

IT STEERING COMMITTEE

MEETING MINUTES

Thursday, April 11, 2013
9:00 a.m.
160 N. Main, 8th Floor
(Mayor's office – large conference room)

A special called meeting to approve the General Sessions Case Management System was called to order at 9:00 a.m.

The following members were in attendance: Debra Gates, Donna Russell, Mike Swift, Gordon Crisp, John Halbert, Jim Hivner, James Coleman, Yvonne Madlock, Lee Wessels, Gerald Thornton, Quran Folsom, Ed Stanton, Kevin Key, Dottie Jones, Patrick Lafferty, Harvey Kennedy, Ed Raper, Grace Hutchinson, Tom Needham, Trisha Monteil, Gary Harshman and Chuck Fox

A motion was made to approve the minutes from the January 15, 