal entity to operate or cause to be operated any adult oriented establishment within one thousand five hundred (1,500) feet of:

   a. A duly organized and recognized place of worship;

b. A public or private elementary or secondary school;
c. A public or private day care facility or kindergarten;
d. A boundary of a residential or historic overlay district;
e. A public park; or
f. Any other adult oriented establishment.

2. For the purpose of this section, measurement shall be made in a straight line, without regard to intervening structures or objects, from the nearest property line of the premise where the adult oriented establishment is located, to the nearest property line of the premises of a place of worship, public or private elementary or secondary school, public or private day care facility or kindergarten, any other adult oriented establishment, or to the nearest boundary of a public park, residential district or historic overlay district.

B. Bar, Tavern, Cocktail Lounge, Nightclub

1. If located within the city limits of the City of Memphis then any restaurant with sale of alcoholic beverages or brew pub shall meet all requirements of Title 7, Alcoholic Beverages, of the City of Memphis Code of Ordinances.
2. If located within unincorporated Shelby County then any restaurant with sale of alcoholic beverages or brew pub shall be regulated in accordance with the requirements of Title 57 of the Tennessee Code Annotated.
3. The use shall be located at least 500 feet from any single family residential district as measured from property line of the bar, tavern, cocktail lounge, or nightclub to the nearest boundary line of the single family residential district.
4. If applicable, any change in business ownership shall require a new application for a special use permit. A special use permit shall be valid only under the name of the business owner named in conditions of approval.

C. Radio, TV, or Recording Studio

Radio and television transmission towers subject to the following additional standards:

1. Radio and television towers shall not be located in the approach or landing zones of an airport or heliport.
2. The application for a special use permit shall be accompanied by the written recommendations of appropriate state and federal agencies.
3. Except when located in the CBD District, radio and television towers over 100 feet in height shall be set back, in addition to the yards required by the regulations of the district in which such towers are located, one foot for every three feet in height over 100 feet.

D. Hotel and Motel

All hotels and motels are required to meet the following standards:

1. Any change in ownership of a hotel or motel, or the real property associated with such use shall require the approval of a new special use permit (see 9.6).
2. The owner or manager of any hotel or motel shall notify the Planning Director in writing of any change in name of the hotel or motel, not resulting in a change of ownership and shall apply for a new use and occupancy permit that reflects this change.
3. No fencing or screening is permitted which visually blocks the front building entrance from view from the public right-of-way.
4. The governing bodies find that hourly rate motels/hotels have a deleterious effect on both the commercial and residential segments of a neighborhood, are repeatedly associated with prostitution, causing blight and the downgrading of property values. Hourly rate hotels and motels are not permitted in any zoning district. No hotel or motel may provide rooms for rent or lease more than twice in any ten hour period. Three or more violations of this provision in a 24 month period shall be grounds for revocation of the use and occupancy permit.

E. Outdoor Recreation

Outdoor recreational uses equipped with outdoor lighting shall be subject to the following standards:

1. Class III buffer (see 4.7.5) shall be established along any side of the property within 400 feet of a residential use as measured from property line of the recreation field to the nearest boundary line of a residential use.
2. Field lighting must the requirements of 4.8, Outdoor Site Lighting.

F. Restaurant

Restaurants located in the OG District are subject to the following additional standards:

1. Must be within or attached to a building containing another non-restaurant.
2. The gross floor area of the restaurant cannot exceed 6,000 square feet.
3. Drive-thru pick-up windows are not permitted.
4. The design and materials of the building and signage must be compatible the associated office building.
5. Must be 150 feet from a single-family residential district measured as measured from property line of the restaurant to the nearest boundary line of the single-family residential district.

G. Restaurants with Sale of Alcoholic Beverages, Brew Pub

1. In the OG district, all the requirements of paragraph F apply.
2. If located within the city limits of the City of Memphis then any restaurant with sale of alcoholic beverages or brew pub shall meet all requirements of Title 7, Alcoholic Beverages, of the City of Memphis Code of Ordinances.
3. If located within unincorporated Shelby County then any restaurant with sale of alcoholic beverages or brew pub shall be regulated in accordance with the requirements of Title 57 of the Tennessee Code Annotated.
4. A special use permit shall be required in all districts where restaurants are permitted except CMU-2 and CMU-3, if there is a single-family detached dwelling within 300 feet measured along the public street right of way.
5. If applicable, any change in business ownership shall require a new application for a special use permit. A special use permit shall be valid only under the name of the business owner named in conditions of approval.

H. Animal Hospital, Veterinary Clinic, Pet Clinic, Animal Boarding, Animal Shelter, Kennel

1. In the CA, WD, IH districts, outdoor runs are permitted.
2. In all other districts, outdoor runs are not permitted. All overnight care of animals must occur indoors. All pens, kennels and runs must be located within an enclosed building.

I. Art or Photo Studio or Gallery

The following standards apply to art or photo studios or galleries permitted by special use permit in a RU-district.

1. Part of the contiguous use shall be within 100 feet of the right-of-way of a street intersection.
2. The use shall be located on the first floor of a two story or greater building.
3. Preference shall be given to existing buildings.
4. Maximum floor area of each individual user may not exceed 4,000 square feet.
5. Parking on the lot shall be located at the side or rear of a building and not between the building and the street.

J. Convenience Store with Gas Pumps, Gas Station

1. General Standards

a. The primary building, including the full canopy, shall conform to all building envelope standards.
b. Gasoline pumps, tanks, vents and pump islands shall be located no closer than 20 feet to any side or rear property line or right-of-way.
c. No sign of any type or any gasoline pump or tank shall be located within 20 feet of a residential district.
d. A Class III buffer (see 4.7.5) shall be established along any side of the property adjacent to a residential use, provided such barrier or screen shall not restrict clear sight at any intersection or driveway.
e. Freestanding vents shall not be permitted.

2. Fuel Canopies

a. The canopy shall be located no closer than 15 feet to any side or rear property line or right-of-way.
b. The canopy shall not exceed a height of 20 feet.
c. The canopy shall be integrated architecturally with the design of the principal building and shall be complementary to the overall color scheme of the building façade from which it projects.
d. Canopy lighting shall not extend beyond the area beneath the canopy and all fixtures shall be recessed, including any fixture or lens.

3. **Single-Bay Automatic Car Wash**

   An accessory single-bay automatic (not self-service) car wash completely enclosed except for openings An accessory single-bay automatic (not self-service) car wash completely enclosed except for openings necessary to allow entry and exit of vehicles shall be permitted subject to the following:

   a. The car wash structure shall be located no closer than 50 feet to any side or property line adjacent to a residential district.
   b. The car wash structure shall meet all applicable building envelope standards and shall not exceed a height of 20 feet or exceed an overall building dimension of 25 feet in width and 50 feet in length.
   c. The car wash structure shall be constructed of building materials consistent with that of the principal building, including the roof.
   d. The doors of the car wash building shall be architecturally compatible with the car wash building and shall be fully closed when the facility is not in operation.
   e. The car wash structure shall be sited so as to discourage direct street view of the facility. Direct street access is permissible only when appropriate landscaped areas such as, but not limited to, planter islands or other landscaped features are used to screen from street view.
   f. When located adjacent to a residential district, the car wash facility shall not operate before 6 AM or after 10 PM.

K. Convenience Store without Gas Pumps

The following standards apply to convenience stores without gas pumps permitted by special use permit in a RU-district.

1. Part of the contiguous use shall be within 100 feet of the right-of-way of a street intersection.
2. The use shall be located on the first floor of a two story or greater building.
3. Preference shall be given to existing buildings.
4. Maximum floor area of each individual user may not exceed 4,000 square feet.
5. Parking on the lot shall be located at the side or rear of a building and not between the building and the street.

L. Cleaning Pick-up Station

The following standards apply to cleaning pick-up stations permitted by special use permit in a RU-district.

1. Part of the contiguous use shall be within 100 feet of the right-of-way of a street intersection.
2. The use shall be located on the first floor of a two story or greater building.
3. Preference shall be given to existing buildings.
4. Maximum floor area of each individual user may not exceed 4,000 square feet.
5. Parking on the lot shall be located at the side or rear of a building and not between the building and the street.

M. Payday Loans, Title Loan Establishments

1. It shall be a violation of this development code for a person, corporation, or other legal entity to operate or cause to be operated any payday loan or title loan establishment within 1,000 feet of any other establishment offering payday loans or title loans.
2. It shall be a violation of this development code for a person, corporation or other legal entity to operate or cause to be operated any payday loan or title loan establishment within 1,320 feet from the boundary of a residential district or historic overlay district.
3. Measurement shall be made in a straight line, without regard to intervening structures or objects, from the nearest property line of the premise where the payday loan, or title loan establishment is located, to the nearest property line of the premises of any other payday loan, or title loan establishment or any residential district or historic overlay district.

N. Retail Sales Outdoor (Vendor)

1. An outdoor retail sales or vending facility shall be deemed stationary if it remains or operates on any single tract or lot for more than a total of one-half hour in any 24 hour period. A special use permit may be granted for individual or multiple vending facilities. .

2. No person shall place or operate or allow the placement or operation of any stationary retail sales, or vending facility which serves the general public outdoors or on any privately owned site except in compliance with a special use permit.
3. Vending facilities as regulated under this section shall not be permitted to locate on vacant site. Each vending facility shall be located on the same site as, and shall share support facilities, including parking, sanitary and trash disposal facilities, with an on-premise host. As a condition of approval of a special use permit for a vending facility, the operator of such facility shall provide an agreement signed by the owner of the site, or the owner or operator of the on-premise use, if different from the property owner, to provide the support facilities required by this section.
4. The following standards shall be applied in granting a special use permit for a outdoor retail vending facility:
   a. Distance from Public Right-of-Way. No outdoor retail vending facility shall be located less than 30 feet from any public right-of-way that does not allow on-street parking.
   b. Distance from Interstate Ramps. No outdoor retail or vending facility shall be located less than 100 feet from a expressway, freeway or interstate highway on or off ramp.
   c. Distance from Intersections. No outdoor retail or vending facilities shall locate less than 30 feet from any public street intersection.
   d. Distance from Residences. No outdoor retail or vending facilities shall locate less than 100 feet from a residential district.
   e. Parking. Vending facilities shall not be located in or obstruct parking spaces, required by this article for the operation of any other concurrent use. Vending facility shall provide a minimum of three parking spaces or the greater of the number of spaces required for parking at a ratio of one space for every 300 square feet of space occupied by outdoor retail display and vending areas.
   f. Advertising Devices. Advertising used in conjunction with any outdoor retail vending facility shall be limited to one attached sign affixed to the exterior of the vending facility and shall be limited to a maximum of 35 square feet and ten feet in height. No advertising device shall be permitted to omit or broadcast any sound, noise or outcry.
   g. Conditions. A vendor shall attend the vending facility at all times. The vendor shall maintain the area around the vending facility in a clean and orderly fashion. Each outdoor retail vending facility shall display in a manner legible and visible to its clientele, the name and phone number of the vendor operating the facility, the special use permit and the use and occupancy certificate issued to the vendor.

O. Self-Storage Facility

1. General

a. No electrical power supply shall be accessible to the renter/lessee of the storage unit with the exception of lighting fixtures and climate controls.
b. The following activities shall be prohibited on the premises:
   1) Commercial, wholesale or retail sales, flea markets or peddling, or miscellaneous or garage sales. However, once a month, the management of the self-storage mini-warehouse complex may conduct a one-day auction or sale of abandoned or stored materials to settle unpaid storage bills in accordance with State of Tennessee regulations.
   2) Servicing, repair, or fabrication or motor vehicles, boats, trailers, lawn mowers, appliances, or other similar equipment.
   3) Operation of a transfer-and-storage business.
   4) Operation of power tools, spray painting equipment, table saws, lathes, compressors, welding equipment, kilns, or other similar equipment except when needed for maintenance of the use.
   5) Any activity that is noxious or offensive because of odors, dust, noise, fumes, or vibrations.
   6) Storage of hazardous chemicals, flammable liquids, or combustible and explosive materials.
   7) Habitation of storage units by humans or animals.

2. Warehouse, Self-service, Mini-storage

a. All storage shall be contained within a fully-enclosed building. However, the storage of boats, RV's or other similar vehicles may be permitted in accordance with 4.9, Outdoor Storage and Display.

b. A Class III buffer (see 4.7.5) shall be established along any side of the property adjacent to a residential use.

c. Where the end wall of the self-storage facility is visible from a public right-of-way, the wall shall be buffered by a hedge that has a mature height of at least four feet.

3. Warehouse, Self-Service, Indoor Multi-story

All warehouse storage on the property shall be in a minimum two-story, single-enclosed building. All storage units shall be accessed internally. External doors to individual units shall not be permitted. One consolidated loading area is permitted to the rear or side of the building. All storage of boats, RV's or other similar vehicles shall be in the single-enclosed building.

P. Vehicle Sales and Service

1. General Provisions

a. A Class III buffer (see 4.7.5) shall be established along any side yard and rear yard of the property adjacent to a residential use, provided such barrier or screen shall not restrict clear sight at any intersection or driveway.

b. The outdoor overnight storage of vehicles may be permitted in accordance with 4.9, Outdoor Storage and Display. Operable vehicles may be parked on-site during business hours. All vehicle parking shall be accomplished on the site, and in no case shall a parked vehicle encroach into the right-of-way.

c. There shall be no dismantling of vehicles for salvage.

d. The storage of impounded vehicles shall not be permitted.

e. All outdoor lighting shall be directed downward to the extent possible and shall not glare onto residential property. Outdoor lighting must meet the requirements of 4.8, Outdoor Site Lighting.

f. The maximum foot-candle for outdoor lighting shall be 60.

g. Road testing of vehicles may be conditioned to a specific route.

h. New car display shall not be artificially elevated above the general topography of the site.

i. No banners, flags, steamers, balloons or similar advertising devices, temporary or portable signs, reader board signs, roof-mounted signs or tents shall be permitted.

j. No outside speaker system shall be permitted and automobile service doors shall be closed except for entry and exit of automobiles.

k. If the automobile dealership ceases to operate, all attached and detached signs depicting the dealership shall be removed from the property.

l. If the automobile dealership ceases to operate, all parking lot light poles shall be removed. The poles may be reinstalled when another permitted use occupies the property.

2. CMU-1, CBD, Designated Frontage

a. The sales and leasing of motor vehicles for display shall be conducted within a fully-enclosed building. The outdoor display and storage of vehicles for sale or rental or shall not be permitted.

b. All repair or service operations shall be conducted entirely within a fully-enclosed building. The term fully-enclosed building shall not be construed to limit open bay doors during hours of operation. Service and repair activity may be conducted outside to the rear the building provided activity shall be fully screened from view from adjacent property and public right-of-way.

c. A maximum of two service bay doors no more than 24 feet in width each shall be permitted. No more than one bay door shall be permitted on each side of the building.

2.6.4 Industrial Use Standards

A. Contractors Storage, Lawn, Tree or Garden Service

The outdoor storage of material and equipment may be permitted in certain districts subject to the requirements of 4.9.

B. Radioactive Materials/Waste

C. Waste-Related Services

For uses requiring special use permits. Based upon the hazardous nature of material or substances to be treated, disposed, stored or recycled on the site, the Land Use Control Board and governing bodies shall consider and may condition or delete particular material and substances based upon:

1. The site's location to public or quasi-public facilities where considerable public assembly is anticipated including, but not limited to, schools, hospitals, parks and institutions;
2. The site's location to existing or expected employment intensities;
3. The site's location zoned and/or developed residential properties, and existing or proposed population densities;
4. The site's location to major transportation arteries and routing of truck traffic and its proximity to other modes of transportation.
5. The adequacy of sewage treatment facilities to accommodate waste matter; and
6. The site's location to any floodway and/or floodplain, and the potential contamination of surface or subsurface ground water.

D. Landfill

1. Application

The application for a special use permit approval (see also 9.6) shall show the following:

a. Contours of not less than two foot intervals (except on extremely steep slopes).
b. The existing surface of the site and the surrounding properties within 50 feet from its boundaries.
c. The ultimate depth elevations of the area to be excavated or filled.
d. The ultimate finished surface of the site after all excavation and filling operations are completed.
e. Cross sections at critical points to illustrate the methods to be employed in the process of excavation and fill.
f. Locations where excavation and filling operations will commence and the procedural sequence of operations.
g. Methods to be employed for surface drainage during and after completion of operations.
h. The volumes of materials to be excavated and filled on the site where operations are to take place and expected duration of landfill operations.
i. Improvements such as new roads and pavements to be installed on and off the site to enable the operation to be carried out.
j. A statement setting forth the type, location and conditions of such landfill operations including a hydro-geologic evaluation shall be submitted for review. The governing bodies shall require a written assessment of specific environmental issues regarding the proposed landfill operation.

2. General Provisions

a. Landfill excavation or filling should not be located within the approach zones of any airport.
b. Landfill excavation or filling shall not be located within a minimum of 500 feet of any building used for residential purposes. It is further provided that such distance restrictions shall also not apply to residential buildings for which construction was begun after the submission to the Tennessee Department of Health and Environment of a written request by the applicant for preliminary hydro geologic evaluation of the landfill site. No fill shall be located within the 100 year floodplain and no excavation except as expressly authorized by the appropriate legislative bodies shall be located within the 100 year floodplain.
c. No excavation or filling shall be made within 100 feet of any boundary of the site or within 100 feet of any street right-of-way.
d. The finished grade of side slopes of excavation and fills shall not exceed one foot vertical to two feet horizontal and shall be blended into undisturbed existing surfaces.
e. A landscape screen including a chain link, woven wire or similar secure fence shall be installed and maintained around the perimeter of the site. Gates of the same construction as the fence shall be provided, and shall remain locked at all times when active operations are not taking place and shall be properly maintained until all operations are completed.

f. Provisions shall be made for the proper drainage of stormwater falling on or crossing the site at all times during and after completion of the operations. The operations shall not obstruct the normal flow of any public drain, or abrogate the riparian rights of any other party to a stream or drain.

g. The depth of excavation and the materials to be used for fill shall not have any adverse effect on the supply, quality or purity of ground water or wells.

h. A layer of clean earth at least two feet thick shall be deposited and thoroughly compacted over all final fill to bring the surface to the finished surface grade as shown on the topographic plan filed with the application. The final fill and finished grade shall be stabilized, seeded and sodded or appropriately planted after completion and closure of each stage of landfill operations.

i. The installation of roads, parking areas, buildings, structures and operational facilities and equipment shall be located on the site so that adjoining properties will not be adversely affected.

j. The operation shall be conducted so as not to create a nuisance or cause undue noise, vibration, dust, odor or incandescence to adjacent properties. The premises shall be kept in a neat and clean condition at all times. No loose paper or debris shall be allowed on the site except on areas where active filling operations are taking place. Dusty conditions shall be corrected by sprinkling with water or by use of calcium chloride or some other approved method. No fires shall be permitted. Any smoldering flame or spontaneous combustion shall be immediately extinguished.

k. Except for protective fences, no building or structure, other than a scale and entry gatehouse erected in connection with the operation, shall be located in any required yard or closer than 100 feet from any property line.

l. The site for sanitary landfills shall be a minimum of 100 acres of land that would be approved by all regulatory agencies.

m. The application shall be accompanied by an affidavit by the applicant that the proposed landfill operation will comply with all local, state and federal laws of regulations applicable to such land filling operations and that all required permits and approval have been or will be secured. Furthermore, in any case in which these rules are in conflict with state or federal law or regulation, the more stringent rule, law or regulation, shall take precedence.

n. The landfill site shall not obstruct the development of any major or connector streets proposed in the MPO Long Range Transportation Plan.

o. The landfill site shall have direct access to a major or connector street. Access to the site should be located so as to require a minimum of travel on a public way.

p. All materials delivered to the site shall be deposited and thoroughly compacted in accordance with the rules and regulations of the Tennessee Department of Health and Environment, Division of Solid Waste Disposal. Materials not permitted in landfills by state regulations shall not be permitted as fill material. Each day's deposit, after compaction, shall be covered with a layer of earth at least six inches in thickness after compaction. The face of the fill as well as the horizontal surface shall be covered with a layer of earth to prevent any movement of fill by wind or water erosion.

q. Separation of materials or storage for the salvage thereof on the site shall be conducted within an enclosed building. All unacceptable fill material shall be removed from the premises immediately after delivery.

r. Water lines shall be installed, connected to a public water supply, or to some other source which by use of pumps will provide water in sufficient quantity to combat fires or settle dust.

s. The days and hours of landfill operations are subject to the approval of the legislative body.

t. Any other conditions or standards as the legislative bodies may deem reasonable and appropriate to prevent or minimize any adverse effect of such landfill operation.

3. Prior to the commencement of landfill operations, the applicant for the special use permit shall submit to the building official a primary reclamation performance bond in the amount of $3,500 per acre for each acre to be excavated, less the amount of bond held by the state, increasing $100 per acre per year from the date of adoption of this Article, for landfill operations to insure that the land shall be restored, regraded and resloped as provided in this section when such operations cease. Said bond shall not be released until the work it secures is completed or a substitute serial bond is received by the appropriate government official which shall secure all remaining work under the original bond and all bonds submitted pursuant to this section and shall so state. Such primary reclamation performance bond may be on a serialized basis in five year increments. Such primary reclamation performance bond shall be released after primary reclamation activities are complete and

the condition, grade and drainage of the land are approved in writing by the Building Official and City or County Engineer provided, however, that a proportionate release of not to exceed 60% of said primary reclamation bond may be authorized by the Building Official and City or County Engineer for phased or partial reclamation.

4. A final reclamation performance bond in an amount not less than 40% of the primary reclamation performance bond on deposit at the time of closure shall be submitted to the Building Official and retained for a period of five years after release of the primary reclamation bond to ensure restoration of reclaimed areas affected by settling and subsidence of filled land. Such final reclamation performance bond shall be released at the end of said five year period and after final reclamation activities are completed and the condition, grade, and drainage of the land are approved in writing by the Building Official and the City or County Engineer.

E. Scrap Metal Processors and Wrecking, Junk or Salvage Yard

The following standards shall apply to Scrap Metal Processors and Wrecking, Junk, or Salvage Yards permitted by Special Use Permit in the IH District.

1. The site shall be located at least 1,500 feet from any residential district.
2. All Scrap Metal Processors and Wrecking, Junk, or Salvage Yards must comply with Memphis City Ordinance 5217 regulating junk and scrap metal dealers.

2.6.5 Open Use Standards

A. Sale of Agricultural Products, Outdoors

See 2.8.2A.

B. Resource Extraction

See 6.5.

C. Dredging, Earth Extraction, Clearing or Grading (Timber Cutting)

See 6.6.

2.7 ACCESSORY STRUCTURES AND USES

2.7.1 General

Accessory structures and uses shall be consistent with all standards in the district for the principal use, except as expressly set forth below.

A. Accessory structures and uses shall be accessory and clearly incidental and subordinate to a permitted principal uses. No accessory use may be established on a site prior to the establishment of a permitted principal use (for permitted accessory uses associated with a principal see 2.9, Use Categories).

B. Accessory structures and uses shall be located on the same tract or lot as the permitted use or structure, or on a contiguous tract or lot in the same ownership.

C. Accessory structures and uses may not involve operations or structures not in keeping with the character of the primary use or principal structure served.

D. Accessory structures and uses may not be of a nature likely to attract visitors in larger numbers than would normally be expected, where applicable.

E. An accessory use shall contribute to the comfort, convenience or necessity of occupants of the primary use served.

F. An accessory use shall only be located within a district that permits the principal use.

G. Vehicles are prohibited as storage buildings or structures except as permitted on an active construction site.

H. Accessory uses shall not include lighted recreation fields.

2.7.2 Accessory Structures

Accessory structures, not including accessory dwelling units (see 2.7.3) shall be subject to the following requirements:

A. Setbacks

1. No detached accessory structure shall be located closer than ten feet to any other building or manufactured home on the same tract or lot.
2. No accessory structure shall extend into the required front yard or forward of the front building facade.
3. No accessory structure shall extend into the required side yard setback
4. Accessory structures shall be at least five feet from the rear property line. Any portion of accessory structure over 20 feet in height shall be located at least 20 feet from a rear lot line that does not abut an alley.
5. Any accessory structure connected to an alley or service drive by a driveway shall be located either five feet from the right-of-way of a rear alley or service drive or not less than 20 feet from the right-of-way of a rear alley or service drive.

B. Height

Except as provided in 3.2.8A and 2.7.9, the height of an accessory structure shall not exceed the height of the principal structure.

C. Number

No more than one accessory structure shall be permitted on the same tract or lot as any primary structure in a residential district on tracts or lots less than 6,000 square feet in size, and no more than two accessory structures shall be permitted on the same tract or lot as any primary structure in all nonresidential districts except for the CA district where there is no limit on the number of the accessory structures.

2.7.3 Accessory Dwelling Units

A. Applicability

1. One accessory dwelling unit shall be permitted on an existing residential legal tract or lot of record subject to their approval and the following requirements.
2. One accessory dwelling unit shall be permitted subject to administrative site plan review and subject to the following requirements.

B. Standards

1. The living area of the accessory dwelling unit may not exceed the living area of the principal structure. In no case shall the total floor area of the accessory dwelling unit may not exceed 700 square feet except in the RE district where the total floor area of the accessory dwelling unit may not exceed 1,000 square feet.
2. The accessory dwelling unit may not have a separate electrical meter.
3. One additional parking space on the same premises shall be required for the accessory dwelling unit.
4. An accessory dwelling shall either be located within the principal structure (and meet the principal structure setback and yard requirements); or meet the standards in 2.7.2A above:
5. The height of a principal structure may not be exceeded by any accessory dwelling.
6. The accessory dwelling unit shall be architecturally consistent with the principal structure.

2.7.4 Home Occupations

A. Prohibited Home Occupations

The following uses are not permitted as home occupations.

1. Group instruction.
2. Vehicle and/or body and fender repair.
3. Small engine repair.
4. Outdoor repair or fabrication.
5. Commercial nursery or truck farming.
6. Food handling, processing or packing, other than services that utilize standard home kitchen equipment.
7. Medical or dental lab.
8. Restaurant.
9. Sale or repair of firearms.
10. Bulk storage of flammable liquids.
11. Funeral homes and mortuaries.
12. Animal hospitals and kennels.
13. Child care center.
14. Adult oriented establishment.

B. Standards

The intent of a home occupation is to permit very limited nonresidential activity in a residential dwelling, provided such activity does not impact or detract from the residential character of the neighborhood. A home occupation shall be deemed an accessory use and no further approval shall be required, provided the nonresidential use meets the following.

1. The use of the dwelling unit for home occupation shall be clearly incidental and subordinate to its use for residential purposes by its occupants, and shall under no circumstances change the residential character of the structure.
2. There shall be no change in the outside appearance of the building or premises, or other visible evidence of the conduct of a home occupation.
3. No business storage or warehousing of material, supplies or equipment shall be permitted outside of the primary dwelling unit.
4. No equipment or process shall be used that creates excessive noise, vibration, glare, fumes, odors, or electrical interference.
5. No display of products shall be visible from the street.
6. A home occupation shall be subject to all applicable licenses and business taxes.
7. No persons other than members of the family residing on the premises shall be engaged in the home occupation.
8. Storage space and the operation of the business inside the dwelling unit may not exceed 25% of the first floor area of the residence.
9. Except for one-on-one personal training, instruction or tuition, customers coming to the residence to conduct business shall not be permitted. There shall be no group instruction in connection with the home occupation.

10. No signage specifically associated with the home occupation shall be permitted.

2.7.5 Accessory Uses for Places of Worship

Accessory uses are permitted for a place of worship in accordance with the following standards.

A. The following facilities may be considered accessory to a place of worship. Additional buffering may be required through the review and approval of a site plan to address the intensity of the proposed place of worship and the proposed accessory uses.
   1. Offices for the place of worship;
   2. Rooms for religious instruction or counseling;
   3. Meeting rooms for intermittent community meetings or instruction;
   4. Fellowship hall;
   5. Kitchen facilities;
   6. Senior center, neighborhood arts center or other community center;
   7. Temporary child and adult care during religious services or events;
   8. Outdoor play area;
   9. Columbarium;
   10. Recording studio.
   11. "Meals on Wheels" or other similar programs using the kitchen in the place of worship but delivering food elsewhere; and
   12. Residence for employees by the place of worship (see paragraph D below).

B. A gymnasium or similar indoor recreational facility is permitted provided that the minimum site size of the place of worship shall not be less than ten acres.

C. A cemetery is permitted provided that the minimum site size of the place of worship shall not be less than five acres, and shall be subject to 2.6.2D.

D. Overnight accommodations for visitors and non-paying guests employed by the place of worship are permitted provided that the minimum site size of the place of worship shall not be less than five acres.

E. A child care center in a place of worship is permitted if the minimum site size of the place of worship, including the child care center, shall not be less than two acres, and shall be subject to 2.6.2B.

F. The following uses are permitted only as additional principal uses, subject to the requirements of 2.5, Permitted Use Table and any associated use standard (see 2.6).
   1. Dormitory, monastery, convent.
   2. Schools.
   3. Soup kitchens or other social service facilities.
   4. Athletic field or similar facility.

2.7.6 Swimming Pools

A swimming pool or the entire property, on which it is located, shall be walled or fenced to prevent uncontrolled access to such swimming pool from the street or from adjacent properties. Such swimming pool shall not be located in any required front yard and shall not be closer than five feet to the any property line.

2.7.7 Vehicle Repair

Up to two vehicles may be repaired simultaneously on a residential property if the vehicles are registered to an occupant of the residence.

2.7.8 Vehicle Sales

Vehicle sales shall be prohibited within a residential district or on property devoted to residential use, except that the sale of a private vehicle registered to the occupant of the residence shall be allowed. No more than one such vehicle shall be displayed at a time.

2.7.9 CMCS Towers and Facilities

CMCS antennas and related equipment may be permitted on any existing or approved structure except on single family residential structures as accessory to the principal structure or use. They shall not exceed the height required to accomplish their intended function, but in no circumstances can they extend more than 20 feet above the height of the

supporting structure upon which the antenna is attached or affixed. In addition, the antennae and equipment are required to be finished to be as closely compatible as reasonable with the color of the supporting structure upon which the antenna is attached or affixed, and in such a manner to make the antenna as visually unobtrusive as possible.

2.7.10 Boats, Recreation Vehicles in Residential Districts

A. Outdoor storage of no more than one accessory boat and trailer and no more than one accessory camping trailer or recreational vehicle per single-family lot; provided no part of such storage area shall be located in the front or side yard and provided such boat and camping trailer or vehicle shall not be used for living, sleeping or housekeeping purposes.

B. The parking of heavy equipment or tractor trailers shall not be allowed. This requirement shall not prohibit commercial vehicles from making deliveries in a residential district.

2.8 TEMPORARY USES

2.8.1 General Provisions

Certain uses are temporary in character. They vary in type and degree, as well as length of time involved. Such uses may have little impact on surrounding and nearby properties or they may present problems involving incompatibility of the temporary use with existing uses. Unless otherwise specified in this development code, the following regulations shall govern temporary uses (see also 9.15, Temporary Use Permit).

2.8.2 Temporary Uses Exempt from Permit

The following permitted temporary uses are exempt from these requirements.

A. Outdoor Sales of Agriculture Products

1. The outdoor sales of agricultural products shall conform to the location for outdoor retail sales as set forth in 2.6.3M except the Building Official may waive the requirement for an on-premise host and approve a use meeting the definition of agricultural products, seasonal outdoor Sales of pumpkins and christmas trees without an on premise host if the needed support facilities are provided on the site including restrooms, trash receptacles, parking and access.
2. The Building Official shall not approve agricultural products, seasonal outdoor sales of pumpkins and christmas trees unless the site conforms to the location, parking, and sign requirements for granting a special use permit for an outdoor retail vending facility including (a) Distance from public right-of-way, (b) Distance from interstate ramps, (c) Distance from intersections, (d) Distance from residences, (e) Parking and (f) Advertising devices.
3. If the Building Official does not approve a proposed site for agricultural products, seasonal outdoor sales of pumpkins and christmas trees, approval will require a special use permit.

B. Garage or Yard Sales

Private sales are limited to two sales per dwelling unit each calendar year and the length of each permitted sale shall not exceed three consecutive days, except that the Building Official shall permit a third sale in any calendar year upon submission of sufficient proof a chance in ownership of the residential premises on which the sale is to be conducted.

C. Storage PODS

1. One storage pod for off-site storage of household or other goods located in any yard is permitted for a maximum of 30 consecutive days twice per calendar year.
2. The storage pod shall be placed completely on-site (and is not permitted to be placed in any type of public right-of-way).
3. The storage POD shall be placed on a paved surface.

D. Construction Dumpsters

One construction dumpster is permitted on-site in association with a valid building permit. The use of such a dumpster shall be strictly limited to the time actively underway. In no event shall the use of dumpster continue past expiration of the building permit.

E. Construction and Equipment Storage

Construction materials and storage for construction undertaken on-site and contractor's site office related solely to on-site construction.

2.8.3 Temporary Use Permit Required

The following temporary uses are allowed subject to approval of a temporary use permit (see 9.15) in the frequency stated below except that no property shall have more than four of the events listed below in one calendar year.

Commentary: *For example, a temporary use permit for a carnival would be counted in considering whether to issue a temporary use permit for a special event.*

A. Commercial Circuses, Carnivals or Fairs

Commercial circuses, carnivals or fairs, for not more than two consecutive weeks in any calendar year.

B. Temporary Religious or Revival Activities

Temporary religious or revival activities in tents in association with a place of worship, for not more than two consecutive weeks in any calendar year.

C. Special Events

Special events occurring no longer than seven consecutive days once every three months.

D. Tent Sales

Tent sales by merchants occupying the premises on which the sale is conducted and having a valid certificate of occupancy, and occurring no longer than seven consecutive days once every six months.

E. Grand Opening Sales

Grand opening sales, including outside food and beverage vending, for three consecutive days, once per certificate of occupancy.

F. Outdoor Vehicle Show or Sale

Outdoor motor vehicle or recreational vehicle show or sale, for three consecutive days, twice per calendar year.

G. Other Temporary Uses

Other temporary uses similar in nature to the ones listed above, with corresponding limitations, as determined by the Building Official.

H. Approval Criteria

No temporary use permit shall be granted until, to the satisfaction of the Building Official, the following requirements have been met.

1. No lighting or electrical service shall be provided without an electrical permit;
2. No temporary use structure shall be erected without a building permit;
3. No temporary use structure shall block fire lanes or pedestrian or vehicular access;
4. The site of the temporary use shall be cleared of all debris at the end of the temporary use. All temporary structures shall be cleared from the site within five days after the use is terminated;
5. Written permission of the property owner for the temporary use shall be provided;
6. Adequate parking shall be provided;
7. Required parking for other uses shall remain available;
8. Evidence that adequate traffic control measures shall be provided;
9. Evidence that adequate provisions for trash disposal and sanitary facilities shall be provided; and
10. When appropriate, adequate provisions for crowd control shall be provided.

2.8.4 Temporary Outdoor Display of Merchandise

Commentary: *The temporary outdoor display of merchandise should not be confused with the permanent outdoor display of merchandise (see 4.9, Outdoor Storage and Display).*

A. Outdoor display of merchandise in mixed use or industrial districts by merchants occupying the premises and having a valid certificate of occupancy, occurring no longer than nine consecutive days up to four times per year, is allowed subject to issuance of a temporary use permit and all of the following conditions.

1. Merchandise shall only be displayed in front of the premises occupied by the merchant.
2. Merchandise shall not be displayed closer than five feet to any entrance to the premises.
3. Merchandise shall only be displayed in a manner that does not obstruct pedestrian or vehicular circulation or traffic.
4. The display of merchandise shall not exceed eight feet in height.
5. Merchandise shall only be displayed during the merchant's hours of operation, and must be taken inside the premises at closing.
6. Merchandise shall only be displayed in an area not wider than 50% of the total linear frontage of the building occupied by the merchant.
7. The required temporary use permit must be visibly displayed at the main entrance of the associated merchant.
8. A violation of any conditions set out in this Chapter shall constitute a violation of the temporary use permit and cause said temporary use permit to be revoked. Once revoked, a temporary use permit shall not be issued for the same temporary use for a period of one year.

B. Any temporary use permit issued under 2.8.3A through 2.8.3G above shall be counted in the maximum number of temporary use permits allowed for the temporary outdoor display of merchandise.

C. The requirements of this Chapter do not supersede the permanent outdoor storage or display requirements of 4.9, Outdoor Storage and Display.

2.8.5 Manufactured Home or Trailer for Temporary Use

After approval by the Building Official, a manufactured home or trailer may be used as a temporary office, security shelter, or shelter for materials or tools (but not for residential purposes or sales offices) incident to construction on or development of the premises upon which the manufactured home or trailer is located. Such use shall be strictly limited to the time construction or development is actively underway. In no event shall the use continue more than six months without the further approval of the Planning Director. The temporary use shall be approved only upon finding that actual construction is continuing.

2.8.6 Temporary Use in Conjunction with Special Event Permit

Where a valid permit has been issued by the City or County for use of adjacent right-of-way that makes the street unavailable to vehicular traffic, a temporary use permit may be issued in accordance for events on the grounds or in the parking lot of any adjacent site during the period of the special event permit.

2.8.7 Real Estate Development Projects

A. A developer may request a temporary use permit for necessary commercial promotional, storage, or fabrication activities at the development site that occur during construction of that developer's project.

B. When the request is for a temporary sales office, model home, or apartment, the application shall list the lots, apartment units, or dwelling units to be initially sold.

C. The temporary use permit shall be restricted to only those activities and properties listed on the petition. Such activities shall not include any sale of properties outside the development site or any resale of properties.

D. The following uses in connection with such a project require a temporary use permit:

1. Offices for sale of real estate or for persons engaged in the development.
2. Model homes or sample apartments.

2.9 USE CATEGORIES

2.9.1 General

The following use categories are not zoning districts. These categories group uses for regulatory purposes. A use listed below is only permitted in accordance with 2.5, Permitted Use Table.

A. Basis for Classifications

Use categories classify land uses and activities based on common functional, product, or physical characteristics. Characteristics include the type and amount of activity, the type of customers or residents, how goods or services are sold or delivered, likely impact on surrounding properties, and site conditions. Use categories provide a systematic basis for assigning land uses to appropriate zoning districts.

B. Approach to Categorizing Uses

A list of use categories are set forth in 2.9.2 through 2.9.6.

1. Principal Uses

The "Principal Uses" portion of each use category lists principal uses common to that use category. The names of these sample uses are generic and are based on common meanings, not on what a specific use may call itself.

***Commentary**. A use that calls itself "Wholesale Warehouse," but sells mostly to retail consumers, is included in the Retail Sales and Service category rather than the Wholesale Trade category.*

2. Accessory Uses

Accessory uses are allowed by right in conjunction with a principal use as set forth in 2.9.2 through 2.9.6 subject to the provisions of 2.7, Accessory Structures and Uses. No accessory use may be established on a site prior to the establishment of a permitted principal use.

2.9.2 Residential Use Categories

A. Household Living

Residential occupancy of a dwelling unit by a household on a month-to-month or longer basis in structures with self-contained dwelling units, including kitchens.

Principal Uses	Accessory Uses
Single-Family Detached Conventional Side Yard House Cottage Single-Family Attached Semi-attached Two-Family Townhouse Multifamily Large Home Stacked Townhouse Apartment Upper Story Residential Live-Work Manufactured, Modular Home Mobile Home Manufactured Home Park	Accessory dwelling unit (see 2.7.3) Dish antenna under one meter Home occupation (see 2.7.4) Private community center Detached garage, barbecue pit, carport, tool or garden shed, storage unit, swimming pool, outdoor kitchen, pool house Off-street parking On premise residential leasing office

B. Group Living

Residential occupancy of a structure by a group of people that does not meet the definition of Household Living. Tenancy is usually arranged on a monthly or longer basis. Generally, Group Living structures have a common eating area for residents, and the residents may receive care or training.

Principal Uses	Accessory Uses
Boarding House, rooming house, single room occupancy Fraternity, sorority, dormitory Monastery, convent Nursing home, full-time convalescent, hospice Personal care home for the elderly Residential home for the elderly, Assisted living facility Supportive living facility	Adult day-care program Associated office Child care center (13+ persons) Food preparation or dining area Off-street parking Recreational facility

2.9.3 Civic Use Categories

A. Community Service

Uses of a public, nonprofit, or charitable nature providing ongoing public safety, educational, training, or counseling to the general public on a regular basis, without a residential component.

Principal Uses	Accessory Uses
Museum, library Neighborhood arts center or similar community facility (public) Philanthropic institution Police, fire, EMS substation	Associated office Food preparation or dining area Arts and crafts, day care, therapy area Indoor or outdoor recreation and athletic facility Limited retail sales (internal) Meeting area Off-street parking

B. Day Care

Uses providing care, protection, and supervision of children or adults on a regular basis away from their primary residence. Care is typically provided to a given individual for fewer than 18 hours each day, although the facility may be open 24 hours each day.

Principal Uses	Accessory Uses
Adult day-care program Family day care home (5 to 7 persons) Group day care home (8 to 12 persons) Child care center (13+ persons) Drop-in child care center (15+ persons) Nursery school, preschool	Associated office Food preparation or dining area Health, arts and crafts, and therapy area Indoor or outdoor non-lighted recreation facility Off-street parking

C. Educational Facility

Public and private (including charter or religious) schools at the primary, elementary, middle, junior high, or high school level that provide basic academic education. Also includes colleges and other institutions of higher learning that offer courses of general or specialized study leading to a degree usually in a campus setting.

Principal Uses	Accessory Uses
Academy (special training) College, community college, university Seminary School, public or private (K-12) School, trade, vocational, business	Associated office Auditorium, theater Before- and after-school day care Dormitory, housing for students or faculty Food preparation or dining area Health facility Laboratory, library, museum Janitorial facility Meeting area Off-street parking Non-lighted play area, non-lighted recreational or sports facility Support commercial (college-operated bookstore, for example)

D. Medical Facility

Uses providing medical or surgical care to patients. Some uses may offer overnight care.

Principal Uses	Accessory Uses
Blood plasma donation center Medical or dental laboratory Hospital Medical, dental or chiropractor clinic, massage therapy, or outpatient surgery center	Associated helicopter landing facility Associated office Chapel, ancillary worship space On-site day care where children are cared for while parents or guardians are occupied on the premises Food preparation or dining area Housing for staff or trainees Limited retail sales (internal) Janitorial facility Meeting area Nursing or medical school Off-street parking Pharmacy Recreational facility Teaching facility Temporary housing for relatives of patients

E. Park/Open Area

Uses focusing on natural areas consisting mostly of vegetation, passive or active outdoor recreation areas, or community gardens, and having few structures.

Principal Uses	Accessory Uses
Botanical garden, nature preserve, recreational trail Cemetery, mausoleum, columbarium, memorial park including pet cemetery, burial grounds Community garden Game preserve, wildlife management area, refuge, animal sanctuary Recreation Field without lights, Recreation Field with lights, Reservoir, control structure, water supply, water well	Campground (public park only) Concession Maintenance facility Off-street parking Play equipment Single residential unit for caretaker or security purposes Swimming pool, tennis court, ball field (public park only)

F. Passenger Terminal

Public or commercial facilities for the takeoff and landing of airplanes and helicopters, and terminals for taxi, rail or bus service.

Principal Uses	Accessory Uses
Airport, heliport Airline terminal Bus passenger terminal, taxi dispatch center, train passenger terminal, limousine service Multimodal facility	Associated office Concession Food preparation or dining area Freight handling area Fueling facility Janitorial facility Limited retail sales (internal) Maintenance facility Off-street parking Park-and-ride facility

G. Place of Worship

Places of assembly that provide meeting areas for religious practice or ministry.

Principal Uses	Accessory Uses
Church, mosque, synagogue, temple	See 2.7.5. Off-street parking

H. Social Service Institution

Uses that primarily provide treatment of those with psychiatric, alcohol, or drug problems, and transient housing related to social service programs.

Principal Uses	Accessory Uses
Group shelter Neighborhood resource center Rehabilitative clinic Social service facility, soup kitchen, transient lodging or shelter for the homeless Transitional home	Adult educational facility Associated office Food preparation or dining area Meeting room Off-street parking On-site day care where children are cared for while parents or guardians are occupied on the premises Staff residences located on-site

I. Utilities

Public or private infrastructure serving a limited area with no on-site personnel (Minor Utility) or the general community and possibly having on-site personnel (Major Utility).

Principal Uses	Accessory Uses
Minor utilities, including on-site stormwater retention or detention facility, neighborhood-serving telephone exchange/switching center, gas or electric installation/ transmission, water and wastewater pump station or lift station, gas gates, electrical transmission tower, water pumping facility Major utilities, including aeration facility, electrical substation, electric or gas generation plant, filter bed, railroad right-of-way (new), waste treatment plant, water tower or tank Amateur Radio Operator Tower (65 feet or less) Communication towers (over 65 feet) CMCS tower and facilities	Control, monitoring, data or transmission equipment Off-street parking Storage

2.9.4 Commercial Use Categories

A. Indoor Recreation

Generally commercial uses, varying in size, providing daily or regularly scheduled recreation-oriented activities in an indoor setting.

Principal Uses	Accessory Uses
Adult-oriented establishment Athletic, tennis, swim or health club Bar, tavern, cocktail lounge, nightclub Convention center Gymnastic facility, indoor sports academy Lodge, membership club Indoor entertainment activity such as pool hall, bowling alley, game arcade Indoor shooting range Movie or other theater	Associated office Concession Food preparation or dining area Off-street parking Pro shop or sales of goods related to the on-site activities of the specific use

B. Office

Activities conducted in an office setting and generally focusing on business, government, professional, or medical services.

Principal Uses	Accessory Uses
Offices including advertising, business management consulting, data processing, collection agency, real estate or insurance agent, professional service such as lawyer, accountant, bookkeeper, engineer, architect, sales office, travel agency, medical physical therapy Call center Financial services such as bank, credit union, industrial loan and thrift, savings and loan, mortgage companies, investment or brokerage house Counseling in an office setting Government office Photocopying, package shipping, blueprint Radio, TV or recording studio Security office Urgent care or emergency medical office Utility office	Ancillary storage Food preparation or dining area Health facility Janitorial facility Limited retail sales (internal) Meeting room Off-street parking On-site day care where children are cared for while parents or guardians are occupied on the premises Other amenity for the use of on-site employees Restaurant Technical library

C. Overnight Lodging

Accommodations arranged for short term stays of less than 30 days for rent or lease.

Principal Uses	Accessory Uses
Hotel, or motel, bed and breakfast, youth hostel Hourly rate motel	Associated office Bar, tavern, cocktail Lounge, nightclub, restaurant with entertainment Food preparation or dining area Laundry facility Meeting facility Off-street parking Restaurant Swimming pool, other recreational facility

D. Outdoor Recreation

Generally commercial uses, varying in size, providing daily or regularly scheduled recreation-oriented activities. Such activities may take place wholly outdoors or within a number of outdoor structures.

Principal Uses	Accessory Uses
Drive-in theater Campground, travel trailer park, recreational vehicle park Executive par three golf course Extreme sports such as paintball, BMX facility or skateboarding facility Golf course, country club, clubhouse Outdoor entertainment activity such as batting cage, golf driving range, mini-amusement park, miniature golf facility, water park Horse stable, riding academy, equestrian center Outdoor shooting range Sports academy for active recreational or competitive sports Stadium or arena, commercial amphitheater	Associated office Caretaker or security person housing Classroom Clubhouse Concession Food preparation or dining area Jogging, hiking, fitness and other types of trails Limited retail sales (internal) Maintenance facility Off-street parking On-site day care where children are cared for while parents or guardians are occupied on the premises Pro shop or sales of goods related to the on-site activities of the specific use

E. Outdoor Advertising Sign

Any permanent off-premise outdoor advertising sign.

Principal Uses	Accessory Uses
Permanent Off-Premise Advertising Sign	none

F. Parking, Commercial

Facilities that provide parking not accessory to a principal use, for which a fee may or may not be charged.

Principal Uses	Accessory Uses
Mixed parking lot (partially accessory to a principal use, partly to rent for others), short- and long-term fee parking facility (truck and motor freight trailer parking not included) Park-and-ride facility Motor Vehicle Parking Lot Surface parking lot	Structure intended to shield parking attendants from the weather

G. Restaurant

Establishments that prepare and sell food for on- or off-premise consumption.

Principal Uses	Accessory Uses
Pizza delivery facility Restaurant, fast-food restaurant, take-out, yogurt or ice cream shop Restaurant with sale of alcoholic beverages, brew pub Restaurant, drive-in	Associated office Deck, patio for outdoor seating or dining Drive-thru facility Off-street parking

H. Retail Sales and Service

Companies or individuals involved in the sale, lease, or rental of new or used products, or providing personal services or repair services to the general public.

Principal Uses	Accessory Uses
Sales-Oriented	Artisan manufacturing
Store selling, leasing or renting consumer, home, and business goods including but not limited to alcoholic beverages, antiques, appliances, art, art supplies, baked goods, bicycles, books, building supplies, cameras, carpet and floor coverings, crafts, clothing, computers, computer supplies, convenience goods, dry goods, electronic equipment, fabric, flowers, furniture, garden supplies, gifts or novelties, groceries, hardware, home improvement, household products, jewelry, medical supplies, music, musical instruments, pets, pet supplies, pharmaceuticals, photo finishing, picture frames, plants, postal substation, printed materials, produce, souvenirs, sporting goods, stationery, tobacco, used or secondhand goods, videos, and related products	Associated office
Art or photo studio, gallery	Automatic one bay car wash facility
Convenience store with gas pumps, gas station	Drive-thru facility
Convenience store without gas pumps	Food preparation or dining area
Consignment store	Off-street parking
Greenhouse or nursery, commercial, garden center	On-site day care where children are cared for while parents or guardians are occupied on the premises
Pawnshop	Repackaging of goods for on-site sale
Payday loans, title loan establishments	Storage of goods
Photo finishing pickup station, photo finishing by computer and retail sales	
Retail Sales Outdoor (vendor), Flea Market, Farmers Market, Farm Stand, Open Air Market, Vehicle parts and accessories, Wholesale club	
Service-Oriented	
Animal grooming, animal hospital, veterinary clinic, pet clinic, animal boarding, animal shelter, kennel, doggy day care	
Dance, martial arts, music studio or classroom	
Catering establishment, small-scale	
Cleaning establishment, small-scale	
Dry-cleaning or laundry drop-off facility, laundromat, cleaning, pickup station, coin operated pickup station	
Funeral home or mortuary, undertaking establishment	
Hair, nail, tanning, massage therapy and personal care service, barber or beauty shop	
Quick-sign service, printing and publishing	
Post office, Taxidermist	
Tattoo shop, palmist, psychic, medium	
Repair-Oriented	
Appliance, bicycle, canvas product , clock, computer, jewelry, musical instrument, office equipment, radio, shoe, television or watch repair, tailor, milliner, upholsterer, locksmith	

I. Self-Service Storage

Facilities providing separate storage areas for personal or business use designed to allow private access by the tenant for storing or removing personal property.

Principal Uses	Accessory Uses
Warehouse, self-service, mini-storage Warehouse, self-service, fully enclosed indoor multi-story storage	Associated office Caretaker or security person unit Off-street parking Outside storage of boats and campers (if permitted)

J. Vehicle Sales and Service

Direct sales of and service to passenger vehicles, light and medium trucks, and other consumer motor vehicles such as motorcycles, boats, and recreational vehicles. Uses classified as vehicle service involve services provided while the customer waits, same day pick-up of the vehicle or customers leaving a vehicle on-site for less than 24 consecutive hours.

Principal Uses	Accessory Uses
Vehicle service including audio and alarm system installation, custom accessories (window tint, stripe, luggage rack, molding, bumpers) quick lubrication facilities, battery sales and installation, auto detailing, minor scratch and dent repair, bedliner installation, hand and foot control installation, glass repair/replacement; tire sales and mounting; Full- or self-service vehicle wash **Vehicle repair** including A/C replacement A/C servicing, alignment shop, auto body shop, auto upholstery shop, repair of cars, trucks, RVs and boats, towing service, repair of brakes/shocks, mufflers, transmissions, engine replacement/overhaul, trucks service exceeds 3/4 ton, truck service tune up, automotive service station **Vehicle sales, rental, or leasing** including passenger vehicles, motorcycles, trucks, boats, and other recreational vehicles, unattended vehicle sales lot, car rental auto leasing, over the road trailer leasing, auction vehicle, broker vehicle, pawn shop vehicle, manufactured housing sales	Associated office Off-street parking Sale of parts Single-bay, automatic car wash Towing Vehicle fueling Vehicle storage

K. Water-Oriented

Uses that require direct access to navigable waters.

Principal Uses	Accessory Uses
Boat livery Dock or pier (commercial) Dry storage of boats Ferry/water taxi Marina Wet storage of boats (commercial)	Selling, leasing or rental of covered or uncovered boat slips or dock space, dry storage space, boats and boat motors, marine fuel and lubricants, bait and fishing equipment Repair and maintenance of boats and boat motors Off-street parking On-shore restaurants Small boat hauling/launching facility

2.9.5 Industrial Use Categories

A. Wholesale Trade

Firms or individuals involved in the sale, lease, or rent of products to industrial, institutional or commercial businesses only. The uses emphasize on-site sales or order-taking and often include display areas. Businesses may or may not be open to the general public, but sales to the general public are not permitted. Products may be picked up on-site or delivered to the customer.

Principal Uses	Accessory Uses
Mail-order house Sale or rental of machinery, equipment, heavy equipment, building materials, special trade tools, welding supplies, machine parts, electrical supplies, plumbing supplies, janitorial supplies, restaurant equipment, and store fixtures Wholesale of food, clothing, auto parts, building hardware Wholesale display Wholesale establishment	Associated office Food preparation or dining area Minor fabrication services On-site day care where children are cared for while parents or guardians are occupied on the premises Off-street parking Repackaging of goods Showroom Warehouse

B. Light Industrial

Firms engaged in the manufacturing, assembly, repair or servicing of industrial, business, or consumer machinery, equipment, products, or by-products mainly by providing centralized services for separate retail outlets. Contractors and building maintenance services and similar uses perform services off-site. Few customers, especially the general public, come to the site.

Principal Uses	Accessory Uses
Brewery Bulk mailing service Catering establishment, large-scale Clothing, textile or apparel manufacturing Contractors storage (indoor/outdoor) including janitorial and building maintenance service, exterminator, or other maintenance yard or facility, building, heating, plumbing, landscaping or electrical contractor and others who perform services off-site, but store equipment and materials or perform fabrication or similar work on-site Crematorium, pet crematorium Detention center, jail, prison Food beverage products except animal slaughter, stockyards Jewelry, silverware, plated ware Lawn, tree or garden service Laundry, dry-cleaning, and carpet cleaning plants, cleaning establishment, large-scale Leather and leather products except tanning and finishing Light manufacturing or assembly of equipment, instruments, or goods including musical instruments, appliances, coated-ware, precision items, sporting goods, office and art supplies, electrical equipment/items, paper products (except pulp mills) printing, publishing, and lithography, production of artwork and toys, sign-making, metal products Lumberyard and wood products Movie production facility Photo-finishing laboratory Repair of scientific or professional instruments, electric motors Research, testing, and development laboratory Sheet metal shop Soft drink bottling Stone, clay, glass, and concrete products Storage area used for manufacturing Welding, machine, tool repair shop Woodworking, including cabinet makers and furniture manufacturing	Accessory medical clinic Associated office Food preparation or dining area On-site day care where children are cared for while parents or guardians are occupied on the premises Employee recreational facility On-site repair facility Off-street parking Residential unit for security purposes (single unit) Retail or wholesale sales of goods manufactured on-site

C. Warehouse and Distribution

Firms involved in the storage or movement of goods for themselves or other firms. Goods are generally delivered to other firms or the final consumer with little on-site sales activity to customers.

Principal Uses	Accessory Uses
Bulk storage, including nonflammable liquids, cold storage plants, including frozen food lockers, household moving and general freight storage, separate warehouse used by retail store such as furniture or appliance store Bus barn Central postal facility Commercial packing for fruits and vegetables Drop yard w/ or w/o preventative maintenance service Freight, service facility Outdoor storage yard Post Office and Parcel services Railroad switching yard, freight terminal, piggyback yard Transfer and storage business where there are no individual storage areas or where employees are the primary movers of the goods to be stored or transferred Trailer storage, drop off lot Truck or motor freight terminal, service facility Warehouse	Associated office Food preparation or dining area On-site day care where children are cared for while parents or guardians are occupied on the premises Employee recreational facility Off-street parking Outdoor storage yard Residential unit for security purposes (single unit) Truck fleet parking and maintenance area

D. Heavy Industrial

Firms involved in research and development activities without light fabrication and assembly operations; limited industrial/manufacturing activities. The uses emphasize industrial businesses, and sale of heavier equipment. Factory production and industrial yards are located here. Sales to the general public are limited.

Principal Uses	Accessory Uses
Any use that is potentially dangerous, noxious or offensive to neighboring uses in the district or those who pass on public ways by reason of smoke, odor, noise, glare, fumes, gas, vibration, threat of fire or explosion, emission of particulate matter, interference with radio, television reception, radiation or any other likely cause Asbestos, radioactive materials/waste Animal processing, packing, treating, and storage, livestock or poultry slaughtering, concentrate plant, processing of food and related products, production of lumber, tobacco, chemical, rubber, leather, clay, bone, paper, pulp, plastic, stone, or glass materials or products, production or fabrication of metals or metal products including enameling and galvanizing, Automobile dismantlers and recyclers Batch Plant Bulk storage of flammable liquids Chemical, cosmetics, drug, soap, paints, fertilizers and abrasive products Commercial feed lot Concrete batching and asphalt processing and manufacture, batch plant Cotton gin Earth moving and heavy construction equipment and transportation equipment Explosives Fabricated metal products and machinery Impound lot, wrecker service includes city wreckers, auto storage Leather and leather products includes tanning and finishing Petroleum, liquefied petroleum gas and coal products and refining Primary metal manufacturing Pulp mills Rubber and plastic products, rubber manufacturing Sawmill, pulp mill Secondary materials dealers Tire recapping Tobacco products Transportation equipment	Associated office Food preparation or dining area Product repair Off-street parking Repackaging of goods Warehouse, storage Residential Unit for Security purposes (single unit)

E. Waste-Related Service

Characterized by uses that receive solid or liquid wastes from others for transfer to another location and uses that collect sanitary wastes or that manufacture or produce goods or energy from the composting of organic material.

Principal Uses	Accessory Uses
Animal waste processing Garbage or refuse collection service (office and truck fleet) Junk or Salvage Yard Landfill Manufacture and production of goods from composting organic material Recycling facility including recyclable material storage, including construction material Recycling Drop-off Facility Solid or liquid waste transfer station Scrap Metal Processors and Wrecking Waste Incineration	Associated office Off-street parking On-site refueling and repair Recycling of material Repackaging and shipment of by-products

2.9.6 Open Use Categories

A. Agriculture

Characterized by uses that create or preserve areas intended primarily for the raising of animals and crops, conservation, and the secondary industries associated with agricultural production.

Principal Uses	Accessory Uses
Commercial fishing Animal raising including horses, hogs, cows, sheep, goats, and swine, poultry, rabbits, and other small animals, apiculture, aquaculture, dairying, personal or commercial animal breeding and development Crop, soil preparation, agricultural services, large animal and veterinary services Farm labor and management services Floriculture, horticulture, pasturage, row and field crops, viticulture, tree or sod farm, silviculture Fish hatcheries and preserves Grain, fruit, field crop and vegetable cultivation and storage Hunting, trapping and game propagation Livestock, horse, dairy, poultry and egg products Livestock auction Milk processing plant Packing house for fruits or vegetables Plant nursery Plant nursery with landscape supply Poultry slaughtering and dressing Retail or wholesale sales of agriculturally-related supplies and equipment Sale of agriculture products, outdoor Timber tracts, forest nursery gathering of forest products Winery	Aircraft landing field or helicopter landing facility (private) Associated offices Auction ring Barns, garages, sheds, silos, stables (noncommercial) Dish antenna under 1meter Dock or pier (noncommercial) Home occupations Housing for ranch or farm labor, including manufactured homes Sale of agricultural products U-pick facilities

B. Resource Extraction

Characterized by uses that extract minerals and other solids and liquids from land.

Principal Uses	Accessory Uses
Dredging, earth extraction Extraction of phosphate or minerals Extraction of sand or gravel, borrow pit Metal, sand stone, gravel clay, mining and other related processing Stockpiling of sand, gravel, or other aggregate materials	Associated offices Equipment storage Resource processing

Article 3. Building Envelope Standards

3.1 GENERAL PROVISIONS

3.1.1 Applicability

A. New Building or Parking Area

The provisions of this Article apply to the construction of a new building or parking area.

B. Existing Building

1. Addition or Expansion

The provisions of this Article apply only to the addition or expansion of the building, provided alteration to the existing building does not exceed the requirements set forth below.

2. Modification

The provisions of this Article apply to an existing building when:

a. Alteration or remodeling work removes more than 25% of existing exterior walls as measured along the building frontage facing a public street (applies to each street frontage on a corner lot), or a street-facing elevation if the project is landlocked; or

b. Alteration or remodeling work removes more than 50% of all existing exterior walls as measured along the building frontage; or

c. Any expansion of a building which results in the addition of 50% or more of the building area.

3. Any expansion or addition, regardless of size, shall conform to the provisions of 3.11.

C. Existing Parking Area

The provisions of this Article apply to an existing parking area when any new parking spaces are added or space for existing parking is expanded.

D. Residential Compatibility

Additional applicability requirements may apply for residential compatibility (see 3.9).

3.1.2 Subdivision Review

All subdivision shall occur in conformance with this Article as set forth in 9.7, Subdivision Review.

3.1.3 Site Plan Review

A. All applicable development as defined above is subject to the site plan review process as set forth in 9.12, Administrative Site Plan Review.

B. Single-family detached and single-family attached housing types (used exclusively for residential purposes) on individual tracts or lots do not have to submit a site plan for approval, however, developments with multiple single-family detached and single-family attached housing types on a single tract or lot, site are subject to the site plan review process.

C. No building permit will be issued nor structure or building erected, and no existing building or structure altered, remodeled, or enlarged or extended until the project or development has an approved site plan (if applicable).

3.1.4 Number of Buildings Per Tract or Lot

A. One Building Per Tract or Lot

Except as set forth in 3.1.3B above or paragraph B below, no more than one principal building may be erected on a single tract or lot of record. This provision shall not apply to property owned by the Memphis-Shelby County Airport Authority, or to property owned jointly by the City of Memphis and the County of Shelby and operated as a public terminal area under the jurisdiction of the Memphis and Shelby County Port Commission. In addition, CMCS towers or facilities, or power lines on a site shall not constitute an additional principal use or structure.

B. Multiple Principal Buildings on a Tract or Lot

1. Defined

A group of two or more office, commercial, industrial uses, mixed uses or townhouse, large home, stacked townhouse, apartment buildings and/or other operations on an unsubdivided tract or lot operating under a common legal relationship. The provisions of this section do not apply to a permanent off-premise advertising sign on an individual tract or lot (where only one such sign is permitted on an individual tract or lot).

2. General

Multiple principal buildings with nonresidential (office, commercial, industrial) uses, mixed uses and townhouse, large home, stacked townhouse, apartment buildings shall meet all applicable development standards as set forth in this development code, including the building envelope standards of this Article. Additionally, if multiple principal buildings are established on a single unified site the following requirements shall be met:

a. Uses shall be limited to those permitted within the district in which the development is located (see 2.5, Permitted Use Table).

b. The overall intensity of the land use shall be no higher, and the standard of development no lower, than that permitted in the district in which the project is located.

c. The distance of every building from every property line shall meet the relative setback requirements of the district in which the development is located (the rear of a building shall meet the rear setback requirements, the front of the building shall meet the front setback requirements, and the side of the building shall meet the side setback requirements). Buildings fronting a street shall meet all front setback requirements including any applicable designated frontage requirements.

d. The maximum height of any building shall not exceed the height limit permitted in the district in which the development is located (see 3.2.8 for additional height provisions).

3.2 MEASUREMENTS AND EXCEPTIONS

3.2.1 Intent

This section identifies and explains some of the more common forms of measurement used throughout this Article and other Articles of this development code. It also specifies exceptions to certain requirements of this development code.

3.2.2 Area

Area shall be measured in gross square feet or acres.

A. Tract

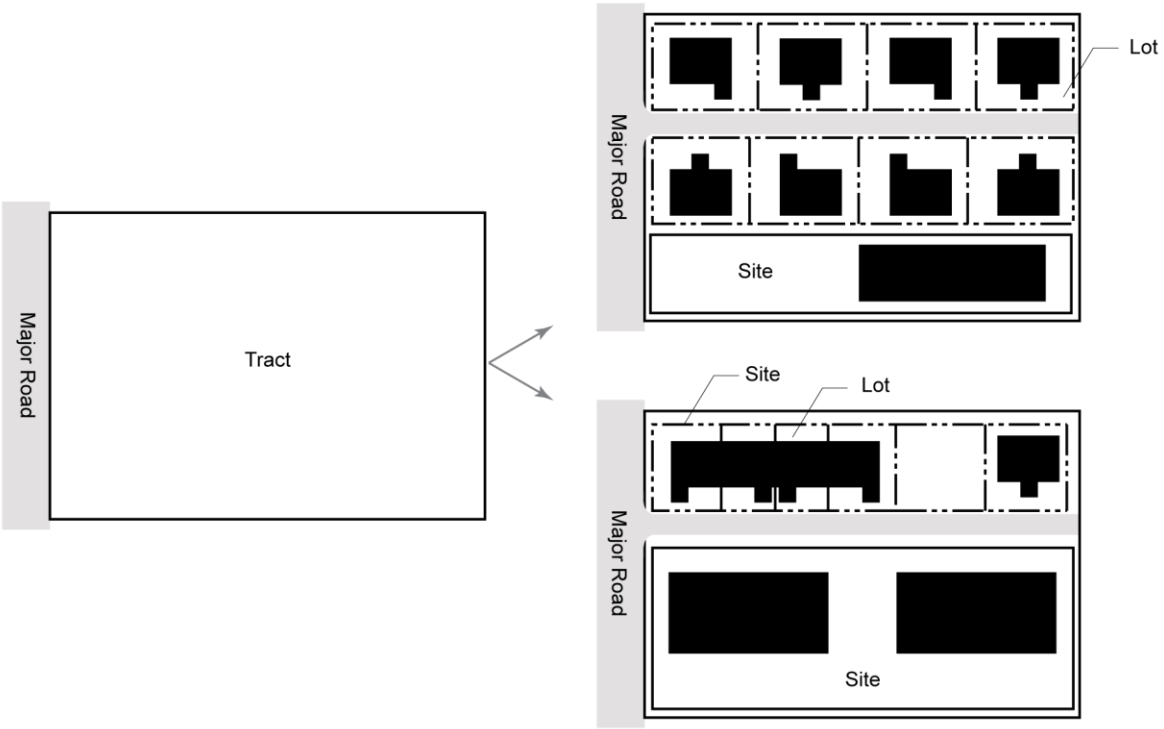
An area of land, under single ownership or owned by an entity, that is not a lot.

B. Site

Any lot, tract or group of connected lots, tracts and/or parcels owned or functionally controlled by the same person or entity, assembled for the purpose of development.

C. Lot

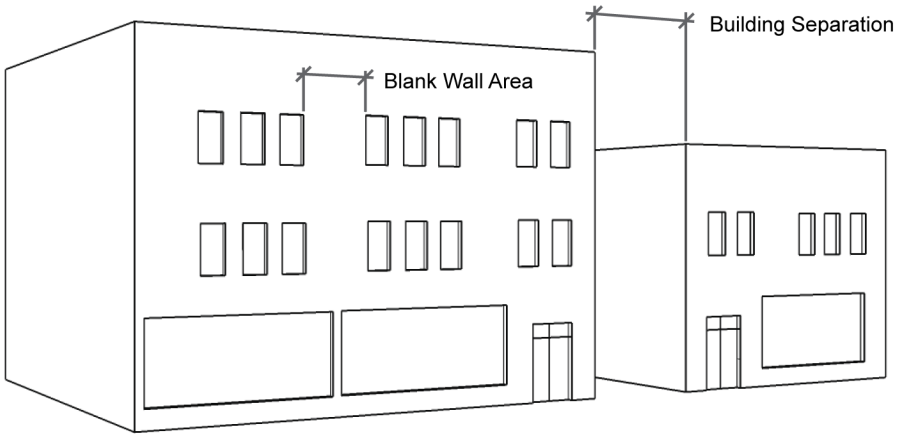
1. A parcel or tract of land that is recorded in the Shelby County Register's Office that is part of a subdivision and designated on the subdivision plat as a lot; or a property that is exempt from subdivision (see 9.7.3) or a property described by metes and bounds that has been recorded in the Shelby County Register's Office prior to March 1, 1989.
2. Minimum lot areas are exclusive of existing or proposed public or private right-of-way.



3.2.3 Blank Wall Area and Building Separation

A. Blank Wall Area. A portion of the exterior façade of the building which does not include a substantial material change (paint color is not considered a substantial change); windows or doors; or columns, pilasters or other articulation greater than 12 inches in depth. Blank wall area applies only to primary and side street facing facades.

B. Building Separation. The required separation between any two buildings.



3.2.4 Clear Sight Triangle

Areas around all intersections, including the entrance of driveways onto streets, shall be kept clear of sight obstruction. The extent of these areas depends on a number of factors. Listed in 3.2.4A are a number of types of intersections and the regulations applicable to each. 3.2.4B establishes what may be in the area that is to be kept clear of sight obstructions. For approach speeds greater than 40mph or when such conditions are warranted by the City or County Engineer, sight distance shall meet the most recent AASHTO standards.

A. Intersections by Type

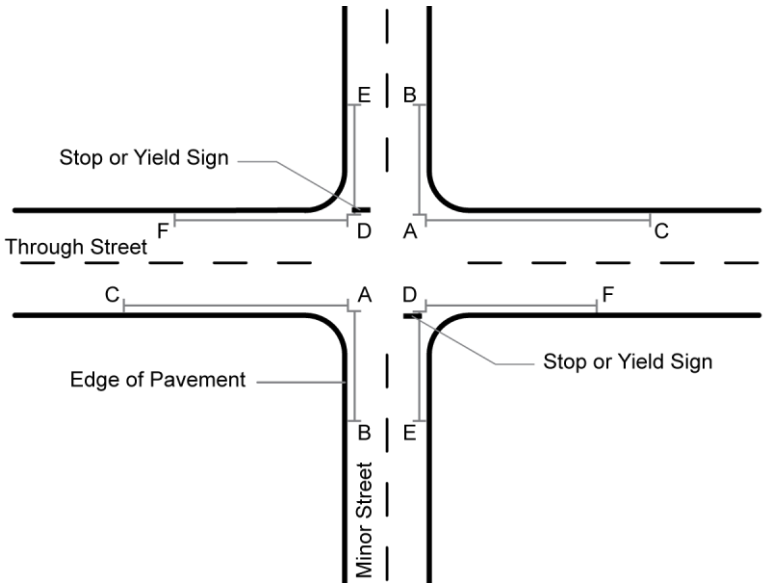
1. Type "A" Intersection

a. A type "A" intersection is one in which two streets converge in any configuration where one street is controlled with either a stop or yield sign (minor street) and the other street is not controlled by a stop or yield sign or other control device (the through street).

b. The objective of a type "A" intersection is to allow traffic at the stop sign or approaching the yield sign on the minor street to see approaching traffic on the through street and to allow traffic on the through street to see approaching traffic on the minor street.

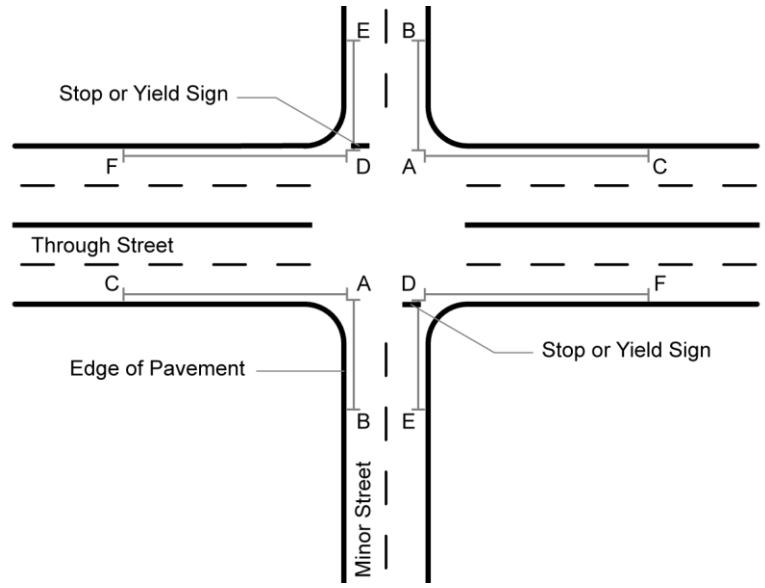
c. The dimensions of the area that must be clear of sight obstructions depends on whether the minor street is controlled by a stop or yield sign, the posted speed on the through street, and the number of through traffic lanes on the side of the through street closest to the minor street.

d. The area that must be kept clear is in the shape of a triangle at each corner of the intersection. Below are two diagrams and tables that will establish the length of two sides of the triangle. Connecting the end points of these two sides establishes the area to be kept clear of sight obstruction. Note that the two sides of the triangle shown on the diagrams below are measured along the edge of pavement.



ONE APPROACHING TRAFFIC LANE ON THROUGH STREET

Type of Sign Controlling Intersection	Posted Speed of Through Street	Length of Side in Feet			
		Sides			
		A - B	A - C	D - E	D - F
Minor Street Controlled by Stop Sign	Unposted or 20-25 MPH	13’	175’	14’	105’
	30 MPH	14’	200’	14’	130’
	35 MPH	14’	250’	14’	160’
	40 MPH	14’	275’	14’	180’
Minor Street Controlled by Yield Sign	Unposted or 20-25 MPH	24’	190’	24’	140’
	30 MPH	24’	230’	24’	170’
	35 MPH	24’	280’	24’	205’
	40 MPH	24’	320’	24’	240’



TWO APPROACHING TRAFFIC LANES ON THROUGH STREET

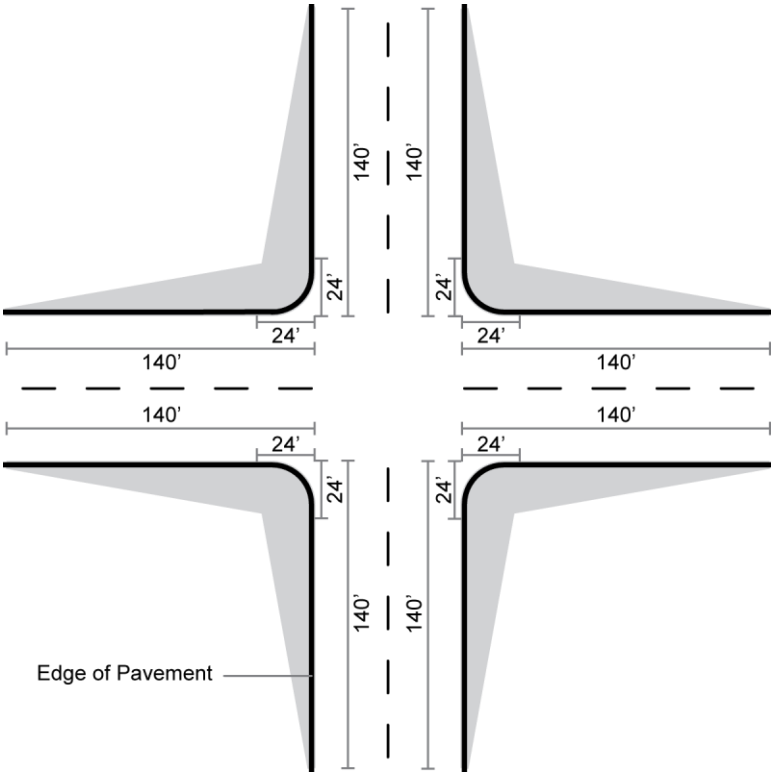
Type of Sign Controlling Intersection	Posted Speed of Through Street	Length of Side In Feet			
		Sides			
		A - B	A - C	D - E	D - F
Minor Street Controlled by Stop Sign	Unposted or 20-25 MPH	13’	175’	14’	75’
	30 MPH	14’	200’	14’	90’
	35 MPH	14’	250’	14’	110’
	40 MPH	14’	275’	14’	125’
Minor Street Controlled by Yield Sign	Unposted or 20-25 MPH	24’	190’	24’	105’
	30 MPH	24’	230’	24’	130’
	35 MPH	24’	280’	24’	130’
	40 MPH	24’	320’	24’	180’

2. Type “B” Intersection

a. A type “B” intersection is one in which two streets cross and neither is controlled by a stop or yield sign or other control device.

b. The object at these intersections is to allow traffic on both streets to see approaching traffic.

c. The area that must be clear of sight obstruction is in the shape of two partially overlapping triangles at each corner of the intersection. One side of each triangle is 24 feet long measured along the edge of pavement. The second side is 140 feet long measured along the edge of pavement. Connecting the end points of these sides will define the area that must be clear of sight obstruction.

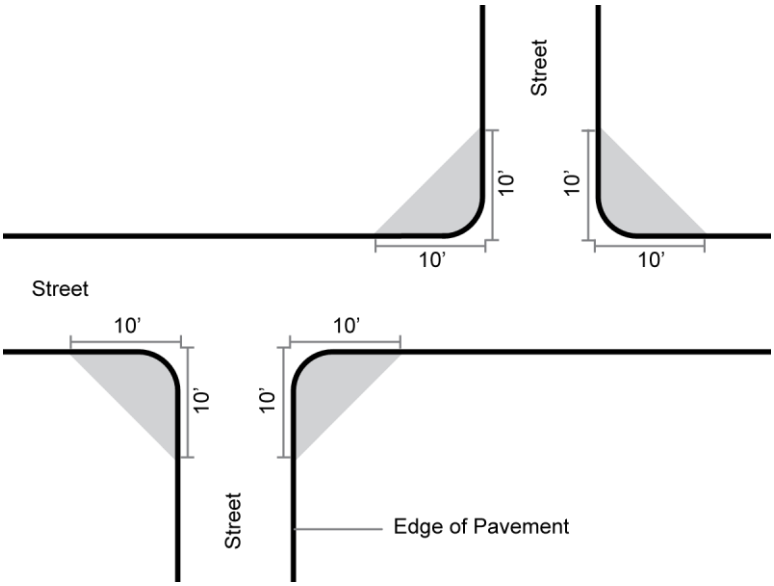


3. Type "C" Intersection

a. A type "C" intersection is one in which two streets converge in any configuration and both streets are controlled by stop signs.

b. The object at these intersections is to allow traffic stopped at the stop sign to see traffic stopped at the stop signs in every approaching traffic lane.

c. The areas that must be clear of sight obstructions are in the shape of triangles, one at each corner of the intersection. Two sides of each triangle are ten feet long each as measured along the edge of pavement. Connecting the ends of these two sides defines the area that must be clear of sight obstructions.

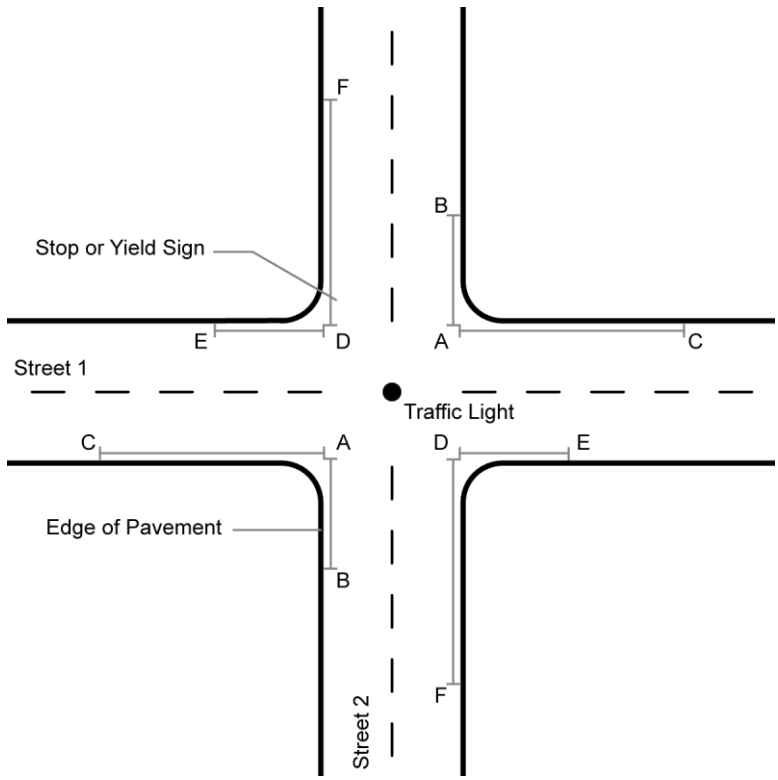


4. Type "D" Intersection

a. A type "D" intersection is one in which all streets are controlled by a traffic light. The object at these intersections is to allow traffic that could turn on a red light to see approaching traffic and to allow traffic with a green light to see traffic that could turn on a red light.

b. The areas that must be kept clear of sight obstructions are in the shape of a triangle, one at each corner of the intersection.

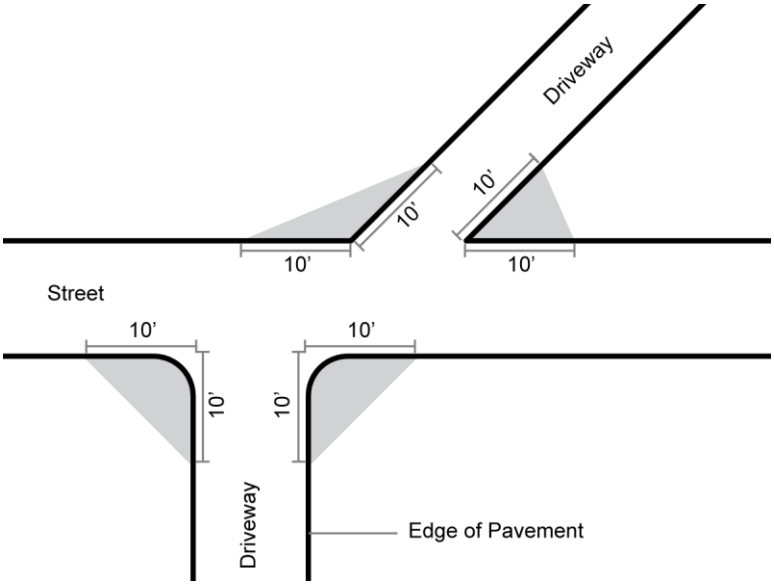
c. The dimensions of these areas depend on the speed of the two streets. Below is a diagram and table that will establish the length of two sides of these triangles. Connecting the end points of these two sides will establish the area that must be kept clear of sight obstructions at each corner of the intersection. Note that the two sides of the triangle shown on the diagram below are measured along the edge of pavement.



Intersecting Streets	Posted Speed of Through Street	Length of Side In Feet	
		Sides	
		A – B and D - E	A – C and D - F
Street 1	Unposted or 20-25 MPH	13'	175'
	30 MPH	14'	200'
	35 MPH	14'	250'
	40 MPH	14'	275'
Street 2	Unposted or 20-25 MPH	13'	175'
	30 MPH	14'	200'
	35 MPH	14'	250'
	40 MPH	14''	275'

5. **Type "E" Intersection**
   a. A type "E" intersection is an intersection in which a driveway or access driveway serving any use other than residential use enters a street.
   b. The object at these intersections is to allow traffic coming out of the driveway or vehicular access easement or tract to see approaching traffic.
   c. These intersections are regulated as Type "A" intersections as if the driveway or vehicular access easement or tract is the minor street controlled with a stop sign and the street is the through street.

6. **Type "F" Intersection**
   a. A type "F" intersection is an intersection in which a driveway or vehicular access easement or tract serving exclusively residential uses enters a street.
   b. The object at these intersections is to allow traffic coming out of the driveway or vehicular access easement or tract to see approaching traffic.
   c. The areas that must be clear of sight obstructions are the areas enclosed within triangles, one at each corner of the intersection. Two sides of each triangle area are ten feet long each as measured along the edge of pavement. Connecting the ends of these two sides defines the area that must be clear of sight obstruction.



7. **One-Way Streets and Streets with Median Barriers**
   The provisions of this section are written to apply to streets with one-way traffic and streets with a median barrier. The City or County Engineer may modify the requirements of this section to fulfill the purpose of these regulations for intersections including a one-way street or a street with a median barrier.

8. **Intersections Not Specifically Regulated**
   The City or County Engineer shall establish the area that must be clear of sight obstructions on a case-by-case basis for intersections containing more than two streets and for other intersections that are not specifically regulated in paragraphs 1 through 6.

B. **Permissible Intrusion in the Area to be Kept Clear of Sight Obstruction**

1. **General**
   Except as provided in paragraph 2 below unless specifically approved by the City or County Engineer, no sight obstruction may be within the area to be kept clear. A sight obstruction is considered any object whose height is greater than three feet above the grade of the respective center lines of the intersecting street, driveway, or vehicular access easement or tract.

2. **Exceptions**
   The following are permitted to be within the area that must be clear of sight obstructions.

a. Natural and fabricated objects and natural topography of the ground if the City or County Engineer determines that adequate visual access is available.
b. To fulfill the intent of this section, the City or County Engineer may require land surface modification as part of any development activity on the subject property.
c. Any vegetation extending into the sight triangle must be pruned to maintain a minimum obstruction free height of eight feet above the finished ground level or as needed to provide adequate sight distance in accordance with paragraphs A and B above.
d. All signs and utility appurtenances must be located to minimize sight obstructions at the intersections and their locations shall be approved by the City or County Engineer.

C. Obstruction Deemed Nuisance – Abatement and Enforcement

In addition to other remedies as may be provided herein, any obstruction maintained in violation of this section shall be deemed a violation of this development code and shall be processed in accordance with Article 11.

D. Exemptions

No obstruction to cross visibility shall be deemed to be accepted from the application of this section because of its being in existence at the time of the adoption hereof, unless expressly exempted by the terms of this section.

3.2.5 Corner Radii

A. The applicable City or County Engineer shall evaluate curb radii based on the type and volume of activity at each intersection. In all cases, with the exception of a location where a vehicle turn is illegal, the applicable City or County Engineer will evaluate the curb radii based on a vehicle with a 42-foot turning radius. An applicant may propose tighter curb radii, but will need to provide supporting documentation and have the request approved by the City or County Engineer.

B. Curb radii shall be designed based on the location and use of the intersection location and shall balance the need to accommodate safe large vehicle movements with pedestrian safety:

1. Tighter turn radii are appropriate at intersections that have high volumes of pedestrian and cyclist crossings to support adjacent land uses. These include streets within the CMU- districts, connections between connector roads, and at intersections within RU- and CMU- districts.
2. Wider turn radii are typically required at intersections that experience frequent, high volumes of truck and transit vehicle turns. These include major and minor arterials, streets serving or within Industrial districts. In these locations, curb radii will be evaluated based on the following standard design vehicle: vehicle with a 42-foot turning radius. If for some reason, the applicable City or County Engineer would anticipate a larger vehicle to be used in a site, a radius evaluation based on this larger vehicle may be required.
3. In locations where there is on-street parking in the receiving lane, consideration of tighter curb radii may be appropriate and still allow for safe larger vehicle movements
4. The minimum curb line radii for the various street intersections are shown below:

	Residential Single-Family Districts	Residential Urban Districts	Mixed-Use Districts	Open Districts, and Industrial Districts
Arterial/Arterial	20	20	25	30
Arterial/Connector	20	15	20	25
Arterial/Minor	15	15	15	20
Connector/Connector	10	10	15	20
Connector/Minor	10	10	10	15
Minor/Minor	10	10	10	15

3.2.6 Density

Maximum permitted density shall be measured by the maximum number of dwelling units per gross acre of land.

3.2.7 Gross Floor Area

The gross floor area of a building shall be measured from the exterior faces of the exterior walls or from the centerline of walls separating two attached buildings and includes the following:

A. The area of each floor of the structure;

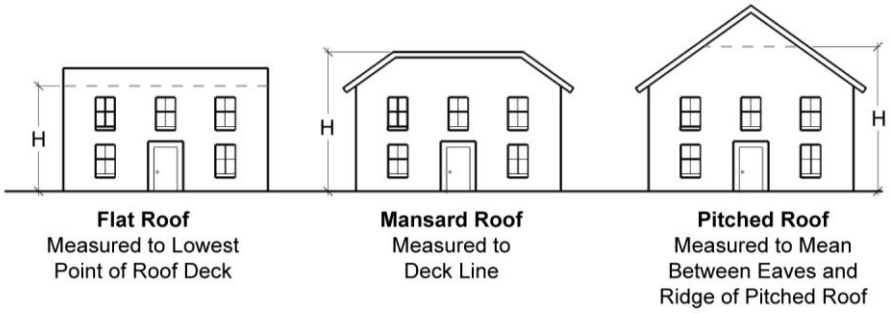
B. All attic space used for active commercial space; and

C. All outside storage areas as permitted in 4.9, Outside Storage and Display.

3.2.8 Height

A. Building Height

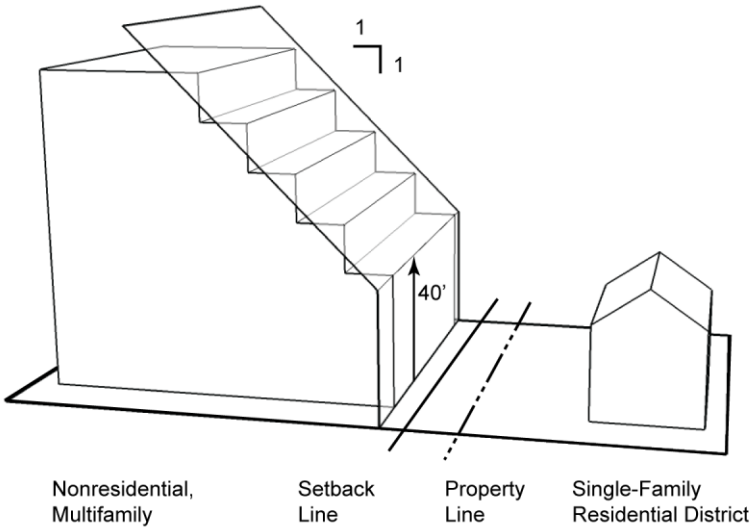
1. The vertical distance measured from grade to the highest point of the roof for flat roofs, to the deck line for mansard roofs or to the mean height between eaves and ridge of any pitched roof.



2. The maximum height limits of the district or officially adopted height map do not apply to spires, belfries, cupolas, domes not intended for human occupancy, monuments, water tanks/towers or other similar structures which, by design or function, must exceed the established height limits. Amateur Radio Towers (see 2.6.2H) and CMCS towers (see 2.6.2I) may exceed the district height limits.
3. The following structures may also exceed the limits of the district or officially adopted height map provided they do not exceed the maximum established height by more than 20 feet:
   a. Mechanical equipment;
   b. Visual screens surrounding roof mounted mechanical equipment;
   c. Chimney and vent stack;
   d. Elevator penthouse or bulkhead;
   e. Flagpole;
   f. Mechanical equipment room;
   g. Parapet wall, limited to a height of four feet;
   h. Stairway access to roof;
   i. Roof top deck;
   j. Skylight;
   k. Solar panels; and
   l. Wind turbines and other integrated renewable energy systems.
4. Roof top mechanical equipment must be screened in accordance with 4.7.8D.
5. No building or structure (unless set forth above) shall be erected or altered to exceed the maximum height limit established for the district unless an official height map has been approved and adopted by the governing bodies (see 9.5, Zoning Change for the process for creating a new height map or amending an existing height map). All officially adopted height maps are made part of the Zoning Map (see 2.4 to determine if a height map applies to your property).
6. Additional height above that permitted in the district or shown on an officially adopted height map may be permitted though the special exception process (see 9.14), except for all single-family detached and single-family detached housing types.

B. Bulk Plane

Any nonresidential or multifamily building that abuts a single-family residential district is subject to a bulk plane starting at 40 feet in height at the side or rear setback line, and extending upward one foot for every additional foot into the site from the setback line up to 100 feet of setback.

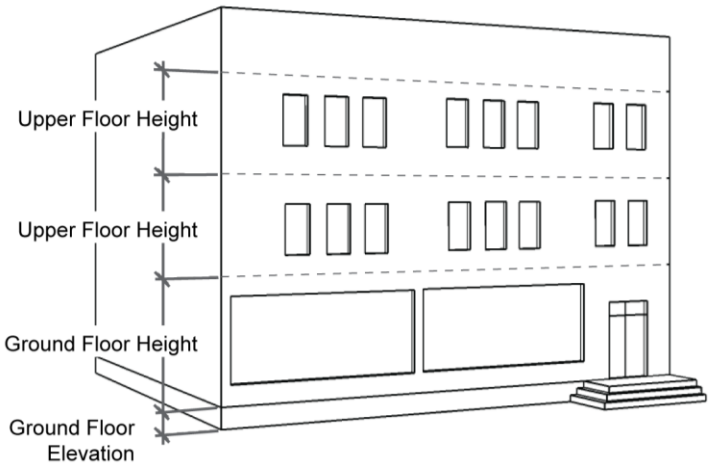


C. Ground Floor Elevation

Ground floor elevation is measured from top of the final grade to the top of the finished ground floor.

D. Floor Height

1. Ground floor height is measured from the top of the finished to the top of the finished floor above.
2. Upper floor height is measured from the top of the finished floor to the top of the finished floor above. When there is no floor above, upper floor height is measured from the top of the finished floor to the top of the wall plate.



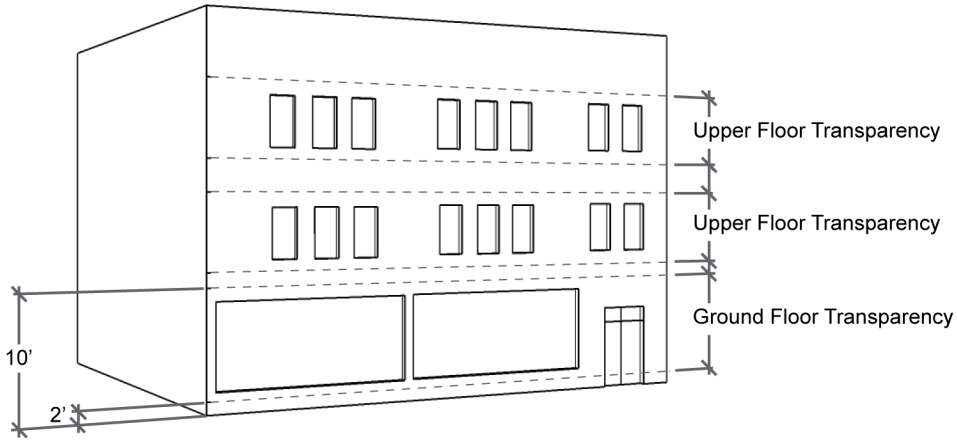
3.2.9 Transparency

A. Ground Floor

The minimum percentage of windows and doors that must cover ground floor façade measured between 2 and 10 feet above the adjacent sidewalk.

B. Upper Floors

The minimum percentage of windows and doors that must cover an upper floor façade measured from floor to floor.



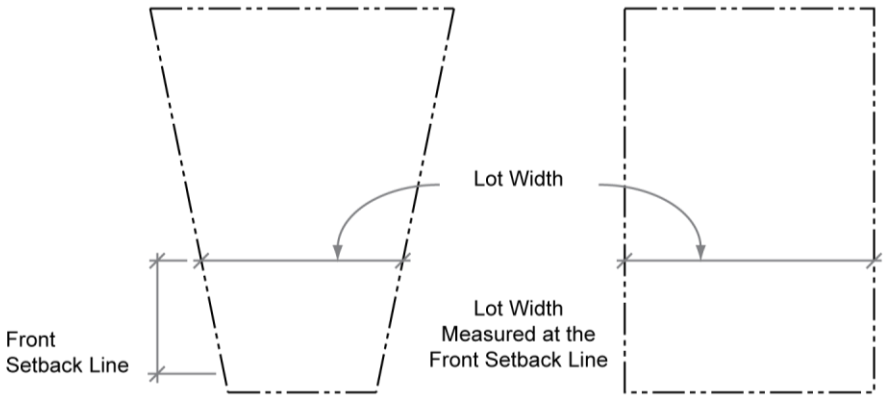
3.2.10 Width

A. Building Width

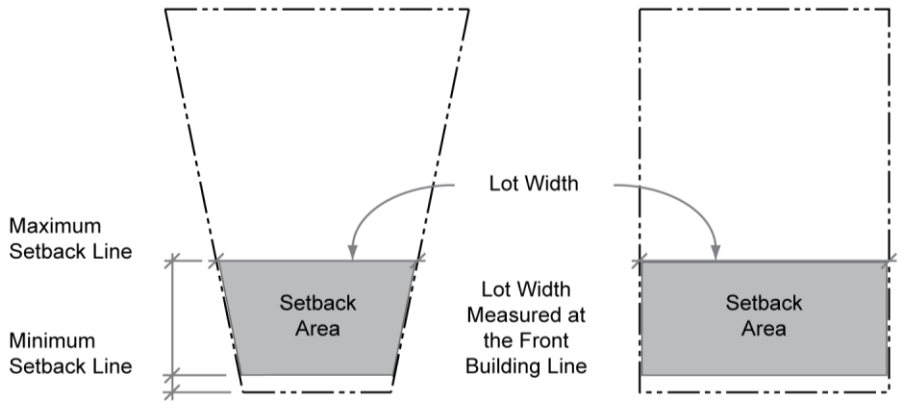
Building width shall be measured by the distance along the front plane of any building (as determined by the location of an entrance fronting on a street).

B. Site or Lot Width

1. Width shall be measured by the distance between the side site or lot lines (generally running perpendicular to a street), measured at the front setback line along a straight line parallel to the front of the property line or along the chord of the front property line.



2. Where a setback area applies, lot width shall be measured by the distance between the side property lines (generally running perpendicular to a street), measured at the front building line along a straight line parallel to the front of the property line or along the chord of the front property line.



3.2.11 Building Setbacks

A. General

1. No part of a yard or other open space required for any structure or use for the purpose of complying with the provisions of this development code may be included as a part of a yard or other open space similarly required for another structure or use.
2. All front, rear and side (street) setbacks, and parking setbacks are measured from the edge of the right-of-way. Side yard setbacks are measured from the side property line.

B. Types of Setbacks

There are five types of setbacks – front (min), front (max), side (street), side (interior), and rear yards. Double frontage sites are considered to have two front setbacks.

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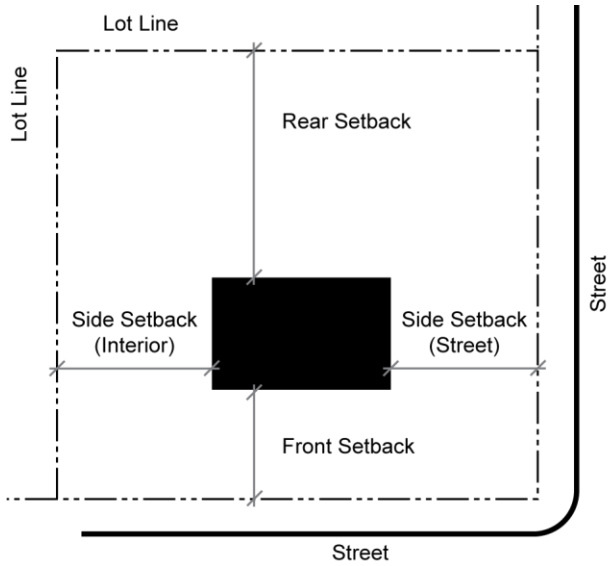
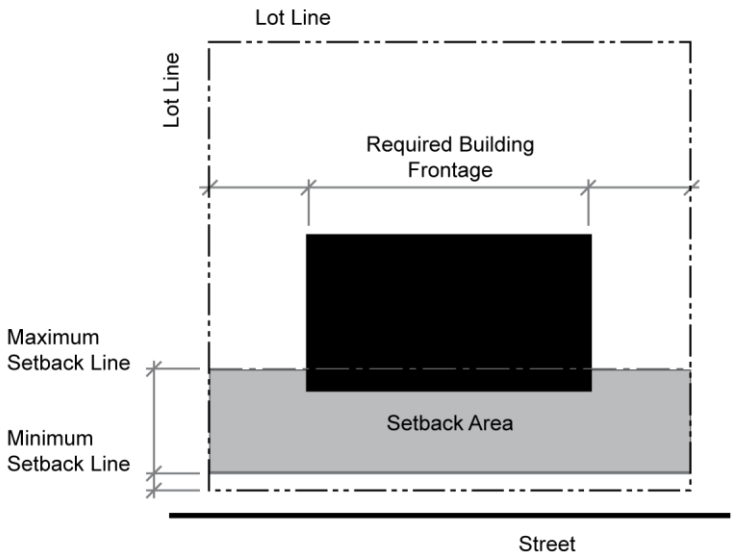


C. Setback Area and Required Building Frontage

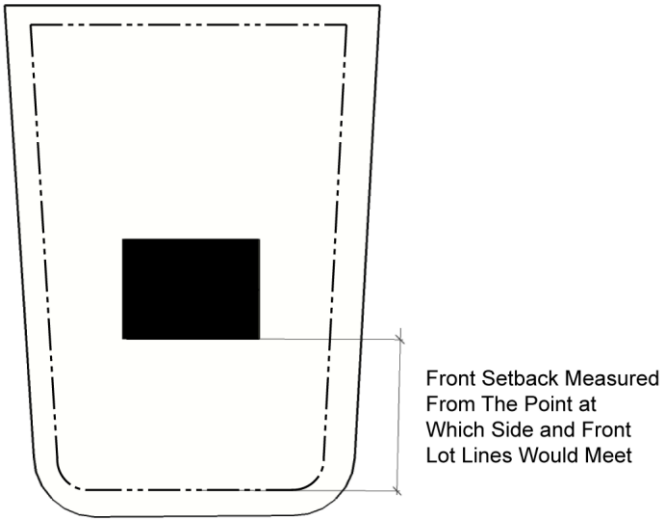
The setback area is the area of land within the minimum front setback line and the maximum setback line. The required building frontage is the minimum percentage of the front building façade that must be located within the setback area.



D. Measurement of Setbacks

1. Front Setbacks

Depth of a required front setback is measured at right angles to a straight line joining the foremost points of the side property lines. The foremost point of the side property lines, in the case of rounded property corners at street intersections, are assumed to be the point at which the side and front property lines would have met without such rounding.



2. Side (Street) Setbacks

Width of a required side (street) setback is measured in such a manner that the side yard established is a strip of the minimum width required by district regulations with its inner edge parallel with the side property line.

3. Side (Interior) Setbacks

Width of a required side (interior) setback is measured in such a manner that the side yard established is a strip of the minimum width required by district regulations with its inner edge parallel with the side property line.

4. Rear Setbacks

Depth of a required rear setback is measured in such a manner that the rear yard established is a strip of the minimum width required by district regulations with its inner edge parallel with the rear property line.

5. **Required Building Frontage**

   The required building frontage is the minimum percentage of the front building façade that must be located within the setback area. The setback area is the area of land within the minimum front setback line and the maximum setback line.

E. **Encroachments**

The following encroachment standards shall apply to all required setbacks unless otherwise stated, so long as they do not encroach into any public easements. Structures below and covered by the ground may encroach into any required setback.

1. **Accessory Structures**

   Accessory structures (as permitted in 2.7, Accessory Structures and Uses).

2. **Building Features**

   a. Chimneys, pre-fabricated chimneys, flues, or smokestacks may encroach a maximum of four feet.
   b. Building eave or roof overhang may encroach up to two feet; provided that such encroachment is at least three feet from the property line, its lower edge is at least 7½ feet above the ground elevation, and it is located at least five feet from any other building or eave.
   c. Bay windows, entrances and similar features that are less than ten feet wide may encroach up to 42 inches but shall remain at least 42 inches from the property line.
   d. Awnings or overhangs may encroach into a required front setback provided they do not encroach into the public right-of-way without a right-of-way encroachment permit. Awnings or overhangs over a public sidewalk must be a minimum of ten feet clear height above the sidewalk and be a minimum of six feet deep.
   e. Balconies may encroach into up four feet into a required setback. Balconies may not project within five feet of a common property line and in any case balconies may not encroach into the public right-of-way without a right-of-way encroachment permit.
   f. Sills and other ornamental features may encroach up to two feet.
   g. Unenclosed fire escapes or stairways may encroach up to eight feet.

3. **Enclosed Structures**

   For alley-loaded lots with conventional, side yard, cottage, semi-attached, two-family or large home housing types, an enclosed structure that covers no more than 8% of the total lot area or 450 square feet, whichever is greater, may encroach into a required rear setback provided the structure is set back no more than five feet from the right-of-way of the rear alley.

4. **Porches, Decks and Patios**

   a. Unenclosed patios, decks or terraces may encroach up to four feet into a required side setback, or up to eight feet into a required rear setback.
   b. Covered, unenclosed porches may encroach a maximum of eight feet into a required front setback.

5. **Mechanical Equipment and Utilities Lines**

   a. Mechanical equipment associated with residential uses, such as HVAC units and security lighting, may encroach into a required rear or side setback.
   b. Utility lines located underground and minor structures accessory to utility lines (such as hydrants, manholes, and transformers and other cabinet structures).

6. **Pedestrian Bridges and Building Connections**

   Pedestrian bridges, breezeways, building connections, and supports of these structures, upon findings that the connecting feature is necessary to provide safe pedestrian access or to improve transit access.

7. **Driveways**

   Driveways in conformance with the standards found in 4.5.

8. **Signs**

   Signs in conformance with the standards found in 4.10.

9. **Buffers**

   Buffers in conformance with the standards found in 4.7.5.

10. **Fence and Walls**

    Fences and walls in conformance with the standards found in 4.7.7.

11. **Parking**

    Parking is allowed as permitted in 4.6.

12. **Outdoor Storage and Display**

    Outdoor storage and display as permitted in 4.9.

3.3 BLOCKS AND LOTS

3.3.1 Block Measurement

A. Block

A block is bounded by one or more of the following:

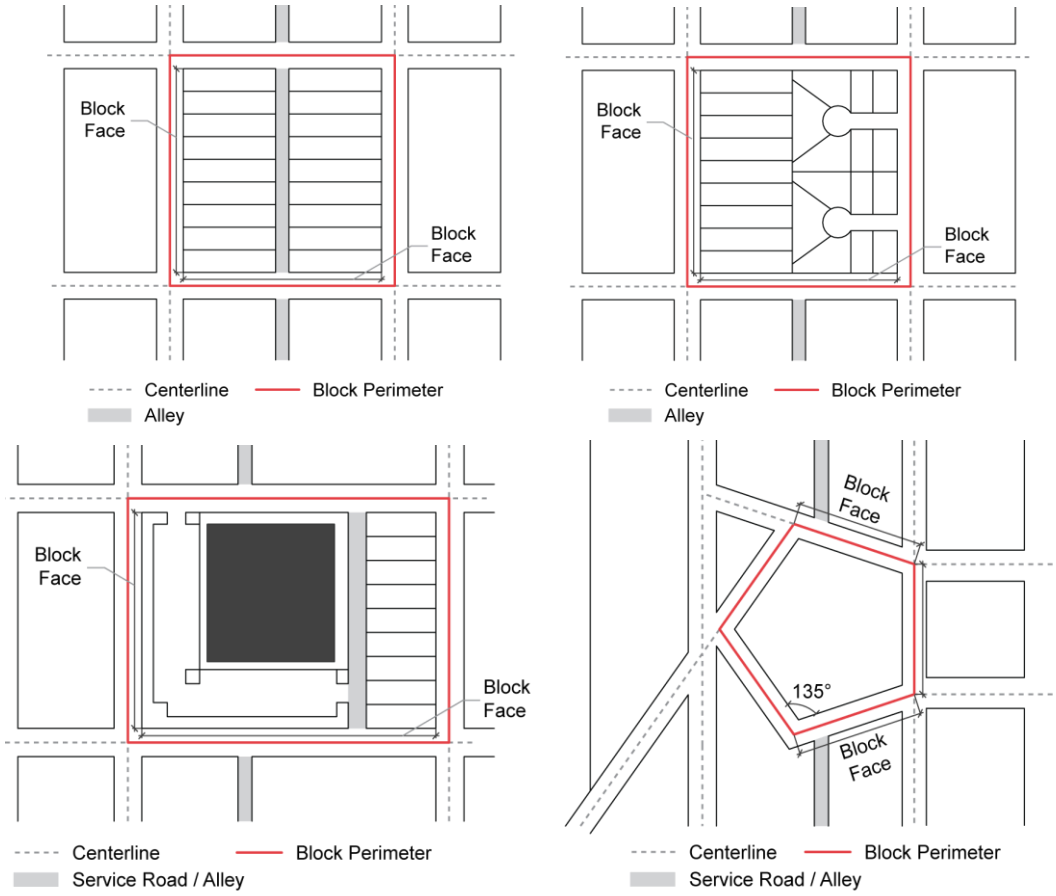
1. A publicly-dedicated street that meets the requirements of 4.4.
2. A private drive or private street that meets the requirements for a publicly-dedicated street.

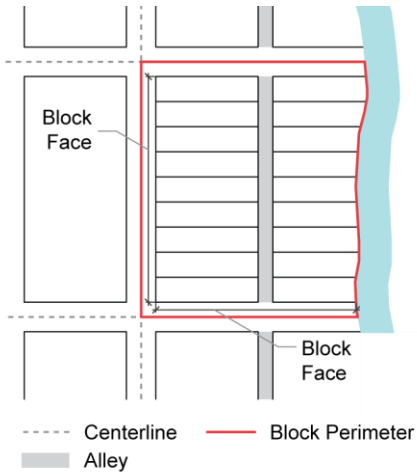
B. Block Perimeter

Block perimeter is measured along the center line of intersecting streets that encompass a block as defined in paragraph A above. The connectivity standards of 5.2.4 shall to measurement of block perimeters.

C. Block Face

1. That portion of a block located between the closest intersecting streets as that meet the requirements of paragraph A above; or
2. That portion of a block measured along the adjacent edge of the travel way of two intervening streets (as defined above); or
3. The distance from street deflections that occur with radii not greater than 125 feet and whose deflection is less than 135 degrees of deflection.





D. Block Exemptions

Maximum block perimeter, block face, and cul-de-sacs lengths are set except where prevented by acceptable barriers. Acceptable barriers include: slopes in excess of 25%; freeways; railroad lines; a wetland, stream, creek or lake; a dedicated public open space or park a minimum width of 50 feet; preexisting development; or lease provisions, easements, covenants, or other restrictions existing prior to the effective date of this development code, which preclude street or access way connections.

E. Pedestrian Access

A pedestrian access easement a minimum of 12 feet in width may be required to traverse blocks where deemed essential to provide access to institutional and community service uses or to retail and personal service uses.

3.3.2 Blocks

A. Residential Districts

1. Residential blocks must have sufficient width to provide for two tiers of residential lots, except where single tier lots are required to separate residential development from arterial traffic, to separate lots from an incompatible use, to accommodate a requirement for single loaded streets, to allow for unusual topographical conditions, where across from a public park or open space, or when adjacent to the outer perimeter of a subdivision.
2. The maximum perimeter of all blocks and the maximum length of any block face or cul-de-sac in the Residential (R-) districts, as measured from the centerline of the public or private street system, excluding alleys, surrounding a block or along a block face, shall be consistent with the dimensions set forth below.

Average Lot Size on Block	Maximum Block Perimeter (ft.)	Maximum Block Face (ft.)	Cul-de-sac Length (ft.)
20,000 Square Feet	10,000	1,600	1,600
15,000 Square Feet	5,000	1,300	1,300
10,000 Square Feet	3,300	1,200	1,000
8,000 Square Feet	2,800	1,000	1,000
6,000 Square Feet	2,700	800	800
3,000 Square Feet	2,100	600	600

B. Residential Urban Districts

1. Residential blocks must have sufficient width to provide for two tiers of residential lots, except where single tier lots are required to separate residential development from arterial traffic, to separate lots from an incompatible use, to accommodate a requirement for single loaded streets, to allow for unusual topographical conditions, where across from a public park or open space, or when adjacent to the outer perimeter of a subdivision

2. The maximum perimeter of all blocks and the maximum length of any block face or cul-de-sac in the Residential Urban (RU-) districts, as measured from the centerline of the public or private street system, excluding alleys, surrounding a block or along a block face, shall be consistent with the dimensions set forth below.

Residential Urban District	Maximum Block Perimeter (ft.)	Maximum Block Face/ Cul-de-sac Length (ft.)
RU – 1	2,400	800
RU – 2	2,400	700
RU – 3	2,400	650
RU – 4	2,400	650
RU – 5	2,400	650

C. Mixed Use Districts

The maximum perimeter of all blocks and the maximum length of any block face or Cul-de-sac in the RW, OG, CMU-1, CMU-2, CMU-3, CMP-1, and CMP-2 districts, as measured from the centerline of the public or private street system, excluding alleys, surrounding a block or along a block face, shall be consistent with the dimensions set forth below:

Mixed Use District* (See 3.10.3 Frontage Standards)	**Maximum Block Perimeter (ft.)**	**Maximum Block Face/ Cul-de-sac Length (ft.)**
RW (Undesignated)	**2,400**	**800**
Transitional/Commercial/General	2,200	750
Urban	2,000	650
Shopfront/Pedestrian	1,800	550
OG (Undesignated)	**3,000**	**1,000**
Transitional/Commercial/General	2,600	750
Urban	2,400	650
Shopfront/Pedestrian	2,000	600
CMU-1 (Undesignated)	**2,400**	**800**
Transitional/Commercial/General	2,200	750
Urban	2,000	650
Shopfront/Pedestrian	1,800	550
CMU-2 (Undesignated)	**2,800**	**800**
Transitional/Commercial/General	2,600	750
Urban	2,400	650
Shopfront/Pedestrian	2,000	600
CMU-3 (Undesignated)	**3,000**	**1,000**
Transitional/Commercial/General	2,600	750
Urban	2,400	650
Shopfront/Pedestrian	2,000	600
CMP-1 (Undesignated)	**3,000**	**1,000**
Transitional/Commercial/General	2,600	750
Urban	2,400	650
Shopfront/Pedestrian	2,000	600
CMP-2 (Undesignated)	**3,000**	**1,000**
Transitional/Commercial/General	2,600	750
Urban	2,400	650
Shopfront/Pedestrian	2,000	600

*In situations where frontage designations intersect, the average of the maximums shall control.

D. Reverse Frontage

1. Reverse frontages should be avoided in all districts, wherever possible. Where reverse frontage is required, the frontage area shall be held in common ownership and a Homeowners Association or similar mechanism shall be established for maintenance of the area.

2. Any reverse frontage shall provide a Class III buffer (see also 4.7.5).

3.3.3 Lots

A. Building Envelope Standards

Buildings must meet all applicable building envelope standards of this Article.

B. Frontage

Unless otherwise approved, each lot must have frontage on a public street or an approved private drive. No single-family detached or single-family attached unit with a frontage of less than 100 feet may have direct access to any street classified as an arterial or larger. Single-family detached or attached units with a frontage of less than 100 feet may be located along a public street or approved private drive classified as an arterial or larger provided that access to the units is in the form of either a frontage road (see 4.3.3E or 4.3.3F) or rear alley access (see 4.4.7A).

C. Land Remnants

Unless otherwise approved by the Planning Director, remnants of land containing less area than the required minimum lot size prescribed by the underlying district shall not be allowed when approving a plat. In making a determination, the Planning Director shall consider adjacency to open space or park land, access to such, and the rights of users.

D. Side Lot Lines

Unless otherwise approved by the Planning Director, side lot lines are required to intersect rights-of-way between 60 and 90 degrees on a straight street, or from the tangent of a curved street.

E. Double Frontage

Nonresidential lots with double frontage shall have offset access points to inhibit cut-through traffic.

F. Flag Lots

Flag lots should be avoided, wherever possible. Where a flag lot is required to provide access to a landlocked area, no more than one flag lot may be created (a series of flag lots accessing the same roadway is not allowed).

G. Lot Numbering

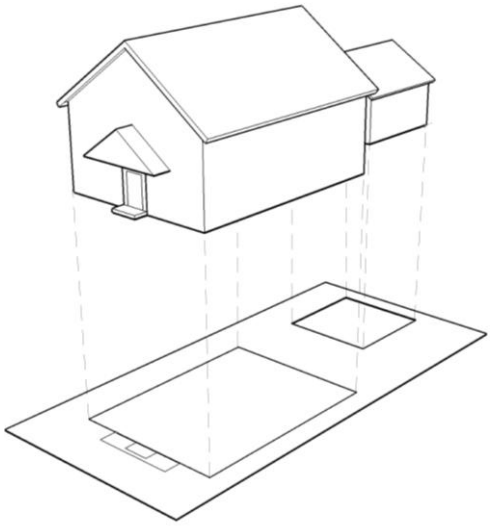
All lots must be numbered consecutively within each block phase or plat.

3.4 HOUSING TYPES

In order to allow for a variety of housing options and to establish a common housing terminology, the following housing types are established and are allowed by district as set forth in permitted use table. Character examples are provided for illustrative purposes only.

SINGLE-FAMILY DETACHED – CONVENTIONAL

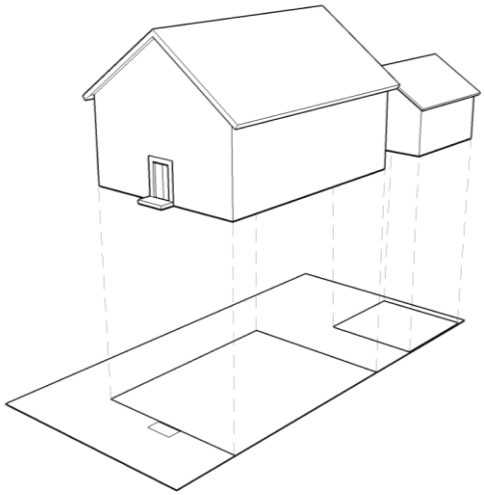
A house containing one principal dwelling unit located on a single tract or lot with private yards on all four sides.



CHARACTER EXAMPLES

SINGLE-FAMILY DETACHED – SIDE YARD HOUSE

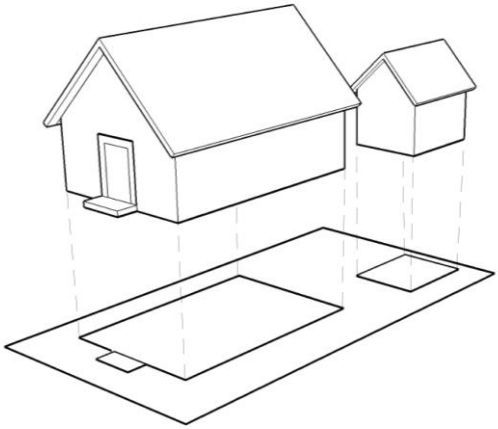
A house containing one principal dwelling unit located on a single tract or lot with private yards on three sides. A side yard house has only a single side yard comprising the equivalent of the two side yards of a conventional single-family house.



CHARACTER EXAMPLES

SINGLE-FAMILY DETACHED – COTTAGE

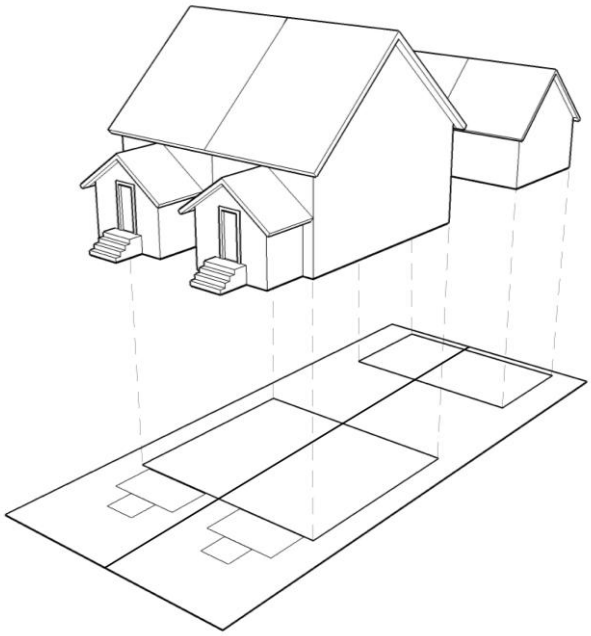
A one- or one and one-half story house containing one principal dwelling unit dwelling unit located on a single tract or lot with private yards on all four sides. A cottage takes vehicle access from the rear of the tract or lot.



CHARACTER EXAMPLES

SINGLE-FAMILY ATTACHED – SEMI-ATTACHED

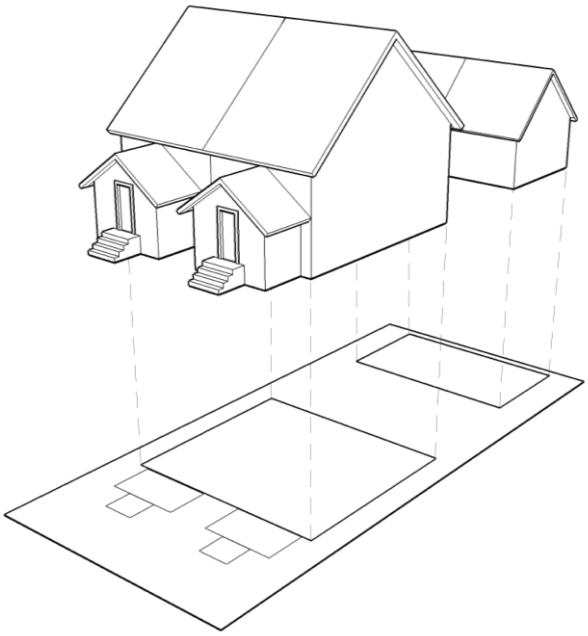
A house with two attached principal dwelling units located on two separate lots that share a common wall along a lot line.



CHARACTER EXAMPLES

SINGLE-FAMILY ATTACHED – TWO-FAMILY

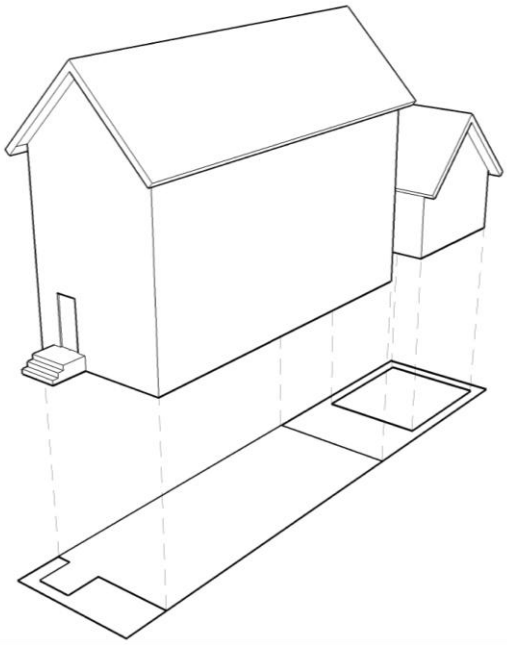
A house with two attached principal dwelling units located on a single tract or lot (often called a duplex). The units may be located on separate floors or side-by-side.



CHARACTER EXAMPLES

SINGLE-FAMILY ATTACHED – TOWNHOUSE

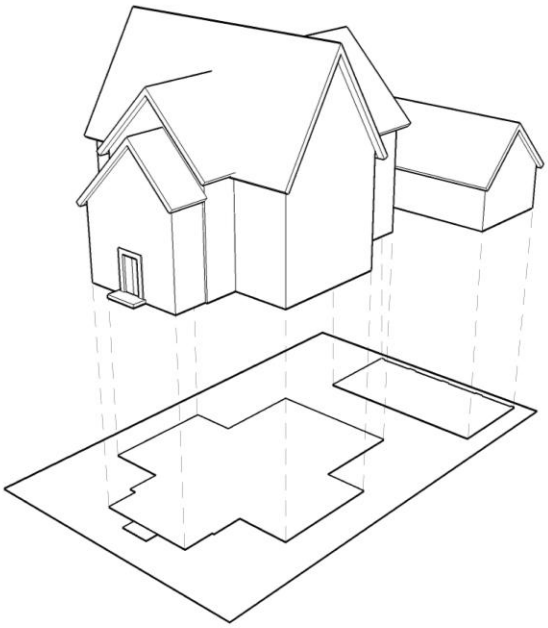
A building with three to eight attached dwelling units located side by side consolidated into a single structure. Each unit is separated by a common side wall. Units are not vertically mixed. Each unit has its own external entrance. A townhouse takes vehicle access from the rear of the tract or lot.



CHARACTER EXAMPLES

MULTIFAMILY – LARGE HOME

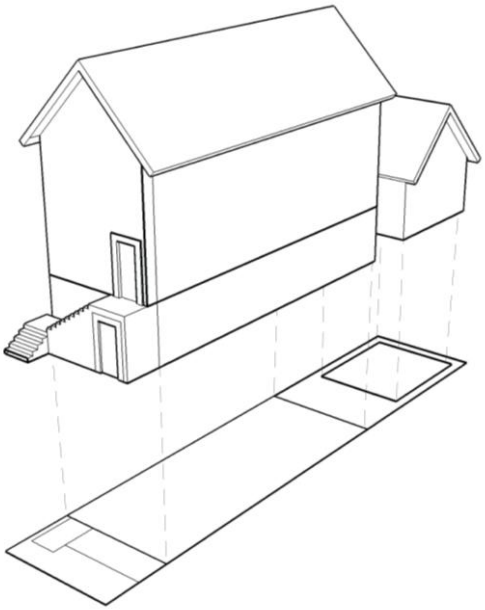
A building with three to six attached dwelling units consolidated into a single structure. A large home is located on a single tract or lot, and contains common walls. The building looks like a conventional single-family house with a functional street facing primary entrance. Dwelling units within the building may be situated either wholly or partially over or under other dwelling units.



CHARACTER EXAMPLES

MULTIFAMILY – STACKED TOWNHOUSE

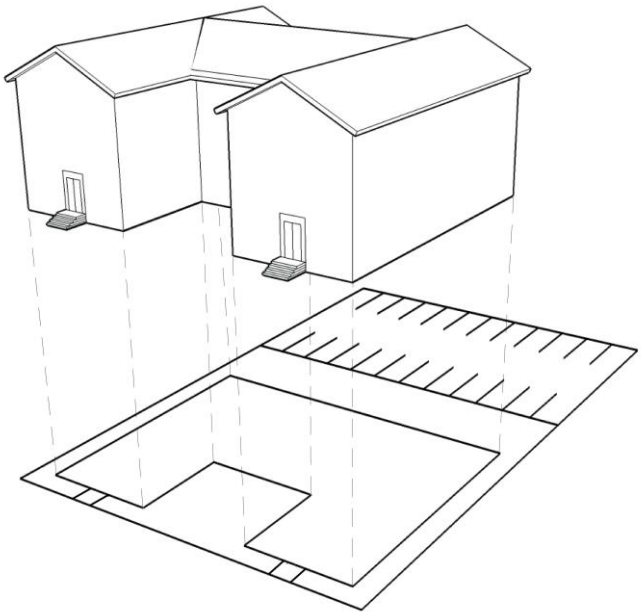
A multifamily residential building with two or more attached dwelling units consolidated into a single structure. Each unit shares a common wall and/or floor. Units are mixed vertically. Each unit typically has its own external entrance. A stacked townhouse takes vehicle access from the rear of the tract or lot.



CHARACTER EXAMPLES

MULTIFAMILY – APARTMENT

A multifamily residential building containing three or more dwelling units consolidated into a single structure. An apartment contains common walls. Dwelling units within a building may be situated either wholly or partially over or under other dwelling units. The building often shares a common entrance.



CHARACTER EXAMPLES

3.5 OPEN AND OVERLAY DISTRICTS

3.5.1 Parks (P)

A. There is no minimum district site size or width. The minimum site size that allows construction of a building is 3,000 square feet in area.

B. All buildings must be located at least 15 feet from the public right-of-way, but no closer than the setbacks of the adjoining districts, and at least ten feet from adjacent property lines.

C. All other structures must be at least ten feet from adjacent property lines and 15 feet from the public right-of-way.

D. Maximum height of any building or structure cannot exceed the maximum height of the adjoining district (see 3.2.8 for additional height provisions).

3.5.2 Open Space (OS)

A. There is no minimum district site size or width. The minimum site size that allows construction of a building is 3,000 square feet in area.

B. All buildings must be located at least 20 feet from the public right-of-way, but no closer than the setbacks of the adjoining districts, and at least ten feet from adjacent property lines.

C. All other structures must be at least ten feet from adjacent property lines and 20 feet from the public right-of-way.

D. Maximum height of any building or structure is 35 feet (see 3.2.8 for additional height provisions).

3.5.3 Floodway (FW)

A. Applicability

Land located in the floodway of the City and County as shown on the Zoning Map is classified in this zoning district.

B. Prohibition on Development

1. No new construction, substantial improvements to existing structures or encroachments, including fill, is allowed in the FW District if such construction, improvement or encroachment would increase, in the opinion of the City or County Division of Public Works, the flood level within the City or County during the occurrence of the base flood discharge.
2. No dredging or earth extraction is permitted within a FW District without approval of a special use permit (see 9.6); and no clearing of timber or grading within certain areas of the floodway as specified in 6.6 is permitted without approval of a special use permit.

C. Exemptions

1. Activities conducted solely by local, state, and federal governments or agencies on land owned by said governments or agencies are exempt from the provisions of 6.6. However, no local, state or federal agency may delegate its exemption to any individual, partnership or corporation.
2. The harvest of timber for a sustained yield is considered an agricultural use, exempt from the provisions of 6.6. For the purposes of this development code, the harvest of timber constitutes the cutting and removal of trees greater than six inches in diameter at a height of 18 inches above the ground and retention of the remaining stump in place. Smaller trees may not be cut and the disposal of associated debris into a water course is prohibited.

D. Building Regulations

1. There is no minimum district site size or width. The minimum site size that allows construction of a building is 10,000 square feet in area.
2. All buildings must be located at least 30 feet from the public right-of-way and least 25 feet from adjacent property lines.
3. All other structures must be at least ten feet from the public right-of-way and adjacent property lines.
4. Maximum height of any building or structure is 35 feet (see 3.2.8 for additional height provisions).

3.5.4 Conservation Agriculture (CA)

See 3.6, Residential Single-Family Districts.

3.5.5 Civic (CIV)

A. The minimum district site size is 3,000 square feet in area and 30 feet in width.

B. Buildings may be built up to the front property line but no closer than the district setbacks of the adjacent properties on the same side of the street.

C. Buildings shall be setback at least ten feet from any side or rear property line.

D. Maximum height of any building or structure is 54 feet (see 3.2.8 for additional height provisions).

3.5.6 Medical District (-MO)

See 8.1, Medical District Overlay.

3.5.7 Residential Corridor District (-RC)

See 8.4, Residential Corridor District.

3.5.8 Historic District (-H)

See 8.5, Historic District.

3.5.9 Airport District (-AP)

See 8.6, Airport District.

3.5.10 Floodplain District (-FP)

See 8.7, Floodplain District.

3.5.11 Fletcher Creek District (-FC)

See 8.8, Fletcher Creek District.

3.5.12 Neighborhood Conservation District (-NC)

See 8.9, Neighborhood Conservation District.

3.6 RESIDENTIAL SINGLE-FAMILY DISTRICTS

3.6.1 Regulations for Permitted Housing Types

The following building and subdivision regulations apply to the principal buildings of permitted housing types in each district (see 3.4 for housing type definitions and see 2.5, Permitted Use Table for permitted housing types by district). Residential compatibility standards may also apply (see 3.9). For building envelope standards affecting accessory structures see 2.7.

Housing Type **CA District**	**Conventional** (w/o public water & w/o public sewer)	**Conventional** (w/ public water & approved individual treatment facility)	**Conventional** (w/ public water & decentralized sewer)	**Conventional** (w/ public water & public sewer)
Tract or Lot (min)				
Area (acres)	4	2	1	1
Width (ft.)	120	120	120	120
Building setback (min ft.)				
Front (with street access)	60	60	60	60
Side (interior)	20	20	20	20
Side (total)	40	40	40	40
Rear	40	40	40	40
Height (max ft.)	40	40	40	40
Curb and Gutter required	No	No	No	No

Housing Type **RE District**	**Conventional** (w/o public water & w/o public sewer)	**Conventional** (w/ public water & approved individual treatment facility)	**Conventional** (w/ public water & decentralized sewer)	**Conventional** (w/ public water & public sewer)
Tract or Lot (min)				
Area (acre/sq. ft.)	4	2	22,000	22,000
Width (ft.)	120	120	110	110
Building setback (min ft.)				
Front (with street access)	50	50	50	50
Side (interior)	15	15	15	15
Side (total)	30	30	30	30
Rear	40	40	40	40
Height (max ft.)	40	40	40	40
Curb and Gutter required	No	No	Yes	Yes

Housing Type **R-15 District**	**Conventional** (w/ public water & decentralized sewer)	**Conventional** (w/ public water & public sewer)
Tract or Lot (min)		
Area (sq. ft.)	15,000	15,000
Width (ft.)	100	100
Building setback (min ft.)		
Front (with street access)	30	30
Side (interior)	5	5
Side (total)	10	10
Side (street)	20	20
Rear	25	25
Height (max ft.)	40	40
Curb and Gutter required	Yes	Yes

Housing Type **R-10 District**	**Conventional** (w/ public water & decentralized sewer)	**Conventional** (w/ public water & public sewer)	**Side Yard** (w/ public water & public sewer)
Tract or Lot (min)			
Area (sq. ft.)	10,000	10,000	10,000
Width (ft.)	60	60	60
Building setback (min ft.)			
Front (with street access)	20	20	20
Front (with alley access)	15	15	15
Side (interior)	5	5	0
Side (total)	10	10	10
Side (street)	10	10	10
Rear	20	20	20
Height (max ft.)	40	40	40
Curb and Gutter required	Yes	Yes	Yes

Housing Type **R-8 District**	**Conventional** (w/ public water & decentralized sewer)	**Conventional** (w/ public water & public sewer)	**Side Yard** (w/ public water & public sewer)
Tract or Lot (min)			
Area (sq. ft.)	8,000	8,000	8,000
Width (ft.)	50	50	50
Building setback (min ft.)			
Front (with street access)	20	20	20
Front (with alley access)	15	15	15
Side (interior)	5	5	0
Side (total)	10	10	10
Side (street)	10	10	10
Rear	20	20	20
Height (max ft.)	40	40	40
Curb and Gutter required	Yes	Yes	Yes

Housing Types **R-6 District**	**Conventional** (w/ public water & decentralized sewer)	**Conventional** (w/ public water & public sewer)	**Side Yard** (w/ public water & public sewer)
Tract or Lot (min)			
Area (sq. ft.)	6,000	6,000	6,000
Width (ft.)	45	45	45
Building setback (min ft.)			
Front (with street access)	15	15	15
Front (with alley access)	15	15	15
Side (interior)	3.5	3.5	0
Side (total)	7	7	7
Side (street)	10	10	10
Rear	15	15	15
Height (max ft.)	40	40	40
Curb and Gutter required	Yes	Yes	Yes

Housing Type **R-3 District**	**Conventional** (w/ public water & decentralized sewer)	**Conventional** (w/ public water & public sewer)	**Side Yard** (w/ public water & public sewer)	**Cottage** (w/ public water & public sewer)
Tract or Lot (min)				
Area (sq. ft.)	3,000	3,000	3,000	2,500
Width (ft.)	30	30	30	25
Building setback (min ft.)				
Front (alley access only)	15	15	15	15
Side (interior)	2.5	2.5	0	2.5
Side (total)	7	7	7	5
Side (street)	10	10	10	10
Rear	15	15	15	15
Height (max ft.)	40	40	40	2530
Curb and Gutter required	Yes	Yes	Yes	Yes

3.6.2 Regulations for Permitted Nonresidential Uses

A. The following building and subdivision regulations apply to the principal buildings for permitted nonresidential uses. Permitted nonresidential uses are set forth in 2.5, Permitted Use Table. For building envelope standards affecting accessory structures see 2.7.

NONRESIDENTIAL USES	C-A	R-E	R-15	R-10	R-8	R-6	R-3
Tract or Lot (min) with water/sewer							
Area (sq. ft.)	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Width (ft.)	100	100	100	100	100	100	100
Building setback (min ft.)							
Front (with street access)	60	50	30	20	20	20	20
Front (with alley access)	--	--	--	15	15	15	15
Side (interior)	20	15	10	10	10	10	10
Side (total)	40	30	20	20	20	20	20
Side (street)	--	--	20	10	10	10	10
Rear	40	40	25	20	20	20	20
Height (max ft.) see also 3.2.8	40	40	40	40	40	40	40

B. Drive-thru facilities are not permitted in any C-A or R- district.

3.6.3 Residential Manufactured Home Park (R-MP)

A. General Provisions

1. The site for a manufactured home park must be a minimum of ten acres.
2. The site must provide direct access to major or connector streets as designated on the MPO Long Range Transportation Plan.
3. The site must be served by public sanitary sewer and water facilities.

B. Building Envelope Standards

1. Residential

a. Lots must have a minimum lot size of 4,000 square feet and have a minimum lot width of 40 feet.
b. Building coverage may not exceed 40% of the total lot area.
c. Each home shall must a front setback of at least 25 feet.
d. Each home must be set back at least five feet from the side property line and 15 feet from the rear property line.
e. Maximum height cannot exceed 35 feet (see 3.2.8 for additional height provisions).

2. Nonresidential

a. Lots must have a minimum lot size of 4,000 square feet and have a minimum lot width of 40 feet.
b. Building coverage may not exceed 60% of the total lot area.
c. Each nonresidential building must have a front setback of at least 25 feet.
d. Each nonresidential building must be set back at least ten from the side property line and 25 feet from the rear property line.
e. Maximum height cannot exceed 35 feet (see 3.2.8 for additional height provisions).
f. Drive-thru facilities are not permitted.

C. Project Boundary Buffer

A Class III buffer must be provided (see 4.7.5) along all project boundaries of a manufactured home park.

D. Open Space

Open space equal to 35% of the total site area must be provided as either public or private common open space. Requirements for the configuration, use and management of common open are set forth in 6.2, Open Space.

3.7 RESIDENTIAL URBAN DISTRICTS

3.7.1 Permitted Housing Types

The following housing types are allowed by district as set forth below (see 3.4 for housing type definitions).

Housing Type	RU-1	RU-2	RU-3	RU-4	RU-5
Conventional	■	■	■	--	--
Side Yard House	■	■	■	■	--
Cottage	■	■	■	■	--
Semi-Attached	■	■	■	■	--
Two-Family	■	■	■	■	--
Townhouse	--	■	■	■	■
Large Home	--	■	■	■	■
Stacked Townhouse	--	■	■	■	■
Apartment	--	--	■	■	■

■ = Permitted -- = not permitted

3.7.2 Building Regulations for Permitted Housing Types

The following building and subdivision regulations apply to the principal buildings of permitted housing types. Residential compatibility standards may also apply (see 3.9). For building envelope standards affecting accessory structures see 2.7.

Housing Type	Conventional	Side Yard	Cottage	Semi-Attached	Two-Family
RU-1 District					
Tract or Lot (min)					
Area (sq. ft.)	6,000	6,000	4,000	3,000	8,000
Width (ft.)	45	45	35	30	50
Height (max ft.) see also 3.2.8	40	40	30	40	40
Building setback (min ft.)					
Front (with street access)	20	20	--	20	20
Front (with alley access)	15	15	15	15	15
Side (interior)	5	0	5	5	5
Side (total)	10	10	10	5	10
Side (street)	10	10	10	10	10
Rear	20	20	20	20	20
% of Housing Types					
10 acres or more (max)	65%	60%	60%	40%	40%

Housing Type	Conventional	Side Yard	Cottage	Semi-Attached	Two-Family	Town-house	Large Home	Stacked Townhouse
RU-2 District								
Tract or Lot (min)								
Area (sq. ft.)	6,000	6,000	4,000	3,000	8,000	1,500	12,000	1,500
Width (ft.)	45	45	35	30	50	20	50	20
Area per unit (sq. ft.)	--	--	--	--	--	1,500	--	750
Unit width (ft.)	--	--	--	--	--	20	--	20
Height (max ft.) see also 3.2.8	40	40	30	40	40	45	45	45
Building setback (min ft.)								
Front (with street access)	20	20	--	20	20	--	20	--
Front (with alley access)	15	15	15	15	15	--	15	--
Front (min/max)	--	--	--	--	--	2-20	--	2-20
Required building frontage	--	--	--	--	--	80%	--	80%
Side (interior)	5	0	5	5	5	5	5	5
Side (total)	10	10	10	5	10	10	10	10
Side (street)	10	10	10	10	10	10	10	10
Rear	20	20	20	20	20	5 or 20+	20	5 or 20+
% of Housing Types								
10 acres or more (max)	65%	60%	60%	40%	40%	20%	20%	30%

Housing Type	Conventional	Side Yard	Cottage	Semi-Attached	Two-Family	Town-house	Large Home	Stacked Townhouse	Apartment
RU-3 District									
Tract or Lot (min)									
Area (sq. ft.)	6,000	6,000	4,000	3,000	8,000	1,300	10,000	1,300	10,000
Width (ft.)	45	45	35	30	50	18	50	18	50
Area per unit (sq. ft.)	--	--	--	--	--	1,300	--	650	1,100
Unit width (ft.)	--	--	--	--	--	18	--	18	--
Height (max ft.) see also 3.2.8	40	40	30	40	40	45	45	45	45
Building setback (min ft.)									
Front (with street access)	20	20	20	20	20	--	20	--	--
Front (with alley access)	15	15	15	15	15	--	15	--	--
Front (min/max)	--	--	--	--	--	2-20	--	2-20	2-20
Required building frontage	--	--	--	--	--	80%	--	80%	50%
Side (interior)	5	0	5	5	5	5	5	5	5
Side (total)	10	10	10	--	10	10	10	10	10
Side (street)	10	10	10	10	10	10	10	10	10
Rear	20	20	20	20	20	5 or 20+	20	15	5 or 20+
% of Housing Types									
More than 10 acres (max)	50%	50%	50%	60%	70%	80%	80%	80%	70%
1 to 10 acres (max)	50%	60%	80%	100%	100%	100%	100%	100%	100%

Housing Type	Side Yard	Cottage	Semi-Attached	Two-Family	Town-house	Large Home	Stacked Townhouse	Apartment
RU-4 District								
Tract or Lot (min)								
Area (sq. ft.)	3,000	2,500	2,500	5,000	1,100	8,000	1,100	8,000
Width (ft.)	30	25	25	40	16	50	16	50
Unit width (ft.)	--	--	--	--	16	--	16	--
Height (max ft.) see also 3.2.8	40	30	40	40	50	50	50	75
Building setback (min ft.)								
Front (with street access)	--	--	--	--	--	20	--	--
Front (with alley access)	15	15	15	15	--	15	--	--
Front (min/max)	--	--	--	--	2-20	--	2-20	2-20
Required building frontage	--	--	--	--	80%	--	80%	50%
Side (interior)	3.5	2.5	5	5	5	5	5	5
Side (total)	7	5	5	10	10	10	10	10
Side (street)	10	10	10	10	10	10	10	10
Rear	15	15	20	20	5 or 20+	20	15	5 or 20+
Percentage of Housing Types								
More than 10 acres (max)	50%	50%	50%	50%	50%	80%	80%	80%
1 to 10 acres (max)	50%	60%	80%	100%	100%	100%	100%	100%

Housing Type	Town-house	Large Home	Stacked Townhouse	Apartment
RU- 5 District				
Tract or Lot (min)				
Area (sq. ft.)	1,000	6,000	1,000	6,000
Width (ft.)	14	45	14	45
Unit width (ft.)	14	--	14	--
Height (max ft.) see also 3.2.8	50	50	50	105
Building setback (min ft.)				
Front (with street access)	--	20	--	--
Front (with alley access)	--	15	--	--
Front (min/max)	2-20	--	2-20	2-20
Required building frontage	80%	--	80%	50%
Side (interior)	5	5	5	5
Side (total)	10	10	10	10
Side (street)	10	10	10	10
Rear	5 or 20+	20	5 or 20+	15
Percentage of Housing Types				
More than 10 acres (max)	80%	80%	80%	80%
1 to 10 acres (max)	100%	100%	100%	100%

3.7.3 Building Regulations for Permitted Nonresidential Uses

A. The following building and subdivision regulations apply to the principal buildings for permitted nonresidential uses. Permitted nonresidential uses are set forth in 2.5, Permitted Use Table. For building envelope standards affecting accessory structures see 2.7.

NONRESIDENTIAL USES	RU-1	RU -2	RU-3	RU-4	RU-5
Lot or Tract (min)					
Area (sq. ft.)	6,000	6,000	6,000	6,000	6,000
Width (ft.)	45	45	45	45	45
Building setback (min ft.)					
Front (min)	0	0	0	0	0
Front (max)	30	30	30	30	30
Required building frontage	50%	50%	50%	50%	50%
Side (interior)	5	5	5	5	5
Side (total)	10	10	10	10	10
Side (street)	10	10	10	10	10
Rear	20	20	20	20	20
Height (max ft.) see also 3.2.8	45	45	45	50	50

B. Drive-thru facilities are not permitted in any RU- district.

3.8 RESIDENTIAL SUBDIVISIONS

A variety of residential development patterns and housing types are permitted in the residential districts as set forth below.

3.8.1 Ownership of Development Site

The development site to be subdivided may be held in single and separate ownership or in multiple ownership. If held in multiple ownership, however, the site shall be developed according to a single plan with common authority and common responsibility.

3.8.2 Required Formal Open Space

A. Formal open space in the amount of 0.6% of the total development is required for any new majority residential development of 15 acres or more. Provided, however, that if the area of the new development is less than 15 acres and has been subdivided by plat or by deed from a parcel that was 15 acres or larger after the effective date of this development code then the formal open space requirements apply.

B. Requirements for the configuration, use and management of formal open space are set forth in 6.2.3, Formal Open Space

3.8.3 Permitted Housing and Subdivision Types

The following housing types are allowed by district and subdivision type as set forth below (see 3.4 for housing type definitions). The building regulations on the following pages apply to principal buildings of permitted housing types. Residential compatibility standards may also apply (see 3.9). For building envelope standards affecting accessory structures see 2.7.

Standard Subdivision	C-A	R-E	R-15	R-10	R-8	R-6	R-3	RU-1	RU-2	RU-3	RU-4	RU-5
Conventional	■	■	■	■	■	■	■	■	■	■	--	--
Side Yard	--	--	--	■	■	■	■	■	■	■	■	--
Cottage	--	--	--	--	--	--	■	■	■	■	■	--
Semi-attached	--	--	--	--	--	--	--	■	■	■	■	--
Two-Family	--	--	--	--	--	--	--	■	■	■	■	--
Townhouse	--	--	--	--	--	--	--	--	■	■	■	■
Large Home	--	--	--	--	--	--	--	--	■	■	■	■
Stacked Townhouse	--	--	--	--	--	--	--	--	■	■	■	■
Apartment	--	--	--	--	--	--	--	--	--	■	■	■

Open Space Subdivision	C-A	R-E	R-15	R-10	R-8	R-6	R-3	RU-1	RU-2	RU-3	RU-4	RU-5
Conventional	■	■	■	■	■	■	■	■	■	■	--	--
Side Yard	--	■	■	■	■	■	■	■	■	■	--	--
Cottage	--	■	■	■	■	■	■	■	■	■	--	--
Semi-attached	--	--	--	■	■	■	■	■	■	■	--	--
Two-Family	--	--	--	--	■	■	■	■	■	■	--	--
Townhouse	--	--	--	--	--	■	■	■	■	■	--	--
Large Home	--	--	--	--	■	■	■	■	■	■	--	--
Stacked Townhouse	--	--	--	--	--	--	--	■	■	■	--	--
Apartment	--	--	--	--	--	--	--	--	■	■	--	--

Sustainable Subdivision	C-A	R-E	R-15	R-10	R-8	R-6	R-3	RU-1	RU-2	RU-3	RU-4	RU-5
Conventional	--	--	--	■	■	■	■	■	■	■	■	--
Side Yard	--	--	--	■	■	■	■	■	■	■	■	--
Cottage	--	--	--	■	■	■	■	■	■	■	■	--
Semi-attached	--	--	--	■	■	■	■	■	■	■	■	--
Two-Family	--	--	--	■	■	■	■	■	■	■	■	--
Townhouse	--	--	--	■	■	■	■	■	■	■	■	■
Large Home	--	--	--	■	■	■	■	■	■	■	■	■
Stacked Townhouse	--	--	--	--	--	--	--	■	■	■	■	■
Apartment	--	--	--	--	--	--	--	■	■	■	■	■

3.8.4 Standard Subdivision

Standard Subdivision is a pattern of residential subdivision that provides a majority of property owners with substantial yards on their own property. When implementing the standard subdivision in the C-A, R-E, R-15, R-10, R-8, R-6, and R-3 districts the standard subdivision must be consistent with the building regulations as set forth in 3.6. When implementing the standard subdivision in the RU-1, RU-2, RU-3, RU-4, or RU-5 districts the standard subdivision must be consistent with the building regulations set forth in section 3.7.

3.8.5 Open Space Subdivision

Open space subdivisions are an optional type of subdivision that trade conventional minimum lot area and dimensions for additional common open space. Opens space subdivisions are permitted in C-A, R-E, R-15, R-10, R-8, R-6, R-3, RU-1, RU-2, and RU-3 residential districts. An open space residential subdivision must be a sufficient size to ensure adequate common open space can be incorporated into the subdivision design. The designated common open space must be established prior to the calculation of the metrics below.

A. Contextual Perimeter Requirements in Open Space Subdivisions

1. The minimum size of perimeter lots oriented towards an existing street shall be at least 90% of the minimum size for the actual zoning of the property. If, however, the property on the opposite side of the street has previously developed with smaller lot sizes, or has a currently approved plan of development with smaller lots sizes, the Land Use Control Board may permit the perimeter lots to be of a comparable size to those opposite lots within the overall size limitations established by this section.
2. Perimeter lots otherwise abutting an R- or RU- district may be reduced in size the equivalent of one zoning district with the installation of a Class III buffer located within common open space. Perimeter lots may be reduced in size the equivalent of two zoning districts with the installation of a Class IV buffer. In situations where abutting lots of a neighboring development are smaller in size than would otherwise be required of the perimeter lots in the open space subdivision, the Land Use Control Board may permit the perimeter lots to be of a similar character to those abutting lots within the overall size limitations established by this section.

B. Open Subdivision Metrics

C-A District: Site	Area (min)	Average Lot Area (min sq. ft.)	Common Open Space (min)	Water/Sewer
Open Space Subdivision	30 acres	26,000	20%	Required
Housing Type	Conventional			
Tract or Lot (min)				
Width (min ft.)	100			
Height (max ft.) see also 3.2.8	40			
Building setback (min ft.)				
Front (with street access)	30			
Side (interior)	10			
Side (total)	20			
Side (street)	20			
Rear	30			
% of Housing Types (max)	100%			

R-E District: Site	Area (min)		Average Lot Area (min sq. ft.)	Common Open Space (min)	Water/Sewer
Open Space Subdivision	15 acres		13,200	20%	Required
Housing Type	Conventional	Side Yard	Cottage		
Tract or Lot (min)					
Width (min ft.)	80	45	35		
Height (max ft.) see also 3.2.8	40	40	30		
Building setback (min ft.)					
Front (with street access)	20	20	--		
Front (with alley access)	15	15	15		
Side (interior)	5	0	3		
Side (total)	10	10	6		
Side (street)	10	10	10		
Rear	20	20	20		
% of Housing Types (max)	100%	50%	60%		

R-15 District: Site	Area (min)		Average Lot Area (min sq. ft.)	Common Open Space (min)	Water/Sewer
Open Space Subdivision	12 acres		9,000	20%	Required
Housing Type	Conventional	Side Yard	Cottage		
Tract or Lot (min)	60	45	35		
Height (max ft.) see also 3.2.8	40	40	30		
Building setback (min ft.)					
Front (with street access)	20	20	--		
Front (with alley access)	15	15	15		
Side (interior)	5	0	3		
Side (total)	10	10	6		
Side (street)	10	10	10		
Rear	20	20	20		
% of Housing Types (max)	100%	60%	60%		

R-10 District: Site	Area (min)		Average Lot Area (min sq. ft.)		Common Open Space (min)	Water/Sewer
Open Space Subdivision	10 acres		6,000		20%	Required
Housing Type	Conventional	Side Yard	Cottage	Semi-Attached		
Tract or Lot (min)						
Width (ft.)	50	45	35	35		
Height (max ft.) see also 3.2.8	40	40	30	40		
Building setback (min ft.)						
Front (with street access)	20	20	--	20		
Front (with alley access)	15	15	15	15		
Side (interior)	5	0	3	5		
Side (total)	10	10	6	5		
Side (street)	10	10	10	10		
Rear	20	20	20	20		
% of Housing Types (max)	100%	60%	60%	40%		

R-8 District: Site	Area (min)		Average Lot Area (min sq. ft.)		Common Open Space (min)		Water/Sewer
Open Space Subdivision	10 acres		4,800		20%		Required
Housing Type	Conventional	Side Yard	Cottage	Semi-Attached	Two-Family	Large Home	
Tract or Lot (min)							
Width (ft.)	45	45	35	35	50	60	
Height (max ft.) see also 3.2.8	40	40	30	40	40	40	
Building setback (min ft.)							
Front (with street access)	20	20	--	--	20	20	
Front (with alley access)	15	15	15	15	15	15	
Side (interior)	5	0	3	5	5	5	
Side (total)	10	10	6	5	10	10	
Side (street)	10	10	10	10	10	10	
Rear	20	20	20	20	20	20	
% of Housing Types (max)							
10 to 20 acres	100%	60%	60%	40%	40%	20%	
Larger than 20 acres	80%	60%	60%	40%	40%	20%	

R-6 District: Site	Area (min)		Average Lot Area (min sq. ft.)		Common Open Space (min)		Water/Sewer
Open Space Subdivision	10 acres		3,600		20%		Required
Housing Type	Conventional	Side Yard	Cottage	Semi-Attached	Two-Family	Town-house	Large Home
Tract or Lot (min)							
Width (ft.)	40	40	35	35	50	20	60
Unit width (ft.)	--	--	--	--	--	20	--
Height (max ft.) see also 3.2.8	40	40	30	40	40	40	40
Building setback (min ft.)							
Front (with street access)	20	20	--	--	20	--	20
Front (with alley access)	15	15	15	15	15	--	15
Front (min/max)	--	--	--	--	--	2-20	--
Required building frontage	--	--	--	--	--	80%	--
Side (interior)	5	0	3	5	5	5	5
Side (total)	10	10	6	5	10	10	10
Side (street)	10	10	10	10	10	10	10
Rear	20	20	20	20	20	5 or 20+	20
% of Housing Types (max)							
10 acres to 20 acres	100%	60%	60%	40%	40%	20%	20%
Larger than 20 acres	70%	60%	60%	40%	40%	20%	20%

R-3 District: Site	Area (min)		Average Lot Area (min sq. ft,)		Common Open Space (min)		Water/Sewer
Open Space Subdivision	5 acres		3,000		20%		Required
Housing Type	Conventional	Side Yard	Cottage	Semi-Attached	Two-Family	Town-house	Large Home
Tract or Lot (min)							
Width (ft.)	35	35	30	30	50	18	60
Unit width (ft.)	--	--	--	--	--	18	--
Height (max ft.) see also 3.2.8	40	40	30	40	40	40	40
Building setback (min ft.)							
Front (with street access)	--	--	--	--	20	--	20
Front (with alley access)	15	15	15	15	15	--	15
Front (min/max)	--	--	--	--	--	2-20	--
Required building frontage	--	--	--	--	--	80%	--
Side (interior)	5	0	5	5	5	5	5
Side (total)	3	3	3	5	10	10	10
Side (street)	6	6	6	10	10	10	10
Rear	20	20	20	20	20	5 or 20+	20
% of Housing Types (max)							
5 acres to 10 acres	100%	60%	60%	40%	40%	20%	20%
Larger than 10 acres	65%	60%	60%	40%	40%	20%	20%

RU-1 District: Site	Area (min)		Average Lot Area (min sq. ft)		Common Open Space (min)		Water/Sewer	
Open Space Subdivision	5 acres		2,500		20%		Required	
Housing Type	Conventional	Side Yard	Cottage	Semi-Attached	Two-Family	Town-house	Large Home	Stacked Townhouse
Tract or Lot (min)								
Width (ft.)	30	30	25	25	50	16	60	16
Unit width (ft.)	--	--	--	--	--	16	--	16
Height (max ft.) see also 3.2.8	40	40	30	40	40	40	40	40
Building setback (min ft.)								
Front (with street access)	--	--	--	--	--	--	20	--
Front (with alley access)	15	15	15	15	15	--	15	--
Front (min/max)	--	--	--	--	--	2-20	--	2-20
Required building frontage	--	--	--	--	--	80%	--	80%
Side (interior)	3	0	3	5	5	5	5	5
Side (total)	6	6	6	5	10	10	10	10
Side (street)	10	10	10	10	10	10	10	10
Rear	20	20	20	20	20	5 or 20+	20	5 or 20+
% of Housing Types (max)	65%	100%	80%	80%	80%	80%	40%	40%

RU-2 District: Site	Area (min)		Average Lot Area (min sq. ft)		Common Open Space (min)		Water/Sewer		
Open Space Subdivision	5 acres		2,000		20%		Required		
Housing Type	Conventional	Side Yard	Cottage	Semi-Attached	Two-Family	Town-house	Large Home	Stacked Townhouse	Apartment
Tract or Lot (min)									
Width (ft.)	30	30	25	25	50	16	50	16	50
Unit width (ft.)	--	--	--	--	--	16	--	16	--
Height (max ft.) see also 3.2.8	40	40	30	40	40	45	45	45	45
Building setback (min ft.)									
Front (with street access)	--	--	--	20	20	--	20	--	--
Front (with alley access)	15	15	15	15	15	--	15	--	--
Front (min/max)	--	--	--	--	--	2-20	--	2-20	2-20
Required building frontage	--	--	--	--	--	80%	--	80%	50%
Side (interior)	3	0	3	5	5	5	5	5	5
Side (total)	6	6	6	5	10	10	10	10	10
Side (street)	10	10	10	10	10	10	10	10	10
Rear	20	20	20	20	20	5 or 20+	20	5 or 20+	20
% of Housing Types (max)	65%	60%	60%	80%	80%	80%	80%	80%	100%

RU-3 District: Site	Area (min)		Average Lot Area (min sq. ft,)		Common Open Space (min)		Water/Sewer		
Open Space Subdivision	5 acres		1,800		20%		Required		
Housing Type	Conventional	Side Yard	Cottage	Semi-Attached	Two-Family	Town-house	Large Home	Stacked Townhouse	Apartment
Tract or Lot (min)									
Width (ft.)	25	25	20	25	50	14	50	14	50
Unit width (ft.)	--	--	--	--	--	14	--	14	--
Height (max ft.) see also 3.2.8	40	40	30	40	40	45	45	45	45
Building setback (min ft.)									
Front (with street access)	--	--	--	20	20	--	20	--	--
Front (with alley access)	15	15	15	15	15	--	15	--	--
Front (min/max)	--	--	--	--	--	2-20	--	2-20	2-20
Required building frontage	--	--	--	--	--	80%	--	80%	50%
Side (interior)	3	0	2.5	5	5	5	5	5	5
Side (total)	6	6	5	5	10	10	10	10	10
Side (street)	10	10	10	10	10	10	10	10	10
Rear	20	20	20	20	20	5 or 20+	20	5 or 20+	15
% of Housing Types (max)	65%	60%	60%	80%	80%	80%	80%	80%	100%

C. Required Common Open Space

1. Common open space is an integral part of an open space subdivision. Open space equal to 20% of the total site area shall be provided as either public or private common open space. Requirements for open space are set forth in 6.2.
2. No additional open space shall be required on the site, except where otherwise required by state or federal law. In the case that a subdivision is being developed in phases, the amount of open space shall be computed separately for each phase, but may be combined with existing open space in earlier phases to create a larger uniform area.

3.8.6 Sustainable Subdivision

Sustainable subdivisions are an optional subdivision type that is permitted in the R-10, R-8, R-6, R-3, RU-1, RU-2, RU-3, RU-4, and RU-5 residential districts. They trade smaller lot sizes (with smaller yards), additional land uses, more diverse housing types and increased density for a more sustainable relation of the subdivision to the environment. This is accomplished by offering incentives in exchange for a subdivision based on smart growth and green building principles. Sustainable subdivisions are intended to encourage development within existing communities and conserve natural and financial resources required for construction and maintenance of infrastructure.

A. Sustainable Subdivision Standards

All sustainable subdivisions shall meet the following locational, connectivity, pattern and design, and green construction requirements.

1. Location

Sustainable subdivisions should be located within or near existing neighborhoods or public transportation infrastructures. Sustainable subdivisions must satisfy at least one of the following requirements.

a. Locate the development on a previously developed site.
b. Locate the development near transit service so that at least 50% of dwelling units within the development are within ½ mile walk distance of an existing or planned public transportation stop.
c. Locate the development near existing neighborhood shops, services, and facilities so that the project boundary is within ¼-mile walking distance via a pedestrian path of at least five, or within ½-mile walking distance of at least eight specific uses from the following set of use categories:.
   1) Community service (see 2.9.3A);
   2) Day care (see 2.9.3B);
   3) Education facility (see 2.9.3C);
   4) Place of worship (see 2.9.3G);
   5) Restaurant (see 2.9.4G); or
   6) Retail sales and service (see 2.9.4H).

2. School, Housing, and Employment Proximity

Sustainable subdivisions should promote public health through physical activity by facilitating walking to school and work, encouraging a diversity of uses and employment opportunities, and reducing energy consumption and pollution from motor vehicles by providing opportunities for shorter vehicle trips and/or use of alternative modes of transportation. Sustainable subdivisions must satisfy at least one of the following requirements.

a. Locate and/or design the subdivision so that the center of the development is within a ½-mile walking distance of a number of pre-project jobs equal to or greater than 50% of the number of dwelling units in the project;
b. Include a nonresidential component equaling at least 10% of the projects total building projected square footage; or
c. Locate or design the subdivision so that at least 30% of the projects dwelling units are within ½-mile walking distance of an existing or planned public or private school.

3. Reduced Automobile Dependence

Sustainable subdivisions should encourage development in locations that exhibit superior performance in providing transportation choices or otherwise reducing motor vehicle use. Sustainable subdivisions must satisfy at least one of the following requirements.

a. Locate the subdivision on a site with transit service of four or more transit rides per week day. The total number of rides available during weekdays is defined as the number of buses or streetcars stopping within a ½-mile walking distance of at least 50% of the subdivision's dwellings and business entrances; or

b. Design or locate the subdivision such that 50% of the dwelling units and business entrances are within three miles of at least ten or more of the specific uses listed in paragraph 1 above using an existing or planned bicycle network and/or a biking network that will be completed as part of the project (three mile distance is measured along the biking network, not as a straight radius) and for any nonresidential buildings (excluding hotels) and multifamily residential buildings without garages that are part of the subdivision, provide bicycle parking spaces or storage for a capacity of no less than five percent of the off-street parking space capacity provided for cars for those buildings.

4. Open Community

Sustainable subdivisions should promote communities that are physically connected to each other and foster community and connectedness beyond the development. All streets and sidewalks that are built as part of the subdivision or which serve the subdivision directly shall be public streets and sidewalks or designated as available for general public use and, with the exception of alleys or parking areas, not gated.

5. Compact Development

Sustainable subdivisions should promote the conservation of land, livability, transportation efficiency, and walkability. All residential components of the subdivision must be built at an average density of at least seven or more dwelling units per acre of buildable land available for residential uses. The specified average density must be achieved by the point in the subdivision's construction at which 50% of dwelling units are built or within five years of the date that the first building is occupied, whichever is longer. In addition, sustainable subdivisions must satisfy at least one of the following requirements

a. Locate or design the subdivision such that at least 50% of the dwelling units are within ½ mile walk distance of at least four of the specific uses listed in paragraph 1 above; or

b. Include a sufficient variety of housing sizes and types in the subdivision such that the total variety of housing within a ¼-mile of the center of the project, achieves at least 0.5 according to the Simpson Diversity Index using the housing categories permitted in each sustainable subdivision district (see 3.8.6C).

6. Reduced Parking Footprint

Sustainable subdivisions should design parking to facilitate walkability and to minimize the adverse environmental effects of surface parking lots. All nonresidential and multifamily residential buildings that are part of the subdivision, must locate all off-street surface parking lots to the side or rear of the buildings, leaving building frontages and streetscapes free of off-street surface parking lots. Additionally, all nonresidential and multifamily residential buildings may use no more than 20% of the total development footprint area for surface parking facilities, with no individual impervious surface parking lot larger than one and one half acres. Surface parking facilities include ground-level garages unless they are under space intended for human occupancy. Underground or multi-story parking facilities may be used to provide additional capacity. On-street parking spaces are exempt from this provision.

7. Street Network

Sustainable subdivisions should provide appealing and comfortable pedestrian and bicycle friendly street environments in order to promote pedestrian activity and public health through increased physical activity. Sustainable subdivisions must provide continuous sidewalks consistent with 4.3, Streetscape Standards and conform to the MPO Long Range Transportation Plan regarding connectivity. Additionally, sustainable subdivisions must satisfy at least one of the following requirements.

a. Design the subdivision such that the subdivision's average street grid density is at least 20 centerline miles/subdivision square mile; or

b. Design and build the subdivision so that there is at least one through-street at the project boundary every 800 feet or at existing abutting street intervals, whichever is smaller (this does not apply to connections which cannot physically be made).

8. Access to Public Spaces

Sustainable subdivisions should be designed and located so as to provide a variety of open spaces close to work and home to encourage walking, physical activity, and time spent outdoors. Sustainable subdivisions shall satisfy at least one of the following requirements.

a. Locate or design the subdivision so that a formal open space (see 6.2.3) at least 2,500 square feet in size is within a walking distance of 800 feet of 70% of the dwelling units and business entrances in the subdivision; or

b. Locate or design the subdivision so that an active public open space facility of at least two acres lies within ½ mile walk distance of 70% of the dwelling units and business entrances in the subdivision.

9. Construction and Technology

Sustainable subdivisions should design and construct buildings so as to utilize green building practices, extend the life cycle of existing building stock, reduce air, water and land pollution and reduce environmental impacts of new buildings as they relate to materials manufacturing and transport. Sustainable subdivisions shall satisfy at least one of the following requirements.

a. Design and construct or retrofit, at least 10% of the building square footage of the subdivision to be certified under at least one of the following LEED building rating systems:

1) LEED for New Construction;
2) LEED for Existing Buildings;
3) LEED for Homes;
4) LEED for Core and Shell; or
5) LEED for Schools; or

b. Design and construct at least 75% of new dwelling units in the subdivision to be certified EcoBuild homes under the MLGW EcoBuild program; or

c. Design and construct 55% of new dwelling units in the subdivision to be certified under the National Association of Home Builders (NAHB) Green Building standard, or other approved certifying program; or

d. Use roofing materials that have a Solar Reflectance Index (SRI) equal to or greater than the values in the table below for a minimum of 75% of the roof surface of all buildings within the project; or install a "green" (vegetated) roof for at least 50% of the roof area of all buildings within the project

Roof Type	Slope	SRI
Low-Sloped Roof	≤ 2:12	78
Steep-Sloped Roof	≥ 2:12	29

1) Combinations of SRI compliant and vegetated roof may be used provided that they collectively cover 75% of the roof area of all buildings; or

2) Locate the development footprint on areas that are 100% previously developed and for which the zone of construction is 100% previously developed; or

3) Incorporate into the subdivision the reuse of at least three buildings, that each maintains at least 50% (based on surface area) of the existing building structure (including structural floor and roof decking) and envelope (including exterior skin and framing, and excluding window assemblies and non-structural roofing material). Hazardous materials that are remediated as a part of the project scope shall be excluded from the calculation of the percentage maintained.

B. Sustainable Subdivision Incentives

1. Additional Uses

Imperative to the implementation of sustainable developments is mixture of residential, commercial, and employment uses within a walkable distance of each other. As such the following additional uses are permitted by right in a sustainable subdivision provided that at least 50% of the developed square footage is in the form of residential uses.

a. Live-work

b. Single tenant office uses under 5,000 square feet

c. Bed and Breakfast

d. Restaurants without drive-thru or drive in service

e. Restaurants with the sale of alcoholic beverages, brewpub
f. Retail sales and service smaller than 3,000 square feet without drive-thru service.
g. Medical, dental or chiropractic clinic, massage therapy, outpatient surgery center smaller than 3,000 square feet.
h. Health club
i. School, public or private (K-12)
j. Place of worship

2. Additional Parking for Nonresidential Uses

In addition to any parking reduction allowed in 4.6.3E, nonresidential uses in a sustainable subdivision shall receive an additional 10% reduction based on the mixed use nature of the development.

C. Sustainable Subdivision Metrics

The designated formal open space shall be established prior to the calculation of the metrics below.

R-10 District: Site	Area (min)		Average Lot Area (min sq. ft.)		Formal Open Space (min)		Water/Sewer
Sustainable Subdivision	5 acres		6,000		0.6%		Existing Required
Housing Type	Conventional	Side Yard	Cottage	Semi-Attached	Two-Family	Town-house	Large Home
Tract or Lot (min)							
Area (sq. ft.)	6,000	6,000	3,000	3,000	6,000	1,500	8,000
Width (ft.)	45	45	30	30	50	20	50
Area per unit (sq. ft.)	--	--	--	--	--	1,500	--
Unit width (ft.)	--	--	--	--	--	20	--
Height (max ft.) see also 3.2.8	40	40	30	40	40	40	40
Building setback (min ft.)							
Front (with street access)	20	20	--	20	20	--	20
Front (with alley access)	15	15	15	15	15	--	15
Front (min/max)	--	--	--	--	--	2-20	--
Required building frontage	--	--	--	--	--	80%	--
Side (interior)	5	0	3	5	5	5	5
Side (total)	10	10	6	5	10	10	10
Side (street)	10	10	10	10	10	10	10
Rear	20	20	20	20	20	5 or 20+	20
% of Housing Types (max)	65%	60%	60%	40%	40%	20%	20%

R-8 District: Site	Area (min)		Average Lot Area (min sq. ft.)		Formal Open Space (min)		Water/Sewer
Sustainable Subdivision	2.5 acres		4,800		0.6%		Existing Required
Housing Type	Conventional	Side Yard	Cottage	Semi-Attached	Two-Family	Town-house	Large Home
Tract or Lot (min)							
Area (sq. ft.)	4,800	4,800	3,000	3,000	5,500	1,500	8,000
Width (ft.)	35	35	30	35	50	20	50
Area per unit (sq. ft.)	--	--	--	--	--	1,500	--
Unit width (ft.)	--	--	--	--	--	20	--
Height (max ft.) see also 3.2.8	40	40	30	40	40	40	40
Building setback (min ft.)							
Front (with street access)	--	--	--	20	20	--	20
Front (with alley access)	15	15	15	15	15	--	15
Front (min/max)	--	--	--	--	--	2-20	--
Required building frontage	--	--	--	--	--	80%	--
Side (interior)	5	0	3	5	5	5	5
Side (total)	10	10	6	5	10	10	10
Side (street)	10	10	10	10	10	10	10
Rear	20	20	20	20	20	5 or 20+	20
% of Housing Types (max)	65%	60%	60%	40%	40%	20%	20%

R-6 District: Site	Area (min)		Average Lot Area (min sq. ft.)		Formal Open Space (min)		Water/Sewer
Sustainable Subdivision	2.5 acres		3,600		0.6%		Existing Required
Housing Type	Conventional	Side Yard	Cottage	Semi-Attached	Two-Family	Town-house	Large Home
Tract or Lot (min)							
Area (sq. ft.)	4,500	4,500	2,500	3,000	5,000	1,500	8,000
Width (ft.)	35	35	25	30	50	20	50
Area per unit (sq. ft.)	--	--	--	--	--	1,500	--
Unit width (ft.)	--	--	--	--	--	20	--
Height (max ft.) see also 3.2.8	40	40	30	40	40	40	40
Building setback (min ft.)							
Front (with street access)	--	--	--	--	20	--	20
Front (with alley access)	15	15	15	15	15	--	15
Front (min/max)	--	--	--	--	--	2-20	--
Required building frontage	--	--	--	--	--	80%	--
Side (interior)	5	0	2.5	5	5	5	5
Side (total)	10	10	5	5	10	10	10
Side (street)	10	10	10	10	10	10	10
Rear	20	20	20	20	20	5 or 20+	20
% of Housing Types (max)	65%	60%	60%	40%	40%	20%	20%

R-3 District: Site	Area (min)		Average Lot Area (min sq. ft.)		Formal Open Space (min)		Water/Sewer
Sustainable Subdivision	2.5 acres		2,800		0.6%		Existing Required
Housing Type	Conventional	Side Yard	Cottage	Semi-Attached	Two-Family	Town-house	Large Home
Tract or Lot (min)							
Area (sq. ft.)	4,000	4,000	2,500	2,500	5,000	1,300	8,000
Width (ft.)	35	35	25	30	50	18	50
Unit width (ft.)	--	--	--	--	--	18	--
Height (max ft.) see also 3.2.8	40	40	30	40	40	40	40
Building setback (min ft.)							
Front (with street access)	--	--	--	--	20	--	20
Front (with alley access)	15	15	15	15	15	--	15
Front (min/max)	--	--	--	--	--	2-20	--
Required building frontage	--	--	--	--	--	80%	--
Side (interior)	5	0	2.5	5	5	5	5
Side (total)	10	10	5	--	10	10	10
Side (street)	10	10	10	10	10	10	10
Rear*	20	20	20	20	20	5 or 20+	20
% of Housing Types (max)	65%	60%	60%	40%	40%	20%	20%

RU-1 District: Site	Area (min)		Average Lot Area (min sq. ft)		Formal Open Space (min)		Water/Sewer		
Sustainable Subdivision	2.5 acres		2,800		0.6%		Existing Required		
Housing Type	Conventional	Side Yard	Cottage	Semi-Attached	Two-Family	Town-house	Large Home	Stacked Townhouse	Apartment
Tract or Lot (min)									
Area (sq. ft.)	4,000	4,000	2,500	2,500	5,000	1,200	8,000	1,200	8,000
Width (ft.)	35	35	25	30	50	16	50	16	50
Unit width (ft.)	--	--	--	--	--	16	--	16	--
Area per unit (sq. ft.)	--	--	--	--	--	1,200	--	600	1,100
Height (max ft.) see also 3.2.8	40	40	30	40	40	40	40	40	40
Building setback (min ft.)									
Front (with street access)	--	--	--	--	20	--	20	--	--
Front (with alley access)	15	15	15	15	15	--	15	--	--
Front (min/max)	--	--	--	--	--	2-20	--	2-20	2-20
Required building frontage	--	--	--	--	--	80%	--	80%	50%
Side (interior)	5	0	2.5	5	5	5	5	5	5
Side (total)	10	10	5	5	10	10	10	10	10
Side (street)	10	10	10	10	10	10	10	10	10
Rear	20	20	20	20	20	5 or 20+	20	5 or 20+	15
% of Housing Types (max)	65%	60%	60%	40%	40%	20%	20%	40%	20%

RU-2 District: Site	Area (min)		Average Lot Area (min sq. ft.)		Formal Open Space (min)		Water/Sewer		
Sustainable Subdivision	2.5 acres		2,800		0.6%		Existing Required		
Housing Type	Conventional	Side Yard	Cottage	Semi-Attached	Two-Family	Town-house	Large Home	Stacked Townhouse	Apartment
Tract or Lot (min)									
Area (sq. ft.)	4,000	4,000	2,500	2,500	5,000	1,200	7,000	1,200	7,000
Width (ft.)	35	35	25	30	50	16	45	16	45
Unit width (ft.)	--	--	--	--	--	16	--	16	--
Area per unit (sq. ft.)	--	--	--	--	--	1,200	--	600	1,100
Height (max ft.) see also 3.2.8	40	40	30	40	40	45	45	45	45
Building setback (min ft.)									
Front (with street access)	--	--	--	--	20	--	20	--	--
Front (with alley access)	15	15	15	15	15	--	15	--	--
Front (min/max)	--	--	--	--	--	2-20	--	2-20	2-20
Required building frontage	--	--	--	--	--	80%	--	80%	50%
Side (interior)	5	0	2.5	5	5	5	5	5	5
Side (total)	10	10	5	5	10	10	10	10	10
Side (street)	10	10	10	10	10	10	10	10	10
Rear	20	20	20	20	20	5 or 20+	20	5 or 20+	15
% of Housing Types (max)	65%	60%	60%	40%	40%	20%	20%	40%	20%

RU-3 District: Site	Area (min)		Average Lot Area (min sq. ft.)		Formal Open Space (min)		Water/Sewer		
Sustainable Subdivision	2.5 acres		2,800		0.6%		Existing Required		
Housing Type	Conventional	Side Yard	Cottage	Semi-Attached	Two-Family	Town-house	Large Home	Stacked Townhouse	Apartment
Tract or Lot (min)									
Area (sq. ft.)	4,000	4,000	2,500	2,500	5,000	1,200	6,000	1,200	6,000
Width (ft.)	35	35	25	30	50	16	40-	16	40
Unit width (ft.)	--	--	--	--	--	16	--	16	--
Area per unit (sq. ft.)	--	--	--	--	--	1,200	--	600	1,100
Height (max ft.) see also 3.2.8	40	40	30	40	40	45	45	45	45
Building setback (min ft.)									
Front (with street access)	--	--	--	--	20	--	20	--	--
Front (with alley access)	15	15	15	15	15	--	15	--	--
Front (min/max)	--	--	--	--	--	2-20	--	2-20	2-20
Required building frontage	--	--	--	--	--	80%	--	80%	50%
Side (interior)	5	0	2.5	5	5	5	5	5	5
Side (total)	10	10	5	5	10	10	10	10	10
Side (street)	10	10	10	10	10	10	10	10	10
Rear	20	20	20	20	20	5 or 20+	20	5 or 20+	15
% of Housing Types (max)	50%	45%	50%	50%	50%	60%	20%	65%	65%

RU-4 District: Site	Area (min)		Average Lot Area (min sq. ft.)		Formal Open Space (min)		Water/Sewer		
Sustainable *Subdivision*	2.5 acres		2,800		0.6%		Existing Required		
Housing Type	Conventional	Side Yard	Cottage	Semi-Attached	Two-Family	Town-house	Large Home	Stacked Townhouse	Apartment
Tract or Lot (min)									
Area (sq. ft.)	4,000	4,000	2,500	2,500	5,000	1,000	6,000	1,000	6,000
Width (ft.)	35	35	25	30	50	14	40	14	40
Unit width (ft.)	--	--	--	--	--	14	--	14	--
Height (max ft.) see also 3.2.8	40	40	30	40	40	50	50	50	75
Building setback (min ft.)									
Front (with street access)	--	--	--	--	20	--	20	--	--
Front (with alley access)	15	15	15	15	15	--	15	--	--
Front (min/max)	--	--	--	--	--	2-20	--	2-20	2-20
Required building frontage	--	--	--	--	--	80%	--	80%	50%
Side (interior)	5	0	2.5	5	5	5	5	5	5
Side (total)	10	10	5	5	10	10	10	10	10
Side (street)	10	10	10	10	10	10	10	10	10
Rear	20	20	20	20	20	5 or 20+	20	5 or 20+	15
% of Housing Types (max)	65%	60%	60%	40%	40%	20%	20%	40%	20%

RU-5 District: Site	Area (min)	Average Lot Area (min sq. ft.)	Formal Open Space (min)	Water/Sewer			
Sustainable Subdivision	2.5 acres	1,800	0.6%	Existing Required			
Housing Type				Town-house	Large Home	Stacked Townhouse	Apartment
Tract or Lot (min)							
Area (sq. ft.)				1,000	5,000	1,000	5,000
Width (ft.)				14	40	14	40
Unit width (ft.)				16	--	16	--
Height (max ft.) see also 3.2.8				50	50	50	105
Building setback (min ft.)							
Front (with street access)				--	20	--	--
Front (with alley access)				--	15	--	--
Front (min/max)				7-15	--	7-15	7-15
Required building frontage				80%	--	80%	50%
Side (interior)				5	5	5	5
Side (total)				10	10	10	10
Side (street)				10	10	10	10
Rear				5 or 20+	20	5 or 20+	15
% of Housing Types (max)				50%	20%	65%	80%

3.8.7 Regulations for Permitted Nonresidential Uses

A. Sustainable Subdivision

1. All nonresidential development in a sustainable subdivision must meet the shopfront or pedestrian frontage requirements (see 3.10.3).
2. Drive-thru facilities are not permitted in any sustainable subdivision.

B. Open Space Subdivision

1. All nonresidential development in an open subdivision must meet the shopfront, pedestrian or urban frontage requirements (see 3.10.3).
2. Drive-thru facilities are not permitted in any open space subdivision.

3.9 RESIDENTIAL COMPATIBILITY

3.9.1 Garage and Carport Placement

A. Applicability

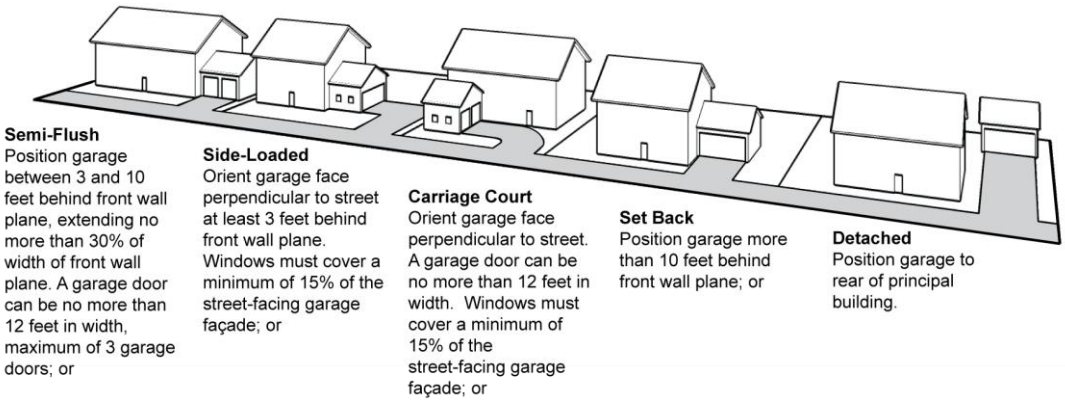
1. The following garage and carport placement requirements apply to all housing types within any district.
2. In addition to the standards provided below, attached garages and carports are considered part of the principal structure and must meet all applicable requirements of the principal structure.
3. In addition to the standards provided below, detached garages and carports are considered accessory structures and must meet all applicable requirements of 2.7, Accessory Structures and Uses.

B. Alley Access Required

When an alley is provided and developed all vehicular access shall take place from the alley. Access may be taken from the side street on corner lots.

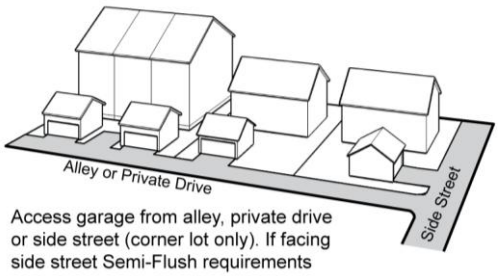
C. Conventional, Side Yard, Semi-Attached, Two-Family, Large Home

Street-facing garages and carports, when provided must be positioned as set forth below, however, carports may not be permitted in the carriage court form.



D. Cottage, Townhouse, Stacked Townhouse

Street-facing garages and carports are not permitted with cottage, townhouse and stacked townhouse units. When provided garages and carports must be positioned as set forth below.



Access garage from alley, private drive or side street (corner lot only). If facing side street Semi-Flush requirements above apply.

3.9.2 Contextual Infill Standards

A. Intent

The following standards are intended to accommodate the majority of infill development in existing residential neighborhoods. They have been crafted to allow an applicant (and staff) to look to the surrounding "context" for guidance in construction. These standards are intended to encourage reinvestment in existing neighborhoods and reinforce the traditional character of established residential neighborhoods.

B. Applicability

1. The contextual infill development standards shall be used on any residential project that is less than two acres in size and is surrounded on all sides by existing single-family detached or single-family attached development legally established before 1950 in a residential district.
2. Residential projects two acres or more in size shall follow the applicable district standards (see 3.6, 3.7, or 3.8).
3. These contextual infill standards may not be used for nonresidential development in residential districts.

C. Lot Area

There is no minimum lot area provided all other contextual infill standards are met.

D. Lot Width

The minimum lot width requirement is the smaller of:

1. The average width of the four lots on either side of the project site fronting on the same block face (the two closest lots in either direction along the street); or
2. The average of the widths for all lots fronting on the same block face.

E. Front Setbacks

Structures shall be located within the range of front setbacks on the street. This range of setbacks is measured on the basis of the four lots surrounding the project site (the two closest lots in either direction along the street).The new structure shall be located within the range of setbacks (no closer than the narrowest setback, no further than the deepest setback). Where a setback in these four lots is significantly out of the range of setbacks along the street, it may be eliminated from the range. Where the calculation of a range of setbacks is not practicable, the structure shall be located a minimum of 20 feet from the front property line.

F. Side Setbacks

The minimum side setback for the respective district applies. However, if the side wall of an existing structure is located on or within three feet of the adjoining property line, windows or other openings in the new structure that would allow for visibility into the side yard of the adjacent lot are not allowed unless a minimum ten-foot building separation is provided. Windows that do not allow visibility into the side yard of the adjacent lot, such as clerestory windows or translucent windows, are allowed regardless of the building separation.

G. Height

Height may not exceed the applicable district standard (3.6, 3.7, or 3.8) or in case of a height map not exceed the established height limitations of the official adopted height map (see 3.2.8).

H. Garages and Carports

Street-facing garages and carports may be allowed if an alley is not present and street-facing garages or carports are part of the dominant character of all properties fronting on the same block face.

I. Front Porches

A front porch is required if front porches are part of the dominant character of all properties fronting on the same block face. Any project that requires a front porch must have a front porch with a minimum depth of eight feet. A minimum porch depth of six feet may be approved by the Planning Director if any property on the same block face has a front porch less six feet in depth.

J. Ground Floor Elevation

Raised ground floors are required if raised ground floors are part of the dominant character of all properties fronting on the same block face. Any project that requires a raised ground floor must have a foundation height of at least 18 inches measured from top of grade to the first finished floor.

3.10 MIXED USE AND INDUSTRIAL DISTRICTS

3.10.1 Applicability

A. The building regulations in a mixed use or industrial district may vary based on whether or not a frontage type has been assigned to a specific property.

B. This Chapter applies to principal buildings only. For standards affecting accessory structures see 2.7.

3.10.2 Undesignated Frontage Standards

A. General

The following general building regulations apply to all undesignated frontages (see 3.10.3 for designated frontage requirements). To determine whether or not a designated frontage has been assigned to a specific property consult the Zoning Map (see 2.4 for additional details).

B. Apartment and Nonresidential

	RW*	OG	CMU-1	CMU-2	CMU-3	CBD
Tract or Lot (min)						
Area (sq. ft.)	5,000	--	10,000	20,000	--	--
Width (ft.)	50	100	25	50	100	--
Building						
Height (max ft.) see also 3.2.8	50	125	48	75	75	--
Ground floor area (max sq. ft.)	--	--	15,000	80,000	--	--
Setback (min ft.)						
Front	20	20	20	20	20	
Side (street)	20	20	20	20	20	
Side rear abutting single-family	10	10	10	10	10	
Side/rear abutting multifamily, nonresidential	0 or 10	0 or 10	0 or 10	0 or 10	0 or 10	
Side/rear abutting alley	5	5	5	5	5	See
Building separation	10	10	10	10	10	3.10.2E
Parking setback (min ft.)						
From street (parallel parking)	0	0	0	0	0	
From street (no parallel parking)	8	8	8	8	8	
Abutting single-family	10	10	10	10	10	
Abutting multifamily, nonresidential, alley	5	5	5	5	5	

**Residential compatibility standards may apply see 3.10.2D*

	CMP-1	CMP-2	EMP	WD	IH
Tract or Lot (min)					
Area (sq. ft.)	10,000	20,000	20,000	20,000	20,000
Width (ft.)	25	50	50	50	50
Building					
Height (max ft.) see also 3.2.8	125	75	60	60	60
Height (max ft.) more than 100 ft from a residential district	125	75	60	60	100
Setback (min ft.)					
Front	20	20	20	20	20
Side (street)	20	20	20	20	20
Side/rear abutting single-family	10	25	10	10	10
Side/rear abutting multifamily, nonresidential	0 or 10	0 or 10	0 or 10	0 or 10	0 or 10
Side/rear abutting alley	5	5	5	5	5
Building separation	10	10	10	10	10
Parking setback (min ft.)					
From street (parallel parking)	0	0	0	0	0
From street (no parallel parking)	8	8	8	8	8
Abutting single-family	10	10	10	10	10
Abutting multifamily, nonresidential, alley	5	5	5	5	5

1. **Reduced Front Setbacks**

   The minimum front and side street setbacks of 20 feet as specified in paragraph 3.10.1A above may be reduced to two feet provided the following provisions are met for any portion of the building façade that comes within 20 feet of the front or side property line:

2. **Blank Wall Area**

   Blank lengths of wall exceeding 30 linear ft. are prohibited.

3. **Transparency**

   a. Ground floor facades for nonresidential uses must provide a minimum transparency of 40%, however, the transparency requirement may be reduced to 30% if no façade plane of the building facing a public street exceeds a length to height ratio greater than 4:1. The offset between planes must be a minimum of 12 inches.
   b. Ground floor facades for residential uses must provide a minimum transparency of 20%.
   c. Ground floor transparency is measured between 2 and 10 ft. above the adjacent sidewalk.
   d. Ground floor residential, office and industrial uses may provide translucent widows to meet all ground floor transparency requirements.
   e. Upper floor facades must provide a minimum transparency of 20%.
   f. Retail sales and service uses. A minimum of 60% of the window pane surface area shall allow views into the ground floor for a depth of at least eight feet. Windows shall not be made opaque by window treatments (excepting operable sunscreen devices within the conditioned space).

4. **Liner Buildings**

   The building regulations in mixed use or industrial districts apply to all buildings fronting a public street or an approved private drive. In developments with ground floor areas greater than 15,000 square feet, liner buildings may be used to meet the setback and building frontage requirements.

5. **Drive-Thru Facilities**

   With the exception of financial institutions, drive-thru facilities are not permitted in an OG District. Drive-thru facilities are permitted through special exception process in a RW District (see 9.14). Location and screening requirements for drive-thru facilities in all other districts are set forth in 4.7.8A.

C. Residential Housing Types

For permitted housing types by district see the use table (2.5).

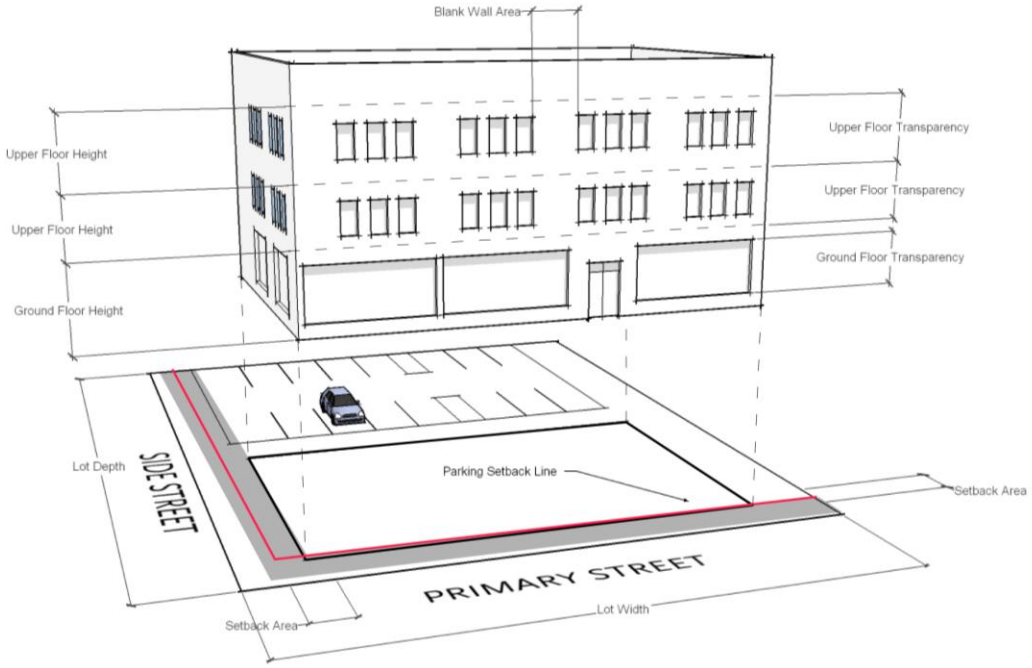
Housing Type	Conventional	Side Yard	Cottage	Semi-Attached	Two-Family	Town-house	Large Home	Stacked Townhouse
Tract or Lot (min)								
Area (sq. ft.)	4,000	4,000	2,500	2,500	5,000	1,000	6,000	1,000
Width (ft.)	35	35	25	30	50	14	40	14
Unit width (ft.)	--	--	--	--	--	14	--	14
Height (max ft.) see also 3.2.8	40	40	30	40	40	50	40	50
Building setback (min ft.)								
Front (with street access)	--	--	--	--	20	--	20	--
Front (with alley access)	15	15	15	15	15	--	15	--
Front (min/max)	--	--	--	--	--	2-20	--	2-20
Required building frontage	--	--	--	--	--	80%	--	80%
Side (interior)	5	0	2.5	5	5	5	5	5
Side (total)	10	10	5	5	10	10	10	10
Side (street)	10	10	10	10	10	10	10	10
Rear	20	20	20	20	20	5 or 20+	20	5 or 20+

D. Residential Compatibility Standards for the RW District

1. In a location where a side yard is adjacent to an existing conventional, side yard, cottage, semi-attached, or two-family housing type:
   a. The front setback shall conform to contextual infill standards of 3.9.2;
   b. The building shall not exceed the average width of residential buildings located on the same block by more than 25%;
   c. The height of the of the building shall not exceed the average height of residential buildings located on the same block by more than 50%;
   d. No parking shall be permitted between the building and the street;
   e. New buildings shall be constructed with a residential appearance and conversions of residential structures shall maintain a residential appearance; and
   f. Signs shall be governed by the R-S District sign regulations.
2. If designated to permit adaptive reuse of an existing residential dwelling, accessory structures shall be governed by the R-S District sign regulations.

E. CBD District Form Standards

The following building form standards apply in the CBD District.



PLACEMENT

SETBACK AREA
2ft min. (7 ft. if ground floor use is a restaurant with outdoor seating) to 15 ft. max. behind ROW line.

REQUIRED BUILDING FRONTAGE
1. Primary street. Building façade must be located within the setback area for a minimum of 90% of the site width. The required building frontage may be reduced to accommodate no more than a single 20-ft. access drive for a rear parking area.
2. Side street. The building façade must be located within the setback area for a minimum of 60% of the site depth.

SIDE/REAR SETBACKS
Abutting single-family: 10 ft min. Abutting multifamily, nonresidential: 0 or 10 ft min. Abutting alley: 5 ft. min. Building separation: 10 ft min.

PARKING SETBACK
1. Primary street setback. Min 30 ft. behind ROW line.
2. Side street setback. Min 10 ft. behind ROW line.
3. Parking shall be located behind the parking setback line. No parking is permitted between the street and the building. This requirement shall not restrict on-street parking.

ELEMENTS

TRANSPARENCY (WINDOWS & DOORS)
1. Ground floor. Primary Street, Nonresidential Use: 50% min, Residential Use: 20% min. Side Street, Nonresidential Use: 30% min, Residential Use: 20%. Ground floor transparency is measured between 2 and 10 ft. above the adjacent sidewalk. Ground floor residential, office and industrial uses may provide translucent widows to meet all transparency requirements.
2. Upper floor. Min 20% (floor to floor).
3. Retail sales and service uses. A minimum of 60% of the window pane surface area shall allow views into the ground floor for a depth of at least 8 ft. Windows shall not be made opaque by window treatments (excepting operable sunscreen devices within the conditioned space).

BUILDING ENTRANCE
1. A functioning entrance, operable during normal business hours, is required facing the primary street. An angled entrance may be provided at either corner of the building along the primary street to meet this requirement.
2. A building located on two primary streets shall have either one entrance per frontage or provide one angled entrance at the corner of the building at the intersection. Buildings located on corner lots shall meet all applicable intersection sight distance requirements. Additional entrances off another street, pedestrian area or internal parking area are permitted.
3. For nonresidential uses, a minimum of 50% of the required entrance shall be transparent.
4. Recessed entrances shall not exceed 3 ft. in depth and one floor in height.

BLANK WALL AREA
Blank lengths of wall exceeding 30 linear ft. are prohibited on all primary street and side street building façades.

HEIGHT

GROUND FLOOR ELEVATION
For ground floor residential uses, the ground floor finished elevation shall be a minimum of 18 inches above the adjacent sidewalk. There is no minimum for ground floor nonresidential uses.

FLOOR HEIGHT
1. Nonresidential Use: Ground floors shall have a floor to floor height of at least 14 ft.
2. Residential Use: Ground floors shall have a floor to floor height of at least 11 ft.
3. Each upper floor shall have a floor to floor height of at least 9 ft.

F. CMP-1, CMP-2 District Regulations

1. Zoning Map Change

a. Initial Zoning

A campus area may elect to have all or parts of its area covered in the initial zoning map change, so long as those areas are covered by the appropriate campus master plan.

b. Subsequent Zoning Map Change

Any property included as part of a campus in a campus master plan may be included in the CMP- district. A campus master plan shall be submitted to the Division of Planning and Development prior to any zoning map change submittal. Campus master plans shall be viewed as illustrative in nature and may be updated, in whole or in part, at any time.

2. Campus Area Delineation

a. Transitional Use Area

1) A Transitional Use Area shall be designed to establish standards at the edges of the campus that minimize any adverse impacts of proposed development on adjacent non-campus properties. Standards shall be applicable to a 100-foot wide area at the boundaries of any CMP-1 District, and a 200-foot wide area at the boundaries of any CMP-2 District.
2) The Transitional Use Area shall be measured from the property line where directly abutting, and from the midpoint of any public right-of-way adjacent to the edge of the district. If a public right-of-way is wider than 200 feet and contains no existing or planned structures, a Transitional Use Area shall not be required.
3) Within a Transitional Use Area, the Planning Director shall consider the development on adjacent non-campus properties during the review of any administrative site plan to assure issues such as setbacks, building façade and site design are compatible with adjacent properties.

b. Internal Campus

1) All areas of each campus given the CMP- district designation that are not included within a Transitional Use Area shall be considered to be within the Internal Campus.
2) Within the Internal Campus, only limited regulations shall apply, as indicated below.

3. Development Standards

a. Height

1) Transitional Use Area. The maximum height of a structure shall not exceed 150% of the average height of buildings on adjacent properties (including those directly across a public right-of-way), to a maximum of 100 feet. In calculating the average height for the adjacent buildings, the following considerations shall be included: maximum permitted heights for developable vacant lots, the taller of buildings in front or behind each other and included within 150 feet of the perimeter transition area. Heights may not be increased beyond 150% of average surrounding heights unless a special exception is approved in accordance with 9.14, Special Exception Review.
2) Internal Campus. The maximum height of a structure shall be as set forth in 3.10.2B or 3.10.2C, unless a special exception is approved in accordance with 9.14, Special Exception Review.

b. Architectural Standards

1) Transitional Use Area. Within a Transitional Use Area, new buildings adjacent to public streets shall have compatible exterior facades with adjacent properties. Compatibility shall be demonstrated by documentation that the design of a proposed building is compatible with adjacent buildings and sites, considering both architectural and site designs. This design information shall be submitted with the site plan for each proposed development within the Transitional Use Area. Each building shall have a direct orientation and entryway facing a street.
2) Internal Campus. Specific architectural standards shall not apply, unless shown as committed elements on a development plan.

c. Frontage Standards

Any frontage designated on the Zoning Map within the Transitional Use Area shall meet the standards on 3.10.3, Frontage Standards. If desired, a campus master plan may designate frontages throughout the planned area.

d. Streetscape Standards

The streetscape standards of 4.3 apply within any CMP- district.

e. Street Standards

The street standards of 4.4 apply within any CMP- district.

f. Access Management

All applicable access management standards of 4.5, Access Management, shall apply within any CMP- district.

g. Parking and Loading

All applicable parking and loading standards of 4.6, Parking and Loading, shall apply within any CMP- district.

h. Landscaping and Screening

All applicable landscaping and screening standards of 4.7, Landscaping and Screening, shall apply within any CMP- district.

i. Outdoor Site Lighting

1) Transitional Use Area. Within a Transitional Use Area, all standards of 4.8, Outdoor Site Lighting, shall apply.
2) Internal Campus. Within the Internal Campus, the standards of 4.8, Outdoor Site Lighting, shall not apply so long as the maximum illumination at the edge of the CMP- district does not exceed the limits imposed by 4.8.8.

j. Outdoor Storage and Display

1) Transitional Use Area. Within a Transitional Use Area, all standards of 4.9, Outdoor Storage and Display, shall apply.
2) Internal Campus. Within the Internal Campus, the standards of 4.9, Outdoor Storage and Display, shall not apply.

k. Natural Resource Protection

All applicable natural resource protection standards of Article 6, Open Space and Natural Resource Protection, shall apply within any CMP- district.

l. Infrastructure and Public Improvements

All applicable infrastructure and public improvements standards of Article 5, Infrastructure and Public Improvements, shall apply within any CMP- district.

3.10.3 Frontage Standards

A. Applicability

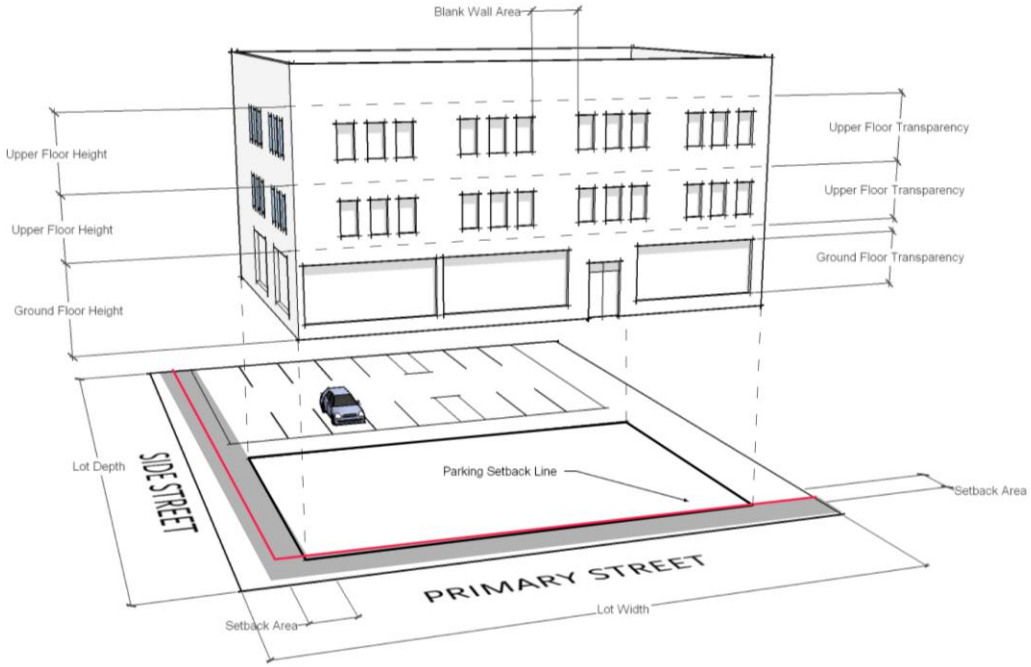
1. The building regulations for sites with a designated frontage vary based on the frontage type assigned to a specific property. The Zoning Map specifically designates frontages. To determine whether or not a designated frontage has been assigned to a specific property consult the Zoning Map (see 2.4 for additional details).
2. All stand-alone K-12 public or private schools, places of worship, libraries and other types of public buildings are exempt from the designated frontage requirements and are only required to meet the requirements of 3.10.2B.
3. If a development, or portion of a development, in a non-designated frontage is within 250 feet of the intersection (as measured from the intersection of the projection of the right-of-ways) of two major roads then the development, or portion of the development within the 250 foot zone, shall comply with the commercial frontage standards.
4. Structured parking is permitted fronting on any street provided that on a designated frontage all frontage requirements are met. Such buildings shall contain active ground floor uses along the designated frontage for minimum depth of least 25 feet.
5. Location and screening requirements for drive-thru facilities are set forth in 4.7.8A.

B. Building Form Standards

1. The following building form standards apply to all buildings and housing types on designated frontages regardless of the underlying zoning district.
2. For apartment and nonresidential, district regulations pertaining to tract or lot area, tract or lot width, building height, and ground floor area still apply and are listed in 3.10.2B.
3. For all other housing types, district regulations pertaining to tract or lot area, tract or lot width, unit width and building height still apply and are listed in 3.10.2C.

	Shopfront	Pedestrian	Urban	Transitional	Commercial	General
PLACEMENT						
Setback Area						
Front setback, no outdoor dining (min ft.)	2	2	2	2	2	2
Front setback, with outdoor dining (min ft.)	7	7	7	7	7	7
Front setback (max ft.) For the purposes of calculating the Required Building Frontage	15	15	20	65	86	90
Required Building Frontage (min %)						
Primary street (lot 100 feet in width or more)	80	80	70	60	50	40
Primary street (lot less than 100 feet in width)	70	70	60	60	50	40
Side street	40	40	35	30	25	20
Side/Rear Setback (min ft.)						
Abutting single-family	10	10	10	10	10	10
Abutting multifamily, nonresidential	0 or 10	0 or 10	0 or 10	0 or 10	0 or 10	0 or 10
Abutting alley	5	5	5	5	5	5
Building separation	10	10	10	10	10	10
Parking Setback (min ft.)						
From primary street	30	30	30	0 or 8	0 or 8	0 or 8
From side street	8	8	8	0 or 8	0 or 8	0 or 8
Abutting single-family	10	10	10	10	10	10
Abutting multifamily, nonresidential, alley	0	0	0	0	0	0
On Street Parking Required	Yes	Yes	Preferred	No	No	No
ELEMENTS						
Transparency (min %)						
Primary street						
Ground floor, nonresidential use	50	50	50	50	50	50
Ground floor, residential use	50	20	20	20	20	20
Upper floors, all uses	20	20	20	20	20	20
Side street						
Ground floor, nonresidential use	30	30	30	30	30	30
Ground floor, residential use	30	20	20	20	20	20
Upper floors, all uses	20	20	20	20	20	20
Building Entrance						
Facing primary street	Required	Required	Required	Required	Required	Required
Blank Wall Area (max linear ft.)	25	30	30	35	35	35
ELEMENTS						
Ground Floor Elevation (min inches)						
Residential use	18	18	18	18	18	18
Nonresidential use	0	0	0	0	0	0
Floor Height (min ft.)						
Ground floor height, nonresidential use	14	14	14	14	14	14
Ground floor height, residential use	14	11	11	11	11	11
Upper floor height, all uses	9	9	9	9	9	9

SHOPFRONT



PLACEMENT

SETBACK AREA
2ft min. (7 ft. if ground floor use is a restaurant with outdoor seating) to 15 ft. behind ROW line.

REQUIRED BUILDING FRONTAGE
1. Primary street (sites 100 ft. or more in width). The building façade must be located within the setback area for a minimum of 80% of the site width.
2. Primary street (sites less than 100 ft. in width). The building façade must be located within the setback area for a minimum of 70% of the site width. For sites under 100 ft. in width, the required building frontage may be reduced to accommodate no more than a single 20-ft. access drive for a rear parking area.
3. Side street. The building façade must be located within the setback area for a minimum of 40% of the site depth.

PARKING SETBACK
1. Primary street setback. Min 30 ft. behind ROW line.
2. Side street setback. Min 10 ft. behind ROW line.
3. Parking shall be located behind the parking setback line. No parking is permitted between the street and the building. This requirement shall not restrict on-street parking

ELEMENTS

TRANSPARENCY (WINDOWS & DOORS)
1. Ground floor. Primary Street 50% min, Side Street 30% min. Ground floor transparency is measured between 2 and 12 ft. above the adjacent sidewalk.
2. Upper floor. Min 20% (floor to floor).
3. A minimum of 60% of the window pane surface area shall allow views into the ground floor for a depth of at least 8 ft. Windows shall not be made opaque by window treatments (excepting operable sunscreen devices within the conditioned space).

BUILDING ENTRANCE
1. A functioning entrance, operable during normal business hours, is required facing the primary street. An angled entrance may be provided at either corner of the building along the primary street to meet this requirement.
2. A building located on two primary streets shall have either one entrance per frontage or provide one angled entrance at the corner of the building at the intersection. Buildings located on corner lots shall meet all applicable intersection sight distance requirements. Additional entrances off another street, pedestrian area or internal parking area are permitted.
3. A minimum of 50% of the required entrance shall be transparent.
4. Recessed entrances shall not exceed 3 ft. in depth and one floor in height.

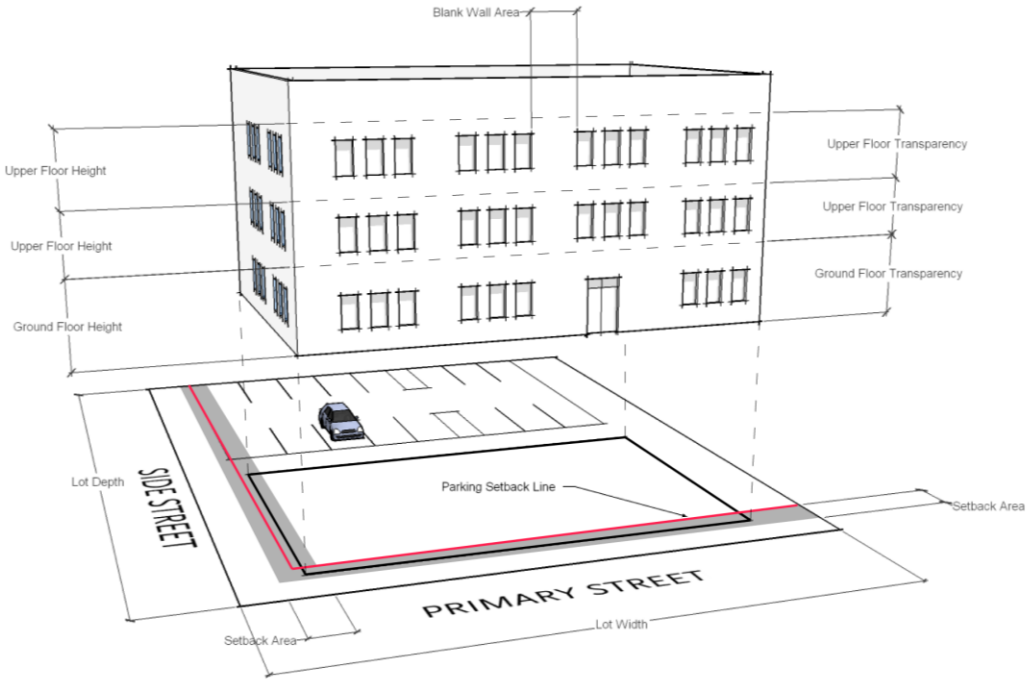
BLANK WALL AREA
Blank lengths of wall exceeding 25 linear ft. are prohibited on all primary and side street building façades.

HEIGHT

GROUND FLOOR ELEVATION
For ground floor residential uses, the ground floor finished elevation shall be a minimum of 18 inches above the adjacent sidewalk. There is no minimum for ground floor nonresidential uses.

FLOOR HEIGHT
1. Ground floors shall have a floor to floor height of at least 14 ft.
2. Each upper floor shall have a floor to floor height of at least 9 ft.

PEDESTRIAN



PLACEMENT

SETBACK AREA
2ft min. (7 ft. if ground floor use is a restaurant with outdoor seating) to 15 ft. behind ROW line.

REQUIRED BUILDING FRONTAGE
1. Primary street (sites 100 ft. or more in width). The building façade must be located within the setback area for a minimum of 80% of the site width.
2. Primary street (sites less than 100 ft. in width). The building façade must be located within the setback area for a minimum of 70% of the site width. For sites under 100 ft. in width, the required building frontage may be reduced to accommodate no more than a single 20-ft. access drive for a rear parking area.
3. Side street. The building façade must be located within the setback area for a minimum of 40% of the site depth.

PARKING SETBACK
1. Primary street setback. Min 30 ft. behind ROW line.
2. Side street setback. Min 10 ft. behind ROW line.
3. Parking shall be located behind the parking setback line. No parking is permitted between the street and the building. This requirement shall not restrict on-street parking

ELEMENTS

TRANSPARENCY (WINDOWS & DOORS)
1. Ground floor. Primary Street, Nonresidential Use: 50% min, Residential Use: 20% min. Side Street, Nonresidential Use:30%min, Residential Use: 20% min. Ground floor transparency is measured between 2 and 10 ft. above the adjacent sidewalk. Ground floor residential, office and industrial uses may provide translucent widows to meet all transparency requirements.
2. Upper floor. Min 20% (floor to floor).

BUILDING ENTRANCE
1. A functioning entrance, operable during normal business hours, is required facing the primary street. An angled entrance may be provided at either corner of the building along the primary street to meet this requirement.
2. A building located on two primary streets shall have either one entrance per frontage or provide one angled entrance at the corner of the building at the intersection. Buildings located on corner lots shall meet all applicable intersection sight distance requirements. Additional entrances off another street, pedestrian area or internal parking area are permitted.
3. For nonresidential uses, a minimum of 50% of the required entrance shall be transparent.
4. Recessed entrances shall not exceed 3 ft. in depth and one floor in height.

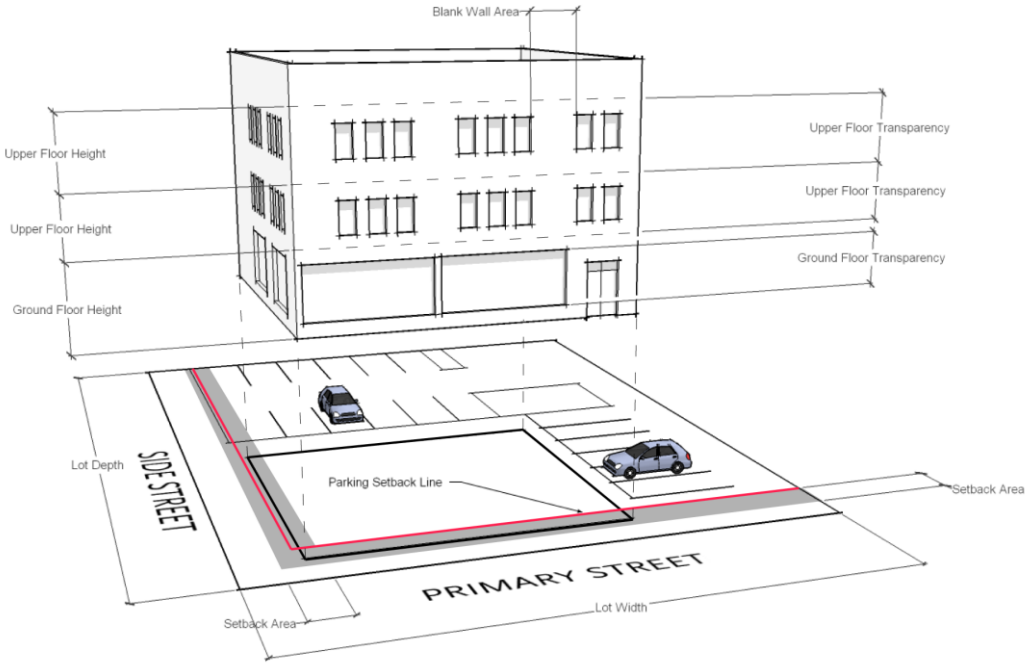
BLANK WALL AREA
Blank lengths of wall exceeding 30 linear ft. are prohibited on all primary and side street building façades.

HEIGHT

GROUND FLOOR ELEVATION
For ground floor residential uses, the ground floor finished elevation shall be a minimum of 18 inches above the adjacent sidewalk. There is no minimum for ground floor nonresidential uses.

FLOOR HEIGHT
1. Nonresidential Use: Ground floors shall have a floor to floor height of at least 14 ft.
2. Residential Use: Ground floors shall have a floor to floor height of at least 11 ft.
3. Each upper floor shall have a floor to floor height of at least 9 ft.

URBAN



PLACEMENT

SETBACK AREA
2ft min. (7 ft. if ground floor use is a restaurant with outdoor seating) to 20 ft. behind ROW line.

REQUIRED BUILDING FRONTAGE
1. Primary street (s 100 ft. or more in width). The building façade must be located within the setback area for a minimum of 70% of the lot width.
2. Primary street (lots less than 100 ft. in width). The building façade must be located within the setback area for a minimum of 60% of the lot width.
3. Side street. The building façade must be located within the setback area for a minimum of 35% of the lot depth.

PARKING SETBACK LINE
1. Primary street setback. Min 30 ft. behind ROW line.
2. Side street setback. Min 10 ft. behind ROW line.
3. Parking shall be located behind the parking setback line. No parking is permitted between the street and the building. This requirement shall not restrict on-street parking.

ELEMENTS

TRANSPARENCY (WINDOWS & DOORS)
1. Ground floor. Primary Street, Nonresidential Use, 50% min, Residential Use: 20% min. Side Street, Nonresidential Use: 30% min, Residential Use: 20% min. Ground floor transparency is measured between 2 and 10 ft. above the adjacent sidewalk. Ground floor residential, office and industrial uses may provide translucent widows to meet all transparency requirements.
2. Upper floor. Min 20% (floor to floor).
3. Retail sales and service uses. A minimum of 60% of the window pane surface area shall allow views into the ground floor for a depth of at least 15 ft. Windows shall not be made opaque by window treatments (excepting operable sunscreen devices within the conditioned space).

BUILDING ENTRANCE
1. A functioning entrance, operable during normal business hours, is required facing the primary street. An angled entrance may be provided at either corner of the building along the primary street to meet this requirement.
2. A building located on two primary streets shall have either one entrance per frontage or provide one angled entrance at the corner of the building at the intersection. Buildings located on corner lots shall meet all applicable intersection sight distance requirements. Additional entrances off another street, pedestrian area or internal parking area are permitted.
3. For nonresidential uses, a minimum of 50% of the required entrance shall be transparent.
4. Recessed entrances shall not exceed 3 ft. in depth and one floor in height.

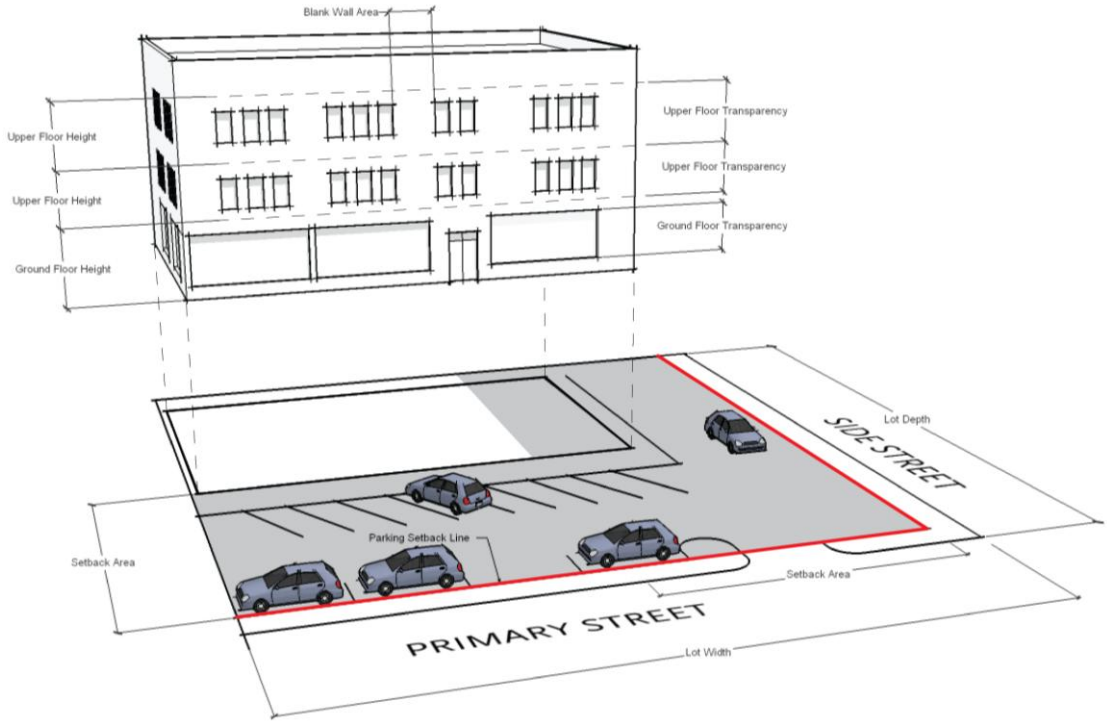
BLANK WALL AREA
Blank lengths of wall exceeding 35 linear ft. are prohibited on all primary and side street building façades.

HEIGHT

GROUND FLOOR ELEVATION
For ground floor residential uses, the ground floor finished elevation shall be a minimum of 18 inches above the adjacent sidewalk. There is no minimum for ground floor nonresidential uses.

FLOOR HEIGHT
1. Nonresidential Use: Ground floors shall have a floor to floor height of at least 14 ft.
2. Residential Use: Ground floors shall have a floor to floor height of at least 11 ft.
3. Each upper floor shall have a floor to floor height of at least 9 ft.

TRANSITIONAL



PLACEMENT

SETBACK AREA
2ft min. (7 ft. if ground floor use is a restaurant with outdoor seating) to 65 ft. behind ROW line.

REQUIRED BUILDING FRONTAGE
1. Primary street (sites 100 ft. or more in width). The building façade must be located within the setback area for a minimum of 60% of the site width.
2. Primary street (sites less than 100 ft. in width). The building façade must be located within the setback area for a minimum of 60% of the site width.
3. Side street. The building façade must be located within the setback area for a minimum of 30% of the site depth.

PARKING SETBACK LINE
1. Primary/side street setback.
   Parallel Parking: Min 0 ft behind ROW line.
   Not Parallel Parking: Min 8 ft. behind ROW line.
2. Parking shall be located behind the parking setback line. One row of parallel parking, a one-way drive aisle and angled parking may be located between the building and the street.

ELEMENTS

TRANSPARENCY (WINDOWS & DOORS)
1. Ground floor. Primary Street, Nonresidential: 50% min, Residential: 20% min. Side Street, Nonresidential: 30% min, Residential: 20% min. Ground floor transparency is measured between 2 and 10 ft. above the adjacent sidewalk. Ground floor residential, office and industrial uses may provide translucent widows to meet all transparency requirements.
2. Upper floor. Min 20% (floor to floor).
3. Retail sales and service uses. A minimum of 60% of the window pane surface area shall allow views into the ground floor for a depth of at least 15 ft. Windows shall not be made opaque by window treatments (excepting operable sunscreen devices within the conditioned space).

BUILDING ENTRANCE
1. A functioning entrance, operable during normal business hours, is required facing the primary street. An angled entrance may be provided at either corner of the building along the primary street to meet this requirement.
2. A building located on two primary streets shall have either one entrance per frontage or provide one angled entrance at the corner of the building at the intersection. Buildings located on corner lots shall meet all applicable intersection sight distance requirements. Additional entrances off another street, pedestrian area or internal parking area are permitted.
3. For nonresidential uses, a minimum of 50% of the required entrance shall be transparent.
4. Recessed entrances shall not exceed 3 ft. in depth and one floor in height.

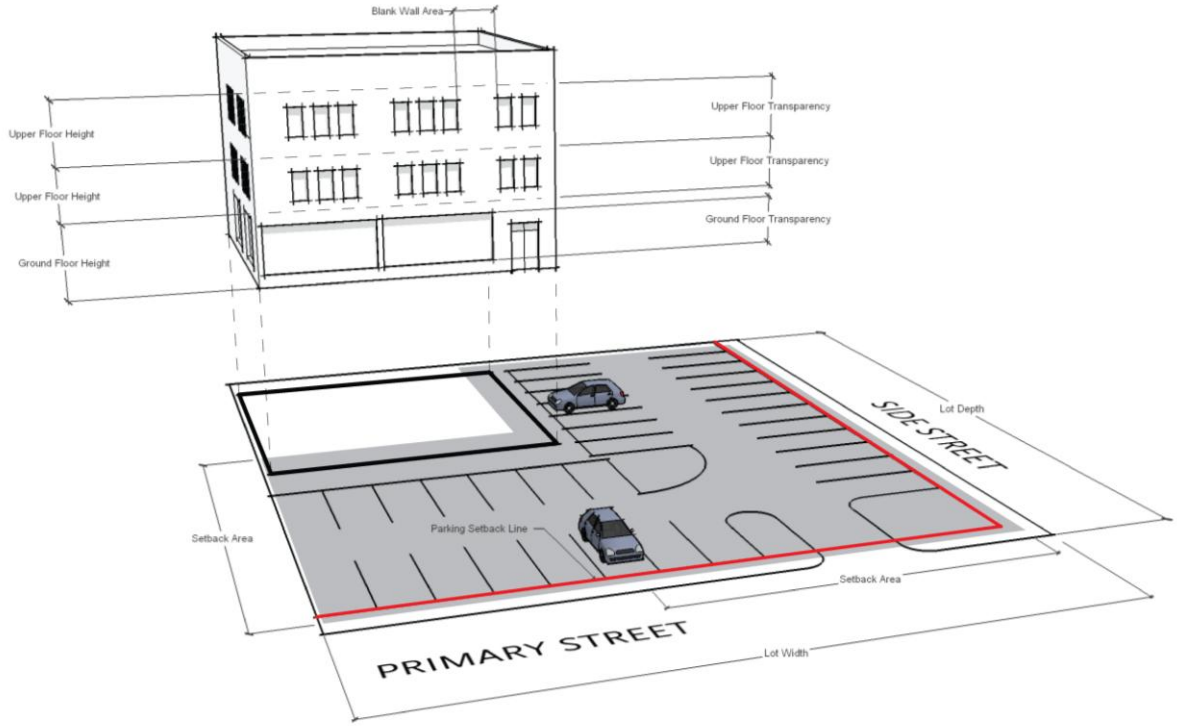
BLANK WALL AREA
Blank lengths of wall exceeding 35 linear ft. are prohibited on all primary and side street building façades.

HEIGHT

GROUND FLOOR ELEVATION
For ground floor residential uses, the ground floor finished elevation shall be a minimum of 18 inches above the adjacent sidewalk. There is no minimum for ground floor nonresidential uses.

FLOOR HEIGHT
1. Nonresidential Use: Ground floors shall have a floor to floor height of at least 14 ft.
2. Residential Use: Ground floors shall have a floor to floor height of at least 11 ft.
3. Each upper floor shall have a floor to floor height of at least 9 ft.

COMMERCIAL



PLACEMENT

SETBACK AREA
2ft min. (7 ft. if ground floor use is a restaurant with outdoor seating) to 86 ft. behind ROW line.

REQUIRED BUILDING FRONTAGE
1. Primary street (sites 100 ft. or more in width). The building façade must be located within the setback area for a minimum of 50% of the site width.
2. Primary street (sites less than 100 ft. in width). The building façade must be located within the setback area for a minimum of 50% of the site width.
3. Side street. The building façade must be located within the setback area for a minimum of 25% of the side depth.

PARKING SETBACK LINE
1. Primary/side street setback.
   Parallel Parking: Min 0 ft behind ROW line,
   Not Parallel Parking: Min 8 ft. behind ROW line.
2. Parking shall be located behind the parking setback line. A single drive aisle serving head-in parking spaces on one or both sides may be located between the building and the street.

ELEMENTS

TRANSPARENCY (WINDOWS & DOORS)
1. Ground floor. Primary Street, Nonresidential Use: 50% min, Residential Use: 20% min. Side Street, Nonresidential: 30% min, Residential: 20%. Ground floor transparency is measured between 2 and 10 ft. above the adjacent sidewalk. Ground floor residential, office and industrial uses may provide translucent widows to meet all transparency requirements.
2. Upper floor. Min 20% (floor to floor).
3. Retail sales and service uses. A minimum of 60% of the window pane surface area shall allow views into the ground floor for a depth of at least 15 ft. Windows shall not be made opaque by window treatments (excepting operable sunscreen devices within the conditioned space).

BUILDING ENTRANCE
1. A functioning entrance, operable during normal business hours, is required facing the primary street. An angled entrance may be provided at either corner of the building along the primary street to meet this requirement.
2. A building located on two primary streets shall have either one entrance per frontage or provide one angled entrance at the corner of the building at the intersection. Buildings located on corner lots shall meet all applicable intersection sight distance requirements. Additional entrances off another street, pedestrian area or internal parking area are permitted.
3. For nonresidential uses, a minimum of 50% of the required entrance shall be transparent.
4. Recessed entrances shall not exceed 3 ft. in depth and one floor in height.

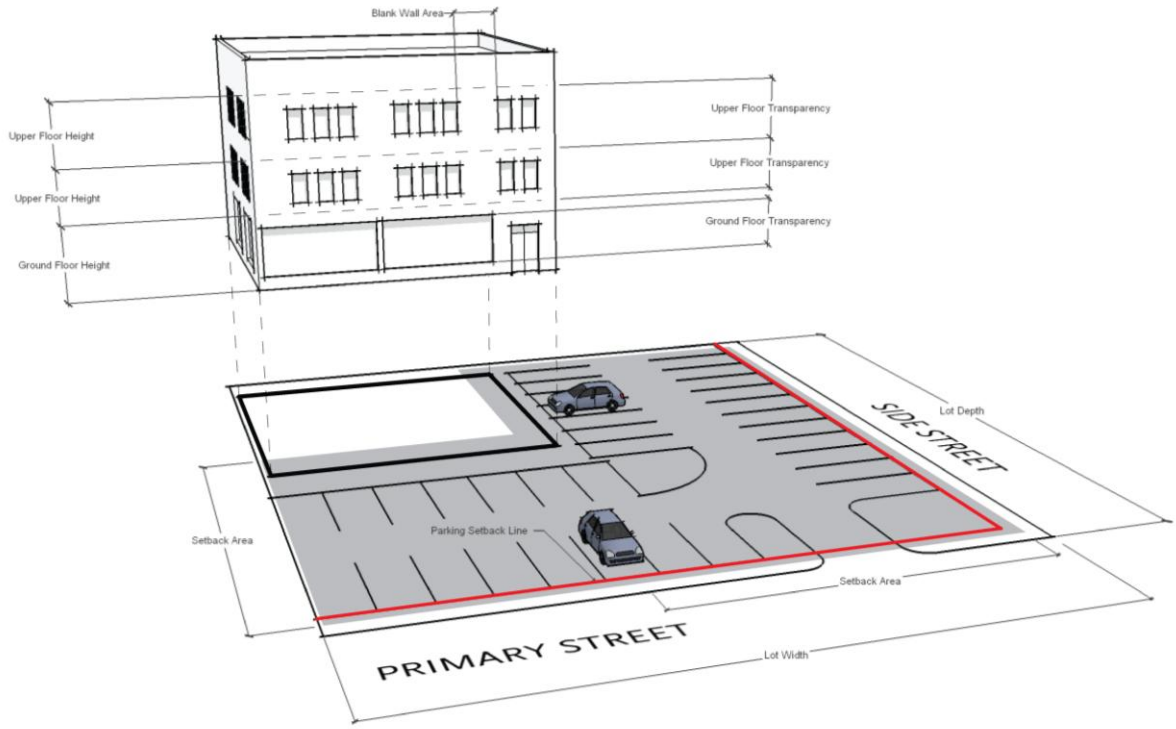
BLANK WALL AREA
Blank lengths of wall exceeding 35 linear ft. are prohibited on all primary and side street building façades.

HEIGHT

GROUND FLOOR ELEVATION
For ground floor residential uses, the ground floor finished elevation shall be a minimum of 18 inches above the adjacent sidewalk. There is no minimum for ground floor nonresidential uses.

FLOOR HEIGHT
1. Nonresidential Use: Ground floors shall have a floor to floor height of at least 14 ft.
2. Residential Use: Ground floors shall have a floor to floor height of at least 11 ft.
3. Each upper floor shall have a floor to floor height of at least 9 ft.

GENERAL



PLACEMENT

SETBACK AREA
2ft min. (7 ft. if ground floor use is a restaurant with outdoor seating) to 90 ft. behind ROW line.

REQUIRED BUILDING FRONTAGE
1. Primary street (sites 100 ft. or more in width). The building façade must be located within the setback area for a minimum of 40% of the site width.
2. Primary street (sites less than 100 ft. in width). The building façade must be located within the setback area for a minimum of 40% of the site width.
3. Side street. The building façade must be located within the setback area for a minimum of 20% of the side depth.

PARKING SETBACK LINE
1. Primary/side street setback.
   Parallel Parking: Min 0 ft behind ROW line,
2. Not Parallel Parking: Min 8 ft. behind ROW line.

ELEMENTS

TRANSPARENCY (WINDOWS & DOORS)
1. Ground floor. Primary Street, Nonresidential Use: 50% min, Residential Use: 20% min. Side Street, Nonresidential: 30% min, Residential: 20% min Ground floor transparency is measured between 2 and 10 ft. above the adjacent sidewalk. Ground floor residential, office and industrial uses may provide translucent widows to meet all transparency requirements.
2. Upper floor. Min 20% (floor to floor).
3. Retail sales and service uses. A minimum of 60% of the window pane surface area shall allow views into the ground floor for a depth of at least 15 ft. Windows shall not be made opaque by window treatments (excepting operable sunscreen devices within the conditioned space).

BUILDING ENTRANCE
1. A functioning entrance, operable during normal business hours, is required facing the primary street. An angled entrance may be provided at either corner of the building along the primary street to meet this requirement.
2. A building located on two primary streets shall have either one entrance per frontage or provide one angled entrance at the corner of the building at the intersection. Buildings located on corner lots shall meet all applicable intersection sight distance requirements. Additional entrances off another street, pedestrian area or internal parking area are permitted.
3. For nonresidential use, a minimum of 50% of the required entrance shall be transparent.
4. Recessed entrances shall not exceed 3 ft. in depth and one floor in height.

BLANK WALL AREA
Blank lengths of wall exceeding 35 linear ft. are prohibited on all primary and side street building façades.

HEIGHT

GROUND FLOOR ELEVATION
For ground floor residential uses, the ground floor finished elevation shall be a minimum of 18 inches above the adjacent sidewalk. There is no minimum for ground floor nonresidential uses.

FLOOR HEIGHT
1. Nonresidential Use: Ground floors shall have a floor to floor height of at least 14 ft.
2. Residential Use: Ground floors shall have a floor to floor height of at least 11 ft.
3. Each upper floor shall have a floor to floor height of at least 9 ft.

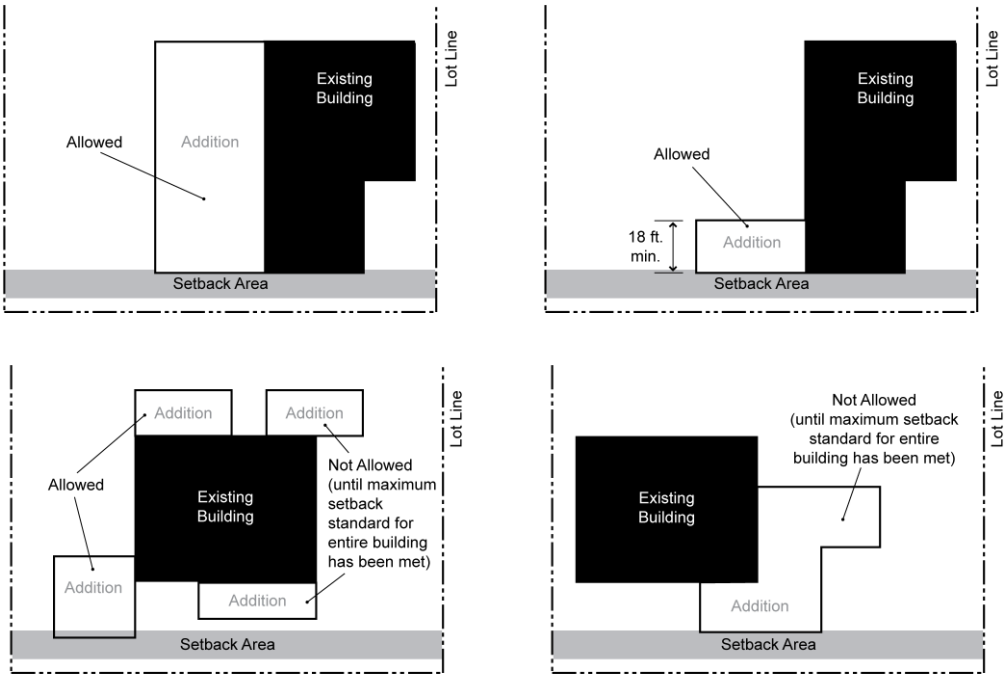
3.11 ADDITIONS AND NEW BUILDINGS ON NONCONFORMING SITES

3.11.1 Applicability

Any development where a maximum setback applies.

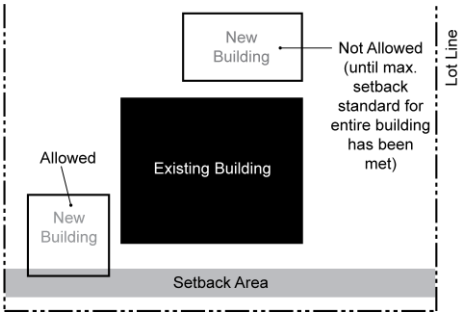
3.11.2 Permitted Additions

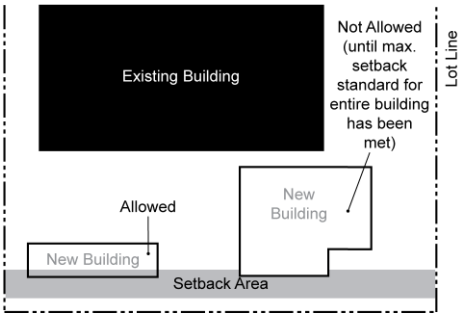
Where an existing building is being expanded, the setback area and required building frontage standards apply to the ground level, street-facing façade of the entire addition as set forth below.



3.11.3 Permitted New Buildings

Where a new building is being constructed on site with a nonconforming existing building, the setback area and required building frontage standards apply to the ground level, street-facing façade of the entire new building as set forth below.





Article 4. General Development Standards

4.1 APPLICABILTY

The development standards of this Article apply to each Chapter as set forth in the chart below:

USE	Sidewalk & Tree Repair	Streetscape Standards	Street Standards	Access Management	Parking & Loading	Landscaping & Screening	Outdoor Lighting	Outdoor Storage & Display	Signs
Single-Family Detached/Attached (Conventional, Side Yard, Cottage, Semi-Attached, Two-Family, Townhouse)									
New Construction/New Facilities	■	■	■	■	■		●		●
Change of Use	■				■		■		●
Multifamily (Large Home, Stacked Townhouse, Apartment, Group Living)									
New Construction/New Facilities	■	■	■	■	■	■	●		●
Change of Use	■				■	■	■		●
Expansion of Building Area (minimum 500 sq. ft. of expansion)	■	■	■	■	■	■	■		●
Expansion of Parking Area Only 6 or more spaces	■	■	■	■	■	■	■		●
Industrial									
New Construction/New Facilities	■	■	■	■	■	■	●	●	●
Change of Use	■				■	■	■	●	●
Expansion of Building Area (minimum 1,000 sq. ft. of expansion)	■	■	■	■	■	■	■	●	●
Expansion of Parking Area Only 6 or more additional spaces	■	■	■	■	■	■	■	●	●
All other uses									
New Construction/New Facilities	■	■	■	■	■	■	●	●	●
Change of Use	■				■	■	■	●	●
Expansion of Building Area (minimum 1,000 sq. ft. of expansion)	■	■	■	■	■	■	■	●	●
Expansion of Parking Area Only 6 or more additional spaces	■	■	■	■	■	■	■	●	●
Cross-reference	4.2	4.3	4.4	4.5	4.6	4.7	4.8	4.9	4.10

● = Apply to entire site or development (performance standards always apply)
■ = standards apply on a pro-rata basis to buildings and lots affected by the change

4.1.1 Maintenance of Required Improvements

The responsibility for maintenance of all required improvements under this Article shall remain with the owner, their successors, heirs, assignees or any consenting grantee. All improvements required under this Article shall be maintained in good surface and structural condition and in compliance with any building or electrical code to ensure continued compliance with the provisions of this Article.

4.2 SIDEWALK AND STREET TREE REPAIR

4.2.1 Required Sidewalk Repair

A. Prior to the issuance of any use and occupancy permit or the revision of any previously issued use and occupancy permit, the owner of the property on which the requested use is located shall be required to show that any existing sidewalk or walkway abutting on or adjacent to the owner's property is in good repair.

B. If unable to show that the existing sidewalk or walkway abutting on or adjacent to the owner's property is in good repair the Building Official may require repair or replacement of the existing sidewalk or walkway.

C. Any required sidewalk repair or replacement required under this Chapter shall be on a pro-rata basis commensurate with the extent of the use and occupancy permit requested.

4.2.2 Required Street Tree Repair

A. Prior to the issuance of any use and occupancy permit or the revision of any previously issued use and occupancy permit, the owner of the property on which the requested use is located shall be required to show that any existing street tree wells or street trees on the owner's property are planted and in a healthy condition.

B. If unable to show that the existing street tree wells or street trees on the owner's property are planted and in a healthy condition the Building Official may require repair or replacement of the existing street tree wells or street trees.

C. Any required street tree or street tree well maintenance or replacement required under this Chapter shall be on a pro-rata basis commensurate with the extent of the use and occupancy permit requested.

4.3 STREETSCAPE STANDARDS

4.3.1 Applicability

Conformance to the standards of this Chapter shall be in accordance with 4.1, Applicability.

4.3.2 Purpose

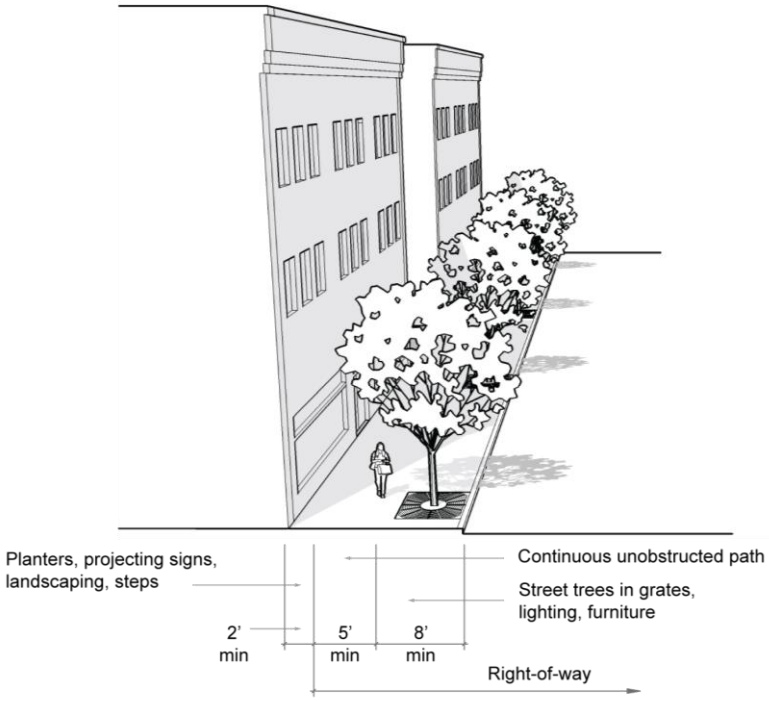
The streetscape standards ensure the coherence of the street-space. They also serve to assist building owners and operators with understanding the relationship between the street-space and their own lots. These streetscape standards define the development parameters for strips of land between buildings and the street, and includes on-site requirements (on private property outside of the public right-of-way) and off-site requirements (on public property inside of the public right-of-way).These standards also establish an environment that encourages and facilitates pedestrian activity. Native trees and plants contribute to privacy, reduction of noise and air pollution, maintenance of the natural habitat, and conservation of water.

4.3.3 Streetscape Plates

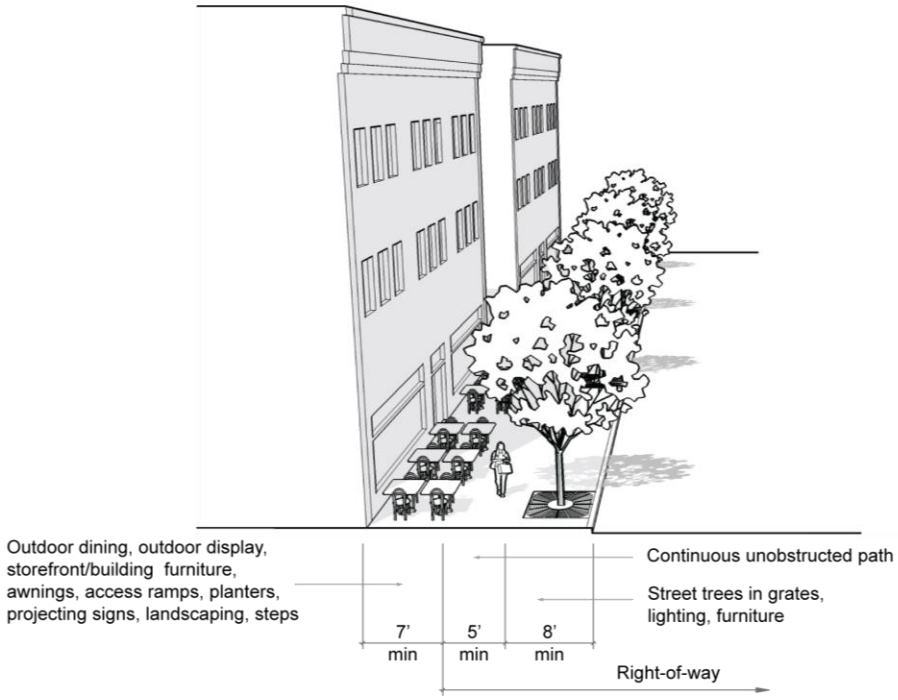
The following streetscape plates must be installed along public and private streets abutting the subject property. Where more than one plate is allowed, the appropriate plate must be determined in consultation with the Planning Director.

Type of Development/Zoning District	A-1	A-2	A-3	A-4	B-1	B-2	C-1	D-1	D-2	D-3	D-4	E-1	F-1	F-2	F-3
Designated Frontage (see 3.10.3)															
Shopfront	■	■	■	■	--	--	--	--	--				--	--	--
Pedestrian	■	■	■	■	--	--	--	--	--	----	--	--	--	--	--
Urban	■	■	■	■	--	--	--	--	--	--	--	--	--	--	--
Transitional	■	■	■	■	■	■	--	--	--	--	--	--	--	--	--
Commercial	■	■	■	■	■	■	■	--	--	--	--	--	--	--	--
General	■	■	■	■	■	■	■	■	■	■	■	■	--	--	--
Mixed Use/ Industrial District															
RW, OG, CMP-1, CMP-2	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
CMU-1, CMU-2, CMU-3	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
CBD	■	■	■	■	--	--	--	--	--	--	--	--	--	--	--
EMP, WD, IH	■	■	■	■	■	■	■	■	■	■	■	■	--	--	--
Residential Urban District (RU-)															
Conventional, Side Yard, Cottage, Semi-Attached, Two-Family, Large Home	--	--	--	--	--	--	--	--	--	--	--	--	■	■	■
Townhouse, Stacked Townhouse, Apartment	■	■	■	■	--	--	--	--	--	--	--	--	--	--	■
Nonresidential Uses	■	■	■	■	■	■	■	■	■	■	■	■	--	--	--
Residential Single-Family District															
RM-P, R-E, R-15, R-10, R-8, R-6, R-3	--	--	--	--	--	--	--	--	--	--	--	--	■	■	■
Nonresidential Uses	■	■	■	■	■	■	■	■	■	■	■	■	--	--	--
Open District															
P, OS, FW, CA	--	--	--	--	--	--	--	■	■	■	■	■	--	--	--
CIV	■	■	■	■	■	■	■	■	■	■	■	■	--	--	--
Cross-reference	4.3.3A	4.3.3B	4.3.3C	4.3.3D	4.3.3E	4.3.3F	4.3.3G	4.3.3H	4.3.3I	4.3.3J	4.3.3K	4.3.3L	4.3.3M	4.3.3N	4.3.3O

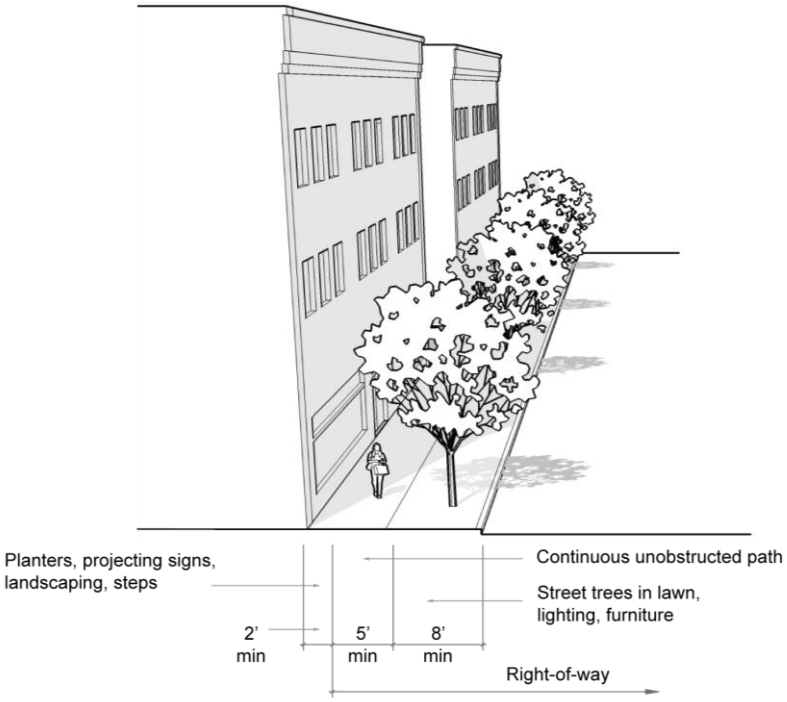
A. Type A-1



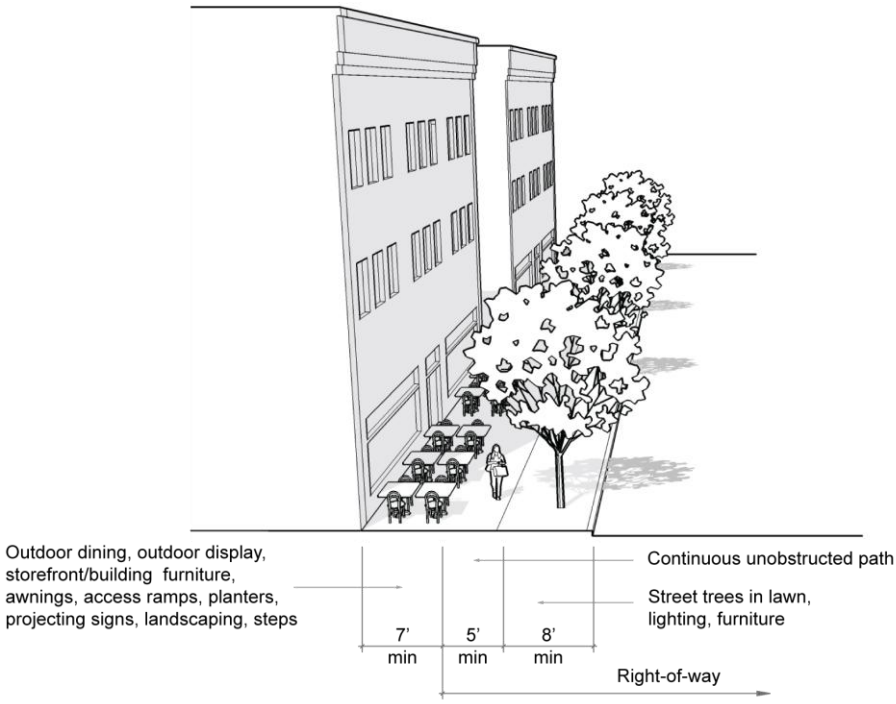
B. Type A-2



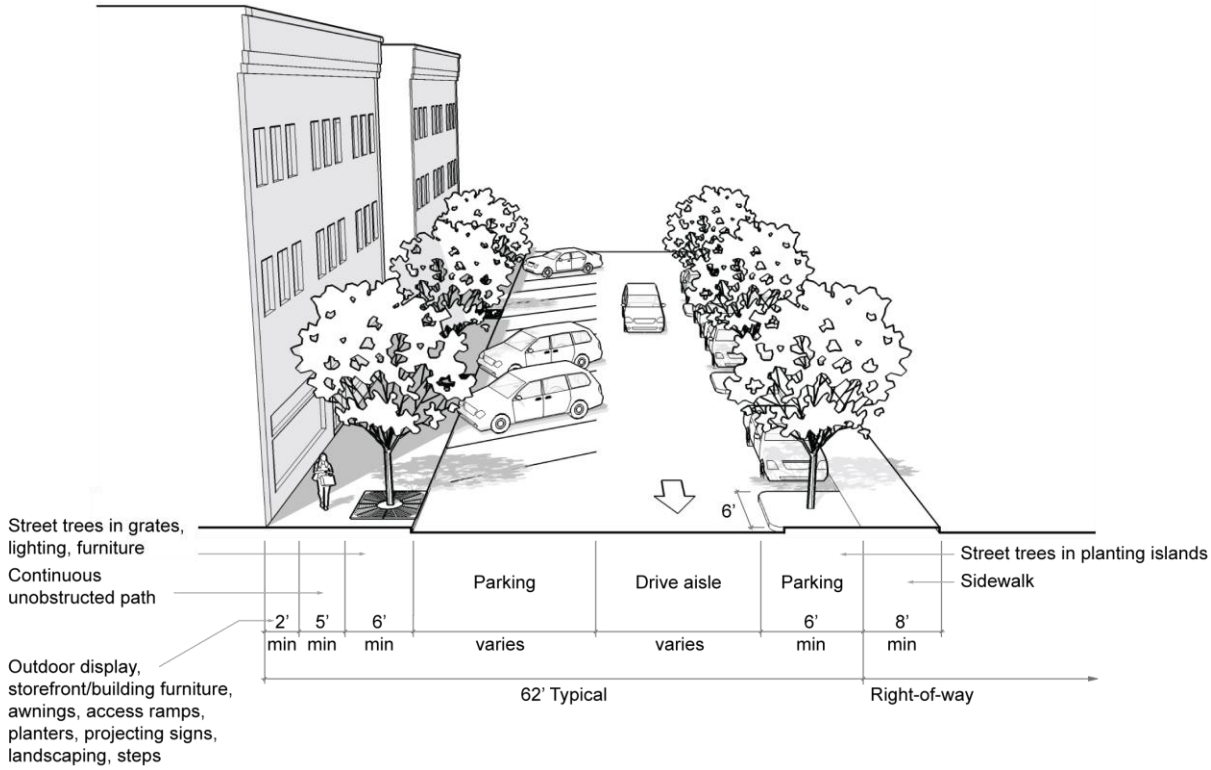
C. Type A-3



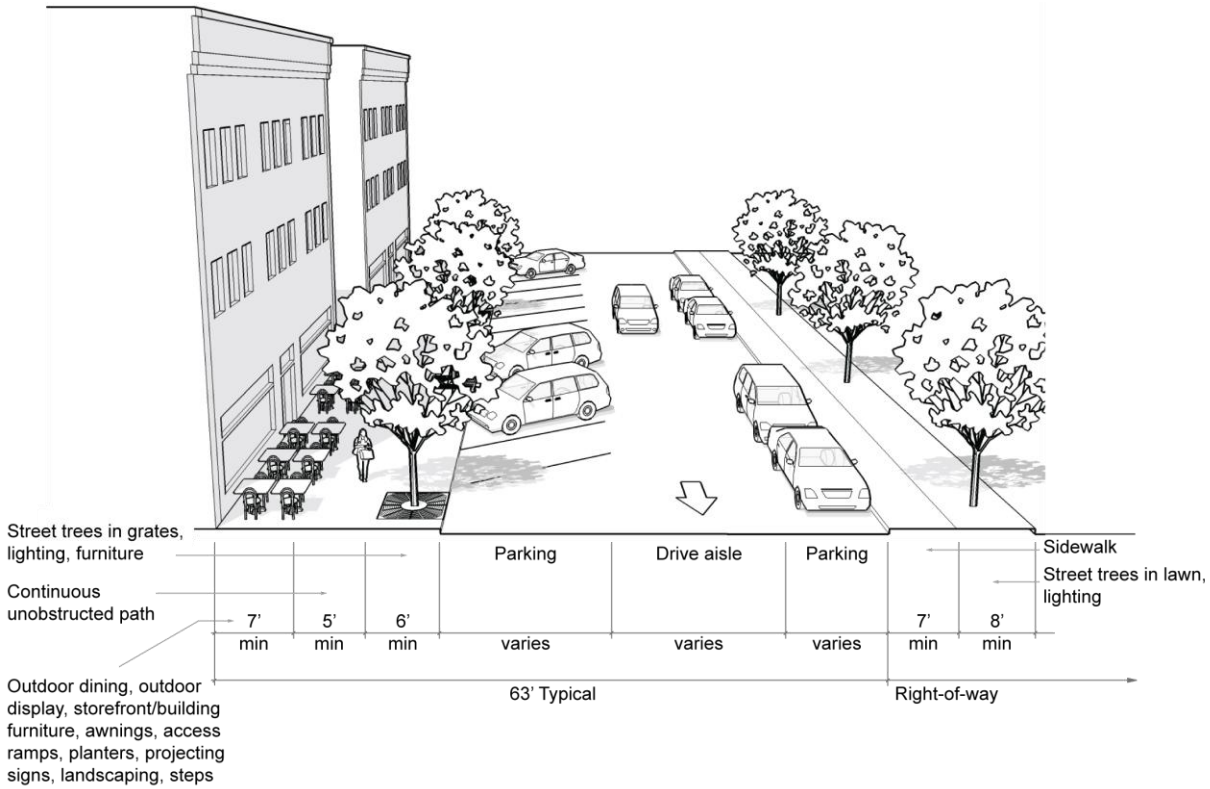
D. Type A-4



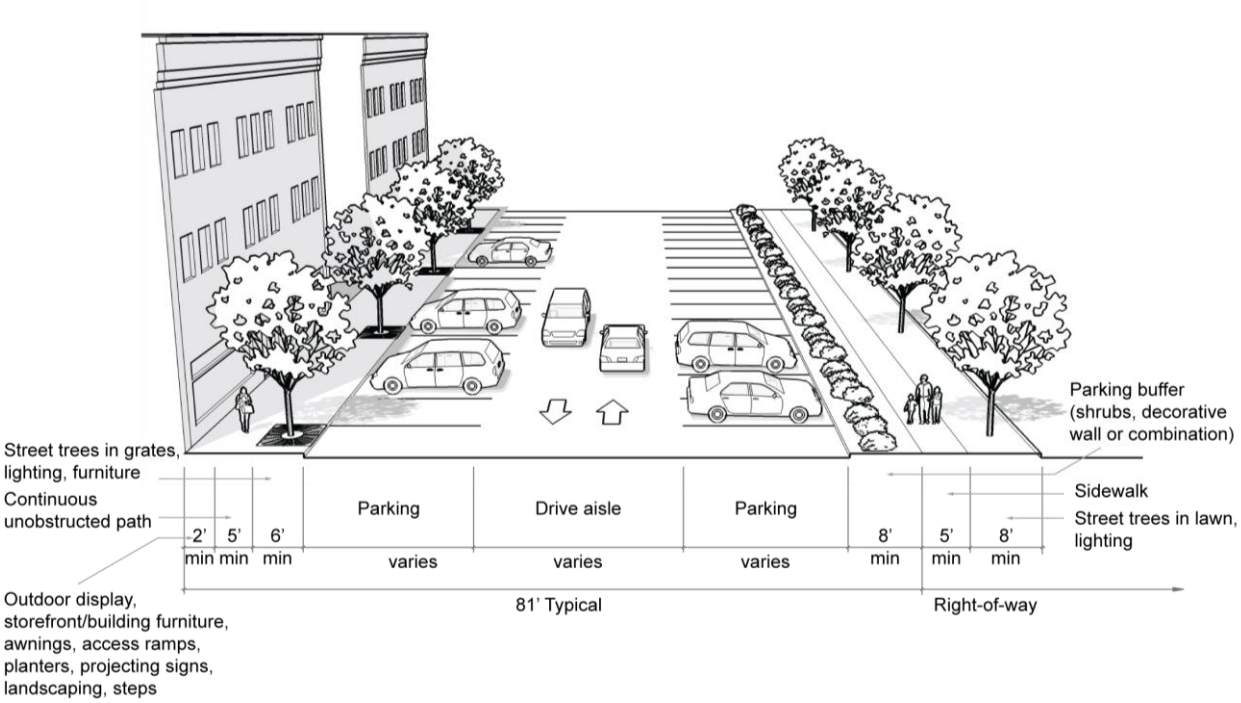
E. Type B-1



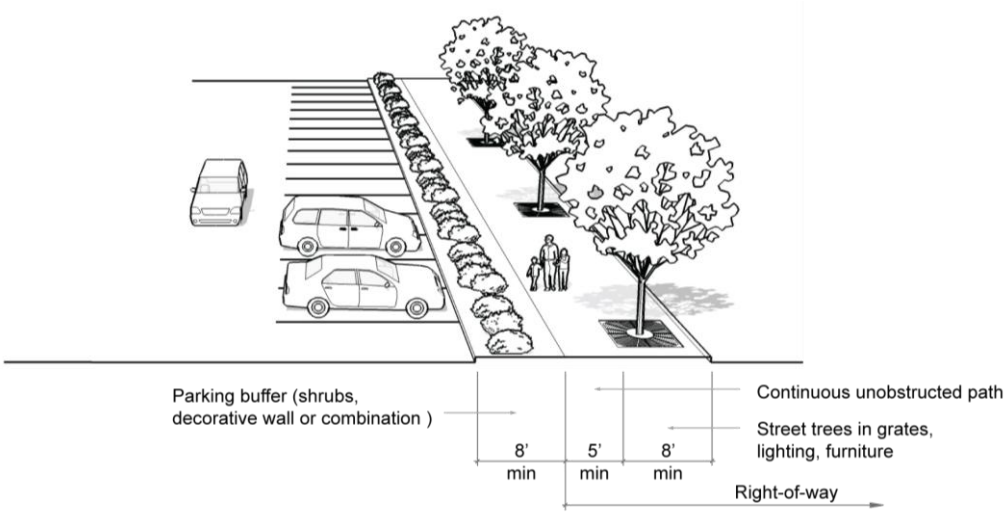
F. Type B-2



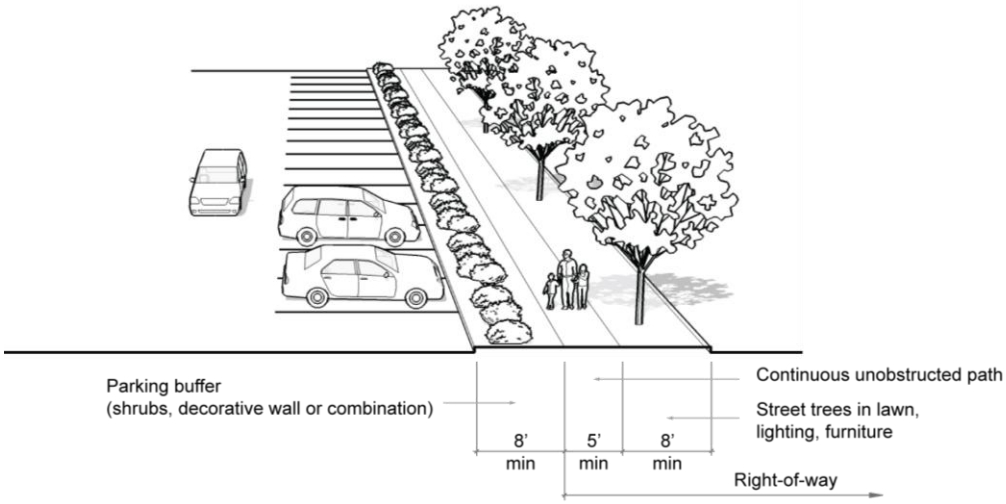
G. Type C-1


Street trees in grates, lighting, furniture
Continuous unobstructed path
Outdoor display, storefront/building furniture, awnings, access ramps, planters, projecting signs, landscaping, steps
2' min
5' min
6' min
Parking
varies
Drive aisle
varies
Parking
varies
8' min
5' min
8' min
81' Typical
Right-of-way
Parking buffer (shrubs, decorative wall or combination)
Sidewalk
Street trees in lawn, lighting

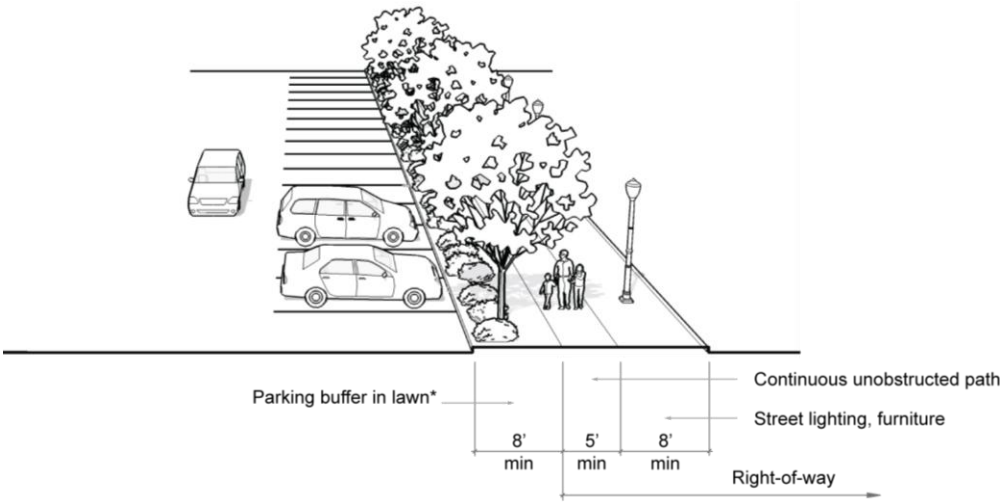
H. Type D-1



I. Type D-2

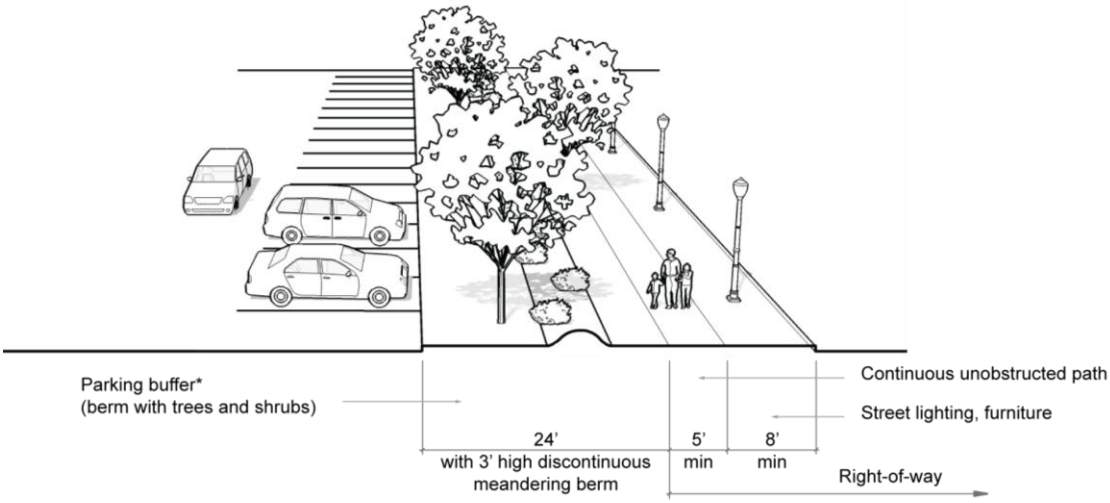


J. Type D-3



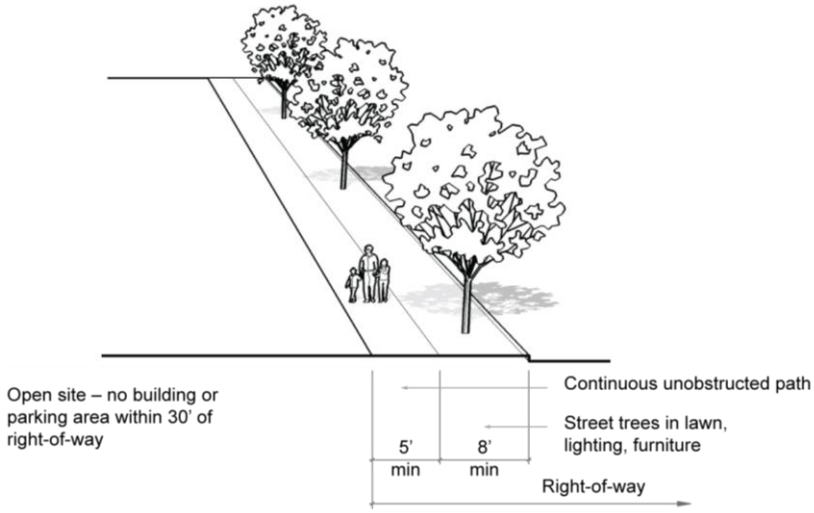
* Only where utility or other constraints prevent street trees planted adjacent to curb

K. Type D-4

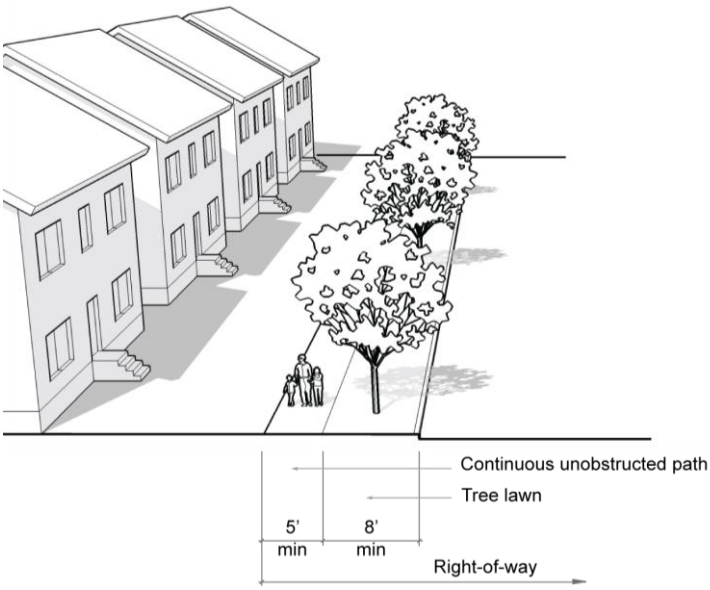


* Only where utility or other constraints prevent street trees planted adjacent to curb

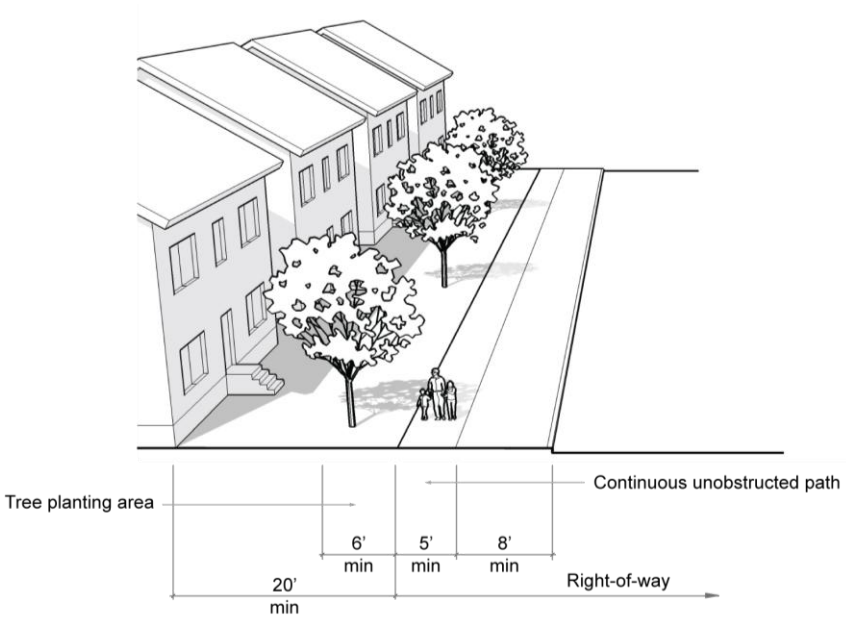
L. Type E-1



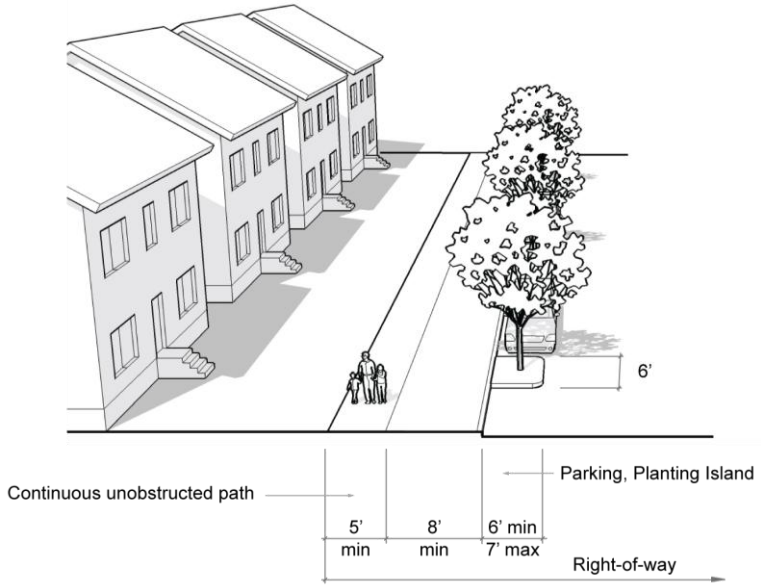
M. Type F-1



N. Type F-2



O. Type F-3



4.3.4 Installation Requirements

A. Certificate of Occupancy

All required streetscape elements must be installed prior to the issuance of a certificate of occupancy. A temporary certificate of occupancy may be issued under circumstances that would affect the planting of street trees (see 4.7.4E).

B. Tree Planting and Spacing

1. Trees must be planted in accordance with the applicable streetscape plate and spaced as set forth below:
   a. One Type A tree planted every 40 feet on center, on average; or
   b. One Type B tree planted every 30 feet on center, on average; or
   c. Where overhead utilities exist, one Type C tree planted every 30 feet on center, on average.
2. For F-1 and F-2, plates, the spacing in paragraph 1 above applies; however, a minimum of one tree must be planted per lot.
3. When planting islands are used (see plates B-1 and F-3), the following requirements apply:
   a. One Type A or B tree per planting island spaced 52 feet on center, on average; or
   b. Where overhead utilities exist, one Type C tree per planting island spaced 52 feet on center, on average.
4. Tree spacing is considered the average spacing for trees. Where the specific location of a driveway, utility line or other feature conflicts with the placement of a tree, the tree spacing may be modified in consultation with the City or County Engineer.
5. All trees must be planted at least ten feet from street light poles, fire hydrants and signs.
6. When used, tree grates must be a minimum of four feet by six feet. Alternative tree root surface protection may be approved by the City or County Engineer.
7. Where utilities are present, a root barrier extending 18 inches deep is required.

C. Planting Strip

The planting strip must be an additional two feet wider (expanded from eight feet to ten feet) when adjacent to a principal arterial as designated on the MPO Long Range Transportation Plan.

D. Parking Buffer

Where an eight-foot landscaped parking buffer is required, it may be eliminated provided that parallel parking is used in place of head-in parking.

E. Clear Sight Triangle

At the intersection of a driveway and a street and on all corner lots (the intersection of two streets), a clear sight triangle shall be established as set forth in 3.2.4.

F. Landscaping Provisions

All elements of the streetscape plate must meet the general landscaping requirements of 4.7.4.

G. Alternative Compliance

1. An alternative to the required streetscape plates may be approved by the Land Use Control Board through the special exception process (see 9.14).
2. Alternate streetscape plates may apply as part of the MPO Long Range Transportation Plan.

4.4 STREET STANDARDS

4.4.1 Applicability

A. Conformance to the standards of this Chapter shall be in accordance with 4.1, Applicability.

B. The following specifications illustrate acceptable configurations for public streets.

C. The City or County Engineer may adjust the configurations as necessary for specific conditions provided that the face of curb to face of curb maximum width does not exceed the width shown for the specific street type.

D. General requirements for the design and construction of streets are listed in Article 5, Infrastructure and Public Improvements.

E. Requirements for private streets are listed in 5.2.9.

4.4.2 General Provisions

A. Purpose

New streets within the City of Memphis and unincorporated Shelby County are intended to balance the needs of all types of traffic—auto, bicycle, and pedestrian—to maximize mobility and convenience for all City and County residents. While all streets in conjunction with the streetscape will appropriately balance pedestrian and automobile needs, their character will vary by specific location. Some streets will carry a large volume of both automobile and pedestrian traffic and provide a more intense experience while others will provide more intimately scaled street-space.

B. Clear Sight Triangle

At the intersection of a driveway and a street and on all corner lots (the intersection of two streets), a clear sight triangle must be established as set forth in 3.2.4.

4.4.3 Arterial Streets

Dimensional requirements for arterials are listed in the MPO Long Range Transportation Plan.

A. Freeway

Streets with the sole purpose of carrying through traffic with the highest degree of mobility and safety. These roads provide no direct access to abutting properties.

B. Principal Arterial

Streets serving major metropolitan activity centers, the highest traffic volume corridors, the longest trip desires, and a high proportion of total urban area travel on a minimum of mileage. Service to abutting land should be subordinate to the provision of travel service to major traffic movements. This system carries the major portion of trips entering and leaving an urban area, as well as the majority of through movements desiring to bypass the central city, and normally will carry important intraurban as well as intercity bus routes.

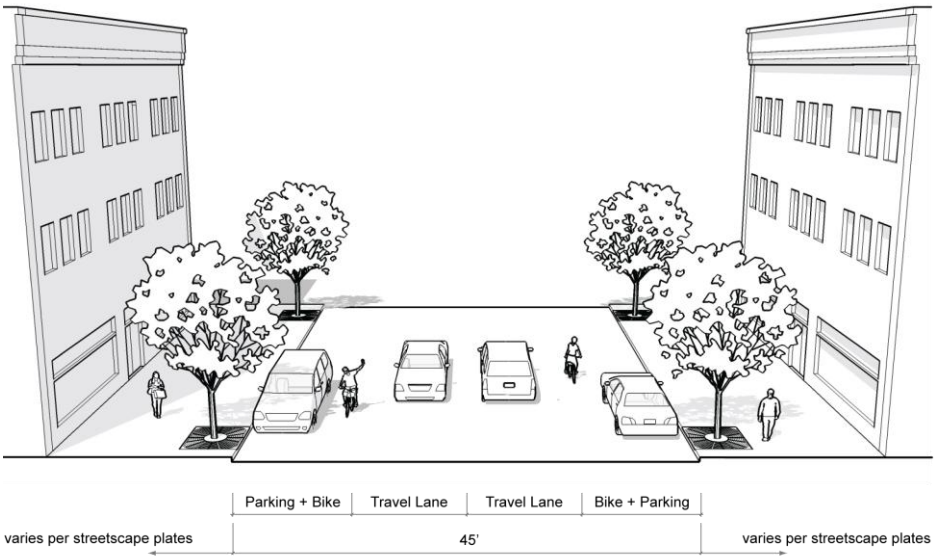
C. Minor Arterial

Streets interconnecting with and augmenting the principal arterial system and providing service to trips of moderate length at a somewhat lower level of travel mobility. The system places more emphasis on land access and distributes travel to geographic areas smaller than those identified with the higher system. It includes all arterials not classified as principal or limited access roads.

4.4.4 Connector Streets

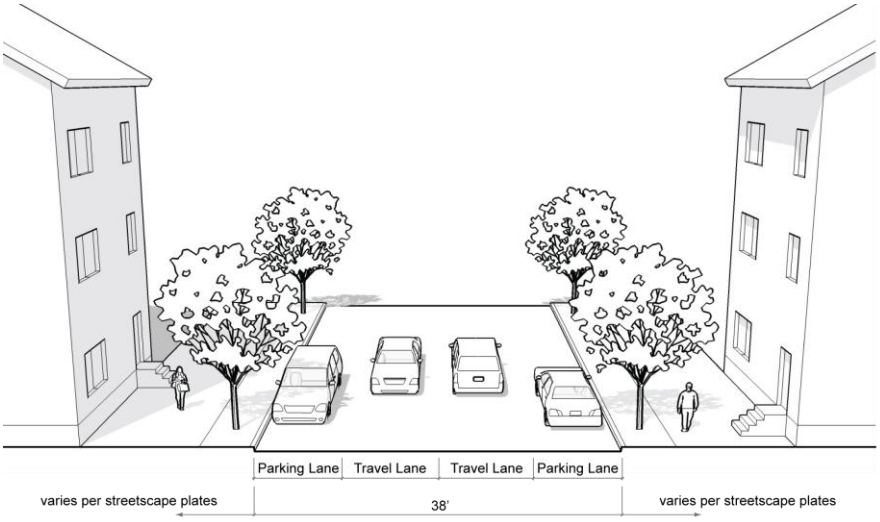
A. Major Connector

Streets serving commercial and industrial areas, or large volumes of residential traffic. Major connectors are intended to serve up to 10,000 vehicles per day. The City or County Engineer may adjust the following configuration to add or remove bike or parking lanes as necessary provided that the face of curb to face of curb width does not exceed 45 feet.



B. Minor Connector

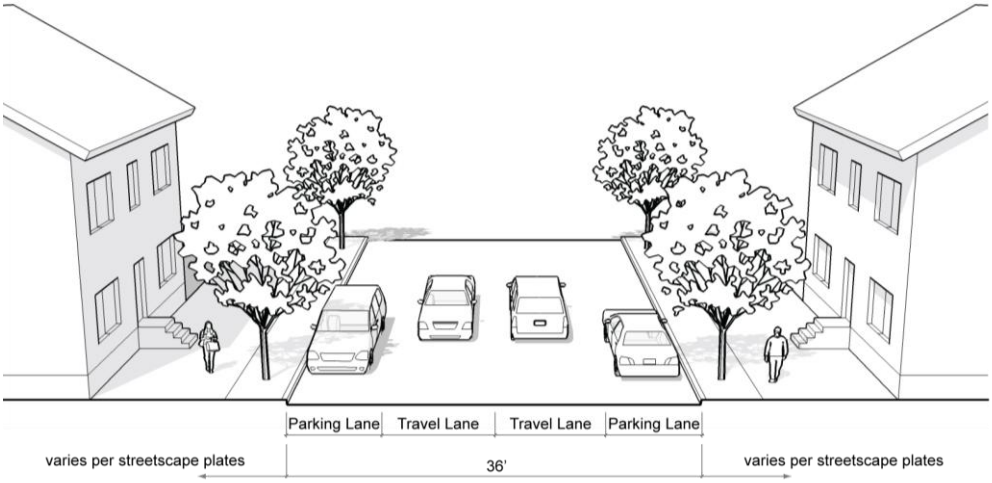
Streets serving moderate volumes of commercial and residential traffic. Minor connectors are intended to serve up to 7,000 vehicles per day. The City or County Engineer may adjust the following configuration to add or remove bike or parking lanes as necessary provided that the face of curb to face of curb width does not exceed 38 feet.



4.4.5 Local Streets

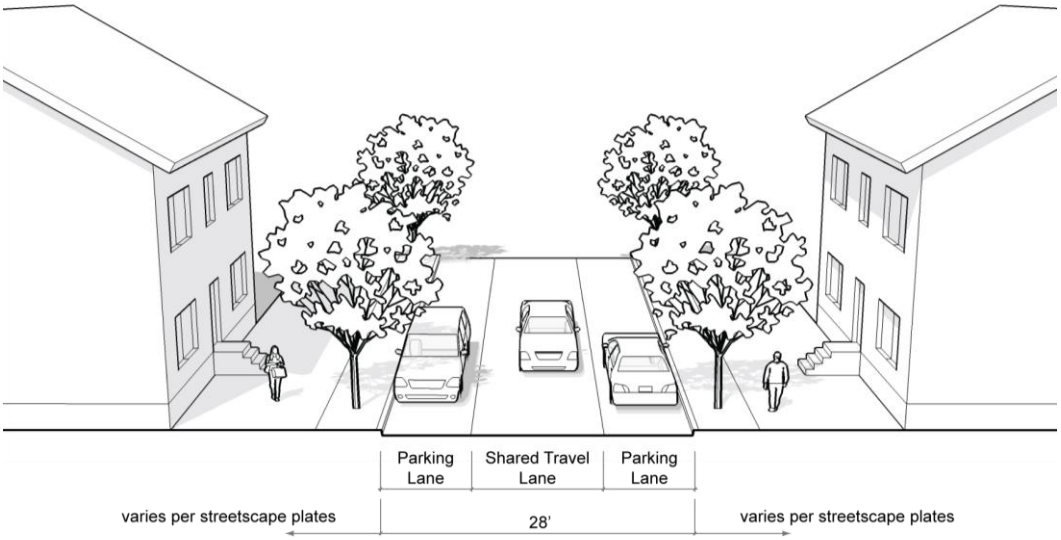
A. Major Local

Streets providing access to commercial and residential properties at a lower level of service than connector streets. Major locals are intended to serve up to 5,500 vehicles per day. The City or County Engineer may adjust the following configuration to add or remove parking lanes as necessary provided that the face of curb to face of curb width does not exceed 36 feet.



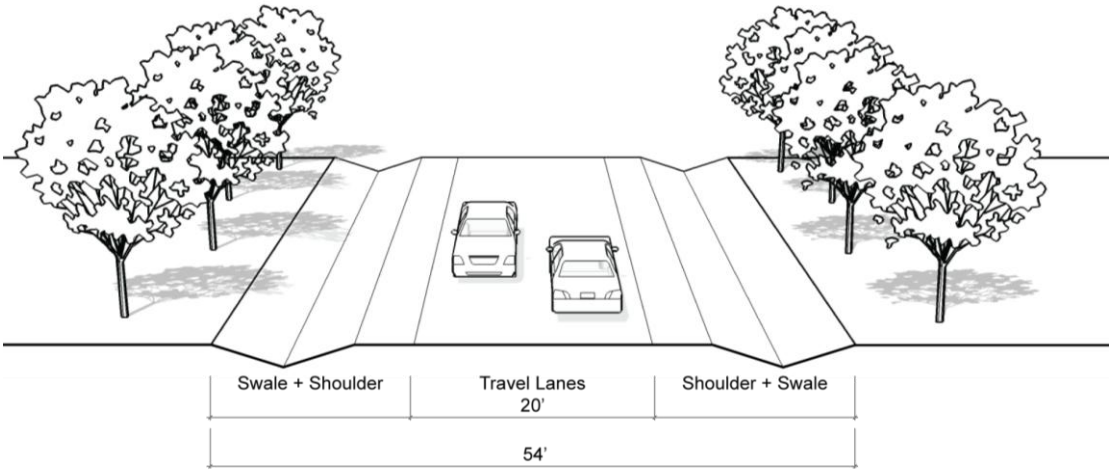
B. Minor Local

Minor locals are intended for predominantly residential neighborhoods. Minor local provide the minimum level of mobility for two-way traffic. Minor locals are intended to serve up to 2,750 vehicles per day. The City or County Engineer may adjust the following configuration to add or remove parking lanes as necessary provided that the face of curb to face of curb width does not exceed 28 feet.



4.4.6 Rural Streets

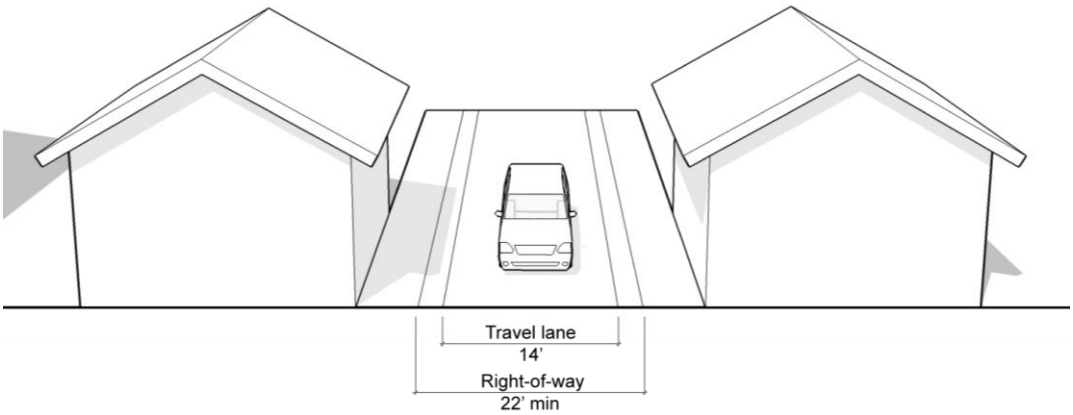
Rural streets are intended for use where large lot residential neighborhoods or agricultural uses are the character. Rural streets provide the minimum level of mobility for two-way traffic. Rural streets are intended to serve up to 2,000 vehicles per day. The City or County Engineer may adjust the following configuration to add or remove sidewalks or swales as necessary provided that the edge of asphalt to edge of asphalt width does not exceed 20 feet and the entire right-of-way does not exceed 54 feet.



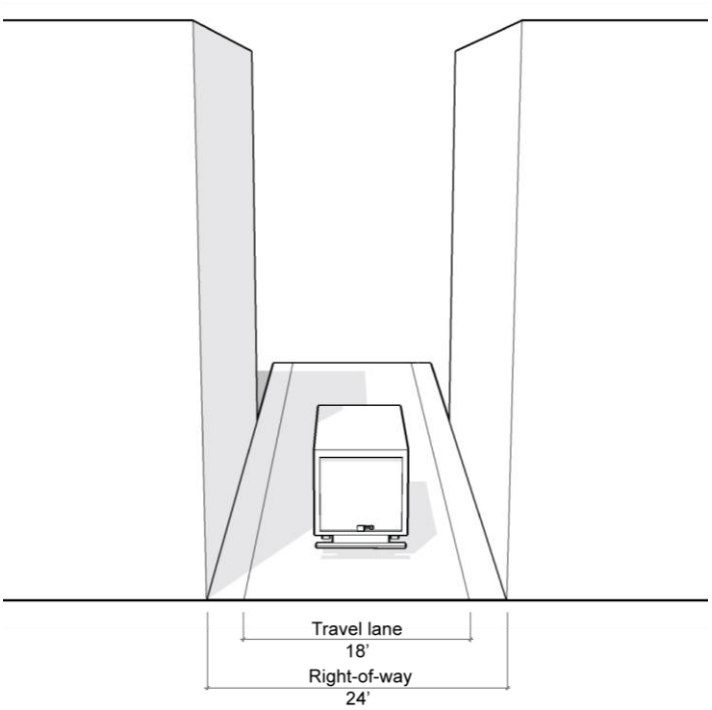
4.4.7 Alley

A public or private right-of-way designed to serve as a secondary means of access to the side or rear of those properties whose principal frontage is on a street.

A. Residential Alley



B. Commercial Alley



4.4.8 Enhanced Roadways

A. Medians

1. Medians may be used on Major Connectors, Minor Connectors and Major Locals. Medians must be a minimum of eight feet in width.
2. Street cross-sections that incorporate medians must include additional right-of-way to accommodate the median. However, the width of a median does not count against the face of curb to face of curb measurement.

3. A continuous turn lane may be modified to accommodate a median as permitted by the City or County Engineer.
4. Planting of street trees and shrubs in the median may be permitted by the City or County Engineer.

4.5 ACCESS MANAGEMENT

4.5.1 Applicability

Conformance to the standards of this Chapter shall be in accordance with 4.1, Applicability.

4.5.2 General Standards

A. All buildings must be located on a site abutting a public street, private street or private drive, built in accordance with the block standards in 3.3, the street dimensional standards of 4.4, and the street improvement standards of 5.2.

B. Unless otherwise allowed by the City or County Engineer, outparcels must take access from within the site.

C. All nonresidential sites developed under common ownership and abutting an arterial street (as designated on the MPO Long Range Transportation Plan) must provide a shared access easement with a minimum paving width of 22 feet when abutting another mixed use or nonresidentially-zoned property unless otherwise approved by the City or County Engineer.

D. There may be no parking or driveway designed in such a way that will require the backing of vehicles into an arterial street.

E. No vehicle or obstacle may block driveways intended for use as a fire lane, cross-access easement or required parking.

4.5.3 Access to Roads

A. Whenever a subdivision that involves the creation of one or more new streets borders on or contains an existing or proposed arterial street, no direct driveway access may be provided from lots within the subdivision onto this street unless the lot width is 100 feet or greater.

B. When a site (except for a single-family attached or detached residential development) borders on or contains an existing or proposed arterial, access to the arterial may be limited by one of the following means:

1. Driveway access between the site and an arterial (measured from centerline to centerline) may be located not closer than 300 feet to any other proposed or existing intersecting arterial.
2. Sites may be subdivided so as to provide access onto a frontage road or reverse frontage road provided that the centerline of the frontage or reverse frontage road where it intersects the arterial may be no closer than 450 feet to the centerline of the nearest proposed or existing road; or
3. Approval of driveway access between a site and the arterial at an interval less than those specified may be granted only by review and recommendation of the City or County Engineer.

C. The driveway access provisions are not applicable to any property where:

1. The effect of such application would be to deprive the property of access; or
2. The size of the property being subdivided or lack of frontage on the arterial makes the alternatives above not feasible.

D. No certificate of occupancy may be issued until the major road access requirements of this Chapter have been met.

4.5.4 Residential Driveways

Residential driveway access to and from streets must be constructed in accordance with City or County standards as outlined below:

A. Width of Driveway

Excluding those sections where turning movements require larger dimensions, the width of a residential driveway within the required front yard of lots smaller than 15,000 square feet, must be no less than eight feet and no more than 22 feet, provided that the driveway is no wider than 16 feet at the property line. For subdivisions built prior to 1950 driveways must be a maximum of 12 feet wide and must extend 20 feet beyond the front of the house.

B. Location of Driveway Access Points

At the street right-of-way, residential driveways must be spaced at least 20 feet from any other driveway on the same lot, but not nearer than 3½ feet to any side lot line. The minimum corner clearance from the curb line or edge of pavement of intersecting streets must be at least 20 feet from the point of tangency of the radius curvature, or 20 feet from the intersection of right-of-way lines, whichever is greater. The radius of the driveway must not encroach on the minimum corner clearance. No lot may have more than one driveway per street frontage unless the frontage allows for a circular driveway.

4.5.5 Use of Residential Property for Access

Land which is zoned as a residential district may not be used for driveway purposes to any land which is located in a nonresidential or mixed use district.

4.5.6 Driveways for Multifamily-Apartment and Nonresidential Uses

A. Unless otherwise approved or required by the City or County Engineer a platted lot shall be permitted only one driveway. Such determination shall consider site design, pedestrian and vehicle circulation, adjacent uses, topography, speed of traffic on the road being exited from, and other such considerations. Where required, driveways shall be contained wholly within the property frontage or as part of a joint access easement with an adjacent platted property.

B. Unless approved or required by the City or County Engineer, the permitted driveway for a corner lot shall connect to the street with the lower roadway classification except that no access shall be permitted to a local single family residentially zoned street without approval by the City or County Engineer.

C. Additional driveways may be considered by Planning Director in consultation with the City or County Engineer. The table below is intended to provide criteria that will be used in making a determination. In addition, evaluation shall consider the minimum driveway spacing and location requirements are met as follows, or where analysis has determined size and configuration of a single driveway cannot accommodate the traffic.

Site Frontage	Permitted Driveways
200 feet of frontage or less	1
201 feet to 400 feet of frontage	2
201 feet to 600 feet of frontage	3
201 feet to 800 feet of frontage	4

4.5.7 Clear Sight Triangle

At the intersection of a driveway and a street and on all corner sites (the intersection of two streets), a clear sight triangle shall be established as set forth in 3.2.4.

4.5.8 Guardhouses and Gates

Guardhouses, gates and other vehicular control devices are permitted subject to the following standards unless otherwise expressly approved by the City or County Engineer.

A. Residential Uses

Vehicle control devices for residential uses shall meet the following standards.

Street Type	Residential Units	Queue Space Depth
Local	0 to 30 units 30 + units	20 feet 40 feet
Connector	0 to 150 units 150+ units	40 feet 60 feet
Arterial	0 to 30 units 30 + units	40 feet 60 feet

B. All Other Uses

Vehicle control devices for all other uses shall meet the following standards.

Street Type	Queue Space Depth
Local	20 feet
Connector	40 feet
Arterial	40 feet

C. Applicable Standards

1. Adequate maneuvering room shall be provided for vehicles to exit in a forward motion, subject to approval of the City or County Engineer.
2. Emergency entrance and "exit only" gates shall be exempt from the queuing requirements. Gate openings shall provide a minimum of 14 feet of clear width.
3. Two way access gates shall have a clear width of at least 20 feet.
4. Guardhouses and gates shall meet the requirements in Automatic Safety Bulletin #149, the Fire Official shall require a siren-operated system (SOS) or other approved device that allows remote activation of the gate from the emergency vehicle.
5. No queuing spaces shall be located within the public right-of-way.
6. No gate shall swing out over the public right-of-way.
7. Queuing spaces shall be measured from the back of the sidewalk, or back of curb when no sidewalk is present to the gate or control device, whichever is closest to the street.

4.6 PARKING AND LOADING

4.6.1 Applicability

A. Conformance to the standards of this Chapter shall be in accordance with 4.1, Applicability.

B. All applicable uses and developments must provide parking and loading facilities in accordance with this Chapter.

C. No certificate of occupancy shall be issued until these parking requirements have been met.

4.6.2 General Provisions

A. Parking Required

No use shall provide less than the minimum number of parking spaces required under this Chapter. The use of any property is conditional upon the unqualified continuance and availability of the parking as required by this development code. Required parking may be for fee or at the discretion of the property owner or occupier.

B. Use of Parking Spaces

Required parking spaces shall not be used for the storage or sale of merchandise, vehicle storage, vehicles for sale, or vehicle repair. Non-required spaces proposed for these uses shall be designated on a site plan.

C. Location of Parking Spaces

Parking spaces must be located as set forth below.

1. **Single-Family Detached, Single-Family Attached, Large Homes**
   a. Only designated driveways that meet the requirements of 4.5.4 may be used for parking.
   b. Required parking spaces shall be located on the same lot, not including on-street parking and shall not be located within the required front setback (see also 3.9.1 for garage parking requirements).
   c. For cottage housing types, street-facing garages and carports are not permitted (see 3.9.1 for specific parking placement requirements).

2. **Townhouse, Stacked Townhouse, Apartment, Nonresidential Uses, Designated Frontages**
   a. All parking areas must observe the parking setback requirements of Article 3, Building Envelope Standards.
   b. All off-street parking shall be arranged so that no vehicle is forced onto any public street to gain access from one parking aisle to another parking aisle. All off-street parking facilities shall be arranged so that no vehicle is forced to back onto any public street.
   c. Required parking spaces must be located on the same site or on off-site land within 300 feet of the building, structure or use served along the shortest available pedestrian route (measured from the nearest point of the parking area to the nearest point of the building, structure or use served by such parking lot); provided that such off-site parking complies with the following requirements (see 2.6.2G for additional requirements for a places of worship).
      1) Additional distance may be allowed in accordance with an approved alternative parking plan (see 4.6.4).
      2) Such off-site parking spaces are located within a district which would permit the use to which such parking is accessory or as permitted by the Land Use Control Board through the special exception process (see 9.14).
      3) Such off-site parking spaces are in the same ownership as the use served, or if not in the same ownership, the Planning Director determines that such off-site parking spaces are reasonably likely to remain available for use during the life of the use to be served.
      4) The owner of the use requesting the use of off-site parking spaces to fulfill required off-street parking requirements shall submit legal instruments to the Planning Director for review by the City or County Attorney who shall submit a report to the Planning Director indicating the length of time the owner may use such off-street parking spaces under such legal instruments and any other information the Attorney considers relevant to the Planning Director's determination.
      5) For Townhouse and Stacked Townhouse housing types, street-facing garages and carports are not permitted (see 3.9.1 for specific parking placement requirements).

D. Clear Sight Triangle

No parking lot or vehicular use area shall interfere with a clear sight triangle as established as in 3.2.4.

4.6.3 Parking Ratios

A. Calculation of Parking Ratios

1. Developments containing more than one use shall provide parking spaces in an amount equal to the total of the requirements for all uses. A shared parking reduction may be allowed in accordance with an approved alternative parking plan (see 4.6.4).
2. Where fractional spaces result, the parking spaces required shall be construed to be the next highest whole number. When parking spaces are computed on the basis of the number of employees or students, the maximum number present at any one time shall govern.
3. The parking space requirements for a use not specifically listed in the table below shall be the same as for the listed use deemed most similar to the proposed use by the Planning Director.
4. In residential districts in which garage space is provided, the garage space may be considered in determining whether required parking has been met.
5. Tandem parking is permitted in association with all single-family detached and single-family attached housing types. Tandem parking may be allowed in association with all other housing types through the administrative deviation process (9.21).
6. In stadiums, sports arenas, places of worship, and other places of public assembly where occupants utilize benches, pews, or other similar seating arrangements, each 24 lineal inches of such seating facilities count as one seat.

B. Minimum Parking Ratios

Off-street parking spaces shall be provided for all uses listed in the amounts specified below. Where in the opinion of the applicant, a listed ratio requires too much or too little parking, the applicant may provide an alternative parking plan with data submitted in support of higher or lower ratios (see 4.6.4). No minimum off-street parking spaces are required in the CBD District, the SBCID District and the University District Overlay. Reduced parking ratios apply in the Uptown District (see 7.2) and the Medical Overlay District (see 8.1).

Use Category	Specific Use	Minimum Parking Spaces
SF= Square Feet FA = Floor Area		
RESIDENTIAL		
Household Living (see 2.9.2A)	Single-Family Detached, Single-Family Attached Single-Family Detached (conventional, side yard house, cottage) on lots less than 40 ft. in width	2.0 per unit 1.0 per unit
	Multifamily, Upper-Story Residential Guest Studio 1 bedroom 2 bedroom 3 bedroom 4 bedroom	 0.2 per unit 1.0 per unit 1.5 per unit 2.0 per unit 2. 5 per unit 3.0 per unit
	Live-Work	2.0 per residential unit
	Manufactured Home Unit Guest	 2. 0 per unit 0.2 per unit
Group Living (see 2.9.2B)	All uses	1.0 per 4 beds
CIVIC		
Community Service (see 2.9.3A)	All uses	1.0 per 300 SF FA

Use Category	Specific Use	Minimum Parking Spaces
SF= Square Feet FA = Floor Area		
Day Care (see 2.9.3B	All uses	1.0 per 300 SF FA
Educational Facility (see 2.9.3C)	Elementary, Junior High	1.0 per 300 SF of classroom/office
	All other uses	1.0 per 300 SF of classroom/office
Medical Facility (see 2.9.3D)	Hospital	0.5 space per bed (bassenets are not beds)& 1.0 space per doctor on staff + 0.5 space per employee
	Dental office or chiropractor	1.0 per 150 SF FA
	All other uses	1.0 per 200 SF FA
Park/Open Area (see 2.9.3E	Botanical garden, nature preserve, recreational trail	1.0 per 10,000 SF outdoor lot area, plus 1.0 per 1,000 SF indoor FA
	Cemetery, mausoleum, columbarium, memorial park including pet cemetery, burial grounds	1.0 per 150 plots plus 1.0 per 350 SF office area
	Park, Recreation Field	1.0 per 10,000 SF outdoor lot area
Passenger Terminal (see 2.9.3F)	All uses	1.0 per employee, plus 1.0 per 250 SF of terminal area
Place of Worship (see 2.9.3G)	All uses	1.0 per 5 seats or bench seating spaces in main worship space
Social Service Institution (see 2.9.3H)	All uses	1.0 per employee plus 1.0 per 250 SF office area
Utilities (see 2.9.3I	All uses	1.0 per vehicle normally required to service the utility
COMMERCIAL		
Indoor Recreation (see 2.9.4A)	Bar, tavern, cocktail lounge, nightclub, restaurant with entertainment	1.0 per 100 SF FA
	All other uses with fixed seats	1.0 per 4 seats
	All other uses without fixed seats	1.0 per 200 SF FA
Office in OG district (see 2.9.4B)	Call Center	1.0 per 150 SF FA
	All other uses	1.0 per 300 SF FA
Office in RW district	All uses	1.0 per 600 SF FA
Outdoor Recreation (see 2.9.4C)	Recreational vehicle park	1.0 per 4 pad sites
	Golf course, country club	4.0 per hole & 1.0 per employee
	Outdoor shooting range	Min 5.0 & 1.0 per firing position
	Stadium or arena, commercial amphitheater	1.0 per 4 seats
	All other uses	1.0 per 500 SF FA & 1.0 per 1,000 SF of outdoor use area
Overnight Lodging (see 2.9.4D)	All uses	1.0 per room
Parking, Commercial (see 2.9.4F)	All uses	None required
Restaurant (see 2.9.4G	All uses	1.0 per 100 SF FA
Retail Sales and Service (see 2.9.4H)	Furniture store	1.0 per 600 SF FA
	Art or photo studio, gallery	1.0 per 500 SF FA
	Retail Sales and Service with less than 4,000 square feet of gross floor area	1.0 per 1,000 SF FA
	All other uses	1.0 per 300 SF FA
Self-Service Storage (see 2.9.4I)	All uses	1 per 250 SF office space

Use Category	Specific Use	Minimum Parking Spaces
SF= Square Feet FA = Floor Area		
Vehicle Sales and Service (see 2.9.4J)	Car wash, self- and full-service	2.0 per bay
	Auto rental, sales or leasing or boat and recreational vehicle sales	1.0 per 500 indoor SF FA, plus 1.0 per 10,000 SF outdoor lot area
	All other uses	5.0 per bay or 1.0 per 250 SF FA, as applicable whichever is greater
Water-Oriented (see 2.9.4K	All uses	1.0 space per 2 wet boat slips
INDUSTRIAL		
Wholesale Trade (see 2.9.5A)	All uses	1 per 300 SF FA office space + 1 per 4,000 SF indoor storage area
Light Industrial (see2.9.5B)	Research or experimental laboratory, without manufacturing	1 per 300 SF office space
	All other uses	1 per 600 SF FA office space 1 per 4,000 SF indoor storage area
Warehouse and Distribution (see 2.9.5C	All uses	1 per 500 SF FA office space 1 per 4,000 SF indoor storage area
Heavy Industrial (see 2.9.5D)	All uses	1 per 700 SF FA office space 1 per 4,000 SF indoor storage area
Waste-Related Service (see 2.9.5E)	All uses	1 per 250 SF FA office space 1 per 4,000 SF indoor storage area
OPEN		
Agriculture Uses (see 2.9.6A)	All uses	None required
Resource Extraction (see 2.9.6B)	All uses	None required

C. Bicycle Parking

1. All nonresidential development in the RW, OG, CMU-1, CMU-2, CMU-3, EMP and WD districts must provide a minimum of two bicycle parking spaces (high-quality inverted "U" racks).
2. Nonresidential development the RW, OG, CMU-1, CMU-2, CMU-3, EMP and WD districts providing more than 20 but less than 100 vehicle parking spaces are required to provide six bicycle parking spaces. An additional bicycle space must be provided for each additional 15 vehicle parking spaces, or fraction thereof. A maximum of 24 bicycle parking spaces is required.
3. Bicycle parking facilities must be located 200 feet of functioning building entrance.
4. Bicycle parking facilities must be high-quality, inverted "U"- type construction. Alternative high-quality bicycle parking facilities may be approved by the Planning Director if they can be shown to:
   a. Provide adequate theft protection and security; and
   b. Support the bicycle at two points of contact to prevent damage to the bicycle wheels and frame.

D. Unspecified Tenants in Industrial Buildings

This provision applies to buildings with unspecified tenants in industrial districts. Where tenants are specified and listed by name of company, parking is calculated according to the uses identified in the floor plan. Where tenants are not specified, parking is calculated with 20% office and 80% warehouse.

E. Parking Reductions

The following parking reductions apply to the required parking ratios for a specific use.

Factor	Applicable Use	Criteria	Parking Adjustment
Transit	All uses	Use is located within a 660-foot walking distance of a public transit stop.	10% Reduction
Pedestrian Access	Nonresidential	Use is located where residents of all residential and mixed use areas within 1,320 feet of the subject properly can walk to and from the nonresidential use using a continuous sidewalk system (ignoring intervening streets).	5% Reduction, non designated frontage 10% Reduction, designated frontage
Public Parking Facilities	Nonresidential	Use is located within 660-foot walking distance of a parking facility that is available for use by the public without charge (either directly or through a validation program in which the subject use participates).	10% Reduction
On-Street Parking	Residential Nonresidential	Use is located along one or more public street frontages where public parking is permitted. Where streets have been signed "No Parking" by the City or County, no credit for on-street parking is available.	One legal on-street parking space may be substituted for every required off-street parking space provided the on-street space is located on a public right-of-way immediately abutting the property seeking the parking reduction. Where a partial space straddles an extension of a side property line, the space may be counted by the abutting owner in front of whose property is 50% or more of the space is located.
Bicycle Parking	All uses	Use provides at least five dedicated bicycle parking spaces with bicycle parking hardware within 200 feet of a functioning entrance. Bicycle parking facilities must be high-quality, inverted "U"- type construction. Alternative high-quality bicycle parking facilities may be approved by the Planning Director if they can be shown to provide adequate theft protection and security and support the bicycle at two points of contact to prevent damage to the bicycle wheels and frame.	Reduction of one parking space for every five bicycle parking spaces for a maximum reduction of five parking spaces.
Protection of Qualified Trees	All uses	Use that preserve and protect existing qualified trees in parking areas that provide a pervious preservation island equivalent to 25 square feet per inch of trunk diameter dbh, up to a maximum of 1,000 square feet.	10% max reduction. The exact percentage of reduction shall be determined by the Planning Director.

4.6.4 Alternative Parking Plan

A. General

1. Unless an alternative parking plan is approved at the time of administrative site plan approval, the parking ratios of 4.6.3 apply.
2. The requirements of 4.6.3 may be modified where applicant-submitted parking data, prepared and sealed by a registered engineer in the State of Tennessee with transportation expertise, illustrates that required parking ratios do not accurately apply to a specific development.
3. The data submitted for an alternative parking plan must include, at a minimum, the size and type of the proposed development, the mix of uses, the anticipated rate of parking turnover and the anticipated peak parking and traffic loads of all uses.

B. Shared Parking Provisions

1. General

a. Joint use of up to 100% of required off-street parking spaces may be permitted for two or more uses located in the same or different buildings, provided that the parking spaces are on the same lot or within 660 feet of the building, structure or use to be served along the shortest available pedestrian route (measured from the nearest point of the parking area to the nearest point of the building, structure or use served by such parking lot);.

b. The Planning Director may approve a shared parking plan when uses are located near one another and have different peak parking demands, or other characteristics that would enable them to share parking areas without resulting in significantly higher on-street parking in surrounding areas or unauthorized use of other parking facilities. Shared parking arrangements are subject to the requirements of this section.

2. Application

In cases where the uses for which the shared parking is requested are located on lots under different ownership, the persons involved will file a joint written application with Planning Director setting forth the following information:

a. The names, addresses, and telephone numbers of the applicants.

b. The ownership and location of the off-street parking spaces proposed to be jointly used.

c. The uses which will jointly use the required off-street parking spaces, the hours of operation of each such use, the number of required parking spaces per the this development code for each such use, and the number of parking spaces proposed to be jointly used.

d. Applicants wishing to use shared parking as a means of reducing the total number of required spaces must submit a shared parking analysis using the latest edition of Urban Land Institute's Shared Parking. The study must be provided in a form established by the Planning Director and made available to the public. It address, at minimum, the size and type of the proposed development, the composition of tenants, the anticipated rate of parking turnover and the anticipated peak parking and traffic loads for all uses that will be sharing parking spaces.

e. Any other information required by the Planning Director.

3. Off-Site Parking Provisions

Required off-street parking spaces may be permitted by the Planning Director on a separate site from the site on which the principal use is located if the off-site parking complies with the all of following standards:

a. Off-site parking spaces are located within 660 feet from the primary entrance of the use served along the shortest available pedestrian route (measured from the nearest point of the parking area to the nearest point of the building, structure served by such parking lot).

b. Off-site parking may not be used to satisfy the required parking ratios for residential uses (except for guest parking), as well as convenience stores or other convenience-oriented uses. Required parking spaces reserved for persons with disabilities may not be located off-site.

c. The off-site parking must be located wholly within a zoning district that allows commercial parking as principal use.

4. Criteria for Review

In reviewing an application, the following factors shall be considered:

a. Characteristics of each use and projected peak parking demand, including hours of operation.

b. Potential reduction in vehicle movements afforded by multi-purpose use of spaces by employees, customers or residents.

c. Potential improvements in access, design, open space preservation and circulation afforded.

5. **Agreements**

   An alternative parking plan shall be enforced through written agreement among all owners of record providing that the land comprising the parking area shall never be disposed of except in conjunction with the sale of the building which the parking area serves so long as the facilities are required; and such agreement shall bind his or her heirs, successors, and assigns. An attested copy of the agreement between the owners of record shall be submitted to the Planning Director, approved by the City or County Attorney and filed with the Register of Deeds. Any applicable easements or joint access corridors which affect the shared parking plan shall be recorded on a final plat and in any restrictive covenant and shall be referenced on the site plan.

6. **Amendment or Termination**

   The approved alternative parking plan agreement may be amended or terminated through site plan submission to Planning Director through:

   a. A petition filed by the owners whose properties include at least 75% of the square footage included in the alternative parking plan prior to amendment or termination; and
   b. Submission of evidence that each use has made alternative provisions to satisfy its off-street parking requirements.

C. Valet Parking

Valet parking may be permitted as a means of satisfying otherwise applicable parking requirements where all of the following standards have been met:

1. Adequate assurance of the continued operation of the valet parking is provided, such as a contractual agreement for valet services or the tenant's affidavit agreeing to provide such services;
2. An equivalent number of valet spaces are available to replace the number required on-site parking spaces. Such valet spaces do not require individual striping, and may take into account the tandem or mass parking of vehicles.
3. The design of the valet parking shall not cause customers who do not use the valet service to park off-premise or cause queuing in the right-of-way.

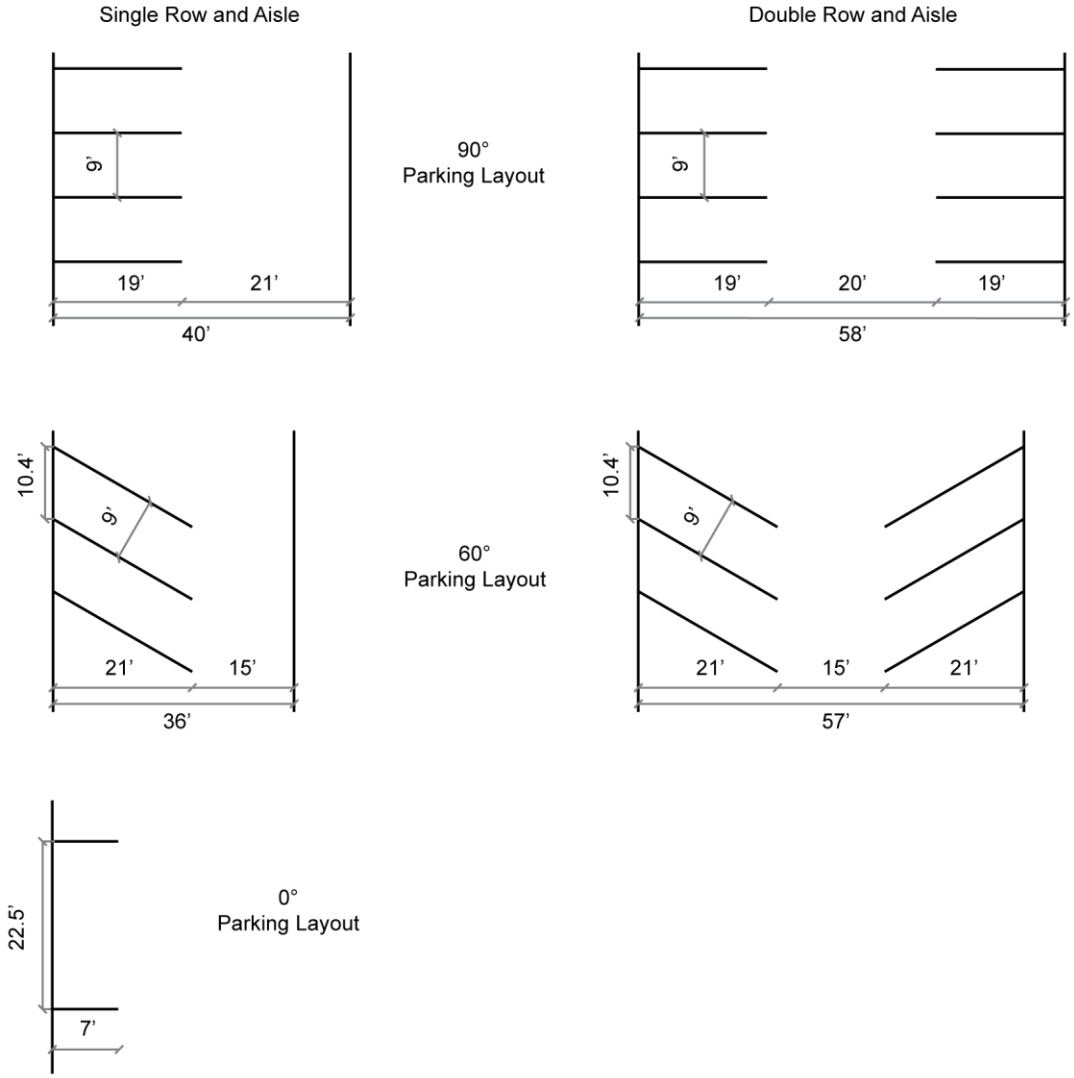
D. Violations

Violations of an approved alternative parking plan constitute a violation of this development code and shall be subject to all applicable enforcement and penalty provisions.

4.6.5 Design and Maintenance

A. Minimum Parking Dimensions

Parking spaces using geometric standards other than those specified may be approved if developed and sealed by a registered engineer with expertise in parking facility design subject to a determination by the City or County Engineer.



B. Surfacing

1. Surfacing Required

Except as provided in paragraph 2 below, where off-street facilities are provided for parking or any other vehicular use area, they must be surfaced with asphalt bituminous, concrete or other dustless material with a suitable stabilized subgrade approved by the City or County Engineer and maintained in a smooth, well-graded condition.

2. Pervious Parking

a. Pervious parking surfaces may be permitted for specific uses as set forth below provided they are approved by the City or County Engineer. Where provided, such alternative parking surfaces must be maintained in a smooth, well-graded condition. If parking demand is such that the pervious parking surface is damaged or destroyed, then paving of such an area in accordance with this section may be required.

Any conversion from pervious parking to impervious parking surfaces requires the approval of the City or County Engineer and may require additional drainage.

b. All parking and vehicular use areas (excluding handicapped) may be surfaced with pervious material for the following:

1) Uses which require parking on an average of less than five days per week during a month;

2) Places of worship; and

3) Parks, playgrounds, ball fields, football and baseball stadiums, fairgrounds, and other similar outdoor recreation areas.

C. Landscaping

1. Perimeter Screening

a. All parking and vehicular use areas with frontage on any portion of a public street right-of-of way (not including an alley) must provide landscaping in accordance with 4.3, Streetscape Standards.

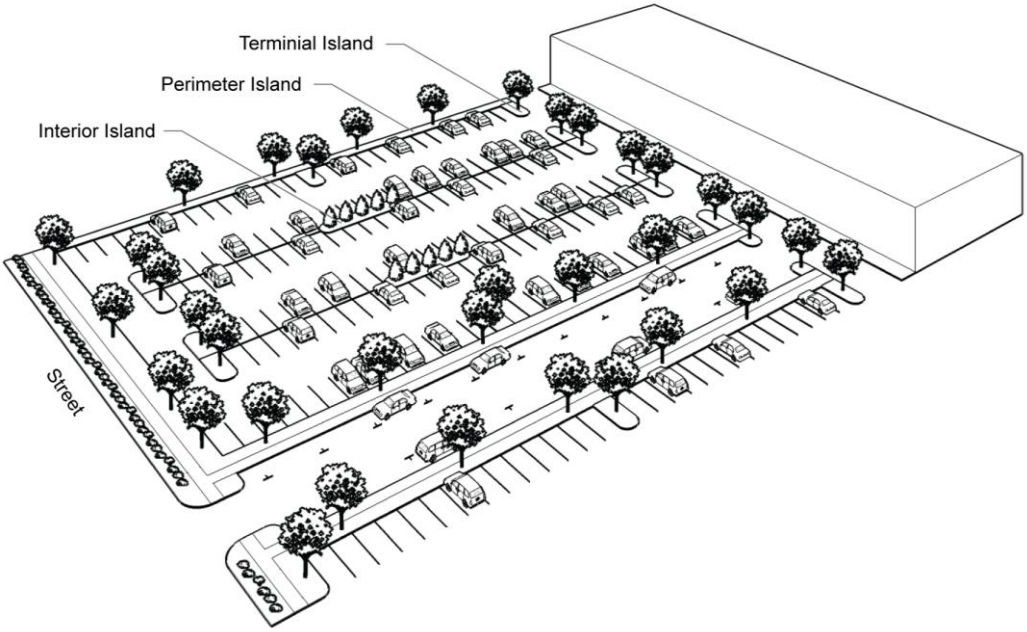
b. The perimeter of all parking and vehicular use areas adjacent to a residential district must provide a Class III buffer (see 4.7.5).

2. Interior Landscaping

a. Off-street parking areas with six or more parking spaces must provide landscaping in accordance with the following requirements (see also 6.1 for preservation of existing trees and 4.7 for general landscaping requirements).

b. The parking lot landscaping requirements do not apply to Type B and Type C streetscape plates (see 4.3.3).

c. If seeking preservation credits under for an existing tree located in an interior island, terminal island, or perimeter island then such island must provide a nonpaved area no nearer than three feet inside the tree dripline but no less than ten feet from the centerline of the tree or a distance of nine times the diameter of the trunk (DBH) in feet, whichever is less, or as may be required to insure the survival of the preserved tree, subject to the approval of the Planning Director.



3. Interior Islands

a. An interior landscaped island must be provided at an average density of at least one island for every 14 spaces.

b. Each island must contain a minimum of 450 square feet per Tree A; 300 square feet per Tree B; or 150 square feet per Tree C with a minimum width of eight feet inside the curb and include a minimum of one tree with a minimum caliper of 2½ inches. Planting islands must be evenly distributed throughout the parking area, with no parking space located more than 120 feet from a planting island.

c. Interior islands may be consolidated or intervals may be expanded in order to preserve existing trees where approved by the Planning Director.

d. Landscape areas a minimum of 6 feet by 45 feet in length may be substituted for required interior islands. The landscaped areas shall be located between parking rows.

4. Terminal Islands

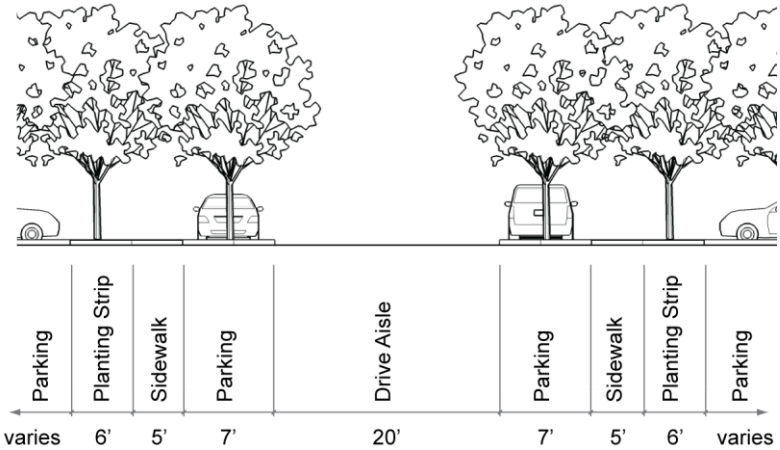
All rows of spaces must terminate in a curbed landscaped island. Each island must conform to the specifications described in paragraph 3.b above.

5. Perimeter Islands

A perimeter island with a minimum width of 11 feet inside the curb must be sited between every five adjoining parking bays and along primary internal and external access drives. Intervals may be expanded in order to preserve existing trees, where approved by the Planning Director. Unless an equivalent alternative is approved by the Planning Director, landscaping of the perimeter islands must include evergreen shrubs planted three feet on center in a double staggered row in a planting bed that is of a width suitable for the required plant spacing, but at least 36 inches wide.

6. Drive Aisles

a. Main parking lot drive aisles should meet the standards below. The Planning Director, in consultation with the City or County Engineer, is authorized to approve alternative but equivalent configurations during the administrative site plan review process.



7. Maximum Parking Area Pod Size

Multiple bays of parking must be broken up by landscaped area, tree islands and buildings and divided into pods containing no more than the number of parking spaces listed in the table below. Existing trees must be incorporated into the parking areas to the maximum extent feasible.

District	Pod Size (max)
RU-	60 spaces
OG, CMU-1, CMU-2	160 spaces
CMU-3, CBD	190 spaces

8. Vehicle Sales and Service

The interior islands and terminal islands located in areas specially designated for the display of motor vehicles for sale or rental, as shown on an approved site plan, may be exempt from the parking lot landscaping requirements provided the pervious area of each island is planted with turf or groundcover. The parking lot landscape requirements do apply to required employee and customers parking areas.

9. Tractor Trailer Staging, Loading and Parking

The interior island and terminal island provisions do not apply to areas specially designated for tractor trailer staging and loading areas and tractor trailer parking areas, as shown on an approved site plan, provided that the equivalent number of trees and shrubs that would have been required for interior landscaping purposes are planted elsewhere on the perimeter of the site.

D. Markings

When six or more off-street parking spaces are required by this development code, all parking spaces within the parking area must be marked and maintained with paint or other suitable pavement marking material so as to be distinguishable. When any part of an off-street parking area is redesigned, those pavement markings that no longer apply must be completely removed.

E. Lighting

All parking lot lighting shall meet the requirements of 4.8, Outdoor Site Lighting.

F. Parking Setbacks

All parking and vehicular use areas shall observe the parking setback requirements of 2.5, Building Envelope Standards.

G. Curbs

1. Exclusive of bio-swale features, all landscaping in or adjacent to a parking or vehicular use area must be protected from vehicular damage by a raised concrete curb six inches in height or equivalent barrier, however, the barrier need not be continuous.
2. Landscaped areas adjacent to all parking and vehicular use areas must be landscaped so that no plant material greater that 12 inches in height will be located within two feet of the curb or other protective barrier.

H. Parking Encroachment

Parking must be located so that no vehicle when parked will have any portion of such vehicle overhanging or encroaching on pedestrian or vehicular travel paths. If necessary, wheel stops or barriers may be required in order to enforce this provision.

I. Drainage

Parking or vehicular use areas cannot drain onto or across public sidewalks or into adjacent property, except into a natural watercourse or a drainage easement. In already developed areas where this condition would be impossible to meet, the City or County Engineer may exempt the applicant from this requirement, provided that adequate provision is made for drainage (see also City of Memphis/Shelby County Storm Water Management Manual).

J. Location of Underground Infrastructure

Underground utilities, irrigation, and drain lines which are placed beneath vehicular use area landscape islands must be installed as near to the edge of the island as possible, within the outer one third of the available width of island, so as not to interfere with tree installation.

K. Equivalent Alternatives

The Planning Director, in consultation with the City or County Engineer, is authorized to approve alternative but equivalent parking lot landscaping provisions during the administrative site plan review process.

4.6.6 Queuing

The following off-street vehicle queuing standards apply unless otherwise expressly approved by the City or County Engineer. The City or County Engineer may require additional off-street queuing spaces where trip generation rates suggest that additional spaces will be needed.

A. Minimum Number of Spaces

Off-street queuing spaces must be provided as follows:

	Minimum Spaces	Measured From
Automated teller machine	3	Machine
Bank teller lane	4	Teller or window
Car lubrication stall	2	Entrance to stall
Car wash stall, automated	4	Entrance to wash bay
Car wash stall, hand-operated	3	Entrance to wash bay
Gasoline pump island	2	Pump island
Restaurant with Drive-thru	6	Pick-up window
Valet parking	3	Valet stand
Guards and gatehouses	See 4.6.6	
School drop-off (public and private)	Determined by City or County Engineer	
Other	Determined by City or County Engineer	

B. Design and Layout

Required queuing spaces are subject to the following design and layout standards:

1. **Dimensions**

   Stacking spaces must be a minimum of 10 by 20 feet in size.

2. **Location**

   a. Queuing spaces cannot impede on- or off-site traffic movements or movements into or out of off-street parking or other vehicular use areas. See 4.7.8A for specific requirements for drive-thru windows and lanes.

   b. All required queuing spaces must be located on-site; no required queuing space is permitted in the public right-of-way.

3. **Design**

   Queuing spaces must be separated from other internal driveways by raised medians if deemed necessary by the City or County Engineer for traffic movement and safety.

4. **Screening**

   See 4.7.8A for specific requirements for drive- thru windows and lanes.

4.6.7 Loading

A. Loading Facilities Required

1. As determined by the Planning Director, off-street loading facilities may be required for uses that regularly handle large quantities of goods. Loading must be of sufficient quantity to adequately serve the proposed use.
2. Any vehicle sales or rental facility or similar use requiring delivery of vehicles by truck must demonstrate adequate on-site area exists for the loading and unloading of such trucks.
3. Any convenience store or similar use requiring deliveries by truck must demonstrate adequate on-site area exists for the loading and unloading of such trucks.
4. There may not be a loading area designed in such a way that will require the backing of vehicles into a public street.
5. Public streets may not be used as maneuvering areas for backing into or onto a property unless approved by the City or County Engineer.
6. Where access to a loading berth is from the alley, and truck loading is parallel to the alley, a width of twelve feet is required for the loading berth, measured from the centerline of the alley. This width must be maintained up to a height of 16 feet.

B. Design and Layout

1. Loading and unloading activity is not permitted in any public right-of-way except where designated by the City or County Engineer.
2. Off-street loading facilities must be located as set forth in 4.7.8C.
3. Hours of loading and unloading operation within a residential district is limited to hours of 6:30 a.m. and 10:00 p.m. All loading docks shall be signed to indicate “no idling.”

C. Screening

All loading areas must be screened in accordance with 4.7.8C.

4.7 LANDSCAPING AND SCREENING

4.7.1 Purpose

The use of properly landscaped and maintained areas can reduce the potential incompatibility of adjacent land uses, conserve natural resources and maintain open space, protect established residential neighborhoods, and promote and enhance the community appearance. Landscaping must be coordinated with all site design elements including building layout, parking, access and signs.

4.7.2 Applicability

A. Conformance to the standards of this Chapter shall be in accordance with 4.1, Applicability.

B. Except for 4.7.5F (fences and wall requirements), 4.7.8D (screening of mechanical equipment) and 4.7.8E (screening of utilities) these landscaping provisions do not apply to single-family detached units, single-family attached units (not including townhouse sites) or large homes on a single lot or site.

C. These landscaping provisions apply to temporary uses which have been in operation less than one year.

D. Streetscape planting requirements may apply and are listed in 4.3, Streetscape Standards.

4.7.3 Landscape Plan Required

A landscape plan prepared in accordance with the Memphis and Shelby County Landscape Manual must be submitted in conjunction with the required site plan. A registered Landscape Architect must prepare all landscape plans, except where expressly exempted by the Planning Director. The landscape treatment must adequately detail the requirements of this Chapter.

4.7.4 General Provisions

A. Clear Sight Triangle

At the intersection of a driveway and a street and on all corner sites (the intersection of two streets), a clear sight triangle shall be established as set forth in 3.2.4.

B. Plant Material

1. Plant material shall be chosen from the lists of recommended plant species contained in the Memphis and Shelby Landscape Manual. Plant materials will be reviewed for suitability with regard to the eventual size and spread, susceptibility to diseases and pests, and appropriateness to existing soil, climate and site conditions.
2. The Landscape Manual is used to define the species of trees and shrubs deemed to be Type A, B, or C trees and shrubs. The species may be expanded but are intended to provide guidance in selecting predominately hardy Tennessee native species.

C. Cold Hardy and Drought Tolerant Plants

Plantings must be cold hardy for the specific location where they are to be planted. Trees and shrubs must be drought tolerant and able to survive on natural rainfall once established with no loss of health.

D. Soils

Planting areas must have uncompacted coarse loam that is a minimum of 12 inches deep. Soils must be appreciably free of gravel, stones, rubble or trash. All compacted soil, contaminated soil or roadbase fill must be removed.

E. Issuance of Certificate of Occupancy

Unless bonded in accordance with 4.7.4G, the Building Official may not issue a permanent certificate of occupancy for an approved site plan or final plat, until all required landscaping and buffers have been installed in accordance with the approved site plan or final plat. A temporary certificate of occupancy may be issued for a period of 30 days under circumstances that would affect the seeding and planting of the site, or until the proper planting season is reached to complete the landscaping requirements, and may be extended up to 90 days upon request to the Building Official.

F. Maintenance of Landscaping

1. Responsibility

The responsibility for maintenance of all required landscaping shall remain with the owner, their successors, heirs, assignees or any consenting grantee. Maintenance is required in order to ensure the proper functioning of a landscaped area.

2. Maintenance

a. All landscaping must be maintained in an attractive and healthy condition. Maintenance may include, but not be limited to, watering, mulching, fertilizing and pest management, mowing, weeding, removal of litter and dead plant material, and necessary pruning and trimming.

b. Necessary pruning and trimming must be in accordance with the American National Standards for Tree Care Operations: Tree Shrub and Other Woody Plant Maintenance – Standards Practices (Pruning), and may not be interpreted to include topping of trees through removal of crown material or the central leader, or any other similarly severe procedures such as lollipopping or meatballing that cause irreparable harm to the natural form of the tree, except where such procedures are necessary to maintain public overhead utilities. Any such activity is a violation of this development code. Additional plant material will be required to replace or supplement the damaged plant material on a one-for-one basis.

c. Dead or diseased plantings must be removed. Replacement plantings must be provided for any required plants which die or are removed for any reason and must meet all minimum standards and conform to the requirements of this development code.

d. Natural water courses must be maintained in a natural condition.

e. A water source must be supplied within 50 feet of any planting requiring continuing watering. Where non-native or non-drought tolerant native vegetation is incorporated an irrigation system is required. Irrigation systems must meet the standards of the City or County, as applicable.

f. Landscape structural features such as walls, fences, berms or water features must be maintained in a structurally safe and attractive condition.

g. Where other uses, including pedestrian, bike or other trails these uses must be maintained to provide for their safe use.

h. Special maintenance requirements necessary to preserve the landscape architect's design intent must be noted on the landscape plan.

i. Ongoing maintenance to prohibit the establishment of prohibited exotic species is required,

3. Failure to Maintain

In the event that any owner of a landscaped area fails to maintain the landscaped area according to the standards of this Chapter, the governing bodies have the right to recover the cost of enforcement, including reasonable attorney fees. The governing bodies may also, following reasonable notice and a demand that deficiency of maintenance be corrected, enter the landscaped area to take maintenance action. The cost of such maintenance will be charged to the party having the primary responsibility for maintenance of the landscaped area. Any plant materials required by this development must be replaced within 180 days of their demise or removal.

4. Credit for Existing Plant Material

a. Required landscaping must incorporate existing natural vegetation to the maximum extent feasible (see also 6.1 for preservation requirements for existing trees). Prior to disturbance of a required landscaped area, approval must be obtained from the Planning Director. Where existing vegetation is inadequate to meet the required planting standards, additional plant material may be required.

b. Credit for existing plant material must be allocated on a one-for-one basis for Type A, B or C trees or. The size of material may not be taken into account, except where such material is below the required minimum planting size.

c. The retention of existing vegetation must be maximized within proposed landscaped areas. Existing native habitat or vegetation located within landscaped area may be counted, provided such plant material meets the minimum standards of this Chapter. If the existing vegetation has been credited and is subsequently removed or dies, it must be replaced with the appropriate planting material on a one-for-one basis.

d. Credit may be permitted for existing plant material and walls on adjacent property, provided such items are in a permanently protected area, including, but not limited to:
   1) A conservation easement or preserve area on adjacent property; or
   2) An existing utility or drainage easement exceeding 100 feet in width.

G. Payment in Lieu

Upon application, the Planning Director may find that, due to the size of the lot, compliance with the landscape requirements of this Chapter is impractical. If the Planning Director makes this finding then the Planning Director may accept a payment in lieu of the required landscape improvements to the Tree Mitigation Fund. This payment in lieu may not exceed the estimated amount of the required improvements. This provision is only applicable to non-residential lots less than 8,000 square feet in the OG, CMU-1, CMU-2, CMU-3, EMP, and IH districts

4.7.5 Required Buffers

A. General Provisions

1. A buffer is a specified land area, located parallel to and within the outer perimeter of a lot and extending to the lot line, together with the planting and landscaping required on the land. A buffer may also contain, or be required to contain, a barrier such as a wall or fence where additional screening is necessary to achieve the desired level of buffering between districts of varying intensities or uses.
2. A buffer is not intended to be commensurate with the term "yard" or “setback.” A required buffer is determined exclusive of any required building setback (see Article 3).
3. No principal building on the subject site may be located closer than five feet to a required buffer.
4. A buffer is determined exclusive of any required open space (see Article 3 for applicable open space requirements) unless the buffer meets minimum requirements for required open space (see 6.2).
5. A required buffer may count toward the provision for perimeter tree removal requirements (see 6.1).
6. It is the intent of a buffer to interrupt sight lines from adjacent property. If the grade of the site, or other condition, prevents the buffer from accomplishing this purpose then the minimum requirements may be modified at the request of the Planning Director.
7. Water, sanitary sewer, electrical, telephone, natural gas, cable, storm drainage, or other service lines are permitted within buffers provided they are located approximately perpendicular to the adjoining property line.

B. District Boundary Buffer Table

1. Perimeter compatibility may be required along the boundaries of incompatible zoning districts. The following table shall be used to determine the required buffer class (I, II, III or IV) between adjacent districts (see paragraph C below for buffer specifications). No district boundary buffer is required in the following districts: P, OS, FW, CA, CIV, R-E, R-15, R-10, R-8, R-6, R-3.
2. No buffer is required where the perimeter lots contain single-family detached, single-family attached or large homes, and the width of the perimeter lots are at least 75% as wide as the minimum lot size of the adjoining district.

Subject District	OS	FW	CA	CIV	R-MP	R-E	R-*	RU-1	RU-2	RU-3	RU-4	RU-5	RW	OG	CMU-1	CMU-2	CMU-3	CBD	EMP	WD	IH
RU-1	--	--	II	--	--	II	I	--	--	--	--	--	--	--	--	--	--	--	--	--	--
RU-2	--	--	III	--	--	III	II	--	--	--	--	--	--	--	--	--	--	--	--	--	--
RU-3	--	--	III	--	--	III	II	--	--	--	--	--	--	--	--	--	--	--	--	--	--
RU-4	--	--	III	--	--	III	II	II	II	--	--	--	--	--	--	--	--	--	--	--	--
RU-5	--	--	III	--	--	III	II	II	II	--	--	--	--	--	--	--	--	--	--	--	--
RW	--	--	III	--	III	III	III	III	III	II	--	--	--	--	--	--	--	--	--	--	--
OG	--	--	III	--	III	III	III	III	III	II	--	--	--	--	--	--	--	--	--	--	--
CMU-1	--	--	III	--	III	III	III	III	III	II	I	I	--	--	--	--	--	--	--	--	--
CMU-2	--	--	III	II	III	III	III	III	III	II	II	II	II	II	--	--	--	--	--	--	--
CMU-3	--	--	IV	II	IV	IV	IV	III	III	III	II	II	II	II	--	--	--	--	--	--	--
CBD	--	--	IV	II	IV	IV	IV	III	III	III	II	II	II	II	--	--	--	--	--	--	--
EMP	--	--	IV	III	III	IV	IV	IV	IV	III	III	III	III	III	III	III	II	--	--	--	--
WD	--	--	IV	IV	IV	IV	IV	IV	IV	IV	IV	IV	IV	IV	IV	IV	IV	IV	IV	--	--
IH	--	--	IV	IV	IV	IV	IV	IV	IV	IV	IV	IV	IV	IV	IV	IV	IV	IV	IV	IV	--

* R- = R-15, R-10, R-8, R-6, R-3

C. Buffer Planting Specifications

1. General Provisions

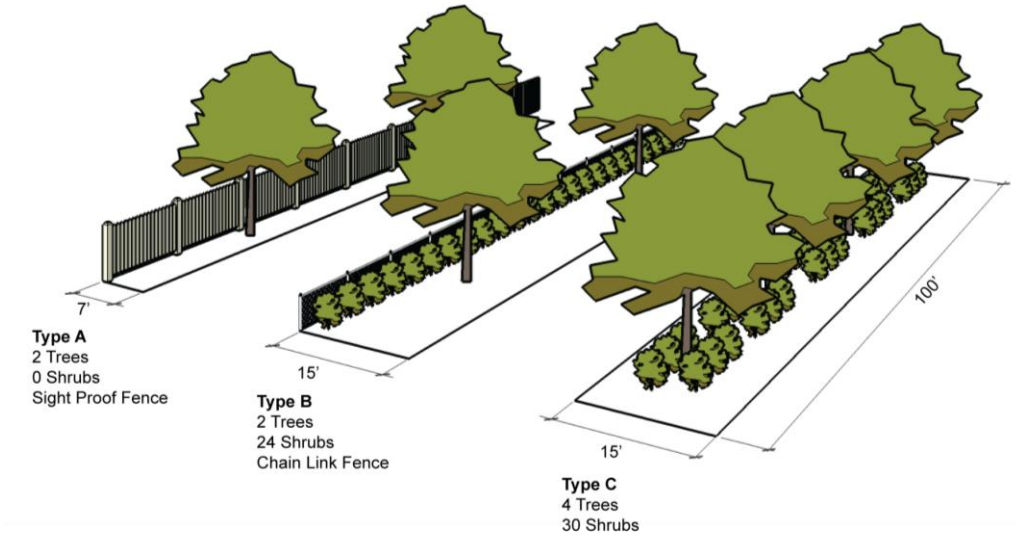
a. The following material establishes the specific width and plant material for a Class I, II, III and IV buffers. An applicant is free to choose from each alternative (A, B, or C) within the respective buffer classification (I, II, III or IV). Buffers planted below overhead utility lines shall apply any of the allowed buffer alternatives, except that Type C tree shall replace any Type A or B trees at a rate of two Type C trees per required Type A or B tree.

b. The required plantings are intentionally over-planted at maturity, in order to provide an immediate beneficial impact. Specified buffer plantings are required per 100 linear feet of buffer area. Plant material shall be chosen from the list of recommended plant species (see 4.7.4B).

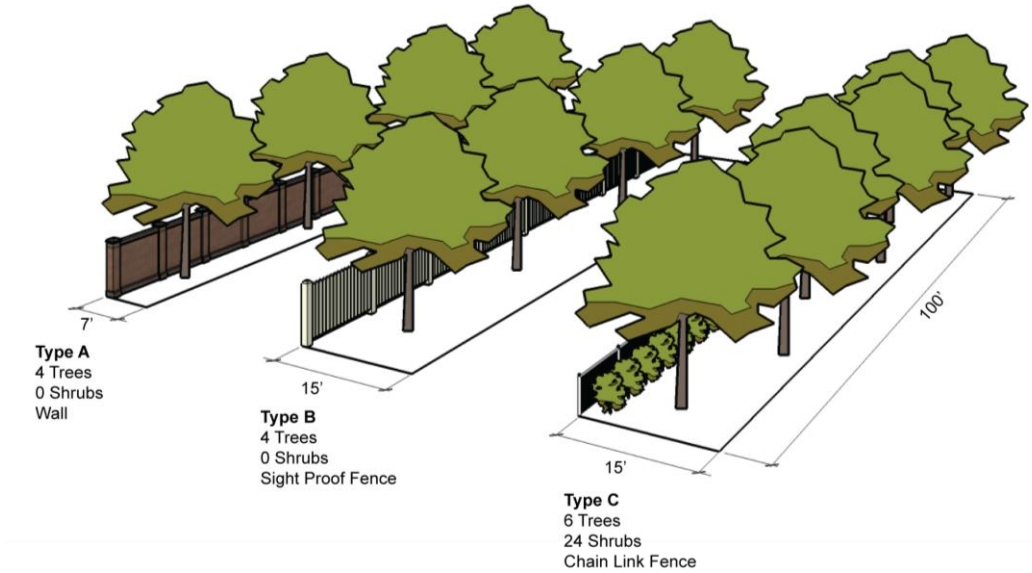
	Type A	Type B	Type C
Class I	**Width:** 7 feet **Trees:** 2 **Shrubs:**0 **Barrier:** Sight proof fence 6' to 9' high	**Width:** 15 feet **Trees:** 2 **Shrubs:** 24 **Barrier:** Chain link fence 6' to 9' high	**Width:** 15 feet **Trees:** 4 **Shrubs:** 30 **Barrier:** No wall or fence
Class II	**Width:** 7 feet **Trees:** 4 **Shrubs:** 0 **Barrier:** Masonry wall 6' to 9' high	**Width:** 15 feet **Trees:** 7 **Shrubs:** 0 **Barrier:** Sight proof fence 6' to 9' high	**Width:** 15 feet **Trees:** 6 **Shrubs:** 24 **Barrier:** Chain link fence 6' to 9' high
Class III	**Width:** 7 feet **Trees:** 4 **Shrubs:** 24 **Barrier:** Masonry wall 6' to 9' high	**Width:** 15 feet **Trees:** 6 **Shrubs:** 9 **Barrier:** Masonry wall 6' to 9' high	**Width:** 15 feet **Trees:** 7 **Shrubs:** 24 **Barrier:** Sight proof fence 6' to 9' high
Class IV	**Width:** 15 feet **Trees:** 7 **Shrubs:** 9 **Barrier:** Masonry wall 6' to 9' high	**Width:** 20 feet **Trees:** 6 **Shrubs:** 24 **Barrier:** Masonry wall 6' to 9' high	**Width:** 25 feet **Trees:** 7 **Shrubs:** 30 **Barrier:** Masonry wall 6' to 9' high

D. Buffer Types

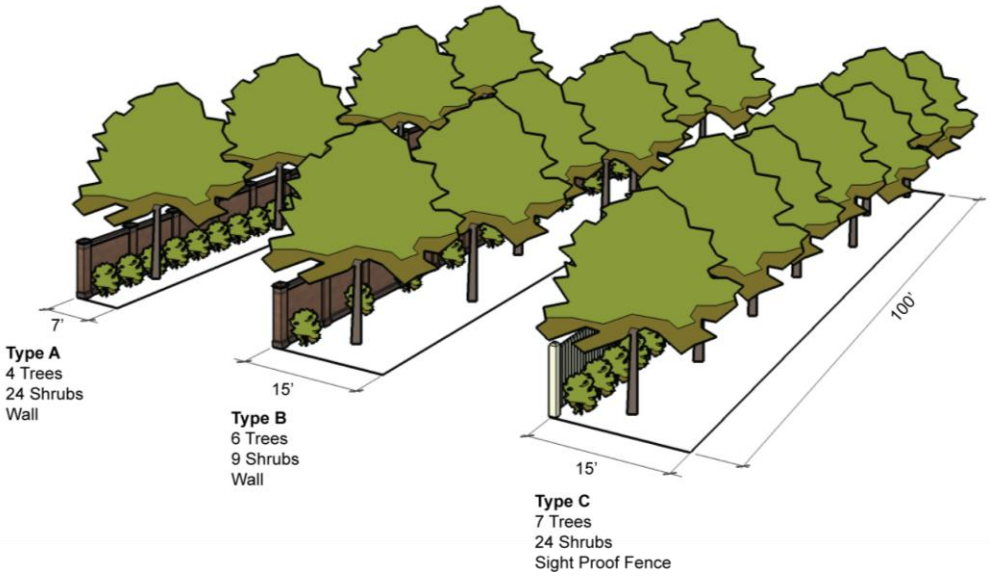
1. Class I Buffer – Limited Screening



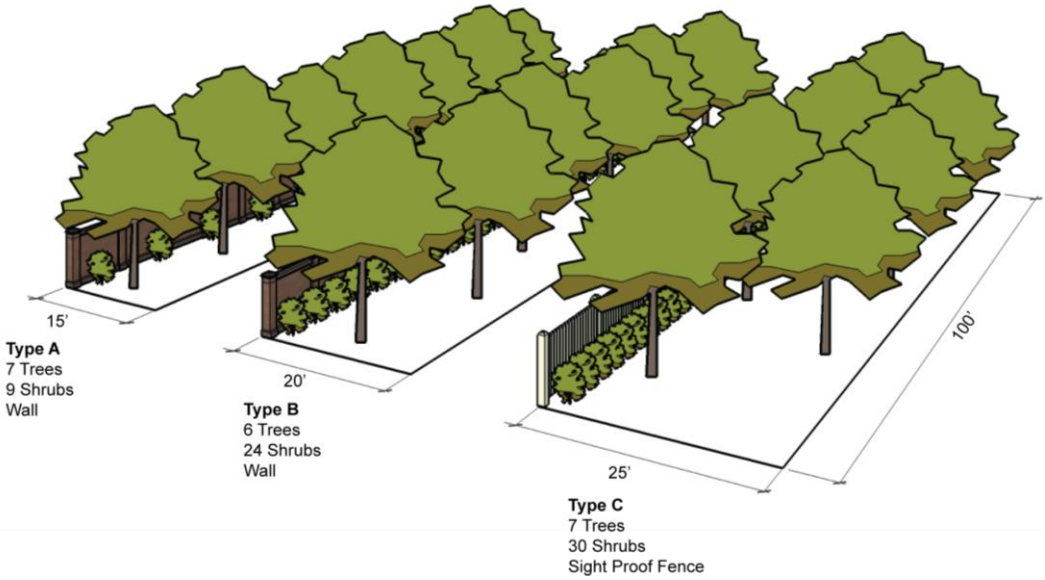
2. Class II Buffer – Low Impact Screening



3. Class III Buffer – Moderate Impact Screening



4. Class IV Buffer – High Impact Screening



E. Additional Required Buffers

1. A buffer between incompatible uses may still be required (see 2.6, Use Standards).
2. A Class III buffer must be provided along all project boundaries of a manufactured home park (see also 3.6.3).
3. The perimeter of all parking and vehicular use areas adjacent to a residential district must provide a Class III buffer (see also 4.6.5C).
4. Any reverse frontage must provide a Class III buffer (see also 3.3). Where reverse frontage is provided, the frontage area shall be held in common ownership and a Homeowners Association or similar mechanism shall be established for maintenance of the area.

F. Location of Buffer

1. Buffers must be located within the outer perimeter of a site, parallel to and extending to the site boundary line. Buffers may not be located on any portion of an existing, dedicated or reserved public or private street or right-of-way.
2. Except as provided below, the required buffer must be provided along the entire frontage immediately abutting the existing district or project boundary.
3. A buffer may be interrupted in order to provide access (pedestrian or vehicular) to adjacent properties or public right-of-way.

G. Design Variations

While the buffer depth is normally calculated as parallel to the property line, design variations may be permitted and are calculated on the average depth of the buffer per 100 feet or portion of buffer. The minimum depth of the buffer at any one point shall not be less than ½ the required depth of the buffer chosen. Maximum depth for the purposes of installing required landscaping, or receiving credit for existing vegetation, cannot be more than 1½ times the required depth of the buffer chosen.

H. Plant and Structure Location within Buffer

The placement of required plants and structures shall be the decision of the applicant, except for following requirements shall be satisfied:

1. Plant materials must be located so as to achieve the maximum level of protection. Plant material must meet the buffer requirements every 100 feet.
2. Type A and B trees may be located no closer than five feet from any structure. Type C trees may be planted no closer than three feet from any structure.
3. Buffer areas not retained in native habitat must be seeded or sodded with lawn, established with ground cover, or mulched with organic mulch. No turf grass may be planted under the drip line of trees. Inorganic ground cover may not exceed 20% of the total required area of the buffer.

I. Planting in Easements

1. Aside from any wall requirement, no buffer can be planted in drainage easements and no more than 30% may be planted in wet retention ponds.
2. Trees and shrubs must be installed a minimum of five feet away from the flow line of a swale.
3. Existing trees may remain in dry retention ponds provided that the natural grade is undisturbed to the tree line, species are planted that are adapted to seasonal flooding and the pond is adequately maintained.
4. Trees may be planted in underground utility easements with the Planning Director approval, provided the root structure of the proposed tree is not anticipated to extend more than three feet below the ground. Shrubs may be planted, provided they are only within the outer three feet of the easement. Where such trees and shrubs are planted, the property owner is responsible for replacement of such required vegetation if maintenance or other utility requirements require their temporary removal.
5. A minimum buffer width of five feet, or at least half the minimum required buffer width, must be provided outside of any required easements. The majority of buffer plantings and all structures must be located outside the easements.

J. Permitted Structures in Buffer Area

1. Walls

Where walls are placed within any required buffer area, they must meet the following requirements.

a. Walls must be a minimum of six feet and a maximum of nine feet in height.
b. All walls must be constructed of one or a combination of the following materials: poured or pre-cast concrete form liner walls with color added, stucco over standard concrete masonry blocks, brick, stone, cast-stone, split-faced block or glass block in a structurally safe and attractive condition. Alternative walls may be permitted with the approval of the Planning Director. No walls of exposed standard concrete masonry blocks are permitted, whether painted or not.
c. No wall can be located within any required drainage, utility or similar easement.
d. The applicant is required to demonstrate provision for access and maintenance of landscaping and the wall structure at the time of landscape plan approval.

e. Breaks in the wall may be provided for pedestrian connections to adjacent developments.

2. **Berms**

Where berms are placed within any required buffer area, they must meet the following requirements.

a. Berms shall have a minimum average height of three feet with side slopes of not less than four feet horizontal for each one foot vertical with at least a two foot flat area on the top. The Planning Director may modify the height requirement in cases where sufficient room does not exist to construct a three foot berm.

b. Berms may be permitted to meander and may be permitted to be discontinuous provided that the plans be approved by the Planning Director.

3. **Fences**

Where fences are placed within any required buffer area, they shall meet the following requirements:

a. Fences must be a minimum of six feet and a maximum of nine feet in height.

b. Sight proof fences must be constructed of materials, such as treated wood and wrought iron. Sight proof fences which utilize wooden posts must be set in a masonry support column every 40 feet.

c. Chain link fencing must be galvanized, polyvinyl chloride (PVC) color coated in either black, dark green or dark brown color coatings and be part of an evergreen landscape screening system.

d. Breaks in the fence may be provided for pedestrian connections to adjacent developments.

e. Fences must be maintained in a structurally safe and attractive condition and with finished faces and plantings located towards the adjacent property. Any fence constructed in a buffer must be capable of withstanding a 30 pound per square foot horizontal wind load from any direction.

K. Permitted Use of Buffer Area

A buffer area cannot be used for any principal building or use, accessory building or use, parking, vehicle use or storage area except as specifically permitted below.

1. A buffer may be used for passive recreation and picnic facilities; and it may contain pedestrian or bike trails, provided that:

   a. Trails may be incorporated provided adequate width (minimum 15 feet) is added to the required buffer width to accommodate both the trail and the required buffer plantings. Buffers with trails may count toward the provision for required open space (see 6.2).

   b. Nuisance exotics must be removed from required buffers.

2. Other appurtenances which require high visibility and easy access, such as fire hydrants, public and emergency telephones, mail boxes and bus shelters or benches, are also permitted in a buffer. No screening of such appurtenances is required.

3. A driveway may cross perpendicular through a required buffer area (see also 4.3).

4. A required buffer is encouraged to retain areas of native habitat and may incorporate water resources including stormwater detention or retention facilities. However a minimum seven-foot contiguous width of the buffer shall be preserved as a planting area without stormwater facilities.

L. Ownership of Buffers

Buffers shall remain under the same ownership as the property providing the buffer or they may original applicant; they may be subjected to deed restrictions and subsequently be freely conveyed; or they may be transferred to any consenting grantees, such as the City or County, an approved land conservancy or land trust, or a property owners association approved by the Planning Director. Any such conveyance must adequately guarantee the protection and maintenance of the buffer in accordance with the provisions of this Chapter.

M. Alternative Compliance

1. The buffer requirements may be modified by the Planning Director through the administrative deviation process upon a finding that a modification would be consistent with the purpose of this development code; that such modification would not adversely affect the land use compatibility or public interest; and that the subject site or modified buffer complies with one or more of the following criteria:

   a. The buffer is parallel and adjacent to an existing utility or drainage easement of at least 100 feet in width;

   b. The buffer is between uses that are to be developed under a common development.

   c. The buffer is adjacent to a property that has a joint use agreement with the subject site under;

d. The buffer is parallel and adjacent to an existing railroad right-of-way; or

e. The topography of the site is such that buffering would not be effective.

2. Financial hardship due to meeting the requirements of this is section shall not be sufficient justification for alternative compliance.

4.7.6 Additional Landscaping Requirements

A. Streetscape Plates

Streetscape planting requirements are listed in 4.3, Streetscape Standards.

B. Parking Lot Landscaping

Parking lot landscaping requirements are listed in 4.6.5C.

4.7.7 Fences and Walls

A. No fence or wall located within eight feet of any required front setback area or any other required setback area abutting a public street may:

1. Exceed four feet in height; or
2. Be located within two feet of the right-of-way.

B. A fence or wall may not exceed nine feet in height in any required side or rear setback area.

C. Fences and walls must be constructed of high quality materials, such as decorative blocks, brick, stone, treated wood and wrought iron. Electrified fences, barbed wire or concertina wire fences are not be permitted in a residential district. Barbed wire or concertina wire is permitted in an industrial district provided the barb wire or concertina wire is located at least six feet above the ground.

D. Uncoated chain-link fences are not permitted except in the EMP, WD, and IH districts. Chain link fencing in all other districts must be galvanized, polyvinyl chloride (PVC) color coated in either black, dark green or dark brown color coatings and part of an evergreen landscape screening system. At the intersection of a driveway and a street and on all corner sites (the intersection of two streets), a clear sight triangle shall be established as set forth in 3.2.4.

E. The Planning Director may permit additional fence material or additional fence height through the administrative deviation process (see 9.21) if it is determined that such allowance is not contrary to the public interest and will not be injurious to the surrounding neighborhood.

F. The maximum length of a continuous, unbroken and uninterrupted fence or wall plane shall be 100 feet. Breaks shall be provided through the use of columns, landscaped areas, transparent sections and a change in material.

4.7.8 Screening

A. Drive-Thru Facilities

Drive-thru windows and lanes must be designed to adhere to the following standards:

1. In the CBD and CMU-1 districts and on any designated shopfront, pedestrian or urban frontage (see 3.10.3), drive-thru windows and lanes may not be placed between the right-of-way of the street and the associated building. Drive-thru windows and lanes associated with buildings must be placed to the side or rear of the building.
2. Where allowed, drive-thru windows and lanes placed between the right-of-way of primary street and the associated building require landscape plantings and/or berms installed and maintained along the entire length of the drive-thru lane, located between the drive-thru lane and the adjacent right-of-way (not including an alley).
3. Drive-thru windows and lanes placed between the right-of-way and the associated building require landscape plantings installed and maintained along the entire length of the drive-thru lane, located between the drive-thru lane and the adjacent right-of-way (not including an alley). Such screening must be a compact evergreen hedge or other type of dense foliage as permitted in the Landscape Manual. At the time of installation, such screening must be at least 36 inches in height and reach a height of 48 inches within two years of planting.
4. No drive-thru window is permitted on the side of a building facing any residential district.

B. Service Areas

1. Trash collection, trash compaction, recycling collection and other similar service areas must be located on the side or rear of the building and be effectively screened from view from residential properties (does not include

upper-story residential units associated with a mixed use building) or public rights-of-way (not including an alley).

2. Screening enclosures must be fully enclosed by opaque walls or fences at least eight feet high with self-closing access doors and be constructed of the same materials as the primary building.
3. All service areas are limited to the area shown on an approved site plan.
4. All service areas must be located a minimum of 50 feet away from any adjacent residential district. Any service area within a residential district must be located a minimum of 25 feet away from a residential property line.
5. Service areas are not allowed in a required buffer area.

C. Loading Areas

Loading areas shall be subject to the following screening requirements:

1. Provide a minimum 100% year-round screen of all loading areas visible from residential properties (does not include upper-story residential units associated with a mixed use building) or public rights-of-way (not including an alley).
2. This screen must consist of, walls and plant material totaling eight feet in height at installation or completion of construction. Wall materials must be compatible with the primary structure.
3. Loading areas not in an industrial district must be located to the side or rear of buildings, unless the loading area is wholly within a fully-enclosed building and is not visible from the public right-of-way (not including an alley). The term fully-enclosed building does not limit bay doors open during loading or unloading operations.
4. Loading areas in all districts must be a minimum of 50 feet away from any adjacent residential district. Any loading area within a residential district must be located a minimum of 25 feet away from a residential property line.

D. Mechanical Equipment

1. All roof, ground and wall mounted mechanical equipment (e.g. air handling equipment, compressors, duct work, transformers and elevator equipment) must be screened from view from residential properties or public rights-of-way measured at ground level from 150 feet away.
2. Except for antennas mounted on roofs pursuant to the provisions of this development code, all mechanical equipment located on the roof of any building constructed after the effective date of this development code must be fully screened by a parapet wall or other screening structure constructed of materials compatible with the principal building façade to the height of such equipment.
3. Wall or ground-mounted equipment screening must be constructed of:
   a. Planting screens;
   b. Brick, stone, reinforced concrete, or other similar masonry materials; or
   c. Redwood, cedar, preservative pressure treated wood, or other similar materials.

E. Utilities

Above-ground utilities and appurtenances to underground utilities which require above-ground installation must be screened by a continuous planting of shrubs, with a minimum mature height equal to that of the utility structure. Required accessways to these utilities are exempt from the screening provisions.

4.8 OUTDOOR SITE LIGHTING

4.8.1 Purpose

All buildings and projects, including their outparcels, shall be designed to provide safe, convenient, and efficient lighting for pedestrians and vehicles. Lighting shall be designed in a consistent and coordinated manner for the entire site. The lighting and lighting fixtures shall be integrated and designed so as to enhance the visual impact of the project on the community and/or should be designed to blend into the surrounding landscape. Lighting design and installation shall ensure that lighting accomplishes on-site lighting needs without intrusion on adjacent properties.

4.8.2 Applicability

Conformance to the standards of this Chapter shall be in accordance with 4.1, Applicability.

4.8.3 Lighting Plan Required

A lighting plan shall be submitted in conjunction with a required site plan.

4.8.4 Prohibited Light Sources

The following light fixtures and sources shall not be used where the direct light emitted is visible from adjacent areas:

A. Low-pressure sodium and mercury vapor light sources;

B. Roadway type (cobra-head) fixtures having dished or drop lenses or refractors; and

C. Searchlights and other high-intensity narrow-beam fixtures.

4.8.5 Design Requirements

Outdoor lighting shall primarily be used to provide safety while secondarily accenting key architectural elements and to emphasize landscape features. Light fixtures shall be designed as an integral design element that complements the design of the project. This may be accomplished through style, material or color. All lighting fixtures designed or placed so as to illuminate any portion of a site shall meet the following requirements:

A. Fixture (Luminaire)

Building mounted, light sources, other than decorative only fixtures, shall be cutoff type and shall not be visible from any public right-of-way or adjacent properties. In order to direct light downward and minimize the amount of light spillage into the night sky and onto adjacent properties, all pole mounted lighting fixtures shall be cutoff fixtures.

B. Fixture Height

The height of all lighting fixtures, measured from the point on the ground immediately below the light, within parking areas shall be consistent with the chart below:

Distance from Residential District	Lighting Fixture Height (Max)
0 - 50 feet	14 feet
51 – 100 feet	25 feet
101+ feet	30 feet

C. Light Source (Lamp)

Only incandescent, fluorescent, metal halide, or color corrected high-pressure sodium may be used. The same light source type shall be used for the same or similar types of lighting on any one site throughout any development.

D. Mounting

Fixtures shall be mounted in such a manner that the primary light distribution is oriented to be on-site.

4.8.6 Illumination Levels

A. All site lighting shall be designed so that the level of illumination as measured in footcandles (fc) at any one point meets the standards as set forth in the latest edition of the Illuminating Engineering Society of North America (IESNA) guidelines.

B. Minimum and maximum levels are measured on the pavement within the lighted area. Average level is the overall, generalized ambient light level, and is intended as a not-to-exceed value calculated using only the area of the site intended to receive illumination.

4.8.7 Specific Lighting Standards

A. Building Mounted Lighting

1. Building-mounted security light fixtures shall not project above the fascia or roof line of the building.
2. Security fixtures, including but not limited to floodlights and non-shielded wall packs, may not face residential uses and may not be used for parking area or walkway lighting. Security fixtures shall be restricted to loading, storage, service and similar locations.
3. Security fixtures shall not be substituted for parking area or walkway lighting and shall be restricted to loading, storage, service and similar locations. Industrial and warehouse facilities may utilize floodlights and non-cutoff light fixtures for security lighting where the lights are not aimed toward residential uses or public streets. Any fixtures aimed toward residential uses or public streets shall comply with paragraph 4 below.
4. Other than decorative only fixtures, all office, commercial and multifamily building mounted light fixtures shall be of a cutoff type with no visible lamp source or drop lens.

B. Accent Lighting

Only lighting used to accent architectural features, landscaping or art may be directed upward, provided that the fixture shall be located, aimed or shielded to minimize light spill into the night sky.

C. Canopy Area Lighting

All development that incorporates a canopy area over fuel sales, automated teller machines or similar installations shall use a recessed lens cover flush with the bottom surface of the canopy that provides a cutoff or shielded light distribution.

D. Entrances and Exits

All entrances and exits to buildings used for nonresidential purposes and open to the general public, along with all entrances and exits in multifamily residential buildings shall be lighted to ensure the safety of persons and the security of the building.

E. Parking Area Lighting

All commercial parking areas shall be required to provide lighting during nighttime hours of operation.

F. Outdoor Recreation

1. Lighting for outdoor recreation fields shall be arranged to prevent direct glare onto any public or private property or streets.
2. Field illumination shall utilize a cutoff type light at the edge of the regular field so that light cast beyond the cut off does not exceed one foot candle.
3. No luminaries or light shield shall be visible from adjoining residential districts.
4. All pole mounted field Illumination fixtures shall be shielded and positioned to prevent the pole from being illuminated by either direct or reflective light of the luminaries.

4.8.8 Excessive Illumination

A. Lighting within any site that unnecessarily illuminates and substantially interferes with the use or enjoyment of any other property shall be prohibited. Lighting unnecessarily illuminates another site if it exceeds the requirements of this Chapter.

B. Any lighting used to illuminate off-street parking areas shall be of a cutoff type and shall be oriented so as not to create a nuisance for residential uses or public streets. However, in no case shall such lighting exceed one foot-candles measured at the property line.

C. Lighting shall not be oriented so as to direct glare or excessive illumination onto streets in a manner that may distract or interfere with the vision of drivers. Glare shall be defined as the view of the luminaire.

4.9 OUTDOOR STORAGE AND DISPLAY

4.9.1 Purpose

The purpose of this Chapter is to provide reasonable limits on the outside storage, display and sales of merchandise for an occupant holding a valid use and occupancy permit in a mixed-use or nonresidential district. These standards ensure that such display and storage contribute to the normal activities of a use while not creating a public health or safety hazard or a nuisance.

4.9.2 Applicability

A. Conformance to the standards of this Chapter shall be in accordance with 4.1, Applicability. Outside storage and display is not permitted in any residential district.

B. Where allowed, the outdoor sale, lease or rent of motor vehicles and heavy equipment as part of a properly permitted use shall not be considered merchandise, material or equipment and are subject to the parking lot screening requirements (see 4.6.5C).

4.9.3 Permitted by District Table

Outdoor storage and display is allowed by district as designated below. Outside storage and display may be allowed in a district not specifically designated in accordance with the special exception process (see 9.14).

	Blank Cell = Not Permitted ■ = Permitted										
	RW	OG	CMU-1	CMU-2	CMU-3	CBD	CMP-1	CMP-2	EMP	WD	IH
Outdoor Display and Sales			■	■	■	■	■	■	■	■	■
Limited Outdoor Storage				■	■	■	■	■	■	■	■
General Outdoor Storage									■	■	■

4.9.4 Categories of Outside Storage and Display

Outside storage and display is classified as follows.

A. Outdoor Display and Sales

1. Outdoor display is the outdoor display of products actively available for sale. The outdoor location of soft drink, LP gas storage racks, ice storage bins, or similar vending machines shall be considered outdoor display. Outdoor display shall not include merchandise or material in boxes, in crates, on pallets or other kinds of shipping containers (such merchandise shall be considered limited or general outdoor storage).
2. Outdoor display shall be permitted in association with any permitted nonresidential use (in accordance with 4.9.3) following review and approval of a site plan illustrating the extent of the permitted area for outdoor display provided it meets the standards below.
   - **a.** Outdoor display shall be removed and placed inside a fully-enclosed building at the end of each business day.
   - **b.** Outdoor display shall be permitted adjacent to the building façade of the principal use and shall extend no more than eight feet from the façade.
   - **c.** Outdoor display shall be located no closer than five feet from any public entrance.
   - **d.** Outdoor display shall occupy no more than 30% of the horizontal length of the building façade.
   - **e.** Outdoor display shall not impair the ability of pedestrians to use the sidewalk or parking areas.
   - **f.** Outdoor display shall not be located in parking or vehicular use areas.

B. Outdoor Storage

1. General

Outdoor storage is more intensive than outdoor display. Outdoor storage is not normally brought indoors overnight. Outdoor storage is broken in two categories as follows:

2. Limited Outdoor Storage

a. Limited outdoor storage is the overnight outdoor storage of vehicles awaiting repair, RV and boat storage at a self-service storage facility, merchandise or material in boxes, in crates, on pallets or other kinds of containers, shopping carts, garden supplies, contractor supplies or equipment, landscaping equipment, building supplies, plants, fleet vehicles and other similar merchandise, material or equipment.

b. Limited outdoor storage is permitted in association with any permitted nonresidential use (in accordance with 4.9.3) following review and approval of a site plan illustrating the extent of the permitted area for limited outdoor storage provided it meets the standards below.

1) Limited outdoor storage shall not be more than 12 feet in height and shall be fully screened from view from the public right-of-way, parking areas, or adjacent residential development by a Class III buffer as set forth in 4.7.5.

2) All limited outdoor storage shall be located at least 15 feet from the public right-of-way and any abutting residential district.

3) Limited outdoor storage may be located in the rear setback area.

4) Limited outdoor storage may be located to the side of a building, provided it is not located within the required side setback area or required buffer.

5) Limited outdoor storage may not be located between the building and the street.

6) Vehicles awaiting repair may be stored up to 14 days within the required screened storage area. Provided that no more than two such vehicles shall be stored at any one time.

3. General Outdoor Storage

a. General outdoor storage shall be defined as salvage yards, vehicle storage yards, overnight outdoor storage of shipping containers and trailers, lumber, pipe, steel, junk and other similar merchandise, material or equipment.

b. General outdoor storage shall be permitted in association with any permitted nonresidential use (in accordance with 4.9.3) following review and approval of a site plan illustrating the extent of the permitted area for general outdoor storage provided it meets the standards below.

1) Except in a WD District, general outdoor storage shall be screened by a Class IV buffer as set forth in 4.7.5 except where located abutting or across the street from a residential district such screening shall be high enough to completely conceal all outdoor storage from view.

2) All general outdoor storage shall be located at least 15 feet from the public right-of-way and any abutting residential use or residential district.

3) No general outdoor storage shall be permitted in a front setback area, any setback area abutting a street, or otherwise forward of the front building line.

4) General outdoor storage may be located in the side or rear setback area.

4.10 SIGNS

New sign regulations for the City of Memphis have recently been approved under a separate ordinance. A revised sign ordinance is currently under review by Shelby County. The sign regulations llisted below are placeholder regulations.

4.10.1 Applicability

A. Exempt Signs

The following signs or sign elements are exempt from the provisions of this Chapter but are subject to any other applicable laws and regulations.

1. Government signs required by Federal or State law;
2. Flags or emblems of any national, state or local government unit, organization of nations, fraternal, religious or civic organizations.
3. Window graphics that cover less than 20% of each window;
4. Vending machines; including depositories;
5. Merchandise or the display of merchandise;
6. Works of art which in no way identify a product;
7. Graffiti;
8. Scoreboards located on athletic fields;
9. The content or copy of a sign, except that the copy or content will be regulated under this Chapter to the extent necessary to distinguish between off-premise and on-premise signs;
10. Gravestones;
11. Historical site plaques;
12. The display of street numbers;
13. Holiday decorations;
14. Temporary political campaign or referendum signs including their supporting structures are permitted provided they are erected no longer than 90 days prior to any election, and are not placed upon utility poles or within public rights-of-way.
15. Menu boards, provided they do not exceed 25 square feet in area and are located within ten feet of the point at which orders are taken from motor vehicles.
16. Hanging signs located below an awning or canopy and visible only from the sidewalk, provided they do not exceed two square feet in area and are located a minimum of eight feet above the sidewalk.

B. Prohibited Signs

1. Signs on bus benches shall be prohibited.
2. Portable signs are prohibited in the open districts and residential districts.
3. Permanent off-premise signs are prohibited in the residential districts.
4. Animated signs.
5. Changeable copy signs that flash, scroll or otherwise display their copy for less than five minutes at a time, other than official signs for safety purposes.
6. Signs in the right-of-way that do not have a right-of-way encroachment permit from the governing bodies.
7. Signs that emit sounds, visible or invisible gases or odors.
8. Signs on or attached to a utility pole or tree, except approved banners.
9. Gas, cold-air or hot-air balloons, except where specifically permitted by this Chapter.
10. Streamers or other rotating devices mounted in such a manner as to move in the wind.

4.10.2 Registration, Permits and Decals Required

A. Registration of Signs

1. Except for exempt signs listed above, directional signs and real estate signs, any sign existing prior to the effective date of this development code shall be registered with the Building Official.

2. Any applicant for a permit must provide all information that the Building Official may from time to time require in order to determine whether the sign is illegal, nonconforming or conforming. The Building Official shall provide the owner of the sign with a written determination of whether the sign is illegal, nonconforming or conforming within a reasonable time after receipt of the registration form.
3. The Building Official shall maintain the original or a copy of every registration form filed for every sign existing prior to the effective date of this title and all documents accompanying the registration form in the Building Official's office and make the registration forms and all the documents available for public inspection during regular business hours.
4. The Building Official also shall maintain a log of all registered signs that includes at least the following information: the name, address and telephone number of the owner of the sign; the street address of the property where the sign is located; whether the sign is illegal, nonconforming or conforming; and the date of the last inspection of the sign. The Building Official shall make the log available for public inspection during regular business hours.

B. Permits Required

1. Except for the exempt signs listed above, directional signs and real estate signs, no sign shall be constructed, erected, relocated, expanded or altered unless the owner obtains a sign permit from the Building Official (see 9.17). However, all illuminated signs shall obtain a permit.
2. The Building Official shall not be required to issue a sign permit unless the sign complies with the provisions of this Chapter, and all other applicable ordinances and regulations of the City or County.

C. Decals Required

1. **On-Premise Signs**
   a. A numbered identification decal shall be issued for each existing sign and shall accompany each permit issued for a new sign. The decal shall be displayed on the sign to which it has been assigned.
   b. When the Building Official determines that a numbered identification decal has not been posted on a sign, the Building Official shall notify the owner of the sign in writing by certified mail that unless the numbered identification decal is posted on the sign within 30 days after the date such notice is mailed, the sign shall be considered illegal and the Building Official shall initiate the necessary proceedings to secure removal of the sign.
2. **Off-Premise Signs**
   a. Two numbered identification decals shall be issued for each existing off-premise sign and shall accompany each permit issued for a new off-premise sign. One decal shall be mounted on the board, and shall include the name of the current owner. One decal shall be mounted on the pole at eye level and shall include the meter box address of the sign.
   b. Any new off-premise sign shall comply prior to final inspection. When the Building Official determines that the identification decals have not been posted on the sign, the sign shall be considered illegal and the Building Official shall initiate the necessary proceedings to secure removal of the sign.

D. Common Signage Plan

Prior to the issuance of a sign permit for one or more buildings or businesses in the same project, a common signage plan shall be required (see 9.18). Applications for temporary sign permits shall not be required to submit an approved common signage plan.

4.10.3 Classification of Signs

A. Signs shall be classified as follows:
   1. On-premise or off-premise signs;
   2. Temporary or permanent signs; and
   3. Real estate signs.

B. Signs shall also be classified as follows, according to structure.
   1. **Attached Signs**
      a. Awning, canopy or marquee signs.
      b. Wall sign

c. Window graphic

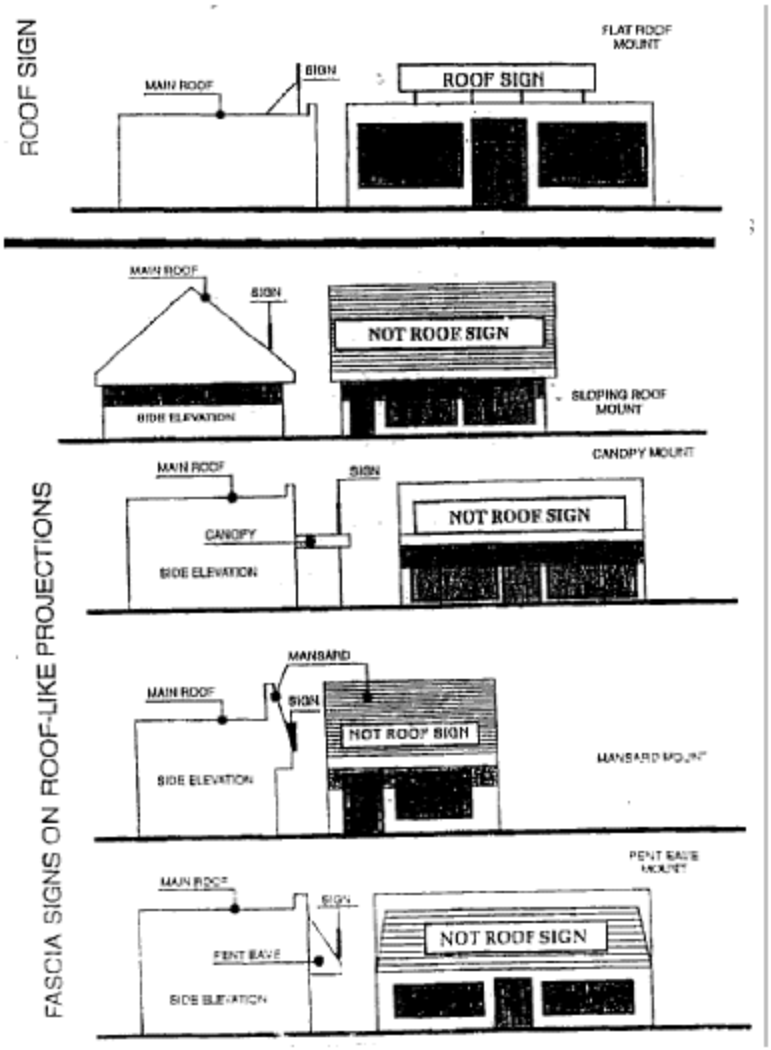
2. **Detached Signs**
   a. A-Frame sign
   b. Ground sign
   c. Pole sign
   d. Portable sign
   e. Projecting sign
   f. Sidewalk sign

4.10.4 Sign Types

A. The following sign types are regulated in this Chapter.

1. A-Frame or sandwich board sign: A type of detached sign in which the back bracing is in the shape of an "A".
2. Animated sign: A sign which uses movement or change of lighting to depict action or create a special effect or scene.
3. Attached sign: A sign permanently attached to a building, awning, canopy, marquee, wall or roof.
4. Awning sign: Any sign constructed of fabric-like non-rigid material which is a part of a fabric or flexible plastic awning and which is framed and attached to a building.
5. Bench Sign: Any sign located on any part of the surface of a bench or seat placed on or adjacent to a public right-of-way.
6. Changeable copy sign, automatic: A type of sign on which the copy changes automatically by means of intermittent lighting.
7. Changeable Copy Sign, (manual): Any sign on which copy is changed manually and copy is shown on the same sign face such as reader boards with changeable letters or changeable pictorial panels but not limited to the above. All changeable copy shall be included within the allotted face of sign square footage.
8. Complex sign: An on-premise sign which identifies the name of a complex.
9. Depositories: Outdoor containers for the receipt of mail or parcels for delivery by the United States Postal Service or a private parcel service.
10. Detached sign: A sign not attached to or forming part of a building or as otherwise defined herein.
11. Directional sign: An on-premise sign limited to directions for pedestrian or vehicular traffic including, but not limited to, signs to entrances, exits, parking areas or one-way drives.
12. Double-faced Sign: A sign with two faces which are usually parallel and back-to-back.
13. Flashing sign: A sign which contains an intermittent or sequential flashing light source used to attract attention.
14. Freestanding Sign: Any detached sign supported by one or more upright poles, columns, or braces placed in, upon or supported by the ground and not attached to any building or structure. Freestanding signs are generally categorized as having two classes: pole, post or pylon signs, and ground signs of which monument signs are a subclass.
15. Ground sign: A class of freestanding sign, which is anchored to the ground similar to a pole, post or pylon sign, but which has a monolithic or columnar line and which maintains essentially the same contour from grade to top of the sign. Height and setbacks are to be the same as for freestanding signs.
16. Governmental sign: A sign erected and maintained by or for an agency of government pursuant to and in discharge of any governmental function, or a sign required by law, ordinance or governmental regulation.
17. Holiday decorations: Signs in the nature of decorations, clearly incidental to, and customarily and commonly associated with any national, local or religious holiday.
18. Integrated center sign: An on-premise sign which identifies the name of an integrated center and/or the establishments in the center.
19. Monument Sign - A sign which is anchored to the ground similar to a pole, post or pylon sign, but which is mounted on a low or small dressed base or platform which encloses the structural members that support the sign with brick, decorative masonry, natural and decorative stone, masonry with a stucco finish, or painted metal with the bottom of the sign face at or within a few feet of the base at grade and not exceeding ten feet in overall height.

20. Nonconforming Sign: Any sign, including signs approved by the Board of Adjustment, which was lawfully erected and maintained before the action making them nonconforming takes effect and which currently fails to meet one or more applicable regulations, standards or restrictions of this Chapter.
21. On-Premise Sign: Any sign or structure, pictorial or otherwise, regardless of size or shape which directs attention to a business, profession, commodity, attraction, service or entertainment conducted, offered, sold, manufactured, existing or provided at a location on the premises where the sign is located or to which it is affixed.
22. Outdoor Advertising Display: Any letter, figure, character, mark, plane, point, marquee sign, design, poster, pictorial, picture, stroke, strip, line, trademark, reading matter, or illuminated service, which shall be so constructed, placed, attached, painted, erected, fastened, or manufactured in any manner whatsoever, so that the same shall be used for the attraction of the public to any place, subject, person, firm, corporation, public performance, article, machine, or merchandise, whatsoever, which is displayed in any manner whatsoever outdoors. Every outdoor display shall be classified and conform to the requirements of that classification as set forth in this Chapter.
23. Permanent signs: A sign whose removal within a specified period of time is not required by this Chapter and which otherwise complies with the provisions of this Chapter.
24. Pole Cover or Jacket: A cover or jacket consisting of painted metal, brick, decorative masonry, natural and decorative stone, or masonry with a stucco finish which encloses and is permanently attached to the sign pole, post or pylon that supports the sign. No additional copy or lettering is permitted on the pole cover, except for street address numbers.
25. Pole Sign, Post or Pylon: An on-premise freestanding sign that is supported by one or two uprights upon the ground, exceeding ten feet in height, which are not attached or braced by any other structure, but which by reason of height, width or other characteristic does not qualify as a "ground sign".
26. Projecting sign: A sign that is wholly or partly dependent upon a building for support and which projects more than 18 inches horizontally from a building at the point of basic attachment. A projecting sign shall be regulated as a detached sign.
27. Real estate sign: A sign advertising the sale, lease or rental of real property.
28. Roof sign: A sign mounted on, and supported by, the main roof portion of a building, or above the uppermost edge of a parapet wall of a building and which is wholly or partially supported by such building, the highest point of said sign being no more than ten feet above the highest point of such building, of which the supporting structure shall not be visible. Signs mounted on mansard facades, pent eaves and architectural projections such as canopies or marquees shall not be considered to be roof signs. For a visual reference example of a roof sign and a comparison of differences between roof and fascia (wall) signs are shown below.



29. Sidewalk sign: A freestanding sign all or part of which is located on a sidewalk.
30. Sign: Any device visible from a public place that displays either commercial or noncommercial messages by means of graphic presentation of alphabetic or pictorial symbols or representations. Noncommercial flags or any flags displayed from flagpoles or staffs will not be considered to be signs.
31. Temporary sign: A sign whose removal within a specific period of time is required by this Chapter and which otherwise complies with the provisions of this Chapter.
32. Traveling message center: A type of sign which, by means of electronic changeable canopy, is primarily, but not exclusively, used to convey a message related to a business on the premises where the sign is located.
33. Vending machine: A device which dispenses one or more commodities.
34. Wall sign: A sign which is painted on or attached to a wall, not to exceed 500 feet in gross surface area and is within the perimeters of the wall.
35. Window graphic: A sign which is attached to or which can be seen by looking into a window.

4.10.5 Measurement of Signs

A. Definitions Affecting Measurement of Signs

1. Area of Copy: The area which fully encloses the extreme limits of the message, copy, announcement or decoration on a sign. Any cutouts or extensions shall be included in the area of the sign, but supports and bracing which are not intended as part of the sign shall be excluded.

2. Background Area: The entire surface of a sign on which copy is placed provided, however, only the rectangular block formed by the outermost points of the actual letters shall be considered if placed upon the permanent surface of a building. Any pictorial element that is part of a sign and extends outside of the rectangular block shall be treated as an irregularity rather than an extension of the lettering. Logos shall be blocked separately and considered as part of the total sign area.
3. Copy (permanent and temporary): The wording or pictorial graphics on a sign surface either in permanent or removal form, excluding numerals identifying a street address only.
4. Face of Sign: The entire area of sign upon, against or through which copy could be placed, and in the instance of where a double face sign is utilized, the area of only one face shall be included to determine face square footage.
5. Frontage: The distance along a zoning lot line which abuts a public street or private drive, other than an alley.
6. Signable Area: An area on the facade of a building, located in one of the Uptown District (see 7.2), below the roof line which is free of windows, doors or major architectural details and not higher than the lowest of the following: 25 feet above the adjoining sidewalks, the bottom window sills of the second story or the highest part of the building between the head of the top story window and the underside of the roof.

B. General Standards

1. Gross Surface Area

a. The gross surface area of a sign, except wall signs, is the entire area contained within a single continuous perimeter enclosing the extreme limits of such sign. For detached signs composed of more than one sign cabinet or module, the gross surface area shall include the sum of the area in each cabinet or module only. If a sign has more than one face, the gross surface area shall be equal to the maximum area of the sign face or faces visible from any ground position along any public right-of-way at any one time.

b. The perimeter of a sign will not include lighting fixtures, pole covers, landscaping, framing, decorative roofing, moldings or aprons or other architectural or decorative embellishments, provided they contain no written copy, logos or symbols.

c. The gross surface area of a wall sign is the entire area contained within a single continuous perimeter composed of any straight line geometric figure(s) which encloses the extreme limits of the advertising message(s). If the sign is composed of individual letters or symbols using the wall as the background with no added decoration, color or embellishment, the total sign area shall be calculated by measuring the area within the perimeter of each symbol or letter. The combined area of the individual figures shall be considered the total sign area.

2. Computation of Area of Multi-faced Signs

The sign area for a sign with more than one face shall be computed by adding together the area of all sign faces visible from any one point. When two identical sign faces are placed back to back so that both faces cannot be viewed from any point at the same time, and when such sign faces are part of the same sign structure and are not more than 42 inches apart, the sign area shall be computed by the measurement of one of the faces.

3. Computation of Maximum Total Permitted Detached Sign Area for a Zoning Site

The permitted sum of the area of all individual detached signs on a zoning site shall be computed by multiplying the zoning site foot frontage (F) times (x) the appropriate multiplier (M) shown in Table 1 - Detached Sign Area and Height and Table 2, Integrated Center Sign Area and Height, for the type of street on which the site is located. When a particular site abuts two or more streets, the area for a signs) shall be computed on a basis of a single street frontage calculated from the intersection of the two street right-of-way lines.

4. Height of Sign

Sign height shall be measured from the elevation of the crown of the road from the base of the sign to the highest point of the highest element of the sign, excluding any incidental structural element, such as an uplift cable for a projecting sign.

4.10.6 General Sign Standards

A. Sign Setback

No sign greater than six square feet in area shall be erected in a mixed use or nonresidential zoning district or in the residential portion of an approved planned development closer than ten feet to any right-of-way line. No sign shall extend into any right-of-way except projecting signs where a building is located within six feet of the right-of-way.

B. Illuminated Signs

1. Externally illuminated signs shall be shaded wherever necessary to avoid casting a direct beam of light upon property located in any residential district and the residential portion of an approved planned development.
2. No sign intended to be viewed from any public right-of-way shall utilize:
   a. Any exposed incandescent lamp with a wattage of more than 60 watts unless a dimmer or sun screen is attached.
   b. Any revolving beacon light.
   c. A luminance in excess of 350 foot lamberts measured at the sign face.
   d. Any flashing exposed lamp with a level of luminance greater than that of an incandescent lamp, unless the flashing is coordinated to create the illusion of continuous movement.
3. The requirement in 2.d. above shall not apply to traveling message centers.

C. Traffic Safety

1. No sign shall be maintained at any location whereby reason of its position, size or shape, may obstruct, impair, obscure, interfere with the view of, or be confused with any traffic control sign, signal or device or where it may interfere with, mislead or confuse traffic.
2. No detached sign, except directional signs, shall be located in any vision triangle on a corner lot, except no individual structural element shall extend more than 18 inches inside of any clear sight triangle (see 3.2.4) or in the clear sigh triangle of a private drive entrance/exit with an intersecting public street or private drive.
3. No sign or sign structure obstructing an area between two feet and six feet above grade shall be located within ten feet of the public right-of-way.

D. Obstruction of Access Ways

No sign or sign structure shall obstruct free ingress to or egress from a fire escape, door or other required access way.

E. Obstruction of Window Surface

No sign shall project over, occupy or obstruct any window surface required by code for light or ventilation.

4.10.7 Standards by Sign Types

A. Projecting Sign

A projecting sign shall be regulated as a detached sign and may project to within two feet of the curb line of a public street, provided however that no projecting sign shall project more than six feet into any required front yard. All projecting signs shall maintain a minimum clearance of eight feet above the right-of-way or sidewalk.

B. Awning, Canopy and Marquee Signs

These signs shall be regulated as attached signs if they project 18 inches or less from the awning, canopy or marquee; and, they shall be regulated as detached signs if they project more than 18 inches from the awning, canopy or marquee.

C. Portable Signs

1. Where illuminated, portable signs shall meet the Underwriters Laboratories, Inc. Standards and the City/County Electrical Code.
2. Signs must be so designed, built and located so that they will not be tipped over by wind velocities of less than 80 miles per hour.
3. Signs shall have affixed the number and date of issuance of the permit authorizing its use.
4. No sign shall be permitted to locate in a required parking space.

D. Directional Signs

Directional signs are permitted in all districts with a maximum height of eight feet except that no sign shall be permitted between four feet and six feet above grade, within five feet of any public right-of-way.

E. Detached On-Premise Signs

The following elements shall be a requirement for all detached on-premise signs:

1. The colors and materials of which the sign structure is constructed shall be of similar materials and complementary to the principal structure.
2. A landscaped area, containing a maximum area equivalent to two times the area of the permitted sign, should be installed around the immediate base area of the sign. The maximum requirement for landscaped area shall be 500 square feet. Landscaping provided around the immediate base of a sign shall be construed as meeting the landscaping requirements of any required landscape plate.
3. The landscape area should be irrigated with an underground sprinkler system.

F. Pole, Post or Pylon Signs

All pole, post or pylon signs with support poles having a diameter (width) of less than 18 inches shall be constructed with a pole cover or jacket around the support pole(s). The minimum dimension (depth or width) of the pole cover or jacket shall be 12 inches.

4.10.8 Permanent On-Premise Sign Regulations

A. P, OS, FW, CA, CIV, R-E, R-, RU-1, RU-2, RU-3, RW Districts

1. Structural types permitted: Attached and detached signs, except for pole and roof signs.
2. Maximum Gross Surface Area: 12 square feet, or 12 square feet per acre whichever is greater, up to a maximum of 32 square feet.
3. Minimum Setback: No portion of a sign shall be located within ten feet of a right-of-way, and no sign greater than 12 square feet in area shall be located within 50 feet of an adjacent residential district or a residential portion of a planned development unless the sign is attached.
4. Maximum Number Permitted
   a. Residential Uses: Either one attached or one detached sign per frontage per zoning lot. Attached signs shall be limited to the name of the establishment only.
   b. Nonresidential Uses: Either one attached or one detached sign per frontage per zoning lot. Attached signs shall be limited to the name of the establishment only.
5. Maximum Height: Five feet for signs 12 square feet in area or less, and 12 feet for signs greater than 12 square feet in area.
6. Illumination: External or internal.
7. Lettering Size of Non-Residential Attached Signs
   a. Maximum of 18 inches in height if sign is located less than or equal to 100 feet from the street.
   b. Maximum of 30 inches in height if sign is located more than 100 feet from the street.
8. No sign identifying the operation within a residential structure as a boarding house or home for the elderly, group shelter, nursing home, personal care home for the elderly, residential home for the aged, rooming or lodging house, supportive living facility, or transitional home shall be allowed within public view unless authorized or approved by the governing bodies.

B. OG, RU-4, RU-5 Districts

1. Structural Types Permitted: Attached and detached signs except for roof signs.
2. Maximum Gross Surface Area: 35 square feet per sign.
3. Minimum Setback: No portion of a sign shall be located within ten feet of a right-of way, and no sign greater than 12 square feet in area shall be located within 50 feet of an adjacent residential district or a residential portion of a planned development unless the sign is attached.
4. Maximum Number Permitted
   a. Attached: One per ground floor establishment plus one for those with multiple establishments.
   b. Detached: One per frontage per zoning lot.
5. Maximum Height

a. Attached: As permitted by the district in which the sign is located.
b. Detached: 16 feet.

6. Illumination: External or internal

C. CMU-, CBD, CMP-, EMP, WD, IH Districts

1. Structural Types Permitted: Attached and detached.
2. Maximum Gross Surface Area
   a. Attached: Not regulated
   b. Detached
      1) In accordance with Table 1, Detached Sign Area and Height.
      2) Signs which are not in conformance with the required elements of 4.10.7E shall be reduced in size from the maximum area permitted, in accordance with the following:
      3) A ten percent reduction shall be required when the sign structure is not constructed with the same or substantially the same or similar materials of the building.
      4) A mandatory reduction of 12% shall be required when an irrigated landscaped area equivalent to two times the sign area is not provided.
3. Minimum Setback:
   a. Attached - Not regulated
   b. Detached - As regulated above, and no sign shall be located within 50 feet of a CA or residential district or equivalent residential portion of a planned development.
   c. All signs shall have a minimum setback of ten feet from the roadway which the property fronts.
4. Maximum Number Permitted
   a. Attached - Five per establishment and no more than two of the five may be located on any awning, canopy or marquee.
   b. Detached - One sign per road frontage up to 200 feet of the zoning lot, plus one additional sign for each additional 200 feet of road frontage, to a maximum of three signs. After three signs, an additional sign may be added for each additional 300 feet of frontage. If installed, an integrated center sign shall be considered as one of the detached signs.
5. Maximum Height
   a. Attached: As permitted by the district in which the sign is located.
   b. Detached
      1) In accordance with Table 1, Detached Sign Area and Height (see Map 1 for Zone).
      2) Interstate Highways 40, 55, 240, TN State Highways. 300 and 385 Controlled Access Road Interchange Maximum Height. If a property has frontage on a controlled access roadway (I-40, I-55, I-240, TN 300 and 385 - Map 2) within 1,500 feet of a controlled access interchange measured from the center point of the interchange, the height of one sign shall be governed by the height permitted by the zoning district if the sign is oriented to and visible from the controlled access road travel lanes.
      3) For properties located within a radius of 1,500 feet from a controlled access road / arterial road interchange which do not have controlled access roadway frontage, the height of one sign shall be governed by the height of the district in which the property is located, subject to minor site plan review (see 9.12) if the property conforms to the following criteria:
         1. The sign is oriented to and visible from the controlled access road travel lanes;
         2. The sign is located more than 500 feet from property which is utilized for single-family detached, single-family attached or is in a R- district; and
         3. The sign will not be incompatible with immediately surrounding development.
      4) If the minor site plan is rejected, the property owner may appeal the decision of the Planning Director to the Land Use Control Board and subsequently to the governing bodies.
6. Illumination Permitted: External or internal

D. Complex Sign

In addition to the above permitted signage, a complex sign is permitted if the following standards and requirements are met:

1. Permitted Districts: CA, residential districts
2. Standards: The sign can only identify the name of the subdivision, project or complex containing a minimum of 35 zoning lots or ten dwelling units.
3. Maximum Gross Surface Area:
   a. Local Street (<60 feet ROW) - 30 square feet.
   b. Connector Street (60-68 feet ROW) - 30 square feet.
   c. Major Arterial Street (69-160 feet ROW) - 50 square feet.
   d. Limited Access Road (>161 feet) – 100 square feet.
   e. Signs which are not in conformance with the required elements of 4.10.7E shall be reduced in size from the maximum area permitted, in accordance with the following:
      1) A ten percent reduction shall be required when the sign structure is not constructed with the same or substantially the same or similar materials of the building.
      2) A mandatory reduction of 12% shall be required when an irrigated landscaped area equivalent to two times the sign area is not provided.
      3) Minimum Setback: ten feet or unless attached to a wall or fence.
   f. Maximum Height
      1) Local Street (<60 feet ROW) - ten feet
      2) Connector Street (60-68 feet ROW) - ten feet
      3) Major Arterial Road (69-160 feet ROW) - 16 feet
      4) Controlled Access Road (>161 feet ROW) - 24 feet
4. Illumination: Direct or indirect
5. Structural Types Permitted: Detached or attached to a wall or fence.
6. Maximum Number Permitted: one per frontage on the periphery of the complex.

E. Integrated Center Sign

In addition to the above permitted signage, an integrated center sign is permitted if the following standards and requirements are met:

1. Permitted Districts; OG, CMU-, CBD, EMP, WD, IH Districts
2. Structural Types Permitted: Detached
3. Standards:
   a. The sign can only identify the name of the integrated center and/or the center's establishments. If the sign is to contain the establishments of the center it must contain at least two establishments. An integrated center may contain more than one zoning lot, however, in this instance the permanent detached on-premise sign requirements shall be calculated as if the integrated center was one zoning lot. Otherwise an integrated center sign is not permitted.
   b. An integrated center sign shall also be permitted in the OG District, if the center contains three or more zoning lots, has a total of two or more acres, and has shared parking or shared access; or meets the requirements of paragraph a above.
4. Maximum Gross Surface Area
   a. In accordance with Table 2, Integrated Center Sign Area and Height.
   b. Integrated center signs which are not in conformance with the required elements of 4.10.7E shall be reduced in size from the maximum area permitted, in accordance with the following:
      1) A ten percent reduction shall be required when the sign structure is not constructed with the same or substantially the same or similar materials of the building.
      2) A mandatory reduction of 12% shall be required when an irrigated landscaped area equivalent to two times the sign area is not provided.
5. Minimum Setback: No sign shall be located within 50 feet of a CA or residential district, or equivalent residential portion of a planned development.
6. Maximum Number Permitted: One per frontage up to 600 feet of the integrated center, plus one additional integrated center sign for each additional 400 feet of each road frontage.
7. Maximum Height

a. In accordance with Table 2, Integrated Center Sign Area & Height (see Map 1 for Zone).

b. Interstate Highways 40, 55, 240 and TN State Highways 300 and 385 Controlled Access Road Interchange Maximum Height. If a property has frontage on a controlled access roadway (I-40, I-55, I-240, TN 300 and 385 - Map 2) within 1,500 feet of a controlled access interchange measured from the centerpoint of the interchange, the height of one sign shall be governed by the height permitted by the zoning district if the sign is oriented to and visible from the controlled access road travel lanes.

c. For properties located within. a radius of 1,500 feet from a controlled access road / arterial road interchange which do not have controlled access roadway frontage, the height of one sign shall be governed by the height of the zoning district in which the property is located, subject to minor site plan review (see 9.12) if the property conforms to the following criteria:

1) The sign is oriented to and visible from the controlled access road travel lanes;

2) The sign is located more than 500 feet from property which is utilized for single-family detached, single-family attached or is in a R- district; and

3) The sign will not be incompatible with immediately surrounding development.

4) If the minor site plan is rejected, the property owner may appeal the decision of the Planning Director to the Land Use Control Board and subsequently to the governing bodies.

8. Illumination: External or internal

F. **Other Requirements**

1. The minimum permissible horizontal distance between freestanding signs on the same property is 75 feet.
2. Where a freestanding sign is located in a vehicular parking or circulation area, a base or barrier of concrete or steel, not less than 30 inches high, shall be provided to protect the base of the sign from damage by vehicles.
3. All detached signs shall provide the address and street of the building served, with minimum four inch text. The address shall be posted in a color contrasting that of the marquee/signboard/pole cover jacket/base. When the building utilizes multiple addresses, such as multiple occupant mercantile tenants, the address range shall be posted.
4. Construction Signs. One sign per street frontage provided the area of such sign shall not exceed 16 square feet in residential districts or 32 square feet in other districts and not exceeding ten feet in height, and provided it is immediately removed upon the issuance of a certificate of occupancy or abandonment of work.

4.10.9 Permanent Off-Premise Sign Regulations

A. Districts Permitted: CMU-3, CBD outside CBID, EMP, IH; and in the CA District with a special use permit.

1. Maximum Gross Surface Area: 672 square feet
2. Structural Types Permitted:
   a. Attached Wall Signs
   b. Detached signs
3. Minimum Setback:
   For supporting columns, the minimum required front yard for the district in which the sign is located, or no closer than the setback of the closest nonresidential principal building on the same side of the road that is within 200 feet of the proposed sign, whichever is less. In no instance shall any portion of the sign or column be setback less than 20 feet.
4. Maximum Number Permitted:
   One sign (either attached or detached) with 1,000 foot spacing between such signs (measured from the center of the pole) located along the same side of the same road, or on any road which intersects or is parallel to that road if the sign is intended to be viewed from those roads.

B. Other Permanent Off-Premise Sign Requirements. In addition to the above, the following requirements shall apply to all off-premise signs in all districts.

1. No portion of a detached sign, if it can be read from the interstate freeway, shall be closer than ten feet from the interstate freeway right-of way or 100 feet from any emergency stopping shoulder lane.
2. No detached sign shall be permitted where the sign face or back of the sign is located within 100 feet of any property zoned residential or the residential portion of a planned development at the time the sign permit is secured.

3. No portion of a detached sign, pole or other supporting structure shall be located within 100 feet of any property zoned residential or the residential portion of a planned development.
4. The maximum gross surface area of a sign is as follows:
   a. On all U.S. highways and interstate highways in Memphis and Shelby County, 672 square feet.
   b. All interstate highways will be excluded from the CBID and CBIDII.
   c. All other properly zoned arteries in Memphis and Shelby County: 500 square feet.
5. Signs may be externally or internally illuminated.
6. Signs shall not exceed the maximum height permitted in the district where the sign is located.
7. Off-premise signs shall not be permitted to be erected within any zoning district within the City of Memphis and Shelby County with the exception of U.S. interstate highways which shall be governed by the language in this ordinance as amended from time to time. Signs currently in the City of Memphis and Shelby County that are legal conforming at the time of adoption of this ordinance will remain designated legal conforming; signs that are legal nonconforming will remain designated as legal nonconforming signs.

4.10.10 Temporary Off-Premise Sign Regulations

A. Permitted Districts:
   1. CA and residential districts
   2. OG, CMU-, CBD outside CBID, EMP, WD and IH
B. Structural Types Permitted: Detached
C. Maximum Gross Surface Area: 32 square feet
D. Minimum Setback: 15 feet
E. Maximum Number Permitted:
   1. For districts specified in paragraph A.1 above: One per frontage per zoning lot.
   2. For districts specified in paragraph A.2 above: One per frontage per zoning lot, except a detached temporary sign shall only be permitted if there is not detached signs on the property or the permanent on-premise sign requirements would permit another detached sign.
F. Maximum Height: 12 feet
G. Illumination: Not permitted
H. Permitted Location:
   1. For districts specified in paragraph A.1 above:
      a. The sign shall only advertise a business, product, or service permitted in the district where the sign is located, or that is permitted in any more restrictive districts.
      b. The sign shall only be located at an intersection and on a road with at least 60 feet of right-of-way, or on a designated major road or freeway on the MPO Long Range Transportation Plan.
      c. The sign shall only be located on a vacant zoning lot where a building permit has not been issued.
   2. For districts specified in paragraph A.2 above: No sign shall be permitted on a road with less than 60 feet of right-of-way.
I. Removal Provision: A sign shall be removed within one year of the date of issuance of a permit.

4.10.11 Real Estate Sign Regulations

A. Districts Permitted: All
B. Structural Types Permitted:
   1. Attached - Not Regulated
   2. Detached - Regulated as set forth in Subsection C through H below:
C. Maximum Gross Surface Area: 12 square feet on a minor road, 32 square feet on a major road; and 64 square feet on a major interstate road, per zoning lot per frontage, or 12 square feet per acre, whichever is greater, up to a maximum of 32 square feet on a minor road, 64 square feet on a major road and 160 square feet on an interstate freeway.
D. Minimum Setback: A sign greater than six square feet in area located in a residential district shall have a minimum setback of 15 feet. In other districts, the minimum setback shall be as regulated by the permanent detached on-premise sign setback requirements.

E. Number Permitted: One detached sign per frontage per zoning lot.

F. Maximum Height: Five feet for signs 12 square feet in area or less; and, signs greater than 12 square feet in area: 12 feet on a minor road, 16 feet on a major road, and 24 feet on an interstate freeway.

G. Illumination: None

H. Removal Provision: Signs shall be removed within 30 days after the date of the sale, lease or rental of real property.

4.10.12 Limitation on Variances Allowed

Notwithstanding the provisions of 9.22, Variances, no variance shall be granted from the standards of this Chapter for the maximum height, area or number of signs.

4.10.13 Creative Sign Permits

A. Process for Creative Sign Special Exception

1. A special exception shall be submitted for a creative sign that does not match the required dimensional standards of this Chapter, but makes a positive impact on the visual environment due its creative design. This process may also be used to protect an historic sign with characteristics considered worth continuing, in spite of any nonconformity with regard to size, height or square footage of the sign.
2. The following signs are not eligible for a special exception.
   a. A sign that will cause obstruction to vehicular, bike, or pedestrian traffic;
   b. A sign that will cause undue distraction to vehicular, bike or pedestrian traffic, resulting in hazardous conditions; and
   c. Construction or design of the sign or a proposed material are shown to be faulty and may result in falling pieces, sharp edges, or otherwise dangerous parts.

B. Review Criteria

The following criteria shall be considered in reviewing a creative sign.

1. Does the sign complement the principal building in terms of scale, proportion, color, materials, and lighting?
2. Does the sign incorporate an inventive representation of the use, name or logo of the structure or business?
3. Does the sign make a positive visual contribution to the overall image of the community?
4. Does the sign exhibit a classic historic design reflecting the current or historic character of the community or business?
5. Does the sign use or enhance the architectural elements, period, and style of the building?
6. Will the proposed signage be placed in a logical location in relation to the overall composition of the building's facade and not cover any essential architectural features/details of the facade?
7. Will the proposed signage be legible to pedestrians?
8. Will the sign be legible to motorists traveling at legal speeds on adjacent roadways without being or creating a traffic hazard?
9. Does the sign restrict visual intrusion into adjacent residential districts?

4.10.14 Special Sign Districts

A. Central Business Improvement District

Sign requirements for the Central Business Improvement District are contained in the Memphis City Code, Chapter 12-36.

B. South Central Business Improvement District

Sign requirements for the South Central Business Improvement District are found in 7.1.11.

C. Uptown District

In addition to the standards of this Chapter, the following supplemental standards shall apply in the U- District.

1. **General Standards**
   a. Signs should not obscure key architectural features.
   b. Billboards or general advertising signs shall not be permitted.

c. Signs shall block not the view of sights on an adjacent property.

2. **Sign Illumination**
   a. Signs should be spotlighted, internally lit, or back lit with a diffused light source.
   b. Spotlighting should completely shield all light sources; light should be contained primarily within the sign frame. No light should glare onto an adjoining property or in the eyes of motorists or pedestrians.
   c. Neon signs may be used.

4.10.15 Sign Maintenance

A. The cleaning, painting, repair or replacement of defective parts of a sign in a manner that does not alter the basic copy, design or structure of the sign shall be considered maintenance.

B. The sign owner shall be liable to maintain such sign, including its illumination sources, in neat and orderly condition and good working order at all times and to prevent any deterioration in the safety of such sign.

C. Nothing in this Chapter shall prohibit the routine maintenance of any nonconforming sign or the changing of the copy or content of any nonconforming sign, except where such maintenance or change in copy would increase the degree of its nonconformity.

D. The Building Official may, with written notice, order the removal of any sign that is not maintained. Such removal shall be at the expense of the owner.

4.10.16 Abandoned Signs

A. A sign or sign structure that has not been utilized for a period of 180 days or more, or a sign, the contents of which pertain to a place, time, event or purpose which no longer exists, applies or which has occurred shall be considered an abandoned sign.

B. Such sign may be used by the current owner for leasing and management and shall be available for use by a new tenant, so long as the structure of the sign is not modified. Any sign used solely for leasing and management rather than a tenant must be removed after 365 days.

C. Removal of an off-premise sign shall include removal of the sign face or faces, sign pole and the footing not less than six inches below the ground surface, filled and capped with a like surface.

TABLE 1: Detached Sign Area and Height

	Zone 1* Inside East, North, South Parkway and Interstate 240 Loop			Zone 2* Inside Interstate 40 / Interstate 55 / Interstate 240 Loop			Zone 3* Outside Interstate 40 / Interstate 55 / Interstate 240 Loop			Zone 4** Interchange
	Frontage Multiplier (ft.)	Maximum Square Feet	Maximum Height (ft.)	Frontage Multiplier (ft.)	Maximum Square Feet	Maximum Height (ft.)	Frontage Multiplier (ft.)	Maximum Square Feet	Maximum Height (ft.)	Maximum Height
Minor Street (=59' ROW)	0.0	25	6	0.2	35	6	0.2	35	15	As Permitted By District
Connector Street (60-70' ROW)	0.2	35	10	0.3	50	10	0.4	50	30	As Permitted By District
Major Arterial Road (71-160' ROW)	0.7	200	20	0.9	250	25	0.9	300	35	As Permitted By District
Controlled Access Road (=161' ROW)	0.7	200	25	0.9	250	35	0.9	300	50	As Permitted By District

Notes:
1) Frontage that is counted to permit any detached sign, including an integrated center sign, shall not be counted to permit any other detached or integrated center sign.
2) Minimum 40 feet of frontage required, except that 100 feet is required for pole signs along controlled access roads.
* As shown on Map #1.
** As shown on Map #2.

CHART I: Detached Sign Area Calculations (site frontage in feet)

Multiplier (ft)	1	2	3	4	5	6	7	8	9	10	20	30	40	50	60	70	80	90	100
0.2	0.2	0.4	0.6	0.8	1.0	1.2	1.4	1.6	1.8	2	4	6	8	10	12	14	16	18	20
0.3	0.3	0.6	0.9	1.2	1.5	1.8	2.1	2.4	2.7	3	6	9	12	15	18	21	24	27	30
0.4	0.4	0.8	1.2	1.6	2	2.4	2.8	3.2	3.6	4	8	12	16	20	24	28	32	36	40
0.8	0.8	1.6	2.4	3.2	4	4.8	5.6	6.4	7.2	8	16	24	32	40	48	56	64	72	80
1.0	1	2	3	4	5	6	7	8	9	10	20	30	40	50	60	70	80	90	100

TABLE 2: Integrated Center Sign Area and Height

	Zone 1* Inside East, North, South Parkway and Interstate 240 Loop			Zone 2* Inside Interstate 40 / Interstate 55 / Interstate 240 Loop			Zone 3* Outside Interstate 40 / Interstate 55 / Interstate 240 Loop			Zone 4** Interchange
	Frontage Multiplier (ft.)	Maximum Square Feet	Maximum Height (ft.)	Frontage Multiplier (ft.)	Maximum Square Feet	Maximum Height (ft.)	Frontage Multiplier (ft.)	Maximum Square Feet	Maximum Height (ft.)	Maximum Height
Minor Street (=59' ROW)	0.0	35	8	0.2	50	8	0.2	50	20	As Permitted By District
Connector Street (60-70' ROW)	0.2	100	15	0.3	150	15	0.4	200	35	As Permitted By District
Major Arterial Road (71-160' ROW)	0.8	300	20	1.0	350	35	1.0	400	40'	As Permitted By District
Controlled Access Road (=161' ROW)	0.8	300	25	1.0	350	40	1.0	400	55'	As Permitted By District

Notes:
1) Frontage that is counted to permit any detached sign, including an integrated center sign, shall not be counted to permit any other detached or integrated center sign.
2) Minimum 40 feet of frontage required, except that 100 feet is required for pole signs along controlled access roads.
* As shown on Map #1.
** As shown on Map #2.

CHART II: Sign Area Calculations (site frontage in feet)

Multiplier (ft)	1	2	3	4	5	6	7	8	9	10	20	30	40	50	60	70	80	90	100
0.2	0.2	0.4	0.6	0.8	1.0	1.2	1.4	1.6	1.8	2	4	6	8	10	12	14	16	18	20
0.3	0.3	0.6	0.9	1.2	1.5	1.8	2.1	2.4	2.7	3	6	9	12	15	18	21	24	27	30
0.4	0.4	0.8	1.2	1.6	2	2.4	2.8	3.2	3.6	4	8	12	16	20	24	28	32	36	40
0.8	0.8	1.6	2.4	3.2	4	4.8	5.6	6.4	7.2	8	16	24	32	40	48	56	64	72	80
1.0	1	2	3	4	5	6	7	8	9	10	20	30	40	50	60	70	80	90	100

4.11 PLANNED DEVELOPMENT

4.11.1 Purpose

The intent of a special use permit for a planned development is to create a more desirable use of the land, a more coherent and coordinated development, and a better physical environment than would be possible under a single base zoning district or combination of base zoning districts. Planned developments are intended as tool to allow creative and imaginative design that will promote amenities beyond those expected in conventional developments.

4.11.2 Applicability

The governing bodies may, upon proper application, grant a special use permit for a planned development (see 9.6) for a tract of any size within the City or for tracts of at least three acres in unincorporated Shelby County to facilitate the use of flexible techniques of land development and site design, by providing relief from district requirements designed for conventional developments, and may establish standards and procedures for planned developments in order to obtain one or more of the following objectives:

A. Environmental design in the development of land that is of a higher quality than is possible under the regulations otherwise applicable to the property.

B. Diversification in the uses permitted and variation in the relationship of uses, structures, open space and height of structures in developments intended as cohesive, unified projects.

C. Functional and beneficial uses of open space areas.

D. Preservation of natural features of a development site.

E. Creation of a safe and desirable living environment for residential areas characterized by a unified building and site development program.

F. Rational and economic development in relation to public services.

G. Efficient and effective traffic circulation, both within and adjacent to the development site, that supports or enhances the approved transportation network.

H. Creation of a variety of housing compatible with surrounding neighborhoods to provide a greater choice of types of environment and living units.

I. Revitalization of established commercial centers of integrated design to order to encourage the rehabilitation of such centers in order to meet current market preferences.

J. Provision in attractive and appropriate locations for business and manufacturing uses in well-designed buildings and provision of opportunities for employment closer to residence with a reduction in travel time from home to work.

4.11.3 General Provisions

The governing bodies may grant a special use permit for a planned development which modifies the applicable district regulations and other regulations of this development code upon written findings and recommendations of the Land Use Control Board and the Planning Director which shall be forwarded pursuant to provisions contained in this Chapter.

A. The proposed development will not unduly injure or damage the use, value and enjoyment of surrounding property nor unduly hinder or prevent the development of surrounding property in accordance with the current development policies and plans of the City and County.

B. An approved water supply, community waste water treatment and disposal, and storm water drainage facilities that are adequate to serve the proposed development have been or will be provided concurrent with the development.

C. The location and arrangement of the structures, parking areas, walks, lighting and other service facilities shall be compatible with the surrounding land uses, and any part of the proposed development not used for structures, parking and loading areas or access way shall be landscaped or otherwise improved except where natural features are such as to justify preservation.

D. Any modification of the district standards that would otherwise be applicable to the site are warranted by the design of the outline plan and the amenities incorporated therein, and are not inconsistent with the public interest.

E. Homeowners' associations or some other responsible party shall be required to maintain any and all common open space and/or common elements.

4.11.4 Planned Residential Developments

In addition to the standards and criteria set forth in 4.11.3, planned residential developments shall comply with the standards and criteria set forth below:

A. Formal Open Space

A minimum of 0.6% of the total land area of a planned residential developments of 15 acres or more shall be subject to the formal open space requirements of 6.2.3. No open area may be delineated or accepted as formal open space under the provisions of this Chapter unless it meets the standards of 6.2, Open Space.

B. Accessibility of Site

All proposed streets, alleys and driveways shall be adequate to serve the residents, occupants, visitors or other anticipated traffic of the planned residential development. The location of the entrance points of the streets, alleys and driveways upon existing public roadways shall be subject to the approval of the City or County Division of Public Works.

C. Off-Street Parking

Off-street parking shall be conveniently accessible to all dwelling units and other uses. Where appropriate, common driveways, parking areas, walks and steps may be provided, maintained and lighted for night use. Screening of parking and service areas shall be required through use of trees, shrubs and/or hedges and screening walls.

D. Pedestrian Circulation

The pedestrian circulation system and its related walkways shall be separated, whenever feasible, from the vehicular street system in order to provide an appropriate degree of separation of pedestrian and vehicular movement.

E. Privacy

The planned residential development shall provide reasonable visual and acoustical privacy for dwelling units within and adjacent to the planned residential development. Protection and enhancement of property and the privacy of its occupants may be provided by the screening of objectionable views or uses and reduction of noise through the use of fences, insulation, natural foliage, berms and landscaped barriers. High-rise buildings shall be located within the development in such a way as to minimize any adverse impact on adjoining low rise buildings.

4.11.5 Planned Commercial or Industrial Developments

Approval of a planned commercial or industrial development may be issued by the governing bodies for buildings or premises to be used for the retail sale of merchandise and services, parking areas, office buildings, hotels and motels and similar facilities ordinarily accepted as commercial center uses and those industrial uses which can be reasonably be expected to function in a compatible manner with the other permitted uses in the area. In addition to the applicable standards and criteria set forth in 4.11.3, planned commercial or industrial developments shall comply with the following standards:

A. Screening

When commercial or industrial structures or uses in a planned commercial or industrial development abut a residential district or permitted residential buildings in the same development, screening may be required by the governing bodies.

B. Display of Merchandise

All business, manufacturing and processing shall be conducted, and all merchandise and materials shall be displayed and stored, within a completely enclosed building or within an open area which is completely screened from the view of adjacent properties and public rights-of-way, provided, however, that when an automobile service station or gasoline sales are permitted in a planned commercial development, gasoline may be sold from pumps outside of a structure.

C. Accessibility

The site shall be accessible from the proposed street network in the vicinity which will be adequate to carry the anticipated traffic of the proposed development. The streets and driveways on the site of the proposed development shall be adequate to serve the enterprises located in the proposed development.

D. Landscaping

Landscaping shall be required to provide screening of objectionable views of uses and the reduction of noise. High-rise buildings shall be located within the development in such a way as to minimize any adverse impact on adjoining low-rise buildings.

Article 5. Infrastructure and Public Improvements

5.1 GENERAL PROVISIONS

5.1.1 Applicability

A. This Article applies to all development within the City of Memphis and unincorporated Shelby County as set forth in 9.12, Administrative Site Plan Review and 9.7, Subdivision Review (see also 9.2, Summary of Review Authority).

B. Prior to final construction or grading approval, the applicant shall have installed improvements specified in this development code or guaranteed their installation as provided for in this Article.

C. No municipal services or utilities shall be extended or furnished to any development until the applicant has installed the improvements specified in this development code or guaranteed their installation as provided for this Article.

5.1.2 Improvements

A. Engineering plans and specifications shall be in accordance with applicable standards of the City or County pertaining to construction of water, sanitary sewer, paving, drainage, sidewalk, driveways, streets, alleys, culverts, bridge facilities, and any other facilities regulated by City or County ordinances or design standards.

B. No improvements shall be made until all plans, profiles and specifications have been reviewed and approved by the City, County or other government agency under whose authority is required to approve.

C. The applicant shall enter into a standard improvement contract to construct at the applicant expense the improvements required in this Article, and other provisions of development code as set forth in this Article.

D. All improvements shall be constructed to meet locally adopted ADA standards.

5.1.3 Easements

Appropriate easements shall be provided for public infrastructure and utilities.

5.1.4 Survey Markers and Monuments

Survey corners shall be marked in accordance with the standards and practices of land surveying in the Tennessee Code Annotated.

5.2 STREETS AND ALLEYS

5.2.1 General

Streets shall be dedicated and improved in accordance with this development code. The MPO Long Range Transportation Plan shall be a guide for the dedication of right-of-way.

A. Construction Standards

The standards for construction of pavement on all streets shall be in accordance with the specifications established by the City or County.

B. Cash Payment

When the construction of improvements at the time of development, in the opinion of the governing bodies, is not desirable, a cash payment in lieu of construction shall be required. The cash payment shall be deposited by the governing bodies in an account for the improvement of the roadway and shall be applied to the cost of such improvements.

C. Maintenance

Maintenance of all public rights-of-way (including maintenance and repair of sidewalk and street trees) between the edge of pavement or back of curb and the subject property shall be the responsibility of the abutting property owner.

D. Public Dedication

The public dedication of all streets and rights-of-way shall be in fee simple.

E. Reserve Strips

Reserve strips controlling access to streets are permitted only when the control of such strip is given to the City or County.

5.2.2 Street Dimensional Standards

A. Dimensional standards for public streets are set forth in 4.4, Street Standards.

B. Curb and gutter are required on all urban streets as set forth in 4.4, Street Standards.

C. Minimum grade for all streets shall be one-half of one percent.

D. Maximum grade through intersections shall be four percent. The maximum grade shall extend a minimum of 50 feet each direction from the centerline of the intersecting streets or to the end of radii, whichever is the longer distance.

5.2.3 Alleys and Fire Lanes

A. The width of an alley right-of-way shall be in conformance with in 4.4.7.

B. Alleys shall be provided for nonresidential uses where it is necessary to provide service access, such as access for emergency vehicles, off-street loading and parking consistent with and adequate for the uses proposed.

C. Alley intersections and sharp changes in alignment shall be avoided, but where necessary, corners shall be cut off sufficiently to permit safe vehicular movement.

D. Dead-end alleys may not be allowed unless approved by the City or County Engineer.

E. Alleys shall be subject to the block face criteria included in 3.3.1.

F. Alleys shall be paved and dedicated to the public unless such alleys are part of a private street development as described in 5.2.9.

G. A fire lane easement a minimum of 24 feet in width shall be provided when required by the Fire Marshal. The fire lane shall remain free of obstructions and provide access to the subdivision at all times.

5.2.4 Connectivity

A. Developments shall provide roadways permanently open to the public that provide community wide access as part of an overall connectivity network whose spacing generally occurs at ¼ mile intervals. The intent is that the connectivity network provide roadways no larger than two lanes (excluding intersection configurations) operating at a Level of Service of “B” or better.

B. Existing streets in adjacent or adjoining areas shall be continued in a new subdivision. Whenever connections to anticipated or proposed surrounding streets are required by this Chapter, the right-of-way shall be extended and the street developed to the property line of the subdivided property (or to the edge of the remaining undeveloped portion of a single tract) at the point where the connection to the anticipated or proposed street is expected. Temporary turnarounds may be required to be constructed at the end of such streets pending their extension when such turnarounds appear necessary to facilitate the flow of traffic or accommodate emergency or service vehicles. No temporary dead-end street shall be permitted in excess of 500 feet unless no other practical alternative is available.

C. Subdivisions shall require sufficient external access points to the existing or future roadway network and shall be provided be as follows, however, in the case of any conflict between the provisions of this section and 3.3, Blocks and Lots, the provisions of 3.3 shall control.

1. Any residential subdivision of greater than 50 lots shall include at least two access points. The second access may consist of a stub street.
2. Any residential subdivision of greater than 100 lots shall include at least two access points. Stub streets shall not be considered part of the two access points.
3. No more than 80 certificates of occupancy may be issued within the subdivision until the required secondary access has been constructed or bonded for construction.
4. Residential subdivisions of 140 or more lots shall provide three separate access points. Where three or more access points are required, the Land Use Control Board may waive the requirement for immediate construction of more than two access points, provided that subdivision phasing and design illustrates the additional required connections. For those subdivisions large enough to require a third access, a stub-out street may be credited as a required access if the two functioning access roads are both connected to a connector road.
5. A waiver of these standards may be allowed by the Land Use Control Board during approval of the preliminary subdivision plat only in extreme cases where limited frontage, natural features (slope, topography), or similar circumstances preclude the required connections and there is no substantial impact noted regarding emergency service delivery. An alternate public emergency access roadway may be provided to satisfy the requirements above with approval of the Land Use Control Board.
6. Where the Land Use Control Board determines it is necessary, a divided entrance shall be required for a subdivision or development. Where a divided entrance is credited as two access points, the divided entrance shall be four travel lanes from the intersection with the major road system to the first intersection within the development.

D. Street stubs into adjacent properties shall be required to ensure adequate circulation. All existing stub streets, contiguous to the property, shall be connected to the proposed street system. A waiver from these requirements for street stubs shall require approval of the Land Use Control Board. A decision of the Land Use Control Board may be appealed to the appropriate governing body but must receive a vote of the majority of the members of the governing body to be reversed.

5.2.5 Street Layout

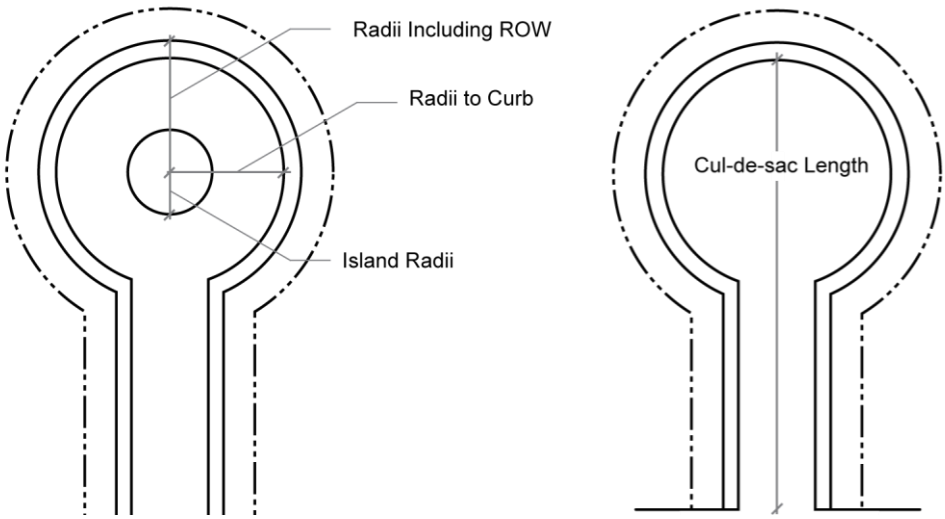
A. General

1. Street alignments shall conform to the alignments shown in the MPO Long Range Transportation Plan.
2. Streets shall be aligned to join with planned or existing streets.
3. Street jogs with centerline offsets of less than 125 feet shall be prohibited. Street offsets shall be approved by the City or County Engineer.
4. Reverse curves on arterials and connectors shall be joined by a tangent a minimum of 100 feet in length.
5. Streets shall be designed to bear a logical relationship to the topography.
6. Intersections shall approximate right angles as closely as possible.
7. Street connections to adjacent properties shall be provided to ensure adequate traffic circulation within the general area.

5.2.6 Cul-de-Sacs

A. Excluding industrial districts, any time a cul-de-sac is created, it shall have either a landscaped center island or be constructed of decorative concrete or concrete pavers approved by the City or County Engineer and shall meet the following standards:

Residential or Mixed Use	
Maximum Length	See 3.3
Minimum Turnaround Radii (to curb or edge of pavement as per street design)	33 ft
Minimum Center Island Radii	5 ft
Industrial	
Maximum Length	2,500 ft
Minimum Turnaround Radii (including ROW)	Determined by the type and intensity of development but in no case shall it be less than 33 ft
Minimum Center Island Radii	15 ft



B. If a landscaped center island is utilized, the minimum turnaround radius (to curb or edge of pavement) shall be 62 feet and the minimum center landscape island radius shall be 44 feet (providing a minimum 18 foot pavement surface).

C. If the cul-de-sac is configured without a landscaped center island, the minimum turnaround radius (to curb or edge of pavement) shall be 33 feet, but the entirety of the cul-de-sac turn around shall be constructed of decorative concrete or pavers of a standard approved by the City or County engineer.

D. A cul-de-sac shall terminate with a permanent turn-around with curb treatment consistent with the street design.

E. Cul-de-sac length shall be measured along the center line of the cul-de-sac from the single point of access at the public right-of-way to the radius point of the turnaround.

F. The applicant shall provide for perpetual maintenance of the unpaved island through a homeowners association or other acceptable organization.

G. Permitted alternatives to cul-de-sacs include loop lanes, eyebrows and any similar alternative approved by the Land Use Control Board.

5.2.7 Dead-End Streets

Dead-end streets shall be prohibited except for short stubs to permit extension. Temporary turnarounds shall be required where the street stub exceeds 250 feet in length, whichever is greater. The applicant shall provide a sign or stenciled notice at the stub declaring that the particular street will connect with future development.

5.2.8 Arterial Roadway Dedication and Improvements

A. Right-of-way dedication is required for roadways designated Priority I, II, or III on the MPO Long Range Transportation Plan

B. For Priority I arterial roads on the MPO Long Range Transportation Plan, a minimum of two travel lanes from the centerline of the roadway or closest median edge shall be constructed. Four travel lanes shall be constructed if the property has frontage on both sides of the Priority I arterial road.

C. No improvements shall be required for roads designated Priority II or III on the MPO Long Range Transportation Plan unless the arterial is the only access to the property.

D. Where two or more lanes of a Priority I arterial road are already in place, further improvements to the Priority I road are not required unless the traffic impact of the proposed development requires additional travel or turning lanes.

E. No improvements shall be required where a frontage road, a minimum of 22 feet in width, is provided and no direct access to the arterial roadway is provided.

5.2.9 Private Streets

Private streets may be allowed in a residential subdivision subject to meeting the requirements of this development code and the conditions set forth below.

A. General

1. Private streets shall be the principal access between a public street and platted lots that do not abut a public street. Such private streets are not dedicated to the public and shall not be publicly maintained. The term "private street" may include both the pavement and areas of streets, alleys or service roads within such development.
2. The private streets shall be owned and maintained by a property owners association organized and upon approval of the Planning Director, may be transferred to a land conservancy or land trust. Any such conveyance must adequately guarantee the protection and maintenance of the private streets in accordance with the provisions of this Chapter.
3. All private streets shall be constructed to equal or exceed the base materials, compaction, and final surfacing standards for public streets and must be certified as such by the applicable City or County Engineer. If curb, gutter, and sidewalk are not provided, drainage swales adjacent to the roadway shall be required.

B. Access

1. A private street shall be labeled on the final plat and be assigned a lot and block number from its subdivision.
2. Private streets shall be reserved for use by owners and residents served by such private streets and all governmental entities providing services and regulatory enforcement, as well as private service entities. Access to subdivisions containing private streets may be controlled by 24-hour security guard or a self-activated gate at the entrance. The gate shall be of a model approved by the appropriate fire department.

C. Front Setbacks and Lot Widths

All private streets shall be treated as public street rights-of-way for purposes of determining required front setbacks and lot widths.

D. Maintenance

The final plat shall be conditioned as follows:

1. Require perpetual maintenance of private streets by a property owners association to the same standards as connecting public streets for the safe use of persons using the streets; and
2. State that the City or County has absolutely no obligation or intention to ever accept such streets as public right-of-way.

5.2.10 Conversion of Public Street to Private Street

A. Approval of a right-of-way vacation in accordance with 9.8 shall be required for the conversion of a public street to a private street.

B. The applicant shall provide proof that the applicant and/or the applicable owners association has and will maintain general liability insurance covering bodily injury, property damage and personal and advertising injury, on an occurrence form to cover any loss or damage that may occur related to the use of the street or private improvement that occurs subsequent to the vacation, with the City or County added as an additional insured. The policy limits will not be less than $1,000,000 per occurrence.

C. If more than one lot, a homeowners association shall maintain the streets and other improvements granted to the association. If no formal community association exists in the subdivision, one shall be created.

D. Street maintenance shall include keeping the street driving surface in a good state of repair. Curbs, gutters, sidewalks and street trees shall be maintained so as to not present a safety hazard.

E. Unless otherwise required by the Public Works Director, stormwater systems, surface and underground, that collect runoff primarily from the area shall become private.

F. Facilities, such as streetlights and underground utilities, shall be considered separately and the facility shall remain public if it can be shown it is in the best public interest for the facility to remain public.

5.2.11 Street Names

Street names shall be approved by the City or County. The applicant shall propose street names for new streets which will be considered with respect to the following criteria:

A. New streets shall be named so as to provide continuity of name with existing streets and so as to prevent conflict with identical or similar names in other parts of the City or County.

B. Streets lying on approximately the same line shall have the same name unless the intervening space between the separate parts is greater than 2,000 feet.

5.2.12 Sidewalks

A. Sidewalks shall be installed in accordance with the applicable streetscape plate (see 4.3).

B. All sidewalks and curb ramps shall be constructed by the developer in accordance with the City and County's design standards.

C. All required sidewalks and street trees shall be constructed prior to the issuance of a certificate of occupancy.

5.2.13 Bikeways

A. Bikeways are intended to be a bicycle trail network and are typically not adjacent to the roadway.

B. Configurations for streets that include bike lanes are set forth in 4.4, Street Standards.

C. Where provided, bikeways should be designed and located so as to separate bicyclists from other vehicular and pedestrian traffic. Two-way bikeways should be avoided along roadways and shall not be allowed within a roadway.

D. Dedication of bicycle facilities shall be in accordance with the Bike Plan; design and construction shall be in accordance with City or County Engineer design standards.

E. If the bikeway is also designated a pedestrian shared use path it shall be constructed in conformance with the City or County design standards; or it must provide signs that the grades may exceed five percent and traveling the path may be difficult for wheelchair users.

5.3 UTILITIES

5.3.1 General

A. Unless otherwise waived by the governing bodies, all lots within the jurisdiction of the City of Memphis shall be connected to the City water and a public sanitary sewer systems. Any lot that is approved for using septic tanks, alternative sewage disposal systems, or private water wells shall meet all requirements of the County and State health department regulations.

B. The applicant shall pay all costs for connecting to the City system, for the following public utilities, that is complete, in place and ready for service as follows:

1. Water mains, customer services, meter boxes, valves, fittings, fire hydrants and all appurtenances to make a complete operating water system within the subdivision or other development;
2. A complete sanitary sewer system including laterals and mains, manholes, clean-outs, customer service wyes, tees, lift stations, force mains, lines, and all appurtenances. When public sewers are within reasonable access to the subdivision, the subdivider shall provide sanitary sewer facilities to each lot therein. The subdivider shall provide sewers of the diameter necessary to serve the subdivision. The subdivider shall also provide for sewers to the boundary of his property for any future upstream development but shall only be required to pay for sewers with a capacity equal to or less than a 12 inch diameter pipe serving upstream development.
3. Stormwater improvements as required or according to plans adopted.
4. In the event excess utility improvements are required, arrangements for reimbursement may be made whereby the applicant may be allowed to recover the cost of the utilities or off-site improvements that have been provided by him beyond the needs of his development. The method and time of payment under the reimbursement shall be established in accordance with the City's or County's ordinances and policies relating to the emplacement of such oversized utilities.

5.3.2 Water

A. Water Supply and Fire Protection Standards

1. All lots shall be provided with municipal water supply and distribution systems for fire protection and domestic use.
2. Fire hydrants shall be provided as part of the water distribution system and as required by the Memphis Fire Department standards.

B. Water System Required

Applicants shall be responsible for providing an approved public water supply system consistent with the Growth Plan. Where an approved public water supply or distribution main is within reasonable distance of the subdivision, but in no case less than one-half mile away and connection to the system is both possible and permissible, the applicant shall be required to bear the cost of connecting the subdivision or development to an existing water supply.

C. General Water System Design

1. The design and construction of the public water system shall comply with regulations covering extension of public water systems adopted by MLG&W.
2. Water systems shall be of sufficient size to furnish adequate domestic water supply to furnish fire protection and water services to all lots serviced.
3. Fire flows are required to conform to MLG&W and Memphis Fire Department standards. MLG&W shall be responsible for providing required fire flows for distribution to applicants. MLG&W shall be responsible for updating this general listing whenever ISO standards change.

5.3.3 Sanitary Sewer or Septic Systems

A. Sanitary Sewer System Required

An applicant shall be responsible for providing an approved public sanitary sewer system, consistent with the Growth Plan, throughout the entire subdivision or other development such that all lots will be capable of connecting to the sanitary sewer system unless otherwise allowed due to site conditions and/or constraints. Connection shall be required for all lots and subdivisions unless otherwise determined by the governing bodies. The design and

construction of a public sanitary sewer system shall comply with regulations covering extension of public sanitary sewer systems adopted by the City or County.

B. General Sanitary Sewer System Design

1. All new public sanitary sewer systems shall be designed and constructed to conform with the City's or County's Engineering Design Manual.
2. If lift stations and/or force mains are required, the applicant shall be responsible for installation.

C. Septic Systems

When a public sanitary sewer is not accessible, the site is subject to a review of a high intensity soils map as required to be submitted with the preliminary plan in 9.7. The Memphis and Shelby County Health Department shall review the required soils map and the characteristics of the site together with the County Engineer and shall report the findings to the Land Use Control Board prior to the approval of the preliminary plan.

5.3.4 Other Utilities

A. New electric utility services shall be placed underground where functionally feasible unless a temporary above-grade connection is approved by the City or County. Temporary construction service may be permitted above ground.

B. All other utilities, including but not limited to telephone and cable, shall be underground

C. The applicant shall make the necessary arrangements including any construction or installation charges with each of the serving utilities for the installation of such facilities and shall be subject to all applicable laws and regulations for their construction. Transformers, switching boxes, terminal boxes, meter cabinets, pedestals, ducts, and other facilities necessarily appurtenant to such underground utilities may be placed above the ground in a location approved by the City or County. Electric transmission and distribution feeder lines and communication long-distance trunk and feeder lines and necessary appurtenances may be placed above the ground. Such facilities shall be placed within easements or public rights-of-way.

5.4 RESERVATION OF PUBLIC LAND

5.4.1 Public Sites and Open Spaces

Where a proposed park, playground, school, or other public use shown in an applicable plan to be considered (see 1.9) is located in whole or in part in a proposed subdivision, the governing bodies may require the reservation of such lands. Such reservation shall continue in effect for a period of not more than one year from the date of approval of the preliminary plan. This reservation period may be extended for an additional year upon submission of a letter to the governing bodies of intent to purchase by the appropriate governmental agency. Further extensions may be permitted upon mutual agreement between the subdivision owner and the governing bodies, each of which shall not exceed two years.

5.4.2 Termination

The reservation may be terminated upon notice from the appropriate governmental agency stating that the property may be released for development.

5.4.3 Other Areas

The governing bodies upon consideration of the particular type of development proposed, and particularly in large scale developments not anticipated in an applicable plan to be considered (see 1.9), may require the reservation of other lands the extent, character and location suitable to the needs created by such development for schools, parks and other public purposes. Such reservations shall be subject to the time period requirements of 5.4.1.

5.5 PUBLIC IMPROVEMENTS

5.5.1 General

No improvements shall be made until all plans, profiles, and specifications, have been reviewed and approved by the City or other government agency whose authority is required to approve the improvements. All improvements shall meet the requirements of the City's or County's engineering design standards.

5.5.2 Submission

A. Engineering plans shall be submitted to the City or County Engineer for review and shall be prepared in accordance with the design standards and specifications of the City or County. The plans, when signed by the City or County, shall become permanent records and the property of the City or County.

B. The City or County may from time to time publish design standards and policies which will form the basis of review. Additional required data may include but not be limited to:

1. The applicant shall submit along with his construction plans a drainage area map showing the subject property and all adjacent contributory drainage areas. Included on this map shall be grading and drainage information pertaining to any existing adjacent developments, design flow rates and supporting hydrologic and hydraulic data where applicable.
2. The applicant shall submit construction plans, showing that sanitary sewer service, if applicable, has been extended through the project, all the way to the project boundaries, to serve all upstream drainage basins.

5.5.3 Installation

Improvements shall be constructed in accordance with the City or County construction standards and specifications.

A. Acceptance

Any improvements constructed by the applicant shall not be officially accepted until final inspection and approval has been made by the City or County, the appropriate warranty surety has been provided, and the governing bodies have approved a resolution accepting the improvements.

B. Warranty

Warranty of all improvements shall be the responsibility of the applicant until acceptance by the governing bodies.

5.5.4 Required Hydrologic and Hydraulic Plans

If a proposed subdivision is equal to or greater than five acres or 50 lots and is to be located partially or completely in a special flood hazard area (A Zone) where no water surface elevation data or floodway has been produced by the City or County Flood Insurance Study, the applicant shall submit detailed hydrologic and hydraulic plans prepared by a registered professional engineer which shall define the expected 100 year flood elevations throughout the site of the proposed development.

5.5.5 Standard Improvement Contract

A. Required

A standard improvement contract shall be executed between the applicant and the City or County when improvements, as described in this development, are required. The applicant shall provide the improvements as specified in the contract.

B. Expiration/Extension

1. If the applicant, due to unforeseen circumstances, is unable to complete all improvements required under the contract in the time specified, the applicant shall submit a written request for extension of the contract period at least 60 days prior to the expiration of the existing contract for City/County contracts, or 35 days for City or County only contracts.
2. The request shall specify the reason for failure to complete the work as agreed, and a prospective date for such completion. Requests for extensions shall be approved or rejected by the governing bodies.
3. If a security has been provided to insure performance of the improvements specified under the contract and the security is inadequate to cover the cost of said uncompleted improvements at the time the extension is sought, the applicant shall provide additional security to cover current cost projections as made by the City or County.

4. Failure to follow this extension procedure constitutes a breach of the contract and places the applicant in violation of the subdivision regulations.

C. Property Transfer/Assumption Contract

1. Prior to transferring the rights and obligations of all or a portion of a standard improvement contract, the applicant shall notify the City or County Engineer when the transfer is to occur and the name and address of the transferee.
2. The applicant shall provide the City or County Engineer with an assumption agreement by which the transferee agrees to perform the work required under the standard improvement contract and to provide security needed to assure such performance. Said assumption agreement shall be subject to the review of the respective City or County Attorney and subject to the approval of the governing bodies.

D. Assurances

To assure performance of the standard improvement contract provisions for required improvements, the applicant shall select one of the following methods:

1. Bond

The applicant shall submit a security deposit in the form of a performance bond, a cash deposit, a certificate of deposit, or irrevocable/automatically renewable letter of credit for 100% of the costs of improvements as computed by the respective City or County.

a. Recordation of Plat

The final plat shall be recorded in the Shelby County register's office following legislative approval of the plat and the contract by the governing bodies. Building permits may be issued after recordation of the plat

b. Release of Bond

The security posted by the applicant shall not be released until the City or County has inspected all of the improvements, and all improvements have been satisfactorily completed in accordance with the contract and engineering plans, and the governing bodies has accepted the completed improvements as outlined in 5.5.3.

c. Bond Reduction

The City or County may approve a reduction in the amount of the bond as improvements are made and inspected, but in no case shall the bond be less than ten percent of the estimated costs of improvements.

d. Proof of Liability

The applicant shall provide proof of liability insurance until the subdivision is officially accepted by the governing bodies. In the event of premature expiration of liability, a certificate of renewal shall be provided 30 days prior to expiration of the liability insurance.

2. No Bond

The applicant may begin installation of required improvements subsequent to the conditional final plat approval and contract approval by the governing bodies and approval of engineering plans by the City or County. Planning Director shall not record the final plat, no building permits shall be issued, and no lots shall be sold until all improvements have been installed to the specifications of the City or County and accepted by the governing bodies.

E. Conversion Procedures; No Bond to Bond

A subdivision being developed under the no bond procedure may be converted to a bonded subdivision by submission of appropriate documents and security as specified under the bonding procedure. A conversion may be permitted upon approval of the security deposit without additional approval of the governing bodies. The final plat may then be recorded, lots sold and building permits issued in accordance with the provisions of a bonded subdivision.

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Article 6. Open Space and Natural Resource Protection

6.1 TREE REMOVAL

6.1.1 Purpose

The purpose of Chapter is to reasonably regulate and control the clearing of tree and wood vegetation in the City of Memphis and unincorporated Shelby County, to encourage the protection and preservation of existing trees and root systems, especially on the front, side and rear of parcels subject to development, to encourage the planting of new trees, and to establish procedures and minimum standards for fulfilling these purposes in appropriate areas. This section is not intended to apply to any existing and approved subdivisions and/or outline plans which have been approved by the Planning Director and Land Use Control Board (unless under appeal from that body), or property that is zoned EMP, WD or I-H.

6.1.2 Tree Survey, Permit requirements, Alternative procedures

A. Applicability/Exemptions

The provisions of this Chapter shall apply to all tree removal in the unincorporated areas of Shelby County and the City of Memphis, except in the following cases, which do not require a notice of intent, a tree survey, or a tree permit:

1. Where the tree removal is on a residential lot or parcel containing an existing dwelling, used for that purpose, and which is ten acres or less in size;
2. Where the tree removal is incidental to development on a residential parcel of land two acres or less in size;
3. Where no more than five trees per acre on any lot or parcel containing an existing structure are removed;
4. Where the tree removal is incidental to development on a subdivided residential lot;
5. Where any existing and approved subdivision or outline plan has been approved by the director and the land use control board, unless under appeal;
6. Where the property is zoned EMP, WD or I-H

B. Tree Removal

1. General Requirements

Except as provided in paragraph A above, it shall be unlawful for any person or entity to commence or cause to be commenced, the removal of any existing tree, without approval of a tree removal permit under the following procedures:

a. Approval of equivalent alternative tree planting plan;
b. Approval of tree removal which conforms to the tree removal matrix;
c. Approval of a development plan which replants trees according to the requirements in 6.1.3A;
d. Approval of a waiver; or
e. Documentation of designation within the USDA Conservation Reserve Program or timber harvesting.

2. Notice of Intent Required Survey/Permit

a. No more than 45 and no less than ten working days before the removal of any existing tree a notice of intent must be filed with the Planning Director;
b. Before the removal of any existing tree, a tree survey shall be submitted to the Planning Director for review, except as provided under paragraph A above.
c. A permit shall be required if the removal of existing trees exceeds the matrix limits established under paragraph an equivalent alternative method as described under paragraph 3.a below is not selected, and no waiver of such requirement is provided by the Planning Director.

3. Notice of Intent Survey Not Required

a. Approval of Equivalent Alternative

1) Should the person or entity responsible for tree removal under this Chapter choose an equivalent alternative method consisting of specific tree replacement planting actions in accordance with the tree

removal landscape enhancement plates (see 6.1.6), a tree survey shall be waived and a permit shall not be required.

2) Requests to utilize the equivalent alternative method shall be made by written application to the Planning Director, who shall review the request for conformance to the provisions of this Chapter and either approve, return for revisions, or deny the request within ten working days of receipt.

3) If denied or returned for revisions, the reasons for the denial or revision shall be stated in writing and forwarded to the applicant. When the Planning Director approves such equivalent landscaping plate, the Planning Director shall file a notice with the county register of deeds affirmatively representing the equivalent landscaping plate selected and approved for the parcel in question. The register of deeds shall record a notice that the property in question requires such landscaping plate, and this requirement shall run with the land.

b. Parcels in USDA Conservation Reserve Program and Timber Harvesting

1) Parcels placed in the USDA Conservation Reserve Program shall not require a tree survey or a permit. A notice of intent shall be required, but no fee shall be charged for such properties.

2) Where tree removal is incidental to a timber harvesting operation, no application fee shall be charged.

c. Approval of a Waiver

1) When the person or entity responsible for tree removal under this Chapter has filed a notice of intent, accompanied by a petition for waiver of the tree survey and/or tree permit, setting forth specific reasons related to the nature of the property and/or the location of the trees on it that make it impractical or otherwise unnecessary to conduct a tree survey or obtain a permit, the Planning Director may waive the survey and permit requirements under this Chapter, but only upon a physical review of the site and/or a finding that such conditions warranting a waiver exist, when considering the purposes of this Chapter.

2) The waiver must be given in writing in order to be effective. Grounds for such a waiver include, but are not limited to, cases where there are an unusually small number of trees on the parcel (e.g., ten trees on a 15-acre lot) or where the applicant seeks to alter the parcel pursuant to any local, state, or federal regulatory requirements. Additionally, the Planning Director may waive the tree survey requirement when the person or entity responsible for tree removal under this Chapter has received certification from a licensed engineer, licensed landscape architect or certified arborist (or other professional acceptable to the Planning Director) that the proposed tree removal will not exceed the applicable percentages outlined in the tree removal matrix.

3) In cases where the equivalent alternative is used pursuant to paragraph a above, the Planning Director may also waive the side and rear yard screening requirements set forth in the landscape enhancement plates upon a finding that the implementation of such plates is impractical or unnecessary, based on the existing use of the adjacent property.

C. Conformance with the Tree Removal Matrix

Removal of existing trees exceeding any of the percentages below, where an equivalent alternative or waiver is not used or given, shall require a permit:

	Maximum Disturbed Area	
Proposed Use	Perimeter of Site	Remainder of Site
Single-family (10,000 sq. ft. or less)	18%	100%
Single-family (over 10,000 sq. ft.)	18%	80%
Multifamily	18%	80%
Office/institutional	18%	90%
Retail	23%	90%
Agricultural	18%	100%

6.1.3 Permit Procedure

A. Development Plan Requirements

Before the issuance of a permit for tree removal, an applicant must submit a development plan or plans to the Planning Director, drawn to an appropriate scale, incorporating the tree survey, and outlining the proposed work to be accomplished and showing all of the following:

1. Species, size (DBH), and location of existing trees with a DBH of ten inches or greater proposed to be removed and those proposed to be preserved on the site.
2. The nature and extent of the proposed grading, earth-moving or change in elevation. The grading plan shall include existing and proposed contours at two-foot intervals.
3. The location of existing trees or groups of existing trees located on land with elevations ranging between plus two feet or minus two feet of the curb elevation of any existing roadway abutting the site. .
4. Tree protection measures consistent with the requirements of paragraph C below.
5. The number, species, size (DBH) and location of additional trees that will be planted on the site.
6. The nature and location of planned measures for controlling on-site generated erosion, sediment transport and surface water runoff.
7. The development plan shall provide for retention of trees on the site in a reasonably distributed manner after development. Trees retained may count toward any applicable landscaping requirements contained in 4.7.
8. The location of existing overhead or underground utilities, and any existing or proposed easements.
9. The location of existing or proposed public rights-of-way including any reservations for major roads in accordance with the MPO Long Range Transportation Plan.

B. Replacement Requirements (Tree Bank)

1. General

a. Mitigation of any disturbed area for which no permit was obtained shall be required. Perimeter areas shall be reforested with a minimum of two times the estimated caliper inches of the trees removed.

b. Any existing tree removed from a parcel of land which exceeds the matrix under the terms of an approved development plan shall be replaced with four live trees having no less than a 2 1/2-inch caliper each.

c. In the event that the Planning Director determines that the proposed site is located in any district that may not adequately provide the required space to accommodate the provisions of this Chapter, or the soil types, topography and/or unusual nature of the site would not assure the growth of trees, or in the event the applicant prefers to contribute to the tree bank instead of on-site replacement, the applicant may contribute to the tree bank, an amount of money equal to the cost of providing the required replacement on the site up to a maximum contribution of $1,000.00 per acre of the area of the site for which a permit is required. The schedule of reasonable costs will be determined by the Planning Director and may be updated from time to time.

2. Tree Bank Administration

a. Funds which are contributed to the tree bank will be distributed by the Planning Director. The Planning Director shall consult with the Shelby County Environmental Improvement Committee and/or the Memphis City Beautiful Commission whichever is appropriate prior to approval of any distribution of tree bank funds.

b. Expenditure of the funds shall be for planting public trees and may be used for recognition and preservation of trees designated as public trees through a heritage tree program.

c. A heritage tree program may be developed by one or more of the following agencies:

1) The Memphis Parks Department;
2) The Shelby County Conservation Board;
3) The Memphis City Beautiful Commission; or
4) The Shelby County Environmental Improvement Committee.

C. Protection Measures

1. All trees on public or private property that are designated for preservation shall be "guarded" during the development of the site by a barrier or temporary fencing at least three feet high that designates the enclosed area as a tree protection zone.

2. This enclosure shall extend equal to a distance from the trunk to a point ten feet beyond. No construction materials, waste materials, excess dirt, or construction debris shall be deposited, nor shall any equipment or vehicles be allowed within this protection zone.

D. Application Review Procedure

1. All development plans shall be reviewed by the Planning Director for conformance to the provisions of this Chapter and either approved, returned for revisions, or denied within ten working days of receipt. If denied or returned for revisions, the reasons for denial or revision shall be stated in writing and forwarded to the applicant. Amendments to development plans shall be reviewed in the same manner.
2. The development requirements contained in an approved development plan, including established drainage design, tree planting and preservation requirements and all other landscaping requirements, shall continue to follow equitable ownership for one year after certificate of occupancy or until an amendment to the plan is duly authorized. Amendments to the plan shall not be required in cases where the Planning Director has determined that the plan is out of compliance due to an Act of God.

E. Appeals

Any dissatisfied applicant may appeal denial or partial approval of an application for a development plan to the Board of County Commissioners if the site is located within unincorporated Shelby County or the Memphis City Council if the site is located within the City of Memphis within ten days after the date of the notice of denial and shall make a written appeal to the Board of County Commissioners or Memphis City Council to consider the application as originally submitted, or with such revisions as may be approved by the Council or Commission.

F. Time Limit

Unless otherwise specified, a tree permit shall automatically expire and become void if the work authorized by such permit is not commenced within 24 months after the date of the permit.

6.1.4 Fees

Upon application for any required notice of intent or tree removal permit, the applicant shall pay to the Planning Director a fee based upon the size of the development to cover the cost of reviewing and inspecting the work performed under the terms of the permit. The fees shall be determined as follows:

A. Notice of Intent

A flat fee of $50.00 for each filing.

B. Equivalent Alternative Review

$200.00 plus $10.00 for each acre of land area within the project or fraction thereof not to exceed $1,000.00.

C. Tree Survey Further Action Required

A flat fee of $150.00 for each filing.

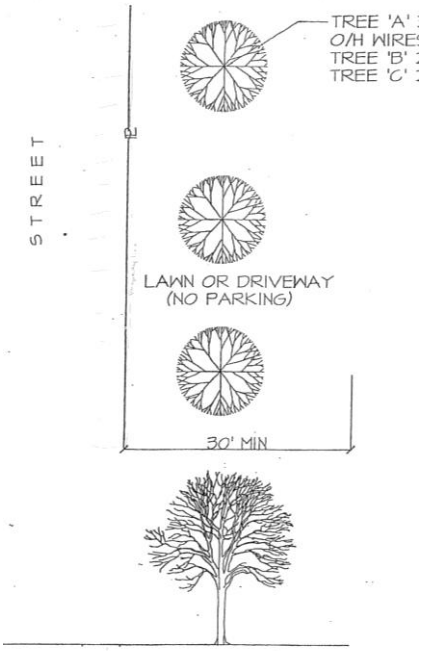
D. Tree Permit

$100.00 plus $10.00 per acre not to exceed $500.00.

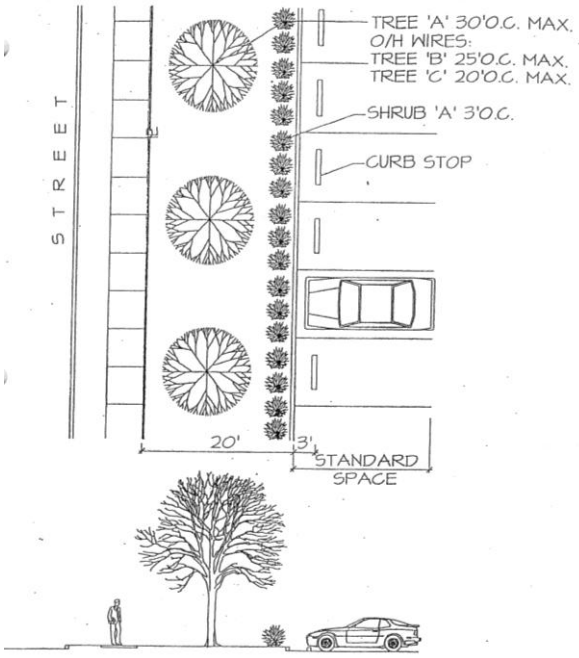
6.1.5 Inspection and Enforcement

The requirements of this Chapter shall be enforced by the Planning Director in accordance with Article 11.

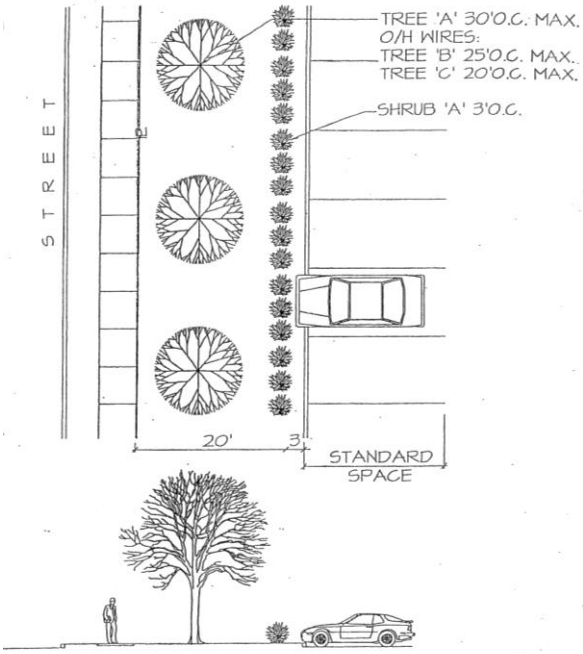
6.1.6 Tree Removal Landscape Enhancement Plates



LANDSCAPE PLATE "A-1"
EQUIVALENT ALTERNATIVE



LANDSCAPE PLATE "A-2"
EQUIVALENT ALTERNATIVE



LANDSCAPE PLATE "A-3"
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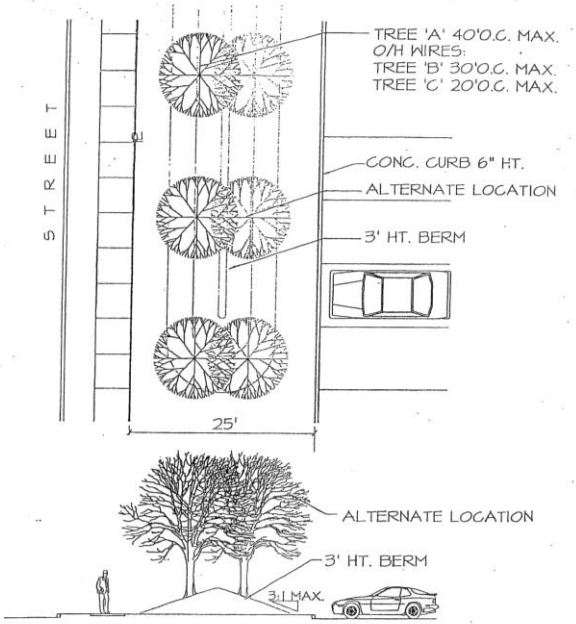
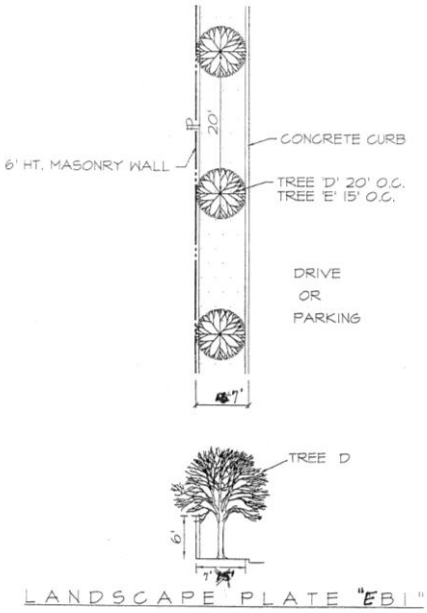
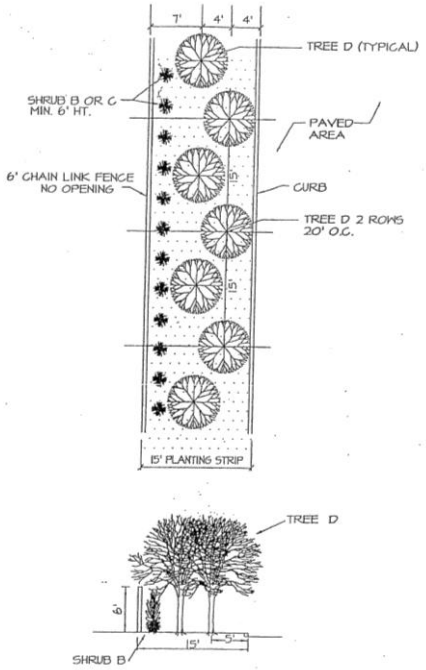


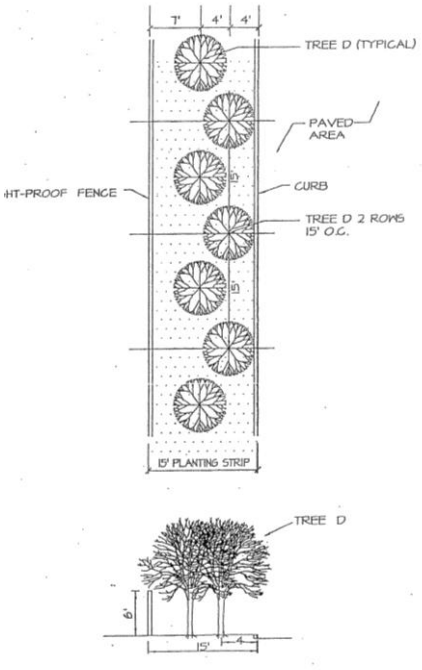
LANDSCAPE PLATE "A-4"
EQUIVALENT ALTERNATIVE



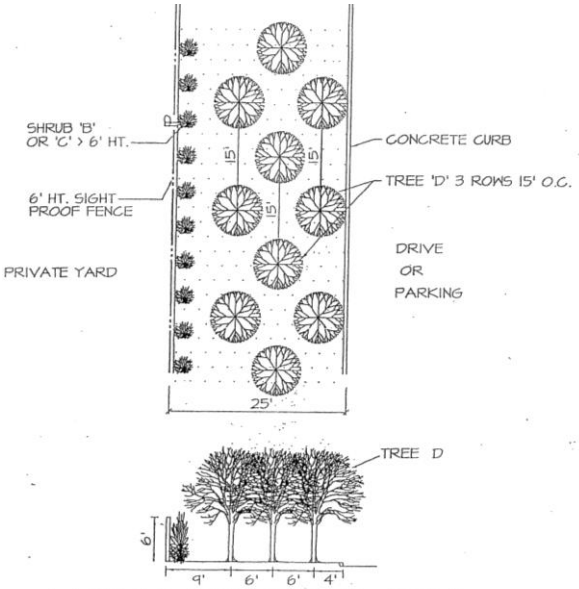
LANDSCAPE PLATE "EB1"
EQUIVALENT ALTERNATIVE



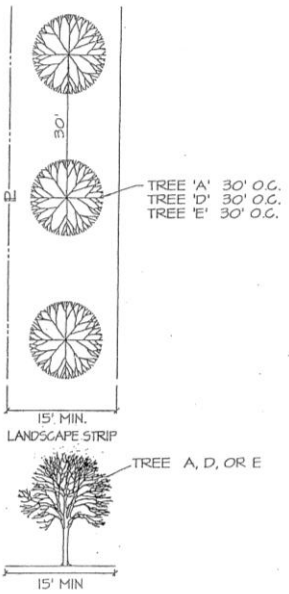
LANDSCAPE PLATE "B-3"
EQUIVALENT ALTERNATIVE



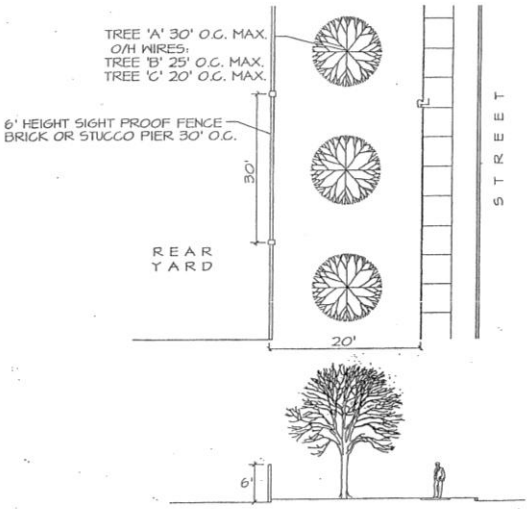
LANDSCAPE PLATE "B-4"
EQUIVALENT ALTERNATIVE



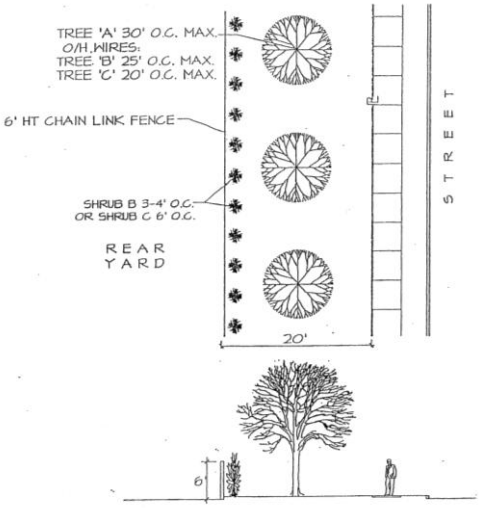
LANDSCAPE PLATE "B5"
EQUIVALENT ALTERNATIVE



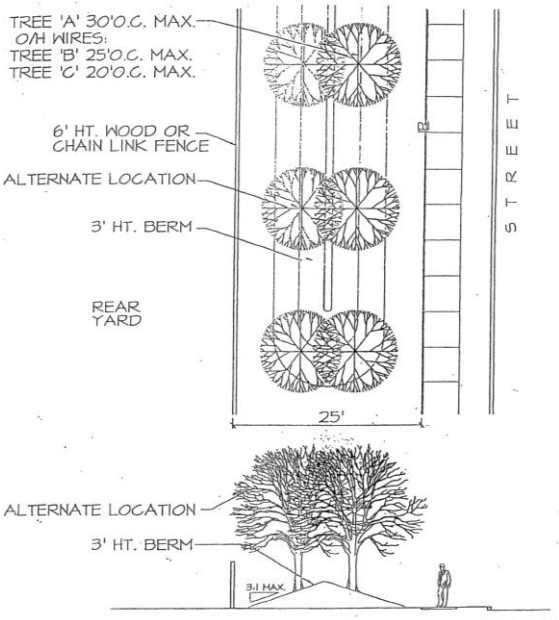
LANDSCAPE PLATE "B6"
EQUIVALENT ALTERNATIVE



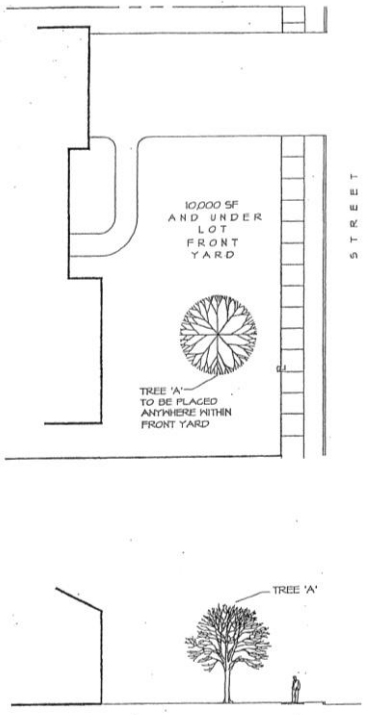
LANDSCAPE PLATE "RV-1"
EQUIVALENT ALTERNATIVE



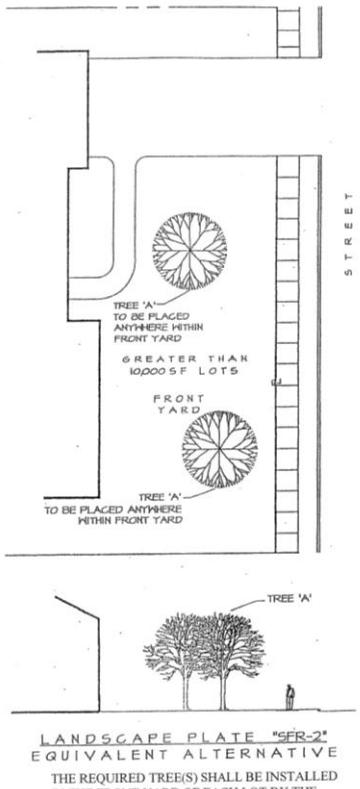
LANDSCAPE PLATE "RV-2"
EQUIVALENT ALTERNATIVE



LANDSCAPE PLATE "RV-3"
EQUIVALENT ALTERNATIVE



LANDSCAPE PLATE "SFR-1"
EQUIVALENT ALTERNATIVE



LANDSCAPE PLATE "SFR-2"
EQUIVALENT ALTERNATIVE

THE REQUIRED TREE(S) SHALL BE INSTALLED IN THE FRONT YARD OF EACH LOT BY THE BUILDING PERMIT HOLDER PRIOR TO THE

6.2 OPEN SPACE

6.2.1 Applicability

A. The open space requirements of this development code include both a formal open space and a common open space requirement. Where applicable, minimum open space requirements are set forth in the Article 3, Building Envelope Standards.

B. Formal open space in the amount of 0.6% of the total the development is required for any new majority residential development of 15 acres or more in any Planned Development, C-A, R- or RU- district. Provided, however, that if the area of the new development is less than 15 acres and has been subdivided by plat or by deed from a parcel that was 15 acres or larger after the effective date of this development code then the formal open space requirements apply.

C. In an Open Space Subdivisions, common open space equal to 20% of the total site area must also be provided as either public or private common open space.

D. In a R-MP District, common open space equal to 20% of the total site area must also be provided as either public or private common open space.

E. In all districts, additional open space may be required when mandated by state or federal law, or when specified in open space or green way plans adopted by the City or County.

F. In the case that a development is being developed in phases, the amount of open space shall be computed separately for each phase, but may be combined with existing open space in earlier phases to create a larger uniform area.

G. The governing bodies reserve the right to refuse to accept public dedication of open space used to meet the requirements of this Chapter. The location of the proposed open space, its suitability for recreational and public use, and any adopted recreational or open space plans shall be considered in determining whether to accept dedication. The decision shall be made by the governing bodies in approval of preliminary subdivision plans, special use permits or outline plans, or by the Planning Director in approval of site plans. Any decision of the Planning Director relative to this Chapter may be appealed to the governing bodies.

H. The governing bodies may choose to receive a payment in lieu of the development of open space at a rate to be determined by the Planning Director, approved by the governing bodies.

6.2.2 Common Open Space

A. Common Open Space Priority

In allocating land for common open space requirements , the following hierarchy of primary and secondary common open space shall be used.

1. Primary Common Open Space

The following are considered primary common open space areas and shall be included within the common open space, unless the applicant demonstrates that this provision would constitute an unusual hardship and is counter to the purposes of this development code:

a. The 100-year floodplain;

b. Stream buffer areas required along each side of all perennial and intermittent streams (see 6.4);

c. Slopes above 25% of at least 5,000 square feet contiguous area (see 6.3);

d. Jurisdictional wetlands under federal law (Section 404) that meet the definition applied by the Army Corps of Engineers;

e. Habitat for federally-listed endangered or threatened species;

f. Historic, archaeological and cultural sites, cemeteries and burial grounds;

g. Existing healthy native forests of at least ten contiguous acres in size that are subject to a forest stewardship plan approved by the Tennessee Division of Forestry; and

h. Agricultural lands of at least 20 contiguous acres containing at least 25% prime farmland soils or other soils of statewide importance.

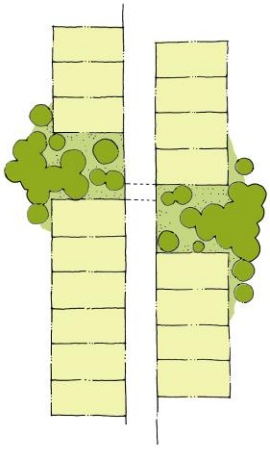
2. Secondary Common Open Space

The following are considered secondary common open space areas and shall be included within the required open space to the maximum extent feasible.

a. Existing healthy, native forests of at least one acre contiguous area;
b. Individual existing healthy trees greater than 12 inches DBH;
c. Other significant natural features and scenic view sheds such as ridge lines, hedge rows, field borders, meadows, fields, peaks and rock outcroppings, particularly those that can be seen from public roadways;
d. Areas that connect the site to neighboring open space, trails or greenways;
e. Soils with "severe" limitations for development due to drainage problems; and
f. Landscaped site elements such as required buffers (see 4.7.5), formal open space and landscaped medians.

B. Configuration of Common Open Space

1. At least 40% of the required common open space shall be in a contiguous tract or series of tracts. For the purposes of this section, contiguous shall include any common open space bisected by a local residential street (including a residential connector), provided that:
   a. A pedestrian crosswalk is constructed to provide access to the open space on both sides of the street; and
   b. The street right-of-way area is not included in the calculation of minimum open space required.
2. The required common open space shall be directly accessible to the largest practicable number of lots within the subdivision. Non-adjoining lots shall be provided with safe, convenient access to the open space (i.e. mid-block connections in logical locations). No lot within a subdivision should be further than 1,600 feet from required common open space. This distance shall be measured in a straight line, without regard for street, sidewalk or trail connections to the open space.
3. Access to the open space shall be provided either by an abutting street or easement. Such easement shall be not less than 20 feet wide.



C. Permitted Uses of Common Open Space

Uses of common open space may include the following:

1. Conservation areas for natural, archeological or historical resources;
2. Meadows, woodlands, wetlands, wildlife corridors, game preserves, or similar conservation-oriented areas;
3. Pedestrian or multipurpose trails;
4. Passive recreation areas;
5. Active recreation areas, provided that impervious area is limited to no more than 25% of the total open space (active recreation areas in excess of this impervious area limit shall be located outside of the protected open space);
6. Golf courses (excluding clubhouse areas and maintenance facilities), provided the area does not exceed 50% of the required open space, and further provided that impervious area is limited to no more than ten percent of the total open space;
7. Above-ground utility rights-of-way, provided the area does not exceed 50% of the required open space;
8. Water bodies, such as lakes and ponds, and floodways provided the total surface area does not exceed 50% of the required open space;
9. Agriculture, horticulture, silviculture or pasture uses, provided that all applicable best management practices are used to minimize environmental impacts;
10. Landscaped stormwater management facilities;
11. Easements for drainage, access, and underground utility lines; and
12. Other conservation-oriented uses compatible with the purposes of this development code.

D. Prohibited Uses of Common Open Space

Common open space shall not include the following:

1. Individual wastewater disposal systems (community systems may be permitted);
2. Streets (except for street crossings as expressly provided in paragraph B above) and parking areas;
3. Other activities as recorded on the legal instrument providing for permanent protection.

6.2.3 Formal Open Space

Formal open space areas shall be developed as set forth below.

A. The shape, topography, and sub-soils shall be appropriate to the improvements proposed.

B. The intended types of open space improvements are described and diagrammed below. The diagrams are only illustrative; specific designs would be prepared in accordance with the text, which includes minimum and maximum size restrictions.

C. The minimum width for any required formal open space shall be nine feet.

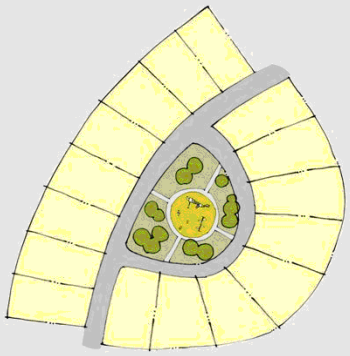
D. Alternative but equivalent configurations may be allowed subject to approval by the Planning Director

E. The required formal open space shall be directly accessible to the largest practicable number of lots within the subdivision No lot within a subdivision should be further than 1,600 feet from required formal open space. This distance shall be measured in a straight line, without regard for street, sidewalk or trail connections to the open space.

FORMAL OPEN SPACE REQUIREMENTS (1 of 2)

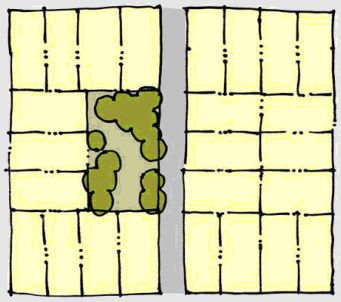
Tot Lot & Playgrounds. *Provide play areas for children as well as open shelter and benches. May be built within Squares, Greens, Mini-Parks and Neighborhood Parks or may stand alone within a residential block.*

Designed with commercial grade play equipment for two age groups: tot lot for children ages 1 to 5; and separate play equipment for children ages 6 to 10. Minimum requirements include two park benches and a trash receptacle. Must have shock absorbing surface with a maximum 2% slope and shall meet all federal, state and local regulations.



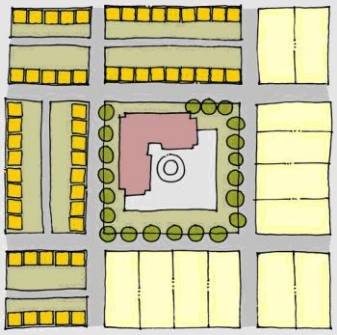
Mini-Park. *Provides active recreational facilities for the use by the residents of the immediate surrounding neighborhood within the development.*

Is at least 2,500 sq. ft. in size. May include: tennis courts, basketball courts, playgrounds and seating accommodations. Rear facing lots are allowed. Mini-parks shall be attractively landscaped and be provided with sufficient natural or man-made screening or buffer areas to minimize any negative impacts upon adjacent residences.



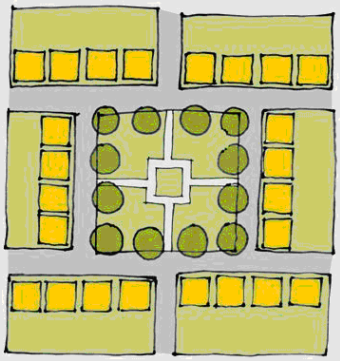
Plaza. *Provides passive recreation use adjacent to a civic or commercial building. Plazas are paved in brick or another type of impervious surface.*

Is at least 2,000 sq. ft. in size. Plazas shall be level, stepped or gently sloping. At no time shall a plaza's horizontal length or width be greater than three times the height of surrounding buildings.



Square*. Squares are formal areas for passive recreation use bounded by streets or front-facing lots.*

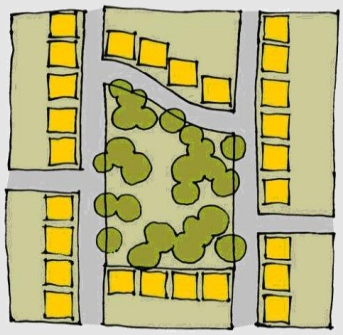
Is at least 2,500 sq. ft. in size. Squares shall be bound by streets on a minimum of three sides or 75% of their perimeter and may be bound by front facing lots on one side or 25% of their perimeter. No rear facing lots allowed adjacent to a square. Trees plantings are encouraged parallel to the street right of way. Geometrical tree planting layouts for internal plantings are encouraged.



FORMAL OPEN SPACE REQUIREMENTS (2 of 2)

Green*. The green is an area for passive use bound by streets or front facing lots.*

Is at least 2,500 sq. ft. in size. A green shall be bound by streets on a minimum of three sides or 75% of their perimeter and may be bound by front facing lots on one side or 25% of their perimeter. No rear facing lots allowed adjacent to a Green. Tree plantings can be informal and the topography irregular. Greens may be used to preserve specimen trees.

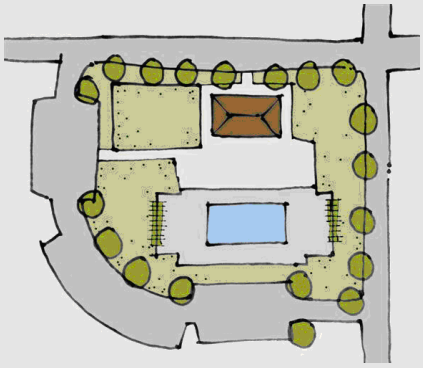


Neighborhood Park*. Designed for active or passive recreation use. Maximum park size can exceed five acres if the Neighborhood Park creates an open space that services an entire neighborhood or a group of neighborhoods, or incorporates physical features that are an asset to the community (i.e. lake or river frontage, high ground, or significant stands of trees).*

Is at least 1 acre in size. Neighborhood parks shall be bounded by streets on at least 50% of their perimeter. Neighborhood parks shall include benches and walking paths. Neighborhood parks may include but are not limited to: tennis courts, racquet ball courts, basketball courts, volley ball courts, ball fields, swings, slides, playgrounds, dog parks, benches, restrooms, picnic units, shelters, walking paths and parking areas.

Clubhouse/Pool Amenity Area. *Clubhouse/pool areas can be found in a neighborhood park, mini-park or alone as an amenity area for the residents of a developed community. Clubhouse/pool areas can include: swimming pools, group activity room, gazebos, outdoor eating areas, and exercise stations.*

Pools should be a minimum size of 1,000 sq. ft. Clubhouses and swimming pools must meet all applicable building and health codes.



Greenway. *Greenways typically follow natural or constructed features such as streams or roads and are designed to incorporate natural settings such as creeks and significant stands of trees, and are used for transportation, recreation, and environmental protection. Greenways differ from parks; plazas and squares in that their detailing is natural (i.e. informally planted) except along rights-of-way, and may contain irregular topography.*

Design of the greenway should incorporate conservation of existing mature tree canopy and landscape, protection of existing natural drainage ways and creeks. Improvements shall include paved walks/trails and benches, and trash receptacles.

6.2.4 Ownership and Management of Open Space

A. Ownership

No residential lots shall be allowed to extend into the common or formal open space. Common and formal open space shall be accepted and owned by one of the following entities:

1. City of Memphis. The responsibility for maintaining the open space, and any facilities, shall be borne by the City.
2. Shelby County. The responsibility for maintaining the open space, and any facilities, shall be borne by the County.
3. Land conservancy or land trust. The responsibility for maintaining the open space and any facilities shall be borne by a land conservancy or land trust.
4. Property owners association. A property owners association representing residents of the subdivision shall own the open space. Membership in the association shall be mandatory and automatic for all property owners of the subdivision and their successors. The property owners' association shall have lien authority to ensure the collection of dues from all members. The responsibility for maintaining the common open space, and any facilities shall be borne by the property owner's association.
5. Private landowner. The responsibility for maintaining the open space, and any facilities shall be borne by the private landowner(s) subject to the approval of the Planning Director.

B. Management Plan

Applicants shall submit a plan for the management of common and formal open space and other common facilities that:

1. Allocates responsibility and guidelines for the maintenance and operation of the open space and any facilities located thereon, including provisions for ongoing maintenance and for long-term capital improvements;
2. Estimates the costs and staffing requirements needed for maintenance and operation of, and insurance for, the open space and outlines the means by which such funding will be obtained or provided;
3. Provides that any changes to the plan be approved by the Planning Director; and
4. Provides for enforcement of the plan.

C. Failure to Maintain Common or Formal Open Space

In the event the party responsible for maintenance of the open space fails to maintain all or any portion in reasonable order and condition, the City or County may assume responsibility for its maintenance and may enter the premises and take corrective action, including the provision of extended maintenance. The costs of such maintenance may be charged to the property owner's association, or to the individual property owners that make up the property owner's association, and may include administrative costs and penalties. Such costs shall become a lien on all subdivision properties.

6.2.5 Legal Instrument for Protection and Maintenance

A. The common and formal open space shall be protected by a binding legal instrument approved by the appropriate governmental attorney and will be recorded by the applicant prior to or with the plat. The standard shall be adequate protection and maintenance of the common open space. The instrument shall be one of the following:

1. A permanent conservation easement in favor of either:
   a. A land trust or similar conservation-oriented non-profit organization with legal authority to accept such easements. The organization shall be bona fide and in perpetual existence and the conveyance instruments shall contain an appropriate provision for re-transfer in the event the organization becomes unable to carry out its functions; or
   b. A governmental entity with an interest in pursuing goals compatible with the purposes of this development code. If the entity accepting the easement is not the City or County, then a third right of enforcement favoring the City or County shall be included in the easement.
2. A restrictive covenant for conservation purposes in favor of a governmental entity.
3. An equivalent legal tool that provides protection and maintenance, if approved by the City or County.
4. The instrument for protection and maintenance shall include clear restrictions on the use of the common open space. These restrictions shall include all restrictions contained in this Chapter, as well as any further

restrictions the applicant chooses to place on the use of the common or formal open space. Where appropriate, the instrument shall allow for stream or habitat restoration within the easement area.

6.3 STEEP SLOPE PROTECTION

6.3.1 Applicability

A. Slope is the relationship of vertical rise to horizontal run, expressed as a percentage. Steep slope areas shall be defined as land areas that:

1. Have a grade of 25% or more; and
2. Have an area of 5,000 square feet or greater.

B. Steep slope areas refer to natural grades and shall not include man-made grades. Slope calculations shall use the smallest contour interval for which maps are available. Steep slope areas shall be determined irrespective of site boundaries.

C. Steep slope areas shall be clearly indicated on all site plans, preliminary plats, outline plans, final plans and final plats. When a property owner or developer believes that the presence or location of a steep slope area is different than what is shown on the appropriate topographic map, the Planning Director shall have the authority to determine the location or presence of the moderate or steep slope area for purposes of meeting the requirements of this Chapter.

6.3.2 Steep Slope Development Limitations

Development and land disturbing activity on steep slope areas shall be conducted only in accordance with the following requirements. Compliance with these requirements shall be determined by the approving entity.

A. Development shall be designed and constructed in order to minimize disturbance to the natural landform as much as possible. Development shall demonstrate appropriate terrain-adaptive design and construction techniques. An inability to design a particular development allowed by the underlying district without significant disturbance to the natural landform may indicate that the site should not accommodate the full amount of proposed development. Alternate site design and construction measures shall be encouraged to mitigate the effects of development on steep slopes. The grade of reconstructed slopes shall not exceed 50%. Non-load bearing retaining walls shall be encouraged in order to reduce the amount of disturbance to the natural slope.

B. In order to accommodate building placement on steep slope areas, front and side setbacks on lots on the interior of the development may be reduced by up to 50% through the administrative deviation process by the Planning Director (see 9.21).

C. On any site proposed for construction, no more than 15% of the steep slope area on the site shall be graded. For purposes of this calculation, the land areas of individual steep slope areas on the site shall be added together to establish the total steep slope area for the site.

D. Development shall be designed and arranged in order to minimize the impact of street construction on steep slope areas. Proposed right-of-way for major roads shall be exempt from the steep slope area grading limits of this Chapter, provided that the Planning Director determines that proposed rights-of-way are designed and arranged in order to minimize the impact on steep slope areas.

6.3.3 Common Open Space

Steep slope areas may be eligible for credit as common open space, provided they meet or exceed the minimum requirements of 6.2, Open Space.

6.4 STREAM BUFFERS

6.4.1 Buffer Required

A. A stream buffer shall be established on both sides of any stream determined to be "waters of the State" or a jurisdictional water course by the Tennessee Department of Environment and Conservation (TDEC). The width of the required stream buffer shall be determined by TDEC, or as set forth in 8.7.5E or 8.7.5H abut in no case shall it be less than 60 feet.

B. Stream buffers shall be shown on all appropriate plans and plats submitted for review.

6.4.2 Limited Activity Permitted

Except for the following limited activities, stream buffer areas shall remain undisturbed. Permitted activities within the stream buffer area include sanitary and storm sewer easements, providing the activities strictly adhere to all applicable erosion control requirements and all applicable water quality requirements. Perennial vegetation must be established as a necessary step in completing construction of any sanitary and storm sewer facilities. Sanitary and storm sewer easements should be as close to perpendicular or parallel to the stream channel to minimize the impact on the stream buffer. Other overhead or underground utilities, roads, streets, bridges, or similar structures should be placed within existing public rights-of-way if possible, but in any case, must cross the buffer as close to perpendicular as possible.

6.4.3 Re-vegetation

All disturbed areas within the stream buffer areas shall be re-vegetated as required by TDEC.

6.4.4 Minimum Setback

The minimum setback from a stream buffer for any building shall be at least ten feet.

6.4.5 Minimum Lot Size

Land within a stream buffer shall not be used to meet minimum lot size requirements, except where lots are greater than one acre in area, in which case at least 50% of the lot shall remain outside the stream buffer.

6.4.6 Common Open Space

Stream buffer areas may be eligible for credit as common open space, provided they meet or exceed the minimum requirements of 6.2, Open Space.

6.5 RESOURCE EXTRACTION

6.5.1 Special Use Permit Required

All resource extraction requires a special permit (see 9.6) and is subject to the following standards.

A. The application for a special permit shall be accompanied by a sworn affidavit by the applicant that all permits and approvals required by any local, state or federal environmental laws or regulations including, but not limited to, water and air pollution laws and regulations have been or will be secured, and that such use shall be operated in accordance with any such local, state or federal environmental laws or regulations.

B. Over-burden shall be retained on a suitable portion of the site of the sand or gravel or other extraction operations and shall be used for back fill.

C. Adequate supports shall be provided to prevent caving and backsliding into an excavated area. No excavation shall be made within 75 feet of the perimeter of the site of the sand, gravel or other extraction operation; within 100 feet of any street right-of-way or within 250 feet of any building used for residential purposes provided, however, that if the owner of the property adjoining, abutting or adjacent to the property which is the site of the sand, gravel or other extraction and processing operations agrees, in writing, such excavation may be closer to such property owner's lot line provided that in no case shall an excavation be made within 30 feet of the lot line of any other property. Such notarized written agreement shall be submitted with the application for a special permit.

D. All excavations shall be filled and the land restored, re-graded and re-sloped as nearly as practicable to its original condition and grade within 90 days after the date sand, gravel or other extraction operations cease provided, however, that any excavation made closer than 250 feet to a property line of the property which is the site of the sand, gravel or other extraction operations shall be filled and the land restored, re-graded and re-sloped within nine months from the date the excavation within 250 feet of such property line is completed unless the owner of property abutting or adjoining such property line agrees, in writing, to an extension of time within which such reclamation activities shall be completed. Such written agreement shall be notarized and shall be submitted with the application for a special permit or to the Building Official at any time prior to the expiration of the nine-month period within which excavations within 250 feet of the property line of property which is the site of the sand, gravel or other extraction operations must be filled, restored, re-graded and re-sloped. Such agreement shall set forth the date when such reclamation activities shall be completed, which date shall, in no event, be later than 90 days after the date sand, gravel or other extraction operations on the property cease. Failure to complete reclamation activities by the date set forth in such agreement shall be deemed a violation of this Article. If at any time such agreement is modified, rescinded, or becomes null and void, the owner of the property which is the site of the sand, gravel or other extraction operation shall within ten days thereafter notify the Building Official thereof in writing stating whether such agreement is revoked, null and void or modified,. and if modified, the provision of such agreement which has been modified along with a copy of the modified agreement. If the agreement is revoked or becomes null and void, excavations within 250 feet of the property line of the property shall cease immediately, and the area which was the subject of such agreement shall be filled, restored, re-graded or re-sloped within 90 days after the date of such agreement became null and void. If the date upon which reclamation activities shall be completed is revised in a modified agreement, reclamation activities shall be completed by such date.

E. Land shall be restored, re-graded and re-sloped as nearly as practicable to its original condition and grade provided, however, that after such reclamation activities, no slope on such land shall be steeper than three feet horizontal to one foot vertical and no greater quantities of drainage water shall flow onto adjoining properties or shall flow at a faster rate onto adjoining properties than such drainage water flowed prior to the commencement of sand, gravel or other extraction or processing activities on the land reclaimed.

F. Prior to the commencement of sand, gravel or other extraction operations, the applicant for the special permit shall submit to the Building Official a performance bond in the amount of $3,500 per acre, increasing $100 per acre per year from the date of adoption of this Article, for each acre proposed to be used for sand, gravel or other extraction operations to insure that the land shall be restored, re-graded and re-sloped as provided in this Chapter when such mining or extraction operations cease. Such performance bond shall be released after reclamation activities are complete and the condition, grade, and drainage of the land are approved in writing by the Building Official and City or County Engineer provided, however, that a proportionate release of such bond may be authorized by the Building Official and City or County Engineer for phased or partial reclamation.

G. Equipment used in sand, gravel or other extraction or processing operations shall be operated in such a manner that noise and vibration are prevented, to the extent possible, from emanating beyond the boundaries of the site of the mining, extraction or processing operations.

H. A statement setting forth the type, location and conditions of such processing operations shall be submitted for the review and approval of the governing bodies. The governing bodies may require a written assessment of the environmental impact of the proposed sand, gravel or extractive operation and processing.

I. The location and surfacing of driveways providing access to and egress from the site are subject to the review and approval of the governing bodies.

J. The site operator shall take all measures necessary to prevent soil, gravel, sand, and other excavation-related materials from getting into public streets or leaving the site via other drainage ways.

6.6 FLOODWAY PROTECTION

6.6.1 Dredging, Earth Extraction, Clearing or Grading (Silviculture)

A. Excavation within a floodway shall be permitted in accordance with the rules and regulations of the U.S. Army Corps of Engineers (USACOE) and the Tennessee Department of Environment and Conservation (TDEC).

Stream Drainage Area (acres)	Protected Distance from Top of Bank
Less than 5,000	50 feet
5,000 to 19,999	100 feet
20,000 to 99,999	200 feet
100,000 or more	250 feet

B. The following additional standards and submission requirements shall apply:

1. The proposed land treatment shall not adversely affect adjacent or downstream properties, and shall not adversely affect public facilities or utilities.
2. When associated with a development application, conditions in excess of the requirements of USACOE and TDEC may be imposed pertaining to limitation of land disturbance activity, final slopes and grades, period of ground cover removal, construction of retaining walls, riprapping, landscaping, drainage facilities, reconstruction of natural storm protection features, and other relevant matters.
3. When not associated with a development, a bond to assure that the proposed or conditional protection measures are carried out as planned may also be required.

6.7 STORMWATER MANAGEMENT

6.7.1 Memphis and Shelby County Water Management Manual

The Memphis and Shelby County Storm Water Management Manual is hereby incorporated in this development code by reference. All development shall be subject to this manual, as specified in the manual itself.

Article 7. Special Purpose Districts

7.1 SOUTH CENTRAL BUSINESS IMPROVEMENT DISTRICT (SCBID)

7.1.1 Sports and Entertainment (SE) District

A. Boundaries

Beginning at the intersection of Madison Avenue and Lauderdale Street and proceeding south on Lauderdale Street to a point approximately at the mid-point between Linden Avenue and Pontotoc Avenue; thence west on an irregular line approximately mid-block between Linden Avenue and Pontotoc Avenue to Third Street; thence south on Third Street to Pontotoc Avenue; thence west on Pontotoc Avenue to Second Street; thence north on Second Street to Linden Avenue; thence west on Linden Avenue to Front Street; thence north on Front Street to Beale Street; thence east on Beale Street to Second Street; thence north on Second Street to a point approximately mid-block between Madison Avenue and Court Avenue; thence east approximately mid-point on an irregular line to Danny Thomas Boulevard; thence south on Danny Thomas Boulevard to Madison Avenue; thence east from Madison Avenue to Lauderdale Street and the point of beginning.
*** (The Beale Street Historic District is excluded from the SE District)

B. Purpose and Intent of District

This district is intended to permit a mixture of uses and activities that will complement the sports and entertainment facilities that are located in this area.

C. Permitted Uses

1. Residential

Single Family Detached Dwellings
Single Family Attached Dwellings
Duplex Dwellings
Townhouse Dwellings
Multiple Family Dwellings
Accessory Dwelling Unit

2. Additional Uses Permitted

Retail Sales
Retail Shop, Other
Parking Garage
Hotel (subject to site plan review by the legislative body)
School, public or private
Amusements, commercial indoor
Art or Photo Studio or Gallery
Barber or Beauty Shop
Bank
Financial Services
Used Goods, Second Hand Sales (Pawn Shops Not Included)
Personal Service Establishment (Does Not Include Adult Entertainment)
Offices
Music or Dancing Academy
Bakery, retail
Department or Discount Store
Public Building
Park
Museum
Restaurant With/Without Alcohol Sales
Bed and Breakfast
Catering Establishment
Tavern, Cocktail Lounge, Night Club

Processing and manufacturing incidental to retail establishment
Group Day Care
Child Care Center
Nursery School
Printing and Publishing
Radio or TV Studio
Flower or Plant Store
College or University
Sports Facility
Church
Health Club
Philanthropic Institution

3. Special Use Permit

The following use requires the approval of a Special Use Permit:
Retail Sales, Outdoor

D. Additional Requirements

1. Adult Entertainment shall not be permitted.
2. Any building, structure, or use is subject to the landscaping requirements of 4.7, Landscaping and Screening.
3. A drive-thru window shall not be permitted.
4. Subject to the General Standards set forth in the "Site Plan Review Requirements" portion of 7.1.9, surface parking lots are not allowed unless as accessory to a principal use permitted by the SE District or as approved by Special Exception (see 7.1.10).
5. All existing uses that are not in conformance with the requirements of the SE District at the time of adoption shall be governed by Article 10, Nonconformities.
6. Ground floor commercial use or public space shall be required in parking garages subject to the criteria listed in the SCBID Site Plan Review Specific Guidelines (see 7.1.9).
7. All new construction shall be subject to site plan review in accordance with the SCBID Site Plan Review Process and Criteria (see 7.1.9).

E. Bulk Regulations

1. Building Setbacks: Shall be subject to site plan review in accordance with the SCBID Site Plan Review Process and Criteria (see 7.1.9).
2. Maximum Density: None
3. Maximum Height: 90 feet or 8 stories and shall be subject to site plan review in accordance with the SCBID Site Plan Review Process and Criteria (see 7.1.9).
4. A building or structure exceeding 90 feet or 8 stories may be allowed subject to the approval of a Special Exception (see 7.1.10) by the Land Use Control Board (with appeal to the City Council) and conformance with the Site Plan Review Requirements.

F. Parking Requirements

1. Any building, structure, or use is exempt from the off-street parking and loading requirements of 4.6 provided, however, that if off-street parking and loading are provided, they shall comply with the geometric requirements of 4.6.
2. Parking lots and garages shall be landscaped with Plate A-6, A-7 (see 7.1.8), or an equivalent streetscape approved by the Office of Planning and Development. All other screening requirements in 4.7, are also applicable to parking lots and garages.
3. The Land Use Control Board may approve modifications to any parking requirements in accordance with the Special Exception Requirements (see 7.1.10).

7.1.2 South Main (SM) District

A. Boundaries

All of the existing South Main Special District and extended on the east side to run east along Pontotoc Avenue to Third Street; thence south along Third Street to Vance Avenue; thence east on Vance Avenue to Abel Street;

thence south on Abel Street to G.E. Patterson Street; thence west on G.E. Patterson Street to Second Street; thence south on Second Street to Webster Avenue; thence approximately 500 feet west on Webster Avenue to the existing south boundary of the SMSD Zoning District; thence south to Carolina Avenue; thence west approximately 500 feet to a point; thence northwest approximately 500 feet to the intersection of Georgia Avenue and Front Street; thence north on Front Street to the existing SMSD Zoning District. Also included is the area bordered by Beale Street to the north, an east-west alley approximately 170 feet south of Beale Street between Wagner Place and South Front Street to the south, South Front Street to the east, and Wagner Place to the west.

B. Purpose and Intent of District

The purpose of the South Main District is to protect the unique character of this area while using it as a catalyst to encourage similar development south of the existing district that was established as a zoning district in 1988. To this end, these regulations seek to maintain and redefine the uses to ensure that the special ambience abundant in the existing South Main Special District and historical character of the area is complimented by new development. Specifically, the district goals remain largely the same as adopted in 1988 and the following specific purposes as adopted then remain largely the same which are:

1. To preserve and strengthen the South Main Area, the South Main Historic District, and the cultural character of the area.
2. To promote a harmonic redevelopment of the area consistent with the scale and character of existing mixed uses in the area.
3. To encourage the development and redevelopment of residential uses, and small scale commercial, and office uses, thereby strengthening the City's tax base.
4. To promote the mixed uses character of the area and to prohibit or discourage large-scale uses as well as incompatible uses.
5. To preserve, maintain and enhance the existing scale of the street, building and open space features.
6. To provide and encourage amenities, such as public open space and street trees to improve the physical environment.

C. Permitted Uses

1. Residential

Single Family Detached Dwellings
Single Family Attached Dwellings
Duplex Dwellings
Townhouse Dwellings
Multiple Family Dwellings
Accessory Dwelling Unit

2. Additional Uses Permitted

Church
Museum
Park
Philanthropic Institution
Public Building
School, Public or Private
Amusements, Commercial Indoor
Art or Photo Studio or Gallery
Bakery, Retail
Bank
Barber or Beauty Shop
Bed and Breakfast
Business School
Catering Establishment
Cleaning Establishment
Cleaning Pickup Station
Financial Services
Flower or Plant Store

Greenhouse or Nursery, Commercial
Hotel (subject to site plan review by the legislative body)
Lodge, Club, Country Club
Music or Dancing Academy
Offices
Parking Garage
Used Goods, Second Hand Sales (Does not include Pawn Shop)
Personal Service Establishment (Does not include Adult Entertainment)
Photo Finishing
Photo Finishing Pickup Station
Private Sales
Processing and Manufacture Incidental to Retail Establishment (Footnote: Only a maximum of 75% of the building may be used for manufacturing and the manufacturing portion shall not be located at the street frontage.)
Radio or TV studio
Restaurant With/Without Alcohol Sales
Retail Sales
Retail Shop, other
Services, other Business & Personal
Tavern, Cocktail Lounge, Night Club up to 125 seats
Undertaking, Funeral Establishment
Veterinary Clinic (Without Outdoor Boarding)

3. **Special Use Permit**

The following uses are subject to the approval of a Special Use Permit:
Gasoline Service Stations
Retail Sales, Outdoors
Self-Storage Facilities
Tavern, Cocktail Lounge, Night Club with greater than 125 seats

D. Additional Requirements

1. Adult Entertainment shall not be permitted.
2. Any building, structure, or use is subject to the landscaping requirements of 4.7, Landscaping and Screening.
3. The maximum amount of street frontage shall be 100 linear feet. On corner lots, the maximum street frontage shall be 100 feet on each street. The Land Use Control Board may approve a greater amount of street frontage in accordance with the SCBID Special Exception Standards (see 7.1.10).
4. In an existing building, the maximum street frontage for a use may exceed 100 linear feet. However, if the street frontage of a use in an existing building is decreased, the street frontage of a use may not thereafter increase to more than 100 linear feet without obtaining a Special Exception (see 7.1.10).
5. A drive-thru window shall not be permitted.
6. Subject to the General Standards set forth in the "Site Plan Review Requirements" portion of 7.1.9, surface parking lots are not allowed unless as accessory to a principal use permitted by the SM District or as approved by Special Exception (see 7.1.10).
7. All existing uses that are not in conformance with the requirements of the SMS District at the time of adoption shall be governed by Article 10, Nonconformities.
8. All new construction shall be subject to site plan review in accordance with the SCBID Site Plan Review Process and Criteria (see 7.1.9).

E. Bulk Regulations

1. Building Setbacks: Shall be subject to site plan review in accordance with the SCBID Site Plan Review Process and Criteria (see 7.1.9).
2. Maximum Density
   a. For new residential construction – 40 dwelling units per acre.
   b. For mixed use developments- 60 dwelling units per acre
   c. For existing buildings – None

3. Maximum Height: 90 feet or 8 stories and shall be subject to site plan review in accordance with the SCBID Site Plan Review Process and Criteria (see 7.1.9). A building or structure exceeding 90 feet or 8 stories may be allowed subject to approval of a Special Exception (see 7.1.10) by the Land Use Control Board (with appeal to the City Council) and conformance with the Site Plan Review Requirements.

F. Parking Requirements

1. Any building, structure, or use is exempt from the off-street parking and loading requirements of 4.6 provided, however, that if off-street parking and loading are provided, they shall comply with the geometric requirements of 4.6.
2. Parking lots and garages shall be landscaped with Plate A-6, Plate A-7 (see 7.1.8), or an equivalent streetscape approved by the Office of Planning and Development. All other screening requirements in 4.7, Landscaping and Screening, are also applicable to parking lots and garages.
3. The Land Use Control Board may approve modifications to any parking requirements in accordance with the Special Exception Requirements (see 7.1.10).

7.1.3 South Downtown Residential (R-SD)

A. Boundaries

(North of Crump Boulevard) Beginning on Lauderdale Street at a point approximately mid-block between Linden Avenue and Pontotoc Avenue; thence south on Lauderdale Street to Vance Avenue; thence west on Vance Avenue to Danny Thomas Boulevard; thence south on Danny Thomas Boulevard to Mississippi Boulevard; thence northwest on Mississippi Boulevard to G.E. Patterson Street; thence west approximately 240 feet on G.E. Patterson Street; thence south to Webster Avenue; thence east along Webster Avenue to a point approximately 140 feet west of Danny Thomas Boulevard; thence south to Georgia Avenue; thence west on Georgia Avenue to Hernando Street; thence south on Hernando Street approximately 150 feet; thence west from Hernando Street to Third Street; thence north along Third Street to G.E. Patterson Street; thence east along G.E. Patterson Street to Abel Street; thence north on Abel Street to Vance Avenue; thence west on Vance Avenue to Third Street; thence north on Third Street to the south boundary of the SE Zoning District; thence east along an irregular line shared with the SE Zoning District to the point of beginning.

(South of Crump Boulevard) Beginning at a point at the intersection of E.H. Crump Boulevard and Wellington Street and extending south on Wellington Street to Williams Avenue; thence west to Willoughby Street; thence south to McEwen Street; thence west on McEwen Street to Wallace Street; thence west of Wallace Street on an irregular line to Latham Street; thence north of Latham Street to Alston Street; thence west on Alston Street to Third Street; thence north on Third Street approximately 190 feet; thence east to Latham Street; thence north to E.H. Crump Boulevard; thence east on E.H. Crump Boulevard to Wellington Avenue and the point of beginning.

B. Purpose and Intent of District

The purpose of this district is to encourage new residential neighborhood development in the South Downtown Area.

C. Permitted Uses

Single Family Detached Dwellings
Single Family Attached Dwellings
Duplex Dwellings
Multiple Family Dwellings
Church
Park
School, Public or Private

D. Additional Uses Permitted

Uses in accordance with the Neighborhood Commercial (C-N) District shall be permitted throughout the remainder of the R-SD District subject to approval of a Special Exception (see 7.1.10) by the Land Use Control Board (LUCB) and the following criteria:

1. Any non-residential use should be on the first floor of a two story or greater building. Any nonresidential uses above the ground floor may be permitted subject to the approval of a Special Exception (see 7.1.10) by the Land Use Control Board.

2. Preference shall be given to location within 100 feet of a street intersection. Properties beyond 100 feet of a street intersection will be strongly discouraged.
3. Preference shall be given to existing buildings.
4. Maximum floor area per nonresidential establishment (excluding a church or a school) shall be 4,000 square feet.
5. Parking shall be located at the side or rear of a building and not between the building and the street.

E. Additional Requirements

1. Adult Entertainment shall not be permitted.
2. Any building, structure, or use is subject to the landscaping requirements of 4.7, Landscaping and Screening.
3. Subject to the General Standards set forth in the "Site Plan Review Requirements" portion of 7.1.9, surface parking lots are not allowed unless as accessory to a principal use permitted by the R-SD District or as approved by Special Exception (see 7.1.10).
4. A drive-thru window shall not be permitted.
5. All existing uses that are not in conformance with the requirements of the R-SD District at the time of adoption shall be governed by Article 10, Nonconformities.
6. All new construction shall be subject to site plan review in accordance with the SCBID Site Plan Review Process and Criteria (see 7.1.9).

F. Bulk Regulations

1. Building Setbacks: Shall be subject to site plan review in accordance with the SCBID Site Plan Review Process and Criteria (see 7.1.9).
2. Maximum Density
   a. New residential construction–40 dwelling units per acre
   b. Existing building – None
   c. Maximum Height – 4 Stories

G. Parking Requirements

1. Any building, structure, or use is exempt from the off-street parking and loading requirements of 4.6 provided, however, that if off-street parking and loading are provided, they shall comply with the geometric requirements of 4.6.
2. Parking lots and garages shall be landscaped with Plate A-6, Plate A-7 (see 7.1.8), or an equivalent streetscape approved by the Office of Planning and Development. All other screening requirements in 4.7, Landscaping and Screening are also applicable to parking lots and garages.
3. The Land Use Control Board may approve modifications to any parking requirements in accordance with the Special Exception requirements (see 7.1.10).

7.1.4 Riverside Residential (R-R) District

A. Boundaries

Starting at the Harahan Bridge and running north with the Mississippi River to Beale Street; thence turning east on Beale Street; thence turning south on Riverside Drive to the point where G.E. Patterson Street would intersect Riverside Drive; thence turning east along the extended point of G.E. Patterson Street to Tennessee Street; thence south on Tennessee Street to Georgia Avenue and west along Georgia Avenue to Riverside Drive; thence turning south along Riverside drive to the CSX Railroad Tracks to the Mississippi River and the point of beginning.

B. Purpose and Intent of District

The purpose of the Riverside Residential District is to ensure that the river front will be an active, urbane waterfront, while reinforcing the residential development along the southern end of downtown and protecting the unique views of the Mississippi River. The increases in density will provide for a more efficient utilization of public facilities and environmental amenities and resources.

C. Permitted Uses

1. **Residential**

   Single Family Detached Dwellings

Single Family Attached Dwellings
Duplex Dwellings
Townhouse Dwellings
Multiple Family Dwellings

2. Additional Uses Permitted

Church
Park
School, Public or Private
The following uses are permitted only south of Channel 3 Drive and only south of Martyrs Park which includes the existing building known as 803 Channel 3 Drive: Radio or TV Studio; Offices; Public Buildings; Museum; Philanthropic Institution; Church.

D. Additional Requirements

1. Adult Entertainment shall not be permitted.
2. Any building, structure, or use is subject to the landscaping requirements of 4.7, Landscaping and Screening.
3. Subject to the General Standards set forth in the "Site Plan Review Requirements" portion of 7.1.9, surface parking lots are not allowed unless as accessory to a principal use permitted by the R-R District or as approved by Special Exception (see 7.1.10).
4. All existing uses that are not in conformance with the requirements of the R-R District at the time of adoption shall be governed by Article 10, Nonconformities.
5. All new construction shall be subject to site plan review in accordance with the SCBID Site Plan Review Process and Criteria (see 7.1.9).

E. Bulk Regulations

1. Building Setbacks: Shall be subject to site plan review in accordance with the SCBID Site Plan Review Process and Criteria (see 7.1.9).
2. Maximum Density: None
3. Maximum Height: Shall be subject to site plan review in accordance with the SCBID Site Plan Review Process and Criteria (see 7.1.9).

F. Parking Requirements

1. Any building, structure, or use is exempt from the off-street parking and loading requirements of 4.6 provided, however, that if off-street parking and loading are provided, they shall comply with the geometric requirements of 4.6.
2. Parking lots and garages shall be landscaped with Plate A-6, Plate A-7 (see 7.1.8), or an equivalent streetscape approved by the Office of Planning and Development. All other screening requirements in 4.7, Landscaping and Screening are also applicable to parking lots and garages.
3. The Land Use Control Board may approve modifications to any parking requirements in accordance with the Special Exception requirements (see 7.1.10).

7.1.5 Bluffview Residential (R-B) District

A. Boundaries

Starting at the intersection of Riverside Drive and Georgia Avenue turning east and running along Georgia Avenue to Tennessee Street; thence north on Tennessee Street to G.E. Patterson Street; thence east on G.E. Patterson Street to front Street; thence south on Front Street to Georgia Avenue; thence southeast from Front Street to Carolina Avenue; thence east on Carolina Avenue approximately 500 feet; thence north on Webster Avenue; thence east on Webster Avenue to Second Street; thence north on Second Street to G.E. Patterson Street; thence east on G.E. Patterson Street to Third Street; thence south on Third Street to the CSX Railroad; thence west along the CSX Railroad approximately 1,550 feet to a point; thence south to E.H. Crump Boulevard; thence west along E.H. Crump Boulevard to Florida Street; thence north on Florida Street approximately 170 feet; thence west along an irregular line comprised of the rear property lines of properties along E.H. Crump Boulevard from Florida Street to the Interstate 55 Interchange with E.H. Crump Boulevard; thence north to Virginia Avenue; thence west and northwest along the Interstate 55 right-of-way to Riverside Drive; thence north on Riverside Drive to Georgia Avenue and the point of beginning.

B. Purpose and Intent of District

1. Building Objectives (Existing and New Construction):

a. Retention of historic buildings.

b. Preservation and restoration of historic elements.

c. New design that is compatible with and enhances the unique architectural and historic character of the district.

2. Land Use Objectives

To include a variety of land uses that are compatible with the existing buildings and complimentary to the unique architectural characteristics of the Loft Residential Area.

3. Public Amenity Objective

a. To provide an attractive and comfortable environment with public amenities that will reinforce the unique architectural characteristics of the Loft Residential Area.

b. Encourage housing, first floor retail, and corner store type neighborhood commercial establishments indicative of mix-use districts. This variety of land uses will increase the level of street activity and encourage an "around-the-clock" presence of people. Encourage land uses that are pedestrian-oriented and do not require severe alterations to historic structures in order to accommodate autos.

C. Permitted Uses

1. Residential

Single Family Detached Dwellings
Single family Attached Dwellings
Duplex Dwellings
Townhouse Dwellings
Multiple Family Dwellings
Accessory Dwelling Unit

2. Additional Uses Permitted

Bed & Breakfast
Church
Park
Philanthropic Institution
Art or Photo Studio or Gallery
Bakery (Retail)
Bank
Barber or Beauty Shop
Catering Establishment
Dry Cleaning Establishment
Dry Cleaning Pickup Station
Financial Services
Flower or Plant Store
Group Day Care
Child Care Center
Home Office
Hotel (subject to site plan review by the legislative body)
Music or Dancing Academy or Studio
Offices
Parking Garage
Personal Service Establishment (Does not include Adult Entertainment)
Photo Finishing
Public Uses
Restaurant With or Without Alcohol Sales
Retail Establishment
Schools, Public or Private

Tavern, Cocktail Lounge, Night Club (max. 4,000 sq. ft. in area)
Veterinary Clinic (without Outdoor Boarding)

D. Additional Requirements

1. Adult Entertainment shall not be permitted.
2. Any building, structure, or use is subject to the landscaping requirements of 4.7, Landscaping and Screening.
3. Residential buildings may allow non-residential uses, but only on the ground floor. Any non-residential uses above the ground floor may be permitted subject to the approval of a Special Exception (see 7.1.10) by the Land Use Control Board.
4. All new buildings shall be a minimum of two stories.
5. A drive-thru window shall not be permitted.
6. Subject to the General Standards set forth in the "Site Plan Review Requirements" portion of 7.1.9, surface parking lots are not allowed unless as accessory to a principal use permitted in the R-B District or as approved by Special Exception (see 7.1.10).
7. All existing uses that are not in conformance with the requirements of the R-B District at the time of adoption shall be governed by Article 10, Nonconformities.
8. All new construction shall be subject to site plan review in accordance with the SCBID Site Plan Review Process and Criteria (see 7.1.9).

E. Bulk Regulations

1. Building Setbacks: Shall be subject to site plan review in accordance with the SCBID Site Plan Review Process and Criteria (see 7.1.9).
2. Maximum Density: None
3. Maximum Height: 8 stories or 90 feet. All new buildings shall have a minimum height of two stories. Existing one-story buildings shall remain conforming buildings.

F. Parking Requirements

1. Any building, structure, or use is exempt from the off-street parking and loading requirements of 4.6 provided, however, that if off-street parking and loading are provided, they shall comply with the geometric requirements of 4.6.
2. Parking lots and garages shall be landscaped with Plate A-6, Plate A-7 (see 7.1.8), or an equivalent streetscape approved by the Office of Planning and Development. All other screening requirements in 4.7, Landscaping and Screening are also applicable to parking lots and garages.
3. The Land Use Control Board may approve modifications to any parking requirements in accordance with the Special Exception requirements (see 7.1.10).

7.1.6 South Downtown Business Park (SDBP) District

A. Boundaries

Beginning at the southwest corner of Georgia Avenue and Wood Street; thence south on Wood Street to the CSX Railroad; thence west along the CSX Railroad to Fifth Street; thence south along the southerly projection of Fifth Street approximately 500 feet; thence west approximately 350 feet; thence south on Fourth Street approximately 200 feet; thence along the alley south of Virginia Avenue to Third Street; thence approximately 150 feet north to Virginia Avenue; thence west along Virginia Avenue approximately 2,450 feet; thence north to the CSX Railroad; thence east along the CSX Railroad to Third Street; thence north along Third Street to a mid-point between Georgia Avenue and Carolina Avenue; thence east from this mid-point to Hernando Street; thence north on Hernando Street to Georgia Avenue; thence east on Georgia Avenue to Wood Street and the point of beginning.

B. Purpose and Intent of District

This district is intended to permit the development and continued maintenance of commercial and industrial uses while allowing various mixed uses and promoting economic development in the South Downtown Area.

C. Permitted Uses

1. **Residential**

Residential uses as an accessory use to the additional uses permitted below or Special Exception uses authorized by this district.

2. Additional Uses Permitted

Automobile Service Station
Art or Photo Studio or Gallery
Bakery, Retail
Bank
Barber or Beauty Shop
Beverage Container Collection Center
Business School
Catering Establishment
Church
Retail Cleaning Establishment
Cleaning Pickup Station
Financial Services
Flower or Plant Store
Parking Garage
Hotel (subject to site plan review by the legislative body)
General Service & Repair Shop
Greenhouse or Nursery, Commercial
Laboratories
Lawn, Tree, or Garden Service
Music or Dancing Academy
Offices
Photo Finishing
Photo Finishing Pick Up Station
Plumbing Shop
Restaurant With or Without Alcohol Sales
Processing and Manufacture Incidental to Retail Establishment
Radio/TV Studio
Sheet Metal Shop Without Outdoor Storage
Warehouse
Indoor Wholesale Display
Philanthropic Institution
Manufacture/Remanufacture of motor vehicles (inside a building)
Retail Shop

3. Special Exception

The following uses are subject to the approval of a Special Exception by the Land Use Control Board:
Manufacture, Storage, Distribution of Cosmetics, Drugs, Paints
Contractors Storage (indoor)
Electrical or Electronic Equipment, Appliances & Instruments
Fabricated Metal Products & Machinery
Food/Beverage Products except Animal Slaughter, Stockyards, Rendering
Furniture & Fixtures
Jewelry, Silverware, Plated Ware, Musical Instruments, Toys,
Sporting Goods, Office, Art Supplies
Leather & Leather Products except Tanning and Finishing
Paper Products except Pulp Mills
Printing & Publishing
Rubber & Plastic Products, except Rubber Manufacture
Textile, Apparel Products, Cotton Factoring, Grading
Post Office
Telephone Service Center
Wholesale Establishment
Expansion of existing outdoor storage of vehicles accessory to an existing business (new establishments featuring outdoor storage are prohibited)

D. Additional Requirements

1. Adult Entertainment shall not be permitted.
2. Any building, structure, or use is subject to the landscaping requirements of 4.7, Landscaping and Screening.
3. A drive-thru window shall not be permitted.
4. Subject to the General Standards set forth in the "Site Plan Review Requirements" portion of 7.1.9, surface parking lots are not allowed unless as accessory to a principal use permitted by the SDBP District or as approved by Special Exception (see 7.1.10).
5. All existing uses that are not in conformance with the requirements of the SDBP District at the time of adoption shall be governed by Article 10, Nonconformities.
6. Ground floor commercial use or public space shall be required in parking garages subject to the criteria listed in the SCBID Site Plan Review Specific Guidelines (see 7.1.9).
7. All new construction shall be subject to site plan review in accordance with the SCBID Site Plan Review Process and Criteria (see 7.1.9).

E. Bulk Regulations

1. Building Setbacks: Shall be subject to site plan review in accordance with the SCBID Site Plan Review Process and Criteria (see 7.1.9).
2. Maximum Density: None
3. Maximum Height: 4 Stories

F. Parking Requirements

1. Any building, structure, or use is exempt from the off-street parking and loading requirements of 4.6 provided, however, that if off-street parking and loading are provided, they shall comply with the geometric requirements of 4.6.
2. Parking lots and garages shall be landscaped with Plate A-6, Plate A-7 (see 7.1.8), or an equivalent streetscape approved by the Office of Planning and Development. All other screening requirements in 4.7, Landscaping and Screening, are also applicable to parking lots and garages.
3. The Land Use Control Board may approve modifications to any parking requirements in accordance with the Special Exception Requirements (see 7.1.10).

7.1.7 Gateway Commercial (C-G) District

A. Boundaries

Beginning at a point along the Interstate 55 right-of-way east along an irregular line comprised of the rear property lines of properties along E.H. Crump Boulevard from the Interstate 55 Interchange with E.H. Crump Boulevard east to Florida Street; thence south on Florida Street to E.H. Crump Boulevard; thence along E.H. Crump Boulevard east approximately 500 feet; thence north to Virginia Street; thence east on Virginia Street to Third Street; thence south on Third Street to the alley south of Virginia Avenue; thence east along the alley approximately 830 feet; thence north to Fourth Street approximately 200 feet; thence east approximately 350 feet; thence north to the CSX Railroad; thence east to Wood Street; thence north on Wood Street to Georgia Avenue; thence west on Georgia Avenue approximately 100 feet; thence north to Webster Avenue; thence west on Webster Avenue to its terminus; thence north to G.E. Patterson Street; thence east on G.E. Patterson Street to Mississippi Boulevard; thence southeast on Mississippi Boulevard to Danny Thomas Boulevard; thence south along Danny Thomas Boulevard to E.H. Crump Boulevard; thence west along E.H. Crump Boulevard to Latham Street; thence south on Latham Street at a mid-point between E.H. Crump Boulevard and Alston Street; thence west along an irregular line to Michigan Street; thence south along Michigan Street to Gilbert Avenue; thence west along a projection of Gilbert Avenue to the I.C. Railroad; thence northwest along the I.C. Railroad to approximately 700 feet; thence west to Florida Street; thence south along Florida Street to Illinois Avenue; thence west along Illinois Avenue to Kentucky Street; thence north on Kentucky Street approximately 200 feet; thence west to the Interstate 55 right-of-way; thence north to the point of beginning.

B. Purpose and Intent of District

This district is intended to promote redevelopment of a mixture of higher density residential, office, institutional, and commercial uses and provide an appropriate gateway to South Downtown.

C. Permitted Uses

1. Residential

Multiple Family Dwellings
Accessory Dwelling Unit

2. Additional Uses Permitted

Fraternity, Sorority
Residential Home for the Aged
Student Dormitory
Church
Child Care Center
Group Day Care Home
Hospital
Hotel (subject to site plan approval by the legislative body)
Lodge, Club, Country Club
Museum
Nursery School
Park
Philanthropic Institution
Public Building
Recreation Field
School, Public or Private
Amusements, Commercial Indoor
Art or Photo Studio or Gallery
Bakery, Retail
Bank
Barber or Beauty Shop
Business School
Catering Establishment
Cleaning Establishment
Cleaning Pickup Station
Department or Discount Store
Financial Services
Flower or Plant Store
Gasoline Sales
General Service and Repair Shop
Greenhouse or Nursery, Commercial
Laboratories
Motor Vehicle Service
Music or Dancing Academy
Offices
Personal Service Establishment (Does not include Adult Entertainment)
Photo-finishing
Photo Finishing Pickup Station
Radio or TV Studio
Restaurant with or without the Sale of Alcoholic Beverages
Restaurant, Drive-in
Retail sales
Retail Shop, Other
Services, Other Business & Personal
Tavern, Cocktail Lounge, Night Club
Undertaking Establishment
Vehicle Wash (Footnote: Allowed only as accessory to retail commercial)
Veterinary Clinic
Postal Office or Postal Facility
Telephone Service Center

Telephone Switching Center, Electric Transmission, Gas Piping, Water Pumping Station
Self-Storage Facilities
Taxicab Dispatch Station
Contractor's Storage, Indoor Only
Wholesale Distribution, Indoor Storage Only
Food Processing

D. Additional Requirements

1. Adult Entertainment shall not be permitted.
2. Subject to the General Standards set forth in the "Site Plan Review Requirements" portion of 7.1.9, surface parking lots are not allowed unless as accessory to a principal use permitted by the C-G District or as approved by Special Exception(see 7.1.10).
3. All existing uses that are not in conformance with the requirements of the C-G District at the time of adoption shall be governed by Article 10, Nonconformities.
4. Ground floor commercial use or public space shall be required in parking garages subject to the criteria listed in the SCBID Site Plan Review Specific Guidelines (see 7.1.9).
5. All new construction shall be subject to site plan review in accordance with the SCBID Site Plan Review Process and Criteria (see 7.1.9).

E. Bulk Regulations

1. Minimum Building Setbacks
   a. Front – 30 Feet (Reduced setback permitted subject to Site Plan Review)
   b. Side – 0 Feet (10 feet if adjacent to residential)
   c. Rear – 15 Feet
2. Maximum Intensity – Same as required in Article 3.
3. Maximum Height – 50 Feet

F. Parking Requirements

1. The maximum number of parking spaces permitted shall not exceed the minimum parking ratios established in 4.6.
2. The Land Use Control Board may approve modifications to any parking requirements in accordance with the Special Exception Requirements (see 7.1.10).

G. Required Landscaping

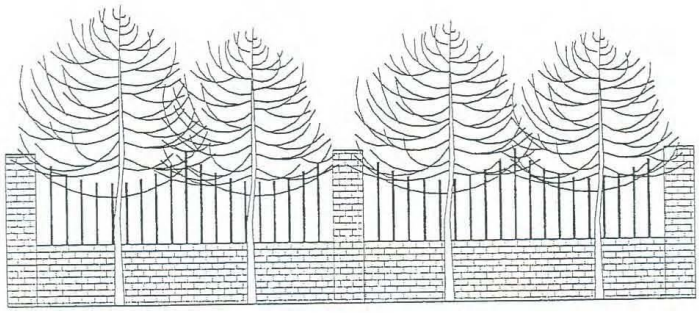
1. Along Public Streets – A minimum landscaping area 25 feet in width with a minimum of 50% of the plant materials to be evergreens. Berming is encouraged (Alternative landscaping permitted subject to Site Plan Review)
2. Along Rear Yards – In accordance with 4.7, Landscaping and Screening.
3. Along Side Yards – In accordance with 4.7, Landscaping and Screening.
4. Interior Landscaping Requirements – In accordance with 4.7, Landscaping and Screening.

H. Sign Requirements

1. **Detached Signs**
   a. Total Number Permitted – One detached sign for up to the first 200 feet of road frontage. Additional detached signs are permitted based upon one each for each additional 200 feet of frontage not counting the frontage used to obtain the first or subsequent signs.
   b. Maximum Size
      1) (Minor Road): 35 square feet per sign and a maximum height of 7 feet.
      2) (Major Road): 70 square feet per sign and a maximum height of 15 feet.
   c. Design – Ground mounted, monument style (no pole signs). No sign shall flash, revolve, oscillate, be animated, or create the illusion of continuous movement. Signs shall use building materials consistent with the building(s) whose site they occupy.
   d. Minimum Sign Setback – 15 Feet.

2. **Attached Signs**
   a. Total Number Permitted – One attached sign per establishment per road frontage per zoning lot.
   b. Maximum Size – 40 square feet.

7.1.8 Landscape Plates



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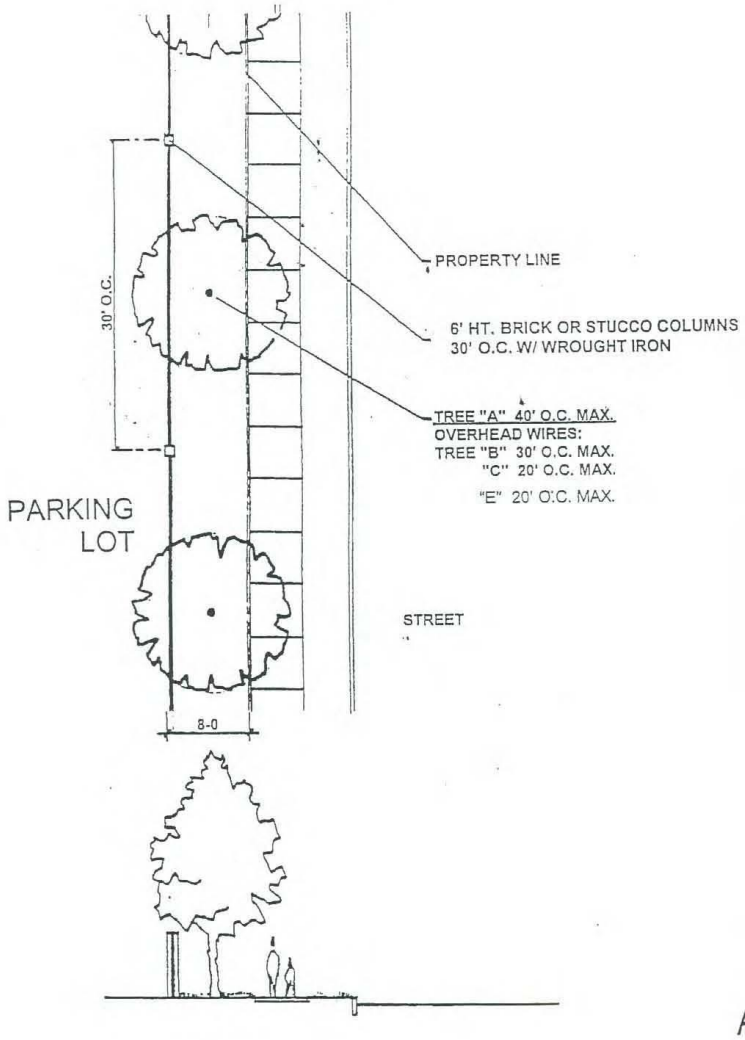

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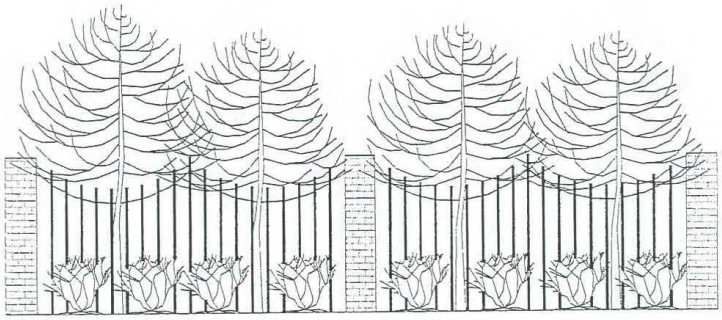

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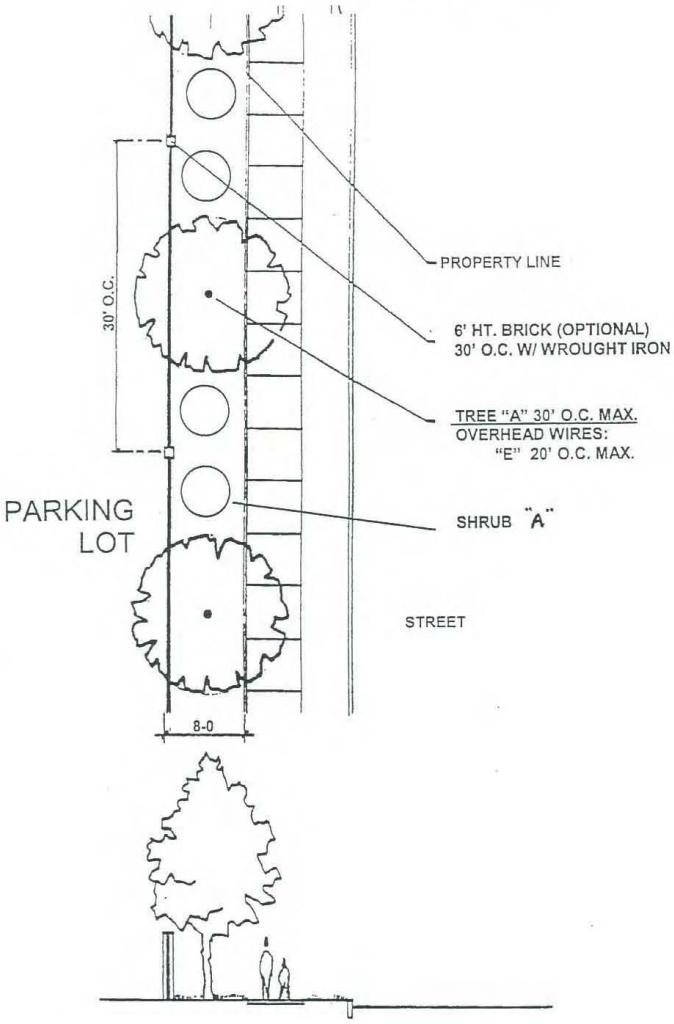


A-7

7.1.9 Site Plan Review

A. Review Required

Site plan review shall be required for:

1. All new building construction or building expansion or parking construction or expansion.
2. All demolition or relocation or any building or site listed on the National Register of Historical Places.

B. Authority To Require Dedication and Improvement:

Any new building construction or building expansion or parking construction or expansion shall require the dedication and improvement of public facilities to provide adequate public streets, sidewalks, or other public infrastructure.

C. Procedures

Applications shall be reviewed administratively by the Planning Director in accordance with 9.13.

D. General Standards

The applicant shall present evidence:

1. That the site plan or a requested Special Exception Use will not have a substantial or undue adverse effect upon the neighborhood, the character of the applicable zoning district or any historical district, traffic conditions, parking, public infrastructure, and other matters affecting the public health, safety and general welfare.
2. That the site plan will be constructed and operated to be compatible with the neighborhood and with the purpose and intent of the applicable zoning district and SCBID Plan.
3. That the proposed development can be adequately served by public facilities.
4. That the proposed development will not result in the destruction, loss, or damage of any significant natural, scenic, or historical district, site, or feature.
5. The Office of Planning and Development and Land Use Control Board may impose conditions to minimize adverse effects on the neighborhood or on public facilities, and to insure compatibility of the proposed development with surrounding properties, uses, and the purpose and intent of the SCBID.

E. Parking Lot/Parking Garage Location Criteria:

1. Parking shall be located at the side or rear of a building and not between the building and the street.
2. Parking lots and garages shall be landscaped with Plate A-6, Plate A-7 (see 7.1.8) or an equivalent streetscape approved by the Office of Planning and Development. All other landscaping requirements (side yard, rear yard, and interior) shall comply with 4.7, Landscaping and Screening.
3. Parking structures are encouraged to locate behind buildings.
4. Any parking structure which has frontage on a public street is recommended to provide at least 60% of the 1st floor of the street frontage in office, retail, commercial or public amenity space.

F. Surface Parking Lot Requirements

Surface Parking Lots Discouraged on Corners – Surface parking lots should not occur in front of the primary façade or on corner locations, except as otherwise deemed appropriate by the Memphis City Council. Surface parking lots shall be located a minimum of 65 feet from the intersection of any street measured from the edge of the right-of-way or 20% of the distance of the street frontage of the block, whichever is greater, or otherwise as deemed appropriate by the Memphis City Council. No surface parking lot shall have more than 200 feet of street frontage, inclusive of the required side yard landscape plate and no more than two such lots shall be contiguous in any one block, unless otherwise deemed appropriate by the Memphis City Council.

G. Driveways

No more than two driveways shall be permitted to serve a surface parking lot. Surface parking lot driveways shall be a minimum width of 12 feet for one-way drives and 20 feet for two-way drives, at the right-of-way line. The maximum driveway width to parking areas shall not exceed 24 feet at the edge of the right-of-way.

H. Screening

Surface parking lots shall meet the requirements of Plates A-6 or A-7 (see 7.1.8), modified as follows: The perimeter of all parking lots should be visually screened through the use of a six-foot high masonry, wrought iron-masonry combination, or ornamental wrought-iron fence and landscaping as detailed on Plates A-6 and A-7, with

an emphasis on any portions fronting a public street. All vegetation shall be irrigated with an automatic underground irrigation system.

I. Interior Landscaping

Interior landscaping is encouraged to be located within the interior of parking areas.

J. Pavement

All surface parking areas shall be paved with asphalt or concrete. All pre-existing building foundations shall be removed and the parking surface graded to provide positive surface drainage prior to pavement application.

K. Site Lighting

Site lighting shall be provided within parking lots. Surface parking lots shall not be lighted using "wall pack" type fixtures. Site lighting should be pedestrian-scaled and architecturally compatible with lighting installed in adjoining areas. Site lighting shall also:

1. Be limited to the amount and intensity necessary for safety, security and to compliment architectural character. Lighting is not permitted which would spill onto, or interfere with the character of, the surrounding neighborhood.
2. Be indirect or incorporate full shield cut-offs where lighting is visible from adjacent properties or public right-of-ways to avoid spill-over to adjoining areas.

L. Parking Lot Striping

Surface parking stalls shall be delineated with painted strips and shall comply with other applicable City standards including marking for handicap parking spaces.

M. Loading and Refuse Screening

1. Loading docks, solid waste facilities, recycling facilities and other service elements shall be placed to the rear or side yard of the building in visually unobtrusive locations with minimum impacts on view.
2. Screening shall be achieved through the use of walls, fences, and/or landscaping.
3. Refuse containers and facilities shall be hidden by an opaque wall or fence of sufficient height to screen the bin and any appurtenances, but not less than six feet in height. Walls and fences shall be constructed to match the architectural detail of the principal structure and contain a securable gate to minimize blowing refuse. Trash containers serving non-residential uses shall not be located abutting residential property.
4. Recesses in the building and/or depressed access ramps may also be used for service areas.

7.1.10 Special Exception Requirements

The Land Use Control Board shall have the authority to approve special exceptions in accordance with 9.14.

7.1.11 Signs

A. Purpose

The purpose of this sign ordinance is: (1) to regulate the type, number, location, and physical dimensions of new and existing signs in the South CBID; and (2) to assure consistency with the Uniform Sign Code adopted by the Center City Commission. These regulations are designed to promote the health, safety and welfare of the District's residents and visitors by limiting potential obstructions and hazards to vehicular and pedestrian traffic and by enhancing the quality of the visual environment in residential and non-residential areas. This ordinance nevertheless recognizes the importance of business related signage for advertisement purposes and allows flexibility for the individual expression of business owners.

B. Scope of Regulations

These regulations will govern new and existing signs within the six zoning districts of the South CBID known as the Sports and Entertainment District, South Main District, Riverside Residential District, Bluffview Residential District, South Downtown Residential District, and South Downtown Business Park District. The following signs or sign elements are exempt from the provisions of this Section but are subject to any other applicable laws and regulations:

1. Government signs required by Federal, State, or Local law;
2. Flags or emblems of any national, state, or local government unit, organization of nations, fraternal, religious or civic organizations;

3. Works of art which in no way identify a product;
4. Scoreboards located on athletic fields;
5. The content or copy of a sign, except that copy or content will be regulated under this Section to the extent necessary to distinguish between off-premise and on-premise signs;
6. Gravestones;
7. Historical site plaques;
8. The display of street numbers;
9. Holiday decorations;
10. Temporary political campaigns or referendum signs including their supporting structures are permitted provided they are erected no longer than 90 days prior to any election, and are not placed upon utility poles or within public rights-of-way.

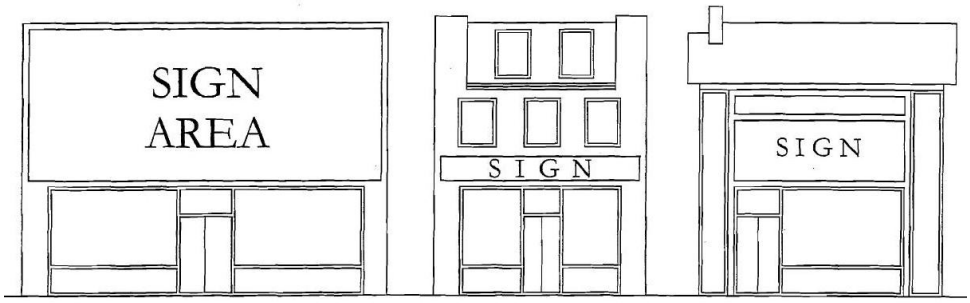
C. Sign Registration, Permits and Decals

Registration, Permits and Decals for new and existing signs shall be required in accordance with 4.10, Signs. Limited exceptions are allowed as specifically provided in these South CBID Regulations. Prior to receiving a building permit, all signs in the South CBID shall be reviewed by the Center City Commission prior to a permit being issued. Signs applied for under the Creative Sign Program shall be subject to approval of a Special Exception by the Land Use Control Board. Any Special Exception application shall include review comments by the Center City Commission.

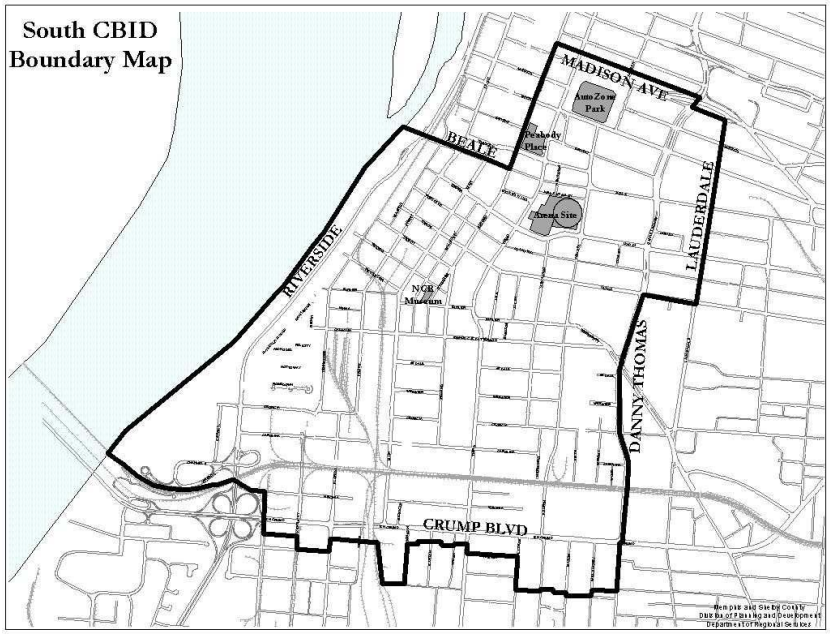
D. Definitions

1. Above roof sign shall mean a sign which is displayed above the highest projection of the roof.
2. Awning shall mean a roof like structure that serves as a shelter, as over a storefront, window, door or deck.
3. Banner shall mean a sign having the characters, letters, illustrations, or ornamentation applied to cloth, paper, or fabric of any kind with only such material for a backing.
4. SCBID shall mean the South Central Business Improvement District.
5. CCC shall mean the Center City Commission.
6. Construction sign shall mean a temporary graphic placed on a construction site listing such information, as contractor, engineer or architect.
7. Doorway shall mean area set back from the public right-of-way enclosed or surrounded by show windows or walled sides of show windows, but not inside the establishment itself.
8. Expressway shall mean a limited access highway to which access is restricted except by ramps and interchanges.
9. Ground sign shall mean a display supported by uprights or braces in or upon the ground surface.
10. Informational signs shall mean a graphic giving direction or information without advertising.
11. Item of information shall mean any of the following: a syllable; an abbreviation; a number; a symbol; a geometric shape.
12. Marquee shall mean a permanent roofed: structure projecting over public property, attached to and supported by a building.
13. Marquee sign shall mean a display sign attached to or hung from a marquee, canopy, or other covered structure projecting from and supported by the building and extending beyond the building wall, building line, or street lot line.
14. Off Premise sign shall mean a sign which attracts attention to a product, service, commodity or entertainment which primarily is conducted, sold, produced or offered off the premises where the sign is located.
15. Primary sign shall mean permanent signs; that are highly visible to pedestrian and vehicular traffic and do not include roof signs, rooftop signs, sandwich boards, or window graphics. Ground signs and projecting signs are also considered primary signs.
16. Primary wall sign shall mean a primary sign no higher than the second floor windowsills of the building to which it is attached.
17. Projected sign shall mean a display sign which is attached directly to the building wall and which extends more than 18 inches from the face of the wall.

18. Real estate sign shall mean a temporary graphic erected by the owner, or his agent, advertising the real property upon which the sign is located, for rent, for lease, or for sale.
19. Roof graphic shall mean a sign that is displayed above the eaves and under the highest projection of the roof.
20. Roof line shall mean either the edge of the roof or the top of parapet, whichever forms the top line of the building silhouette and, where a building has several roof levels, such roof or parapet shall be the roof level-belonging to that portion of the building where the sign is to be located.
21. Sandwich Board shall mean a permanent, portable sign meeting the criteria in paragraph E.16 below.
22. Sign shall include any announcement, declaration, or demonstration, display, illustration, or insignia used to advertise or promote the intent of any person when the same is placed for the view of the general public.
23. Signable area shall mean an area of the façade of the building below the roof line which is free of windows, doors or major architectural details and not higher than the lowest of the following: 25 feet above the adjoining sidewalk, the bottom of the window sills of the second story, or the highest part of the building under the roof as illustrated below.



24. South Central Business Improvement District shall mean the area generally bounded on the north by property fronting along the north side of Madison Avenue; on the east by Lauderdale Street, Vance Avenue and Danny Thomas Boulevard; on the south by property fronting along the south side of Crump Boulevard; and on the west by Mississippi River, except the Beale street National Historic Landmarks District which is not included.



25. Temporary sign shall mean any sign, banner, pennant, valance, or advertising display constructed of cloth, canvas, light fabric, cardboard, wallpaper, or light material with or without frames, intended to be displayed for a limited period of time only.

26. Wall sign shall mean a sign that is painted on or attached directly to the building wall and not more than 18 inches from the face of the wall.
27. Window graphic shall mean a sign that is attached to or visible through a window.

E. Sign Standards

1. General

All signs shall adhere to the following guidelines and size limitations except in cases where outstandingly creative design solutions are offered. In such cases, if a proposal incorporates unique or high quality materials (such as neon, hand painting, some metals, well-crafted wood), exterior lighting (such as floodlighting), unique shapes, and outstanding graphic composition, a sign exceeding the limits stated in these regulations may be approved. All signs should, however, be appropriately scaled to fit their context, and should complement the building on which they are located, and should not intrude upon any architectural detail.

a. Identification

All signs are encouraged to utilize creative approaches to property and business identification; however, signs should be used for identification only, not for the advertisement of services or products available within a building or site. The only exceptions to this are wall-painted signs and sponsored art work conforming with paragraph 13 below.

b. Removal

When a business closes or re-locates, its sign shall be removed within three months of the date of close. If the sign has not been removed after six months, the property owner will be notified that the sign is non-compliant and will be formally requested to remove the sign. Unless the owner can provide a reason acceptable to the Center City Commission that the sign should be retained, the sign shall be removed immediately. If the sign has not been removed within one year of the close of the building or business, it can be removed by the City or the Center City Commission at the owner's expense.

c. Disrepair

When a sign falls into disrepair or is abandoned, the CCC staff may notify the property owner that the sign is non-compliant and request that the sign be removed. Unless the owner can provide a reason acceptable to the Center City Commission that the sign should be retained, the sign shall be removed immediately. If the sign has not been removed within one year following notification, it can be removed by the City or the Center City Commission at the owner's expense.

d. Number of Signs

Any ground floor business is allowed two primary signs facing a public right-of-way; however, the area of the signs may not exceed the allowable size requirements as outlined in following sections.

2. Single Family Residential Signs

Signage for single-family homes is permitted per the requirements of R- district. .

3. Upper Floor Tenants

Each ground floor leasable unit is considered separately for signage; however, upper floor tenants are not allowed signs at the ground level unless they have a separate entrance at the ground level fronting onto a public right-of-way. Upper floor tenants in all areas are allowed, as established below, window or door graphics on the ground level and window graphics at the floor on which they are located.

4. Multi-Tenant Buildings

Multi-tenant buildings may incorporate a designation sign at the ground level that identifies all of the tenants.

5. Size of Signs

The size of a sign will be determined the smaller of the following two measurements: (1) the area of a rectangle enclosing all elements of a sign, including any sign cabinet or edges of a cabinet, or (2) the sum total of all areas of all elements of a sign.

6. **Wall Signs**

Wall signs may be attached flat to or pinned away from the wall and may not project from the wall by more than 18 inches. In no case should a wall sign obscure architectural details, window openings, or other open area within a building facade.

a. Any activity may display one wall sign on each side of the building that fronts onto a public right-of-way.

b. The size of an individual wall sign will be no more than 40% of the signable area of any building.

c. If an activity in a building of two or more stories is a place of entertainment, a place of assembly for 200 or more people, a hospital, a hotel, or a majority tenant of the building, a sign may be placed on the wall near the roof line. In such cases, there is generally an area near the roof that is free of architectural detail; this area will be considered the signable area and no sign should exceed 40% of that area. Such signs are not considered primary signs and therefore, do not count against the size limitations of lower, primary wall signs.

7. **Projecting Signs**

Any activity may display one projecting sign on each public right-of-way frontage. A projecting sign may not extend above the roof of the structure to which it is attached.

a. Projecting signs shall be mounted at right angles to the building facade except if the building is a corner building. On corner buildings, a projecting sign may be mounted at a 45-degree angle to the building; however, in such cases, the sign at a 45 degree angle would be the only projecting sign allowed for the activity.

b. Projecting signs must clear the sidewalk by at least eight feet and shall project no more than four feet from the building face or 1/3 of the sidewalk width (whichever is less). Marquee graphics are excluded from this constraint.

c. The vertical axis of a projecting sign will be no more than 25% of the height of the building to which it is attached if the building is 75 feet tall or less. If the height of the building to which the projected sign is attached is greater than 75 feet, then the vertical axis of the sign cannot exceed 20 feet. The overall size of a projecting sign must adhere to Table 1 below.

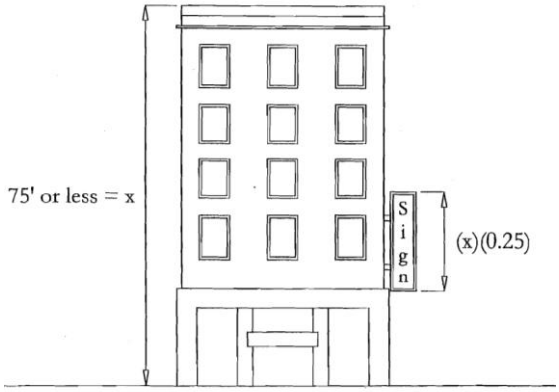


Table 1

LENGTH OF FRONTAGE ON PUBLIC RIGHT-OF-WAY	TOTAL ALLOWABLE SIGNAGE
Less than 30'	20 Square Feet
30' to 49' 11"	30 Square Feet
50' to 60' 1l"	40 Square Feet
70' to 99' 11"	50 Square Feet
100' and Greater	60 Square Feet

8. Above-Roof Wall Signs

Wall signs above the roof are allowed only in two situations: on hotels, and when the tenant identified by the sign is a majority tenant within the building. An Above-Roof Wall Sign shall also comply with following criteria:

a. An Above-Roof Wall sign may be attached to or pinned away from permanent portions of the building's structure that extend above what is traditionally considered to be the roof line of the building and may not project more than 18 inches from the wall to which it is attached. This type of sign should not extend above the highest projection of the roof, including elevator penthouses and mechanical enclosures. The size of the sign will be limited by the roof structure to which the sign is attached and will be no larger than 40% of its signable area.

b. Above-Roof Wall signs are allowed only on buildings that are taller than 50 feet in height.

9. Rooftop Signs

Signs above the highest projection of the roof are not allowed except as outlined in the standards for the Sports and Entertainment District.

10. Marquee Signs

Marquees are allowed only on theaters, other entertainment establishments featuring live performances, and places of assembly of 200 or more people (including restaurants and bars).

a. As a permanent structure attached to and projecting from a building, a marquee is very much a part of a building's overall design and must be integrated into the facade design. A marquee can project the entire width of the sidewalk, assuming there are not obstructions, but must clear the sidewalk by at least eight feet.

b. Only individual letters or symbols should be placed on or attached to marquees. The area reserved for changeable copy should be no more than 85% of each side of marquee. Changeable copy displayed on marquees is not included in the items of information calculation for the building or tenant.

c. If an activity is eligible for a marquee, it may not have any other projecting sign.

11. Window Signs

Permanent window signs shall be affixed to the window and limited to 25% of the total area of the window in which they are displayed. Temporary window signs shall be limited to 15% of the total window area.

12. Directional Signs

Directional signs do not count toward the allowable sign limit per activity. These signs can be vehicular or pedestrian oriented, but in no case, should they exceed a size of six square feet if oriented toward vehicles or three square feet if oriented toward pedestrians or a height of four feet. Directional signs should not be designed or situated as to provide a traffic or security hazard. In no case shall they be located within a public right-of-way.

a. Directional signage is allowed only purposes of wayfinding and may not be used for advertising.

b. Directional signage must be kept to a minimum necessary to locate the intended destination.

13. Off-Premise Advertising

Permitted off-premise signs fall within only one of three categories; (1) wall painted signs, (2) sponsored artwork, (3) off-premise signs may be allowed in the Sports and Entertainment District at Autozone Park, Peabody Place and the Fedex Forum subject to approval by the Center City Commission under the Creative Sign Program except a Special Exception will not be required. No other off-premise signs shall be permitted within the South CBID. Off-premise signs of all types shall be prohibited within the Riverside Residential District.

a. Wall painted signs are allowed only in the South Main District. Wall painted signs must be on the sides of buildings and must follow the guidelines and size restrictions for wall signs, item vi above. When allowed, they are permitted only on buildings between 2 and 15 stories tall, not within 200 feet of any other wall painted off-premise sign and should not project from the face of the building wall.

b. A current Certificate of Use and Occupancy is required before a sign can be installed.

14. Awnings

All awning signs may be located on awnings in accordance with the following criteria:

a. Awnings should fit the opening of the building on which they are attached and not overlap the opening or multiple openings.
b. Lettering on awnings can be placed on the vertical valance flap or on the sloped portion of the awning. Any lettering that is larger than three inches in height will be counted against the allowable amount of primary signage for the activity or property. In such cases, the area of the graphic will be determined by measuring the area of the smallest rectangle that encloses all of the elements of the graphic. The maximum signable area for awnings is 30% of the awning's face.
c. Illumination of awnings is allowed; however the illumination must be directed or focused toward the ground not upward creating the effect of an oversized illuminated sign. Lighting external to the awning is also allowed.

15. Canopies

Signage may be located on canopies in accordance with the following criteria:

a. Lettering on canvas or other fabric-type canopies should not be greater than six inches in height and should be located only on vertical surfaces and not on sloped or curved sections of the canopy. The front piece of a canopy may present an opportunity to prominently display a graphic symbol or logo with lettering no greater than six inches in height. Illumination of fabric-type canopies is allowed from the exterior or from within only if it is directed downward to the ground.
b. Larger identification or signage on canopies may be allowed subject to approval of the Center City Commission.

16. Sandwich Board

One sandwich board sidewalk sign is allowed for each business establishment not to exceed more than one per 30 feet of frontage. A sandwich board can also identify multiple tenants on one sign. All such signs shall be designed to be folding in nature and must be removed at the close of business each day. The size of each face of a sandwich board shall not exceed 12 square feet and the overall sign shall be no taller than four feet. A sandwich board within the public right-of-way must be such that at least five feet of unobstructed sidewalk width remains between the curb and the building front.

17. Banner

Banners on streetlights are allowed throughout the Sports and Entertainment District. Banners attached to buildings are allowed only within the Sports and Entertainment District. Standards for building banners are included within the individual district sections of this Sign Code.

a. Street banners are permitted only for non-profit organizations or governmental entities. No for-profit, commercial enterprises will be allowed to hang banners to advertise or to promote their businesses, merchandise, products or services.'
b. Banners should generally be event-oriented. For events lasting one week or longer, banners may be installed 30 days prior to the event. All banners must be removed within 14 days of the conclusion of the event. If banners are not removed within the required time frame, and if City crews perform removal, the organization will be assessed the cost and may be denied future banner requests.
c. The name of a for-profit sponsor organization or event may appear at the bottom of a banner in letters no more than one inch high and occupying no more than 10% of the overall area of the banner. Logos may be permitted within that area.
d. Banners shall be a maximum of 5 feet in length and 30 inches wide. The minimum distance from the bottom of the banner to the top of the curb shall be12 feet unless it is installed on an existing mechanism that is currently part of the public infrastructure.
e. Coordination with the City Engineer is necessary before any banner is installed on a street light.
f. Installation and removal of banners is the responsibility of the sponsoring organization, but must be performed by a licensed sign company with proof of adequate liability insurance.
g. Maintenance and replacement of damaged or missing banners is the responsibility of the sponsoring organization for the duration of the banners' display and shall be addressed in a timely manner.

18. Illumination

Internally illuminated signs in which the background color is darker than the color of the graphics is encouraged. Exterior illumination, such as floodlights or spotlights, shall be positioned so that none of the light

shines onto an adjoining property or in the eyes of motorists or pedestrians. For the purposes of these guidelines, neon-type lighting is considered external illumination.

a. Signs with marquee or bare bulb illumination shall not be located within 60 feet of any other similar sign or within 500 feet of any residential building. Exposed fluorescent tubes are not permitted.

b. There are no limits on neon tube illumination as a part of a sign. Decorative neon accents intended to illuminate a building should be utilized only on non-historic structures and should not obscure any architectural details.

c. Signs are not required to be lit but in the event illumination is added, it must conform to this Sign Code.

19. Mechanization

Mechanized signs that incorporate moving elements shall not be located within 60 feet of another similar sign or within 500 feet of any residential building.

20. Vehicles

Any sign painted or adhered to a vehicle that remains parked in front of any business establishment for the purposes of permanent advertising in the South CBID is subject to review in accordance with the Creative Sign Program.

21. Temporary Signs

Temporary signs may be installed for a predetermined length of time and must be removed at the end of that time period. The predetermined length of time must be approved by the Center City Commission. Temporary signs may be wall signs, window signs, or banners but in no case should a temporary sign obscure any architectural detail or a building. Temporary signs shall be installed in an unobtrusive manner so that their removal does not damage a building facade.

a. For Sale and For Lease Signs do not require approval of the Center City Commission if they are limited to one sign for each available space or building frontage and are five square feet or smaller.

b. Tethered signs such as blimps or balloons shall be reviewed by the Center City Commission and shall conform to the Center City Commission Sign Code.

22. Sports and Entertainment District

All signs within Sports Entertainment District, in addition to the General SCBID Sign Standards, shall adhere to the following guidelines and limitations:

a. Signs on Parking Structures

These types of facilities may incorporate signs that exceed the size limitations established previously, however, no case shall a sign attached to a parking structure cover any portion of a window opening or open area of the facade. One primary sign shall be allowed on each side of a parking facility that fronts onto a public right-of-way. The allowable size of signs under this section differs from the General SCBID Sign Standards in the following ways; a wall sign may be 60% of the signable area; a projecting sign may be no taller than 35% of the overall height of the parking structure if the parking structure is less than 85 feet tall, although it may not extend above the second than level of parking. If the parking structure exceeds 85 feet in height, then the projecting sign is limited to a vertical axis of 30 feet. The size of a projecting sign is limited to the allowable square footage in Table 1.

b. Banners

The name of a for-profit sponsor organization or event may appear at the bottom of a banner occupying no more than 25% of the overall area of the banner. Logos may be permitted within that area. Banners shall be a maximum of 8 feet in length and either 24 inches, 30 inches or 36 inches wide. The minimum distance from the bottom of the banner to the top of the curb must be at least 12 feet unless it is installed on an existing mechanism that is currently part of the public infrastructure.

c. Rooftop Signs

Signs projecting above the highest point of the roof or rooftop structure are permitted within the Sports and Entertainment District if approved as a Special Exception in accordance with the Creative Sign Program and shall be in conformance with of the Center City Commission's Sign Code. Rooftop signs are only allowed on buildings that exceed 40 feet in height. Signs must identify the name of the property or the majority tenant. Signage must consist of individual lettering attached to a minimally visible frame. The

horizontal length of the sign shall not exceed 50% of the length of the roof on the side of the building where the sign is located. The total area of the sign shall not exceed 350 square feet.

23. Gayoso - Peabody/Cotton Row

The guidelines for the Gayoso-Peabody/Cotton Row Historic District shall apply to signs within the Sports and Entertainment District which are also located within the Gayoso - Peabody/Cotton Row Historic District and shall conform to the following additional standards:

a. Projecting signs Projecting signs in Gayoso - Peabody/Cotton Row shall not extend above the second floor windowsills of the building to which they are attached.
b. Illumination. If lit, all signs within Gayoso - Peabody/Cotton Row must be externally illuminated.
c. Awning Signs. All awning signs within Gayoso - Peabody/Cotton Row shall follow paragraph 14 above. All awning signs shall be subject to approval of a Certificate of Appropriateness by the Landmarks Commission.

24. South Main

All signs within the South Main District shall comply with the General SCBID Standards and shall adhere to the following additional guidelines and limitations:

a. Illumination. If lit, all signs within the South Main District must be externally illuminated.
b. Awning Signs. All awning signs within the South Main District shall follow paragraph 14 above. All awning signs shall be subject to approval of a Certificate of Appropriateness by the Landmarks Commission.

25. Riverside Residential District

All signs within the Riverside Residential District, in addition to the General SCBID Standards, shall adhere to the following guidelines and limitations:

a. Size of Signs. No sign within the Riverside Residential area shall be larger than 30 square feet.
b. Wall Signs. Wall signs within the Riverside Residential area shall be no larger than 30% of the signable area.
c. Wall Signs above the roof. Wall signs above the roof are not allowed.
d. Projecting signs. Projecting signs in the Riverside Residential area shall be no larger than 30 square feet.
e. Off-premise signs Refer to paragraph 13 above.
f. Illumination. If lit, all signs within the Riverside Residential area must be externally illuminated.
g. Awning Signs. All awning signs within the Riverside Residential District shall follow paragraph 14 above.

7.2 UPTOWN DISTRICT (U)

7.2.1 Purpose

The purpose of this section is to provide carefully tailored zoning categories that will preserve and reinforce the Uptown Memphis area by encouraging rehabilitation and new construction that is sensitive to the existing urban form and reflects appropriates uses, scale and character of the neighborhood. This section is intended to serve as a guide to assist property owners, developers, architects, builders, business-owners, public officials, and other interested citizens when considering rehabilitation, redevelopment or new construction in the Uptown Memphis Area. This section should also be consulted by the Memphis and Shelby County Government with respect to proposed infrastructure and streetscape improvements. This section includes zoning regulations that govern land use, density, bulk and parking requirements.

7.2.2 Zoning Districts Outside of Uptown

Zoning districts that are not among the specific categories created by this zoning regulation and design principle document are not applicable to properties within this area for the purpose of a rezoning. In the event a development that is compatible with the Uptown area, but is inconsistent with existing zoning, the creation of new Uptown zoning districts should be considered as an option to accommodate the proposal. Although it is not encouraged, a planned development or a variance could also be used to permit such a development.

7.2.3 Uptown Districts

The map and text below provide a general description of the eight special zoning districts and/or provisions established for the Uptown Memphis study area. The color reference for each district relates to the map.

A. Moderate-Density Residential District (MDR)

The MDR District comprises the majority of the Uptown area and is intended to preserve the development pattern already existing in primarily residential areas. Land use types to be included in this district are single-family dwellings, two-family dwellings and limited institutions.

B. High-Density Residential District (HDR)

Land use types to be included in this district are multifamily, townhouses and institutions. The largest concentration of this zoning district is adjacent Lauderdale Courts and Hurt Village. The district is also located in limited areas within the various neighborhoods that comprise the Uptown area.

C. Mixed Use District (MU)

It is the intent of this district that uses be physically integrated. Permitted land use types include commercial, townhouses, apartments and institutions. The ideal model consists of building(s) with retail or restaurant uses on the ground floor and office and/or residential uses on the upper floors.

D. Neighborhood Center Overlay (NC)

In order to encourage pedestrian activity at certain key locations, a Neighborhood Center overlay is being applied within the Mixed Use District in which the first floor of new development shall be used for retail, office and service uses. These areas are concentrated at the corner of N. Parkway and Danny Thomas Boulevard, as well as on Chelsea Avenue between the intersections of Thomas Street and Third Street.

E. Uptown Hospital District (UH)

The purpose of this district is to accommodate hospital and health-related uses in the Uptown area. These uses pose unique characteristics of scale and intensity, as well as demands upon community services and infrastructure. The Uptown Hospital District is designed to permit the development, expansion and modernization of these existing uses, while respecting the character and quality of life of the surrounding neighborhood.

F. Uptown Light Industrial District (ULI)

This district is intended to provide areas in which the principal uses permitted are industrial in nature, yet compatible with the character of the Uptown area. Uses permitted include limited manufacturing, wholesaling and warehousing. The regulations of this district are designed to minimize the potential adverse impact such uses may have on nearby properties.

G. Significant Neighborhood Structure

Neighborhood structure provisions are intended to protect and preserve existing neighborhood features that are important to the historical, architectural, cultural or civic character of the neighborhood by allowing for non-residential uses following certain criteria as a way to provide an economically viable means to preserve the landmarks. See 7.2.13.

7.2.4 Moderate-Density Residential District

A. Land Uses

Key permitted land uses in this district include single-family dwellings, two-family dwellings and institutions. See 7.2.11 for specific uses permitted in each zoning district. See 7.2.13 for Significant Neighborhood Structure.

B. Lot Sizes/Density

1. Single Family Lots

Minimum 3,500 square feet; Maximum 15,000 square feet.

2. Two Family Lots

Minimum 6,000 square feet; Maximum 20,000 square feet.

3. Maximum Floor Area Ratio (FAR)

None.

C. Build-to Lines/Setbacks

The front "build-to line" establishes a position to which the front building facade should be built. The location of the adjacent buildings front façade, within 100 feet of the proposed building, determines the range in which the front facade of the new building can be located. A "setback" establishes the minimum distance between the property line and the facade. See 3.2.11E for permitted obstructions within the building setback.

1. Residential

a. Front Build-to Line: 10 feet to 30 feet.
b. Side Build-to Line: 5 feet to 10 feet.
c. Minimum Rear Setback for Primary Structure: 20 feet
d. Garage and Accessory Structure Setback: 3 feet from a side or rear property line

2. Institutional

a. Front Build-to Line: 10 feet to 30 feet
b. Side Build-to Line: 5 feet to 30 feet
c. Minimum Rear Setback: 20 feet

D. Building Heights

1. Building heights shall not exceed 45 feet for residential uses. Building height is the vertical distance measured from grade to the highest point of the roof for flat roofs and to the mean height between the eaves and the highest ridge for gable, hip and gambrel roofs.
2. Exceptions can be made for steeples, cupolas, and similar architectural elements.
3. First floor elevation shall be a minimum of 18 inches above finished grade for residential uses.

E. Required On-Site Parking Spaces

1. Residential

a. 3 or fewer bedrooms per unit: 1 space for each unit
b. 4 or more bedrooms per unit: 2 spaces for each unit

2. Institutional

a. As regulated by 4.6, Parking and Loading.
b. Various factors such as shared parking, proximity to public transit stops and available on-street parking may affect the number of required on-site parking spaces. See 7.2.12.

F. Access & Parking

1. No more than one vehicular access point per property shall be provided from the primary street, and it should be no more than 12 feet in width for single-family and two-family homes. Driveways for other than single-family and two-family homes shall be no more than 24 feet in width. Access shall be from alleys when available.
2. Parking areas, including garages, shall not be located between the front building facade and the primary street. All parking areas, including garages, should be located to the rear of building.

G. Signage

1. Signs shall be as allowed in a R- District.
2. Signs located in the Central Business Improvement District shall be subject to the provisions of Ordinance No. 1556 and as amended by Ordinance No. 4468.

H. Landscaping

1. Along public ROW and for parking lot screening, landscaping plans shall be approved by the Office of Planning and Development.
2. Where a nonresidential use abuts a residential use, a landscape plan shall be approved by the Office of Planning and Development.

7.2.5 High-Density Residential District

A. Land Uses

Key permitted land uses in this district include single and two-family homes, townhouses, multifamily homes and institutions. See 7.2.11 for specific uses permitted in each zoning district.

B. Lot Size/Density

1. **Single-Family Lots**

   Minimum 3,500 square feet; Maximum 15,000 square feet.

2. **Two-Family Lots**

   Minimum 6,000 square feet; Maximum 20,000 square feet.

3. **Townhouse Lots**

   Minimum 2,000 square feet per unit.

4. **Multifamily Density**

   Maximum 30 units/acre.

5. **Maximum Floor Area Ratio (FAR)**

   None.

C. Build-to Lines/Setbacks

The front "build-to line" establishes a position to which the front building facade should be built. The location of the adjacent buildings front façade, within 100 feet of the proposed building, determines the range in which the front facade of the new building can be located. A "setback" establishes the minimum distance between the property line and the facade. See 3.2.11E for permitted obstructions within the building setback.

1. **Single or Two-Family**
   a. Front Build-to Line: 10 feet to 30 feet.
   b. Side Build-to Line: 5 feet to 15 feet.
   c. Minimum Rear Setback: 20 feet.
2. **Townhouse**
   a. Front Build-to-Line: 5 feet to 10 feet.
   b. Minimum Side Setback: 5 feet for each end unit, 0 feet when part of a townhouse building.
   c. Minimum Rear Setback: 20 feet.
   d. No more than 8 units may be attached as one building.

3. **Multifamily**
   a. Front Build-to-Line: 5 feet to 10 feet.
   b. Minimum Side Setback: 5 feet.
   c. Minimum Rear Setback: Primary Structure, 20 feet.
4. **Institutional**
   a. Front Build-to-Line: 5 feet to 30 feet.
   b. Side Build-to-Line: 0 feet to 30 feet.
   c. Minimum Rear Setback Line: 20 feet.
5. **Garage & Accessory Structure/Setback**
   3 feet from rear or side property line.

D. Building Heights

1. Building heights shall not exceed 45 feet for residential and institutional uses. Building height is the vertical distance measured from grade to the highest point of the roof for flat roofs and to the mean height between the eaves and the highest ridge for gable, hip and gambrel roofs.
2. Exceptions can be made for steeples, cupolas, and similar architectural elements.
3. First floor elevations shall be a minimum of 18 inches above finished grade for residential uses.

E. Required On-Site Parking Spaces

1. **Residential**
   a. 3 or fewer bedrooms per unit: 1 space for each unit.
   b. 4 or more bedrooms per unit: 2 spaces for each unit.
2. **Institutional**
   a. As regulated by the 4.6, Parking and Loading.
   b. Various factors such as shared parking, proximity to public transit stops and available on-street parking may affect the number of required on-site parking spaces. See 7.2.12.

F. Access & Parking

1. No more than one vehicular access point 12 feet in width per property shall be provided from the primary street for single-family and two-family houses. Driveways for other than single-family and two-family homes shall be no more than 24 feet wide.
2. Parking areas, including garages, shall not be located between the front building façade and the primary street or to the sides of the building.

G. Signage

1. Signs shall be as allowed in the RU-3 District.
2. Signs located in the Central Business Improvement District shall be subject to the provisions of Ordinance No. 1556 and as amended by Ordinance No. 4468.

H. Landscaping

1. Along public ROW and for parking lot screening, landscaping plans shall be approved by the Office of Planning and Development.
2. Where a nonresidential use abuts a residential use, a landscape plan shall be approved by the Office of Planning and Development.

7.2.6 Mixed Use District

A. Land Uses

Key permitted land uses in this district include commercial, townhouses, apartments and institutions. See 7.2.11 for specific uses permitted in each zoning district. It is the intent of this district that uses be physically integrated. The recommended model consists of a building(s) with retail or restaurant uses on the ground floor and office and/or residential uses on the upper floors. In order to encourage pedestrian activity at certain key locations, a

Neighborhood Center overlay is being applied within the Mixed-Use District in which the first floor of new development shall be used for retail, restaurants, office or service uses.

B. Density

Maximum Dwelling Units Per Acre: None

C. Build-to Lines/Setbacks

The front "build-to line" establishes a position to which the front building facade should be built. The location of the adjacent buildings front façade, within 100 feet of the proposed building, determines the range in which the front facade of the new building can be located. A "setback" establishes the minimum distance between the property line and the facade. See 3.2.11E for permitted obstructions within the building setback.

1. **Residential & Commercial**
   a. Front Build-to Line: 0 feet to 10 feet.
   b. Minimum Side Setback: 0 feet.
   c. Minimum Rear Setback: 5 feet.
2. **Institutional**
   a. Front Build-to Line: 0 feet to 30 feet.
   b. Minimum Side Setback: 0 feet 3.
   c. Minimum Rear Setback: 5 feet.

D. Building Heights

1. Building heights shall not exceed 45 feet. Building height is the vertical distance measured from grade to the highest point of the roof for flat roofs and to the mean height between the eaves and the ridge for gable, hip and gambrel roofs.
2. Exceptions can be made for steeples, cupolas, and similar architectural elements.
3. Finished floor elevations for residential uses shall be a minimum of 18 inches above finished grade.

E. Required On-Site Parking Spaces

1. **Residential**
   a. 3 or fewer bedrooms per unit: 1 space for each unit.
   b. 4 or more bedrooms per unit: 2 spaces for each unit.
2. **Commercial**

   3 spaces/1,000 gross square feet
3. **Institutional**
   a. As regulated by 4.6, Parking and Loading.
   b. Various factors such as shared parking, proximity to public transit stops and available on-street parking may affect the number of required on-site parking spaces. See 7.2.12.

F. Access & Parking

1. No more than one vehicular access point 12 feet in width per property shall be provided from the primary street for single-family and two-family houses. Driveways for other than single-family and two-family homes shall be no more than 24 feet wide.
2. Parking areas, including garages, shall not be located between the front building façade and the primary street or to the sides of the building.

G. Signage

1. Signs shall be as allowed in the RU-3 District.
2. Signs located in the Central Business Improvement District shall be subject to the provisions of Ordinance No. 1556 and as amended by Ordinance No. 4468.

H. Landscaping

1. Along public ROW and for parking lot screening, landscaping plans shall be approved by the Office of Planning and Development.

2. Where a nonresidential use abuts a residential use, a landscape plan shall be approved by the Office of Planning and Development.

7.2.7 Uptown Hospital District

A. Purpose

The purpose of the Uptown Hospital District is to establish regulations and principles that will assist hospitals and health-related uses to be designed to be compatible with the character of the Uptown area.

B. Land Uses

Key permitted land uses in this district include hospital and health-related uses, as well as various commercial uses, institutional uses and special housing uses intended to primarily serve health care patients and employees. See 7.2.11 for a complete listing of uses permitted within the Uptown Hospital District.

C. Density/Intensity

1. Residential Density: 30 Dwelling Units Per Acre
2. Maximum Lot Coverage: 80% with 20% permeable surface as green space

D. Build-to Lines/Setbacks

The front "build-to line" establishes a position to which the front building facade should be built. The location of the adjacent buildings front façade, within 100 feet of the proposed building, determines the range in which the front facade of the new building can be located. A "setback" establishes the minimum distance between the property line and the facade. See 3.2.11E for permitted obstructions within the building setback.

1. Minimum Front Setback: 30 feet.
2. Minimum Side Setback: 10 feet.
3. Minimum Rear Setback: 5 feet.
4. 25 feet Setback along North Parkway.

E. Building Heights

The building height shall be compatible with existing structures.

F. Required On-Site Parking

1. **Institutional**
   a. As regulated by 4.6, Parking and Loading.
   b. Various factors such as shared parking, proximity to public transit stops and available on-street parking may affect the number of required on-site parking spaces. See 7.2.12.

G. Access & Parking

1. No more than one vehicular access point 12 feet in width per property shall be provided from the primary street for single-family and two-family houses. Driveways for other than single-family and two-family homes shall be no more than 24 feet wide.
2. Parking areas, including garages, shall not be located between the front building façade and the primary street or to the sides of the building.

H. Signage

Signs located in the Central Business Improvement District shall be subject to the provisions of Ordinance No. 1556 and as amended by Ordinance No. 4468.

I. Landscaping

1. Along public ROW and for parking lot screening, landscaping plans shall be approved by the Office of Planning and Development.
2. Where a nonresidential use abuts a residential use, a landscape plan shall be approved by the Office of Planning and Development.

7.2.8 Uptown Light Industrial District

A. Land Uses

This district is intended to provide areas in which the principal uses permitted are industrial, yet compatible with the character of the Uptown area. Uses permitted include limited manufacturing, wholesaling and warehousing, as well as ancillary office uses. See 7.2.11 for specific uses permitted in each zoning district.

B. Density/Intensity

Maximum Tract or Lot Coverage: 90% with 10% permeable surface as green space.

C. Build-to Lines/Setbacks

The front "build-to line" establishes a position to which the front building facade should be built. The location of the adjacent buildings front façade, within 100 feet of the proposed building, determines the range in which the front facade of the new building can be located. A "setback" establishes the minimum distance between the property line and the facade. See 3.2.11E for permitted obstructions within the building setback.

1. Front Build-to-Line: 0 feet to 20 feet.
2. Minimum Side Setback: 10 feet.
3. Minimum Rear Setback: 20 feet.

D. Building Height

1. Building heights should be compatible with neighboring buildings.
2. Building heights shall not exceed 45 feet. Building height is the vertical distance measured from grade to the highest point of the roof for flat roofs and to the mean height between the eaves and the highest ridge for gable, hip and gambrel roofs.

E. Access & Parking

1. Industrial: As regulated by 4.6, Parking and Loading.
2. Office: 3 spaces/1,000 gross square feet.

F. Signage

Signs located in the Central Business Improvement District shall be subject to the provisions of Ordinance No. 1556 and as amended by Ordinance No. 4468.

G. Landscaping

1. Along public ROW and for parking lot screening, landscaping plans shall be approved by the Office of Planning and Development.
2. Where a non-residential use abuts a residential use, a landscape plan shall be approved by the Office of Planning and Development.

7.2.9 Parking, Loading Areas, Refuse & Site Lighting

A. Parking Lots

1. Location -Parking lots should be located to the side or rear of buildings and, where possible, be accessed from secondary streets. Off-street parking should not occur in front of the primary facade or on corner locations.
2. Design -Parking areas should be organized into a series of small bays delineated by landscape islands consisting of trees and shrubs separating them. In general, no more than 16 contiguous parking spaces should be allowed. Landscape islands should have a minimum width of eight feet and a shade tree planted in the landscape island. Driveways to parking areas should be no more than 24 feet wide.
3. Screening -The perimeter of all parking lots should be visually screened through the use of walls, fences, and/or landscaping, with an emphasis on any portions fronting a street. The method of screening should be determined by a sites context: The higher density portions of the study area should emphasize masonry walls and fences, while less dense residential areas might emphasize landscape screening. In all cases, parking should not extend past the established building line on a block. If landscaping is used, it should generally consist of evergreens planted in an intertwined pattern with a minimum height and spread of 24 inches at a time of planting to provide year-round screening.

B. Parking Structures

1. Exterior walls of parking garages visible from public streets should have an architectural cladding and flat floor plates facing the primary street.
2. Parking structures with street frontage shall comply with all other standards for buildings constructed within this document.
3. Parking structures are encouraged to be designed with ground floor uses compatible with neighboring areas in order to blend with surrounding structures and continue the rhythm of storefronts along the street, where appropriate.
4. The treatment of parking structure facades facing streets should give the appearance of an occupied Mixed Use or Commercial building.

C. Loading & Refuse

1. Loading docks, solid waste facilities, recycling facilities and other service elements should be placed to the rear or side yard of the building in visually unobtrusive locations with minimum impacts on view.
2. Screening should be achieved through the use of walls, fences and/or landscaping.
3. Refuse containers and facilities should be hidden by an opaque wall or fence of sufficient height to screen the bin and any appurtenances, but not less than six feet in height. Walls and fences should be constructed to match the architectural detail of the principal structure and contain a securable gate to minimize blowing refuse. Trash containers serving non-residential uses should not be located abutting residential property.
4. Recesses in the building and/or depressed access ramps should also be used for service areas.

D. Site Lighting

1. Site lighting shall be pedestrian-scaled and architecturally compatible with lighting installed in adjoining area.
2. Lighting shall be limited to the amount and intensity necessary for safety, security and to compliment architectural character.
3. Lighting which is visible from adjacent properties or roads must be indirect or incorporate full shield cut-offs.
4. Service area lighting shall be designed to avoid spill-over onto adjacent areas.

E. Mechanical Systems

Mechanical equipment (including air conditioning units, pipes, ducts, vents, access doors, meters, transformers and other building system equipment) shall be positioned away from pedestrian ways and residential structures to minimize noise, exhaust and visual unsightliness.

7.2.10 Signs

These signage standards apply to the entire Uptown area.

A. General Standards

1. Signs should not obscure key architectural features.
2. Billboards or general advertising signs should not be permitted.
3. Signs shall block the view of sights on an adjacent property.

B. Sign Illumination

1. Signs should be spotlighted, internally lit, or back lit with a diffused light source.
2. Spotlighting should completely shield all light sources; light should be contained primarily within the sign frame. No light should glare onto an adjoining property or in the eyes of motorists or pedestrians.
3. Neon signs may be used.

7.2.11 Land Use Zoning Matrix

USES PERMITTED	MDR	HDR	MU	UH	ULI
HOUSING					
Single-Family Attached	X	X			
Single-Family Detached	X	X			
Two Family	X	X			
Townhouse		X	X		

USES PERMITTED	MDR	HDR	MU	UH	ULI
Multiple Family		X	X	P4	
OTHER HOUSING					
Accessory Dwelling Unit	X	X	X	X	X
Bed and Breakfast	S	S	X		
Boarding House		S	X	P4	
Fraternity, Sorority House		S			
Group Shelter	S	S	X	X	
Home for the Aged	S	X	X	S	
Hotel		X15	X	X	
Hospital				X	
Student Dormitory		S	S	X	
Transitional Home	S	S		X	
INSTITUTIONS					
Airport, Heliport				S	S
Cemetery, Mausoleum				S	S
Church	X	X	X	X	X
College, university		S	X	X	X
Child Care Center		X	S	X	
Family Day Care Home	X	X	X	X	
Group Day Care Home		X	X	X	S
Lode, Club, Count Club		S	X	S	X
Museum		S	X	X	X
Nursing Home	S	X	X	X	
Nurse School		S	X	X	S
Park	X	X	X	X	X
Philanthropic Institution	S	X	X	X	X
Post Office		S	X	P4	
Public Building	S	X	X	X	X
Recreational Field	X	X	X	X	X
School, an public or private	S	X	X	X	S
COMMERCIAL					
Art or Photo Studio or Gallery			X		X
Bakery, retail			X		X
Bank 2			X	P4	X
Barber or Beauty Shop			X	P4	X
Business School			X	P4	X
Catering Establishment			X		X
Cleaning, pickup station			X	P4	X
Department or Discount Store			X		X
Financial Services 2			X	P4	X
Flower or Plant Store			X	P4	X
Garage, commercial			X	P4	X
Gasoline sales 2			S		X
General Service &Repair Shop			X		X
Laboratories			X	P4	X

USES PERMITTED	MDR	HDR	MU	UH	ULI
Music or Dancing Academy			X		X
Offices			X	P4	X
Parking Lot				S	
Parking Garage		S	S	S	S
Pawn Shop			X		X
Personal Service Establishment			X	P4	X
Photo Finishing			X		X
Photo Finishing Pick-up			X		X
Private Sales			X		X
Radio or TV Studio			X		X
Restaurant or Carry-Out Restaurant 2			X 15	P4	X
Restaurant, drive-in			X	P4	X
Retail, an			X	P4	X
Services, other business & personal			X	P4	X
Tavern, Cocktail Lounge, Night Club or Micro-Brewery			X		X
Used Goods, Second Hand Sales			X		X
Veterinary Clinic			X		X
Marina-Recreational Craft		X 15	X 15		
INDUSTRIAL					
Chemicals, Cosmetics, Drugs, Soap, Paints, Fertilizer & Abrasive Products					S
Contractor's storage indoor					X
Electrical or electronic equipment, appliances& instruments					X
Fabricated Metal Products and Machine					S
Food and beverage products except animal slaughter, stockyards, rendering and brewery					X
Furniture & fixtures					X
Gas, electric, water, sewerage; production, treatment facility					S
Jewelry, silverware, plated ware, musical instruments, toys, sporting goods, office art supplies					X
Leather & leather products except tanning &finishing					X
Paper products except pulp mills					X
Printing & Publishing					X
Textile, apparel products, cotton factoring, grading except cotton gin					X
Boat dock, storage repair					X
Postal Facility/Distribution Center					X
Railroad Terminal					X
Telephone Service Center					X
Telephone switching center, electric transmission, gas piping, water pumping station	X	X	X	X	X
Taxicab dispatch station					X
Transportation Equipment					S

USES PERMITTED	MDR	HDR	MU	UH	ULI
Warehouse, self-service, mini-storage					X
Wholesale establishment					X

X = Use permitted by right; S = Use requiring legislative site plan review and approval subject to the issuance of a special use permit; P4 = Such use shall be part of hospital and designed and intended primarily to serve patients or employees; 15 = Use permitted by right in the Uptown Waterfront Overlay District.

7.2.12 Parking Provisions

A. Parking Reductions

Factor	Applicable Use	Criteria	Parking Adjustment
Transit	Residential Non-Residential	Use is located within 660 feet of a public transit stop.	10% Reduction
Pedestrian Access	Non-Residential	Use is located where residents of all residential and mixed use areas within 1,320 feet of the subject properly can walk to and from the non-residential use a continuous sidewalk system (ignoring intervening streets).	10% Reduction
Public Parking Facilities	Non-Residential	Use is located within 660 feet of a parking facility that is available for use by the public without charge (either directly or through a validation program in which the subject use participates).	10% Reduction
On-Street Parking	Residential* Non-Residential	Use is located along one or more public street frontages where public parking is permitted. *Not available for single and two family buildings.	One legal on-street parking space can be substituted for every required off-street parking space provided the on-street space is located on a public right-of-way immediately abutting the property seeking the parking adjustment. Where a partial space straddles an extension of a side property line, the space may be counted by the abutting owner in front of whose property 50% or more of the space is located.

B. Shared Parking Provisions

Joint use of up to 100% of required off-street parking spaces shall be permitted for two or more uses located in the same or different buildings, provided that the parking spaces are on the same lot or within 660 feet of the building, structure or use to be served. Within the Uptown area, the Planning Director or Land Use Control Board (as applicable) may approve a shared parking plan for a mixed use project when uses are located near one another and have different peak parking demands, or other characteristics that would enable them to share parking areas without resulting in significantly higher on-street parking in surrounding areas or unauthorized use of other parking facilities. Shared parking arrangements shall be subject to the requirements set forth below:

1. Application

In cases where the uses for which the shared parking is requested are located on sites under different ownership, the persons involved will file a joint written application with the Planning Director setting forth the following information:

a. The names, addresses, and telephone numbers of the applicants.

b. The ownership and location of the off-street parking spaces proposed to be jointly used.

c. The uses which will jointly use the required off-street parking spaces, the hours of operation of each such use, the number of required parking spaces per 4.6, Parking and Loading, for each such use, and the number of parking spaces proposed to be jointly used.

d. Any other information required by the Planning Director .

2. **Criteria for Review**

In reviewing an application for a reduction in the minimum number of required parking spaces, the following factors shall be considered:

a. Characteristics of each use and projected peak parking demand, including hours of operation.
b. Potential reduction in vehicle movements afforded by multi-purpose use of spaces by employees, customers or residents.
c. Potential improvements in access, design, open space preservation and circulation afforded.
d. Potential parking reduction in accordance with the parking reduction provisions of the City.

3. **Agreements**

In cases where the uses for which the shared parking is requested are located on lots under different ownership, an agreement between the owners shall be required and subject to approval by the City Attorney and filed with the Register of Deeds. Any applicable easements and joint access corridors which tie the shared parking concept together will be required to be recorded on a final plat and in any restrictive covenant and shall be referenced on the site plan.

4. **Amendment or Termination**

The approved shared parking agreement may be amended or terminated through site plan submission to the Planning Director and the Land Use Control Board through:

a. A petition filed by the owners whose properties include at least 75% of the square footage included in the shared parking lot prior to amendment or termination; and
b. Submission of evidence that each use has made alternative provisions to satisfy its minimum off-street parking requirements.

5. **Off-Site Parking Provisions**

a. Required parking spaces may be located off-site provided that: Nonresidential use is located within 660 feet of a parking facility in which there is a formal agreement to designate spaces for the subject use.
b. Residential use is located within 330 feet of a parking facility in which there is a formal agreement to designate spaces for the subject use.

7.2.13 Significant Neighborhood Structure (SNS) Provisions

A. Purpose

Significant Neighborhood Structure (SNS) provisions are intended to protect and preserve existing neighborhood structures that are important to the historical, architectural, cultural or civic character of the neighborhood. Some existing older buildings, such as corner stores and churches, may not physically lend themselves for permitted uses within residential areas. While this situation does not pose a problem for previously existing non-conforming uses that are “grandfathered in,” abandoned uses lose such status. These provisions give relief by allowing for non-residential uses following certain criteria as a way to provide an economically viable means to preserve Significant Neighborhood Structures. The designation of Significant Neighborhood Structure status for specific properties shall be triggered by an application to the Planning Director and an approval by the Land Use Control Board. Once approved, the boundaries shall be shown on the zoning map as an overlay.

B. Criteria for Consideration

A Significant Neighborhood Structure is defined as a structure, it appurtenances and the associated property that has historical, cultural, architectural, or civic value and/or importance; and whose demolition or destruction would constitute an irreplaceable loss to the quality and character of a neighborhood within the Uptown area; and that meets one or more of the following criteria:

1. It is recognized as a significant element of the neighborhood and/or community;
2. It embodies characteristics that distinguish it from other structure of the neighborhood and/or community;
3. It is considered historically or architecturally significant;
4. Rezoning the property on which the structure exists to a general zoning district inconsistent with surrounding or adjacent properties would have a significant negative impact the neighborhood and/or community;
5. Retaining the feature is important in maintaining the traditional neighborhood fabric;

6. Retaining the structure will help to preserve the variety of buildings and structures historically present within the neighborhood, recognizing that such structure may be differentiated by age, function and architectural style in the neighborhood and/or community;
7. Retaining the structure will help to reinforce the neighborhood and/or community's traditional and unique character.

C. Significant Neighborhood Structure Development Plan

A development plan for the reuse of any structure to be encompassed by a SNS overlay district shall be submitted to the Planning Director and approved by the Land Use Control Board. No building permits, or land development permits of any other kind, shall be issued prior to the approval of the Significant Neighborhood Structure development plan. Depending upon the extent of information determined necessary the Planning Director on an application-by-application basis, the following types of information might be required:

1. The proposed SNS district boundary, including underlying existing zoning districts;
2. The location, orientation, and size of all existing and proposed structures, features and other elements and associated parking spaces;
3. The location of any structure on any property adjacent to the boundaries of the district;
4. The type, location, number and size of all significant existing and proposed vegetation;
5. The location, height and type of all existing and proposed fences or walls;
6. The location of any accessory structures for refuse collection, recycling or feature maintenance;
7. The location of all existing and proposed access points, loading areas and drive-thru lanes;
8. The location and name of all existing streets and alleys;
9. Photographs of all relevant site conditions, buildings, and other features;
10. Tabular data identifying the specific existing and proposed uses and square footage; structure height(s) and parking spaces;
11. Certification by a civil engineer, architect, or landscape architect directly involved in the preparation of the development plan.

D. Permitted Land Uses

All land uses classified as permitted by right (X), special use (S) or permitted hospital related (P4) by the underlying zoning district(s) shall be permitted within the SNS district. Additional uses, including uses prohibited by the underlying zoning district(s), may be permitted subject to certain conditions as described in the Significant Neighborhood Structure development plan, provided they are determined by the Land Use Control Board to be compatible with, and sensitive to, abutting properties and the overall neighborhood fabric, and appropriate to preserve and maintain the district.

E. Design Principles

1. Building Mass & Scale

The mass and scale of any new construction or alternations to a structure shall be compatible with the existing on-site and surrounding uses, buildings, structures and streetscape.

2. Parking

The number of required parking spaces shall be established recognizing available on-street parking and alternative parking available in the area. New parking spaces shall be located so as not to disrupt the continuity of the existing neighborhood context, building rhythm and streetscape and shall be placed to the side and rear of the key site feature being preserved to the extent possible.

3. Lighting

Lighting shall be designed and located at a pedestrian scale consistent with pedestrian movements and the neighborhood. Lighting shall be concealed or shielded to avoid glare and off-site impacts on abutting properties. Light poles and fixtures shall be compatible with the function and design of the structure and the abutting properties.

4. Signs

Any sign, where permitted as part of a Significant Neighborhood Structure development plan, shall be consistent with the context, scale, and character of the neighborhood where the district is located. The site

structure's mass and scale, and the neighborhood in which it is located, shall be considered in sign size and design to ensure sensitivity and proportion to surrounding properties.

5. Landscaping

Landscaping shall enhance and reinforce the distinguishing characteristics of the key site structure of site element, and appropriately buffer any physical alteration from adjacent properties.

F. Alternative Standards

In addition to alternative permitted land uses, the approval of a Significant Neighborhood Structure development plan, may establish alternative standards for minimum lot area, setback and building height standards. A finding must be made that those standards would serve to enhance and provide a strong sense of place, permit the reasonable use of the property, and not impair the continued use and enjoyment of abutting properties.

G. Cancellation

In the event that a building permit or certificate of occupancy has not been issued for the Significant Neighborhood Structure property within two years from the date that the Land Use Control Board (LUCB) approved the Significant Neighborhood Structure development plan, the LUCB may act to cancel a Significant Neighborhood Structure designation at any time thereafter, upon giving the property owners 30 day's prior notice to the LUCB public hearing at which the cancellation will be considered.

Article 8. Overlay Districts

8.1 MEDICAL OVERLAY DISTRICT (-MO)

8.1.1 Purpose

The purpose of the Medical Overlay District is to support the investment efforts of the various institutional uses located within the district by providing restrictions on those uses deemed incompatible with the future land uses anticipated in the area. The area is also intended to have a more urban, pedestrian-friendly, walkable character in the future, and therefore replacement standards that support this vision are included in the overlay district. Finally, mapped limitations on height will help reduce the impact of large-scale uses on the surrounding neighborhoods.

8.1.2 Applicability

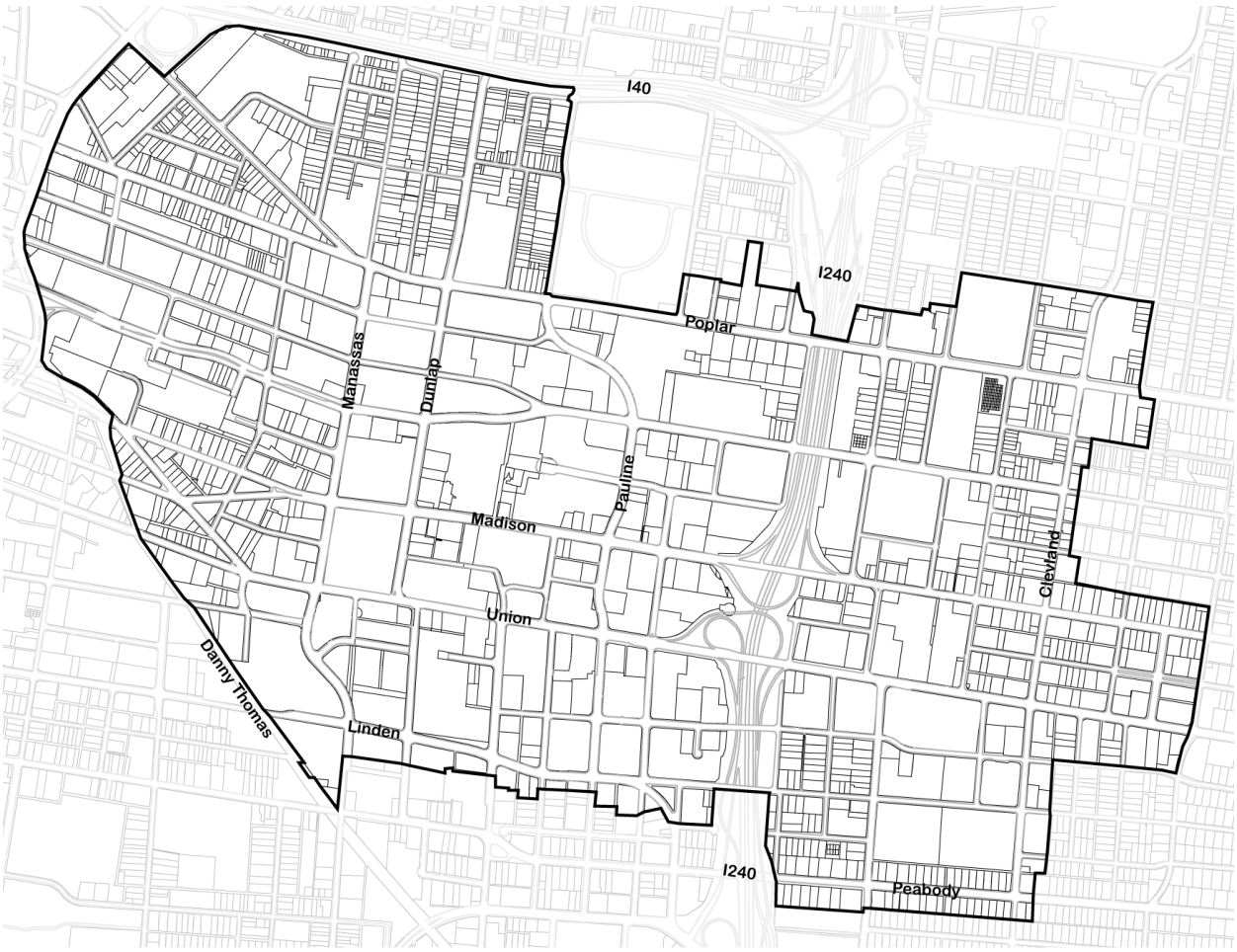
Within the Medical Overlay District, as designated below, the standards of this Chapter shall apply to:

A. All new building construction;

B. All building expansion with removal of more than 25% of existing walls facing a public street, or a street-facing elevation if the parcel is landlocked; or removal of more than 50% of all existing exterior walls.

C. All existing buildings that are not in conformance with the requirements of the underlying district or this overlay district at the time of adoption shall be governed by Article 10 (nonconformities).

D. No Planned Developments (4.11) shall be allowed within the Medical Overlay District.



Medical Overlay District

8.1.3 Site Plan Review

A. Authority

The Planning Director is authorized to approve site plans within the Medical Overlay District in accordance with 9.13.

B. Administrative Deviations

During the site plan review process, the Planning Director is authorized to approve administrative deviations (see 9.21) to the building envelope standards in 8.1.5C, where, owing to special conditions, strict enforcement of certain standards would be physically impractical.

C. Special Exceptions

1. Authority

The Land Use Control Board is authorized to approve special exceptions to certain requirements of this Chapter in accordance with 9.14.

2. Permitted Special Exception

The Land Use Control Board has the authority to approve special exceptions for the following standards:

a. Additional height on interior blocks on lots with designated urban or pedestrian frontages (see 8.1.6).
b. Modifications to any parking requirements.

8.1.4 Use

A. All uses permitted by right or by special use permit in the underlying zoning districts are permitted in the Medical Overlay District, with the exception of the following prohibited uses:

1. Agricultural Uses

a. Commercial fishing
b. Farm labor and management services
c. Fish hatcheries and preserves
d. Grain, fruit, field crop and vegetable cultivation and storage
e. Hunting, trapping and game propagation
f. Livestock, horse, dairy, poultry and egg products
g. Timber tracts, forest nursery, gathering of forest products

2. Commercial Uses

a. Adult entertainment.
b. Beverage container collection center
c. Beverage container recycling
d. Boat rental, sale, storage or repair
e. Campground, travel trailer park
f. Garage, commercial storage
g. Greenhouse or nursery, commercial
h. Lawn, tree or garden service
i. Lumberyard
j. Mobile home sales
k. Motor vehicle sales (allowed where located in a fully-enclosed building)
l. Sheet metal shop
m. Vehicle wash

3. **Industrial Uses**
   a. Manufacture, storage and distribution of asbestos products; chemical, paints, fertilizers and abrasive products; explosives; fabricated metal products and machinery; lumber and wood products; petroleum, liquefied petroleum gas and coal products; petroleum and coal product refining; radioactive materials (except those used in medical testing, research or care); rubber and plastic products; stone, clay, glass and concrete products; transportation equipment
   b. Animal and poultry slaughter, stockyards, rendering
   c. Automobile dismantlers and recyclers
   d. Contactor's storage (outdoor)
   e. Drop yard (with or without preventative maintenance service)
   f. Leather and leather products tanning and finishing
   g. Metal, sand, stone, gravel, or clay mining or processing facility
   h. Primary metal manufacturing
   i. Primary metal distribution and storage
   j. Pulp mills
   k. Scrap metal processors
   l. Secondary materials dealers
   m. Tire recapping
4. **Transportation and Public Facility Uses**
   a. Airline terminal, freight, service facility
   b. Boat dock, storage, repair
   c. Bus terminal or service facility
   d. Garbage or refuse collection service
   e. Refuse treatment, storage, disposal or recycling
   f. Landfill
   g. Railroad switching yard, terminal, piggyback yard
   h. Taxicab dispatch station
   i. Truck or motor freight terminal, service facility

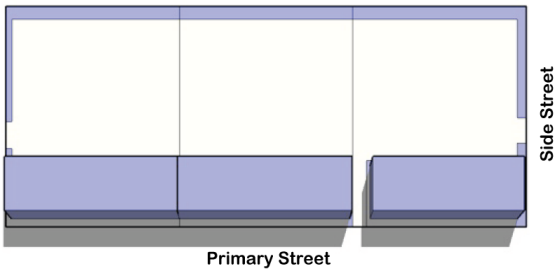
B. The following uses, where permitted by right in the underlying district, shall require a special use permit within the Medical Overlay District.
   1. Boarding house
   2. Fraternity, sorority
   3. Group shelter
   4. Rooming house
   5. Transitional home
   6. Student dormitory
   7. Recreational field
   8. Motor vehicle parking lot
   9. Motor vehicle service station
   10. Nightclub
   11. Retail sales or vending, outdoor
   12. Tavern, cocktail lounge
   13. Contactor's storage (indoor)
   14. Warehouse, self-service or mini-storage

C. In addition, upper-story residential is permitted by right in the Medical Overlay District.

8.1.5 Building Envelope Standards

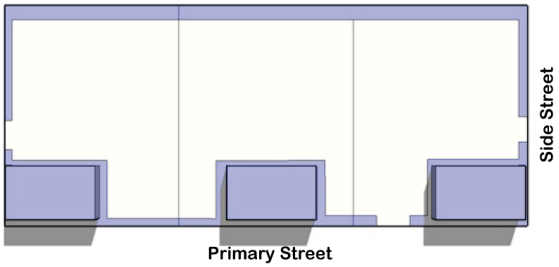
A. Applicability

PEDESTRIAN FRONTAGE



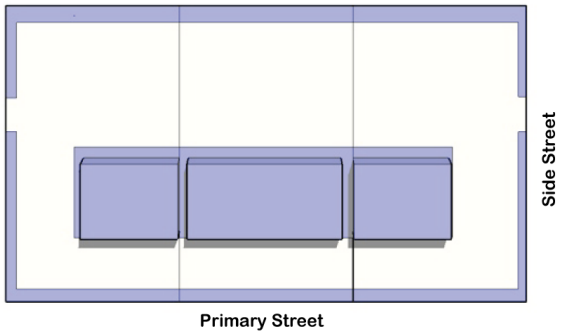
Buildings abut the street front and sidewalk – "Main Street" environment. There is no parking between the building and the street. Parking areas are located to the rear of buildings. Entrances are prominent and street facing. There often are two entrances, a pedestrian entrance and an ancillary automobile entrance.

URBAN FRONTAGE



Buildings abut the street front and sidewalk with greater spacing in between to balance the needs of both the pedestrian and automobile. There is no parking between the building and the street. Parking areas are located to the side and rear of buildings. Entrances are prominent and street facing. There often are two entrances, a pedestrian entrance and an ancillary automobile entrance.

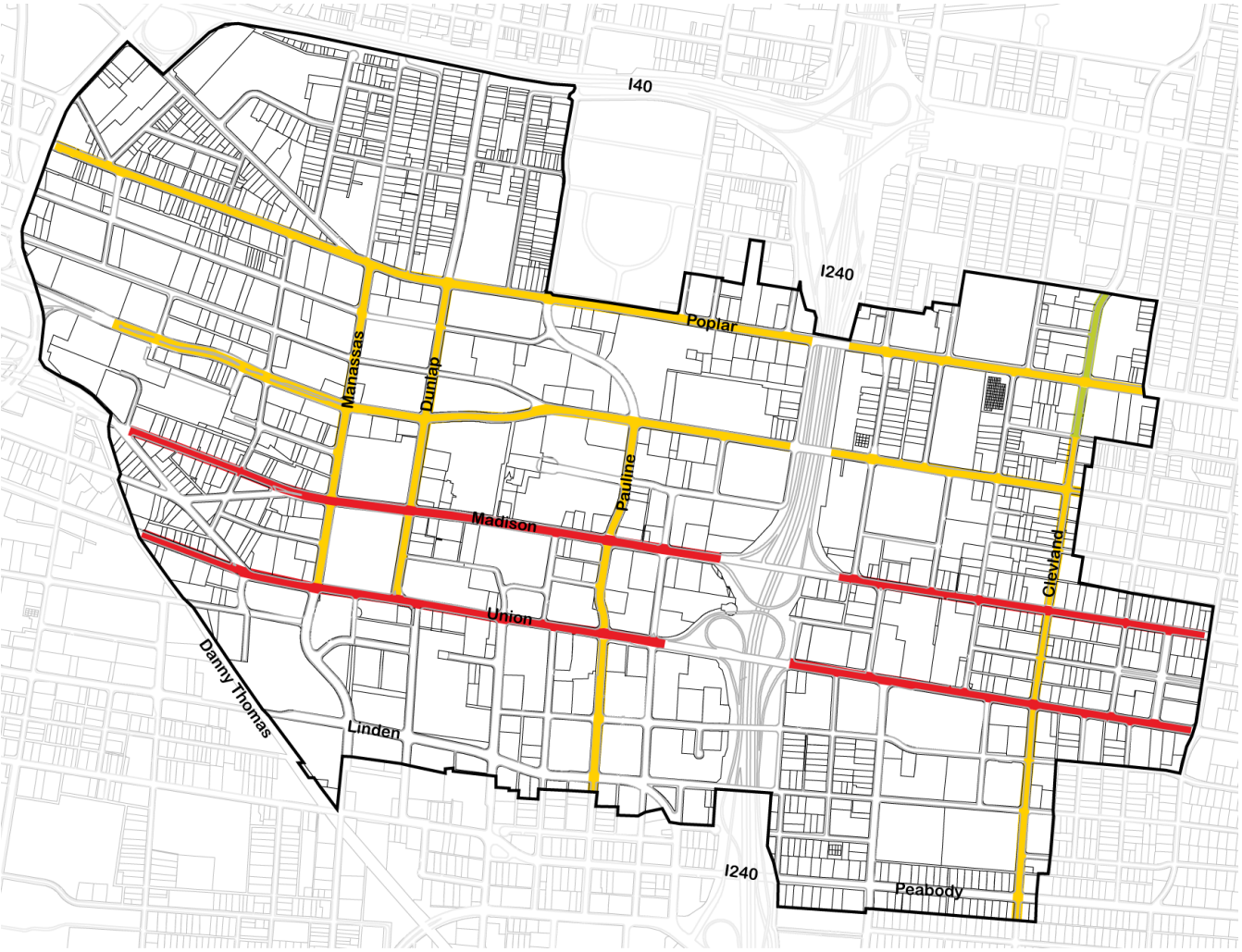
COMMERCIAL FRONTAGE



Buildings are set back further from the street to allow for easier access by automobile. Parking occurs in front of buildings but is limited two bays with a single drive aisle. There is usually a single entrance facing the primary street served by an internal sidewalk.

B. Frontage Map

The following map designates Pedestrian, Urban, and Commercial Frontages within the Medical Overlay District.



Medical Overlay District Frontage Map

Pedestrian Frontage Urban Frontage Commercial Frontage

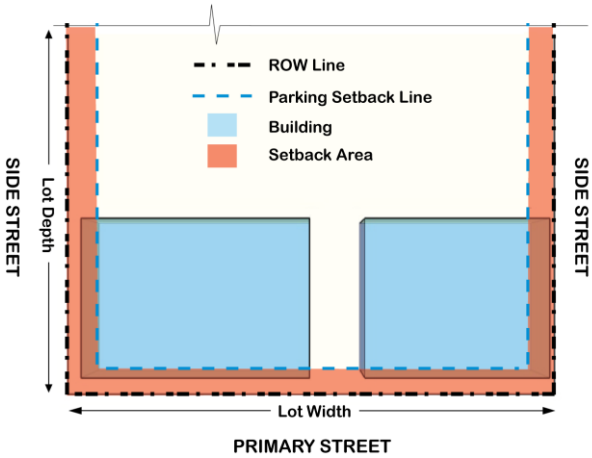
C. Building Regulations

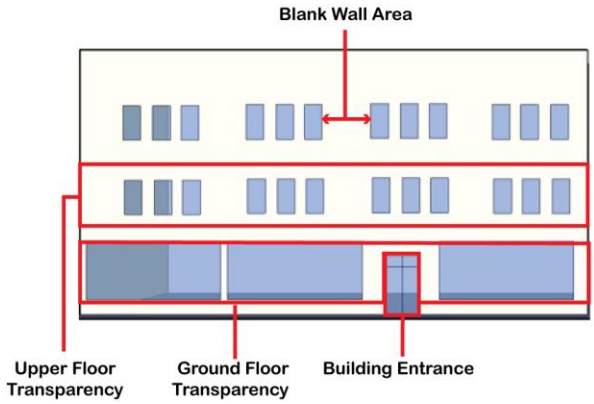
The building envelope standards in the following table shall replace and supplement the respective regulations of the underlying nonresidential districts. Where no frontage is designated on the Frontage Map as Pedestrian, Urban or Commercial, the General standards shall apply.

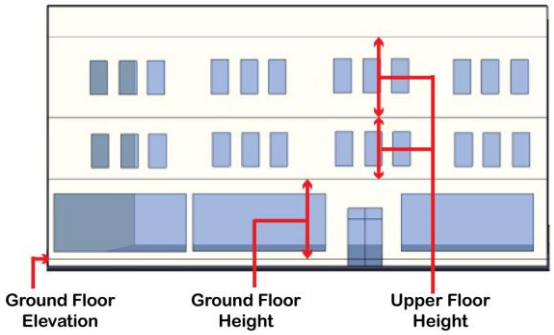
	Pedestrian	Urban	Commercial	General
BUILDING & PARKING PLACEMENT				
Lot Area & Width				
Area (min sq. ft.)	--	--	--	--
Width (min ft.)	--	--	--	--
Setback Area				
Front setback (min ft.)	7	7	7	7
Front setback (max ft.)	15	15	75	--
Required Building Frontage (min %)				
Primary street (lot up to100 feet in width)	70	--	--	--
Primary street (lot up to 125 feet in width)	--	50	50	--
Primary street (all other lots)	80	60	60	--
Side street	40	25	25	--
Side/Rear Setback (min ft.)				
Abutting single-family	10	10	10	10
Abutting multifamily, nonresidential	0 or 10	0 or 10	0 or 10	0 or 10
Abutting alley	5	5	5	5
Building separation	10	10	10	10
Parking Setback (min ft.)				
From primary street	15	15	8	10
From side street	10	10	8	10
Abutting single-family	10	10	10	10
Abutting multifamily, nonresidential, alley	0	0	0	0
ELEMENTS				
Transparency (min %)				
Primary street				
Ground floor	60	50	50	--
Upper floors	20	20	20	--
Side street				
Ground floor	30	30	30	--
Upper floors	20	20	20	--
Building Entrance				
Facing primary street	Required	Required	Required	Allowed
Blank Wall Area (max linear ft.)	30	30	30	--
HEIGHT				
Building Height (max ft.)	See 8.1.6	See 8.1.6	See 8.1.6	See 8.1.6
Ground Floor Elevation (min inches)				
Residential use	18	18	18	--
Nonresidential use	0	0	0	--
Floor Height (min/max ft.)				
Ground floor height	14/20	14/20	14/20	--
Upper floor height	9/12	9/12	9/12	--

PEDESTRIAN FRONTAGE

(see 8.1.7A for related streetscape standards)







BUILDING & PARKING PLACEMENT

LOT AREA & WIDTH

No minimum

SETBACK AREA

7 ft. to 15 ft. behind ROW line.

REQUIRED BUILDING FRONTAGE

3. Primary street (lots 100 ft. or more in width). The building façade must be located within the setback area for a minimum of 80% of the lot width.
4. Primary street (lots less than 100 ft. in width). The building façade must be located within the setback area for a minimum of 70% of the lot width. For lots under 100 ft. in width, the required building frontage may be reduced to accommodate no more than a single 20-ft. access drive for a rear parking area.
5. Side street. The building façade must be located within the setback area for a minimum of 40% of the lot depth.

PARKING SETBACK

4. Primary street setback. Min 15 ft. behind ROW line.
5. Side street setback. Min 10 ft. behind ROW line.
6. Parking shall be located behind the parking setback line. No parking is permitted between the street and the building. This requirement shall not restrict on-street parking.

ELEMENTS

TRANSPARENCY (WINDOWS & DOORS)

4. Ground floor. Primary Street min 60%, Side Street min 30%, situated between 2 and 12 ft. above the adjacent sidewalk. Ground floor residential, office and industrial uses may provide translucent widows to meet all transparency requirements.
5. Upper floor. Min 20% situated from floor to floor.
6. Retail sales and service uses. A minimum of 60% of the window pane surface area shall allow views into the ground floor for a depth of at least 8 ft. Windows shall not be made opaque by window treatments (excepting operable sunscreen devices within the conditioned space).

BUILDING ENTRANCE

5. A functioning entrance, operable during normal business hours, is required facing the primary street. An angled entrance may be provided at either corner of the building along the primary street to meet this requirement.
6. A building located on two primary streets shall have either one entrance per frontage or provide one angled entrance at the corner of the building at the intersection. Buildings located on corner lots shall meet all applicable intersection sight distance requirements. Additional entrances off another street, pedestrian area, or internal parking area are permitted.
7. A minimum of 50% of the required entrance shall be transparent.
8. Recessed entrances shall not exceed 3 ft. in depth and one floor in height.

BLANK WALL AREA

Blank lengths of wall exceeding 30 linear ft. are prohibited on all building façades.

HEIGHT

BUILDING HEIGHT

See 8.1.6 for maximum height requirements.

GROUND FLOOR ELEVATION

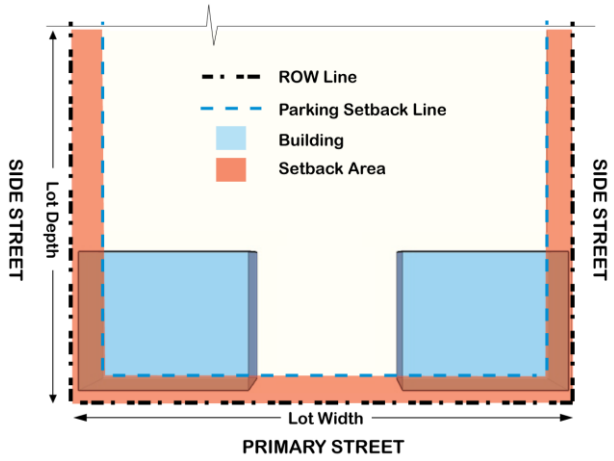
For ground floor residential uses, the ground floor finished elevation shall be a minimum of 18 inches above the adjacent sidewalk (measured from the front building façade to the top of the finished ground floor). There is no minimum for ground floor nonresidential uses.

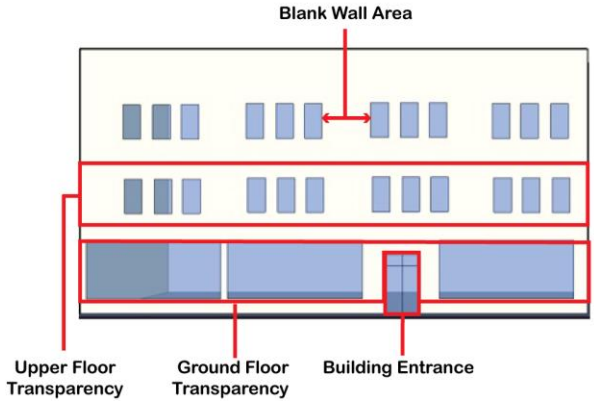
FLOOR HEIGHT

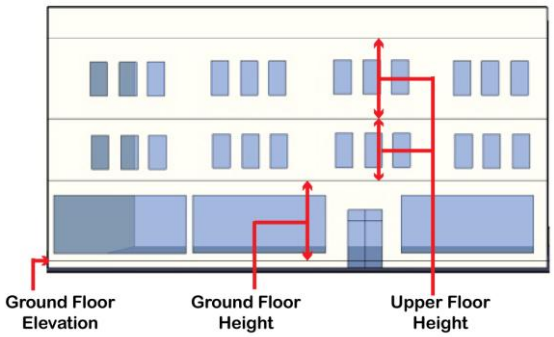
1. The ground floor shall have at least 14 ft. of clear interior height (floor to ceiling) for a minimum depth of at least 25 ft.
2. The maximum floor-to-floor height for the ground floor is 20 ft.
3. The maximum floor-to-floor height for floors other than the ground floor is 12 ft.
4. At least 80% of each upper floor shall have an interior clear height (floor to ceiling) of at least 9 ft.

URBAN FRONTAGE

(see 8.1.7B for related streetscape standards)







BUILDING & PARKING PLACEMENT

LOT AREA & WIDTH

No minimum

SETBACK AREA

7 ft. to 15 ft. behind ROW line.

REQUIRED BUILDING FRONTAGE

4. Primary street (lots 125 ft. or more in width). The building façade must be located within the setback area for a minimum of 60% of the lot width.
5. Primary street (lots less than 125 ft. in width). The building façade must be located within the setback area for a minimum of 50% of the lot width.
6. Side street. The building façade must be located within the setback area for a minimum of 25% of the lot depth.

PARKING SETBACK LINE

4. Primary street setback. Min 15 ft. behind ROW line.
5. Side street setback. Min 10 ft. behind ROW line.
6. Parking shall be located behind the parking setback line. No parking is permitted between the street and the building. This requirement shall not restrict on-street parking.

ELEMENTS

TRANSPARENCY (WINDOWS & DOORS)

4. Ground floor. Primary Street min 60%, Side Street min 30%, situated between 2 and 12 ft. above the adjacent sidewalk. Ground floor residential, office and industrial uses may provide translucent widows to meet all transparency requirements.
5. Upper floor. Min 20% situated from floor to floor.
6. Retail sales and service uses. A minimum of 60% of the window pane surface area shall allow views into the ground floor for a depth of at least 15 ft. Windows shall not be made opaque by window treatments (excepting operable sunscreen devices within the conditioned space).

BUILDING ENTRANCE

5. A functioning entrance, operable during normal business hours, is required facing the primary street. An angled entrance may be provided at either corner of the building along the primary street to meet this requirement.
6. A building located on two primary streets shall have either one entrance per frontage or provide one angled entrance at the corner of the building at the intersection. Buildings located on corner lots shall meet all applicable intersection sight distance requirements. Additional entrances off another street, pedestrian area, or internal parking area are permitted.
7. A minimum of 50% of the required entrance shall be transparent.
8. Recessed entrances shall not exceed 3 ft. in depth and one floor in height.

BLANK WALL AREA

Blank lengths of wall exceeding 30 linear ft. are prohibited on all building façades.

HEIGHT

BUILDING HEIGHT

See 8.1.6 for maximum height requirements.

GROUND FLOOR ELEVATION

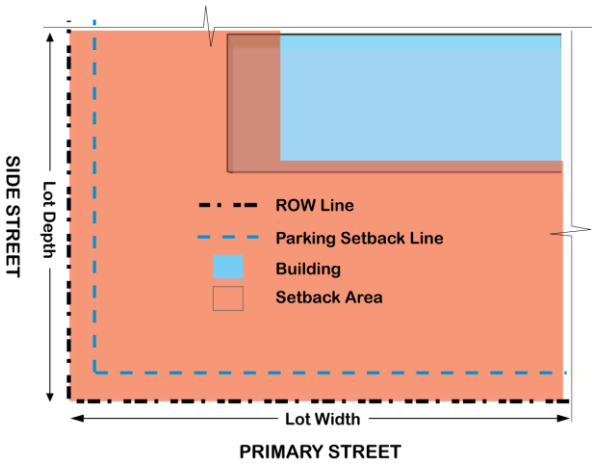
For ground floor residential uses, the ground floor finished elevation shall be a minimum of 18 inches above the adjacent sidewalk (measured from the front building façade to the top of the finished ground floor). There is no minimum for ground floor nonresidential uses.

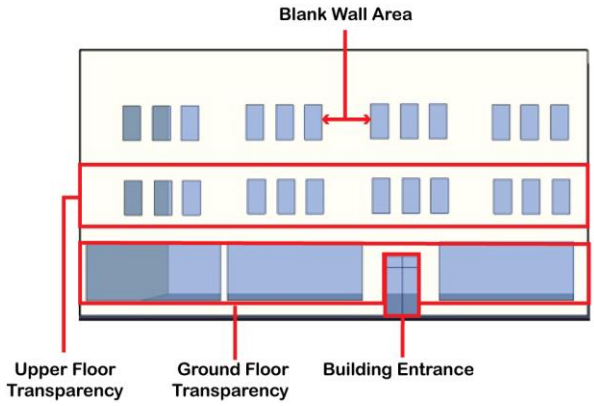
FLOOR HEIGHT

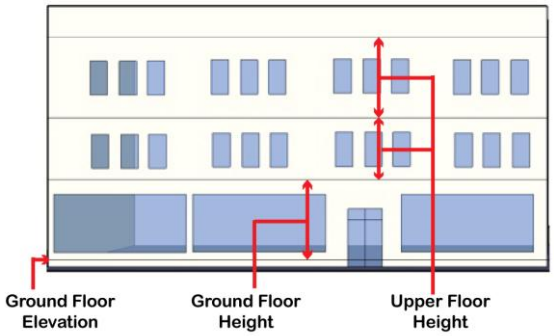
1. The ground floor shall have at least 14 ft. of clear interior height (floor to ceiling) for a minimum depth of at least 25 ft.
2. The maximum floor-to-floor height for the ground floor is 20 ft.
3. The maximum floor-to-floor height for floors other than the ground floor is 12 ft.
4. At least 80% of each upper floor shall have an interior clear height (floor to ceiling) of at least 9 ft.

COMMERCIAL FRONTAGE

(see 8.1.7C for related streetscape standards)







BUILDING & PARKING PLACEMENT

LOT AREA & WIDTH

No minimum

SETBACK AREA

7 ft. to 75 ft. behind ROW line.

REQUIRED BUILDING FRONTAGE

1. Primary street (lots 125 ft. or more in width). The building façade must be located within the setback area for a minimum of 60% of the lot width.
2. Primary street (lots less than 125 ft. in width). The building façade must be located within the setback area for a minimum of 50% of the lot width.
3. Side street. The building façade must be located within the setback area for a minimum of 25% of the lot depth.

PARKING SETBACK LINE

1. Primary/side street setback. Min 8 ft. behind ROW line.
2. Parking shall be located behind the parking setback line. A single 22-ft. drive aisle serving 20-ft. deep parking spaces on one or both sides may be located between the building and the street. Where parking is provided between the building and the street, the 8-ft. parking setback area shall be landscaped.

ELEMENTS

TRANSPARENCY (WINDOWS & DOORS)

1. Ground floor. Primary Street min 60%, Side Street min 30%, situated between 2 and 12 ft. above the adjacent sidewalk. Ground floor residential, office and industrial uses may provide translucent widows to meet all transparency requirements.
2. Upper floor. Min 20% situated from floor to floor.
3. Retail sales and service uses. A minimum of 60% of the window pane surface area shall allow views into the ground floor for a depth of at least 15 ft. Windows shall not be made opaque by window treatments (excepting operable sunscreen devices within the conditioned space).

BUILDING ENTRANCE

1. A functioning entrance, operable during normal business hours, is required facing the primary street. An angled entrance may be provided at either corner of the building along the primary street to meet this requirement.
2. A building located on two primary streets shall have either one entrance per frontage or provide one angled entrance at the corner of the building at the intersection. Buildings located on corner lots shall meet all applicable intersection sight distance requirements. Additional entrances off another street, pedestrian area, or internal parking area are permitted.
3. A minimum of 50% of the required entrance shall be transparent.
4. Recessed entrances shall not exceed 3 ft. in depth and one floor in height.

BLANK WALL AREA

Blank lengths of wall exceeding 30 linear ft. are prohibited on all building façades.

HEIGHT

BUILDING HEIGHT

See 8.1.6 for maximum height requirements.

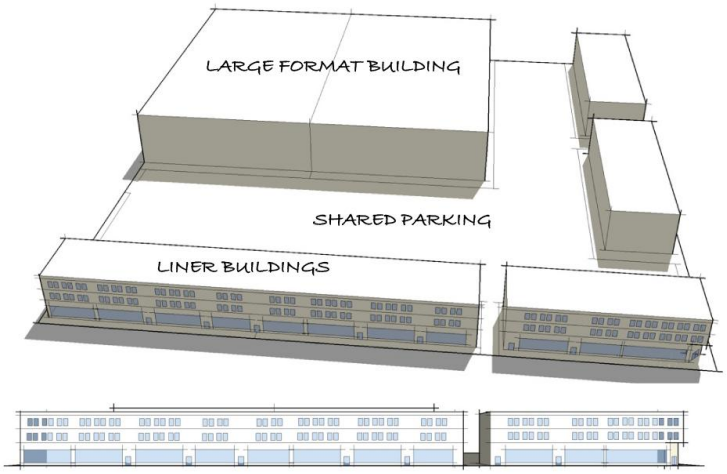
GROUND FLOOR ELEVATION

For ground floor residential uses, the ground floor finished elevation shall be a minimum of 18 inches above the adjacent sidewalk (measured from the front building façade to the top of the finished ground floor). There is no minimum for ground floor nonresidential uses.

FLOOR HEIGHT

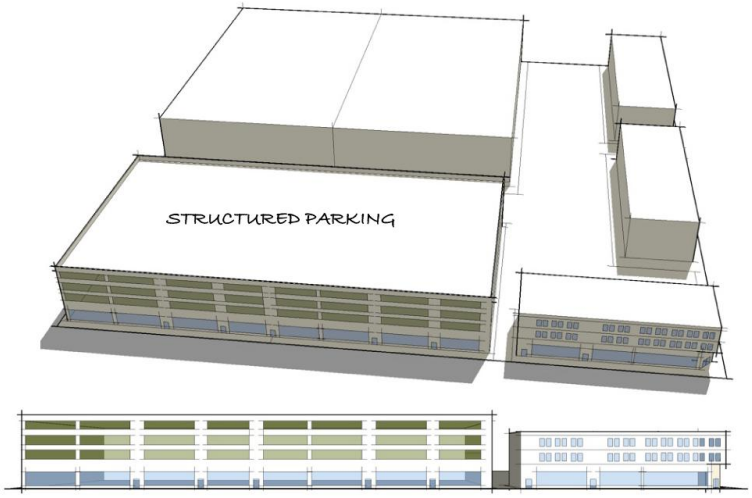
1. The ground floor shall have at least 14 ft. of clear interior height (floor to ceiling) for a minimum depth of at least 25 ft.
2. The maximum floor-to-floor height for the ground floor is 20 ft.
3. The maximum floor-to-floor height for floors other than the ground floor is 12 ft.
4. At least 80% of each upper floor shall have an interior clear height (floor to ceiling) of at least 9 ft.

LARGE FORMAT BUILDINGS



Liner buildings facing a designated frontage may be used to screen large format buildings. Shared parking is allowed between the large format building and the street provided liner buildings are constructed to the meet the designated frontage standards. Large format buildings screened by liner buildings (that meet the designated frontage requirements) are only required to meet the ground floor area, side/rear setback, parking setback, and building height requirements.

STRUCTURED PARKING

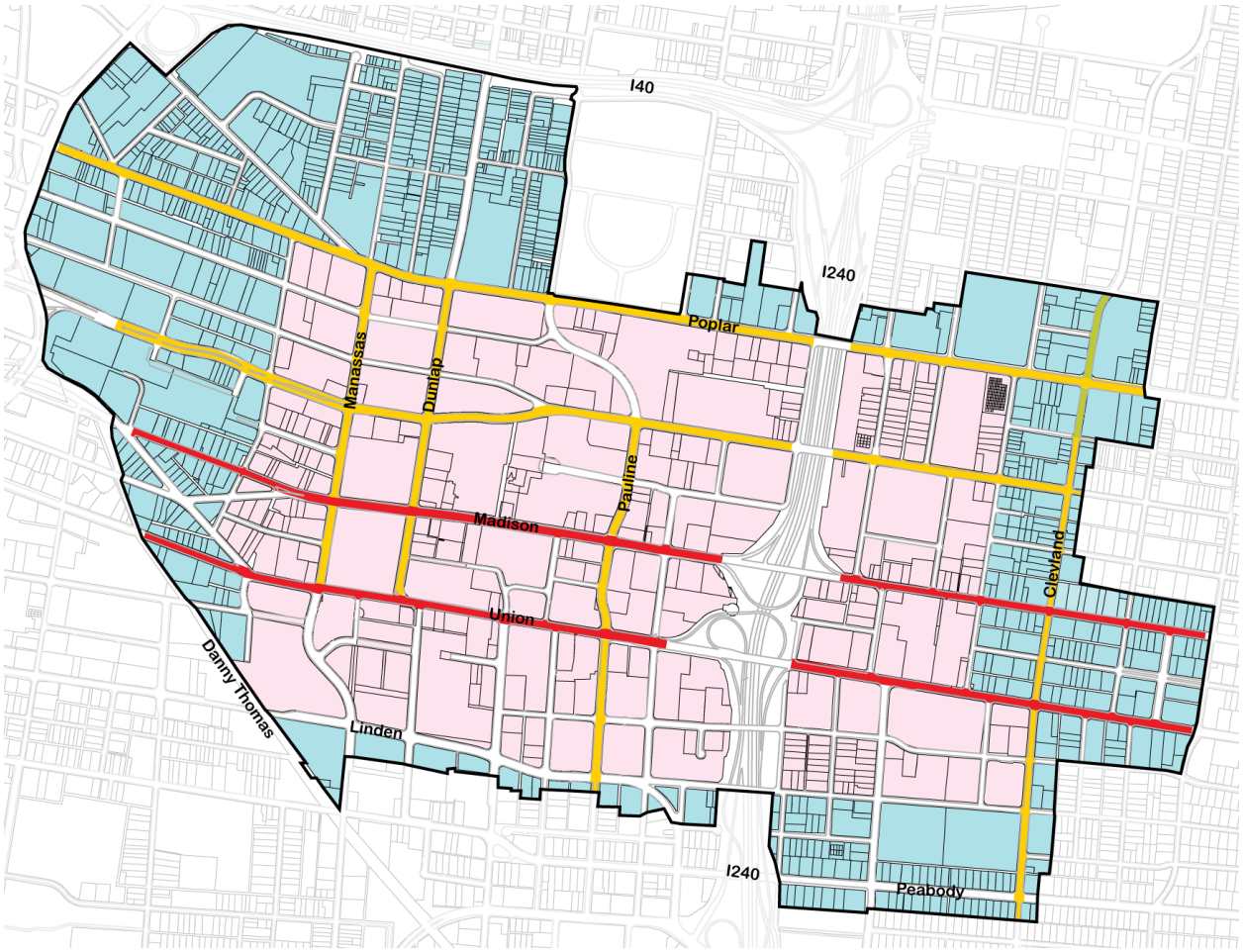


Structured parking is permitted fronting on any street provided that on a designated frontage all frontage requirements are met. Such buildings shall meet all applicable building envelope standards except for upper floor transparency requirements. Such building shall contain active ground floor uses along the designated frontage for minimum depth of least 25 feet.

8.1.6 Height Standards

A. Building Height Standards

The following map designates maximum building height limits within the Medical Overlay District.



Medical Overlay District Height Map

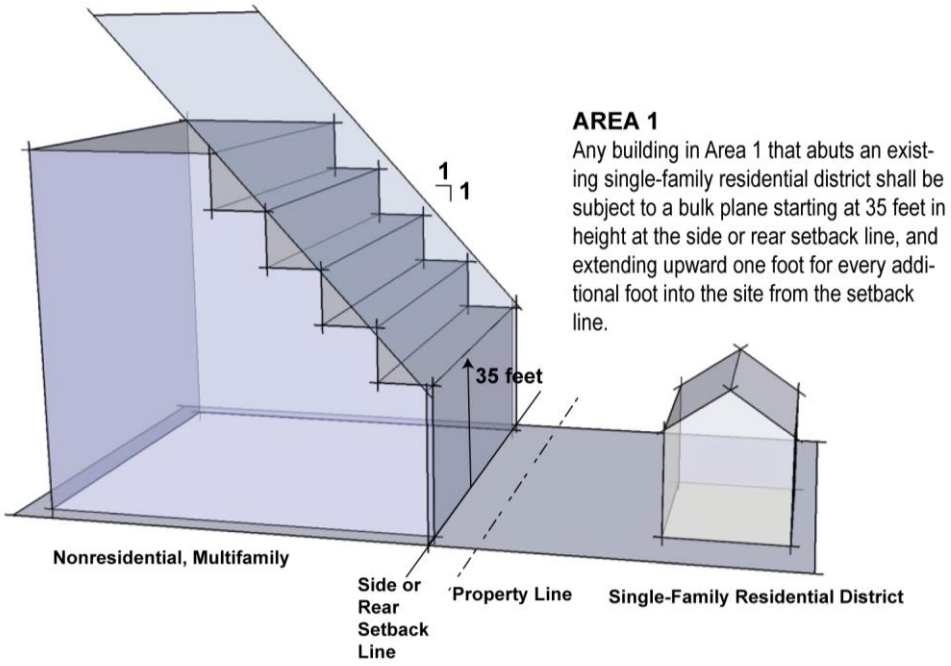
Pedestrian Frontage | Urban Frontage | Commercial Frontage

Area 1 | Area 2

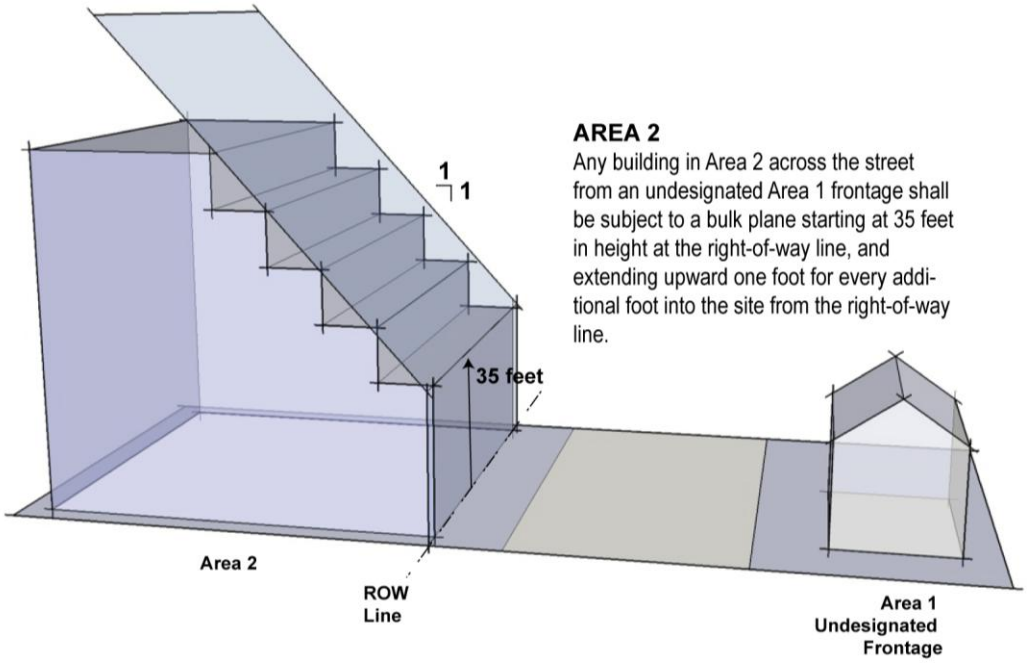
	Max Height
Area 1	
General (no frontage designation)	35 feet
Commercial/Urban/Pedestrian Frontage	60 feet *
Area 2	
General (no frontage designation)	80 feet *
Commercial Frontage	80 feet
Urban/ Pedestrian Frontage (anywhere on lot)	
Block face (0 - 30 feet of lot depth)	80 feet
Block interior (30+ feet of lot depth)	128 feet
Additional height permitted for block interiors by special exception	

* subject to bulk plane (see paragraph B below)

B. Bulk Plane



AREA 1
Any building in Area 1 that abuts an existing single-family residential district shall be subject to a bulk plane starting at 35 feet in height at the side or rear setback line, and extending upward one foot for every additional foot into the site from the setback line.

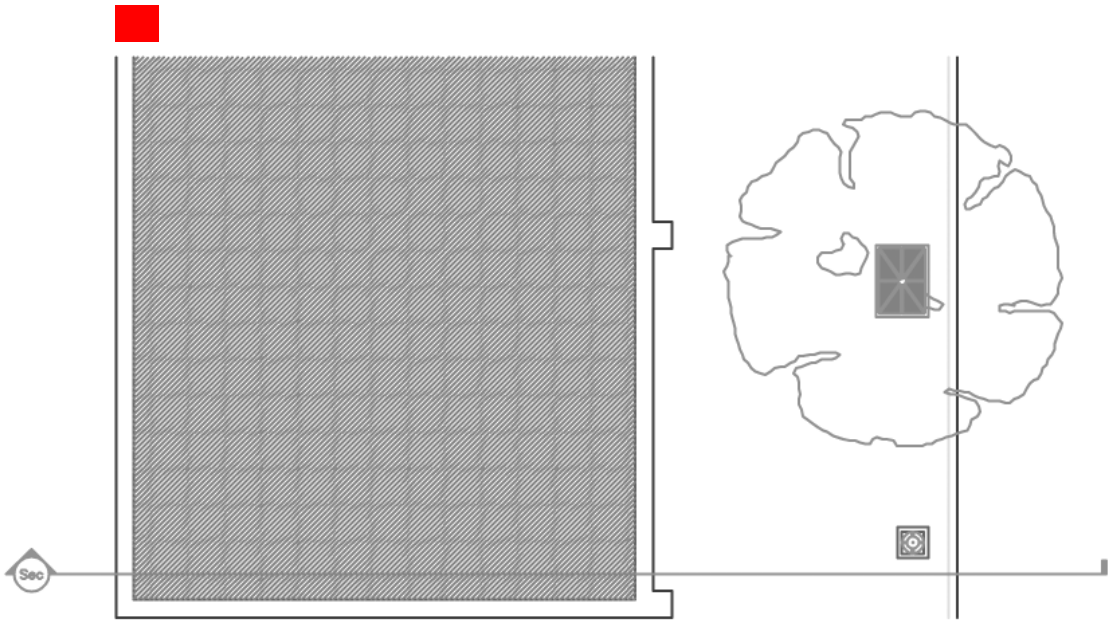


AREA 2
Any building in Area 2 across the street from an undesignated Area 1 frontage shall be subject to a bulk plane starting at 35 feet in height at the right-of-way line, and extending upward one foot for every additional foot into the site from the right-of-way line.

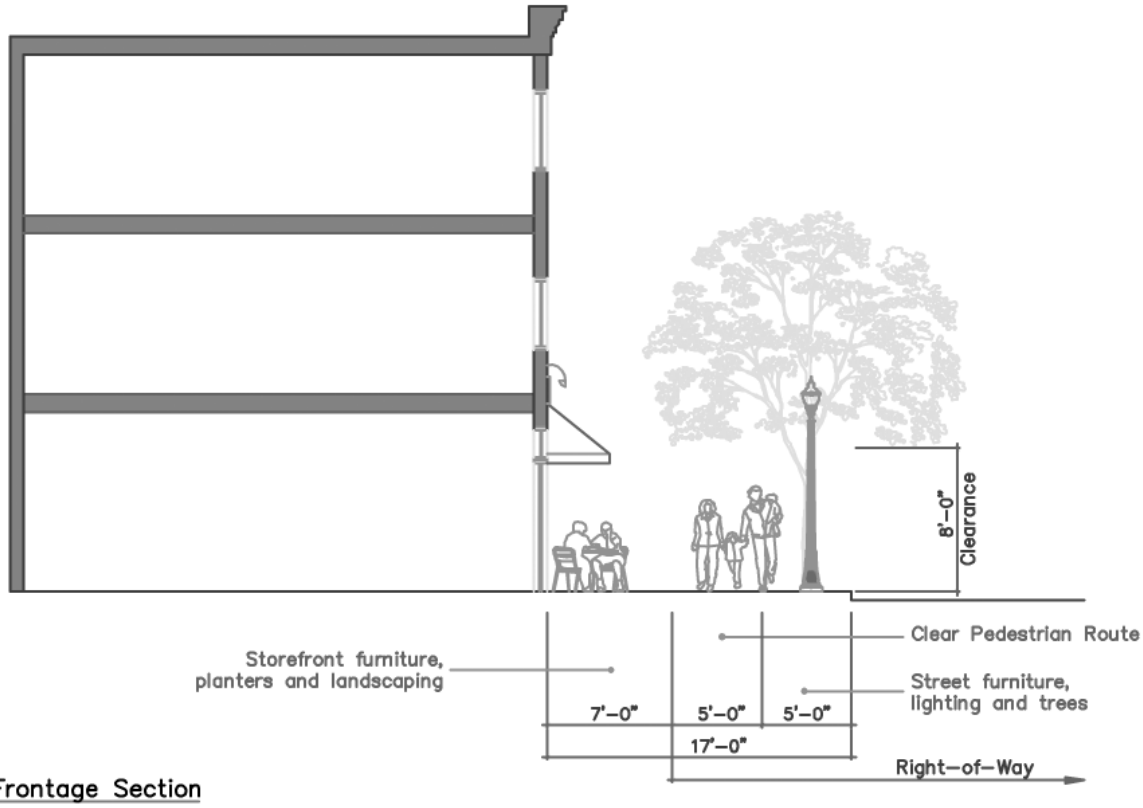
8.1.7 Streetscape Standards

A. Pedestrian Frontage

The following minimum streetscape standards apply along a Pedestrian Frontage as designated in 8.1.5B (see 8.1.5C for related building envelope standards).



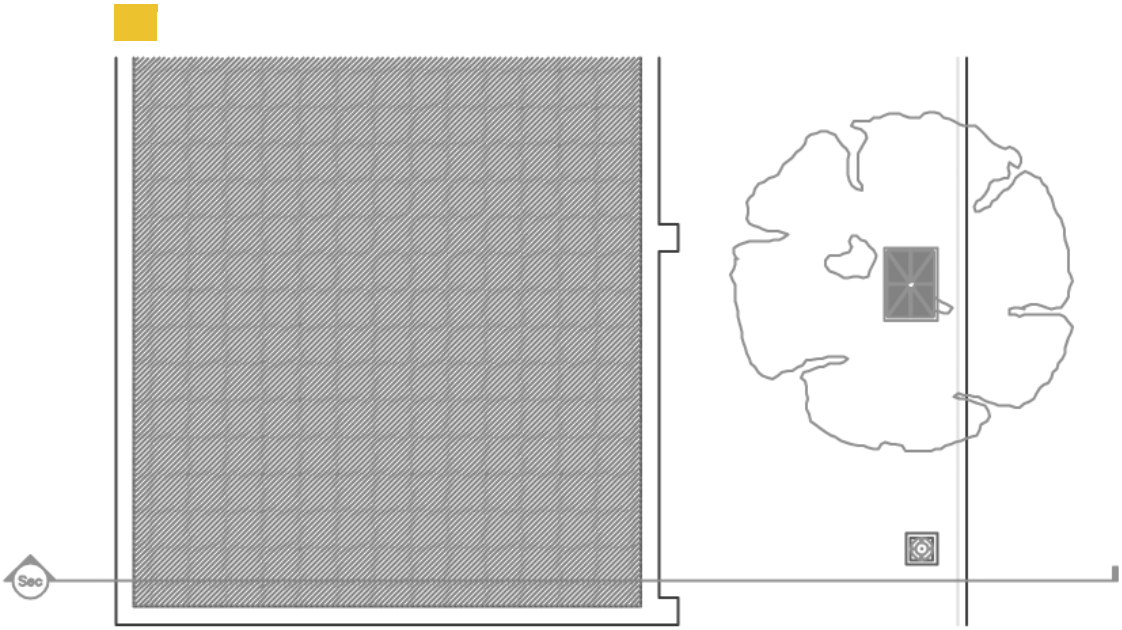
Pedestrian Frontage Plan
SCALE: None



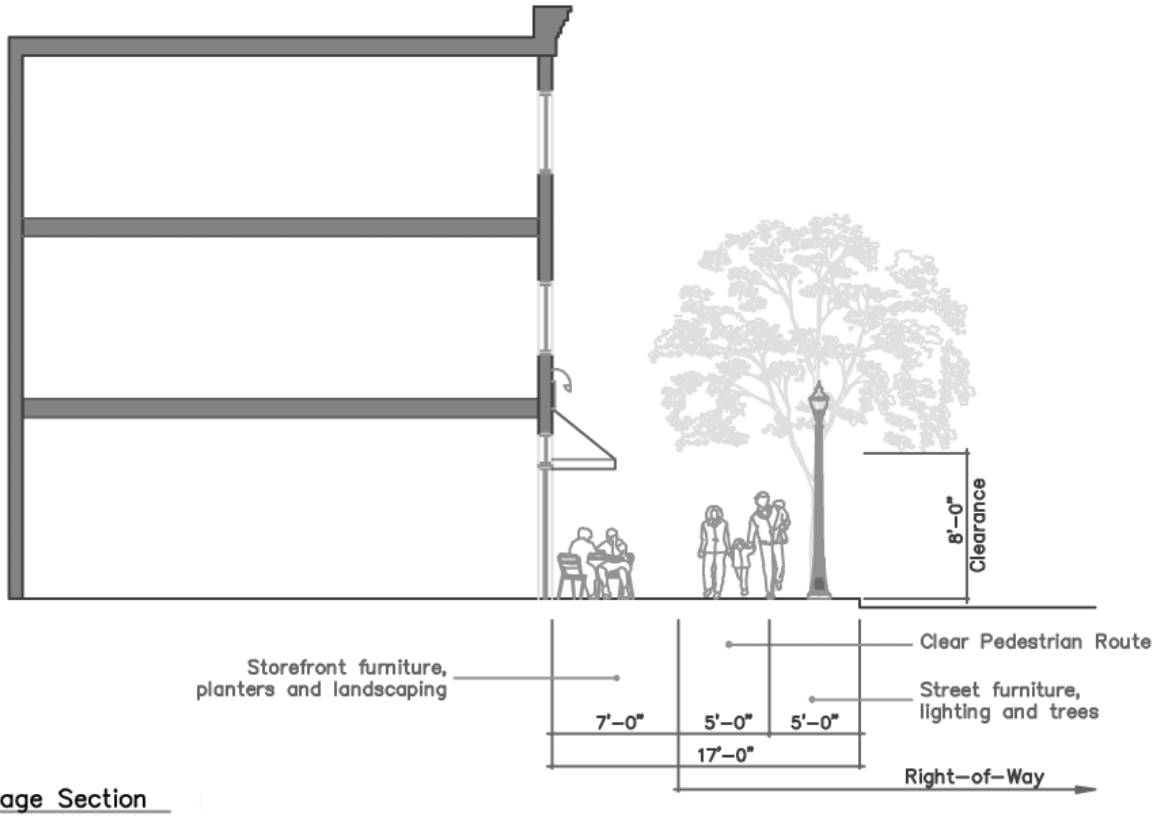
Pedestrian Frontage Section
SCALE: None

B. Urban Frontage

The following minimum streetscape standards apply along an Urban Frontage as designated in 8.1.5B (see 8.1.5C for related building envelope standards).



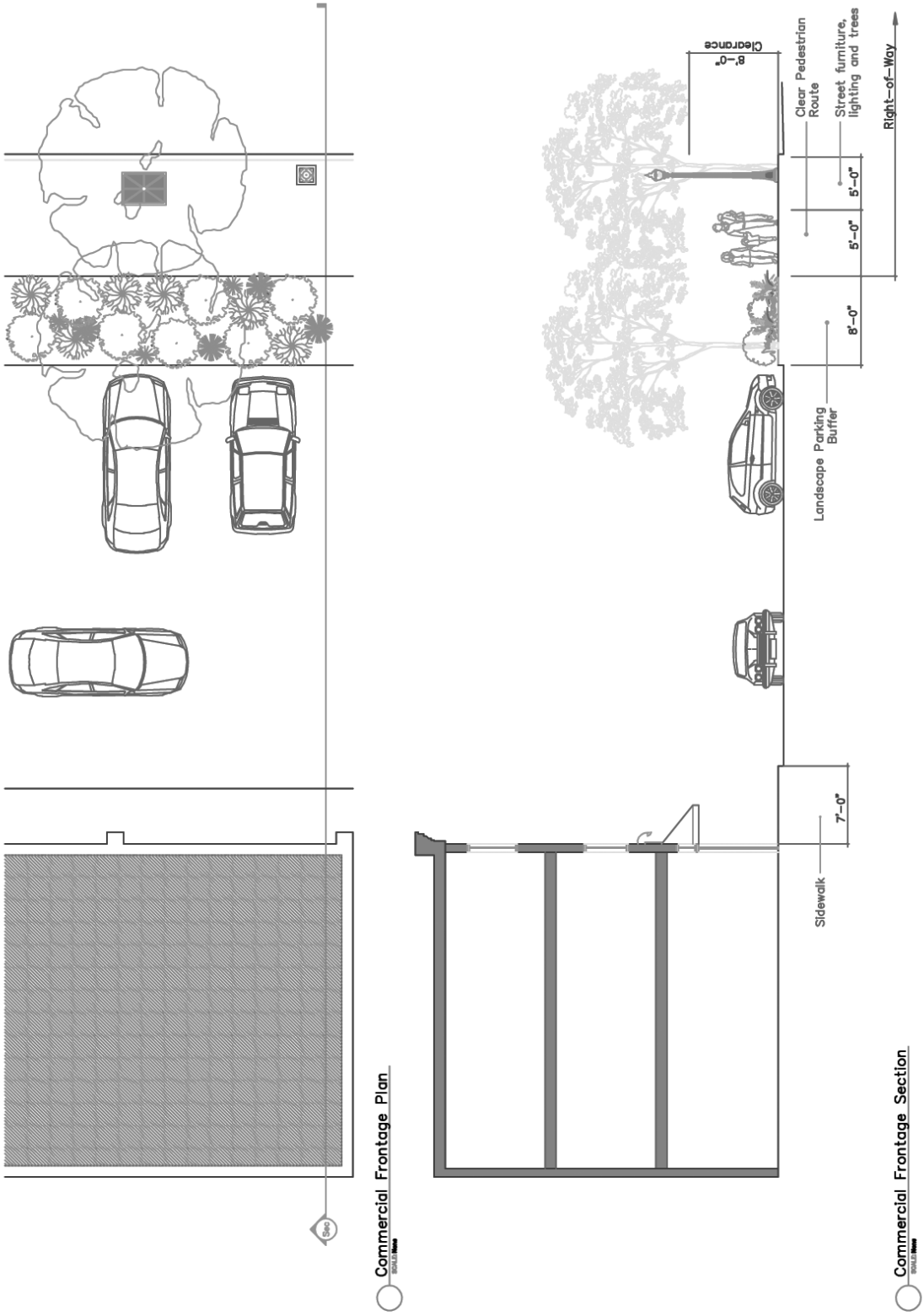
Urban Frontage Plan
SCALE: None



Urban Frontage Section
SCALE: None

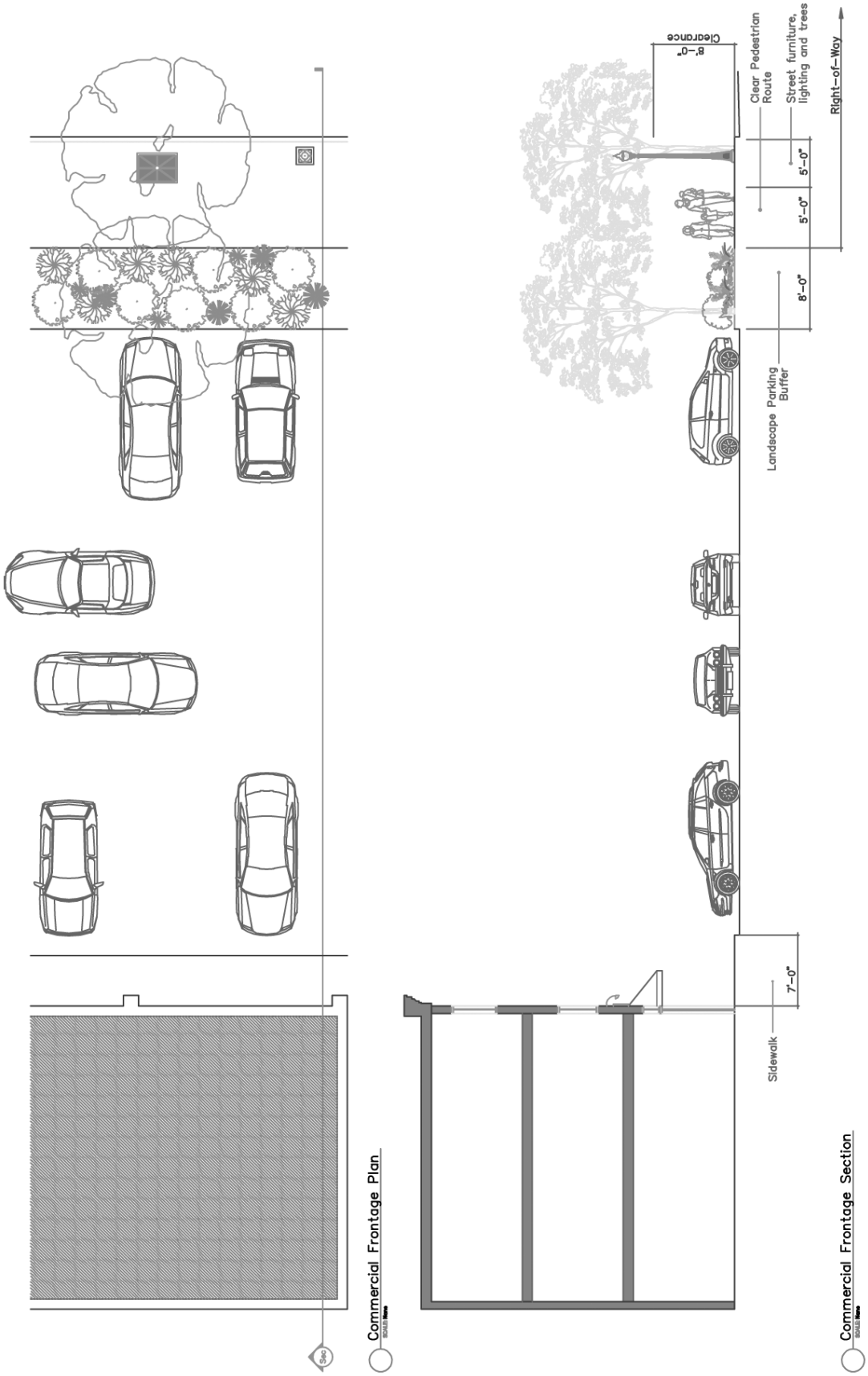
C. Commercial Frontage

The following minimum streetscape standards apply along a Commercial Frontage as designated in 8.1.5B (see 8.1.5C for related building envelope standards). Developments with no on-site parking between the building street may follow the requirements for Urban Frontage (see B).



COMMERCIAL FRONTAGE 1

COMMERCIAL FRONTAGE 2



D. Street Trees

A project developed in the Medical District Overlay shall provide street trees located at least every 40 feet on center. The street trees shall be planted in grates that are Americans with Disabilities Act (ADA) compliant or in planters with curbed beds. The location of street trees shall conform to the applicable streetscape plate.

8.1.8 Site Development Standards

A. Applicability

The following supplemental site development standards apply in all nonresidential districts within the Medical Overlay District.

B. Landscaping and Screening

1. Any building, structure, or use is subject to the landscaping requirements of 4.7 Landscaping and Screening.).
2. Trash collection, trash compaction, recycling collection and other similar service areas shall be located on the side or rear of the building and shall be screened from view from residentially-zoned property or public rights-of-way. Screening enclosures shall be fully enclosed by opaque walls or fences at least eight feet high with self-closing access doors and shall be constructed of the same materials as the primary building or buildings.
3. Trash collection, trash compaction, recycling collection and other similar service areas shall be located a minimum of 50 feet away from any residentially-zoned property line.
4. No garage doors, bay doors or loading areas shall face a Pedestrian or Urban Frontage.
5. Loading areas shall be subject to the following screening requirements:
   a. Provide a minimum 100 percent year-round screen of all loading areas visible from residentially-zoned property or public right-of-way.
   b. This screen shall consist of berms, walls, fences, plant material or combination totaling eight feet in height at installation or completion of construction. Wall or fence materials shall be compatible with the primary structure.
   c. Loading docks shall be located to the side or rear of buildings when within 50 feet of any residentially-zoned property, unless the loading area is wholly within a closed building.
6. All roof, ground and wall mounted mechanical equipment (e.g. air handling equipment, compressors, duct work, transformers and elevator equipment) shall be screened from view from residential properties or public rights-of-way at ground level of the property line.
7. Roof-mounted mechanical equipment shall be shielded from view on all sides. Screening shall consist of materials consistent with the primary building materials, and may include metal screening or louvers which are painted to blend with the primary structure.
8. Wall or ground-mounted equipment screening shall be constructed of planting screens; brick, stone, reinforced concrete, or other similar masonry materials; or other similar materials.
9. Above-ground utilities and appurtenances to underground utilities which require above-ground installation shall be screened by a continuous planting of shrubs, with a minimum mature height equal to that of the utility structure. Required accessways to these utilities are exempt from the screening provisions.

C. Fences and Walls

1. Fences and walls shall be constructed of high quality materials, such as decorative blocks, brick, stone and wrought iron.
2. Chain-link fences, barbed wire or concertina wire shall not be permitted.
3. Breaks in the fence or wall may be provided for pedestrian connections to adjacent developments.
4. The maximum length of a continuous, unbroken and uninterrupted fence or wall plane shall be 100 feet. Breaks shall be provided through the use of columns, landscaped areas, transparent sections and a change in material.
5. Fences shall not be constructed in the sight triangle.

D. Drive-Thru Facilities

1. A drive-thru window shall only be permitted where it is not facing the public right-of-way of a Pedestrian or Urban Frontage.

2. Drive-thru windows and lanes placed between the right-of-way and the associated building shall require landscape plantings installed and maintained along the entire length of the drive-thru lane, located between the drive-thru lane and the adjacent right-of-way. Such screening shall be a compact evergreen hedge or other type of dense foliage. At the time of installation, such screening shall be at least 36 inches in height and shall reach a height of 48 inches within two years of planting.
3. No drive-thru window shall be permitted on the side of a building adjacent to any residentially-zoned property.

E. Parking

1. Due to the high availability of public transportation in the Medical Overlay District area, any building, structure, or use may reduce the total number of required parking spaces specified in 4.6, Parking and Loading by up to 25 percent. Where off-street parking is provided, it shall comply with the geometric requirements of 4.6. Where parking spaces beyond the required parking spaces set forth in 4.6are provided in surface parking lots, such additional spaces shall be established using pervious materials such as turf block, grasscrete or similar surfaces as approved by the City Engineer.
2. Surface parking lots are not allowed unless as accessory to a principal use permitted by both the underlying district and this overlay district, or as approved by special exception.
3. Any building, structure, or use must meet the loading requirements of 4.6.7. .
4. The Land Use Control Board may approve modifications to any parking requirements in accordance with the special exception process.

F. Signs

The sign regulations in all residential zoning districts shall meet the district standards. Sign regulations in all nonresidential underlying zoning districts shall meet the standards of the sign regulations set out in 7.1.11.

8.1.9 Definitions

For the purposes of this Chapter, the following words and terms shall have the following meanings:

A. Blank Wall Area. For the purposes of this chapter, blank wall area shall mean a portion of the exterior façade of the building which does not include a substantial material change (paint color is not considered a substantial change); windows or doors; or columns, pilasters or other articulation greater than 12 inches in depth.
B. Commercial Frontage. See 8.1.5.
C. Pedestrian Frontage. See 8.1.5.
D. Transparent. Material through which light can travel with minimal scattering so that objects can be viewed clearly through it.
E. Translucent. Material through which light passes, but in such a way that a clear image cannot be formed of the object viewed through it.
F. Upper-Story Residential. A residential unit on the upper floors of a permitted nonresidential use.
G. Urban Frontage. See 8.1.5.

8.2 UNIVERSITY DISTRICT OVERLAY (-UDO)

8.2.1 Purpose

The purpose of this overlay district is to provide carefully tailored zoning categories that will preserve and reinforce the University District by encouraging rehabilitation and new construction that is sensitive to the existing urban form and reflects appropriate uses, scale and character of the neighborhood. This overlay district is intended to serve as a guide to assist property owners, developers, architects, builders, business owners, public officials, and other interested citizens when considering rehabilitation, redevelopment or new construction in the University District. This document should also be consulted by the Memphis and Shelby County Government with respect to proposed infrastructure and streetscape improvement projects.

8.2.2 Boundaries

The boundaries of the University District Overlay (-UDO) are shown on the map in 8.2.6B.

8.2.3 Applicability

Within the University District Overlay (-UDO) the standards of this Chapter shall apply to:

A. All new building construction;

B. All building expansion with removal of more than 25% of existing walls facing a public street, or a street-facing elevation if the parcel is landlocked; or removal of more than 50% of all existing exterior walls.

C. All existing buildings that are not in conformance with the requirements of the underlying district or this overlay district at the time of adoption shall be governed by Article 10, Nonconformities.

8.2.4 Site Plan Review

A. Authority

The Planning Director is authorized to approve site plans within the Medical Overlay District in accordance with 9.13.

B. Administrative Deviations

During the site plan review process, the Planning Director is authorized to approve administrative deviations (see 9.21) to the building envelope standards in 8.2.6, where, owing to special conditions, strict enforcement of certain standards would be physically impractical.

C. Special Exceptions

1. Authority

The Land Use Control Board is authorized to approve special exceptions to certain requirements of this Chapter in accordance with 9.14.

2. Permitted Special Exception

The Land Use Control Board has the authority to approve special exceptions for the following standards:

a. Additional height.

b. Modifications to any parking requirements.

c. Building width greater than 75 feet on a Shopfront designated Street

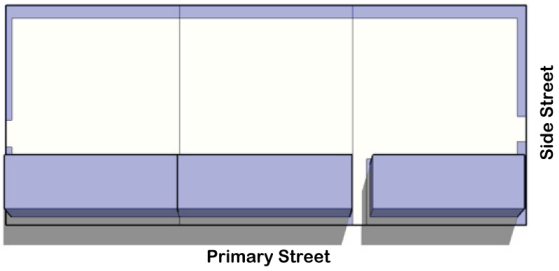
d. Building width greater than 100 feet on an Urban designated Street

8.2.5 Uses Permitted

All uses permitted by right (■) or by special use permit (□) within the boundaries of the University District Overlay (-UDO) shall as shown on the Uses Permitted Chart, 8.2.11.

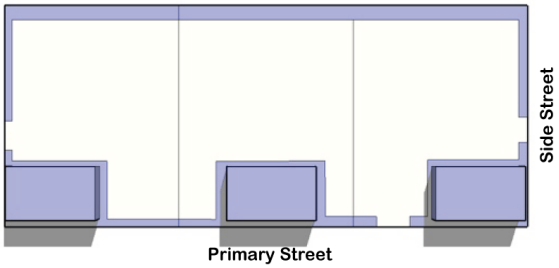
8.2.6 Building Envelope Standards

SHOPFRONT FRONTAGE



Buildings abut the street front and sidewalk – "Main Street" environment. There is no parking between the building and the street. Parking areas are located to the rear of buildings. Entrances are prominent and street facing. There often are two entrances, a pedestrian entrance and an ancillary automobile entrance.

URBAN FRONTAGE

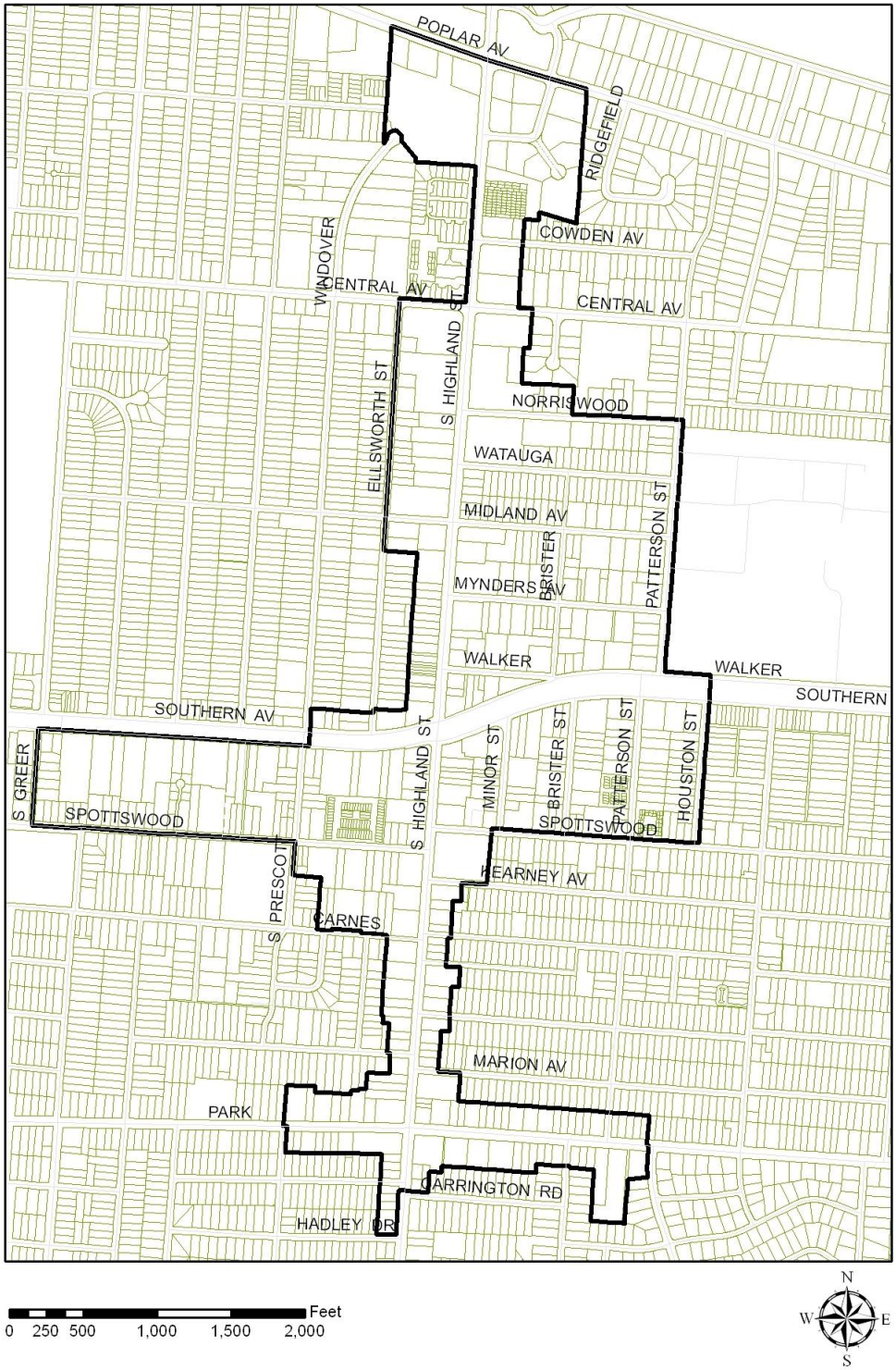


Buildings abut the street front and sidewalk with greater spacing in between to balance the needs of both the pedestrian and automobile. There is no parking between the building and the street. Parking areas are located to the side and rear of buildings. Entrances are prominent and street facing. There often are two entrances, a pedestrian entrance and an ancillary automobile entrance.

A. Additional Requirements: Shopfront and Urban Designated Streets

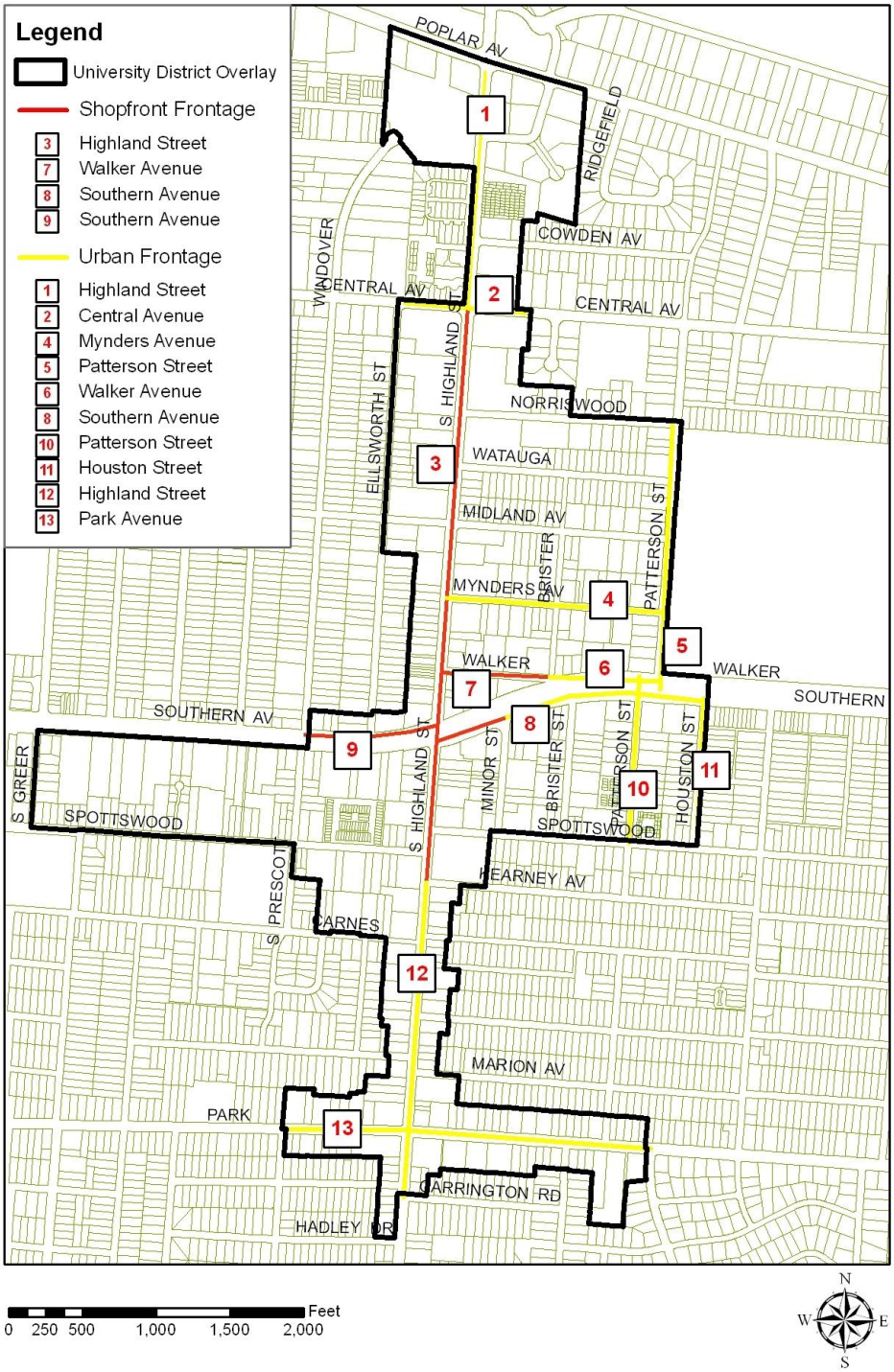
1. Exit drives from drive-thru windows shall not exit onto a Shopfront or Urban designated street except as a drive that is shared with other traffic using the site. Exclusive drive-thru lanes shall not exit onto a Shopfront or Urban designated street.
2. Surface parking lots are not allowed except as accessory to a principal use permitted by the zoning district in which it is located.
3. Ground floor commercial use or public space shall be required along public street frontages of parking garages

B. Boundaries of the University District Overlay (-UDO)



C. Frontage Map

The following map designates Shopfront and Urban frontages within the University District Overlay.



D. Building Regulations

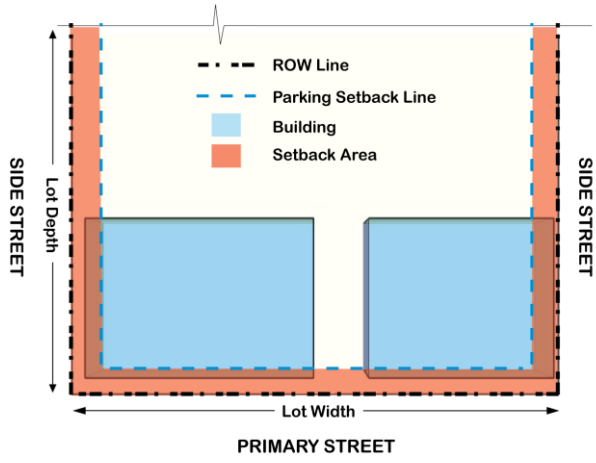
The building envelope standards in the following table shall replace and supplement the respective regulations of the underlying zoning districts. Where no frontage is designated on the Frontage Map as Shopfront or Urban, the building regulations of the underlying zoning district apply.

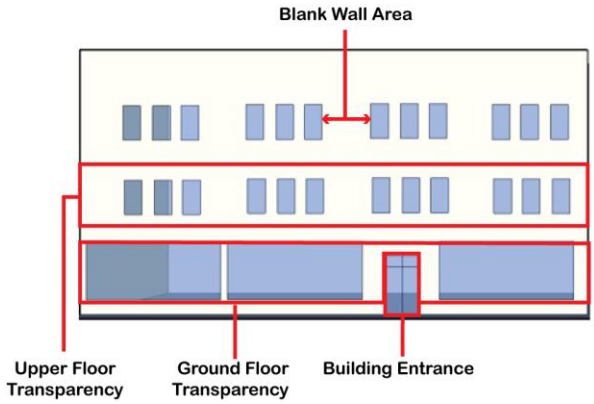
	Shopfront	Urban
BUILDING & PARKING PLACEMENT		
Lot Area & Building Width		
Lot Area (min sq. ft.)	None	None
Building Width (min ft.)	75	100
Setback Area		
Front setback (min ft.)	2	2
Front setback (max ft.)	7	7
Required Building Frontage (min %)		
Primary street (lot up to100 feet in width)	70	--
Primary street (lot up to 125 feet in width)	--	50
Primary street (all other lots)	80	60
Side street	40	25
Side/Rear Setback (min ft.)		
Abutting single-family	10	10
Abutting multifamily, nonresidential	0 or 10	0 or 10
Abutting alley	5*	5*
Building separation	10	10
Parking Setback (min ft.)		
From primary street	15	15
From side street	10	10
Abutting single-family	10	10
Abutting multifamily, nonresidential, alley	0	0
ELEMENTS		
Transparency (min %)		
Primary street		
Ground floor	60	50
Upper floors	20	20
Side street		
Ground floor	30	30
Upper floors	20	20
Building Entrance		
Facing primary street	Required	Required
Blank Wall Area (max linear ft.)	30	30
HEIGHT		
Building Height (max ft.)	**55	**
Ground Floor Elevation (min inches)		
Residential use	18	18
Floor Height (min ft.)		
Ground floor height (floor to floor)	14	12
Second floor height (floor to floor)	11	11

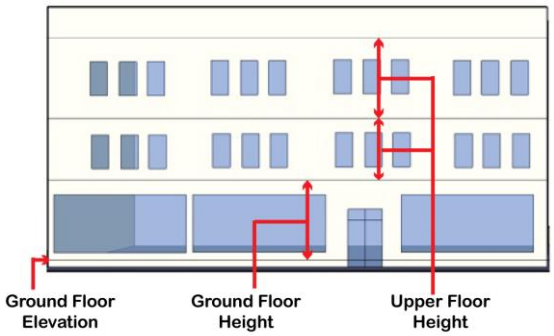
* Not required if alley is 25 feet or more in width.
** Maximum Height governed by the Height Map at 8.2.7.

SHOPRONT FRONTAGE

(see 8.2.9 for related streetscape standards)







BUILDING & PARKING PLACEMENT

LOT AREA & WIDTH

No minimum

SETBACK AREA

2 ft. to 7 ft. behind ROW line.

REQUIRED BUILDING FRONTAGE

1. Primary street (lots 100 ft. or more in width). The building façade must be located within the setback area for a minimum of 80% of the lot width.
2. Primary street (lots less than 100 ft. in width). The building façade must be located within the setback area for a minimum of 70% of the lot width. For lots under 100 ft. in width, the required building frontage may be reduced to accommodate no more than a single 20-ft. access drive for a rear parking area.
3. Side street. The building façade must be located within the setback area for a minimum of 40% of the lot depth.

PARKING SETBACK

1. Primary street setback. Min 15 ft. behind ROW line.
2. Side street setback. Min 10 ft. behind ROW line.
3. Parking shall be located behind the parking setback line. No parking is permitted between the street and the building. This requirement shall not restrict on-street parking.

ELEMENTS

TRANSPARENCY (WINDOWS & DOORS)

1. Ground floor. Primary Street min 60%, Side Street min 30%, situated between 2 and 12 ft. above the adjacent sidewalk. Ground floor residential, office and industrial uses may provide translucent widows to meet all transparency requirements.
2. Upper floor. Min 20% situated from floor to floor.
3. Retail sales and service uses. A minimum of 60% of the window pane surface area shall allow views into the ground floor for a depth of at least 8 ft. Windows shall not be made opaque by window treatments (excepting operable sunscreen devices within the conditioned space).

BUILDING ENTRANCE

1. A functioning entrance, operable during normal business hours, is required facing the primary street. An angled entrance may be provided at either corner of the building along the primary street to meet this requirement.
2. A building located on two primary streets shall have either one entrance per frontage or provide one angled entrance at the corner of the building at the intersection. Buildings located on corner lots shall meet all applicable intersection sight distance requirements. Additional entrances off another street, pedestrian area, or internal parking area are permitted.
3. A minimum of 50% of the required entrance shall be transparent.
4. Recessed entrances shall not exceed 3 ft. in depth and one floor in height.

BLANK WALL AREA

Blank lengths of wall exceeding 30 linear ft. are prohibited on all building façades.

HEIGHT

BUILDING HEIGHT

See 8.2.7 for maximum height requirements.

GROUND FLOOR ELEVATION

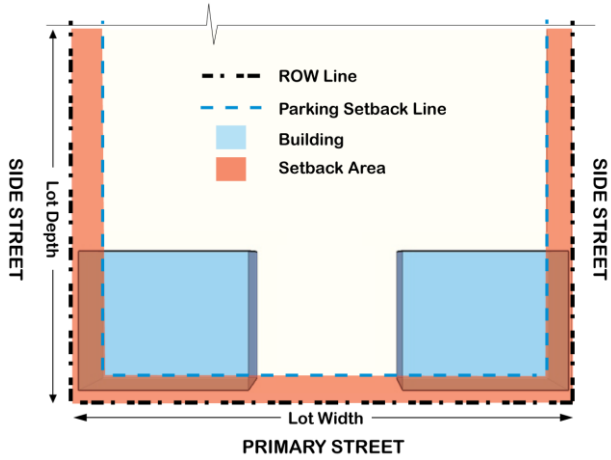
For ground floor residential uses, the ground floor finished elevation shall be a minimum of 18 inches above the adjacent sidewalk (measured from the front building façade to the top of the finished ground floor). There is no minimum for ground floor nonresidential uses.

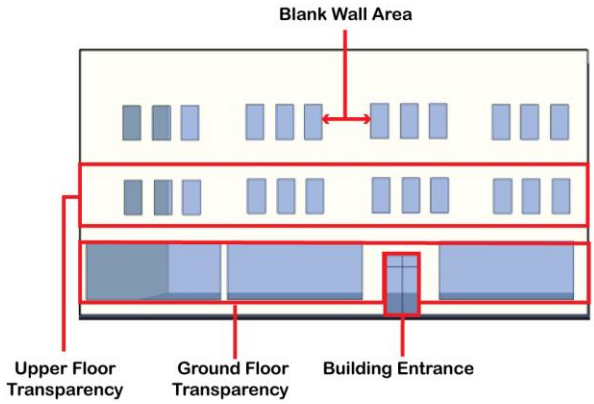
FLOOR HEIGHT

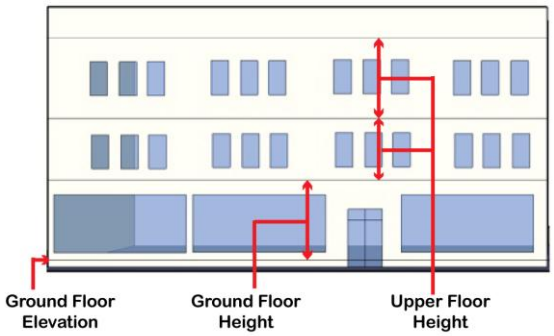
1. At least 80% of the second floor shall have an interior clear height (floor to ceiling) of at least 9 ft.

URBAN FRONTAGE

(see 8.2.9 for related streetscape standards)







BUILDING & PARKING PLACEMENT

LOT AREA & WIDTH

No minimum

SETBACK AREA

2 ft. to 7 ft. behind ROW line.

REQUIRED BUILDING FRONTAGE

1. Primary street (lots 125 ft. or more in width). The building façade must be located within the setback area for a minimum of 60% of the lot width.
2. Primary street (lots less than 125 ft. in width). The building façade must be located within the setback area for a minimum of 70% of the lot width. For lots under 125 ft. in width, the required building frontage may be reduced to accommodate no more than a single 20-ft. access drive for a rear parking area
3. Side street. The building façade must be located within the setback area for a minimum of 25% of the lot depth.

PARKING SETBACK LINE

1. Primary street setback. Min 15 ft. behind ROW line.
2. Side street setback. Min 10 ft. behind ROW line.
3. Parking shall be located behind the parking setback line. No parking is permitted between the street and the building. This requirement shall not restrict on-street parking.

ELEMENTS

TRANSPARENCY (WINDOWS & DOORS)

1. Ground floor. Primary Street min 50%, Side Street min 30%, situated between 2 and 12 ft. above the adjacent sidewalk. Ground floor residential, office and industrial uses may provide translucent widows to meet all transparency requirements.
2. Upper floor. Min 20% situated from floor to floor.
3. Retail sales and service uses. A minimum of 60% of the window pane surface area shall allow views into the ground floor for a depth of at least 8 ft. Windows shall not be made opaque by window treatments (excepting operable sunscreen devices within the conditioned space).

BUILDING ENTRANCE

1. A functioning entrance, operable during normal business hours, is required facing the primary street. An angled entrance may be provided at either corner of the building along the primary street to meet this requirement.
2. A building located on two primary streets shall have either one entrance per frontage or provide one angled entrance at the corner of the building at the intersection. Buildings located on corner lots shall meet all applicable intersection sight distance requirements. Additional entrances off another street, pedestrian area, or internal parking area are permitted.
3. A minimum of 50% of the required entrance shall be transparent.
4. Recessed entrances shall not exceed 3 ft. in depth and one floor in height.

BLANK WALL AREA

Blank lengths of wall exceeding 30 linear ft. are prohibited on all building façades.

HEIGHT

BUILDING HEIGHT

See 8.2.7 for maximum height requirements.

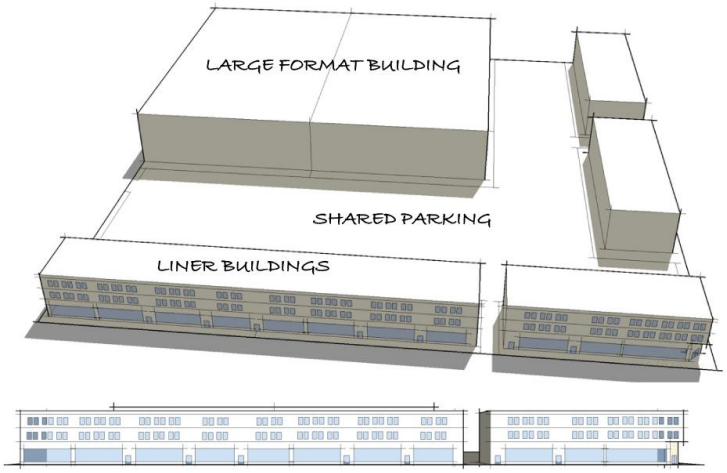
GROUND FLOOR ELEVATION

For ground floor residential uses, the ground floor finished elevation shall be a minimum of 18 inches above the adjacent sidewalk (measured from the front building façade to the top of the finished ground floor). There is no minimum for ground floor nonresidential uses.

FLOOR HEIGHT

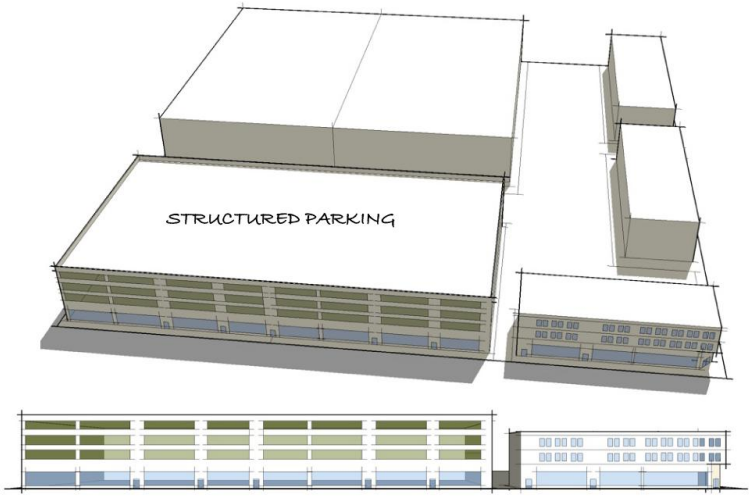
1. At least 80% of the second floor shall have an interior clear height (floor to ceiling) of at least 9 ft.

LARGE FORMAT BUILDINGS



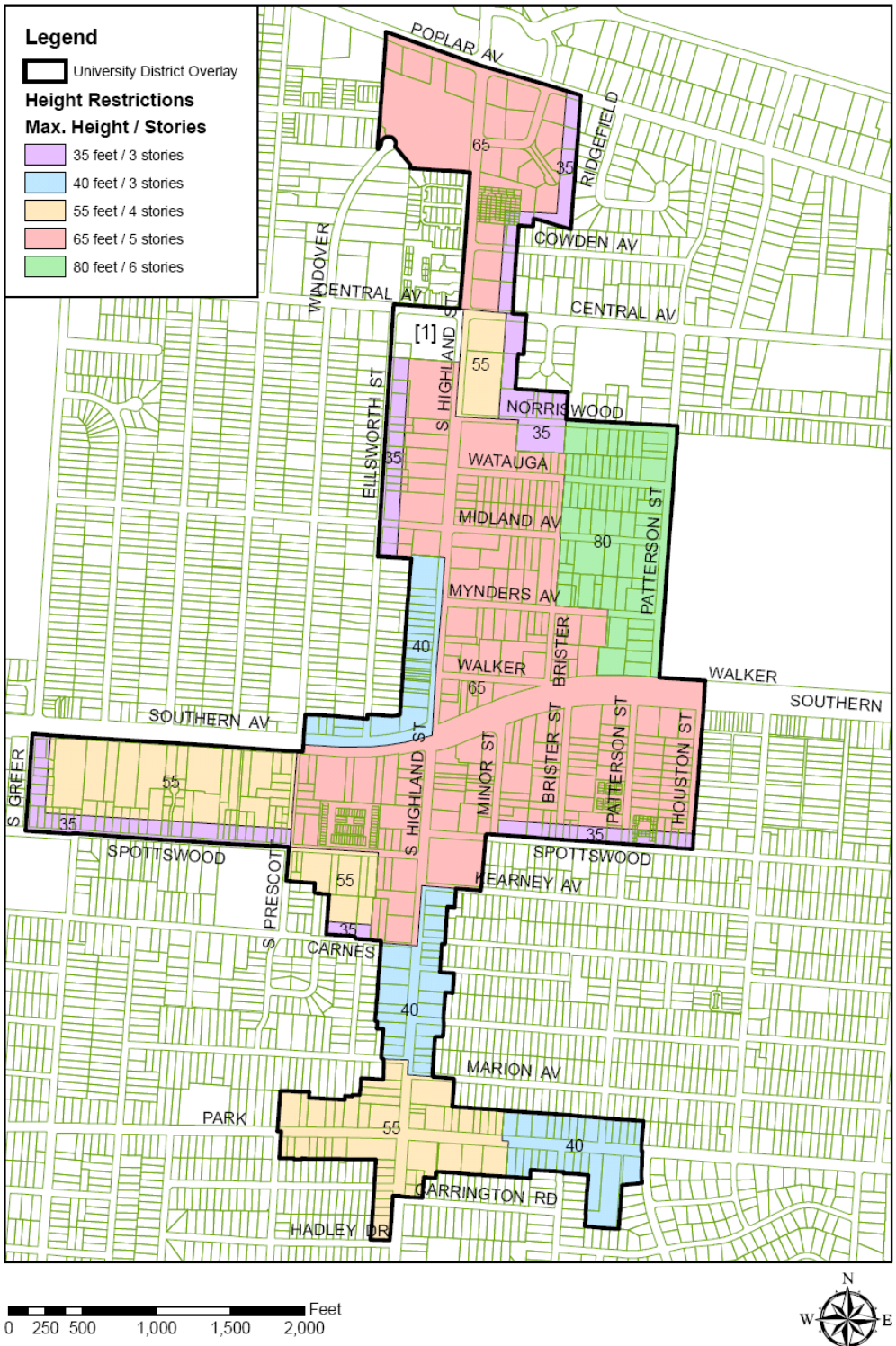
Liner buildings facing a designated frontage may be used to screen large format buildings. Shared parking is allowed between the large format building and the street provided liner buildings are constructed to the meet the designated frontage standards. Large format buildings screened by liner buildings (that meet the designated frontage requirements) are only required to meet the ground floor area, side/rear setback, parking setback, and building height requirements.

STRUCTURED PARKING



Structured parking is permitted fronting on any street provided that on a designated frontage all frontage requirements are met. Such buildings shall meet all applicable building envelope standards except for upper floor transparency requirements. Such building shall contain active ground floor uses along the designated frontage for minimum depth of least 25 feet.

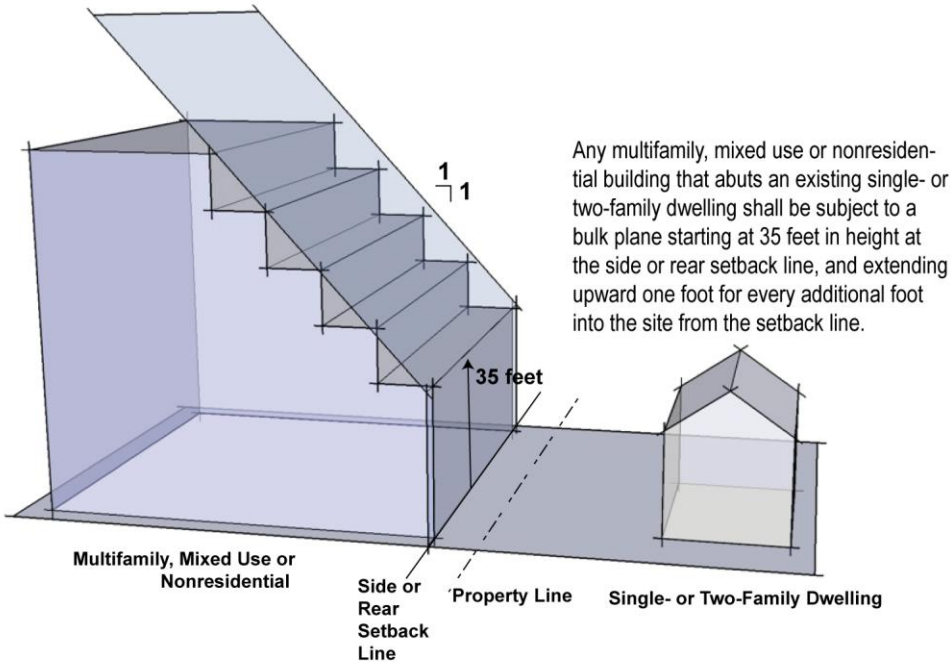
8.2.7 Height Standards



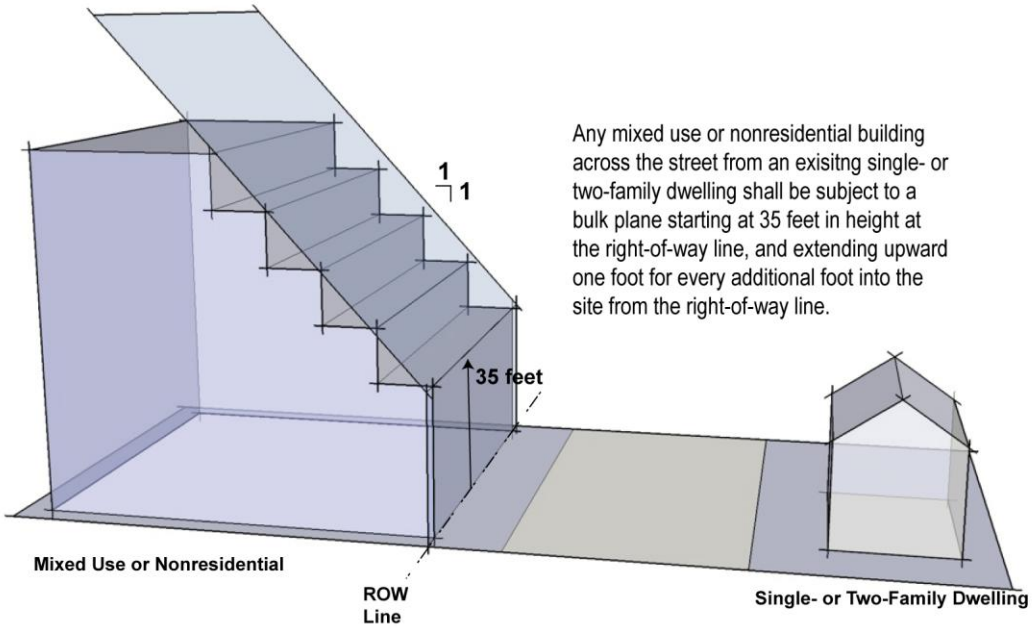
0 250 500 1,000 1,500 2,000 Feet

Note: Where both apply, the more restrictive of the Height Map or Bulk Plane regulations control. Refer to section **8.2.8** Bulk Plane.
[1] Height governed by underlying zoning bulk regulations.

8.2.8 Bulk Plane



Any multifamily, mixed use or nonresidential building that abuts an existing single- or two-family dwelling shall be subject to a bulk plane starting at 35 feet in height at the side or rear setback line, and extending upward one foot for every additional foot into the site from the setback line.



Any mixed use or nonresidential building across the street from an exisitng single- or two-family dwelling shall be subject to a bulk plane starting at 35 feet in height at the right-of-way line, and extending upward one foot for every additional foot into the site from the right-of-way line.

8.2.9 Streetscape Standards

The following streetscape standards of 4.3 apply as follows: Streetscapes A-1 & A-2 apply along Shopfont Frontages. Streetscapes A-1, 2, 3 & 4 apply along Urban Frontages. Frontage designations are shown on the Frontage Map in 8.2.6C (see 8.2.6D for related building envelope standards).

8.2.10 Site Development Standards

A. Applicability

The following supplemental site development standards apply in all nonresidential districts within the University District Overlay (-UDO).

B. Landscaping and Screening

1. Any building, structure, or use is subject to the landscaping requirements of 4.7 Landscaping and Screening.
2. Trash collection, trash compaction, recycling collection and other similar service areas shall be located on the side or rear of the building and shall be screened from view from residentially zoned property or public rights-of-way. Screening enclosures shall be fully enclosed by opaque walls or fences at least eight feet high with self-closing access doors and shall be constructed of the same materials as the primary building or buildings.
3. Trash collection, trash compaction, recycling collection and other similar service areas shall be located a minimum of 50 feet away from any residentially zoned property line.
4. No garage doors, bay doors or loading areas shall face a Shopfront or Urban Frontage.
5. Loading areas shall be subject to the following screening requirements:
   a. Provide a minimum 100 percent year round screen of all loading areas visible from residentially zoned property or public right-of-way.
   b. This screen shall consist of berms, walls, fences, plant material or combination totaling eight feet in height at installation or completion of construction. Wall or fence materials shall be compatible with the primary structure.
   c. Loading docks shall be located to the side or rear of buildings when within 50 feet of any residentially zoned property line.
6. All roof, ground and wall mounted mechanical equipment (e.g. air handling equipment, compressors, duct work, transformers and elevator equipment) shall be screened from view from residential properties or public rights-of-way at ground level of the property line.
7. Roof-mounted mechanical equipment shall be shielded from view on all sides. Screening shall consist of materials consistent with the primary building materials, and may include metal screening or louvers which are painted to blend with the primary structure.
8. Wall or ground mounted equipment screening shall be constructed of planting screens, brick stone, reinforced concrete, or other similar masonry materials; or other similar materials.
9. Above ground utilities and appurtenances to underground utilities which require above ground installation shall be screened by a continuous planting of shrubs, with a minimum mature height equal to that of the utility structure. Required accessways to these utilities are exempt from the screening provisions.

C. Fences and Walls

1. Fences and walls shall be constructed of high quality materials, such as decorative blocks, brick, stone and wrought iron.
2. Chain link fences, barbed wire or concertina wire shall not be permitted.
3. Breaks in the fence or wall may be provided for pedestrian connections to adjacent developments.
4. The maximum length of a continuous, unbroken and uninterrupted fence or wall plane shall be 100 feet. Breaks shall be provided through the use of columns, landscaped areas, transparent sections and a change in material.
5. Fences shall not be constructed in the sight triangle.

D. Drive-Thru Facilities

1. A drive-thru window shall only be permitted where it is not facing the public right-of-way of a Shopfront or Urban Frontage.

2. Drive-thru windows and lanes placed between the right-of-way and the associated building shall require landscape plantings installed and maintained along the entire length of the drive-thru lane and the adjacent right-of-way. Such screening shall be a compact evergreen hedge or other type of dense foliage. At the time of installation, such screening shall be at least 36 inches in height and shall reach a height of 48 inches within two years of planting.
3. No drive-thru window shall be permitted on the side of a building adjacent to any residentially zoned property.

E. Parking

1. Due to the high availability of public transportation in the University District Overlay (-UDO) area, any building, structure, or use is exempt from the off-street parking spaces for motor vehicles and loading requirements of 4.6.
2. Where off street parking is provided, it shall comply with the geometric requirements of 4.6. Where parking spaces beyond the required parking spaces set forth in 4.6 are provided in surface parking lots, such additional spaces shall be established using pervious materials such as turf block, grasscrete or similar surfaces as approved by the City Engineer

F. Bicycle Parking

1. All nonresidential development in the CMU-1 and CMU-2 districts shall provide a minimum of two bicycle parking spaces (high quality inverted U racks).
2. Nonresidential development in the CMU-1 and CMU-2 districts with more than 20 parking spaces shall provide a minimum of six bicycle parking spaces.
3. Bicycle parking spaces must be located with 200 feet of a functioning building entrance.
4. All bicycle parking facilities must be high quality inverted, U type construction. Alternative high quality bicycle parking facilities may be approved by the Planning Director if they can be shown to;
   a. Provide adequate theft protection and security; and
   b. Support the bicycle at two points of contact to prevent damage to the bicycle wheels and frame.

G. Signs

1. The sign regulations in all residential zoning districts shall meet the base district standards.
2. Sign regulations in all nonresidential underlying zoning districts shall meet the standards of the sign regulations set out in 7.1.11.

8.2.11 Uses Permitted In the University District Overlay (-UDO)

PRINCIPAL USE	R6	RU-1	RU-3	CMU-1	CMU-2	CMP-2
RESIDENTIAL USES						
Household living						
Single Family Detached	■	■				
Conventional	■	■				
Side Yard House		■				
Cottage		■				
Single Family Attached						
Semi-attached		■				
Two-Family		■				
Multifamily						
Townhouse		■	■	■	■	
Large Home		■	■	■	■	
Stacked Townhouse			■	■	■	
Apartment			■	■	■	
Upper-Story Residential			■	■	■	■
Live-Work			■	■	■	■
Manufactured Home (Type A) Modular	■	■	■	■		
Manufactured Home (Type B)						
Manufactured Home Park						

PRINCIPAL USE	R6	RU-1	RU-3	CMU-1	CMU-2	CMP-2
Group living						
Boarding House, Rooming House, Single Room Occupancy			□	□	■	
Fraternity, Sorority, Dormitory	■		□	■	■	■
Monastery, Convent			□	□	■	■
Nursing Home, Full- time Convalescent Hospice			□	□	□	■
Personal Care Home for the Elderly	■	■	□	□		
Residential Home for the Elderly, Assisted Living Facility			□		■	■
Supportive Living Facility	■	■	□	□		
CIVIC USES						
Community Service						
Museum, Library	□		□	■	■	■
Neighborhood Arts Center or Similar Community Facility (public)	□		□	□	□	
Philanthropic Institution				■	■	■
Police, Fire, EMS Substation	■		■	■	■	■
Day Care						
Adult Day Care Program	□		□	■	□	□
Family Day Care Home (5 to 7 persons)	■		■			
Group Day Care Home (8-12 persons)	□		□	■	□	□
Child Care Center (13+ persons	□		□	■	□	□
Drop-in Child Care Center 15+ persons				■	□	□
Nursery School, Preschool	□		□	■	□	□
Education Facility						
Academy (Special Training)				■	■	■
College, Community College, University				■	■	■
Seminary	□			■	■	■
School, Public or Private (K-12)	□		□	■	■	■
School, Trade, Vocational, Business			□	■	■	■
Medical Facility						
Blood Plasma Donation Center, Medical or Dental Laboratory				□	□	□
Hospital						■
Medical, Dental Office or Chiropractor				■	■	■
Park/Open Area						
All Parks and Open Areas, except as listed below:	■	■	■	■	■	■
Cemetery, Mausoleum, Columbarium, Memorial Park				□	□	
Park, Dog Park	■	■		■	■	■
Recreation Field	□	□				
Reservoir, Control Structure, Drainage Well, Water Supply, Water Well	■	■	■	■	■	■
Passenger Terminal						
Airport, Heliport, Airline Terminal						
Taxicab Dispatch Station, Limousine Service					□	
Multimodal Facility						
Place of Worship						
All Places of Worship	■	■	■	■	■	■

PRINCIPAL USE	R6	RU-1	RU-3	CMU-1	CMU-2	CMP-2
Social Service						
All Social Service Institutions					□	
Utilities						
All Minor Utilities	■	■	■	■	■	■
All Major Utilities						
Communication Towers (65 feet or less)	■	■	■	■	■	■
Communication Towers					□	
CMCS Tower and Facilities	□	□	■	■	■	■
COMMERCIAL USES						
Indoor Recreation						
All Indoor Recreation except as listed below:				■	■	■
Adult Entertainment						
Bar, Tavern, Cocktail Lounge, Nightclub				□		
Convention Center						
Lodge, Membership Club	□	□	□	■	■	
Indoor Shooting Range					□	
Office						
All offices except as listed below:				■	■	■
Radio, TV, or Recording Studio				■	■	■
Overnight Lodging						
Bed and Breakfast				■	■	□
Hotel, Motel				□	□	□
Youth Hostel				□	□	□
Outdoor Recreation						
Outdoor Recreation as listed below:						
Golf Course, Country Club, Clubhouse	□	□	□			
Parking, Commercial						
All Commercial Parking					□	□
Restaurants						
All Restaurants, except as listed below				■	■	□
Restaurants with sale of alcoholic beverages, Brew Pub				□	■	
Restaurant, Drive-in						
Retail Sales and Service						
All Retail Sales and Service except as listed below				■	■	
Animal Hospital, Veterinary Clinic, Pet Clinic				■	■	
Animal Boarding, Animal Shelter, Kennel, Doggy Day Care				■	■	
Art or Photo Studio or Gallery				■	■	■
Bakery, Retail				■	■	□
Barber or Beauty Shop				■	■	□
Bank				■	■	□
Convenience Store with Gas Pumps, Gas Station				□		□
Convenience Store without Gas Pumps				□	■	
Catering Establishment, small scale				■	■	
Cleaning Establishment, small scale				■	□	
Cleaning, Pickup Station				■	■	
Farmers Market				□	□	
Greenhouse or Nursery, Commercial					□	
Post Office				■	■	□

PRINCIPAL USE	R6	RU-1	RU-3	CMU-1	CMU-2	CMP-2
Pawnshop					□	
Retail Sales Outdoor (Vendor)				□	□	
Tattoo, Palmist, Psychic or Medium, Massage Parlor					□	
Vehicle Parts and Accessories					■	
Self-Storage						
Self Storage as listed below						
Warehouse, self-service, mini-storage						
Warehouse, indoor multi-story				■	■	
Vehicle Sales and Service						
All Vehicle Service except as listed below						□
Lube, Oil Change Facility						□
Tire, Motor Vehicle Sales & Service						□
Full or Self-service Vehicle Wash						□
All Vehicle Repair						□
All Vehicle Sales, Rental, Leasing, except as listed below				□	□	
Manufactured Housing Sales						
Industrial Uses as listed below						
Lawn, Tree or Garden Service					□	
Light Manufacturing or Assembly of Equipment, Instruments or Goods					■	■
Photo Finishing Laboratory					□	■
Repair of Scientific or Professional Instruments, Electric Motors					□	■
Research, Testing and Development Laboratory					□	■
Sheet Metal Shop					□	■
Welding, Machine, Tool Repair Shop					□	■
Woodworking, including Cabinet Makers and Furniture Manufacturing					□	■
Warehouse					□	□
Recycling Drop-off Facility				□	□	□
Planned Development	□			□	□	

8.2.12 Definitions

For the purposes of this Chapter, the following words and terms shall have the following meanings:

A. Blank Wall Area – For the purposes of this chapter, blank wall area shall mean a portion of the exterior façade of the building which does not include a substantial material change (paint color is not considered a substantial change; windows or doors; or columns, pilasters or other articulation greater than 12 inches in depth.

B. Shopfront Frontage – See 8.2.6.

C. Urban Frontage – See 8.2.6.

D. Transparent – Material through which light can travel with minimal scattering so that objects can be viewed clearly through it.

E. Translucent – Material through which light passes, but in such a way that a clear image cannot be formed of the object viewed through it.

F. Upper-Story Residential – A residential unit on the upper floors of a permitted non residential use.

8.3 TRANSITIONAL OFFICE OVERLAY (-TO)

8.3.1 Purpose

The Transitional Office Overlay (-TO) is established to allow an orderly transition of use from residential use to relatively small-scale office use of lots and parcels fronting major roadways, while maintaining a predominantly residential property appearance and building scale.

8.3.2 Designation of Transitional Office Overlay

A. A Transitional Office Overlay may only be established as a zoning map change in accordance with the requirements of 9.5.

B. A Transitional Office Overlay may be established over any residential district, and may be established over more than one residential district.

8.3.3 Site Plan Review

The Planning Director is authorized to approve site plans within a Transitional Overlay District in accordance with 9.13.

8.3.4 Permitted Uses

A. Any use permitted by right, subject to any use standard, or as a special use in the underlying base districts shall be permitted in the overlay.

B. The following uses or use categories shall be permitted in addition to the uses permitted in the underlying residential district. No retail sales shall be permitted as a principal use in the overlay.

1. Upper-story residential;
2. Medical facilities (other than hospitals);
3. Offices;
4. Animal hospitals, veterinary clinics, animal boarding places (all without
5. outdoor pens or runs);
6. Artist galleries; and
7. Artist studios.

8.3.5 Special Development Standards

The underlying district dimensional standards shall be met, except where expressly modified below.

A. Residential Appearance

1. Buildings in the Transitional Office Overlay shall maintain a single-family detached residential appearance and scale. Residential appearance and scale shall expressly include details from residential uses within 150 feet of the overlay area. Such details may include the following features:
   - **a.** Roof type, including extent of eaves, if any;
   - **b.** Porches or other similar articulation of the front façade;
   - **c.** Size, pattern and location of windows and doors; and
   - **d.** Garage or parking location.

B. Building Length and Floor Area

1. The maximum length of a new building shall not exceed 80 feet.
2. The maximum floor area of any nonresidential use in the overlay or aggregation of multiple nonresidential uses in a single building shall be 5,000 square feet.

C. Outdoor Activity

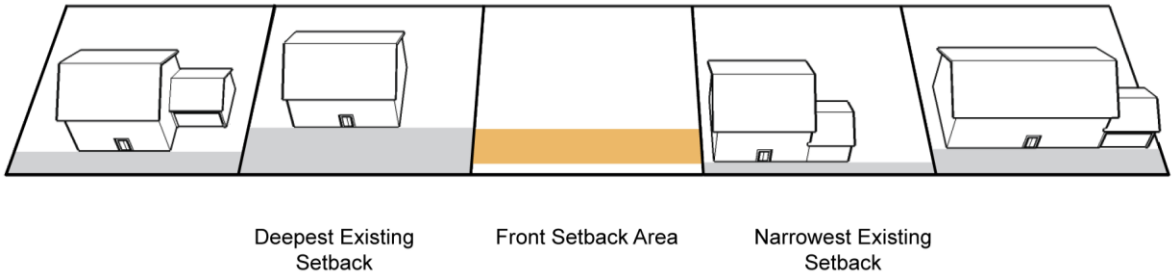
All nonresidential activity (except that allowed within a residential district) shall occur within a completely enclosed building.

D. Parking

No parking shall be permitted between the building and the street.

E. Front Setbacks

Structures shall be located within the range of front setbacks on the street. This range of setbacks is measured on the basis of the four lots surrounding the project site (the two closest lots in either direction along the street).The new structure shall be located within the range of setbacks (no closer than the narrowest setback, no further than the deepest setback). Where a setback in these four lots is significantly out of the range of setbacks along the street, it may be eliminated from the range. Where the calculation of a range of setbacks is not practicable, the structure shall be adhere to the front setbacks for the underlying residential district.



F. Garages and Carports

Street-facing garages and carports may be allowed if no alley is present and street-facing garages or carports are part of the dominant character of all properties fronting on the same block face.

G. Front Porches

A front porch is required if front porches are part of the dominant character of all properties fronting on the same block face. Any project that requires a front porch must have a front porch with a minimum depth of eight feet. A minimum porch depth of six feet may be approved by the Planning Director if any property on the same block face has a front porch less six feet in depth.

H. Ground Floor Elevation

Raised ground floors are required if raised ground floors are part of the dominant character of all properties fronting on the same block face Any project that requires a raised ground floor must have a foundation height of at least 18 inches measured from top of grade to the first finished floor.

8.4 RESIDENTIAL CORRIDOR OVERLAY DISTRICT (-RC)

8.4.1 Purpose

A Residential Corridor Overlay District (-RC) serves as an additional layer of land use control that prohibits approval of nonresidential development (with the exception of certain civic and institutional uses) within 200 feet on either side of a designated roadway. This designation is intended to provide protection against encroachment of nonresidential uses along a designated Residential Corridor.

8.4.2 Overlay Restrictions

A. All land fronting a designated Residential Corridor, for a depth of 200 feet, shall not be eligible for rezoning to a nonresidential district nor shall such land be eligible for a change in use from a residential use to a nonresidential use. Certain civic and institutional uses may be permitted through the special use process (see 9.6).

B. All land fronting the designated Residential Corridor, for a depth of 200 feet, shall not be eligible for rezoning to a mixed use or nonresidential district or shall such land be eligible for a change in use from a residential use to a nonresidential use. Certain civic and institutional uses may be permitted through the special use process (see 9.6).

C. Rezoning to OG, CMU-1, CMU-2, CMU-3, CBD, CMP-1, CMP-2, EMP, WD, or IH shall be specifically prohibited and no special permits for uses other than those outlined above shall be considered.

D. Nonconforming uses along a designated Residential Corridor shall be subject to the provisions of Article 10, Nonconformities.

E. The preferred housing type adjacent to a designated Residential Corridor is a single-family detached structure, or, where appropriate, a large home.

8.4.3 Criteria for Designation

Any street or section of street in order to be eligible for consideration as a Residential Corridor shall meet the following minimum standards:

A. Classified as a major road as depicted on the MPO Long Range Transportation Plan.

B. Contain three blocks on either side or have 2,000 feet of continuous frontage on both sides.

C. Have no more than five percent of the street frontage zoned and/or developed for office, commercial or industrial purposes.

D. For the purpose of this Chapter, a block is defined as the area abutting a major road as set forth above; which area is intersected at two points by a public street or freeway, a railroad right-of-way, corporate limit or power transmission line right-of-way easement purchased by the light, gas and water division or a drainageway with an existing channel width of at least 50 feet, provided that alleys shall not be defined as a block boundary.

8.4.4 Establishment of Specific Residential Corridors

The following sections of street are hereby designated as Residential Corridors and are subject to the provisions of this Chapter:

Belvedere Boulevard	Alley one-half block south of Union Avenue to Central Avenue
Central Avenue	Lamar Avenue to the L&N Railroad IC Railroad to Ellsworth Street Highland Street to Goodlett Street
Coleman Road	Raleigh-LaGrange to Yale Road
East Parkway	North Parkway to Young Avenue Cooper Street to Lamar Avenue
Elvis Presley Boulevard	654 feet south of Shelby Drive to Holmes Road
Goodlett Street	Graham Street to Park Avenue
Graham Street	Goodlett Street to Macon Road
Holmes Road	Elvis Presley to Millbranch Road
Jackson Avenue	Evergreen to Trezevant
James Road	Overton Crossing to Woodland Hills Cove Birchfield Drive to Scenic Highway Highland Street to Water Street (except that portion from the west right-of-way line of Birchfield Drive to the west right-of-way line of the Illinois Central Gulf Railroad for a distance of approximately 1,115 feet)
McLean Street	North Parkway to Poplar Avenue
North Parkway	Dunlap Street to East Parkway
Park Avenue	Goodlett Street to Mount Moriah Road (with the exception of segment of the Park Avenue residential corridor beginning at a point +/– 429 feet west of Mount Moriah Road and extending westward a distance of 275 feet to a point 704 feet west of Mount Moriah Road
Peabody Avenue	Cleveland Street to Cooper Street
Perkins Street	Park Avenue to Southern Avenue
Poplar Avenue	Rembert Street to East Parkway Highland Street to West Cherry Circle
Quince Road	Lynnfield Street to the city limits
Scenic Highway	James Road to Highland Street
South Parkway	Elvis Presley Boulevard to Lamar Avenue Cooper Street to Airways Road
Stage Road	Tena Drive to Bluefield Street
Trezevant Street	Jackson Avenue to North Parkway
Walnut Grove Road	Holmes Street to Brierview
White Station Road	Pelham Circle north to I-240

8.4.5 Procedure for Classification

A. Through the rezoning process (see 9.5), any resident in the City of Memphis or unincorporated portion of Shelby County may file an application, accompanied by a $200.00 non refundable fee, with Planning Director requesting that a street or section of a street be designated as a Residential Corridor or a previously designated segment he deleted.

B. The deletion of a street or segment of a street that has been designated as a Residential Corridor shall require a 2/3 vote of the governing bodies.

8.4.6 Administration

Streets or sections of street designated as Residential Corridors shall be subject to periodic review as deemed necessary by the Planning Director.

8.5 HISTORIC OVERLAY DISTRICT (-H)

8.5.1 General Provisions

A. Purpose

1. The Historic Overlay District (-H) is intended to protect and conserve the heritage and character of the community by providing for the preservation of designated areas, including individual properties that embody important elements of social, economic, political, or architectural history, and by promoting the stabilization and enhancement of property values throughout such areas.
2. It is intended that this development code ensure that buildings or structures in a Historic Overlay District are in harmony with other buildings or structures located within the District. However, it is not the intention of this development code to require the reconstruction or restoration of individual or original buildings, or to prohibit the demolition or removal of such buildings, or to impose architectural styles from particular historic periods, but rather to encourage design, which is harmonious with the character of the area.

B. District Established

The Historic Overlay District (-H) is hereby established. All adopted Historic Overlay Districts are shown on the Zoning Map (see 2.4). In a designated Historic Overlay District, no building, structure, or site shall be constructed, altered, repaired, relocated or demolished unless the action meets with the requirements set forth in this development code for compliance with the Design Review Guidelines adopted for the District for issuance of a Certificate of Appropriateness.

C. Certificate of Appropriateness Required

If a property owner within a Historic Overlay District seeks a building permit for exterior work, the owner must receive a Certificate of Appropriateness from the Landmarks Commission for such work (see 8.5.3, Certificate of Appropriateness).

8.5.2 Historic Overlay (-H) District Designation

A. General Purposes

The following provisions are established in order that appropriate measures may be taken to ensure preservation of structures of historic value to the City of Memphis and Shelby County pursuant to the authority contained in Section 13-7-401 of the Tennessee Code. The general intent includes the following specific purposes:

1. To promote the educational and cultural welfare of the people of the City of Memphis;
2. To preserve and protect the historic and architectural value of significant resources;
3. To insure compatibility and to create an aesthetic atmosphere within an Historic Overlay District;
4. To foster civic beauty and community pride;
5. To stabilize and improve property values and to strengthen the local economy;
6. To enhance the City's attractions to tourists and visitors and the support and stimulus to business and industry thereby provided.

B. Pre-Application Conference

An applicant shall schedule a pre-application conference in accordance with 9.3.1.

C. Application Requirements

1. An application for a Historic Overlay District zoning change shall be submitted in accordance with 9.3.3, Application Requirements.
2. The Planning Director has established specific submittal requirements for a Historic Overlay District zoning change (see Appendix A for requirements).

D. Designation

1. The Landmarks Commission (see also 9.1.4) shall review applications regarding a Historic Overlay District. A public hearing shall be held and notice given in accordance with 9.3.4, Public Hearings and Notification.
2. The Landmarks Commission shall furnish to the Land Use Control Board in writing, its recommendations regarding the application for a Historic Overlay District zoning change).

3. The governing bodies shall review and consider the recommendations of the Landmarks Commission and the Land Use Control Board prior to the establishment of a Historic Overlay District (see also 9.5, Zoning Change).

E. Criteria for Designation

Any use permitted in the underlying zoning district shall also be permitted in a Historic Overlay District. In addition to the zoning change criteria (see 9.5, Zoning Change), an application for a Historic Overlay District zoning change shall meet one or more of the following criteria, in that they are:

1. Associated with events which have made a significant contribution to local, state or national history; or
2. Associated with persons significant in our past; or
3. Comprised of structures or groups of structures that embody the distinctive characteristics of a type, period, or method of construction; or that represent the work of a master or possess high artistic values; or that represent a significant and distinguishable entity whose components may lack individual distinction; or
4. Likely to yield archaeological information; or
5. Listed in the National Register of Historic Places.

F. Adoption of Design Review Guidelines

1. Prior to the establishment of any Historic Overlay District, the Landmarks Commission shall adopt a set of design review guidelines, which it will apply in ruling upon the granting or denial of a certificate of appropriateness (see 8.5.3). Such design review guidelines shall be consistent with the purposes of this development code and with regulations and standards adopted by the Secretary of the Interior pursuant to the National Historic Preservation Act of 1966, as amended.
2. Reasonable public notice and opportunity for public comment, by public hearing or otherwise, shall be required before the adoption of any such design review guidelines.

8.5.3 Certificate of Appropriateness

A. Applicability

1. The Building Official shall not issue any building or other permit in a Historic Overlay District for the construction, alteration, demolition or relocation of a building, object, structure or site within a Historic Overlay District unless a Certificate of Appropriateness has been issued.
2. The Landmarks Commission (see also 9.1.4) is authorized to review the construction, alteration, relocation or demolition of any building, structure, object or site, whether privately or publicly owned, which is located in a Historic Overlay District, and for which a building permit is not required, except work undertaken for the purpose of ordinary repair and maintenance.
3. Failure of a property owner or the holder of a building or other permit to construct, demolish, alter or relocate a building or any property in accordance with the requirements of the Certificate of Appropriateness shall constitute a violation of this development code.

B. Pre-Application Conference

An applicant shall schedule a pre-application conference in accordance with 9.3.1.

C. Application Requirements

1. An application for a Certificate of Appropriateness shall be submitted in accordance with 9.3.3, Application Requirements.
2. The Planning Director has established specific submittal requirements for a Certificate of Appropriateness (see Appendix A for requirements).

D. Landmarks Commission Action

1. The Landmarks Commission shall make a decision on the appropriateness of the proposed development within 30 days after the application has been determined complete and within ten days shall issue or deny the Certificate of Appropriateness, stating approval with or without attached conditions or disapproval with the grounds for disapproval stated in writing.

2. In the event of a determination to deny a Certificate of Appropriateness, the Landmarks Commission shall request consultation with the applicant for a period not to exceed 60 days for the purpose of considering modifications to the application in keeping with the determination criteria. If at the end of that time an acceptable solution has not been achieved, the Certificate of Appropriateness shall be denied. No subsequent application which is substantially the same shall be accepted for at least six months from the date of the final action.

E. Certificates of Appropriateness Determination

1. It shall be the duty of the Landmarks Commission to make the following determinations with respect to any Historic Overlay District when application is made for a Certificate of Appropriateness, or whenever any such determination is deemed necessary by the Landmarks Commission.
   a. Appropriateness of altering, constructing, moving or demolishing any building, structure or object within a Historic Overlay District.
   b. Appropriateness of exterior architectural features, including signs and other exterior fixtures.
   c. Appropriateness of exterior design of any new addition on any existing building or structure.
   d. Appropriateness of front yard, side yards, off-street parking spaces, location of entrance drives into the property, of sidewalks along the public right-of-way.
   e. Appropriateness of the general exterior design, arrangement, texture of material of the building or other structure in question and the relation of such factors to similar features of buildings in the immediate surroundings, however, the Landmarks Commission shall not consider work undertaken for the purpose of ordinary repair and maintenance, nor shall it consider interior design or arrangement.
2. Upon review of the application for a building permit, the Landmarks Commission shall give prime consideration to:
   a. Historical or architectural value of the present structure.
   b. The relationship of the exterior architectural features of such structure to the rest of the structure in the surrounding area.
   c. The compatibility of exterior design, arrangement, texture and materials proposed to be used.
   d. To any other factor, including aesthetic, which is deemed pertinent.

F. Application for Removal or Demolition

An application for removal or demolition shall be considered, taking into account, economic hardship. The Landmarks Commission may, after reasonable notice, set an application for public hearing and may consider any or all of the following:

1. Estimate of the cost of the proposed redevelopment, alteration, demolition or removal and an estimate of any additional cost that would be incurred to comply with the recommendations of the Commission for changes necessary for the issuance of a Certificate of Appropriateness.
2. A report from a licensed engineer or architect with experience in rehabilitation as to the structural soundness of any structures on the property and their suitability for rehabilitation.
3. Estimated market value of the property in its current condition; after completion of the proposed redevelopment, alteration, demolition, or removal; after any changes recommended by the Landmarks Commission; and in the case of a proposed demolition, after renovation of the existing property for continued use.
4. In the case of a proposed demolition, an estimate from an architect, developer, real estate consultant, appraiser or other real estate professional experienced in rehabilitation as to the economic feasibility of rehabilitation or reuse of the existing structure on the property.
5. Amount paid for the property, the date of purchase and the party from whom purchased, including a description of the relationship, if any between the owner of record or Applicant, and the person from whom the property was purchased and any terms of financing between the seller and buyer.
6. If the property is income-producing, the annual gross income from the property for the previous two years; itemized operating and maintenance expenses for the previous two years; and depreciation deductions and annual cash flow before and after debt service, if any, during the same period.

7. Any other information considered necessary by the Landmarks Commission to make a determination as to whether the property does yield or may yield a reasonable return to the owners. Request for consideration shall be taken up at public hearing with reasonable notice and consideration given to any or all of the factors listed above.

G. Enforcement

1. To monitor work in a Historic Overlay District, the Landmarks Commission staff will conduct routine surveys to insure that work in progress is undertaken and completed in compliance with the Certificate of Appropriateness and to see that the work is not undertaken without permits. If the Landmarks Commission finds that work undertaken is not done in accordance with the requirements for the Certificate of Appropriateness, it shall notify the owner of record in the following manner:
   a. By certified mail to the last known address of the applicant or owner of record; or
   b. By telephone.
2. If within seven days, action is not undertaken by the owner to meet the requirements of the Certificate of Appropriateness, the Landmarks Commission may determine that noncompliance has occurred. The Landmarks Commission shall notify the Building Official of any such noncompliance. A Stop Work Order may be issued by the Building Official that all exterior work must stop until the order is lifted.

H. Use of Property

Nothing in this development code shall be interpreted as giving the Landmarks Commission any authority to consider, review, examine or control the use of property classified as a Historic Overlay District. Use shall be controlled solely by the zoning controlling such property prior to its classification as a Historic Overlay District as may be rezoned by subsequent amendments.

I. Violation and Penalty

1. Where an alteration is undertaken without issuance of a Certificate of Appropriateness, the owner shall be required to return the property, in as much is reasonably possible, to its state prior to the alteration, or as determined appropriate by the Landmarks Commission based upon the Design Review Guidelines.
2. In addition to the party determined to be in violation of this development code, any other person who may have knowingly assisted in the commission for any such violation shall be guilty of a separate offense.

8.5.4 Demolition by Neglect

A. Applicability

Owners of certain historic properties are required to maintain their properties and not allow them to fall into disrepair. The requirements of this Chapter are applicable only to certain properties, termed "historic properties" in this Chapter. That term as used in this Chapter is defined to include designated historic landmarks and properties identified as "contributing" or "pivotal" in a designated Historic Overlay District.

B. Conditions of Neglect Defined and Prohibited

Owners shall maintain or cause to be maintained the exterior and structural features of their historic properties and not allow conditions of neglect to occur on such properties. Conditions of neglect are as defined below. It shall be a violation of this development code to not remedy a condition of neglect within the period of time set. Conditions of neglect include the following:

1. Deterioration of exterior walls, foundations, or other vertical support that causes leaning, sagging, splitting, listing, or buckling.
2. Deterioration of flooring or floor supports, roofs, or other horizontal members that causes leaning, sagging, splitting, listing, or buckling.
3. Deterioration of external chimneys that causes leaning, sagging, splitting, listing, or buckling.
4. Deterioration or crumbling of exterior plasters or mortars.
5. Ineffective waterproofing of exterior walls, roofs, and foundations, including broken windows or doors.
6. Defective protection or lack of weather protection for exterior wall and roof coverings, including lack of paint, or weathering due to lack of paint or other protective covering.
7. Rotting, holes, and other forms of decay.
8. Deterioration of exterior stairs, porches, handrails, window and door frames, cornices, entablatures, wall facings, and architectural details that causes delamination, instability, loss of shape and form, or crumbling.

9. Heaving, subsidence, or cracking of sidewalks, steps, or pathways.
10. Deterioration of fences, gates, and accessory structures.
11. Deterioration that has a detrimental effect on the surrounding Historic Overlay District, or on the special character of the historic landmark.
12. Deterioration that contributes to a hazardous or unsafe condition.

C. Initiation by Petition

The initial determination that there is a condition of neglect shall be made by the Planning Director, after an investigation that is initiated by a petition from any person who is familiar with the subject property, which may include but not be limited to a City/County employee.

D. Notice of Investigation

On receipt of a petition, the Planning Director shall notify the owners in writing of the allegation and the process for making a decision regarding the petition, including any applicable deadlines. Among other things, the notice shall offer the owner the opportunity to meet in person with the Planning Director and to present any relevant information. Notice shall be delivered by personal service, or by certified mail, return receipt requested. If certified mail is refused or unclaimed, notice may be delivered by first class mail, and shall be considered effective if such mail is not returned by the post office within 15 days of mailing. In the case of notice by first class mail, notice shall also be posted on the property. Notice of the investigation may also be given to the owners of nearby or adjacent properties or neighborhood associations.

E. Responsibilities of Planning Director

The Planning Director shall:

1. Investigate the allegation that a condition of neglect exists;
2. Hold one or more meetings in which the owner, other persons who have received notice, or other interested persons may give information;
3. Issue a written determination, supported by findings of fact, regarding the allegation within 45 days of the owner's receipt of notice;
4. Include within the determination a time period for correcting the condition of neglect, if a condition of neglect has been found;
5. Retain all information presented by the owner or other persons;
6. Deliver the written determination through any of the means for delivery of notice, as described above;
7. Designate the written determination as a final administrative determination with the right of appeal to the Landmarks Commission; and
8. Include information regarding rights to a *de novo* hearing before the Landmarks Commission.

F. Suspension of Process

The demolition by neglect process initiated under the requirements of this development code may be suspended in the event the owner agrees in writing to correct the alleged condition of neglect within a time period determined to be reasonable by the Planning Director. If the condition is not corrected within that time period, the process shall continue where it was suspended.

G. Appeal of Planning Director Decision

1. If the property owner disagrees with the Planning Director's determination, the owner may appeal and may request a hearing before the Landmarks Commission.
2. The request shall be delivered to the Planning Director, in writing, within 30 days of receipt of the Planning Director's determination.
3. The Landmarks Commission shall hold a hearing on the issue of whether demolition by neglect is occurring on the property.
4. The Landmarks Commission's written decision shall include findings of fact and conclusions regarding demolition by neglect consistent with this Chapter. It shall be delivered to the appealing party by certified mail, return receipt requested.
5. Appeals from any decision of the Landmarks Commission may be taken in accordance with Title 27 of the Tennessee Code. If the decision is not appealed it shall be considered a final decision subject to enforcement with no rights of appeal.

H. Safeguards from Undue Economic Hardship

1. Right of Claim of Economic Hardship

The property owner is entitled to make a claim of undue economic hardship if the owner is unable to make needed repairs to the property because it is economically unfeasible.

2. Issuance of Stay for Economic Hardship

In the event that the owner or other parties in interest do not wish to contest the determination regarding the condition of neglect, but do wish to petition for a claim of undue economic hardship, the Planning Director's order shall be stayed until after the Landmarks Commission's determination regarding the claim.

3. Process

If a claim of undue economic hardship is made, the Planning Director shall receive all information from the property owners that the Landmarks Commission is entitled to receive pursuant to this development code, make a determination regarding whether there is undue economic hardship, and develop a plan for dealing with such hardship, if it is found to exist. The recommendation and plan shall be sent to the owner, certified mail, return receipt requested, with notice of the owner's rights to appeal to the Landmarks Commission within 30 days of receipt. If the owner disagrees with the recommendation and plan the owner may request a hearing before the Landmarks Commission.

4. Evidence Regarding Undue Economic Hardship

When a claim of undue economic hardship is made owing to the effects of this Chapter, the owner or parties in interest shall, where reasonably possible, provide the evidence below, describing the circumstances of hardship, and any additional evidence requested by the Planning Director or Landmarks Commission or evidence the owner considers relevant.

a. Nature of ownership (individual, business, or nonprofit) or legal possession, custody, and control.
b. Financial resources of the owner and/or parties in interest.
c. Cost of repairs.
d. Assessed value of the land and improvements.
e. Real estate taxes for the previous two years.
f. Amount paid for the property, date of purchase, and party from whom purchased, including a description of the relationship between the owner and the person from whom the property was purchased, or other means of acquisition of title, such as by gift or inheritance.
g. Annual debt service, if any, for previous two years.
h. Any listing of the property for sale or rent, price asked, and offers received, if any.
i. Annual gross income, if any, from the property for the previous two years.
j. Itemized operating and maintenance expenses for the previous two years, including proof that adequate and competent management procedures were followed.
k. Annual cash flow, if any, for the previous two years.

I. Powers and Election of Remedies

Nothing contained within this Chapter shall diminish the City/County's power to declare a building unsafe or in violation of the minimum building code or any other applicable statute or code. In addition, the procedures described herein are mandatory only for determinations being made solely under the authority of this Chapter. Where other sections of the City/County Code apply, the City/County may, in its discretion, choose to process any action regarding the property under such other provisions alone, or under such provisions along with these provisions concurrently, or solely under these provisions. The City/County may also suspend the procedures of this Chapter at any time if an action has been initiated under other applicable law.

J. Penalties and Remedies

Enforcement of this Chapter may be by any one or more of the following methods, and the institution of any action under any of these methods shall not relieve any party from any other civil or criminal proceeding prescribed for violations and prohibitions.

1. Equitable Remedy

The City/County may apply for any appropriate equitable remedy to enforce the provisions of this Chapter.

2. Order of Abatement

The City/County may apply for and the court may enter an order of abatement. An order of abatement may direct that improvements or repairs be made, or that any other action be taken that is necessary to bring the property into compliance with this Chapter. Whenever the party is cited for contempt by the court and the City/County has executed the order of abatement, the City/County shall have a lien on the property for the cost of executing the order of abatement.

K. Civil Penalty

Civil penalties may be assessed for failure to comply with a final administrative determination or an un-appealed Landmarks Commission decision under the provisions and guidelines for assessing such penalties for violations of this development code. Prior to imposing a civil penalty the Planning Director shall deliver a written notice by personal service or by registered mail or by certified mail, return receipt requested, to the person responsible for the violation indicating the nature of the violation and ordering corrective action. Where the violation is the failure to remedy a condition of neglect within the time periods provided by the Planning Director or the Landmarks Commission no additional time period for compliance need be given. The notice shall include information regarding the possible assessment of civil penalties and other possible enforcement actions.

8.6 AIRPORT OVERLAY DISTRICT (-AP)

8.6.1 Applicability

Properties subject to the Airport Overlay District (-AP) provisions and the specific height controls encumbering those properties shall be referenced on maps maintained and periodically updated by the Airport Authority. In cases of discrepancy, the specific Airport Overlay District boundaries depicted on maps maintained by the Airport Authority shall take precedence over generalized boundaries referenced on the Zoning Map. Within the Airport Overlay District, the maximum permitted height of structures shall be as prescribed by the Airport Authority.

8.6.2 General Provisions

The maximum height of all structures within the Airport Overlay District shall be regulated in order to prevent obstructions to aircraft navigation associated with the Memphis International Airport, thus protecting the health, safety and general welfare of the traveling public and this community. The provisions of this title are a supplement to the provisions of the Federal Aviation Act of 1958, 49 U.S.C. 1101 et seq., and Title 14, Code of Federal Regulations, Part 77 (as amended), all of which are incorporated into this code by reference.

8.7 FLOODPLAIN OVERLAY DISTRICT (-FP)

8.7.1 Purpose

It is the purpose of this Chapter is to promote the public health, safety and general welfare, and to minimize public and private losses due to flood conditions in specific areas. This Chapter is designed to:

A. Restrict or prohibit uses which are vulnerable to water or erosion hazards, or which result in damaging increases in erosion, flood heights, or velocities;

B. Require that uses vulnerable to floods, including community facilities, be protected against flood damage at the time of initial construction;

C. Control the alteration of natural floodplains, stream channels, and natural protective barriers which are involved in the accommodation floodwaters;

D. Control filling, grading, dredging and other development which may increase flood damage or erosion; and

E. Prevent or regulate the construction of flood barriers which will unnaturally divert flood waters or which may increase flood hazards to other lands.

8.7.2 Objectives

The objectives of this Chapter are:

A. To protect human life, health and property;

B. To minimize expenditure of public funds for costly flood control projects;

C. To minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;

D. To minimize prolonged business interruptions;

E. To minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets and bridges located in floodable areas;

F. To help maintain a stable tax base by providing for the sound use and development of flood prone areas in such a manner as to minimize blight in flood areas;

G. To ensure that potential homebuyers are notified that property is in a floodable area; and

H. To maintain eligibility for participation in the National Flood Insurance Program.

8.7.3 General Provisions

A. Application

This Chapter shall apply to all areas within the incorporated area with the City of Memphis and the unincorporated areas of Shelby County.

B. Basis for Establish the Areas of Special Flood Hazard

The Areas of Special Flood Hazard identified on the City of Memphis and Shelby County Federal Emergency Management Agency, Flood Insurance Study (FIS) and Flood Insurance Rate Map (FIRM), Community Panel Number 47157C, dated September 28, 2007, along with all supporting technical data, are adopted by reference and declared to be a part of this Chapter.

C. Requirement for Development Permit

A development permit shall be required in conformity with this Chapter prior to the commencement of any development activities.

D. Compliance

No land, structure or use shall hereafter be located, extended, converted or structurally altered without full compliance with the terms of this Chapter and other applicable regulations.

E. Abrogation and Greater Restrictions

This Chapter is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this Chapter conflicts or overlaps with another regulatory instrument, whichever imposes the more stringent restrictions shall prevail.

F. Interpretation

In the interpretation and application of this Chapter, all provisions shall be: (1) considered as minimum requirements; (2) liberally construed in favor of the governing body, and; (3) deemed neither to limit nor repeal any other powers granted under Tennessee statutes.

G. Warning and Disclaimer of Liability

The degree of flood protection required by this Chapter is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may be increased by man-made or natural causes. This Chapter does not imply that land outside the Areas of Special Flood Hazard or uses permitted within such areas will be free from flooding or flood damages. This Chapter shall not create liability on the part of the City of Memphis or Shelby County, Tennessee or by any officer or employee thereof for any flood damages that result from reliance on this Chapter or any administrative decision lawfully made hereunder.

H. Penalties for Violation

Violation of the provisions of this Chapter or failure to comply with any of its requirements, including violation of conditions and safeguards established in connection with grants of variance shall, upon conviction thereof, be fined not more than $50.00. Each day such violation continues shall be considered a separate offense. Nothing herein contained shall prevent either the City of Memphis or Shelby County from taking such other lawful actions to prevent or remedy any violation.

8.7.4 Administration

A. Designation of Administrator

Within the City of Memphis, the City Engineer or their delegate is hereby appointed as the Administrator to implement the provisions of this Chapter. Within the unincorporated areas of Shelby County, the County Engineer or their delegate is hereby appointed as the Administrator to implement the provisions of this Chapter.

B. Permit Procedures

Application for a development permit shall be made to the Administrator on forms furnished by the Administrator prior to any development activities. The development permit may include, but is not limited to the following: plans in duplicate drawn to scale and showing the nature, location, dimensions, and elevations of the area in question; existing or proposed structures, earthen fill placement, storage of materials or equipment, and drainage facilities. Specifically, the following information is required:

1. Application Stage

a. Elevation in relation to mean sea level of the proposed lowest floor, including basement, of all buildings where Base Flood Elevations (BFE's) are available, or to the highest adjacent grade when applicable under this Chapter.

b. Elevation in relation to mean sea level to which any non-residential building will be flood-proofed where BFE's are available, or to the highest adjacent grade when applicable under this Chapter.

c. Design certificate from a registered professional engineer or architect that the proposed nonresidential flood-proofed building will meet the flood-proofing criteria in 8.7.5A and 8.7.5B.

d. Description of the extent to which any watercourse will be altered or relocated as a result of proposed development.

2. Construction Stage

a. Within unnumbered A zones, where flood elevation data are not available, the Administrator shall record the elevation of the lowest floor on the development permit. The elevation of the lowest floor shall be determined as the measurement of the lowest floor of the building relative to the highest adjacent grade.

b. For all new construction and substantial improvements, the permit holder shall provide to the Administrator an as-built certification of the regulatory floor elevation or floodproofing level upon the completion of the lowest floor or floodproofing. Within unnumbered A zones, where flood elevation data is not available, the elevation of the lowest floor shall be determined as the measurement of the lowest floor of the building relative to the highest adjacent grade.

c. Any lowest floor certification made relative to mean sea level shall be prepared by or under the direct supervision of, a registered land surveyor and certified by same. When floodproofing is utilized for a

nonresidential building said certification shall be prepared by or under the direct supervision of, a professional engineer or architect and certified by same.

d. Any work undertaken prior to submission of the certification shall be at the permit holder's risk. The Administrator shall review the above-referenced certification data. Deficiencies detected by such review shall be corrected by the permit holder immediately and prior to further work being allowed to proceed. Failure to submit the certification or failure to make said corrections required hereby shall be cause to issue a stop-work order for the project

C. Duties and Responsibilities of the Administrator

Duties of the Administrator shall include, but not be limited to:

1. Review of all development permits to assure that the permit requirements of this Chapter have been satisfied, and that proposed building sites will be reasonably safe from flooding .
2. Advice to permittee that additional federal or state permits may be required, and if specific federal or state permit requirements are known, require that copies of such permits be provided and maintained on file with the development permit. This shall include Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U. S. C. 1334.
3. Notification to adjacent communities and the Tennessee Department of Economic and Community Development, Local Planning Assistance Office, prior to any alteration or relocation of a watercourse, and submission of evidence of such notification to the Federal Emergency Management Agency.
4. For any altered or relocated watercourse, submit engineering data/analysis within six months to the Federal Emergency Management Agency to ensure accuracy of community flood maps through the Letter of Map Revision process. Assure that the flood carrying capacity within an altered or relocated portion of any watercourse is maintained.
5. Record the elevation, in relation to mean sea level or the highest adjacent grade, where applicable of the lowest floor including basement of all new or substantially improved buildings, in accordance with 8.7.4B.
6. Record the actual elevation; in relation to mean sea level or the highest adjacent grade, where applicable to which the new or substantially improved buildings have been flood-proofed, in accordance with 8.7.4B.
7. When flood proofing is utilized for a structure, the Administrator shall obtain certification of design criteria from a registered professional engineer or architect, in accordance with 8.7.4B.
8. Where interpretation is needed as to the exact location of boundaries of the areas of special flood hazard (for example, where there appears to be a conflict between a mapped boundary and actual field conditions) the Administrator shall make the necessary interpretation. Any person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in this Chapter.
9. When base flood elevation data or floodway data have not been provided by the Federal Emergency Management Agency then the Administrator shall obtain, review and reasonably utilize any base flood elevation and floodway data available from a Federal, State, or other sources, including data developed as a result of these regulations, as criteria for requiring that new construction, substantial improvements, or other development in Zone A on the Community FIRM meet the requirements of this Chapter.
10. Within unnumbered A zones, where base flood elevations have not been established and where alternative data is not available, the Administrator shall require the lowest floor of a building to be elevated or floodproofed to a level of at least three feet above the highest adjacent grade (lowest floor and highest adjacent grade being defined in 12.3.3). All applicable data including elevations or flood proofing certifications shall be recorded as set forth in 8.7.4B.
11. All records pertaining to the provisions of this Chapter shall be maintained in the office of the Administrator and shall be open for public inspection. Permits issued under the provisions of this Chapter shall be maintained in a separate file or marked for expedited retrieval within combined files.

8.7.5 Provisions for Flood Hazard Reduction

A. General Standards

In all flood prone areas the following provisions are required:

1. New construction and substantial improvements to existing buildings shall be anchored to prevent flotation, collapse or lateral movement of the structure;

2. Manufactured homes shall be elevated and anchored to prevent flotation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This standard shall be in addition to and consistent with applicable state requirements for resisting wind forces;
3. New construction and substantial improvements to existing buildings shall be constructed with materials and utility equipment resistant to flood damage;
4. New construction or substantial improvements to existing buildings shall be constructed by methods and practices that minimize flood damage;
5. All electrical, heating, ventilation, plumbing, air conditioning equipment, and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding;
6. New and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system;
7. New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters;
8. On-site waste disposal systems shall be located and constructed to avoid impairment to them or contamination from them during flooding;
9. Any alteration, repair, reconstruction or improvements to a building that is in compliance with the provisions of this Chapter, shall meet the requirements of "new construction" as contained in this Chapter; and
10. Any alteration, repair, reconstruction or improvements to a building that is not in compliance with the provision of this Chapter, shall be undertaken only if said non-conformity is not further extended or replaced.

B. Specific Standards

These provisions shall apply to all Areas of Special Flood Hazard as provided below:

1. Residential Construction

a. Where base flood elevation data is available, new construction or substantial improvement of any residential building (or manufactured home) shall have the lowest floor, including basement, elevated no lower than one foot above the base flood elevation. Should solid foundation perimeter walls be used to elevate a structure, openings sufficient to facilitate equalization of flood hydrostatic forces on both sides of exterior walls and to ensure unimpeded movement of floodwater shall be provided in accordance with the standards of 8.7.4B.

b. Within unnumbered A zones, where base flood elevations have not been established and where alternative data is not available, the Administrator shall require the lowest floor of a building to be elevated or floodproofed to a level of at least three feet above the highest adjacent grade (lowest floor and highest adjacent grade being defined in 12.3.3). All applicable data including elevations or flood proofing certifications shall be recorded as set forth in 8.7.4B.

2. Nonresidential Construction

a. New construction or substantial improvement of any commercial, industrial, or nonresidential building, when BFE data is available, shall have the lowest floor, including basement, elevated or floodproofed no lower than one foot above the level of the base flood elevation.

b. Within unnumbered A zones, where base flood elevations have not been established and where alternative data is not available, the Administrator shall require the lowest floor of a building to be elevated or floodproofed to a level of at least three feet above the highest adjacent grade (lowest floor and highest adjacent grade being defined in 12.3.3). All applicable data including elevations or flood proofing certifications shall be recorded as set forth in 8.7.4B.

c. Buildings located in all A-zones may be flood-proofed, in lieu of being elevated, provided that all areas of the building below the required elevation are watertight, with walls substantially impermeable to the passage of water, and are built with structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy. A registered professional engineer or architect shall certify that the design and methods of construction are in accordance with accepted standards of practice for meeting the provisions above, and shall provide such certification to the Administrator as set forth in 8.7.4B.

3. Elevated Building

All new construction or substantial improvements to existing buildings that include any fully enclosed areas formed by foundation and other exterior walls below the base flood elevation, or required height above the highest adjacent grade, shall be designed to preclude finished living space and designed to allow for the entry and exit of flood waters to automatically equalize hydrostatic flood forces on exterior walls.

a. Designs for complying with this requirement must either be certified by a professional engineer or architect or meet the following minimum criteria:
   1) Provide a minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding;
   2) The bottom of all openings shall be no higher than one foot above the finish grade; and
   3) Openings may be equipped with screens, louvers, valves or other coverings or devices provided they permit the automatic flow of floodwaters in both directions.
b. Access to the enclosed area shall be the minimum necessary to allow for parking of vehicles (garage door) or limited storage of maintenance equipment used in connection with the premises (standard exterior door) or entry to the elevated living area (stairway or elevator); and
c. The interior portion of such enclosed area shall not be partitioned or finished into separate rooms in such a way as to impede the movement of floodwaters and all such petitions shall comply with the provisions of 8.7.5B.

4. Standards for Manufactured Homes and Recreational Vehicles

a. All manufactured homes placed, or substantially improved, on: (1) individual lots or parcels, (2) in expansions to existing manufactured home parks or subdivisions, or (3) in new or substantially improved manufactured home parks or subdivisions, must meet all the requirements of new construction, including elevations and anchoring.
b. All manufactured homes placed or substantially improved in an existing manufactured home park or subdivision must be elevated so that either :
   1) When base flood elevations are available the lowest floor of the manufactured home is elevated on a permanent foundation no lower than one foot above the level of the base flood elevation; or
   2) Absent base flood elevations the manufactured home chassis is elevated and supported by reinforced piers (or other foundation elements) at least three feet in height above the highest adjacent grade.
c. Any manufactured home, which has incurred "substantial damage" as the result of a flood or that has substantially improved, must meet the standards of 8.7.5A and 8.7.5B.
d. All manufactured homes must be securely anchored to an adequately anchored foundation system to resist flotation, collapse and lateral movement.
e. All recreational vehicles placed on identified flood hazard sites must either:
   1) Be on the site for fewer than 180 consecutive days;
   2) Be fully licensed and ready for freeway use. A recreational vehicle is ready for freeway use if it is licensed, on its wheels or jacking system, attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached structures or additions; or
   3) The recreational vehicle must meet all the requirements for new construction, including the anchoring and elevation requirements of this section above if on the site for longer than 180 consecutive days.

5. Standards for Subdivisions

Subdivisions and other proposed new developments, including manufactured home parks, shall be reviewed to determine whether such proposals will be reasonably safe from flooding. If a subdivision proposal or other proposed new development is in a flood-prone area, any such proposals shall be reviewed to ensure that:

a. All subdivision proposals shall be consistent with the need to minimize flood damage.
b. All subdivision proposals shall have public utilities and facilities such as sewer, gas, electrical and water systems located and constructed to minimize or eliminate flood damage.
c. All subdivision proposals shall have adequate drainage provided to reduce exposure to flood hazards.
d. Base flood elevation data shall be provided for subdivision proposals and other proposed developments (including manufactured home parks and subdivisions) that are greater than 50 lots and/or five acres in area.

C. Standards for Areas of Special Flood Hazard with Established Base Flood Elevations and with Floodways Designated

Located within the Areas of Special Flood Hazard established in 8.7.3B are areas designated as floodways. A floodway may be an extremely hazardous area due to the velocity of floodwaters, debris or erosion potential. In addition, the area must remain free of encroachment in order to allow for the discharge of the base flood without increased flood heights and velocities. Therefore, the following provisions shall apply:

1. Encroachments are prohibited, including earthen fill material, new construction, substantial improvements or other developments within the regulatory floodway. Development may be permitted however, provided it is demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practices that the cumulative effect of the proposed encroachments or new development, when combined with all other existing and anticipated development, shall not result in any increase the water surface elevation of the base flood level, velocities or floodway widths during the occurrence of a base flood discharge at any point within the community. A registered professional engineer must provide supporting technical data and certification thereof.
2. New construction or substantial improvements of buildings shall comply with all applicable flood hazard reduction provisions of this section and all other provisions that apply to the FW District.

D. Standards for Areas of Special Flood Hazard Zones AE with Established Base Flood Elevations but without Floodways Designated

Located within the Areas of Special Flood Hazard established in 8.7.3B where streams exist with base flood data provided but where no floodways have been designated, (Zones AE) the following provisions apply:

1. No encroachments, including fill material, new structures or substantial improvements shall be located within areas of special flood hazard, unless certification by a registered professional engineer is provided demonstrating that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the community. The engineering certification should be supported by technical data that conforms to standard hydraulic engineering principles.
2. New construction or substantial improvements of buildings shall be elevated or flood-proofed to elevations established in accordance with 8.7.5A and 8.7.5B.

E. Standards for Streams without Established Base Flood Elevations or Floodways (A Zones)

Located within the Areas of Special Flood Hazard established in 8.7.3B where streams exist, but no base flood data has been provided (A Zones), or where a Floodway has not been delineated, the following provisions shall apply:

1. When base flood elevation data or floodway data have not been provided in accordance with 8.7.3, then the Administrator shall obtain, review and reasonably utilize any scientific or historic base flood elevation and floodway data available from a Federal, State or other source, in order to administer the provisions of 8.7.5. Base flood elevation data shall be provided for subdivision proposals and other proposed developments (including manufactured home parks and subdivisions) that are greater than 50 lots and/or five acres in area. Only if data is not available from these sources, then the following provisions shall apply.
2. No encroachments, including structures or fill material, shall be located within an area equal to the width of the stream or 20 feet, whichever is greater, measured from the top of the stream bank, unless certification by registered professional engineer is provided demonstrating that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point. The engineering certification should be supported by technical data that conforms to standard hydraulic engineering principles.
3. In special flood hazard areas without base flood elevation data, new construction or substantial improvements of existing shall have the lowest floor of the lowest enclosed area (including basement) elevated no less than three feet above the highest adjacent grade at the building site. Openings sufficient to facilitate the unimpeded movements of floodwaters shall be provided in accordance with the standards of 8.7.5.

F. Standards for Areas of Shallow Flooding (AO and AH Zones)

Located within the Areas of Special Flood Hazard established in 8.7.3B are areas designated as shallow flooding areas. These areas have special flood hazards associated with base flood depths of one to three feet where a

clearly defined channel does not exist and where the path of flooding is unpredictable and indeterminate; therefore, the following provisions apply:

1. All new construction and substantial improvements of residential and non-residential buildings shall have the lowest floor, including basement, elevated to at least one foot above the flood depth number specified on the Flood Insurance Rate Map (FIRM), in feet, above the highest adjacent grade. If no flood depth number is specified, the lowest floor, including basement, shall be elevated, at least three feet above the highest adjacent grade. Openings sufficient to facilitate the unimpeded movements of floodwaters shall be provided in accordance with standards of 8.7.5B.
2. All new construction and substantial improvements of nonresidential buildings may be flood-proofed in lieu of elevation. The structure together with attendant utility and sanitary facilities must be flood proofed and designed watertight to be completely flood-proofed to at least one foot above the specified FIRM flood level, with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy. If no depth number is specified, the lowest floor, including basement, shall be flood proofed to at least three feet above the highest adjacent grade. A registered professional engineer or architect shall certify that the design and methods of construction are in accordance with accepted standards of practice for meeting the provisions of this Chapter and shall provide such certification to the Administrator as set forth above and 8.7.4B.
3. Adequate drainage paths shall be provided around slopes to guide floodwaters around and away from proposed structures.
4. The Administrator shall certify the elevation or the highest adjacent grade, where applicable, and the record shall become a permanent part of the permit file.

G. Standards for Areas Protected by Flood Protection System (A-99 Zones)

Located within the areas of special flood hazard established in Article III. Are areas of the 100-year floodplain protected by a flood protection system but where base flood elevations and flood hazard factors have not been determined. Within these areas (A-99 Zones) all provisions of 8.7.4 and 8.7.5 shall apply.

H. Standards for Unmapped Streams

Located within the City of Memphis and Shelby County, Tennessee are unmapped streams where areas of special flood hazard are neither indicated nor identified. Adjacent to such streams the following provisions shall apply:

1. In areas adjacent to such unmapped streams, no encroachments including fill material or structures shall be located within an area of at least equal to twice the width of the stream, measured from the top of each stream bank, unless certification by a registered professional engineer is provided demonstrating that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the locality.
2. When new elevation data is available, new construction or substantial improvements of buildings shall be elevated or flood proofed to elevations established in accordance with 8.7.4 and 8.7.5.

8.7.6 Variance Procedures

The provisions of this Chapter shall apply exclusively to areas of Special Flood Hazard within the City of Memphis and Shelby County, Tennessee.

A. Board of Adjustment

1. The City of Memphis and Shelby County Board of Adjustment shall hear and decide appeals and requests for variances from the requirements of this Chapter.
2. Variances may be issued for the repair or rehabilitation of historic structures upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum to preserve the historic character and design of the structure.
3. In passing upon such applications, the Board of Adjustment shall consider all technical evaluations, all relevant factors, all standards specified in other sections of this Chapter, and:
   a. The danger that materials may be swept onto other property to the injury of others;
   b. The danger to life and property due to flooding or erosion ;
   c. The susceptibility of the proposed facility and its contents to flood damage;
   d. The importance of the services provided by the proposed facility to the community;
   e. The necessity of the facility to a waterfront location, in the case of a functionally dependent facility;

f. The availability of alternative locations, not subject to flooding or erosion damage, for the proposed use;

g. The relationship of the proposed use to the comprehensive plan and floodplain management program for that area;

h. The safety of access to the property in times of flood for ordinary and emergency vehicles;

i. The expected heights, velocity, duration, rate of rise and sediment transport of the flood waters and the effects of wave action, if applicable, expected at the site; and

j. The costs of providing governmental services during and after flood conditions including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, and water systems, and streets and bridges.

4. Upon consideration of the factors listed above, and the purposes of this Chapter, the Board of Adjustment may attach such conditions to the granting of variances as it deems necessary to effectuate the purposes of this Chapter.

5. Variances shall not be issued within any designated floodway if any increase in flood levels during the base flood discharge would result.

B. Conditions for Variances

1. Variances shall be issued upon a determination that the variance is the minimum relief necessary, considering the flood hazard; and in the instance of a historical building, a determination that the variance is the minimum relief necessary so as not to destroy the historic character and design of the building.

2. Variances shall only be issued upon: a showing of good and sufficient cause, a determination that failure to grant the variance would result in exceptional hardship; or a determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisance, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.

3. Any applicant to whom a variance is granted shall be given written notice that the issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance, and that such construction below the base flood level increases risks to life and property.

4. The Administrator shall maintain the records of all appeal actions and report any variances to the Federal Emergency Management Agency upon request.

8.8 FLETCHER CREEK OVERLAY DISTRICT (-FC)

8.8.1 Purpose

The purpose of the Fletcher Creek Overlay District (-FC) is to establish regulations governing the use of land and the construction of structures located in the Fletcher Creek Drainage Basin and to prevent and minimize the loss of life, property damage, health and safety hazards, pollution and disruption to the economic and social life of the community brought about by flooding.

8.8.2 Administrative Site Plan Review

A. Administrative site plan review shall be required prior to the issuance of any building permit, (except for single family) for any new building or building expansion or replacement on lots of record or exempt lots in the -FC District (see 9.12). The administrative review process of complete applications shall be concluded within 14 days.

B. In addition to filing requirements of 9.12, Administrative Site Plan Review, the following shall be required:

1. An hydrologic study performed by a registered professional engineer, licensed in the State of Tennessee which will indicate how the development or construction proposed will prevent any increase in the peak discharge rate from pre to post development levels, based on a ten and 25 year 24 hour storm as described in the City of Memphis and Shelby County Storm Water Management Manual.
2. A Maintenance Plan signed by the applicant that provides the property owner agrees to the following actions:
   a. Upon completion of improvements, the applicant shall submit or cause to be submitted to the appropriate City or County Engineer the following: As Built Surveys of stormwater management structures. A letter signed by the design engineer certifying that improvements were built in substantial conformance with approved plans and will perform as intended.
   b. A description of the type and frequency of maintenance activities that will ensure functioning of the structures and no reduction in storage capacity from silt or other debris.
3. Elevation of proposed buildings or expansions. If in or within five feet of a flood hazard area, then the 100 year base flood elevation must also be indicated. All structures built within the district shall be at least 30 inches above the 100 year base flood elevation according to the latest FIRM maps, except as provided in 8.8.3C and 8.8.3F.
4. Location of existing streams, channels or other drainage ways on the property and proposed storm water improvements to ensure handling the 10 and 25 year storm on site.
5. Location of all other required improvements including but not limited to roads, sidewalks, landscaping and buffer areas.

8.8.3 Application of Regulations

A. The -FC Overlay District land is shown on the Zoning Map (see 2.4).The regulations contained in this Chapter apply to the development of such land in addition to the regulations contained in the underlying zoning district for such land.

B. The provisions of this Chapter apply to any new structure or expansion of an existing structure on a standard subdivided lot as well as on all otherwise exempt lots, planned developments including lots which meet exemption criteria established in 9.7 Subdivision Review, and lots of record and any other land exempted from providing stormwater discharge improvements located within the Fletcher Creek Drainage Basin.

C. Notwithstanding anything to the contrary, the provisions of this Chapter shall not apply to any building that has been issued a building permit or use and occupancy certificate on or before the effective date of this development code.

D. If a property is located within the Fletcher Creek Basin west of Raleigh-LaGrange Road, it is exempt from the detention requirements of this Chapter. Such properties are still subject to the detention requirements of the Memphis and Shelby County Storm Water Management Manual.

E. If a development has an existing recorded final plat or has been issued a Final Plan/Plat Memorandum of Conformance by the Planning Director as of the effective date of this development code, the development will only be subject to the requirement for the lowest habitable floor elevations, including a basement, to be at. least 30 inches above the 100 year base flood elevation according to the latest Flood Insurance Rate Maps.

F. The only exception to the 30 inches above the 100 year base flood elevation minimum floor elevation for issuance of a building permit is for an expansion of a single-family home which existed as of the effective date of this

development code, which requires the lowest habitable floor elevation to be one foot above the 100 year base flood elevation according to the latest Flood Insurance Rate Maps.

8.8.4 Additional Requirements for Permits and Approvals

A. No permit or approval required by this development code or Building Code shall be granted unless the development, structure, or use of land proposed complies with the provisions of this Chapter.

B. Any application for approval shall be required to:

1. Ensure the proposed development or construction will not increase the peak discharge rate from pre-development levels to post-development levels, based on a ten and 25 year, 24 hour storm as described in the Memphis and Shelby County Storm Water Management Manual. An hydrologic study prepared by a registered professional engineer, licensed in the State of Tennessee will be required to be submitted to the City and/or County Engineering Departments which will show how the proposed development or construction will prevent any increase in the peak discharge rate from pre- to post-development levels, based on a ten and 25 year, 24 hour storm as described in the Memphis and Shelby County Storm Water Management Manual.
2. Prepare and submit a Maintenance Plan, signed by the applicant, for any stormwater management improvements proposed or required. The owner is also responsible for maintaining any required stormwater detention to ensure storage capacity is maintained and the system is functioning properly. In the event that improper maintenance of private drainage facilities leads to situations which may impact on public safety, the City or County shall have the right where necessary to protect the public safety to enter onto private property for the purposes of repairing those facilities and restoring them to proper operation. The cost of said repairs are the responsibility of the property owner. The City or County shall bear no responsibility for repairs to private facilities. The City or County will bill the owner and if not paid within a reasonable time period, may place a lien on the property.
3. A Maintenance Plan signed by the applicant that provides the property owner agrees to the following actions:
   a. Upon completion of improvements, the applicant shall submit or cause to be submitted to the appropriate City or County Engineer the following:
      1) As Built Surveys of stormwater management structures.
      2) A letter signed by the design engineer certifying that improvements were built in substantial conformance with approved plans and will perform as intended.
   b. A description of the type and frequency of maintenance activities that will ensure functioning of the structure and no reduction in storage capacity from silt or other debris.
4. There shall be no net loss of storage within the 100 year floodplain as defined and depicted on the 1982 FEMA Flood Insurance Rate Maps (FIRM). Any filling of a building site within this portion of the Fletcher Creek Flood. Hazard Area will provide an equal amount of replacement of the floodplain capacity reduced by the fill. In-kind replacement of lost storage shall be provided by each development.
5. Building permits for new structures or building expansions in the –FC District will require an Affidavit of floor elevation showing the lowest habitable floor at least 30 inches above the 100 year base flood according to the latest Flood Insurance Rate Maps and the required drainage improvements for the -FC District signed by a licensed engineer or registered land surveyor submitted to Code Enforcement with a copy to the appropriate City or County Engineering Department.
6. The only exception to the 30 inch minimum above 100 year base flood for issuance of a building permit is for an expansion of an existing single-family detached home, which requires the lowest habitable floor elevation of the expansion be at least one foot above the 100 year base flood elevation.

8.9 NEIGHBORHOOD CONSERVATION OVERLAY DISTRICT (-NC)

8.9.1 Purpose

The purpose of Neighborhood Conservation Overlay District (-NC) is to:

A. Preserve and protect the character and valued features of established neighborhoods;

B. Recognize the diversity among neighborhoods;

C. Reduce conflicts between new construction and development in established neighborhoods;

D. Provide knowledge about the parameters of neighborhood character; and

E. Allow neighborhoods to formulate a plan that defines the common interests of the community that fosters a defined character for an established neighborhood.

8.9.2 Certificate of Compliance Required

If a property owner within an adopted Neighborhood Conservation District seeks a building permit, the owner must receive a Certificate of Compliance issued by the Planning Director for such work (see 8.9.11, Certificate of Compliance).

8.9.3 General Provisions

A. District Establishment

Each Neighborhood Conservation Overlay District shall be established by a separate resolution that shall include a map defining the overlay boundaries, and the Neighborhood Conservation Plan and shall become part of the Zoning Map (see 2.4).

B. Plan Required

All new development, additions, changes, and expansions within a Neighborhood Conservation Overlay District shall comply with the regulations associated with the Neighborhood Conservation Overlay District Plan (see 8.9.7).

C. District Specifics

A Neighborhood Conservation Overlay District:

1. Shall include a minimum of 15 adjacent privately-owned tracts or lots, unless the area proposed is an extension of the boundaries of a previously approved Neighborhood Conservation Overlay District.
2. Shall include public/privately-owned tracts or lots that are but not limited to:
   - **a.** Contiguous;
   - **b.** Show similar development patterns:
   - **c.** Of similar size; and
   - **d.** Associated by common characteristics of geography, development, services, and interests.
3. Shall consider other adjacent privately-owned lots having shared distinguishing characteristics that could be found to comprise a logical neighborhood unit, when determining the boundaries of a Neighborhood Conservation Overlay District.

D. Nonconformities

Uses and structures legally existing at the time of the adoption of a Neighborhood Conservation Overlay District under these regulations may not become nonconforming solely by virtue of adoption of the District. Notwithstanding this provision, any changes or additions to uses or structures in the District that occur after the date of adoption of the District, shall comply with the provisions of the adopted District.

8.9.4 District Initiation

The establishment of a Neighborhood Conservation Overlay District may only be initiated by a group of 50% or more of the property owners within the proposed boundaries demonstrating interest in the Neighborhood Conservation Overlay District.

8.9.5 Pre-application Conference

A pre-application conference (see 9.3.1) shall be held prior to the submission of an application for a Neighborhood Conservation Overlay District.

8.9.6 Application and Submittal Requirements

An application for a Neighborhood Conservation Overlay District shall include the following:

A. Statement of Purpose that addresses the following issues:

1. What the proposed Neighborhood Conservation Overlay District wants to accomplish and why;
2. Description of neighborhood character and valued features to be protected in the neighborhood; and
3. Why the proposed Neighborhood Conservation Overlay District boundaries constitute a defined "neighborhood".

B. A map that indicates the boundaries of the proposed Neighborhood Conservation Overlay District, and identifies the lots within it.

C. Description of the neighborhood, detailing land use, development, and distinguishing characteristics of neighborhood.

D. Description of the history and evolution of the neighborhood.

E. A petition that is (i) affirmatively signed by at least 50% of the property owners of lots within the proposed district, indicating those owners' support for the City/County to proceed with processing of the application, and (ii) signed by all of the other owners of lots in the proposed district indicating whether the property owner is AGAINST, UNDECIDED, or HAS NO COMMENT on the application; if the signature of the owner cannot be obtained, the applicant may substitute a signed affidavit stating that the applicant has attempted in good faith to obtain the signature of the owner but has been unable to do so. Owners of record will be based on currently available Assessor's information.

F. The name and phone number of a designated representative for the neighborhood, who has the power to withdraw the application at any time.

G. A list of all homeowner associations or other parties with an interest in the proposed Neighborhood Conservation Overlay District. This list should include information as to the number of members and the officers' names, mailing addresses, and phone numbers.

8.9.7 Neighborhood Conservation Plan

A. General

1. A Neighborhood Conservation Plan shall detail the policies intended to protect the neighborhood character and valued features identified in the proposed Neighborhood Conservation Overlay District. The Neighborhood Conservation Plan shall be drafted in cooperation with the neighborhood and the Division of Planning and Development.
2. The Division of Planning and Development staff shall conduct a land use analysis of the neighborhood and shall present it at the neighborhood meetings. The land use analysis should include at least the following elements:
   - **a.** Zoning of area;
   - **b.** Tract and lot sizes and configuration;
   - **c.** Land uses in the neighborhood;
   - **d.** Description of housing and other uses;
   - **e.** Previous land use reviews completed in the neighborhood; and
   - **f.** Aerial photos of neighborhood showing structure locations.

B. Neighborhood Meetings

1. At a minimum, two neighborhood meetings shall be conducted in conjunction with Division of Planning and Development staff as part of the Neighborhood Conservation Plan formulation process:
   - **a.** An initial meeting to discuss the land use analysis, the boundaries of the proposed Overlay District, and what the neighborhood wants to accomplish with the Neighborhood Conservation Overlay District.
   - **b.** A final meeting to present and discuss the final proposed Neighborhood Conservation Plan.
2. All property owners within the proposed Neighborhood Conservation Overlay District boundaries will be notified by the Planning Director of the meeting date and time, and shall be sent information about the proposal.

C. Plan Contents

A Neighborhood Conservation Plan shall include the following:

1. A map indicating the properties included and the proposed boundaries of the Neighborhood Conservation Overlay District. These boundaries may change from those initially submitted or proposed, based on land use analysis and input from neighborhood meetings and property owners.
2. The proposed development standards and requirements for the Neighborhood Conservation Overlay District.
3. Other standards or background information related to the Neighborhood Conservation Overlay District such as:
   a. Location of proposed buildings or additions;
   b. Height;
   c. Size;
   d. Exterior materials;
   e. Exterior lighting;
   f. Neighborhood character and compatibility;
   g. Vistas preservation of or from specific locations, particularly from public lands and right of ways;
   h. Visual impact on natural features or neighborhood character;
   i. Compatibility with topography and vegetation;
   j. Landscaping and screening;
   k. Historic or archaeological resources;
   l. Runoff, erosion, and sedimentation; and
   m. impact on Natural Landmarks or Natural Areas.

8.9.8 Conditions for Approval

The Neighborhood Conservation Overlay District shall be approved only if the governing bodies find that:

A. The proposed Neighborhood Conservation Overlay District is an established area with shared distinguishing characteristics, which may include geography, development, services, and interests.

B. The proposed Neighborhood Conservation Overlay District is a logical neighborhood unit with a closely settled development pattern on similar sized lots.

C. The Neighborhood Conservation Overlay District Plan must be consistent with any applicable adopted plan for the areas (see 1.9), all applicable intergovernmental agreements, and the provisions of this development code.

8.9.9 Agency and Public Review

A. Review of a Neighborhood Conservation Plan shall proceed through the zoning changes process as set forth in 9.5, Zoning Change.

B. The written consent of at least 72% of the owners of record of the lots within the proposed Neighborhood Conservation Overlay District, with each property allowed only one vote, must be obtained prior to review of the Neighborhood Conservation Overlay District by the governing bodies. Owners of record will be based on currently available Assessor's information.

C. Resolution of approval by the governing bodies shall include the Neighborhood Conservation Plan, and any specific site plan review criteria covered by Plan.

8.9.10 Amendments to an Approved Neighborhood District

A. A text amendment to an approved Neighborhood Conservation Overlay District shall go through the zoning text amendment process as set forth in 9.4, Text Amendment.

B. A map amendment to an approved Neighborhood Conservation Overlay District shall go through the zoning map amendment process as set forth in 9.5, Zoning Change.

8.9.11 Certificate of Compliance

A. Within an adopted Neighborhood Conservation Overlay District, a Certificate of Compliance shall be issued prior beginning work and to receiving any other permits required by law, including but not limited to, required building permits.

B. Applications for a Certificate of Compliance shall be made to the Planning Director, and shall include the following information:

1. A narrative describing the proposed work;
2. A site plan;
3. Photographs of existing conditions;
4. Plans and illustrations of proposed work; and
5. Other information as the Planning Director may reasonably require to determine compliance with the approved Neighborhood Conservation Plan adopted for the Neighborhood Conservation Overlay District.

C. The Planning Director shall issue a Certificate of Compliance if there is compliance with the Neighborhood Conservation Plan as adopted for the Neighborhood Conservation Overlay District, and may attach conditions to a Certificate of Compliance which are reasonably required to meet the purpose of this development code. If the Planning Director does not issue a Certificate of Compliance or a written denial of an application for a Certificate of Compliance within 30 days after receiving an application with all required information, the Planning Director shall be deemed to have issued the Certificate of Compliance without conditions.

D. Issuance of a required Certificate of Compliance shall be a prerequisite to an application for a building permit within the Neighborhood Conservation Overlay District. The Building Official shall not accept an application for a building permit within the Neighborhood Conservation Overlay District unless it is accompanied by proof that a required Certificate of Compliance was issued or was deemed issued under the provisions of this development code.

8.9.12 Enforcement

Whenever a building, streetscape or vistas is in violation of an approved Neighborhood Conservation Plan for a Neighborhood Conservation Overlay District, the Planning Director may serve written notice of the violation upon the violator directing compliance within a reasonable period of not less than ten days as determined by the Planning Director.

Article 9. Administration

9.1 REVIEW BODIES

9.1.1 Governing Bodies

A. General Authority

The governing bodies may exercise additional powers as may be described elsewhere in this development code and as permitted by the City or County Code of Ordinances.

B. Final Authority

With respect to this development code, the governing bodies are responsible for final action regarding:

1. Text amendments;
2. Zoning changes;
3. Comprehensive rezonings;
4. Special uses and special use amendments;
5. Planned development outline plan and amendments;
6. Planned development public contracts;
7. Final plat public contracts;
8. Right-of-way vacation;
9. Right-of-way dedication; and
10. Historic district designation.

9.1.2 Land Use Control Board

A. Establishment

The Land Use Control Board is established pursuant to Joint Ordinance-Resolution No. 2524 (see Chapter 26, Article II of the Memphis City Code).

B. General Authority

1. The Land Use Control Board performs related duties as directed by the governing bodies.
2. The Land Use Control Board may exercise additional powers as may be described elsewhere in this development code and as permitted by the City or County Code of Ordinances.

C. Review Authority

With respect to this development code, the Land Use Control Board reviews and makes recommendations regarding:

1. Text amendments;
2. Zoning changes;
3. Comprehensive rezonings;
4. Special uses and special use amendments;
5. Planned development outline plan and amendments;
6. Right-of-way vacation;
7. Right-of-way dedication; and
8. Historic district designation.

D. Final Authority

With respect to this development code, the Land Use Control Board shall be responsible for final action (subject to appeal) regarding:

1. Planned development major revisions;
2. Major preliminary plans;
3. Resubdivision;
4. Street name change;

5. Plat of record vacation; and
6. Special exceptions.

9.1.3 Board of Adjustment

A. Establishment

The Board of Adjustment is established pursuant to Joint Ordinance-Resolution No. 722 (see Chapter 26, Article II of the Memphis City Code).

B. General Authority

1. The Board of Adjustment performs related duties as directed by the governing bodies.
2. The Board of Adjustment may exercise additional powers as may be described elsewhere in this development code and as permitted by the City or County Code of Ordinances.

C. Final Authority

With respect to this development code, the Board of Adjustment is responsible for final action regarding:

1. Variances;
2. Administrative appeals; and
3. Interpretation of zoning district boundaries.

9.1.4 Landmarks Commission

A. Defined

The Memphis Landmarks Commission is identified as having the authority to enforce certain provisions of this development code.

B. Establishment

The Landmarks Commission serves as a historic zoning commission pursuant to Tennessee Code 13-7-403 for the City of Memphis (see Chapter 26, Article IV of the City Code).

C. General Authority

The Landmarks Commission conducts and encourages research, planning and educational projects for the purpose of protecting historic districts and documenting the historic significance thereof, including the following:

1. Recommend to the governing bodies designated sites and districts for loans and grants under the City Landmark Fund and subject to approval by the governing bodies; make application for and administer grants for the purpose of preserving and restoring structures and sites located within a Historic Overly District.
2. Initiate or assist in surveys, plans and studies and programs designed to identify, list and evaluate structures, objects, sites and areas worth of preservation and develop strategies and methods for their protection.
3. Consult with and consider the recommendations of civic groups, public agencies and citizens interested in historic preservation and provide information to the public.
4. Research historic properties and apply for designation to the National Register of Historic Places and establish a list of properties eligible for designation as a Historic Overlay District.

D. Review Authority

With respect to this development code, the Landmarks Commission reviews and make recommendations regarding rezoning to a Historic district designation.

E. Final Authority

With respect to this development code, the Landmarks Commission is responsible for final action regarding applications for a certificate of appropriateness.

9.1.5 Center City Design Review Board

A. Establishment

The Center City Design Review Board is established pursuant to Chapter 7, Article V, subsection 7-92(6) of the Memphis City Code.

B. General Authority

1. The Center City Design Review Board performs related duties as directed by the City Council.
2. The Center City Design Review Board may exercise additional powers as may be described elsewhere in this development code and as permitted by the City Code of Ordinances.

C. Final Authority

With respect to this development code, the Center City Design Review Board is responsible for reviewing applications and issuing permits with respect to the design of public building façades and exteriors in public view, signs and other public improvements within the Central Business Improvement District.

9.1.6 Planning Director

A. Delegation of Authority

The Planning Director may designate any staff member to represent the Planning Director in any function assigned by this development code. The Planning Director remains responsible for any final action.

B. General Authority

1. The Planning Director performs related duties as directed by the governing bodies.
2. The Planning Director may exercise additional powers as may be described elsewhere in this development code and as permitted by the City or County Code of Ordinances.

C. Review Authority

With respect to this development code, the Planning Director reviews and make recommendations regarding:

1. Text amendments;
2. Zoning changes;
3. Comprehensive rezonings;
4. Special uses and special use amendments;
5. Planned development outline plan and amendments;
6. Planned development major revisions;
7. Major preliminary plans review;
8. Resubdivision;
9. Right-of-way vacation;
10. Right-of-way dedication;
11. Street name change;
12. Plat of record vacation;
13. Special exceptions
14. Historic district designation;
15. Certificates of appropriateness; and
16. Variances.

D. Final Authority

With respect to this development code, the Planning Director is responsible for final action (subject to appeal) regarding:

1. Special use minor revisions;
2. Planned development minor revisions;
3. Planned development final plats;
4. Minor preliminary plans;
5. Final plats;
6. Administrative site plans;
7. Tree removal;
8. Final plat; Demolition by neglect; and
9. Administrative deviations.

9.1.7 Building Official

A. Delegation of Authority

The Building Official may designate any staff member to represent the Building Official in any function assigned by this development code. The Building Official remains responsible for any final action.

B. General Authority

1. The Building Official performs related duties as directed by the governing bodies.
2. The Building Official may exercise additional powers as may be described elsewhere in this development code and as permitted by the City or County Code of Ordinances.

C. Final Authority

With respect to this development code, the Building Official is responsible for final action (subject to appeal) regarding the following:

1. Temporary use review;
2. Sign permit;
3. Certificate of occupancy; and
4. Written interpretations.

9.1.8 Technical Review Committee

The Technical Review Committee is comprised of City and County agencies and is established to provide technical assistance in the review of certain provisions of this development code as set forth below.

A. Composition

The Technical Review Committee shall consist of a representative from the following. The Planning Director shall serve as chairman of the Technical Review Committee and shall be responsible for all final recommendations.

1. Department of Planning and Development – Land Use Controls.
2. Department of Planning and Development – Comprehensive Planning.
3. Department of Construction Code Enforcement.
4. City Traffic Engineer.
5. City and County Public Works Divisions.
6. City and County Engineering Divisions.
7. City and County Fire Departments.
8. Memphis and Shelby County Health Department.
9. Memphis Light, Gas, and Water Division.

B. Review Authority

With respect to this development code, the Technical Review Committee may review and make recommendations at the discretion of the Planning Director regarding the following:

1. Text amendments;
2. Special uses and special use amendments;
3. Special use minor revisions;
4. Planned development outline plan and amendments;
5. Planned development minor revisions;
6. Planned development major revisions;
7. Planned development final plats;
8. Minor preliminary plans;

9. Major preliminary plans;
10. Resubdivision;
11. Final plats;
12. Final plat public contracts;
13. Right-of-way vacation;
14. Right-of-way dedication;
15. Street name change;
16. Plat of record vacation;
17. Administrative site plans; and
18. Special exceptions.

9.2 SUMMARY OF REVIEW AUTHORITY

9.2.1 Governing Bodies

Unless set forth below, the City Council retains review and approval or appeal authority within the City limits of Memphis and the Board of Commissioners retains review and approval or appeal authority within unincorporated Shelby County.

	Within City Limits	Within 5-Mile Limit	Beyond 5-Mile Limit	
Zoning Change	Council	Council/Commission	Commission	9.5
Special Uses and Planned Developments	Council	Council/Commission	Commission	9.6

	Within City Limits	Within 3-Mile Limit	Beyond 3-Mile Limit	
Right-of-Way Dedication	Council	Council/Commission	Commission	9.9

9.2.2 Summary of Review Table

		Review, Recommendation, Decision and Approval							Public Hearing				Public Hearing Notice			Public Notice Mailed To		
	x-ref	Building Official	Technical Review Committee	Planning Director	Board of Adjustment	Landmarks Commission	Land Use Control Board	Governing Bodies	Board of Adjustment	Landmarks Commission	Land Use Control Board	Governing Bodies	Sign Posted	Mailed	Newspaper Publication	Subject Property Owners	Adjacent Owners	Owners within 500' Radius[1]
Text Amendment	9.4		Δ	RR			RR	D			PH	PH			LUCB/GB			
Zoning Change	9.5			RR			RR	D			PH	PH	SP	M	LUCB/GB	■	■	■
Comprehensive Rezoning	9.5.12			RR			RR	D			PH	PH	SP		LUCB/GB			
FEMA Floodway and Floodplain Maps	9.5.12			RR			RR	D			PH	PH			LUCB/GB			
Special Uses & Planned Developments:																		
Special Uses & Special Use Amendments	9.6		Δ	RR			RR	D*			PH	PH-RO	SP	M	GB-RO	■	■	■
Special Use Minor Revisions	9.6		Δ	D			A				PH-AO			M		■	■	
P. D. Outline Plan & Amendments	9.6		Δ	RR			RR	D*			PH	PH-RO	SP	M	GB-RO	■	■	■
P. D. Minor Revisions	9.6		Δ	D			A				PH-AO			M		■	■	
P. D. Major Revisions	9.6		Δ	RR			D	A			PH	PH-AO		M		■	■	
P. D. Final Plat	9.6		Δ	D			A											
P. D. Public Contract	9.6			R				D										
Subdivision:																		
Minor Preliminary Plan	9.7.6		Δ	D			A				PH-AO			M-AO		■	□	
Major Preliminary Plan	9.7.7		Δ	RR			D	A			PH	PH-AO		M		■	■	
Resubdivision			Δ	RR			D	A			PH	PH-AO		M		■	■	■
Final Plat	9.7.8		Δ	D			A											
Public Contract	9.7.8		Δ	R				D										
Right-of-Way Vacation	9.8		Δ	RR			RR	D			PH	PH	SP	M		■	■	
Right-of-Way Dedication	9.9		Δ	RR			RR	D			PH	PH		M		■	■	
Street Name Change	9.10		Δ	RR			D	A			PH	PH-AO		M		■	■	
Plat of Record Revocation	9.11		Δ	RR			D	A			PH	PH-AO		M		■	■	
Administrative Site Plan	9.12		Δ	D	A				PH-AO					M-AO		■	□	
Special District Administrative Review	9.13		Δ	D			A	A			PH-AO	PH-AO	P	M-AO		□	□[3]	
Special Exception	9.14		Δ	RR			D	A			PH	PH-AO	SP	M		■	■	
Historic District Designation	8.5			RR		RR	RR	D		PH	PH	PH	SP	M	LM/LUCB/GB	■	■	
Certificate of Appropriateness	8.5.3			RR		D		A		PH				M	LM	■	■	■
Historic District (Demolition by Neglect)	8.5.4			D		A		A		PH-AO		PH-AO				□	□	
Variance[2]	9.22			RR	D				PH					M	BA	■	■	■
Administrative Decision		D		D	A				PH-AO							□		

1. If the 500-foot radius includes less than 25 property owners, the radius shall be extended at 100-foot intervals to reach a minimum of 25 property owners provided, however, that the maximum total radius is 1,500 feet
2. In the case of setback variation requests less than 5 feet only adjacent property owners shall be notified
3. Public notice mailed to property owners within a 300-foot radius of the subject property

D = Decision
D* = Decision but no public hearing unless a request for a hearing is properly filed by individual present at LUCB
R = Review
RR = Review & Recommendation
Δ = Review at Discretion of Planning Director
A = Appeal

PH = Public Hearing
PH-RO = Public Hearing Upon Request Only
PH-AO = Public Hearing Upon Appeal Only

LUCB = Land Use Control Board
GB = Governing Body
BA = Board of Adjustment
P = Sign posted prior to administrative approval
SP = Public Hearing Sign Posted
LM = Landmarks Commission
M = Public Hearing Notice Mailed
M-AO = Public Hearing Notice Mailed - Appeal Only
GB-RO = Governing Body Publication for Hearing upon Request Only

■ = Public Notice Sent To
□ = Public Notice Sent Only On Appeal

9.3 COMMON REVIEW PROCEDURES

9.3.1 Pre-Application Conference

A. Before submitting an application for development approval, an applicant may schedule a pre-application conference with the Planning Director to discuss the procedures, standards and regulations required for approval in accordance with this development code.

B. A mandatory pre-application conference with the Planning Director shall be required for the following:

1. Zoning change;
2. Special use permit;
3. Planned development outline plan;
4. Minor preliminary plan ;
5. Major preliminary plan;
6. Right-of-way vacation;
7. Right-of-way dedication;
8. Plat of record;
9. Historic district designation; and
10. Certificate of appropriateness.

9.3.2 Neighborhood Meeting

A. At least ten days prior to a hearing before the Land Use Control Board, the applicant shall provide an opportunity to meet with representatives from neighborhoods adjacent to the development site which the hearing involves:

1. Zoning changes not in compliance with any plans to be considered (see 1.9);
2. Special use permit and major modification to a special use permit; and
3. Planned development outline plan or major modification to a planned development outline plan.

B. The purpose of the neighborhood meeting is to inform the neighborhood of the nature of the proposed land use and development features and solicit comments.

9.3.3 Application Requirements

A. Initiation of Request

A request for development approval may be initiated in accordance with the following.

	Agent/ Owner/ Applicant	Body/ Board/ Staff
Text Amendment		■
Zoning Change	■	■
Comprehensive Rezoning		■
Special Uses and Planned Developments:		
Special Uses & Special Use Amendments	■	
Special Use Minor Revisions	■	
P. D. Outline Plan & Amendments	■	
P. D. Minor Revisions	■	
P. D. Major Revisions	■	
P. D. Final Plat	■	
P. D. Public Contract	■	
Subdivision:		
Minor Preliminary Plan	■	
Major Preliminary Plan	■	
Resubdivision	■	
Final Plat	■	
Public Contract	■	
Right-of-Way Vacation	■	■
Right-of-Way Dedication	■	
Street Name Change	■	■
Plat of Record Revocation	■	■
Administrative Site Plan Review	■	
Special District Administrative Review	■	
Special Exception Review	■	
Temporary Use Review	■	
Tree Removal	■	
Sign Permit	■	
Common Signage Plan	■	
Certificate of Occupancy	■	
Historic District Designation	■	■
Certificate of Appropriateness	■	
Demolition by Neglect		■
Written Interpretations	■	
Administrative Deviation	■	
Variance	■	
Appeal of Administrative Decision	■	

B. Submittals

Applications required under this development code shall be filed with the Division of Planning and Development in accordance with the following.

	Planning Director	Building Official
Text Amendment	■	
Zoning Change	■	
Comprehensive Rezoning	■	
Special Uses and Planned Developments:		
Special Uses & Special Use Amendments	■	
Special Use Minor Revisions	■	
P. D. Outline Plan & Amendments	■	
P. D. Minor Revisions	■	
P. D. Major Revisions	■	
P. D. Final Plat	■	
P. D. Public Contract	■	
Subdivision:		
Minor Preliminary Plan	■	
Major Preliminary Plan	■	
Resubdivision	■	
Final Plat	■	
Public Contract	■	
Right-of-Way Vacation	■	
Right-of-Way Dedication	■	
Street Name Change	■	
Plat of Record Revocation	■	
Administrative Site Plan Review	■	
Special District Administrative Review	■	
Special Exception Review	■	
Temporary Use Review		■
Tree Removal	■	
Sign Permit		■
Common Signage Plan	■	
Certificate of Occupancy		■
Historic District Designation	■	
Certificate of Appropriateness	■	
Demolition by Neglect	■	
Written Interpretations		■
Administrative Deviation	■	
Variance	■	
Appeal of Administrative Decision	■	

C. Forms

Applications required under this development code must be submitted on forms and in such numbers as required by the Division of Planning and Development.

D. Fees

Filing fees have been established to defray the cost of processing the application, as listed with the Division of Planning and Development and adopted by the governing bodies. Before review of an application, all filing fees must be paid in full.

E. Completeness Determination

1. All applications must be complete before the Planning Director/Building Official is required to review the application.
2. An application is considered complete when it contains all of the information necessary to decide whether or not the development as proposed will comply with all of the requirements of this development code.
3. The presumption is that all of the information required in the application forms is necessary to satisfy the requirements of this Article. However, it is recognized that each application is unique, and therefore more or less information may be required according to the needs of the particular case. The applicant may rely on the recommendations of the Planning Director/Building Official as to whether more or less information should be submitted.
4. Once the application has been determined complete, copies of the application shall be referred by the Planning Director/Building Official to the reviewing entities.
5. The Planning Director/Building Official may require an applicant to present evidence of authority to submit the application.

F. Application Deadline

Complete applications shall be submitted in accordance with the published calendar schedule. Schedules indicating submittal dates shall be developed each year and made available to the public.

G. Staff Consultation after Application Submitted

1. Upon receipt of a complete application, within 21 days after the filing deadline, the Planning Director/Building Official shall review the application and confer with the applicant to ensure an understanding of the applicable requirements of this development code; that the applicant has submitted all of the information they intend to submit; and that the application represents precisely and completely what the applicant proposes to do.
2. Once the applicant indicates that the application is as complete as the applicant intends to make it, the application shall be placed on the agenda of the appropriate review board in accordance with standard procedures. However, if the application is determined incomplete, a recommendation to deny the application on that basis shall be provided to the appropriate reviewing entity.

H. Concurrent Applications

Applications may be filed and reviewed concurrently, at the option of the applicant.

9.3.4 Public Hearings and Notification

A. Required Hearings and Notification

A public hearing shall be required and notification given as set forth below:

		Public Hearing				Public Hearing Notice			Public Notice Mailed To		
	x-ref	Board of Adjustment	Landmarks Commission	Land Use Control Board	Governing Bodies	Sign Posted	Mailed	Newspaper Publication	Subject Property Owners	Adjacent Owners	Owners within 500 Ft. Radius[1]
Text Amendment	9.4			PH	PH			LUCB/GB			
Zoning Change	9.5			PH	PH	SP	M	LUCB/GB	■	■	■
Comprehensive Rezoning	9.5.12			PH	PH	SP		LUCB/GB			
FEMA Floodway and Floodplain Maps	9.5.12			PH	PH			LUCB/GB			
Special Uses & Planned Developments:											
Special Uses & Special Use Amendments	9.6			PH	PH-RO	SP	M	GB-RO	■	■	■
Special Use Minor Revisions	9.6			PH-AO			M		■	■	
P. D. Outline Plan & Amendments	9.6			PH	PH-RO	SP	M	GB-RO	■	■	■
P. D. Minor Revisions	9.6			PH-AO			M		■	■	
P. D. Major Revisions	9.6			PH	PH-AO		M		■	■	
P. D. Final Plat	9.6										
P. D. Public Contract	9.6										
Subdivision:											
Minor Preliminary Plan	9.7.6			PH-AO			M-AO		■	□	
Major Preliminary Plan	9.7.7			PH	PH-AO		M		■	■	
Resubdivision				PH	PH-AO		M		■	■	■
Final Plat	9.7.8										
Public Contract	9.7.8										
Right-of-Way Vacation	9.8			PH	PH	SP	M		■	■	
Right-of-Way Dedication	9.9			PH	PH		M		■	■	
Street Name Change	9.10			PH	PH-AO		M		■	■	
Plat of Record Revocation	9.11			PH	PH-AO		M		■	■	
Administrative Site Plan	9.12	PH-AO					M-AO		■	□	
Special Exception	9.14			PH	PH-AO	SP	M		■	■	
Special District Administrative Review	9.13			PH-AO	PH-AO	P	M-AO		□	□[3]	
Historic District Designation	8.5		PH	PH	PH	SP	M	LM/LUCB/GB	■	■	
Certificate of Appropriateness	8.5.3		PH				M	LM	■	■	■
Historic District (Demolition by Neglect)	8.5.4		PH-AO		PH-AO				□	□	
Variance[2]	9.22	PH					M	BA	■	■	■
Administrative Decision		PH-AO							□		

1. If the 500-foot radius includes less than 25 property owners, the radius shall be extended at 100-foot intervals to reach a minimum of 25 property owners provided, however, that the maximum total radius is 1,500 feet
2. In the case of setback variation requests less than 5 feet only adjacent property owners shall be notified
3. Public notice mailed to property owners within a 300-foot radius of the subject property

PH = Public Hearing
PH-RO = Public Hearing Upon Request Only
PH-AO = Public Hearing Upon Appeal Only

LUCB = Land Use Control Board
GB = Governing Body
BA = Board of Adjustment
P = Sign posted prior to administrative approval
SP = Public Hearing Sign Posted
LM = Landmarks Commission
M = Public Hearing Notice Mailed
M-AO = Public Hearing Notice Mailed - Appeal Only
GB-RO = Governing Body Publication for Hearing upon Request Only

■ = Public Notice Sent To
□ = Public Notice Sent Only On Appeal

B. Published Notice

Where published notice is required, a distinctive advertisement shall be placed by the Planning Director in a local newspaper of general circulation in the City of Memphis and Shelby County not more than 30 or less than ten days prior to the date of the public hearing.

C. Posted Notice (Sign)

1. Sign Size and Type

Each sign shall be made to standards and specifications as provided by the Planning Director. Public notice signs are not subject to any sign permit or sign permit fees.

2. Location

a. Zoning Change, Special Use, Planned Development, Special Exception

Signs shall be posted at the nearest right-of-way with the largest traffic volumes as determined by the Planning Director. Each sign shall be placed no closer than five feet from the right-of-way visible from each public street on which the subject property has frontage and placed outside the sight distance triangle. Additional signs may be required to be posted at each major roadway entrance to the development or as otherwise determined to be needed by the Planning Director.

b. Comprehensive Rezoning and Historic District Designation

A sign shall be posted at each major roadway entrance to any area being comprehensively rezoned as determined by the Planning Director.

c. Right-of-Way Vacation

A sign shall be posted at each end of the right-of-way to be vacated.

3. Responsibility for Installation and Removal

a. The applicant shall be solely responsible for signage installation and removal and associated costs.
b. Signs shall be erected not more than 30 or less than 12 days prior to the date of the public hearing. The applicant shall submit a signed affidavit stating that the signs were installed and the date and posting of the property.
c. Signs shall be removed within 14 days following final action by the governing bodies.

D. Mailed Notice

Where mailed notice is required, notification shall be mailed not more than 30 or less than 12 days prior to the date of the public hearing

E. Content of Notice

1. Published or Mailed Notice

Published or mailed notice shall provide at least the following:

a. A case number;
b. The address of the subject property (if available);
c. The general location of the land that is the subject of the application, which may include, a location map
d. A description of the action requested;
e. Where a zoning change is proposed, the current and proposed districts;
f. The time, date and location of the public hearing (or neighbor meeting if applicable);
g. A phone number and email address to contact the Planning Director; and
h. A statement that interested parties may appear at the public hearing.

2. Posted Notice

Required posted notice shall indicate the following:

a. A case number;
b. Type of action; and
c. A phone number to contact the Planning Director; and

d. All signs shall include language stating that defacing or removal of the sign by anyone other than the owner or his agent is an illegal act and the person who defaces or removes the sign without permission of the owner will be penalized.

F. Constructive Notice

1. Minor defects in notice shall not impair the notice or invalidate proceedings pursuant to the notice if a bona fide attempt has been made to comply with applicable notice requirements.
2. Undelivered mailed notice in excess of 25% of total required mailing within a 500-foot radius of the property only, shall constitute failed notice and shall serve to invalidate proceedings unless sufficient notice is provided in accordance with this section.

9.3.5 Notice of Decision

Within seven days after a decision is made, a copy of the decision shall be sent to the applicant and filed with the Planning Director, where it shall be available for public inspection during regular office hours.

9.3.6 Withdrawal of Application

A. An applicant may withdraw an application at any time, by filing a statement of withdrawal with the Planning Director/Building Official except as provided in paragraph C below.

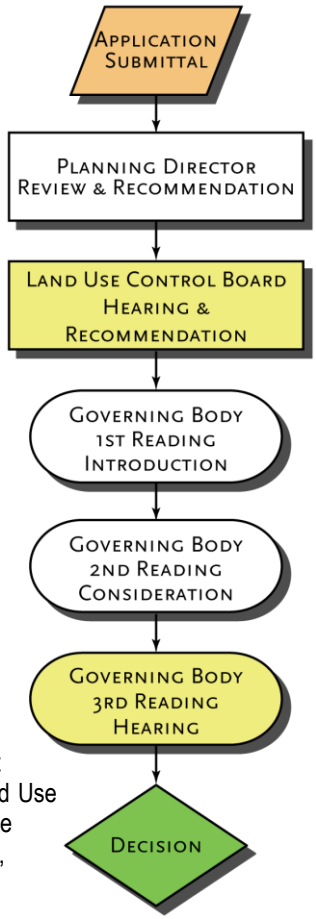
B. The statement of withdrawal shall be signed by all persons who signed the application or their representative.

C. If a valid zoning protest petition has been filed, the application may be withdrawn only if the statement of withdrawal is filed no later than five days prior to the date of the public hearing upon which the matter is to be returned for action by the governing bodies. Thereafter, the application may be withdrawn only by action of the governing bodies, by majority vote.

D. The Planning Director/Building Official may withdraw applications due to the failure of the applicant to submit required information within 90 days of the initial request.

E. The application shall move forward to the agenda of the appropriate review body or, if not moved to the appropriate agenda within six months, may be withdrawn by the Planning Director.

9.4 TEXT AMENDMENT



9.4.1 Applicability

The governing bodies shall consider amendments to the text of this development code in accordance with the provisions of this Chapter, as set forth below.

9.4.2 Application Requirements

An application for a text amendment shall be submitted in accordance with 9.3.3, Application Requirements.

9.4.3 Planning Director Action

A. The Planning Director shall draft the appropriate text amendment and prepare a staff report that reviews the proposed amendment setting forth the purpose and reason for such an amendment.

B. The Planning Director may schedule the text amendment for review by the Technical Review Committee.

C. Following completion of technical review by staff, the Planning Director shall forward the completed request and any related materials to the Land Use Control Board.

9.4.4 Land Use Control Board Action

A. Not less than 35 or more than 75 days after an application has been determined complete, the Land Use Control Board shall hold a public hearing and give notice in accordance with 9.3.4, Public Hearings and Notification.

B. The Land Use Control Board shall make a recommendation on the request for a text amendment after deliberation and prior to the close of the public hearing. The Land Use Control Board may, prior to the close of the public hearing, defer a decision until the next regular meeting of the Board, at which time it shall recommend approval, rejection, or approval with conditions, unless held at the request of the applicant.

9.4.5 Governing Body Action

A. Within 14 days following the Land Use Control Board public hearing, the Planning Director shall forward the completed request and any related materials, including the Land Use Control Board recommendation, to the governing bodies for final action.

B. The governing bodies shall hold a public hearing and give notice in accordance with 9.3.4, Public Hearings and Notification, on the proposed text amendment after the receipt of the recommendations of the Land Use Control Board, and if applicable, the Planning Director.

C. The governing bodies may approve the text amendment, deny the text amendment, or defer decision until the next regular meeting of the governing bodies.

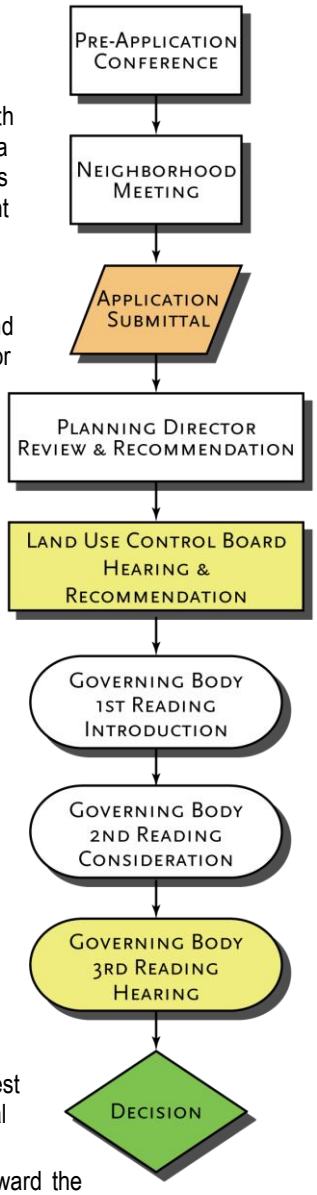
9.4.6 Approval Criteria

A. In evaluating any proposed amendment of the text of this development code, the Land Use Control Board and the governing bodies shall consider the following:

1. The extent to which the proposed text amendment is consistent with the remainder of the development code, including, specifically, any purpose and intent statements;
2. The extent to which the proposed text amendment represents a new idea not considered in the existing development code, or represents a revision necessitated by changing circumstances over time;
3. Whether or not the proposed text amendment corrects an error in the development code; and
4. Whether or not the proposed text amendment revises the development code to comply with state or federal statutes or case law.

B. In deciding whether to adopt a proposed text amendment to this development code, the central issue before the governing bodies is whether the proposed text amendment advances the public health, safety or welfare and is consistent with the purpose and intent of this development code.

9.5 ZONING CHANGE



9.5.1 Applicability

The governing bodies shall consider amendments to the Zoning Map in accordance with the provisions of this Article. Amendments to the Zoning Map include the application of a specified frontage, whether it occurs as part of a modification of underlying zoning or as its own zoning change. Amendments also include modifications to any adopted height map, or the initial imposition of a height map where no height map currently exists.

9.5.2 Zoning Change Requirements

A. A zoning change should correspond with the boundary lines of existing tracts and lots. Where the boundaries of a zoning change request stop short of an exterior property line, it must be possible to subdivide and develop that portion of the property outside the proposed zoning change boundary in accordance with the existing zoning and other requirements of this development code.

B. All zoning requirements shall be met within the boundaries of the area being rezoned. If all of the requirements cannot be met on the site being rezoned, the zoning change shall be expanded to include all property necessary to meet zoning requirements.

C. Any zoning change affecting property within a community redevelopment area shall be supported by the Community Redevelopment Plan for that area.

9.5.3 Pre-Application Conference

An applicant petitioning for a zoning change shall schedule a pre-application conference in accordance with 9.3.1.

9.5.4 Neighborhood Meeting

An applicant petitioning for a zoning change may have to conduct a neighborhood meeting (see 9.3.2).

9.5.5 Application Requirements

An application for a zoning change shall be submitted in accordance with 9.3.3, Application Requirements.

9.5.6 Planning Director Action

A. The Planning Director shall prepare a report that reviews the zoning change request in light of any applicable plans to be considered (see 1.9) and the general requirements of this development code.

B. Following completion of technical review by staff, the Planning Director shall forward the completed request and any related materials to the Land Use Control Board.

9.5.7 Land Use Control Board Action

A. Procedure

1. Not less than 35 or more than 75 days after an application has been determined complete, the Land Use Control Board shall hold a public hearing and give notice in accordance with 9.3.4, Public Hearings and Notification.
2. The Land Use Control Board shall make a recommendation on the request for a zoning change after deliberation and prior to the close of the public hearing. The Land Use Control Board may, prior to the close of the public hearing, defer the decision until the next regular meeting of the Board, at which time it shall recommend approval, rejection, or approval with conditions, unless held at the request of the applicant.

B. Review Criteria

In making recommendations, the Land Use Control Board shall consider the following matters:

1. Consistency with any plans to be considered (see 1.9);
2. Compatibility with the present zoning (including any residential corridor overlay district) and conforming uses of nearby property and with the character of the neighborhood;
3. Suitability of the subject property for uses permitted by the current versus the proposed district;
4. Whether the proposed change tends to improve the balance of uses, or meets a specific demand in the City or County; and
5. The availability of adequate police services, fire services, school, road, park, wastewater treatment, water supply and stormwater drainage facilities for the proposed zoning.

9.5.8 Governing Body Action

A. Procedure

1. Within 14 days following the Land Use Control Board public hearing, the Planning Director shall forward the completed request and any related materials, including the Land Use Control Board recommendation, to the governing bodies for final action.
2. The governing bodies shall hold a public hearing and give notice in accordance with 9.3.4, Public Hearings and Notification, on the proposed zoning change after the receipt of the recommendations of the Land Use Control Board, and if applicable, the Planning Director.
3. The governing bodies may approve the zoning change, deny the zoning change, or defer decision until the next regular meeting of the governing bodies.

B. Approval Criteria

In approving a zoning change, the governing bodies shall consider the following matters:

1. Consistency with any plans to be considered (see 1.9);
2. Compatibility with the present zoning (including any residential corridor overlay district) and conforming uses of nearby property and with the character of the neighborhood;
3. Suitability of the subject property for uses permitted by the current versus the proposed district;
4. Whether the proposed change tends to improve the balance of uses, or meets a specific demand in the City or County; and
5. The availability of adequate school, road, park, wastewater treatment, water supply and stormwater drainage facilities for the proposed zoning.

9.5.9 Zoning Protest Petition

A. The City Council may approve or reject a proposed amendment by a majority vote except a two-thirds vote shall be required if the record owners of at least 20% of the frontage of the property which is the subject of the application or which is immediately to the rear thereof or which is directly across a public road therefrom, submit a duly signed and acknowledged petition in opposition to the proposed amendment no later than ten days after the last date notice of the public hearing before the City Council on the proposed amendment is published.

B. The Board of Commissioners of Shelby County may approve or reject a proposed amendment by a majority vote except that a four-fifths vote shall be required to approve an amendment for property in an unincorporated area of Shelby County within five miles of the Memphis corporate limits, if the record owners of at least 20% of the frontage of the property which is the subject of the application or which is immediately to the rear thereof or which is directly across a public road therefrom, submit a duly signed and acknowledged petition in opposition to the proposed amendment no later than ten days after the last date notice of the public hearing before the legislative body on the proposed amendment is published. A two-thirds vote of the Board of Commissioners is required to approve an amendment for property located in an unincorporated area of Shelby County beyond five miles of the Memphis corporate limits when the Land Use Control Board has recommended disapproval of the amendment.

C. To prompt the additional voting requirements outlined above, the petition must:

1. Be a written petition actually bearing the signatures and addresses of the requisite number of property owners and stating that the signers do protest the proposed change.
2. Be received at least five days before the scheduled public hearing before the governing bodies.

9.5.10 Modification of Application

An applicant in a zoning matter may reduce the geographic scope, reduce the range of permitted uses, or propose a district of lower density or intensity from that requested in the application by filing a statement of modification with the Planning Director.

9.5.11 Time Lapse between Applications

A. In the event of a withdrawal of an application after the second reading by the governing bodies, no application for the same property may be filed requesting the same rezoning of any portion of the property contained in the withdrawn application prior to the expiration of a minimum period of 18 months from the withdrawal of the application.

B. When the governing bodies have voted on a rezoning application and the proposed rezoning has either been denied or has failed to be approved by the vote required in the event of a valid protest petition, then the application shall be deemed to have expired.

C. No subsequent application on the same property requesting the same rezoning for any portion of the property contained in an application which has expired may be made prior to the expiration of a minimum period of 18 months from the date of expiration.

D. The governing bodies may waive the time-lapse requirements of this section where it is deemed to be in the public interest to do so.

9.5.12 Comprehensive Zoning Change

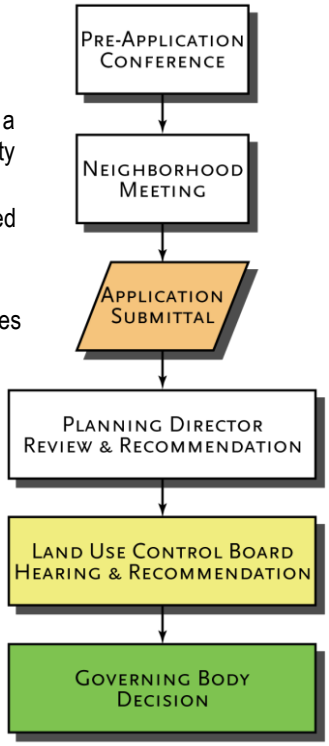
A. Purpose

The purpose of a comprehensive zoning change is to rezone areas in conformance with the principles of comprehensive land use planning and staged development as reflected by established public plans and policies, and planned public facilities. Through comprehensive zoning change, consideration will be given to the character of the areas, suitability of particular uses, protecting natural areas, conservation and protection of aesthetics, conserving the value of buildings and communities and encouraging the most appropriate use of land throughout the City and County. These procedures shall further the protection of the health, safety and general welfare of the citizens of the City and County.

B. Designated Areas

Comprehensive zoning changes shall be limited to those areas designated as planning districts or planning areas, or other areas for which a plan has been approved or adopted by the governing bodies after a public hearing and notice has been given in accordance with 9.3.4, Public Hearings and Notification. In addition, this procedure may be used to comprehensively zone properties in accordance with Federal Emergency Management Agency floodway and floodplain maps.

9.6 SPECIAL USE AND PLANNED DEVELOPMENT REVIEW



9.6.1 Applicability

A. Special uses within each zoning district are uses that may be appropriate in a particular zoning district, but because of the increased potential for incompatibility with adjacent uses, require individual review by the governing bodies.

B. A special use permit is required for all special uses as set forth in 2.5, Permitted Use Table, unless a waiver is obtained under the terms of 9.6.6.

C. A special use permit is also required for all planned developments.

D. Except for planned developments, where a use requiring special use approval lies on a separate tract or lot, only the building containing the use and its separate tract or lot shall be subject to special use review, not the entire project. However, where the separate tract or lot is an outparcel, the application for special use shall describe the relationship of the outparcel to the remaining site.

9.6.2 Pre-Application Conference

An applicant requesting a special use permit shall schedule a pre-application conference in accordance with 9.3.1.

9.6.3 Neighborhood Meeting

An applicant requesting a special use permit or major modification to a special use permit shall provide an opportunity to meet with representatives from neighborhoods adjacent to the development site (see 9.3.2).

9.6.4 Application Requirements

A. An application for a special use permit shall be submitted with a site plan in accordance with 9.3.3, Application Requirements.

B. An application for a planned development shall be submitted with an outline plan in accordance with 9.3.3, Application Requirements.

C. The Planning Director has established specific submittal requirements for special use permit applications (see Appendix A for requirements).

9.6.5 Planning Director Action

A. Upon submission of a completed application, the Planning Director may schedule the application for review by the Technical Review Committee. The Technical Review Committee shall review the associated site plan or outline plan for consistency with the requirements of this development code.

B. Upon completion of the technical review, the Planning Director may meet with the applicant to discuss any changes in development design.

C. The Planning Director shall prepare a report that reviews the application in light of comments provided by the Technical Review Committee, and in light of any plans to be considered (see 1.9) and the general requirements of this development code. The report, site plan or outline plan, special use request and any related application materials shall be forwarded to the Land Use Control Board.

9.6.6 Waiver Provision for Hotels and Motels

A. Once a completed application for a special use permit has been submitted to the Planning Director, the applicant for a special use permit for any existing hotel or motel, may make application to the Planning Director for an expedited waiver of the requirements of 9.6.7, 9.6.8, and 9.6.9.

B. The application for expedited waiver shall be in such form as the Planning Director shall present and the governing bodies shall approve, except that the application shall at least contain the agreement of the transferor and transferee that the hotel or motel, will not be operated so as to lease or rent rooms more than twice in any ten hour period and that any violation of this agreement will terminate any Use and Occupancy permit issued pursuant to this section.

C. The Planning Director shall, within 21 days of receiving a completed waiver application, present to the City Council or the County Commission or both, as the case may be, the application with the Planning Director's recommendation for rejection or approval.

D. Unless otherwise conditioned, the waiver of the special use permit shall run with the land however; any change in ownership shall require a newly executed and recorded agreement between the purchaser and the appropriate governing body that the applicant will not permit the hotel or motel to be operated so as to lease or rent rooms more than twice in any ten hour period and that any violation of this agreement will terminate any Use and Occupancy permit issued pursuant to this section.

9.6.7 Land Use Control Board Action

A. Not less than 35 or more than 75 days after an application has been determined complete, the Land Use Control Board shall hold a public hearing and give notice in accordance with 9.3.4, Public Hearings and Notification.

B. The Land Use Control Board shall, after deliberation and prior to the close of the public hearing, recommend approval, rejection, approval with conditions or take the matter under advisement or defer decision until the next regular meeting of the Board at which time it shall recommend approval, rejection, or approval with conditions, unless held at the request of the applicant. The Land Use Control Board shall act upon a special use or planned development application within 75 days after the application has been determined complete, without exception.

9.6.8 Governing Body Action

A. Upon Appeal

1. Objection to a Land Use Control Board recommendation or condition of approval may be made by filing a written notice of appeal with the Planning Director within 14 days after the date of the close of the public hearing. An appeal by the applicant shall be accompanied by a site plan incorporating all revisions for conditions or recommendations to which the applicant does not object.
2. If an appeal is filed by the applicant, or opponents to the proposed special use or planned development, the governing bodies shall hold a public hearing and give notice in accordance with 9.3.4, Public Hearings and Notification, on the application after receipt of the decision of the Land Use Control Board and the recommendations of the Planning Director. The governing bodies shall approve or disapprove the special use permit or planned development and shall set forth any conditions imposed.

B. No Appeal

1. If no appeal is filed by the applicant or opponents to the proposed special use or planned development, the Planning Director shall forward the recommendation of the Land Use Control Board to the governing bodies within 14 days of submittal of a revised site plan, or the close of the public hearing, whichever date occurs later.
2. If there is no appeal, no public hearing is required before the governing bodies.

9.6.9 Approval Criteria

No special use permit or planned development shall be approved unless the following findings are made concerning the application:

A. The project will not have a substantial or undue adverse effect upon adjacent property, the character of the neighborhood, traffic conditions, parking, utility facilities and other matters affecting the public health, safety, and general welfare.

B. The project will be constructed, arranged and operated so as to be compatible with the immediate vicinity and not interfere with the development and use of adjacent property in accordance with the applicable district regulations.

C. The project will be served adequately by essential public facilities and services such as streets, parking, drainage, refuse disposal, fire protection and emergency services, water and sewers; or that the applicant will provide adequately for such services.

D. The project will not result in the destruction, loss or damage of any feature determined by the governing bodies to be of significant natural, scenic or historic importance.

E. The project complies with all additional standards imposed on it by any particular provisions authorizing such use.

F. The request will not adversely affect any plans to be considered (see 1.9), or violate the character of existing standards for development of the adjacent properties.

G. The governing bodies may impose conditions to minimize adverse effects on the neighborhood or on public facilities, and to insure compatibility of the proposed development with surrounding properties, uses, and the purpose and intent of this development code.

9.6.10 Conditions of Approval

A. In granting approval of a special use permit or planned development, the governing bodies may impose reasonable conditions which serve to assure that the required findings are upheld. Such conditions may include, but are not limited to, right-of-way or easement dedication; recreation, open space, or buffer provision; limits on scale, intensity, or hours of operation; and other reasonable restrictions.

B. Any additional condition approved by the governing bodies shall become a part of the permit and be of equal importance in the responsibility of the applicant or subsequent assigns to adhere to its terms.

9.6.11 Planned Development Special Requirements

The following additional requirements shall apply to all planned developments.

A. Outline Plan Required

A complete application for approval of a planned development shall include an outline plan consistent with the requirements of this development code.

B. Standards for Planned Development

All planned developments shall meet the standards set forth in 4.11, Planned Development. The application may state which zoning district serves as the basis for the planned development, along with a description of the waivers or exceptions to the standards applicable in that district necessary to achieve the development proposed in the outline plan.

C. Action After Approval

1. Approval of a planned development and associated outline plan does not constitute final plan approval.
2. An approved outline plan shall bind the applicant and the governing bodies with respect to the contents of the outline plan.
3. Review of projects within a planned development shall occur using all of the standards applicable to the district applied in the outline plan, with the exception of any modification of standards expressly approved by the governing bodies.

D. Final Plan Approval

1. Application Requirements

a. An application for a final plan shall be submitted in accordance with 9.3.3, Application Requirements and reviewed in conformance with 9.7.8, Final Plat Review.

b. The Planning Director has established specific submittal requirements for final plan review (see Appendix A for requirements).

2. Planning Director Action

a. Upon submission of a completed application, the Planning Director may schedule the final plan for review by the Technical Review Committee. The Planning Director and Technical Review Committee, if applicable, shall review the final plan for consistency with the outline plan and other applicable requirements of this development code. The Planning Director shall determine whether the submitted plan substantially conforms to the approved outline plan and other applicable requirements of this development code.

b. Upon completion of the technical review, the Planning Director may meet with the applicant to discuss any changes in development design.

3. Final Plan Approval Criteria

A final plan shall be found to conform to an approved outline plan if it conforms to the approved outline plan; provided, however, such final plan shall also be found to conform if:

a. It provides for less density than the approved outline plan, except where such density was a condition of approval; or

b. It provides greater open space; or

c. It modifies the orientation of buildings or their location as long as such changes do not significantly alter or adversely affect the relationship of such buildings to the total development or any of its elements. Such modification shall not exceed a distance of:
   1) 25 feet for final plans of two or less acres;
   2) 50 feet for final plan of more than two but less than eight acres;
   3) 100 feet for final plans of eight acres but than 20 acres; and
   4) 150 feet for final plans of 20 acres or more.

E. Approved Outline or Final Plan Amendments

1. Development Schedule Modifications

The Land Use Control Board may amend or waive a development schedule upon submission of written justification by the applicant.

2. Minor Modifications

a. Modifications may be approved by the Planning Director if the revisions are within the scope and intent of the original approval and meet the following requirements:
   1) Compliance with all applicable requirements of this development code;
   2) Modification provides for less density or intensity of development except where such minimum density or intensity was a condition of approval;
   3) Provides for greater open space;
   4) That the modification will not have a substantial or undue adverse effect upon adjacent properties, the neighborhood, traffic conditions, parking, public infrastructure, and other matters affecting the public health, safety and general welfare;
   5) That the proposed modification will not result in the destruction, loss, or damage of any significant natural, scenic, or historic district, site, or feature; and
   6) The Planning Director may include conditions to insure compatibility of the proposed modification with surrounding properties, uses, and the purpose and intent of this development code.

b. The Planning Director shall notify the applicant whether the revision qualifies for administrative approval and the basis for the determination.

c. The Planning Director, following consultation with the Technical Review Committee, if appropriate, shall act on the revised plan within 21 days.

d. Only property owners within the modified portion of the planned development shall be required to sign the outline plan or final plan for recording.

3. Major Modifications

a. Proposed modifications to an approved outline plan or final plan not considered minor shall be subject to approval of the Land Use Control Board with an appeal to the governing bodies.

b. A modification to an outline or final plan shall require notification to all property owners within the planned development but shall not require property owners to sign the modification application.

c. The Planning Director may also require notification to adjacent property owners, and/or notification to property owners within 500 feet of the property or area of the modification.

d. Only property owners within the modified portion of the planned development shall be required to sign the outline plan or final plan for recording.

4. Modification Procedures

a. The applicant shall submit an outline or final plan modification request to the Planning Director requesting authorization for administrative revision.

b. If the plat has been recorded, the applicant shall submit the recorded plat with a statement describing the revisions made and title block for the Planning director's signature and date of signing.

c. Unless otherwise required by the planned development, each current owner directly affected by the modification shall provide an owner and notary certificate, or adequate written documentation that the current owners do not object to the change.

d. In addition to the written request and revised plan, the applicant shall submit the required fees to the Planning Director for processing and rerecording the revised plat.

e. The Planning Director shall distribute copies of the revised plan to the appropriate agencies.

9.6.12 Modifications to Approved Special Use Site Plans

A. Minor Modifications

1. If a proposed amendment to a special use permit site plan represents only a minor modification from the approved plan, the applicant shall file a written application for such amendment with the Planning Director delineating the revisions and requesting authorization for administrative revision. Minor modifications shall include, but are not limited to, the following:
   a. A less than five percent increase, or any decrease, in the floor area or number of units.
   b. The relocation of any structure, dedicated street, easement or landscape screen in any direction from the location shown on the site plan for the distances specified below based on the size of the development:
      1) Less than 25 feet for site plans of two or less acres;
      2) Less than 50 feet for site plans of more than two but less than eight acres;
      3) Less than 100 feet for site plans of eight acres but less than 20 acres; and
      4) Less than 150 feet for site plans of 20 acres or more.
      5) The correction of drafting errors on the approved plan.
2. The Planning Director shall notify the applicant whether the proposed revision qualifies for administrative approval and the basis for the determination.
3. The Planning Director shall distribute copies of the revised plan to the appropriate agencies.
4. The Planning Director, following consultation with the Technical Review Committee, if appropriate, shall act on the revised plan within 21 days.

B. Major Modifications

If a proposed modification to a special use permit site plan is a substantial modification from the approved plan or conditions imposed, the modification shall be subject to the approval of the governing bodies.

9.6.13 Effect of Special Use and Planned Development Decisions

A. If the governing bodies votes to deny an application, there may be no subsequent application for the same or similar use submitted by any party for any part of the subject property until 18 months have elapsed from the date of denial. The governing bodies may waive the time-lapse requirements of this section where it is in the public interest to do so.

B. Unless otherwise conditioned, the special use permit or planned development, and any conditions imposed, shall run with the land and shall be binding on the original applicant as well as any successors, assigns, and heirs.

C. A special use permit or planned development shall be noted on the Zoning Map.

D. The issuance of a special use permit for a particular use shall not allow the development of the site for the special use, but shall merely authorize the filing of applications for required permits and approvals, including, but not limited to, building permits and certificates of occupancy.

E. The issuance of a planned development shall not allow the development of the site, but shall merely authorize the filing of applications for required permits and approvals, including, but not limited to, site plan and subdivision approval, building permits and certificates of occupancy.

F. The Building Official shall not issue a certificate of occupancy for a special use permit or planned development if any of the conditions imposed by the governing bodies in the approval have not been met.

9.6.14 Period of Validity

A. Planned developments shall expire in accordance with the outline plan.

B. Excluding planned developments, special use permits shall be implemented within 24 months of final approval or such permits shall be void. The Land Use Control Board, however, upon application, may grant extensions in increments not exceeding two years upon a finding that the character of the neighborhood has not substantially changed since approval of the original special use that would require a public hearing as in the case of the original granting of the special use.

C. Excluding planned developments, if a special use permit has not been in use for any consecutive 24-month period, the permit shall be void. The applicant, at the time of a request for a certificate of occupancy, shall be responsible for providing proof to the Building Official of such continued use.

9.6.15 Revocation of a Special Use Permit or Planned Development

A. If any conditions of a special use permit, planned development or other requirements of this development code are violated, the governing bodies may revoke all or a portion of a special use permit or planned development.

B. Revocation may occur after an evidentiary hearing is conducted by the governing bodies.

C. A special use permit or planned development may be revoked upon a majority vote of the governing body approving the development.

D. Violation of a condition of approval shall be considered a violation of this development code and thereby subject to the provisions of Article 11, Enforcement, as well as this section.

9.6.16 Coordination with Variances

An application for a variance may be submitted concurrently with a request for a special use permit. However, decisions shall be rendered separately for any variance and the special use permit.

9.6.17 Coordination with Zoning Change Applications

An application for a special use permit may be reviewed concurrently with a zoning change application. However, decisions shall be rendered with separate motions.

9.7 SUBDIVISION REVIEW

9.7.1 Applicability

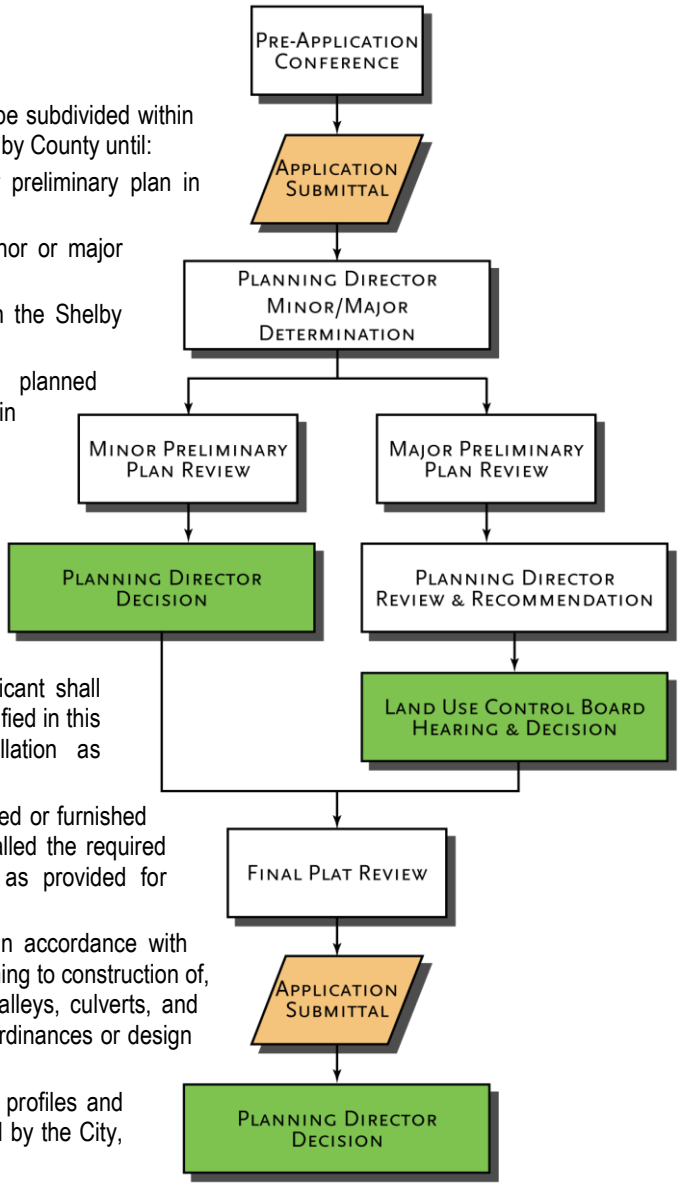
Except as expressly exempted below, no land shall be subdivided within the City of Memphis or unincorporated portion of Shelby County until:

A. The applicant has submitted a minor or major preliminary plan in accordance with this Article; and

B. The applicant has obtained approval of the minor or major preliminary plan and final plat; and

C. The approved final plat is filed and recorded in the Shelby County register's office; or

D. The applicant has obtained approval of a planned development final plat and the plat is recorded in the Shelby County register's Office.



9.7.2 Dedication and Improvement

A. A final plat shall require the dedication and improvement of necessary public facilities to provide adequate public streets, sidewalks, or other public infrastructure for the development.

B. Prior to final construction acceptance, the applicant shall have installed all required improvements as specified in this development code or guarantee their installation as provided in Article 5.

C. No municipal services or utilities shall be extended or furnished to any development until the applicant has installed the required improvements or guaranteed their installation as provided for Article 5.

D. Engineering plans and specifications shall be in accordance with applicable standards of the City or County pertaining to construction of, paving, drainage, sidewalk, driveways, streets, alleys, culverts, and any other facilities regulated by City or County ordinances or design standards.

E. No construction shall commence until all plans, profiles and specifications have been reviewed and approved by the City, County or other governmental approving agency.

F. The applicant shall enter into a standard improvement contract to construct, at the applicant's expense, improvements as specified in the approved construction documents as approved in accordance with Article 5.

9.7.3 Subdivision Review Exemptions

The following are exempted and are not subject to review under this Article:

A. Any division, of land recorded after March 1, 1989, within the City of Memphis or within three miles of the corporate limits of the City of Memphis, where each tract created conforms to the standards for exemption in either paragraph 1 or paragraph 2 below:

1. Four to 20 acres

a. The division of land into tracts of between four and 20 acres exclusive of existing road right-of-way, or right-of-way to be reserved; and

b. Each tract has a minimum of 50 feet of frontage on a public road and a minimum width of 50 feet; and

c. Each tract has reserved right-of-way in accordance with the MPO Long Range Transportation Plan, provided such reservation shall be limited to a period of ten years; and

d. Each tract has drainage flows exiting the site produced by watersheds of less than 100 acres.

2. **20 acres or larger**
   a. The division of land into tract of 20 acres or more exclusive of existing road right-of-way, or right-of-way to be reserved; and
   b. Each tract has a minimum of 50 feet of frontage on a public road and a minimum width of 50 feet.
3. **Certification**

   The owner of any tract claiming to be exempt from subdivision review shall, at the time a building permit is applied for, provide to the Building Official a sealed survey and certification by a professional engineer that the tract and all other tracts created by division of the original site of record to be in conformance with either paragraph 1 or paragraph 2 above. The original tract of record shall be defined as that tract of land existing by recorded deed or plat prior to March 1, 1989

B. Any division, of land recorded after March 1, 1989, beyond three miles of the Memphis City limits, where each tract created conforms to the standards for exemption in either paragraph 1 or paragraph 2 below:

1. **Four to 20 acres**
   a. The division of land into tracts of between four and 20 acres exclusive of existing road right-of-way, or right-of-way to be reserved; and
   b. Each tract has a minimum of 50 feet of frontage on a public road and a minimum width of 50 feet; and
   c. Each tract has reserved right-of-way in accordance with the MPO Long Range Transportation Plan, provided such reservation shall be limited to a period of ten years; and
   d. Each tract has drainage flows exiting the tract produced by watersheds of less than 250 acres; and
   e. Any tract greater than four acres that does not conform to paragraph d above shall not be granted such exemption unless approved by the County Engineer. The County Engineer may require drainage improvements including riprapping, dredging, sloping, seeding, sodding and other efforts to ensure the proper flow of storm water and to minimize erosion. Upon satisfactory completion of the improvements and inspection by the County Engineer, a building permit may be issued.
2. **20 acres or larger**
   a. The division of land into tracts of 20 acres or more exclusive of existing road right-of-way, or right-of-way to be reserved; and
   b. Each tract has a minimum of 50 feet of frontage on a public road and a minimum width of 50 feet.
3. **Certification**

   The owner of any tract claiming to be exempt from subdivision review shall, at the time a building permit is applied for, provide to the Building Official a sealed survey and certification by a professional engineer that the tract and all other tracts created by division of the original tract of record to be in conformance with either paragraph 1 or paragraph 2 above. The original tract of record shall be defined as that tract of land existing by recorded deed or plat prior to March 1, 1989.

C. The sale, exchange, or combining of parcels of land between one or more owners of adjoining properties, provided additional lots are not created and that the resulting parcels are not less than the minimum sizes required by this development code; and further provided that the resulting parcel from such sale, exchange, or combining of properties shall not be eligible for two-dwellings in the R-15, R-10, R-8, R-6 or R-3 districts.

D. The division or sale of land by judicial decree.

E. Tracts recorded by deed or plat prior to March 1, 1989.

F. Any division of land beyond three miles of the Memphis City limits recorded by prior to March 1, 1989, containing four acres of land and 50 feet of frontage on a public road constructed in accordance with this development code. The end of a stub street shall not be used to satisfy the requirements for road frontage.

G. There is no exemption within the Fletcher Creek Overlay District. Drainage requirements and additional requirements for building floor elevation are required in conformance with Fletcher Creek Overlay District (see 8.8).

9.7.4 Subdivision Types

There are two types of subdivision review with differing levels of approval required for each. The criteria for establishing the applicable review process and the corresponding level of approval for each are indicated below.

A. Minor Subdivision

1. A minor subdivision is a subdivision that complies with the following:
   a. Consists of not less than two, but not more than four lots.
   b. Does not require the installation of any public improvements as required by Article 5, Infrastructure and Public Improvements, or the dedication of any public easements.
   c. Conforms to the MPO Long Range Transportation Plan.
   d. Does not propose the re-subdivision of any lot in a previously approved subdivision.
   e. All lots shall have the minimum required frontage on an existing approved or improved public street as set forth in 2.5, Building Envelope Standards, for the district in which the property is located and only one lot may be configured as a flag lot.
   f. Comprises only one phase.
   g. Does not adversely affect the development of adjoining property and is not in conflict with any provisions of this development code.
2. Minor subdivision review requires minor preliminary plan approval (see 9.7.6) and final plat approval (see 9.7.8).

B. Major Subdivision

1. All other divisions of land not exempted in 9.7.3 or listed in paragraph A above shall be considered major subdivisions.
2. Major subdivision review requires major preliminary plan approval (see 9.7.7) and final plat approval (see 9.7.8).

9.7.5 Pre-Application Conference

A. An applicant seeking subdivision approval shall schedule a pre-application conference in accordance with 9.3.1.

B. At the time of the pre-application conference, an applicant shall submit a sketch plan for review. This plan should, in simple sketch form, show the proposed layout of streets; lots and other features in relation to existing conditions.

C. The Planning Director shall make a determination as to which approval process authorized by this Chapter can be used. The Planning Director may require the applicant to submit whatever supplemental information is necessary to make this determination.

9.7.6 Minor Preliminary Plan Review

A. Applicability

The expedited procedure for approval of minor subdivisions is intended to simplify processing of routine small subdivisions with due regard to protection of the public interest.

B. Delegation of Authority

The governing bodies hereby delegate review and approval authority for all minor preliminary plans to the Planning Director, with an appeal to the Land Use Control Board.

C. Application Requirements

1. An application for a minor preliminary plan shall be submitted in accordance with 9.3.3, Application Requirements.
2. The Planning Director has established specific submittal requirements for a minor preliminary plan application (see Appendix A for requirements).

D. Planning Director Action

1. Upon submission of a completed application, the Planning Director may schedule the minor preliminary plan for review by the Technical Review Committee. If applicable, the Technical Review Committee shall review the minor preliminary plan for consistency with the requirements of this development code. The Planning Director shall, after review by the Technical Review Committee, determine whether the submitted plan conforms to the standards for a minor subdivision.
2. If the minor preliminary plan is determined not to be in conformance with the requirements for a minor subdivision, the applicant may proceed with major preliminary plan approval (see 9.7.7).

E. Action Following Approval

1. Upon minor preliminary plan approval, the applicant may begin preliminary site work. All site work shall be performed in compliance with the requirements of this development code, and other applicable regulations of the City, County, and State.
2. Approval of a minor preliminary plan does not constitute approval of the final plat. Application for approval of the final (recorded) plat will be considered only after the requirements for final plat approval as specified in 9.7.8 have been fulfilled and after all other specified conditions have been met.

F. Continuing Validity of Minor Preliminary Plans

An approved minor preliminary plan shall retain its validity for two years. An applicant may request an extension of time. Requests for extensions shall be submitted in writing to the Planning Director prior to the expiration date. The applicant shall indicate the reasons for the extension and the estimated time for finalizing the development. When granted, an extension shall be for a 24-month period, and only one such extension shall be granted.

G. Approval Criteria

Minor preliminary plans shall be approved only when the Planning Director, finds that all of the following conditions exist:

1. The plan complies with the standards of Article 3, Building Envelope Standards, 4.3, Streetscape Standards, 4.4, Street Standards 4.5, Access Management, Article 5, Infrastructure and Public Improvements, and any other applicable requirements of this development code;
2. The plan conforms to the MPO Long Range Transportation Plan;
3. The plan indicates that all subject lots will have frontage on existing approved or improved streets;
4. The plan does not propose the resubdivision of any lot in a previously approved subdivision;
5. New or residual tracts conform to the requirements of this development code and other applicable regulations;
6. No new streets are required or are likely to be required for access to interior property;
7. No drainage or utility easements will be required to serve interior property;
8. No extension of public sewerage or water lines will be required;
9. The subdivision shall comprise only one phase;
10. The proposed subdivision will not adversely affect permissible development of the remainder of the tract or of adjoining property; and
11. No waivers from the requirements of Article 5, Infrastructure and Public Improvements, have been requested.

9.7.7 Major Preliminary Plan Review

A. Applicability

Major preliminary plan submittal is required for all subdivisions that do not meet the definition of a minor subdivision as set forth in 9.7.4.

B. Delegation of Authority

The governing bodies hereby delegate review and approval authority for all major preliminary plans to the Land Use Control Board, with review by Planning Director subject to appeal to the governing bodies. .

C. Application Requirements

1. An application for a major preliminary plan shall be submitted in accordance with 9.3.3, Application Requirements.
2. The Planning Director has established specific submittal requirements for a major preliminary plan application (see Appendix A for requirements).
3. An application for a waiver from any of the provisions for a major preliminary plan shall be submitted in writing by the applicant at the time the major preliminary plan is filed. The application shall state the grounds for the waiver and all the facts relied upon by the applicant.

D. Planning Director Action

1. Upon submission of a completed application, the Planning Director may schedule the major preliminary plan for review by the Technical Review Committee. If applicable, the Technical Review Committee shall review the major preliminary plan for consistency with the requirements of this development code.

2. Upon completion of the technical review, the Planning Director may meet with the applicant to discuss any changes in development design.
3. The Planning Director shall prepare a report that reviews the application in light of comments provided by the Technical Review Committee, any plans to be considered (see 1.9), and the general requirements of this development code. The report, major preliminary plan and any related application materials shall be forwarded to the Land Use Control Board.

E. Land Use Control Board Action

1. Not less than 35 or more than 75 days after an application has been determined complete, the Land Use Control Board shall hold a public hearing and give notice in accordance with 9.3.4, Public Hearings and Notification.
2. The Land Use Control Board shall approve, approve with conditions, or reject the major preliminary plan after deliberation and prior to the close of the public hearing. The Land Use Control Board may, prior to the close of the public hearing, take the matter under advisement or defer decision until the next regular meeting of the Board.

F. Waivers

1. The Land Use Control Board is authorized to approve waivers to the requirements for a major preliminary plan where the Land Use Control Board finds that extraordinary hardships or practical difficulties may result from strict compliance and where the intent of this development code may be served to a greater extent by an alternative proposal.
2. A waiver shall not have the effect of nullifying the intent and purpose of this development code, and the Land Use Control Board shall not grant a waiver unless the Board makes findings based upon the evidence presented in each case that:
   a. The granting of the waiver will not be detrimental to the public safety, health, or welfare or injurious to other property or improvements in the neighborhood in which the property is located;
   b. The conditions upon which the request for a waiver are based are unique to the property for which the waiver is sought and are not generally applicable to other property;
   c. Because of the particular physical surroundings, shape, or topographical conditions of the specific property involved, a particular hardship to the owner would result, as distinguished from a mere inconvenience, if the strict letter of this development code are enforced; and
   d. The purpose of the wavier is not based primarily upon financial consideration.
3. In granting a waiver, the Land Use Control Board may require such conditions as will, in its judgment, secure substantially the objectives of the standards or requirements of this development code.

G. Action Following Approval

1. Upon major preliminary plan approval, the applicant may begin proceedings to enter into a standard improvement contract to begin site work and installation of improvements. All work shall be performed in compliance with the requirements of Article 5, Infrastructure and Public Improvements, and other applicable regulations of the City, County, and State.
2. Approval of a major preliminary plan does not constitute approval of the final plat. Application for approval of the final (record) plat will be considered only after the requirements for final plat approval as specified in 9.7.8 have been fulfilled and after all other specified conditions have been met.

H. Approval Criteria

A major preliminary plan shall be approved by the Land Use Control Board if it meets the following criteria:

1. Conforms with all the provisions and requirements of any plans to be considered (see 1.9);
2. There are adequate public facilities available, to be provided by the applicant or programmed within the five-year capital improvements program of the governing bodies to accommodate the proposed development;
3. Conforms with all the applicable provisions and requirements of this development code; and
4. Conforms with all the provisions and requirements of other applicable codes and ordinances relating to land development not included in this development code.

I. Continuing Validity of Major Preliminary Plans

An approved major preliminary plan shall retain its validity as set forth below.

1. Bond

Applicants submitting a security deposit in accordance Article 5, Infrastructure and Public Improvements, instead of installing required improvements shall retain a valid approved plan for a period not exceeding 24 months from the date of preliminary approval.

2. No Bond

Applicants posting no security deposit and installing required improvements shall retain a valid approved plan for a period not exceeding 24 months from the date of preliminary approval.

3. Phases

A subdivision containing multiple phases may be conditioned by the Land Use Control Board to a time frame requiring the submittal of final plans. The preliminary plan approval will expire if final plans are not in accordance with the Board's approval time frame.

4. Time Extension

An applicant may request an extension of time. Requests for extensions shall be submitted in writing to the Planning Director prior to the expiration date. The applicant shall indicate the reasons for the extension and the estimated time for finalizing the development. When granted, an extension shall be for a 12-month or 24-month period.

9.7.8 Final Plat Review

A. Applicability

1. All division of land not exempted in 9.7.3 shall require final plat approval as set forth below.
2. The final plat shall constitute only that portion of the approved preliminary plan (if required) that the applicant proposes to record and develop at the time of submission. Approval of the final plat shall be subject to the installation of the improvements designated in Article 5, Infrastructure and Public Improvements, or certified evidence that requirement improvements will be installed in accordance with this development code.

B. Application Requirements

1. An application for final plat approval shall be submitted in accordance with 9.3.3, Application Requirements.
2. The Planning Director has established specific submittal requirements for a final plat application (see Appendix A for requirements).

C. Planning Director Action

1. Upon submission of a completed application, the Planning Director may schedule the final plan for review by the Technical Review Committee. The Planning Director shall review the final plat for consistency with the requirements of the preliminary plan and other applicable requirements of this development code. The Planning Director shall determine whether the submitted plan substantially conforms to the approved preliminary plan and other applicable requirements of this development code.
2. Upon completion of the technical review, the Planning Director may meet with the applicant to discuss any changes in development design.
3. If the final plat contains dedication of streets, public easements, public or private drainage easements, or construction of public improvements, the Planning Director shall forward copies of the final plat to the appropriate City or County Engineer requesting preparation of any required contracts and approval resolutions for the governing bodies. The Planning Director shall complete the review of the final plat and notify the applicant of nonconformities, omissions, or corrections required before the final plan is forwarded for governing bodies action.
4. If a final plat contains no dedication of streets or public easements, public or private drainage easements, or construction of public improvements, the Planning Director shall approve the final plat if it conforms to the approved preliminary plan.

D. Governing Body Action

1. If the final plat contains dedication of streets, public easements or construction of public improvements, then the governing bodies shall approve the final plat before such plat is recorded.
2. Upon receiving notification from the Planning Director that the final plat is complete and correct, the appropriate City or County Engineer shall within 14 days forward to the governing bodies, the final plat with the appropriate resolution and standard improvement contract executed by the applicant.
3. The governing bodies shall approve the final plat if it is in compliance with the approved preliminary plan.
4. If the final plat is disapproved by the governing bodies, the reasons for such disapproval shall be stated in writing, specifying the provisions of this development code with which the final plan does not comply. A revised final plat may be submitted to the Planning Director for further consideration.

E. Approval Criteria

Final plats shall be approved only when the following conditions exist:

1. The plat substantially complies with the approved preliminary plan.
2. The plat complies with the applicable standards of Article 3, Building Envelope Standards, 4.3, Streetscape Standards, 4.4, Street Standards 4.5, Access Management, Article 5, Infrastructure and Public Improvements, and any other applicable requirements of this development code;
3. New and residual tracts will conform to the requirements of this development code and other applicable regulations;
4. All required right-of-way has been offered for reservation or dedication; and
5. All required public and/or private easements have been provided.

F. Action After Approval

1. After a final plat is approved by the governing bodies, the Planning Director shall record such plat in the Shelby County Register's Office after receipt of the resolution approving the final plat and any necessary contracts to provide improvements required Article 5, Infrastructure and Public Improvements, and the required signatures for recordation have been secured. If the final plan contains no dedication of streets or easements or construction of public improvements, then the Planning Director shall record such plan without action of the governing bodies.
2. Following recordation of the final plat, the Planning Director shall distribute a copy of the plat to the Building Official, the governing bodies, the Fire Department, and other agencies responsible for providing services to the property.

9.7.9 Approved Plan or Plat Modifications

A. Minor Modifications

1. Minor Preliminary Plan

Modifications to an approved minor preliminary plan may be approved by the Planning Director.

2. Major Preliminary Plan

Minor revisions to an approved major preliminary plan may be approved by the Planning Director if the revisions are within the scope and intent of the original approval.

3. Final Plat

A final plat may be rerecorded to:

a. Revise or correct dimensions;
b. Change street names;
c. Add, delete or modify easements or private covenants;
d. Change subdivision name; or
e. Other minor modifications that are within the scope and intent of the original approval subject to approval of the Planning Director.

4. Procedures

a. Preliminary Plan

1) When revisions are proposed to an approved preliminary plan, the applicant shall submit a written request to the Planning Director delineating the revisions and requesting authorization for administrative revision.
2) The Planning Director shall notify the applicant whether the proposed revision qualifies for minor modification and the basis for the determination. If approved, the final plat may be submitted in accordance with the revisions.
3) The Planning Director shall distribute copies of the revised plan to the appropriate agencies.

b. Final Plat

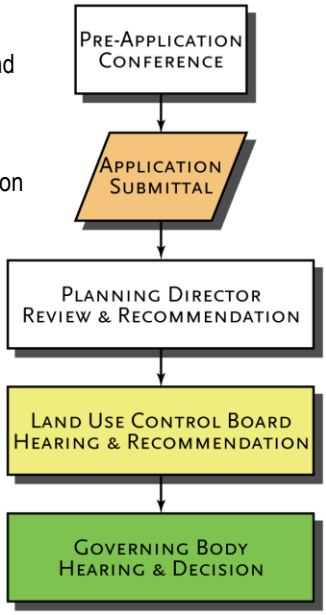
1) When minor revisions are proposed to an approved final plat, the applicant shall submit a written request to the Planning Director delineating the revisions and requesting authorization for administrative revision.
2) If the plat has been recorded, the applicant shall submit the recorded plat with a statement describing the revisions made and title block for the Planning Director signature, and date of signing.
3) If the ownership on the final plat to which the revision applies has changed since the previous recording, an owner's and notary's certificates shall be provided on the plat for each current owner affected by the change, or a letter signed by affected property owners agreeing to the revisions.
4) In addition to the letter and the revised final plat, the applicant shall submit the required fees to the Planning Director for processing and rerecording the revised plat.
5) The Planning Director shall distribute copies of the recorded final plat to the appropriate agencies.

B. Major Modifications

Proposed modifications to an approved major preliminary plan or final plat not considered minor revisions shall be submitted to the Land Use Control Board and processed as in the case of the original application.

9.8 RIGHT-OF-WAY VACATION

All applications for right-of-way vacation, including vacation of easements and divestiture of excess right-of-way, shall be subject to the following procedure.



9.8.1 Pre-Application Conference

An applicant requesting right-of-way vacation shall schedule a pre-application conference in accordance with 9.3.1.

9.8.2 Application Requirements

A. An application for right-of-way vacation shall be submitted in accordance with 9.3.3, Application Requirements.

B. The Planning Director has established specific submittal requirements for right-of-way vacation applications (see Appendix A for requirements).

9.8.3 Planning Director Action

A. Upon submission of a completed application, the Planning Director may schedule the application for review by the Technical Review Committee. The Technical Review Committee may make comments concerning the vacation and conditions of approval.

B. The Planning Director shall prepare a report that reviews the application in light of comments provided by the Technical Review Committee, any plans to be considered (see 1.9) and the general requirements of this development code. The report and any related application materials shall be forwarded to the Land Use Control Board.

9.8.4 Land Use Control Board Action

A. Not less than 35 or more than 75 days after an application has been determined complete, the Land Use Control Board shall hold a public hearing and give notice in accordance with 9.3.4, Public Hearings and Notification.

B. The Land Use Control Board shall make a recommendation on the application after deliberation and prior to the close of the public hearing. The Land Use Control Board may, prior to the close of the public hearing, take the matter under advisement or defer decision until the next regular meeting of the Board.

9.8.5 Governing Body Action

A. Within 21 days following the Land Use Control Board public hearing, the Planning Director shall forward the completed request and any related materials, including the Land Use Control Board recommendation, to the governing bodies for final action.

B. The governing bodies shall hold a public hearing and give notice in accordance with 9.3.4, Public Hearings and Notification. The governing bodies shall by resolution approve, approve with conditions, or reject the application. The governing bodies may defer action until the next regular meeting.

9.8.6 Transfer of Title and Recording

The applicant shall pay to the appropriate Real Estate Department the cost for the transfer of title and the recording of appropriate deeds prior to the recording of any deeds.

9.8.7 Property Acquisition

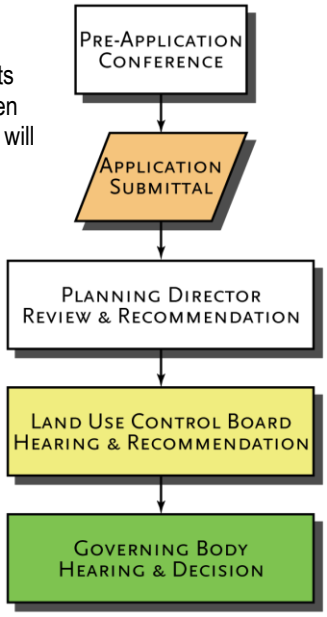
A. Property Acquired by Purchase

Where right-of-way was acquired by governmental purchase (city, county, state, or related agency or utility), the applicant shall pay the fee value of the property less any standard reductions for size, limited use, existing easements, or similar impediments. Property acquired by governmental purchase shall be inclusive regardless of how long the time period has been since acquired, how many times the abutting property has changed ownership, and whether or not the purchased property has or has not been used as a street or alley in the interim.

B. Property Acquired by Dedication

If the right-of-way was acquired by dedication or if it cannot be determined whether the street or alley was acquired by governmental purchase, it shall be assumed that the street or alley was acquired by dedication and no fee value payment is required.

9.9 RIGHT-OF-WAY DEDICATION



9.9.1 Applicability

These procedures shall not apply to street widening dedications, dedication of streets where a design hearing has been held, a subdivision or a planned development has been approved, or to dedication of streets where the appropriate Public Works Department will provide the improvements.

9.9.2 Pre-Application Conference

An applicant requesting right-of-way dedication shall schedule a pre-application conference in accordance with 9.3.1.

9.9.3 Application Requirements

A. An application for right-of-way dedication shall be submitted in accordance with 9.3.3, Application Requirements.

B. The Planning Director has established specific submittal requirements for right-of-way dedication applications (see Appendix A for requirements).

9.9.4 Planning Director Action

A. Upon submission of a completed application, the Planning Director may schedule the application for review by the Technical Review Committee. The Technical Review Committee may make comments concerning the dedication and conditions of approval.

B. The Planning Director shall prepare a report that reviews the application in light of comments provided by the Technical Review Committee, any plans to be considered (see 1.9) and the general requirements of this development code. The report and any related application materials shall be forwarded to the Land Use Control Board.

9.9.5 Land Use Control Board Action

A. Not less than 35 or more than 75 days after an application has been determined complete, the Land Use Control Board shall hold a public hearing and give notice in accordance with 9.3.4, Public Hearings and Notification.

B. The Land Use Control Board shall make a recommendation on the application after deliberation and prior to the close of the public hearing. The Land Use Control Board may, prior to the close of the public hearing, take the matter under advisement or defer decision until the next regular meeting of the Board.

9.9.6 Governing Body Action

A. Within 21 days following the Land Use Control Board public hearing, the Planning Director shall forward the completed request and any related materials, including the Land Use Control Board recommendation, to the governing bodies for final action.

B. The governing bodies shall hold a public hearing and give notice in accordance with 9.3.4, Public Hearings and Notification. The governing bodies shall approve, approve with conditions, or reject the right-of-way dedication. The governing bodies may defer action until the next regular meeting.

9.9.7 Improvements

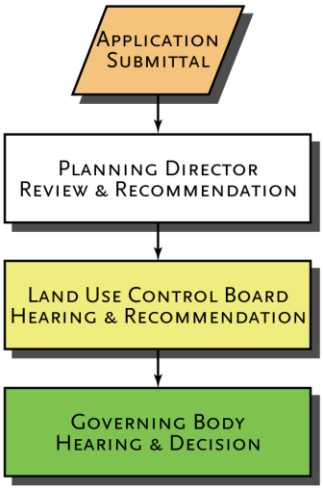
A standard subdivision contract shall be required for the improvement of the dedicated street in accordance with Article 5, Infrastructure and Public Improvements.

9.10 STREET NAME CHANGE

9.10.1 Application Requirements

A. An application for a street name change shall be submitted in accordance with 9.3.3, Application Requirements.

B. The Planning Director has established specific submittal requirements for street name change applications (see Appendix A for requirements).



9.10.2 Planning Director Action

A. Upon submission of a completed application, the Planning Director may schedule the application for review by the Technical Review Committee. The Technical Review Committee may make comments concerning the street name change and conditions of approval.

B. The Planning Director shall prepare a report that reviews the application in light of comments provided by the Technical Review Committee, any plans to be considered (see 1.9) and the general requirements of this development code. The report and any related application materials shall be forwarded to the Land Use Control Board.

9.10.3 Land Use Control Board Action

A. Not less than 35 or more than 75 days after an application has been determined complete, the Land Use Control Board shall hold a public hearing and give notice in accordance with 9.3.4, Public Hearings and Notification.

B. The Land Use Control Board shall make a decision on the application after deliberation and prior to the close of the public hearing. The Land Use Control Board may, prior to the close of the public hearing, take the matter under advisement or defer decision until the next regular meeting of the Board at which time it shall approve, reject, or approve with conditions, unless held at the request of the applicant.

9.10.4 Governing Body Action

A. Any appeal by the applicant or opponents to the appropriate governing body shall be in writing to the Planning Director within 14 days of the Land Use Control Board's decision. The Planning Director shall forward the Land Use Control Board's decision on any appeal to the appropriate governing body within 21 days of the close of the public hearing.

B. The governing bodies shall hold a public hearing and give notice in accordance with 9.3.4, Public Hearings and Notification. The governing bodies shall by resolution approve, approve with conditions, or reject the application. The governing bodies may defer action until the next regular meeting at which time it shall approve, reject, or approve with conditions, unless held at the request of the applicant.

9.11 PLAT OF RECORD REVOCATION

9.11.1 Pre-Application Conference

An applicant requesting a plat of record revocation shall schedule a pre-application conference in accordance with 9.3.1.

9.11.2 Application Requirements

A. An application for a plat of record revocation shall be submitted in accordance with 9.3.3, Application Requirements.

B. The Planning Director has established specific submittal requirements for plat of record revocation applications (see Appendix A for requirements).

C. If streets have been improved, or partially improved, an application for right-of-way vacation in accordance with 9.8 shall also be filled.

9.11.3 Processing and Procedures

A. The Planning Director shall process the request in accordance with the procedures outlined in 9.7.7, Major Preliminary Plan Review and 9.7.8, Final Plat Review.

B. The Land Use Control Board shall approve, approve with conditions, or reject the plat of record revocation request.

C. Any appeal by the applicant or opponents to the appropriate governing body shall be in writing to the Planning Director within 14 days of the Land Use Control Board's decision. The Planning Director shall forward the Land Use Control Board's decision on any appeal to the appropriate governing body within 21 days of the close of the public hearing.

D. The governing bodies shall hold a public hearing and give notice in accordance with 9.3.4, Public Hearings and Notification. The governing bodies shall by resolution approve, approve with conditions, or reject the application. The governing bodies may defer action until the next regular meeting at which time it shall approve, reject, or approve with conditions, unless held at the request of the applicant.

E. The Planning Director shall record the revocation instrument in the Shelby County register's office after receipt of the certified resolution from the governing bodies.

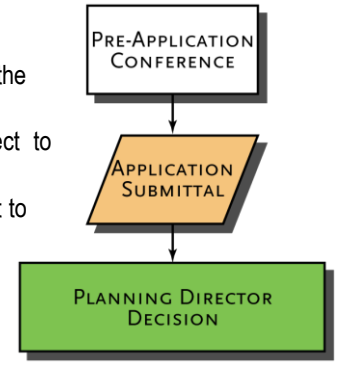
F. Following recordation of the revocation instrument, the Planning Director shall distribute a copy of the instrument to the Building Official, the appropriate Public Works Division, the City and County Fire Department, and other appropriate agencies.

9.11.4 Standard Improvement Contract

If there is an existing standard improvement contract and the revocation is approved, the contract and bond if any shall be released. All fees collected as part of the contract shall be nonrefundable.

9.12 ADMINISTRATIVE SITE PLAN REVIEW

9.12.1 Applicability



A. All applicable development as set forth in Article 3 and Article 4 is subject to the administrative site plan review process.

B. All applicable development in the Fletcher Creek Overlay District is subject to administrative site plan review (see 8.8).

C. Any planned development or use requiring a special use permit shall be subject to site plan review under 9.6, Special Use and Planned Development Review.

D. Any site plan associated with a request for a special exception shall be subject to review under 9.14.

E. All divisions, departments, commissions, boards, and authorities, of Shelby County government, the City of Memphis government, Shelby County Schools and Memphis City Schools shall be subject to administrative site plan review and shall submit site plans to the Planning Director to review for compliance with the requirements of this development code.

9.12.2 Purpose

The administrative site plan review process assures that careful attention is given to site design to insure compliance with the codes, ordinances and resolutions related to land development and building construction.

9.12.3 Administrative Review Process

A. Pre-Application Conference

An applicant requesting administrative site plan review may schedule a pre-application conference in accordance with 9.3.1.

B. Application Requirements

1. An application for an administrative site plan shall be submitted in accordance with 9.3.3, Application Requirements.
2. The Planning Director has established specific submittal requirements for an administrative site plan application (see Appendix A for requirements).

C. Planning Director Action

1. All administrative site plans shall be reviewed by the Planning Director for compliance with the provisions of this development code.
2. Upon submission of a completed application, the Planning Director may schedule the administrative site plan for review by the Technical Review Committee. The Technical Review Committee may review the site plan for consistency with the requirements of this development code.
3. The Planning Director shall determine whether the site plan conforms to the requirements of this development code.

D. Approval Criteria

1. The Planning Director or designee shall review all administrative site plans for compliance with all applicable requirements of this development code including but not limited to Article 3 and Article 4.
2. The approving entity may recommend improvements to the site plan to impose conditions to minimize adverse effects on the neighborhood or on public facilities, and to insure compatibility of the proposed development with surrounding properties, uses, and the purpose and intent of this development code.

E. Effect of Site Plan Approval

Approval of an administrative site plan shall permit the applicant to apply for any other permits and approvals including, but not limited to, those permits and approvals required by this development code and the building code.

F. Period of Validity

Approved administrative site plans are valid for 18 months or until a building permit is issued, whichever is earliest.

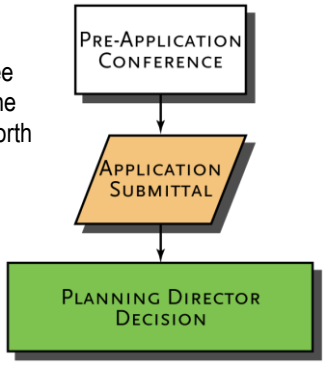
9.12.4 Dedication and Improvement

A. With the exception of multiple buildings on a tract or lot, any apartment building, and any development on four or more acres in a nonresidential zoning district, public dedication or improvement of streets and alleys, as required under Article 5 of this development code, shall not be required during administrative site plan review.

B. When site plans are submitted for multiple buildings on a tract or lot, any apartment building, or and any development on four or more acres in a nonresidential zoning district, the proposed development shall be subject to the following criteria:

1. The proposed development shall be reviewed to insure compliance with the requirements of the development code including any dedications or improvements required under Article 5.
2. The applicant shall install all required improvements as specified in this development code or shall guarantee there installation as provided in Article 5.
3. A final plat shall be required prior to the dedication of any necessary public facilities.

9.13 SPECIAL DISTRICT ADMINISTRATIVE SITE PLAN REVIEW



9.13.1 Applicability

The Planning Director is authorized to approve site plans within the SBCID District (see 7.1), Medical Overlay District (see 8.1) University District Overlay (see 8.2), and the Transitional Office Overlay District (see 8.3) in accordance with the procedures set forth below.

9.13.2 Pre-Application Conference

An applicant requesting administrative site plan review in accordance with the Chapter shall schedule a pre-application conference in accordance with 9.3.1.

9.13.3 Application Requirements

A. An application for administrative site plan review shall be submitted in accordance with 9.3.3, Application Requirements.

B. The Planning Director has established specific submittal requirements for an administrative site plan application (see Appendix A for requirements).

9.13.4 Notification Requirements

At least 14 days prior to administrative approval, a sign shall be posted on the property in accordance with the following:

A. Sign Size and Type

Each sign shall be two feet by three feet in size made to the standards and specifications provided by the Planning Director. All signs will include language stating that defacing or removal of the sign by anyone other than the owner or owners agent is an illegal act and the person who defaces or removes the sign without permission of the owner will be penalized.

B. Location

Signs shall be posted at the nearest rights-of-way with the largest traffic volumes as determined by the Planning Director. Each sign shall be placed no closer than five feet from the right-of-way visible from each public street on which the subject property has frontage and placed outside the sight distance triangle. Additional signs may be required to be posted at each major roadway entrance to the development or as otherwise determined to be needed by the Planning Director.

C. Installation and Removal

1. The applicant shall be solely responsible for the construction, installation and removal of signage and associated costs.
2. The signage shall be erected at least 14 days prior to prior to administrative approval. The applicant shall sign an affidavit stating that the signage was installed and the date and posting of the property.
3. The signage shall be removed immediately following the final decision.

9.13.5 Planning Director Action

A. All administrative site plans shall be reviewed by the Planning Director for compliance with the provisions of the district.

B. Upon submission of a completed application, the Planning Director may schedule the administrative site plan for review by the Technical Review Committee. The Technical Review Committee may review the site plan for consistency with the district requirements.

C. The Planning Director shall determine whether the site plan conforms to the specific district requirements.

9.13.6 Approval Criteria

In approving a site plan, the approving entity shall consider the following:

A. Compliance with all the applicable district requirements;

B. That the site plan will not have a substantial or undue adverse effect upon the neighborhood, the character of the medical district, traffic conditions, parking, public infrastructure, and other matters affecting the public health, safety and general welfare;

C. That the site plan will be constructed and operated to be compatible with the neighborhood and with the purpose of the district;

D. That the proposed development can be adequately served by public facilities;

E. That the proposed development will not result in the destruction, loss, or damage of any significant natural, scenic, or historical district, site, or feature; and

F. The approving entity may impose conditions to minimize adverse effects on the neighborhood or on public facilities, and to insure compatibility of the proposed development with surrounding properties, uses, and the purpose and intent of the district.

9.13.7 Appeals

A. If the Planning Director does not approve the application, the applicant may appeal to the Land Use Control Board.

B. If the application is appealed to the Land Use Control Board, public notice shall be mailed to property owners within a 300-foot radius of the subject property.

C. The Planning Director or any individual appearing at the Land Use Control Board public hearing or who submitted written comments to the Board may appeal the decision of the Board to the City Council. Such appeal shall be in writing to the Planning Director and submitted within ten working days of the Board's action.

D. The City Council shall, after the public hearing, approve the appeal, approve the appeal with conditions, or deny the appeal.

9.13.8 Dedication and Improvement

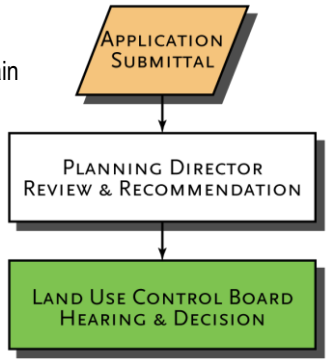
A. With the exception of multiple buildings on a tract or lot, any apartment building, and any development on four or more acres, public dedication or improvement of streets and alleys, as required under Article 5 of this development code, shall not be required during administrative site plan review.

B. When site plans are submitted for multiple buildings on a tract or lot, any apartment building, or and any development on four or more, the proposed development shall be subject to the following criteria:

1. The proposed development shall be reviewed to insure compliance with the requirements of the development code including any dedications or improvements required under Article 5.
2. The applicant shall install all required improvements as specified in this development code or shall guarantee there installation as provided in Article 5.
3. A final plat shall be required prior to the dedication of any necessary public facilities.

9.14 SPECIAL EXCEPTION REVIEW

9.14.1 Applicability



The Land Use Control Board is authorized to approve special exceptions to certain requirements of this development code as specified below.

A. Increased height limits above that permitted in the base district or on an officially adopted height map (see 3.2.8A).

B. Drive-thru facilities in a RW District (see 3.10.2B.5);

C. Live/works units with work space above the ground floor or units located further than 100 feet from an intersection (see 2.6.1B).

D. Alternative streetscape plates (see 4.3.4).

E. Additional provisions for off-site parking (see 4.6.2C.2);

F. Outside storage and display in a district not specifically allowed (see 4.9).

G. On-site creative signs that do not match the required dimensional standards (see 4.10.13).

9.14.2 Application Requirements

A. An application for a special exception shall be submitted with a site plan in accordance with 9.3.3, Application Requirements.

B. The Planning Director has established specific submittal requirements for special exception applications (see Appendix A for requirements).

9.14.3 Planning Director Action

A. Upon submission of a completed application, the Planning Director may schedule the application for review by the Technical Review Committee. The Technical Review Committee may review the special exception request for consistency with the requirements of this development code.

B. Upon completion of the technical review, the Planning Director may meet with the applicant to discuss any changes in development design.

C. The Planning Director shall prepare a report that reviews the application in light of comments provided by the Technical Review Committee, and in light of any plans to be considered (see 1.9) and the general requirements of this development code. The report, site plan, special exception request and any related application materials shall be forwarded to the Land Use Control Board.

9.14.4 Land Use Control Board Action

A. Not less than 35 or more than 75 days after an application has been determined complete, the Land Use Control Board shall hold a public hearing and give notice in accordance with 9.3.4, Public Hearings and Notification.

B. The Land Use Control Board shall review the application in light of the specific intent and purpose of this development code, along with the criteria listed below.

C. The Land Use Control Board may approve the special exception, deny the special exception, or defer decision until the next regular meeting of the Board.

9.14.5 Appeal to the Governing Bodies

A. Any appeal by the applicant or opponents to the appropriate governing body shall be in writing to the Planning Director within 14 days of the Land Use Control Board's decision. The Planning Director shall forward the Land Use Control Board's decision on any appeal to the appropriate governing body within 21 days of the close of the public hearing.

B. The governing bodies shall hold a public hearing and give notice in accordance with 9.3.4, Public Hearings and Notification. The governing bodies shall by resolution approve, approve with conditions, or reject the application. The governing bodies may defer action until the next regular meeting at which time it shall approve, reject, or approve with conditions, unless held at the request of the applicant.

9.14.6 Approval Criteria

To approve a special exception, the Land Use Control Board shall make an affirmative finding that all of the following criteria are met:

A. The request will not adversely affect any plans to be considered (see 1.9).

B. A special exception does not injure or damage the use, value or enjoyment of surrounding property or hinder or prevent the development of surrounding property.

C. A special exception does not have an adverse impact on land use compatibility.

D. A special exception does not materially and adversely affect adjacent land uses and the physical character of uses in the immediate vicinity of the proposed use.

E. When approving a special exception, the Land Use Control Board should give special consideration to building and site improvements that enhance the level of pedestrian amenities.

9.14.7 Additional Conditions

A. In granting approval of a special exception, the Land Use Board may impose reasonable conditions which serve to assure that the required findings are upheld. Such conditions may include, but are not limited to, right-of-way or easement dedication; recreation, open space, or buffer provision; limitation in scale, intensity, or hours of operation; and other reasonable restrictions.

B. Any additional condition shall become a part of the permit and be of equal importance in the responsibility of the applicant or subsequent assigns to adhere to its terms.

9.14.8 Effect of Decision

A. There may be no subsequent application for the same or similar exception submitted by any party for that portion of the subject property until 18 months have elapsed from the date of denial.

B. The special exception and additional conditions, if applicable, shall run with the land and shall be binding on the original applicant as well as any successors, assigns, and heirs.

C. The issuance of a special exception shall not allow the development of the site, but shall merely authorize the filing of applications for required permits and approvals, including, but not limited to, building permits and certificates of occupancy.

D. The Building Official shall not issue a certificate of occupancy for a premise for which a special exception has been granted if any of the conditions, imposed by the Land Use Control Board in approving the special exception, have not been met.

9.14.9 Period of Validity

Special exceptions shall be implemented within 24 months of final approval or such permits shall be void. Upon application, the Planning Director, may grant extensions in increments not exceeding two years upon a finding that the character of the neighborhood has not substantially changed since approval of the original special exception that would require a public hearing as in the case of the original granting of the special exception.

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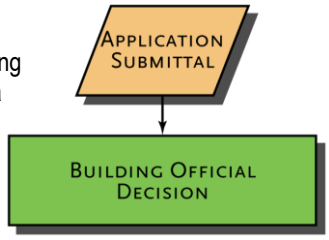
9.15 TEMPORARY USE REVIEW

Commentary: *Temporary outdoor uses should not be confused with permanent outdoor activities (for example, a car sales lot) that are only allowed in certain districts and require site plan approval, nor should they be confused with an outdoor display area (for example, a garden center that is part of a building supply store) that may be a part of a retail store and require site plan approval.*

9.15.1 Applicability

Temporary uses occurring on property outside of the public right-of-way, including those operating for less than 30 days within a one-year time period, shall obtain a temporary use permit from the Building Official that outlines conditions of operations to protect the public, health, safety and welfare subject to the standards of 2.8,Temporary Uses.



9.15.2 Application Requirements

A. An application for a temporary use permit shall be submitted in accordance with 9.3.3, Application Requirements.

B. The Building Official has established specific submittal requirements for temporary use permit applications (see Appendix A for requirements).

9.15.3 Building Official Action

A. Once an application has been determined complete, the Building Official shall have up to 30 days to review the application.

B. Following completion of the technical reviews by staff, the Building Official shall approve the issuance of a temporary use permit subject to the requirements of 2.8, Temporary Uses.

9.15.4 Revocation of a Temporary Use Permit

A temporary use permit shall be revoked if the Building Official finds that the terms of the permit have been violated or that there is a hazard to the public health, safety and welfare.

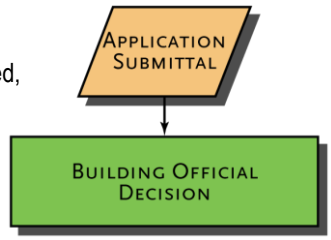
9.16 TREE REMOVAL

9.16.1 Specific Requirements

Specific requirements for the removal of trees are set forth in 6.1.

9.17 SIGN PERMIT

9.17.1 Applicability



A. Except for signs listed in 4.10, Signs, no sign shall be constructed, erected, relocated, expanded or altered in any manner until a sign permit has been issued by the Building Official. A common signage plan may be required before a sign permit can be issued (see 9.18, Common Signage Plan).

B. The Building Official shall not be required to issue a sign permit unless such sign complies with the provisions of this development code, and all other applicable ordinances and regulations of the City or County.

C. Signs in the Central Business Improvement District shall be reviewed in accordance with Chapter 12-36 of the Memphis Code.

9.17.2 Application Requirements

A. An application for a sign permit shall be submitted in accordance with 9.3.3, Application Requirements.

B. The Building Official has established specific submittal requirements for a sign permit application (see Appendix A for requirements).

9.17.3 Building Official Action

Following completion of the technical reviews by staff, the Building Official shall approve the sign permit, provided the sign meets all requirements of this development code, and all other applicable electrical and building code requirements.

9.17.4 Decals Required

A. On-Premise Signs

1. A numbered identification decal shall accompany each permit issued for an on-premise sign. The decal shall be displayed on the sign to which it has been assigned. The applicant shall attach the decal in a conspicuous location which is accessible to the Building Official.
2. When the Building Official determines that a numbered identification decal has not been posted on a sign, the Building Official shall notify the owner of the sign in writing by certified mail that unless the numbered identification decal is posted on the sign within 30 days after the date such notice is mailed, the sign shall be considered illegal and the Building Official shall initiate the necessary proceedings to secure removal of the sign.

B. Off-Premise Signs

1. Two identification decals shall accompany each permit issued for an off-premise sign. One decal shall be placed on the sign face displaying the name of the current owner. The remaining decal shall be placed at eye level on the pole displaying the meter box address of the sign. All off-premise signs shall comply prior to final inspections.
2. When the Building Official determines that the identification decals have not been posted on a sign, the Building Official shall notify the owner of the sign in writing by certified mail that unless the identification decals are posted on the sign within 30 days after the date such notice is mailed, the sign shall be considered illegal and the Building Official shall initiate the necessary proceedings to secure removal of the sign.

9.17.5 Temporary Signs

A temporary sign permit shall be issued in accordance with 4.10, Signs. A common signage plan shall not be required for applications for temporary sign permits.

9.17.6 Revocation of a Sign Permit

The sign permit shall be revoked if a sign is found to be in violation of this development code, or other applicable electrical and building code requirements.

9.18 COMMON SIGNAGE PLAN

9.18.1 Applicability

Prior to the issuance of a sign permit for one or more buildings or businesses in the same project, a common signage plan shall be required. Applications for temporary sign permits shall not be required to submit an approved common signage plan.

9.18.2 Application Requirements

A. An application for a common signage plan shall be submitted in accordance with 9.3.3, Application Requirements. Where an application for site plan review (see 9.12) is required, the common signage plan shall be provided concurrently.

B. The Planning Director has established specific submittal requirements for a common signage plan (see Appendix A for requirements).

9.18.3 Planning Director Action

A. Following completion of the technical reviews by staff, the Planning Director shall approve the common signage plan, provided the sign meets all requirements of this development code, and all other applicable electrical and building code requirements.

B. The Planning Director may allow modifications to the lettering style to accommodate state and federally registered trademarks (logos) if the Planning Director feels that the intent of the common signage plan requirements is maintained. In allowing modifications, the Planning Director may limit the logo size. The requirements of a common signage plan shall apply to all tenants within a related project, even if the properties have been subdivided.

9.18.4 Revisions and Amendments

A. Revisions or amendments to the common signage plan shall require documentation from all tenants on the property prior to approval.

B. It shall be the responsibility of the applicant to enforce the terms of the common signage plan, and a current copy of such plan, including any amendments, must be kept on file by the Planning Director.

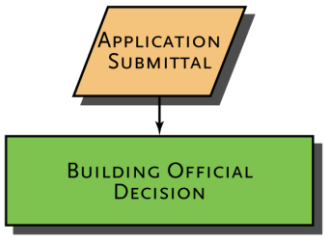
9.18.5 Existing Signs Not Conforming to Common Signage Plan

All signs not conforming to the proposed common signage plan or to the requirements of this development code shall be required to comply at the time of application for a new sign permit.

9.18.6 Binding Effect

After approval of a common signage plan, no sign shall be erected, placed, painted, or maintained, except in conformance with such plan, and such plan may be enforced in the same way as any provisions of this development code.

9.19 CERTIFICATE OF OCCUPANCY



9.19.1 Purpose

Certificates of occupancy are required to insure that completed structures and the development of property of which such structures are a part comply with the provisions of this development code, any site plans or special approvals, and the building code.

9.19.2 Authority

The Building Official shall have the authority to issue certificates of occupancy in accordance with the provisions this development code.

9.19.3 Certificate of Occupancy Required

A. It shall be unlawful for an owner or any other person to use or permit the use of any building or premises or part thereof, hereafter created, changed, converted, or enlarged, wholly or partly, until a certificate of occupancy has been issued by the Building Official in that owner or person's name.

B. The certificate of occupancy shall show that the building or premises, and their proposed uses, are in conformity with the provisions of this development code. Single-family detached, single-family attached, townhouse, and large homes housing types shall require only a final inspection and the certificate of occupancy is optional.

9.19.4 Application Requirements

A. An application for a certificate of occupancy shall be submitted in accordance with 9.3.3, Application Requirements.

B. The Building Official has established specific submittal requirements for a certificate of occupancy application (see Appendix A for requirements).

9.19.5 Building Official Action

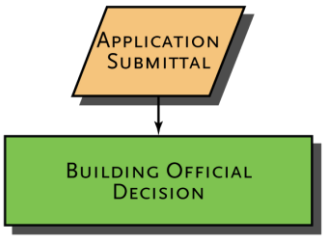
A. The Building Official shall inspect the property which is the subject of an application within seven calendar days after a completed application has been filed and shall issue a certificate of occupancy if the property complies with the provisions of this development code, any site plans or special approvals, and the technical code. While not required for single-family detached, single-family attached, townhouse, and large homes housing types; a certificate of occupancy may be issued upon request without a separate application or fee.

B. If the property does not comply, the Building Official shall deny the application in a written notice mailed to the applicant within five days after the inspection of the property, specifying the grounds for disapproval.

9.19.6 Temporary Certificates of Occupancy

The Building Official may issue a temporary certificate of occupancy if a structure is not yet completed but is determined to be safe and habitable and the premises otherwise comply with the provisions of this development code and the building code.

9.20 WRITTEN INTERPRETATIONS



9.20.1 Applicability

When uncertainty exists, the Building Official, after consultation with the Planning Director and the City or County Attorney, shall be authorized to make all interpretations concerning the provisions of this development code.

9.20.2 Application Requirements

A. A request for a written interpretation shall be submitted in accordance with 9.3.3, Application Requirements.

B. The Building Official established specific submittal requirements for a written interpretation request (see Appendix A for requirements).

9.20.3 Building Official Action

A. The Building Official shall review and evaluate the request in light of the text of this development code, the Zoning Map, any plans to be considered (see 1.9) any other relevant information;

B. Following completion of the technical reviews by staff, the Building Official shall render an opinion.

C. The interpretation shall be provided to the applicant in writing.

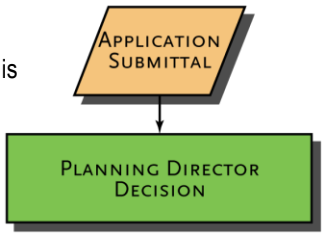
9.20.4 Official Record

The Building Official shall maintain an official record of all interpretations and shall provide a copy of all interpretations to the Planning Director. The record of interpretations shall be available for public inspection during normal business hours.

9.21 ADMINISTRATIVE DEVIATION

9.21.1 Applicability

During the administrative site plan review process, the Planning Director is authorized to approve administrative deviations to the standards listed below, where, owing to special conditions, strict enforcement of certain would be physically impractical. This optional process shall occur only where the applicant requests an administration deviation to a standard as specified below.



9.21.2 Permitted Deviations

The Planning Director shall review the request in light of the intent and purpose of district requirements. The Planning Director shall have the authority to approve an administration deviation for the following standards:

A. Building and Parking Placement

1. Setback encroachment – increase of up to 10% of the maximum permitted setback.
2. Required building frontage (minimum percentage of build-to) – reduction of up to 5% of required length.
3. Parking setback – decrease of up to 5% of the minimum required setback.

B. Elements

1. Transparency (minimum and maximum percent) – up to 5%.
2. Blank wall area – increase of up to 10% of the maximum permitted blank wall area.
3. Building entrance – reduction up to 10% of the minimum required transparency.
4. Recessed entry – up to 10% of the maximum permitted depth.

C. Height

1. Minimum floor heights – up to a 10% reduction for any one floor.
2. The minimum ground floor elevation – up to a 10% reduction.

D. Additional Provisions

1. Tandem parking associated with all multifamily housing types (see 4.6.3A.5).
2. Modifications to the landscape buffer requirements (see 4.7.5M)
3. Additional fence material or additional fence height (see 4.7.7).
4. Steep slope setback reduction (see 6.3).

9.21.3 Application Requirements

A. A request for an administrative deviation shall be submitted in accordance with 9.3.3, Application Requirements.

B. The Planning Director has established specific submittal requirements for a request for an administrative deviation (see Appendix A for requirements).

9.21.4 Administrative Deviation Criteria

To approve an administrative deviation, the Planning Director shall make an affirmative finding that all of the following criteria are met:

A. An administrative deviation does not conflict with streets, sidewalks, easements or landscape requirements.

B. An administrative deviation does not injure or damage the use, value or enjoyment of surrounding property or hinder or prevent the development of surrounding property.

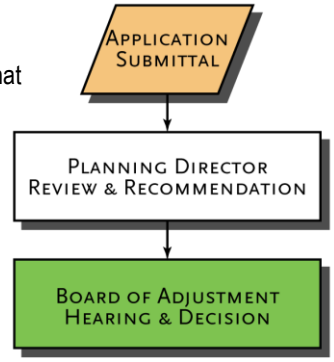
C. An administrative deviation does not have an adverse impact on land use compatibility.

D. An administrative deviation does not materially and adversely affect adjacent land uses and the physical character of uses in the immediate vicinity of the proposed.

E. An administrative deviation will not have an adverse impact on the urban form and/or the street-space.

9.22 VARIANCE

9.22.1 Applicability



A. The Board of Adjustment may vary certain requirements this development code that will not be contrary to the public interest, where, owing to special conditions, a literal enforcement of the certain provisions of this development code, will, in an individual case, result in practical difficulty or unnecessary hardship. In granting a variance, the Board of Adjustment shall ensure that the spirit of this development code shall be observed, public safety and welfare secured, and substantial justice done.

B. The Board of Adjustment shall have authority to vary the standards of this development code, except for those associated with subdivision (see 9.7.7F for subdivision waivers).

9.22.2 Application Requirements

A. A request for a variance shall be submitted in accordance with 9.3.3, Application Requirements.

B. The Planning Director has established specific submittal requirements for a request for a variance (see Appendix A for requirements).

9.22.3 Burden of Proof

The applicant seeking the variance shall have the burden of presenting evidence sufficient to allow the Board of Adjustment to reach the conclusions set forth below as well as the burden of persuasion on those issues.

9.22.4 Planning Director Action

The Planning Director shall provide the Board of Adjustment with a copy of the application and all relevant materials pertaining to the request.

9.22.5 Board of Adjustment Action

A. Not less than 21 or more than 54 days after an application has been determined complete, the Board of Adjustment shall hold a public hearing and give notice in accordance 9.3.4, Public Hearings and Notification.

B. Prior to the adjournment of the meeting at which such public hearing is concluded, the Board shall act on the requested variance, or take the matter under advisement, or defer decision until the next regular meeting of the Board. Notice of the Board's decision, along with its written findings shall be mailed to the applicant.

9.22.6 Findings of Fact

The Board of Adjustment must make specific written findings of fact on each variance request. In granting any variance, the Board of Adjustment shall make the following findings:

A. That special or unique circumstances or conditions or practical difficulties exist which apply to the land, buildings or uses involved which are not generally applicable to other land, buildings, structures, or uses in the same zoning districts;

B. Granting the variance requested will not confer upon the applicant any special privileges that are denied to other residents of the district in which the property is located.

C. A literal interpretation of the provisions of this development code would deprive the applicant of rights commonly enjoyed by other residents of the district in which the property is located.

D. The requested variance will be in harmony with the purpose and intent of this development code and will not be injurious to the neighborhood or to the general welfare.

E. The special circumstances are not the result of the actions of the applicant.

F. The variance requested is the minimum variance that will make possible the legal use of the land, building, or structure.

G. The variance is not a request to permit a use which is not otherwise a permitted use in a particular zoning district.

H. The variance is not granted simply because by the granting the variance, the property could be utilized more profitably or that the applicant would save money.

9.22.7 Conditions on Variance

A. The Board of Adjustment may set forth conditions in the written resolution granting a variance. Such conditions may relate to screening, landscaping, location and other conditions necessary to preserve the character of the area and protect property in the near vicinity. A violation of such conditions shall be a violation of this development code.

B. The Building Official shall determine when the applicant has complied with the conditions set forth in the resolution granting the variation.

9.22.8 Effect of Granting a Variance

The grant of a variance shall not allow the development of the property for which a variance was granted but shall merely authorize the filing of applications for required permits and approvals, including, but not limited to, building permits and certificates of occupancy.

9.23 APPEALS

An appeal by any person aggrieved by a final order, interpretation or decision with regards to the provisions of this development code may be taken as set forth below.

9.23.1 Administrative Action

A. Applicability

An appeal by any person aggrieved by a final order, interpretation or decision of the Planning Director, Building Official or other administrator in regards to the provisions of this development code may be taken to the Board of Adjustment. However, an appeal of a minor preliminary plan may only be taken to the Land Use Control Board.

B. Application Requirements

1. An appeal of any administrative decision shall be taken by filing a written notice of appeal specifying the grounds for the appeal with the Planning Director and the appropriate body hearing the appeal.
2. An application for an administrative appeal shall be submitted in accordance with 9.3.3, Application Requirements.
3. A notice of appeal of an administrative decision shall be considered filed when a complete application is delivered to the Planning Director. The date and time of filing shall be entered on the notice.

C. Board of Adjustment or Land Use Control Board Action

1. An appeal of an administrative decision shall be filed with the Secretary of the Board of Adjustment or, if a special exception or minor preliminary plan, with the Secretary of the Land Use Control Board and with the aggrieved entity, within five days of receipt of the decision.
2. Not less than 21 days after a notice of appeal is filed, the Board of Adjustment or Land Use Control Board shall hold a public hearing and give notice in accordance with 9.3.4, Public Hearings and Notification.
3. Prior to the adjournment of the hearing, the Board of Adjustment or Land Use Control Board may reverse or affirm (wholly or partly) or may modify the order, requirement, decision, or determination appealed from and shall make any order, requirement, decision or determination that in its opinion ought to be made in the case before it. To this end, the Board of Adjustment or Land Use Control Board shall have all the powers of the officer from whom the appeal is taken. The Board of Adjustment or Land Use Control Board may take the appeal under advisement or defer decision until the next regular meeting.
4. A motion to reverse, affirm, or modify the order, requirement, decision, or determination appealed from shall include, insofar as practicable, a statement of the specific reasons or findings of fact that support the motion.
5. If a motion to reverse or modify is not made, or fails to receive the affirmative vote of five members necessary for adoption, then appeal shall be denied.
6. Any motion to overturn a decision shall state the reasons or findings of fact that support the motion.

D. Effect of Appeal

1. An appeal shall stay all proceedings in furtherance of the action appealed, unless the administrative official from who the appeal is taken certifies to the Board of Adjustment or the Land Use Control Board that, because of facts stated in the certificate, a stay would, in their opinion, cause imminent peril to life or property or that because the violation is transitory in nature a stay would seriously interfere with the effective enforcement of this development code. In that case, proceedings shall not be stayed except by order of the Board of Adjustment, Land Use Control Board, Governing Body, or a court, issued on application of the party seeking the stay, for due cause shown, after notice to the administrative official.
2. An appeal shall not stop action lawfully approved (including construction activities authorized by a building permit); only actions presumed in violation of this development code are stayed.

9.23.2 Land Use Control Board Action

A. Right to Appeal

Any individual appearing or submitting written comments on a particular application at a meeting of the Land Use Control Board may appeal a decision of the Land Use Control Board, on said application, to the governing bodies except where the Land Use Control Board hears an appeal of the Planning Director.

B. Submission of Appeal

Appeals shall be submitted in writing to the chief administrative officer of the governing bodies. A copy of the appeal shall be sent to the Planning Director.

C. Deadline

Appeals shall be submitted within ten days of receiving official notification.

D. Required information

The request for an appeal shall indicate the name and case number of the application, the date of the Land Use Control Board action, the specific decision and/or conditions which are being appealed, and the name, address and phone number of the appellant.

E. Governing Body Action

1. The appeal shall be scheduled for legislative consideration. Notice shall be sent to the applicant, the appellant, any individual appearing or who submitted written comments at the Land Use Control Board meeting, and members of the Technical Review Committee, not less than ten days or more than 35 days in advance of the scheduled hearing.
2. The governing bodies shall approve the appeal, approve with conditions, or deny the appeal.

F. Revised Plan

A revised plan may be required by the governing bodies following a decision on the appeal.

9.23.3 Landmarks Commission Action

A. Appeals from any decision of the Landmarks Commission: (1) may be taken in accordance with statutory certiorari, provided for in Chapter 8, Title 27 of the Tennessee Code Annotated; or (2) may be directed to and resolved by the Council of the City, with a recommendation from the Chief Administrative Officer of the City. After City Council action, an aggrieved applicant to the Landmarks Commission may still seek court relief as provided in Chapter 8, Title 27 of the Tennessee Code Annotated.

B. Nothing in this Chapter shall be interpreted as giving the Landmarks Commission any authority to consider, review, examine or control the use of property classified as a local historic district. Use shall be controlled solely by the zoning controlling such property prior to its classification as a local historic district or as may be rezoned by subsequent amendments.

9.23.4 Board of Adjustment Action

Appeals from any decision of the Board of Adjustment may be taken in accordance with Chapter 8, Title 27 of the Tennessee Code Annotated.

9.23.5 Governing Body Action

Appeals from any decision of the governing bodies may be taken in accordance with Chapter 8, Title 27 of the Tennessee Code Annotated.

Article 10. Nonconformities

10.1 PURPOSE

The purpose of this Chapter is to establish regulations and limitations on the continued existence of uses, lots, structures and signs established prior to the effective date of this development code that do not conform to the provisions of this development code. Many such nonconformities may continue, but the provisions of this Chapter are designed to curtail substantial investment in nonconformities and to bring about their eventual elimination, where appropriate, in order to preserve the integrity of the regulations established in this development code.

10.2 NONCONFORMING USES

10.2.1 Authority to Continue

Any lawfully existing nonconforming use of part or all of a structure, or any lawfully existing nonconforming use of land not involving a structure or involving a structure which is accessory to such use of land, may be continued, so long as it remains otherwise lawful, subject to the provisions of paragraphs 10.2.2 through 10.2.7 below.

10.2.2 Ordinary Repair and Maintenance

Normal maintenance and incidental repair or replacement, and installation or relocation of non-bearing walls, non-bearing partitions, fixtures, wiring or plumbing, may be performed on any structure that is devoted in whole or in part to a nonconforming use; provided, however, that this Chapter shall not be deemed to authorize any violation of paragraphs 10.2.3 through 10.2.7 below.

10.2.3 Extensions

A nonconforming use shall not be extended, expanded, enlarged or increased in intensity. Such prohibited activity shall include, without being limited to:

A. Extension of such use to any structure or land area other than that occupied by such nonconforming use on the effective date of this development code, or any amendment to this code that causes such use to become nonconforming.

B. Extension of such use within a building or other structure to any portion of the floor area that was not occupied by such nonconforming use on the effective date of this development code, or any amendment to this code that causes such use to become nonconforming.

C. Operation of such nonconforming use in such a manner as to conflict with, or to further conflict with, if already conflicting on the effective date of this development code or any amendments to this code, any use limitations established for the district in which such use is located.

D. New construction, reconstruction or structural alteration.

10.2.4 Relocation

No structure that is devoted in whole or in part to a nonconforming use shall be relocated in whole or in part to any other location on the same or any other tract or lot, unless the entire structure and the use of the structure after its relocation conform to all the regulations of the district in which the structure and use are located after being so relocated. No nonconforming use of land shall be relocated in whole or in part to any other location on the same or any other lot, unless such use conforms to all the regulations of the district in which such use of land is located after being so relocated.

10.2.5 Change in Use

A nonconforming use of land or of a structure shall not be changed to any use other than a use permitted in the zoning district in which such land or structure is located. When such nonconforming use has been changed to a permitted use, it shall only be used thereafter for a use permitted in the zoning district in which it is located. For purposes of this paragraph, a use shall be deemed to have been changed when an existing nonconforming use has been terminated and the permitted use has commenced and continued for a period of seven days.

10.2.6 Abandonment or Discontinuance

When a nonconforming use of land or a nonconforming use of part or all of a structure is discontinued or abandoned for a period of 365 consecutive days, such use shall not thereafter be reestablished or resumed,

regardless of any intent not to abandon and to resume such use. Discontinuance or abandonment for time to obtain a permit or license to operate or keep the nonconforming use, or due to a suspension, revocation, injunction, or loss of such permit or license, shall not toll any portion of the 365 days. Operation of any nonconforming use without a license or permit required of the owner or operator, for 365 consecutive days, shall constitute a termination of the nonconforming use. Revocation of a license to operate a nonconforming adult oriented establishment or to provide adult entertainment in a nonconforming location shall terminate such nonconforming use. Any subsequent use or occupancy of such land or structure shall comply with the regulations of the zoning district in which such land or structure is located.

10.2.7 Damage or Destruction

A. In the event that any structure that is devoted in whole or in part to a nonconforming use is damaged or destroyed, by any means, to the extent of more than 75% of the fair market value of such structure immediately prior to such damage, such structure shall not be restored unless the structure and the use will conform to all regulations of the district in which the structure and use are located.

B. When such damage or destruction is 75% or less of the fair market value of the structure immediately prior to such damage, such structure may be repaired and reconstructed and used for the same purposes as it was before the damage or destruction, provided that such repair or reconstruction is commended and completed within 12 months of the date of such damage or destruction.

10.3 NONCONFORMING STRUCTURES

10.3.1 Authority to Continue

Any nonconforming structure which is devoted to a use which is permitted in the zoning district in which the structure is located may be continued so long as it remains otherwise lawful, subject to the provisions of 10.3.2 through 10.3.4 below.

10.3.2 Enlargement, Repair, Alterations

Any nonconforming structure may be enlarged, maintained, repaired or altered; provided, however, that no such enlargement, maintenance, repair or alteration shall either create an additional nonconformity or increase the degree of the existing nonconformity of all or any part of such structure (see 3.11 for special requirements applicable to any development where a maximum setback applies).

10.3.3 Damage or Destruction

A. In the event that any nonconforming structure is damaged or destroyed, by any means, to the extent of more than 75% of the fair market value of such structure immediately prior to such damage, such structure shall not be restored unless it will conform to the regulations of the district in which it is located.

B. When such nonconforming structure is damaged or destroyed, by any means by 75% or less of the fair market value of the structure immediately prior to such damage, such structure may be repaired or reconstructed, provided that the repairs or restorations begin and are diligently pursued to completion within 12 months of the date of such damage.

10.3.4 Relocation

No nonconforming structure shall be relocated in whole or in part to any other location on the same or any other lot unless the entire structure shall thereafter conform to the regulations of the district in which such structure is located after being relocated.

10.4 NONCONFORMING ACCESSORY USES AND STRUCTURES

No use or structure which is accessory to a principal nonconforming use or structure shall continue after such principal use or structure shall have ceased or terminated, unless such accessory use or structure shall thereafter conform to all the regulations of the district in which it is located.

10.5 NONCONFORMING TRACTS AND LOTS OF RECORD

10.5.1 Authority to Use For Single-Family Residence

In any district in which single-family detached dwellings are a permitted use, notwithstanding the regulations imposed by any other provisions of this development code, a single-family detached dwelling which complies with the restrictions of paragraph 10.5.2 below may be erected on a nonconforming lot that is not less than 25 feet in width, and which:

A. Has less than the prescribed minimum tract or lot area, width and depth, or any of them; and

B. Is shown by a recorded plan or deed to have been a lot of record or tract owned separately and individually from adjoining tracts of land at a time when the creation of a lot or tract of such size, depth and width at such location would not have been prohibited by any zoning or other ordinance; and

C. Has remained in separate and individual ownership from adjoining tracts of land continuously since March 1, 1989.

10.5.2 Regulations for Single-Family Use of Nonconforming Tracts and Lots

A nonconforming tract or lot authorized to be used pursuant to paragraph 10.5.1 above may be used for single-family dwellings and permitted accessory uses thereto and no other structures. Construction of the single-family dwelling shall comply with all the regulations (except tract or lot area, width and depth) applicable to single-family dwellings in the district in which such tract or lot is located, except that the following side yard requirements shall apply in place of the side yard requirements otherwise applicable:

A. The dwellings shall be placed on the tracts or lots so as to provide a yard on each side of the dwelling;

B. The sum of the widths of the two side yards on such tracts or lots shall not be less than the smaller of:

1. 25% of the width of the tract or lot; or
2. The minimum total for both side yards prescribed by the building envelope standards of said zoning district; and
3. No side yard shall be less than three feet.

10.6 NONCONFORMING ON-PREMISE AND OFF-PREMISE SIGNS

10.6.1 Applicability

The provisions of this section shall not apply to signs located in the Central Business District within the CBID I and CBID II.

10.6.2 Removal of Illegal Signs

Any sign in existence on the effective date of this development code that was constructed, erected or maintained in violation of the requirements of ordinances or regulations as previously existing, or any sign erected after the effective date of this development code which does not conform to the requirements of 4.10, Signs, shall be deemed illegal and removed, or otherwise made to conform with the current requirements of 4.10, Signs, within 30 days of written notification by the Building Official.

10.6.3 Signs Granted a Variance

Any sign granted a variance by the Board of Adjustment may be continued after the effective date of this development code regardless of any nonconformity with these provisions.

10.6.4 Nonconforming Signs Defined

Any sign in existence on the effective date of this development code that violates or does not conform to the current provisions of 4.10, Signs, but was constructed, erected, or maintained in accordance with the requirements of previously existing ordinances or regulations, shall be regarded as a nonconforming sign.

10.6.5 Alteration, Expansion, Moving

No nonconforming sign shall be changed or altered in any manner which would increase the degree of its nonconformity; be expanded; structurally altered to prolong its useful life; or removed in whole or in part to any other location where it would be nonconforming. Replacing the support structure of the sign shall be considered structurally altering the sign to prolong its useful life.

10.6.6 Removal of Nonconforming Signs

A. Removal by Abandonment, Change of Business

1. Any nonconforming off-premise sign, the use or copy of which is discontinued or removed for a period of six months, regardless of any intent to resume or not to abandon such sign, shall be deemed to be abandoned and shall not thereafter be re-established. Abandonment or obsolescence of a nonconforming sign shall terminate immediately the right to maintain such sign.
2. Any nonconforming on-premise sign, the use or copy of which is discontinued or removed for a period of 365 days, regardless of any intent to resume or not to abandon such sign, shall be deemed to be abandoned and shall not thereafter be re-established. Abandonment or obsolescence of a nonconforming sign shall terminate immediately the right to maintain such sign.
3. Any period of such discontinuance caused by government actions, strikes or acts of God, without any contributing fault by the nonconforming user, shall not be considered in calculating the length of discontinuance for the purposes of this paragraph.

B. Removal by Damage or Destruction

Any nonconforming off-premise sign which is partially damaged or destroyed by any means, to beyond 50% of its current market value, that is nonconforming to the requirements of 4.10, Signs, shall not be restored, but shall be removed or reconstructed in conformance with the provisions of 4.10, Signs.

C. Removal of Certain Nonconforming Signs

Nonconforming signs that do not comply with the requirements of 4.10.1B.2, 4.10.1B.3, 4.10.6B, and 4.10.7C shall be removed or shall be made to comply with the requirements of 4.10, Signs, within 12 months of the effective date of this development code.

D. Removal of Nonconforming Signs

1. All nonconforming off-premise signs not otherwise removed in accordance with the provisions of 10.6.6A though 10.6.6C shall be removed within five years after the effective date of this development code unless such signs are made to comply with the provisions of 4.10, Signs, within such five-year period, in which case, they may remain.
2. Removal provisions of this paragraph shall not apply to permanent off-premise signs that do not conform to the 150-foot spacing requirement of 4.10.9B and, shall not apply to permanent off-premise signs greater than 70 square feet in area.
3. Permanent off-premise signs located in the CA District shall be removed within:
   a. Ten years if the sign is located within the unincorporated area of Shelby County but more than five miles from the corporate limits of the City of Memphis; or
   b. Five years if the sign is located within the corporate limits of the City of Memphis, or within five miles of the corporate limits of the City and within the unincorporated area of Shelby County.

E. Removal of Nonconforming Signs Not Repaired Within 60 days

Any nonconforming sign removed for any reason, including voluntary removal, whose reconstruction has not commenced within 60 days shall not be permitted to be replaced unless the replacement sign conforms with all requirements of this development code. A nonconforming sign repaired within 60 days may only be reconstructed or repaired to its original condition as to height, area and in the same location.

F. Removal of Nonconforming Signs Upon Change of Principal Use

Any nonconforming sign shall be removed or brought into compliance with 4.10, Signs, immediately upon a change in the principal use of the site.

10.6.7 Enforcement of Removal

A. The Building Official shall conduct an inspection of every sign at least once each year to determine whether said sign conforms with the provisions of this development code, including 4.10, Signs, make a written record of each such inspection and make all such reports available for public inspection during regular business hours.

B. If any sign is not removed as required by this section, the Building Official shall initiate the necessary proceedings to secure removal of such illegal or nonconforming sign, or secure compliance with the provisions of this development code.

C. Any owner who fails to remove an illegal sign within 30 days of written notification by the Building Official shall be fined $50.00 per day until said sign is removed. In the event that an illegal sign is not removed within 90 days of written notification of the owner by the Building Official, the City of Memphis and/or Shelby County are authorized to remove; but are not required to remove, said sign with all reasonable costs associated with the removal to be paid by the owner. The City of Memphis or Shelby County shall have a lien on the property where the illegal sign was located for all reasonable costs that they incur in removing said sign.

D. Any resident of the City of Memphis or Shelby County is hereby authorized and empowered to initiate the necessary proceedings in Environmental Court to secure removal of an illegal sign if, but only if, the Building Official fails to initiate proceedings against the owner of the illegal sign to secure removal of said sign within 90 days of written notification of the owner by the Building Official as set forth in the preceding paragraph.

E. Any owner who fails to remove a nonconforming sign within the applicable time, shall be fined $50.00 per day until said sign is removed. In the event that a nonconforming sign is not removed within the time set forth, the City of Memphis and/or Shelby County are authorized to remove; but are not required to remove, said sign with all reasonable costs associated with removal to be paid by the owner. The City of Memphis or Shelby County shall have a lien on the property where the nonconforming sign was located for all reasonable costs that they incur in removing said sign.

F. Any resident of the City of Memphis or the County of Shelby is hereby authorized and empowered to initiate the necessary proceedings in Environmental Court to secure removal of a nonconforming sign if removal of the sign is required and if; but only if, the Building Official fails to initiate proceedings against the owner of the nonconforming sign to secure removal of said sign within 90 days of the applicable time.

G. Upon the determination of the Building Official that a sign remains nonconforming after termination of the allowable time periods provided for above, the Building Official shall notify the sign owner and/or the owner of the land on which the nonconforming sign is located and such owner shall have 30 days after such written notice within which to remove said sign. At the end of the 30-day period, if the sign has not been removed or brought into compliance or properly appealed before the Board of Adjustment, the Building Official shall issue a summons into Environmental Court.

H. The removal expense may be made a lien upon such real property by the Building Official sending by certified mail to the owner of such real property, a notice of lien for the cost of such removal. The cost of all such mailing and the cost of obtaining the name and address of the owners shall be part of the cost of such removal.

10.6.8 Forfeiture

Any private sign installed or placed on public property shall be forfeited to the public and subject to confiscation, unless it conforms to the requirements of 4.10, Signs. In addition to other remedies granted to it by this section, the Building Official shall have the right to recover from the owner or person placing the sign, the full costs of removal and disposal of the sign in a civil action.

10.7 EXCEPTION FOR REPAIRS PURSUANT TO PUBLIC ORDER

Nothing in this Chapter shall be deemed to prevent the strengthening or restoration to a safe condition of a building, structure or sign in accordance with an order of a public official who is charged with protecting the public safety and who declares such structure to be unsafe and orders it to be restored to a safe condition provided such restoration is not otherwise in violation of the various provisions of this Chapter prohibiting the repair or restoration of partially damaged or destroyed buildings, structures or signs.

Article 11. Enforcement

11.1 IN GENERAL

Any person, firm or corporation violating any of the provisions of this development code shall, upon conviction thereof, be fined not more than $50.00. Each day's continuance of a violation shall be considered a separate offense. In addition to the party violating this development code, any other person who may have knowingly assisted in the commission of any such violation shall be guilty of a separate offense.

11.2 SUBDIVISION

11.2.1 Violations

A. No owner, or agent of the owner, of any tract of land in a proposed subdivision for which a preliminary plan has been filed shall transfer or sell any such lot or portion of the proposed subdivision before a final plat of such subdivision has been approved by the appropriate governing body in accordance with the provisions of these regulations, and recorded in the office of the Shelby County register.

B. The subdivision of any tract of land, by the use of metes and bounds description for the purpose of sale, transfer, or lease with the intent of evading these regulations, shall not be permitted. All such described subdivisions shall be subject to all of the requirements contained in these regulations.

C. No street number or building permit shall be issued for the erection of any building or structure located on a lot or tract of land which violates the provisions of these regulations.

11.2.2 Penalties

A. Appropriate actions and proceedings may be taken by law or in equity to prevent any violation of these regulations, to restrain, correct, or abate a violation, or to prevent illegal occupancy of a building, structure or premise.

B. The appropriate division of public works may request that the appropriate attorney's office initiate legal action to require the bonding company to complete an approved subdivision recorded under the bonding procedure that is in violation of the standard improvement contract or other provisions of these regulations.

11.3 SIGNS

11.3.1 Violations

Any of the following shall be a violation of this development code and shall be subject to the enforcement remedies and penalties as provided below:

A. To install, create, or erect any sign in a way that is inconsistent with any plan or permit governing such sign or the zone lot on which the sign is located.

B. To install, create, or erect, any sign requiring a permit without such permit.

C. To install, create, or erect any sign in a way that is inconsistent with any plan or permit governing such sign or the tract or lot on which sign is located.

D. To fail to remove any sign that is installed, created, erected, or maintained in violation of this development code, or for which the sign permit has lapsed.

E. To continue any such violation. Each such day of a continued violation shall be considered a separate violation when applying the penalty portions of this Chapter.

11.3.2 Penalties

Any violation or attempted violation of this development code or of any condition or requirement adopted pursuant hereto may be restrained, corrected or abated, as the case may be, by injunction or other appropriate proceedings pursuant to state law. The remedies of the City and/or County shall include, but not be limited to the following:

A. Issuing a stop-work order for any and all work on any signs on the same tract or lot;

B. Seeking an injunction or other order of restraint or abatement that requires the removal of the signs or the correction of the nonconformity;

C. Imposing any penalties that can be imposed directly by the City and/or County under this development code;

D. Seeking in court the imposition of any penalties that can be imposed by such court under this development code; and

E. In the case of a sign that poses an immediate danger to the public health or safety, taking such measures as are available to the City and County under the applicable provisions of this development code and the building code for such circumstances.

11.3.3 Cumulative Remedies

All such remedies provided herein shall be cumulative. To the extent that state law may limit the availability of a particular remedy set forth for a certain violation or a part thereof, such remedy shall remain available for other violations or other parts of the same violation.

11.4 TREE REMOVAL

11.4.1 Inspection and Enforcement

A. The requirements of 6.1, Tree Removal, shall be enforced by the Planning Director. If the Planning Director finds any person, firm or entity engaged in tree removal activity who fails to obtain a required permit or otherwise act in accordance with this Chapter or any permit issued pursuant thereto, the Planning Director may issue a City and/or County ordinance citation charging the person, firm, or entity with violating one or more provisions of this development code.

B. The Planning Director shall have the power to conduct such investigations as it may reasonably deem necessary to carry out its duties as prescribed in this Chapter, including but not limited to the power to enter at reasonable times upon any property, public or private, for the purpose of investigating and inspecting the sites of any land disturbing or tree removal activities.

11.4.2 Violations and Penalties

The Planning Director is authorized to issue a stop work order to any person who violates any provision of 6.1, Tree Removal, or rule or order adopted or issued pursuant to 6.1. Violation of 6.1, shall be the basis of withholding a final inspection permit and certificate of occupancy until such violation is corrected to the satisfaction of the Planning Director. Violation of this Chapter may also be the basis for injunctive relief, with such actions being brought and enforced through the Environmental Court. In addition, where trees have been removed in violation of this Chapter, the person or entity responsible for tree removal under this Chapter may be required to replace the trees removed with a size and species recommended by the Planning Director or otherwise approved by the court and in accordance with 6.1.3B before a final inspection permit and certificate of occupancy is issued.

Article 12. Definitions

12.1 WORD USAGE

In the interpretation of this Article, the provisions and rules of this section shall be observed and applied, except when the context clearly requires otherwise:

A. Words uses in the present tense shall include the future tense.

B. Words in the singular number include the plural number and words in the plural number include the singular number.

C. The masculine gender shall include the feminine and the feminine gender shall include the masculine.

D. The word "shall" is mandatory.

E. The word "must" is mandatory.

F. The word "may " is permissive.

G. The words "shall not,.""must not" or "may not" are intended to impose binding obligations the violation of which can result in disciplinary action.

H. The word "person" includes the individuals, firms, corporations, associations and any other similar entities.

I. The word "City" means the City of Memphis, Tennessee.

J. The word "County" means Shelby County, Tennessee.

K. The phrase "City or County Engineer" is the engineer with the appropriate jurisdiction over the relevant project or development.

L. In case of any difference of meaning or implication between the text of this Article and any caption, illustration or table, the text of this Article shall control.

M. Words not specifically defined herein shall be interpreted in accord with their usual dictionary meaning and customary usage.

12.2 ABBREVIATIONS

For the purpose of these regulations the abbreviations, terms, and words used herein shall be used, interpreted, and defined as set forth below.

A. AAN: American Association of Nurserymen.

B. ADA: Americans with Disabilities Act.

C. CBD: Central Business District.

D. CMCS: Commercial Mobile Communications Services.

E. DBH: Diameter Breast Height.

F. LEED: Leadership in Energy and Environmental Design.

G. LUCB.: The Memphis and Shelby County Land Use Control Board.

H. MLGW: Memphis Light, Gas and Water.

I. NGVD: National Geodetic Vertical Datum of 1929 (formerly mean sea level datum).

J. OPD: Memphis and Shelby County Office of Planning and Development - The agency of Memphis and Shelby County created by and assigned the responsibility to carry out the functions of Joint Resolution and Ordinance Number 2524 including the administrative staff to the Land Use Control Board.

K. TDEC: Tennessee Department of Environment and Conservation.

L. USACOE: United States Army Corps of Engineers.

12.3 DEFINED TERMS

For the purpose of this development code, certain numbers, terms, and words used shall be used, interpreted, and defined as set forth below. Unless specifically defined below, words or phrases used shall be interpreted as to give them the meaning they have in common usage and to give this development code its most reasonable application given its stated purpose and objectives.

12.3.1 General Definitions

The following definitions apply throughout this development code. Specific definitions for 6.1, Tree Removal are listed in 12.3.2. Specific definitions for 8.7, Floodplain Overlay District are listed in 12.3.3.

A

ACCESSORY STRUCTURE or USE: A uses or structure incidental and subordinate to a permitted principal use (see 2.7 for additional requirements).

ADMINISTRATIVE DEVIATION: The Planning Director may allow minor deviations from select areas of this development code consistent with 9.21.

ADULT BOOKSTORE: Means a business that offers, as its principal or predominate stock or trade, sexually oriented material, devices, or paraphernalia, whether determined by the total number of sexually oriented materials, devices or paraphernalia offered for sale or by the retail value of such materials, devices or paraphernalia, specified sexual activities, or any combination or form thereof, whether printed, filmed, recorded or live, and that restricts or purports to restrict admission to adults or to any class of adults. The definition specifically includes items sexually oriented in nature, regardless of how labeled or sold, such as adult novelties, risqué gifts or marital aids.

ADULT CABARET: Means an establishment that features as a principal use of its business, entertainers, waiters, or bartenders who expose to public view of the patrons within such establishment, at any time, the bare female breast below a point immediately above the top of the areola, human genitals, pubic region, or buttocks, even if partially covered by opaque material or completely covered by translucent material, including swim suits, lingerie, or latex covering. "Adult cabaret" includes a commercial establishment that features entertainment of an erotic nature, including exotic dancers, strippers, male or female impersonators, or similar entertainers.

ADULT ENTERTAINMENT: Means any exhibition of any adult-oriented motion picture, live performance, display or dance of any type, that has as a principal or predominant theme, emphasis, or portion of such performance, any actual or simulated performance of specified sexual activities or exhibition and viewing of specified anatomical areas, removal of articles of clothing or appearing unclothed, pantomime, modeling, or any other personal service offered customers.

ADULT MASSAGE PARLOR: An establishment or place primarily in the business of providing massage or tanning services where one or more of the employees exposes to public view of the patrons within such establishment, at any time, the bare female breast below a point immediately above the top of the areola, human genitals, pubic region, or buttocks, even if partially covered by opaque material or completely covered by translucent material.

ADULT MINI-MOTION PICTURE THEATER: Means an enclosed building with a capacity of fewer than 50 persons regularly used for presenting material distinguished or characterized by an emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical areas as defined in this section, for observation by patrons in the building.

ADULT MOTION PICTURE THEATER: Means an enclosed building with a capacity of 50 or more persons regularly used for presenting material having as a dominant theme or presenting material distinguished or characterized by an emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical areas as defined in this section, for observation by patrons in the building.

ADULT ORIENTED ESTABLISHMENT: Includes, but is not limited to, an adult bookstore, adult motion picture theater, adult mini-motion picture establishment, adult cabaret, escort agency, sexual encounter center, adult massage parlor, rap parlor; further, "adult-oriented establishment" means any premises to which the public patrons or members are invited or admitted and that are so physically arranged as to provide booths, cubicles, rooms, compartments or stalls separate from the common areas of the premises for the purpose of viewing adult-oriented motion pictures, or wherein an entertainer provides adult entertainment to a member of the public, a patron or a member, when such adult entertainment is held, conducted, operated or maintained for a profit, direct or indirect. "Adult-oriented establishment"

further includes, without being limited to, any adult entertainment studio or any premises that is physically arranged and used as such, whether advertised or represented as an adult entertainment studio, rap studio, exotic dance studio, encounter studio, sensitivity studio, model studio, escort service, escort or any other term of like import.

ADULT DAY CARE PROGRAM: Services provided to ten or more adult recipients, for more than three hours per day, by a provider of such services who is not related to such adult, pursuant to an individualized plan of care designed to maintain or restore each adult's optimal capacity for self care through medical or social services.

AGRICULTURAL PRODUCTS: Grain and vegetable produce, fruits, plants and flowers. For the purpose of this development code, animal products, soil, mulch and other earthen material shall not be considered to be agricultural products.

AIRPORT: The Memphis International Airport, General Dewitt Spain Airport, Charles W. Baker Airport and Navy Memphis.

ALLEY: A public or private right-of-way designed to serve as a secondary means of access to the side or rear of those properties whose principal frontage is on a street (see also 4.4.7).

ALTER OR ALTERATION: Any exterior change due to or because of new construction, change of materials, demolition or otherwise to buildings, objects, structures or sites. Alteration shall not include ordinary repair and maintenance.

APARTMENT: A residential building containing three or more dwelling units consolidated into a single structure. An apartment contains common walls. Dwelling units within a building may be situated either wholly or partially over or under other dwelling units. The building often shares a common entrance. (see also 3.4).

APPLICANT: The record owner of a site and/or buildings located thereon, the lessee thereof (with the written approval of the record owner), or a person holding a bona fide contract to purchase the same; applying for permits or other approval required by this development code.

APPROVING ENTITY: A general term for the entity responsible for review and approval authority as set forth in 9.2.2.

AUTO-ORIENTED USES: The primary reliance on the automobile for the means of access and transportation.

AUTOMOBILE DISMANTLERS AND RECYCLERS: Any person, farm, association, corporation, or trust resident or nonresident who is engaged in the business and/or providing facilities for the purpose of recovering parts from automobiles and trucks which have been wrecked or otherwise rendered inoperable as transportation vehicles with said parts recovered being for resale and further reduce used automobiles and trucks to a condition capable of salvage for their metal scrap content by scrap processors.

B

BIKEWAY: A trail network intended primarily for bicycle use that is typically not adjacent to a public or private roadway.

BIKE LANE: A portion of a street reserved for use by bikes, usually separated from general purpose lanes by a stripe of paint and signage

BLANK WALL AREA: A portion of the exterior façade of the building which does not include a substantial material change (paint color is not considered a substantial change); windows or doors; or columns, pilasters or other articulation greater than 12 inches in depth (see 3.2.3).

BLOCK: An area of land block bounded by one or more of the following (see also 3.3):

1. A publicly-dedicated street; or
2. A private drive or private street.

BLOCK FACE: See 3.3.

BLOCK PERIMETER: See 3.3

BOARDING HOUSE, ROOMING HOUSE: A building where lodging is provided for compensation for five or more persons, who are not transients, by prearrangement for definite periods, provided that no convalescent or chronic care is provided.

BOAT LIVERY: A commercial enterprise that rents or leases rental boats or watercraft.

BUILDING: Any structure, place or any other construction built for the shelter or enclosure of person, animals or personal property or any part of such structure when subdivided by division walls or party walls extending to or above the roof

and without openings in such separate walls. The term "building" shall be construed as is followed by the words "or any part thereof."

BUILDING CODE: The Building Codes of the City of Memphis and Shelby County as amended.

BUILDING ENVELOPE STANDARDS: The basic parameters governing location of building construction. This includes the area for building placement and certain required/permitted building elements (see also Article 3).

BUILDING EXPANSION: Any exterior expansion of an existing building that increases the habitable floor area, or increases the amount of commercial or industrial floor area.

BUILDING HEIGHT: The vertical distance measured from grade to the highest point of the roof for flat roofs, to the deck line for mansard roofs or to the mean height between eaves and ridge of any pitched roof (see also 3.2.8A).

BUILDING, PRINCIPAL: A building that contains the main or principal use of a site on which the building is situated.

BUFFER: A specified land area, located parallel to and within the outer perimeter of a site and extending to the property line, together with the planting and landscaping required on the land (see 4.7.5).

C

CERTIFICATE OF APPROPRIATENESS: A document giving approval or approval contingent on meeting certain specified conditions which is issued by the Landmarks Commission (see also 8.5.3).

CERTIFICATE OF OCCUPANCY: The authorization of the Building Official to occupy premises affirming that the use and conditions of the premises comply with this development code (see also 9.19).

CERTIFICATE OF OCCUPANCY, TEMPORARY: The authorization by the Building Official to occupy the premises even though the structure or improvements are not complete but have been judged to be safe and habitable (see 9.19).

CHILD CARE CENTER: Any place or facility operated by any person or entity that provides child care for three or more hours per day for at least 13 children who are not related to the primary caregiver; provided, that a child care agency shall not be classified as a "child care center" that operates as a "group child care home" and keeps three additional school age children; provided, further, that all children, related or unrelated shall be counted in the adult-to-child supervision ratios and group sizes applicable to child care centers; with the exception, that if the child care center is operated in the occupied residence of the primary caregiver, children nine years of age or older who are related to the primary caregiver will not be counted in determining the adult-to-child supervision ratios or group sizes applicable to child care centers if such children are provided a separate space from that occupied by the child care center. The Department may permit children in the separate space to interact with the children in the licensed child care center in such manner as it may determine is appropriate.

CLUB: A building or premises, owned or operated by a corporation, association, person or persons, for a social, education or recreational purpose, to which membership is required for participation and not operated primarily for profit nor to render a service which is customarily carried on as a business.

COLLEGE: An institution of higher learning especially one providing a general or liberal arts education rather than technical or professional training

COMMERCIAL MOBILE COMMUNICATIONS SERVICES (CMCS): Common carriers authorized to provide mobile and fixed wireless telecommunications services to the public, including without limitation, cellular, paging, air to ground, personal communications services, local multipoint distribution services, specialized mobile radio services, and other telecommunications providers. These services shall include towers, equipment, and other accessory uses needed to

COMMON SIGNAGE PLAN: A plan for all signs associated with a project that consists of several buildings or businesses which are related in a single development (see also 9.18).

COMPREHENSIVE REZONING: A rezoning initiated by the Planning Director only after the governing bodies have either adopted or approved a plan for the subject area.

CONSTRUCTION: The erection of any improvements on any site, whether the site is presently improved or unimproved.

CONVENIENCE STORE WITH GAS PUMPS: Any building, structure or land used for dispensing, sale or offering for sale at retail of automotive fuel oils and accessories in connection therewith and for the servicing of motor vehicles. When

such dispensing, sale or offering for sale is incidental to the conduct of a commercial garage, the premises shall be classified as a commercial garage (see also Gas Station).

COUNTRY CLUB: A private club for members, their families and guests, for the purpose of social and recreational activities.

D

DEMOLITION: The complete or partial removal, except by act of God, of a building, object, structure or site.

DEMOLITION BY NEGLECT: The destruction of a structure in a Historic Overlay District caused by failure to perform maintenance over a long period consistent (see 8.5.4).

DENSITY: The number of dwelling units per acre of gross land area (see also 3.2.6).

DESIGN REVIEW GUIDELINES: Standards set forth by this ordinance which are adopted by the Historic Landmark Commission for a Historic Overlay District and which are considered by the Landmarks Commission in granting Certificates of Appropriateness.

DEVELOPMENT: Any man-made change defined as the construction of buildings or other structures, mining, dredging, paving, filling, grading or site clearing, and grubbing in amounts greater than ten cubic yards on any lot or excavation.

DIAMETER BREAST HEIGHT: Trunk diameter measured at five feet from ground level. If a tree splits into multiple trunks below five feet, the trunk is measured at its most narrow point beneath the split.

DORMITORY: A building with many rooms providing sleeping and living accommodations for a number of usually unrelated persons; usually associated with an educational institution.

DROP-IN CHILD CARE CENTER:

1. A place or facility operated by any person or entity providing child care for 15 or more children at the same time, none of whom are related to the primary caregiver, for short periods of time as follows:
    a. Workweek Care
        i. Provided during regular working hours, Monday through Friday, 6:00 a.m. to 6:00 p.m.
        ii. No individual child may be in child care for more than seven hours per day or 14 hours per week, exclusive of snow days.
    b. Evening and Weekend Care
        i. Provided weekday evenings after 6:00 p.m. and weekends beginning on Friday at 6:00 p.m. and ending on Sunday at 10:00 p.m.
        ii. An individual child may receive care in excess of seven hours per day, but may not receive care in excess of a total of 20 hours per week, exclusive of snow days.
    c. Exception for Snow Days. Drop-in care for school age children may exceed the maximum hours listed in parts 1 and 2, above, during snow days.
2. Notwithstanding any other provision to the contrary, drop-in centers operated by not-for-profit organizations that provide child care without compensation for no more than two hours per day with a maximum of ten hours per week, while the parent or other custodian is engaged in short-term activities on the premises of the organization, shall register as providing “casual care” and shall not be deemed to be, or regulated as, a drop-in center.

DWELLING UNIT: Any building or portion of a building providing complete independent permanent facilities for living, sleeping, cooking, eating and sanitation designed for or used exclusively as living quarters by one family but not including a tent, seasonal quarters, travel trailer, a room in a hotel, motel or boarding house.

E

EASEMENT: Authorization by a property owner for the use of any designated part of their property by another for a specified purpose.

ECOBUILD: A voluntary "green building" program created by MLGW to stimulate energy and environmental awareness through the promotion and use of energy-efficient and environmentally-friendly technology, materials and techniques in new home construction.

ELEMENT, COMMON: An amenity or facility, whose maintenance is the responsibility of a homeowners association or comparable group of owners in a nonresidential development, which is regularly available for use by the occupants of more than one dwelling or structure, including, but not limited to, undedicated streets or drives, recreational and parking facilities, open space and sanitary and storm sewers or other drainage facilities.

ENLARGEMENT: In addition to the floor area of an existing building, an increase in the size of any other existing structure or an increase in the portion of a site occupied by an existing use.

EXTERIOR: All outside surfaces of any building, object, structure or site.

F

FAMILY: In addition to customary domestic servants, either (a) an individual or two or more persons related by blood, marriage or adoption, maintaining a common household in a dwelling unit; or (b) a group of not more than four persons who are not related by blood, marriage, or adoption, living together as a common household in a dwelling unit, or "(c)" a group of eight or fewer unrelated mentally retarded, mentally handicapped or physically handicapped persons, (as certified by any authorized entity including governmental agencies or licensed medical practitioners), and may include three additional persons acting as houseparents or guardians, also need not be related to each other or to any of the mentally retarded, mentally handicapped or physically handicapped persons in the group, living together in a residence licensed, where required by law, by a duly authorized governmental agency, or in other instances, approved by the Planning Director who shall provide any such applicant with written notice of his determination. This (c) definition of "family" does not apply to residences wherein mentally retarded, mentally handicapped or physically handicapped persons reside when such residences are operated on a commercial basis."

FAMILY DAY CARE HOME: A home (an occupied residence) operated by a person for the purpose of receiving therein a minimum of five and a maximum of seven children under 17 years of age, who are not related to such person and whose parent(s) or guardian(s) are not residents in the same house, for less than 24 hours per day for care, without transfer of legal custody.

FARMERS MARKET: A market or group of stalls and booths where farmers and vendors of locally produced artisan goods sell their products directly to consumers.

FINANCIAL SERVICES: Any building, room, space or portion thereof where an establishment provides a variety of financial services, including generally, banks, credit unions, industrial loan and thrift, savings and loan, and mortgage companies. Financial services do not include title loan and payday loan establishments.

FLETCHER CREEK DRAINAGE BASIN: Establish additional regulations governing the use of land and the construction of structures located in the Fletcher Creek Drainage Basin (see also 8.8).

FLOOR AREA: The gross floor area of a building (see also 3.2.7).

FORMAL OPEN SPACE: Means open space improved in accordance with 6.2.3 and owned and maintained in accordance with 6.2.4 of this development code.

FRATERNITY, SORORITY HOUSE: A dwelling maintained exclusively for members of an organization that is affiliated with an academic or professional college, university, or other recognized institution of higher learning.

FRONTAGE: A designated street frontage where alternative building envelope standards apply on. To determine whether or not a designated frontage has been assigned to your property consult the Zoning Map (see also 3.10.3).

G

GAS STATION: Any building, structure or land used for dispensing, sale or offering for sale at retail of automotive fuel oils and accessories in connection therewith and for the servicing of motor vehicles. When such dispensing, sale or offering for sale is incidental to the conduct of a commercial garage, the premises shall be classified as a commercial garage (see also Convenience Store with Gas Pumps).

GOVERNING BODIES: The governing bodies identified as having authority to enforce certain provisions of this development code are the:

1. Memphis City Council established pursuant to the City Charter (herein after referred to as the City Council); and
2. Shelby County Board of Commissioners established pursuant to the County Charter (herein after referred to as the Board of Commissioners).

GOVERNMENTAL BUILDINGS AND FACILITIES: Includes all buildings, structures or facilities whose primary user is a governmental or quasigovernmental body of federal, state, or local jurisdiction.

GRADE: For buildings and structures more than five feet from any street line, the average level of the finished surface adjacent to the building or structure. For buildings or structures any portion of which is located within five feet of a street line or lines, the curb level or the average of the curb levels, or their equivalent established ground surface, adjacent to such street line or lines.

GROSS LAND AREA: The area of a site within the property lines.

GROUP DAY CARE HOME: Any facility operated by a person, social agency, corporation or institution, or any other group which receives a minimum of eight and a maximum of 12 children (and up to three additional school-age children who will only be present before and after school, on school holidays, on school snow days, and during school summer vacation) for less than 24 hours per day for care outside their own homes, without transfer of legal custody. Before a group day care home opens, fire safety and environmental inspectors must approve the facility.

GROUP SHELTER: A residence, operated by a public or private agency, which may provide a program of services in addition to room and board to persons on a voluntary basis under continuous protective supervision. “This definition does not include supportive living facilities or personal care homes for the elderly licensed by any duly authorized governmental agencies, or in other instances, approved by the Planning Director (who shall provide any such applicant with written notice of his determination), and thereby allowed by right within all residential zones in accordance with the definition of “family” hereunder.”

GROWTH PLAN: Refers to the Shelby County Growth Plan, consistent with Public Chapter 1101.

H

HEALTH DEPARTMENT: The Memphis and Shelby County Health Department.

HEAVY EQUIPMENT: Engineering vehicle or construction equipment that is specially designed for executing civil engineering and construction tasks.

HISTORIC OVERLAY DISTRICT: Overlay district that is intended to protect and conserve the heritage and character of the community by providing for the preservation of designated areas, including individual properties that embody important elements of social, economic, political, or architectural history, and by promoting the stabilization and enhancement of property values throughout such areas (see also 8.5).

HOME OCCUPATION: A business, profession, occupation or trade conducted for gain entirely within a residential dwelling or within a structure accessory to a residential building (see also 2.7.4).

HOMEOWNERS ASSOCIATION: A group of owners of property in a development, which group is responsible for the enforcement of rules and regulations governing the common elements of such development.

HOSPITAL: An institution providing medical and surgical care for humans only, for both in and out patients, including medical service, training, and research facilities.

HOTEL: A building in which lodging or boarding and lodging are provided and offered to the public for compensation and in which ingress and egress to and from all rooms are made through an inside lobby or office supervised by a person in

charge at all hours. As such, it is open to the public in contradistinction to a boardinghouse, a lodging house, or an apartment.

HOTEL (HOURLY RATE): A building in which lodging or boarding and lodging are provided and offered to the public for compensation, and in which ingress and egress to and from all rooms are made through an inside lobby or office supervised by a person in charge at all hours. As such, it is open to the general public in contradistinction to a boarding house, a lodging house, or an apartment. Such lodging is offered to the public more than twice within any ten hour period.

I

INDUSTRIAL DISTRICTS: See 2.3.5.

INSTITUTION: A building occupied or operated by a non-profit society, corporation, individual foundation or governmental agency for the purpose of providing charitable, social, educational or similar services of non-profit character to the public.

L

LANDFILL: The use of property for the treatment and disposal of trash, refuge, garbage and other solid and liquid waste by means of burial in an excavated area and covering with earthen material. This classification shall not include use of property for the disposal of hazardous wastes as the term is defined by the Tennessee Department of Health and Environment, Division of Waste Management.

LANDMARK BUILDING: A building which with the approval of the building owner has been designated by the Landmarks Commission to be of significant aesthetic, architectural or historical importance or value.

LANDMARKS COMMISSION: The historic zoning commission pursuant for the City of Memphis (see also 9.1.4).

LEADERSHIP IN ENERGY AND ENVIRONMENTAL DESIGN (LEED) GREEN BUILDING RATING SYSTEM™: A building rating System that encourages and accelerates global adoption of sustainable green building and development practices through the creation and implementation of universally understood and accepted tools and performance criteria (see www.usgbc.org/leed).

LIGHTED RECREATION FIELD: A lighted outside area designed and equipped for the conduct of sports and leisure time activities including but not limited to baseball, softball, soccer, tennis court, swimming pools, football, and field hockey.

LOADING SPACE: An unobstructed, hard surfaced area used for the standing, loading or unloading of trucks and trailers.

LODGE: A building or premises used for meetings and activities of a fraternal order or society.

LOT: A parcel or tract of land that is recorded in the Shelby County Register's Office that is part of a subdivision and designated on the subdivision plat as a lot; or a property that is exempt from subdivision (see 9.7.3) or a property described by metes and bounds that has been recorded in the Shelby County Register's Office prior to March 1, 1989 (see also 3.2.2C).

LOT, CORNER: A lot which adjoins the point of intersection of two or more streets.

LOT, DOUBLE FRONTAGE (OR REVERSE FRONTAGE): A lot other than corner lots abutting two or more streets.

LOT, FLAG: A lot on which the buildable area is connected to the street by a strip of land, more narrow than the typical minimum lot width, provided that the width at the front building line at least equals the required minimum lot width.

LOT, INTERIOR: A lot other than a corner lot.

LOT AREA PER DWELLING UNIT: That amount of the lot area for each dwelling unit located on the lot.

LOT LINE, FRONT: In the case of an interior lot abutting upon only one street, the property line separating such lot from the street; in the case of a double frontage lot or a corner lot, each property line separating such lot from the street shall be considered a front property line.

LOT LINE, REAR: That property line which is parallel to and most distant from the front property line of the lot; provided, however, that in the case of an irregular or triangular lot or tract, a property line ten feet in length, entirely within the lot parallel to, and at the maximum possible distance from, the front property line shall be considered to be the rear property line.

LOT LINE, SIDE: Any property line other than a front or rear property line.

LOT LINES: The property lines bounding a lot.

LOT OF RECORD: An area of land that is a lot in a subdivision recorded on the records of the Shelby County Register's Office, or that is described by a metes and bounds description which has been so recorded prior to March 6, 1956, or lots or tracts exempt from the 9.7, Subdivision Review

LOT WIDTH: The distance between the side site or lot lines (see also 3.2.10B).

M

MAJOR ROAD PLAN: The Memphis and Shelby County Major Road Plan as prepared by the Memphis Regional MPO and amended from time to time.

MANUFACTURED HOME: A structure transportable in one or more sections, which, in the traveling mode, is eight body feet or more in width, or 40 body feet or more in length, or, when erected on site, is 320 or more square feet, and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to the required utilities, and includes the plumbing, heating, air conditioning, and electrical systems contained in the structure.

MANUFACTURED HOME PARK OR SUBDIVISION, EXISTING: A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before November 23, 1982.

MANUFACTURED HOME PARK OR SUBDIVISION, EXPANSION TO AN EXISTING: The preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

MANUFACTURED HOME PARK OR SUBDIVISION, NEW: A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after November 23, 1982.

MANUFACTURING: The processing and converting of raw, unfinished or finished materials or products, or any of these, into an article or substance of different character, or for use for a different character, or for use for a different purpose.

MAP, ZONING: The City of Memphis and Shelby County Zoning District Map (see 2.4).

MIXED USE DISTRICTS: See 2.3.4.

MOBILE HOME: A structure manufactured before June 15, 1976, that is not constructed in accordance with the National Manufactured Home Construction and Safety Standards Act of 1974, (42 U.S.C. § 5401 et seq.). It is a structure that is transportable in one or more sections that in the traveling mode is eight body feet or more in width and 40 body-feet or more in length, or, when erected on site, is 320 or more square feet and that is built on a chassis and designed to be used as a dwelling with or without a permanent foundation when connected to the required utilities and includes any plumbing, heating, air conditioning and electrical systems contained in the structure.

MOTEL: A building in which lodging or boarding and lodging are provided and offered to the public for compensation and in which at least a portion of the rooms are directly accessible from a public or private right-of-way, from a parking lot or space or from the exterior of the building. As such, it is open to the public in contradistinction to a boarding house or apartment.

MOTEL (HOURLY RATE): A building in which lodging or boarding and lodging are provided and offered to the public for compensation and in which at least a portion of the rooms are directly accessible from a public or private right-of-way, from a parking lot or space or from the exterior of the building. As such, it is open to the general public in

contradistinction to a boarding house or apartment. Such lodging is offered to the public more than twice within any ten hour period.

MULTIFAMILY: A large home, stacked townhouse or apartment housing type (see 3.4).

MUSEUM: A nonprofit, noncommercial establishment operated as a repository or a collection of nature, scientific, or literary curiosities or objects of interest or works of art, not including the regular sale or distribution of the objects collected.

N

NATIONAL REGISTER OF HISTORIC PLACES: A national listing of buildings, sites, districts and objects which are considered worth of preservation because of their architectural merits or importance in local, regional or national history. Listing on the National Register of Historic Places does not bring a property under provisions of the Landmarks Ordinance unless the property is designated as a Historic Overlay District.

NEIGHBORHOOD ARTS CENTER OR SIMILAR COMMUNITY FACILITY (PUBLIC): An area and/or structure where a group of people living in the same locality (community) and having common interests gather for neighborhood meetings, recreational activities, and/or classes.

NONCONFORMING STRUCTURE: Any building or structure, other than a sign, lawfully existing on the effective date of this development code, or any amendment to it rendering such building or structure conforming, which does not comply with all of the regulations of this development code, or any amendment hereto, governing requirements for the zoning district in which such building or structure is located (see also 10.3).

NONCONFORMING LOT OR TRACT OF RECORD: A lot or tract of record which does not comply with the site requirements for any permitted use in the district in which it is located (see also 10.5).

NONCONFORMING SIGN: Any sign lawfully existing on the effective date of this development code, or any amendment to it rendering such sign nonconforming, which does not comply with all of the standards and regulations of this development code or any amendment hereto (see also 10.6).

NONCONFORMING USE: Any use lawfully being made of any land, building or structure, other than a sign, on the effective date of this development code, or any amendment to it rendering such use nonconforming, which does not comply with all of the regulations of this development, or any amendment hereto, governing use for the zoning district in which such land, building or structure is located (see also 10.2).

NONRESIDENTIAL DISTRICTS: See 2.3.6.

NURSING HOME: An establishment which provide full time convalescent or chronic care, or both, for five or more individuals who are not related by blood or marriage to the operator or who, by reason of advanced age, chronic illness or infirmity, and unable to care for themselves and required skilled medical staff.

O

OBSTRUCTION: Any tangible inanimate physical object, natural or artificial protruding above the surface of the ground.

OPEN SPACE: Land that meets the provisions of 6.2.

OPEN SPACE, COMMON: Land that meets the provisions of 6.2.2.

OPEN SPACE, FORMAL: Land that meets the provisions of 6.2.3.

OUTPARCEL: A nonresidential parcel divided from the original development tract, defined by metes and bounds or by a subdivision plat depicting it as an undivided tract, intended for conveyance to a party subsequent to the original developer, or withheld by the developer for development separately from the majority of the original tract.

OWNER: Includes the holder of legal title as well as holders of any equitable interest, such as trust beneficiaries, contract purchasers, option holders, lessees under leases having an unexpired term of at last ten years, and the like. Whenever a statement of ownership is required by this development code, full disclosure of all legal and equitable interest in the property is required.

P

PARCEL: An area of land that to be used, developed, or built upon as a unit under single ownership (and can include multiple lots, sites or tracts that are all under single ownership).

PARKING LOT: Any land area used or intended to be used for the parking of one or more vehicles. See also Vehicular Use Area.

PARKING SPACE: A space for the parking of a motor-driven vehicle within a parking lot and having a permanent means of access to a street right-of-way without requiring passage through another parking space.

PAWNSHOP: An individual or business that offers monetary loans in exchange for an item of value.

PAYDAY LOAN ESTABLISHMENT: Any building, room, space or portion thereof where a person, company, or other legal entity makes or facilitates a deferred presentment service, such that the person, company or legal entity provides currency or a payment instrument in exchange for a person's check or agreement to provide access to a drawer's account in a financial institution and agrees to hold that person's check for a period of time prior to presentment, deposit, or redemption or facilitates this process. Payday loan establishments include persons or businesses licensed under Title 45, Chapter 17, of the Tennessee Code Annotated.

PEDESTRIAN WAY: A facility provided primarily for the movement of pedestrians within or between developments.

PERSONAL CARE HOME FOR THE ELDERLY: Any premises operated for persons aged 55 or older, in which food, shelter and personal assistance or supervision are provided for a period exceeding twenty-four (24) consecutive hours for eight (8) or fewer independently mobile adults who are not related to the operator and who require assistance or supervision in such matters as dressing, bathing, diet, or medication prescribed for self-administration, but do not require hospitalization or care in a skilled nursing home or in intermediate care facilities. This definition does not apply to residences wherein mentally retarded, mentally disabled or physically disabled persons reside when such residences are operated on a commercial basis.

PHASING: A proposed plan for the completion of a development in increments or stages.

PHILANTHROPIC INSTITUTION: An organization distributing or supported by funds set aside for humanitarian purposes.

PLANNED DEVELOPMENT: An area of land, controlled by a landowner, to be developed as a single entity for a number of dwelling units, and commercial and/or industrial uses (see 4.11). Planned Developments shall be reviewed consistent with 9.6.

PLANNING DIRECTOR: The Director of the Memphis and Shelby County Division of Planning and Development (see also 9.1.6).

PLAT, FINAL: The plat filed at the time of completion of a minor or major subdivision or planned development.

PLAT OF RECORD REVOCATION: Procedure by which an applicant may request the revocation of a subdivision consistent with 9.11.

PRELIMINARY PLAN, MAJOR: Process for reviewing major subdivision plans consistent with 9.7.

PRELIMINARY PLAN, MINOR: Administrative process for reviewing minor subdivision plans consistent with 9.7.

PREMISES: A site of land, together with the buildings and structures.

PRIVATE CLUB OR LODGE: A building and related facilities owned or operated by a corporation, association or group of persons for social, educational or recreational purposes of members regularly paying dues, but not primarily for profit nor to render a service which is customarily carried on as a business and which is not a country club.

PRIVATE COMMUNITY CENTER: A part of a residential subdivision or planned development that is under the management and unified control of the operators of the project or development, and that is used by the residents of the subdivision or development for a place of meeting, recreation, or social activity. This facility is not open to the general public and is not used as a place of business.

PRIVATE DRIVE: A means of vehicular access to a property owned and maintained by a private entity or home owners association.

PRIVATE SALES: The sale, on premises used for residential purposes, of property which is owned, utilized, and maintained by an individual or member of a residence, and acquired in the normal course of living in or maintaining a residence,

excluding merchandise which was purchased for resale or obtained on consignment and excluding sales of five (5) or less items.

PRIVATE STREET: A private street constructed in accordance with 5.2.9.

PROCESSING: The procedure adopted by a person or party for the conversion of unprepared scrap materials into prepared grades of metallic suitable for re-melting, rerolling, reforming, extruding and utilization in metallic's manufacture, both ferrous and nonferrous.

R

RAP PARLOR: An establishment or place primarily in the business of providing nonprofessional conversation or similar service for adults.

RECREATION FIELD: An outside area designed and equipped for the conduct of sports and leisure time activities including but not limited to baseball, softball, soccer, tennis court, swimming pools, football, and field hockey.

RECYCLING: The reclamation of refuse for reuse.

REFUSE: The worthless or useless part of something that is unused in one operation but possible for use in another capacity or under different circumstances.

REGISTERED ENGINEER: An engineer properly licensed and registered in the State of Tennessee.

REGISTERED SURVEYOR: A surveyor properly licensed and registered in the State of Tennessee.

REGULATING PLAN: A plan prepared and adopted in accordance with Joint Resolution and Ordinance 2524. Said plans must be either prepared by the Division of Planning and Development or reviewed and certified by the Planning Director for conformance to Joint Resolution and Ordinance 2524 and other applicable state statutes such as 1998 Tennessee Public Acts Chapter 1101. A list of regulating plans may be obtained from the Division of Planning and Development.

RESIDENTIAL DISTRICT: See 2.3.3.

RESIDENTIAL HOME FOR THE ELDERLY, ASSISTED LIVING FACILITY: A building where at least two ambulatory persons, of at least 55 years of age, reside and are provided with food and custodial care for compensation, but not including nursing homes or similar institutions devoted primarily to the care of the chronically ill or the incurable.

RESIDENTIAL USE OR PURPOSE: Any building or portion of a building used as a dwelling unit.

RESTAURANT: An establishment where food is available to the general public primarily for consumption within a structure on the premises and/or which is by design of physical facilities or by service or packaging procedures permits or encourages the purchase of prepared, ready-to-eat foods intended to be consumed off the premises, and where the consumption of food in motor vehicles on the premises is neither permitted nor encouraged and the sale of alcoholic beverages are not provided.

RESTAURANT, DRIVE-IN: An establishment where food is served in disposable containers and which by design of facilities or by the type of service and packaging permits or encourages the purchase of prepared, ready-to-eat food for consumption on the premises in motor vehicles.

RESUBDIVISION: Any subdivision of an existing lot in a recorded subdivision.

RETAIL SALES, OUTDOOR (VENDOR): The sale of goods outdoors (see 2.6.3N).

RIGHT-OF-WAY: Land publicly owned or dedicated for public use as a street.

RIGHT-OF-WAY-DEDICATION: Procedure by which the developer of a subdivision may dedicate certain improved streets to the City or County consistent with 9.9.

RIGHT-OF-WAY VACATION: Procedure by which the City or County agrees to divest a right-of-way, a portion of a right-of-way or an easement to the appropriate land owner consistent with 9.8.

S

SCHOOL, PRIVATE: A school which is privately owned or operated with a curriculum comparable to that of a public school.

SCHOOL (TECHNICAL, TRADE, or VOCATIONAL): A school that trains students in a variety skilled or semiskilled trades, health care, or computer technology.

SETBACK: See 3.2.11.

SETBACK, SIDE (STREET): See 3.2.11.

SETBACK, SIDE (INTERIOR): See 3.2.11.

SIDEWALK: A paved facility intended primarily for pedestrian access and located within a right-of-way or pedestrian easement.

SIGN PERMIT: Permit issued to an applicant by the Building Official indicating that the sign is in conformance with 4.10.

SIMPSON DIVERSITY INDEX: Simpson Diversity Index = 1- Σ (n/N)□2 ,

Where

n = the total number of dwellings in a single category, and

N = the total number of dwellings in all categories.

SINGLE-FAMILY ATTACHED: Semi-Attached House, Two-Family House, Townhouse (see also 3.4).

SINGLE-FAMILY DETACHED: Conventional House, Side Yard House, Cottage House (see also 3.4).

Single-Family Districts: See 2.3.2.

SINGLE-FAMILY HOME: Conventional House, Side Yard House, Cottage House, Semi-Attached House, Two-Family House, Townhouse (see also 3.4).

SINGLE ROOM OCCUPANCY: A building or buildings under a single management, operated under a governmental assistance program, used to provide small efficiency dwelling units for single individuals, and which may provide by referral or may provide on the site a variety of social, vocational and/or medical services designed and intended to assist those housed in the facility to obtain permanent housing and to care for themselves.

SITE: Any lot, tract or group of connected lots, tracts and/or parcels owned or functionally controlled by the same person or entity, assembled for the purpose of development (see also 3.2.2B).

SITE PLAN, ADMINISTRATIVE: Administrative procedure for site plan review consistent with 9.12

SPECIAL EXCEPTION REVIEW: Procedure by which the Land Use Control Board may approve exceptions to certain requirements of this development code consistent with 9.14.

SPECIAL USE REVIEW: The procedure of reviewing an application for a special use permit consistent with 9.6.

SPECIFIED ANATOMICAL AREAS: Less than completely and opaquely covered:

1. Human genitals, pubic region,
2. Buttock,
3. Female breast below a point immediately above the top of the areola;
4. Human male genitals in a discernible turgid state, even if completely and opaquely covered.

SPECIFIED SEXUAL ACTIVITIES:

1. Human genitals in a state of sexual stimulation or arousal;
2. Acts of human masturbation, sexual intercourse or sodomy;
3. Fondling or other erotic touching of human genitals, pubic region, buttock or female breast.
4. Acts of bestiality.

STANDARD IMPROVEMENT CONTRACT: A contract between an applicant and the governing bodies that describes the improvements that are required of the applicant, specifies the time period the applicant shall have to complete the required improvements, and fully delineates the responsibilities of each party with respect to the construction and acceptance of any public improvements.

STREET: A right-of-way for vehicular and pedestrian access that is accepted for the public use, and is maintained by the city, county, or state, whether designated as a street, highway, thoroughfare, road, parkway, avenue, boulevard, lane, place, cove, cul-de-sac, or loop.

STREET LINE: A property line separating a street from other land.

STREET NAME CHANGE: Procedure by which an applicant may seek to change the name of a public street consistent 9.10.

STREET SEGMENT: That portion of a street or approved private drive that lies between two consecutive cross street or approved private drive intersections.

STRUCTURAL ALTERATION: Any change in either the supporting members of a building, such as bearing walls, columns, beams and girders, or in the dimensions of configurations of the roof or exterior walls.

STRUCTURE: Any object constructed or installed by man, including, but without limitation, buildings, towers, smokestacks and overhead transmission lines and the poles or other structures supporting the same, but not including paving or surfacing of the ground.

SUBDIVISION, MAJOR: A subdivision that is complies with 9.7.4B.

SUBDIVISION, MINOR: A subdivision that complies with 9.7.4A.

SUPPORTIVE LIVING FACILITY: Any residence licensed, where required by law, by a duly authorized governmental agency, or in other instances approved by the Planning Director, in which eight or fewer unrelated mentally retarded, mentally handicapped or physically handicapped persons, (as certified by any duly authorized entity including governmental agencies or licensed medical practitioners) reside, and may include three additional persons acting as houseparents or guardians who need not be related to each other or to any of the mentally retarded, mentally handicapped or physically handicapped persons residing in the home. This definition does not apply to residence wherein mentally retarded, mentally handicapped or physically handicapped persons reside when such residences are operated on a commercial basis. Also, this definition does not include a nursing home which requires skilled medical staff to provide full time convalescent or chronic care, or both.

SUBSTANTIAL IMPROVEMENT: Any repair, reconstruction or improvement of a structure the cost of which equals or exceeds 50% of the market value of the structure either before the improvement or repair is started, or if the structure has been damaged, before the damage occurred.

T

TECHNICAL CODE: Consists of any and all building codes, plumbing codes, electrical codes, fire codes, mechanical codes, and fuel gas codes which are adopted by the legislative bodies.

TEMPORARY USE PERMIT: Procedure by which the Building Official may grant a permit allowing temporary uses subject to the standards of 2.8.

TEXT AMENDMENT: An official change or modification to the text of this development code consistent with the provisions of 9.4.

TOWNHOUSE: See 3.4.

TWO-FAMILY: See 3.4.

TIMBER HARVESTING. Removal of some or all trees on a tract of land, not incidental to development of the land for non-agricultural purposes, for the purpose of obtaining income, developing the environment necessary to regenerate the forest, or to achieve some special objective such as the development of special wildlife habitat needs.

TITLE LOAN ESTABLISHMENT: Any building, room, space or portion thereof where a person, company, or other legal entity engaged in the business of making loans in exchange for possession of the certificate of title to property or a security interest in titled property. Title loan establishments include persons or businesses licensed under Title 45, Chapter 15, of the Tennessee Code Annotated.

TRACT: An area of land, under single ownership or owned by an entity, that is not a lot (see 3.2.2A).

TRANSITIONAL HOME: A residence used for the purposes of rehabilitating persons from correctional facilities, mental institutions, and alcoholic and drug treatment centers and operated by a public or private agency duly authorized and licensed by the state, which agency houses individuals being cared for by the agency and deemed by the agency to be capable of living and functioning in a community and which provides continuous professional guidance. This definition does not include supportive living facilities or personal care homes for the elderly licensed by any duly authorized governmental agency or in other instances, approved by the director of the Memphis and Shelby County office of planning and development (who shall provide any such applicant with written notice of his or her determination), and thereby allowed by right within all residential zones in accordance with the definition of “family” hereunder.

TREATMENT: Any method, technique or process including neutralization designed to change the physical, chemical or biological character or composition of any refuse so as to neutralize such refuse or so as to render such refuse nonhazardous, safer for transport, amenable for recovery or amenable for storage.

TREE: Any self-supporting woody perennial plant, usually with one main stem or trunk.

TREE, EXISTING: A tree having a ten-inch DBH which is not located in the existing or proposed public right-of-way, does not interfere with required slope stabilization treatments or required right-of-way sight distance, and is not in a public utility easement. The following trees are not considered as "existing":

1. A tree demonstrated to be dead or dying;
2. A tree that is diseased and likely to die if defined as such by the Planning Director;
3. A tree that is damaged or injured to the extent that it is likely to die or become diseased as defined by Planning Director;
4. A tree that is an immediate threat or danger to the health and safety of the general public as determined by the Planning Director; or
5. A tree that is listed on the "undesirable" tree list as defined by the Planning Director.

TREE REMOVAL: Process by which an applicant may request a tree removal permit consistent with 6.1.

TRUCK OR MOTOR FREIGHT TERMINAL, SERVICE FACILITY: An establishment engaged in transporting goods or commodities for another business enterprise, including the parking and repair of the motor vehicles used in providing such service.

U

UNIVERSITY: an institution of learning of the highest level, having a college of liberal arts and a program of graduate studies together with several professional schools, as of theology, law, medicine, and engineering, and authorized to confer both undergraduate and graduate degrees.

UPPER STORY RESIDENTIAL: Any residential unit located on any floor above a ground floor nonresidential use.

V

VARIANCE: A variance which relaxes the standards or regulations of this development code consistent with 9.22.

VEHICULAR USE AREA: Any portion of the site or property, paved or unpaved, designed to receive or accommodate vehicular traffic, including the driving, parking, temporary storage, loading, or unloading of any vehicle.

VEHICLE STORAGE: The use of any premises for outdoor parking of wrecked or abandoned vehicles.

VENDING FACILITY: A structure or other physical establishment within which the primary vending operation takes place. A Vending Facility shall not include an automobile.

WRITTEN INTERPRETATIONS: The Building Official may issue written interpretations of this development code (see 9.20).

Z

ZONING CHANGE: An amendment to the zoning map consistent with 9.5.

12.3.2 Tree Removal Definitions

The following definitions apply to 6.1, Tree Removal and are not intended to be applied to any other Article, Chapter or Section of this development code.

DEVELOPMENT PLAN: A plan that identifies the proposed work to be accomplished on any parcel of land, including a site plan identifying trees to be removed and trees to be preserved, protected or planted in accordance with the standards o].

EQUIVALENT ALTERNATIVE / EQUIVALENT LANDSCAPING PLATE: Specific tree replacement planting actions in accordance with the landscape enhancement plates as defined and illustrated administered by the Planning Director, and for which neither a tree survey or tree removal permit is required.

NOTICE OF INTENT: Written notice received by the Planning Director at least ten working days before any existing tree removal.

PERIMETER OF SITE: The outside boundary of the total site as defined by the proposed (for a zoning change application) or existing (for a proposed planned development) zoning classifications for front, rear, and side setbacks, except that in no case shall any applicable yard be less than 15 feet in width. The front setback shall not include required reservation of right-of-way for major roads or connector streets.

REMAINDER: That portion of the total site not classified as "perimeter].

TIMBER HARVESTING: Removal of some or all trees on a parcel of land, not incidental to development of the land for nonagricultural purposes, for the purpose of obtaining income, developing the environment necessary to regenerate the forest, or to achieve some special objective such as the development of special wildlife habitat needs.

TREE: Any self-supporting woody perennial plant, usually with one main stem or trunk.

TREE BANK: A fund set up to receive monies from owners or developers who, for reasons determined by the director or by the owner or developer, are unable to successfully plant and maintain trees on the site under development, with such monies to be used for planting and maintaining public trees under a planning process administered by the director.

TREE, EXISTING: For the purpose of this ordinance [section], a tree having a ten-inch DBH which is not located in the existing or proposed public right-of-way, does not interfere with required Shelby County slope stabilization treatments or Shelby County required right-of-way sight distance, and is not in a public utility easement. The following trees are not considered as "existing" for purposes of this ordinance [section]:

1. A tree demonstrated to be dead or dying;
2. A tree that is diseased and likely to die if defined as such by the Planning Director;
3. A tree that is damaged or injured to the extent that it is likely to die or become diseased as the Planning Director;
4. A tree that is an immediate threat or danger to the health and safety of the general public as determined by the Planning Director; or
5. A tree that is listed on the "undesirable" tree list as defined by the Planning Director.

TREE REMOVAL: Process by which an applicant may request a tree removal permit consistent with 6.1.

TREE SURVEY: A graphic illustration of existing trees upon a site which includes reasonably detailed location, diameter and species types. The survey (if one is required) shall show the location, size and type of trees upon the site, including common or scientific names. The survey shall also indicate which trees are intended for removal and which will be left undisturbed and shall include all trees. The survey shall show locations of existing and proposed buildings, layouts of roads, utilities, parking areas for vehicles, storage areas for construction materials, "cut and fill" areas, and other items that disturb or compact the soil in tree root zones. The survey shall show existing and proposed grades and subsequent erosion control measures to prevent excessive siltation over the roots of protected trees and appropriate tree protection fencing for protected trees.

UNDESIREABLE TREE LIST: The Planning Director will compile and maintain a list of trees that are deemed undesirable. The list may be modified from time to time.

12.3.3 Floodplain Overlay District Definitions

The following definitions apply to 8.7, Floodplain Overlay District and are not intended to be applied to any other Article, Chapter or Section of this development code.

ACCESSORY STRUCTURE: A structure subordinate to the principal structure and shall conform to the following:

1. Accessory structures shall not be used for human habitation.
2. Accessory structures shall be designed to have low flood damage potential.
3. Accessory structures shall be constructed and placed on the building site so as to offer the minimum resistance to the flow of floodwaters.
4. Accessory structures shall be firmly anchored to prevent flotation which may result in damage to other structures.
5. Service facilities such as electrical and heating equipment shall be elevated or floodproofed.

ACT: Statutes authorizing the National Flood Insurance Program that are incorporated in 42 U.S.C. 4001-4128.

ADDITION (TO AN EXISTING BUILDING): Any walled and roofed expansion to the perimeter of a building in which the addition is connected by a common load-bearing wall other than a firewall. Any walled and roofed addition, which is connected by a firewall or is separated by an independent perimeter load-bearing wall, shall be considered “New Construction”.

APPEAL: A request for a review of the local enforcement officer’s interpretation of any provision of 8.7 or a request for a variance.

AREA OF SHALLOW FLOODING: A designated AO or AH Zone on the Flood Insurance Rate Map (FIRM) with one percent or greater annual chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and indeterminate; and where velocity flow may be evident. (Such flooding is characterized by ponding or sheet flow.)

AREA OF SPECIAL FLOOD-RELATED EROSION HAZARD: Land which is most likely to be subject to severe flood-related erosion losses. The area may be designated as Zone E on the Flood Hazard Boundary Map (FHBM). After the detailed evaluation of the special flood-related erosion hazard area in preparation for publication of the FIRM, Zone E may be further refined.

AREA OF SPECIAL FLOOD HAZARD: Land in the floodplain subject to a one- percent or greater chance of flooding in any given year. The area may be designated as Zone A on the FHBM. After detailed ratemaking has been completed in preparation for publication of the FIRM, Zone A usually is refined into Zones A, AO, AH, A1-30, AE or A99.

BASE FLOOD: Flood having a one percent chance of being equaled or exceeded in any given year.

BASEMENT: That portion of a building having its floor subgrade (below ground level) on all sides.

BUILDING: Any structure built for support, shelter, or enclosure for any occupancy or storage (See "Structure")

DEVELOPMENT: Any man-made change to improved or unimproved real estate, including, but not limited to, buildings or other structures, mining, dredging, filling, grading, paving, excavating, drilling operations, or storage of equipment or materials.

ELEVATED BUILDING: a non-basement building built to have the lowest floor of the lowest enclosed area elevated above the ground level by means of fill, solid foundation perimeter walls with openings sufficient to facilitate the unimpeded movement of floodwater, pilings, columns, piers, or shear walls adequately anchored so as not to impair the structural integrity of the building during a base flood event.

EMERGENCY FLOOD INSURANCE PROGRAM" OR "EMERGENCY PROGRAM: The program as implemented on an emergency basis in accordance with section 1336 of the Act. It is intended as a program to provide a first layer amount of insurance on all insurable structures before the effective date of the initial FIRM.

EROSION: The process of the gradual wearing away of landmasses. This peril is not per se covered under the Program.

EXCEPTION: A waiver from the provisions of 8.7 which relieves the applicant from the requirements of a rule, regulation, order or other determination made or issued pursuant to 8.7.

EXISTING CONSTRUCTION: Any structure for which the "start of construction" commenced before the effective date of this development code.

EXISTING STRUCTURES: See "Existing Construction".

EXPANSION TO AN EXISTING MANUFACTURED HOME PARK OR SUBDIVISION: The preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

FLOOD" OR FLOODING: A general and temporary condition of partial or complete inundation of normally dry land areas from:

1. The overflow of inland or tidal waters;
2. The unusual and rapid accumulation or runoff of surface waters from any source.

FLOOD ELEVATION DETERMINATION: A determination by the Administrator of the water surface elevations of the base flood, that is, the flood level that has a one percent or greater chance of occurrence in any given year.

FLOOD ELEVATION STUDY: An examination, evaluation and determination of flood hazards and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of mudslide (i.e., mudflow) or flood-related erosion hazards.

FLOOD HAZARD BOUNDARY MAP (FHBM): An official map issued by the Federal Emergency Management Agency, where the boundaries of areas of special flood hazard have been designated as Zone A.

FLOOD INSURANCE RATE MAP (FIRM): An official map issued by the Federal Emergency Management Agency, delineating the areas of special flood hazard or the risk premium zones applicable to the community.

FLOOD INSURANCE STUDY: Official report provided by the Federal Emergency Management Agency, evaluating flood hazards and containing flood profiles and water surface elevation of the base flood.

FLOODPLAIN OR FLOOD-PRONE AREA: Any land area susceptible to being inundated by water from any source (see definition of "flooding").

FLOODPLAIN MANAGEMENT: The operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works and floodplain management regulations.

FLOOD PROTECTION SYSTEM: Those physical structural works for which funds have been authorized, appropriated, and expended and which have been constructed specifically to modify flooding in order to reduce the extent of the area within a community subject to a "special flood hazard" and the extent of the depths of associated flooding. Such a system typically includes hurricane tidal barriers, dams, reservoirs, levees or dikes. These specialized flood modifying works are those constructed in conformance with sound engineering standards.

FLOODPROOFING: Means any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

FLOOD-RELATED EROSION: The collapse or subsidence of land along the shore of a lake or other body of water as a result of undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as a flash flood, or by some similarly unusual and unforeseeable event which results in flooding.

FLOOD-RELATED EROSION AREA OR FLOOD-RELATED EROSION PRONE AREA: A land area adjoining the shore of a lake or other body of water, which due to the composition of the shoreline or bank and high water levels or wind-driven currents, is likely to suffer flood-related erosion damage.

FLOOD-RELATED EROSION AREA MANAGEMENT: The operation of an overall program of corrective and preventive measures for reducing flood-related erosion damage, including but not limited to emergency preparedness plans, flood-related erosion control works and flood plain management regulations.

FLOODWAY: The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.

FREEBOARD: A factor of safety usually expressed in feet above a flood level for purposes of floodplain management. "Freeboard" tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, bridge openings and the hydrological effect of urbanization of the watershed.

FUNCTIONALLY DEPENDENT USE: A use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities.

HIGHEST ADJACENT GRADE: The highest natural elevation of the ground surface, prior to construction, adjacent to the proposed walls of a structure.

HISTORIC STRUCTURE: Any structure that is:

1. Listed individually in the National Register of Historic Places (a listing maintained by the U.S. Department of Interior) or preliminary determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
2. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
3. Individually listed on the Tennessee inventory of historic places and determined as eligible by states with historic preservation programs which have been approved by the Secretary of the Interior; or
4. Individually listed on a local inventory of historic places and determined as eligible by communities with historic preservation programs that have been certified either:
    a. By an approved state program as determined by the Secretary of the Interior, or
    b. Directly by the Secretary of the Interior.

LEVEE: A man-made structure, usually an earthen embankment, designed and constructed in accordance with sound engineering practices to contain, control, or divert the flow of water so as to provide protection from temporary flooding.

LEVEE SYSTEM: A flood protection system, which consists of a levee, or levees, and associated structures, such as closure, and drainage devices, which are constructed and operated in accordance with sound engineering practices.

LOWEST FLOOR: Means the lowest floor of the lowest enclosed area, including a basement. An unfinished or flood resistant enclosure used solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; provided, that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of 8.7.

MANUFACTURED HOME: A structure, transportable in one or more sections, which is built on a permanent chassis and designed for use with or without a permanent foundation when attached to the required utilities. The term "Manufactured Home" does not include a "Recreational Vehicle", unless such transportable structures are placed on a site for 180 consecutive days or longer.

MANUFACTURED HOME PARK OR SUBDIVISION: A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, final site grading or the pouring of concrete pads) is completed before the effective date of the first floodplain management code or ordinance adopted by the community as a basis for that community's participation in the National Flood Insurance Program (NFIP)).

MAP: The Flood Hazard Boundary Map (FHBM) or the Flood Insurance Rate Map (FIRM) for a community issued by the Agency.

MEAN SEA LEVEL: The average height of the sea for all stages of the tide. It is used as a reference for establishing various elevations within the floodplain. The term is synonymous with National Geodetic Vertical Datum (NGVD) or other datum, to which base flood elevations shown on a community's Flood Insurance Rate Map are referenced.

NATIONAL GEODETIC VERTICAL DATUM (NGVD): As corrected in 1929 is a vertical control used as a reference for establishing varying elevations within the floodplain.

NEW CONSTRUCTION: Any structure for which the "start of construction" commenced after the effective date of this development code and includes any subsequent improvements to such structure.

NEW MANUFACTURED HOME PARK OR SUBDIVISION: A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed after the effective date of this development code and includes any subsequent improvements to such structure.

NORTH AMERICAN VERTICAL DATUM (NAVD): As corrected in 1988 is a vertical control used as a reference for establishing varying elevations within the floodplain.

100-YEAR FLOOD: See "Base Flood".

PERSON: Includes any individual or group of individuals, corporation, partnership, association, or any other entity, including State and local governments and agencies.

RECREATIONAL VEHICLE: A vehicle which is:

1. Built on a single chassis;
2. 400 square feet or less when measured at the largest horizontal projection;
3. Designed to be self-propelled or permanently towable by a light duty truck; and
4. Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

REGULATORY FLOODWAY: The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.

RIVERINE: Relating to, formed by, or resembling a river (including tributaries), stream, brook, etc.

SPECIAL HAZARD AREA: an area having special flood, mudslide (i.e., mudflow) and/or flood-related erosion hazards, and shown on an FHBM or FIRM as Zone A, AO, A1-30, AE, A99, or AH.

START OF CONSTRUCTION: Includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure (including a manufactured home) on a site, such as the pouring of slabs or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; and includes the placement of a manufactured home on a foundation. (Permanent construction does not include initial land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds, not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

STATE COORDINATING AGENCY: The Tennessee Department of Economic and Community Development's, Local Planning Assistance Office as designated by the Governor of the State of Tennessee at the request of the Administrator to assist in the implementation of the National Flood Insurance Program for the state.

STRUCTURE: A walled and roofed building that is principally above ground, a manufactured home, a gas or liquid storage tank, or other man-made facilities or infrastructures.

SUBSTANTIAL DAMAGE: Damage of any origin sustained by a structure whereby the cost of restoring the structure to it's before damaged condition would equal or exceed 50% of the market value of the structure before the damage occurred.

SUBSTANTIAL IMPROVEMENT: Any repairs, reconstruction's, rehabilitation's, additions, alterations or other improvements to a structure, taking place during a 5-year period, in which the cumulative cost equals or exceeds 50% of the market value of the structure before the "start of construction" of the improvement. The market value of the structure should be (1) the appraised value of the structure prior to the start of the initial repair or improvement, or (2) in the case of damage, the value of the structure prior to the damage occurring. This term includes structures which have incurred "substantial damage", regardless of the actual repair work performed. "Substantial Improvement" is considered to occur when the first alteration of any wall, ceiling, floor or other structural part of the building commences, whether or not that alteration affects the external dimensions of the building. The term does not, however, include either: (1) Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been pre-identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions and not solely triggered by an improvement or repair project or; (2) Any alteration of a "historic structure", provided that the alteration will not preclude the structure's continued designation as a "historic structure".

SUBSTANTIALLY IMPROVED EXISTING MANUFACTURED HOME PARKS OR SUBDIVISIONS: Where the repair, reconstruction, rehabilitation or improvement of the streets, utilities and pads equals or exceeds 50% of the value of the streets, utilities and pads before the repair, reconstruction or improvement commenced.

VARIANCE: To grant of relief from the requirements of 8.7 which permits construction in a manner otherwise prohibited by this 8.7 where specific enforcement would result in unnecessary hardship.

VIOLATION: The failure of a structure or other development to be fully compliant with 8.7. A structure or other development without the elevation certificate, other certification, or other evidence of compliance required in 8.7 is presumed to be in violation until such time as that documentation is provided.

WATER SURFACE ELEVATION: The height, in relation to the National Geodetic Vertical Datum (NGVD) of 1929, (or other datum, where specified) of floods of various magnitudes and frequencies in the floodplains of riverine areas.

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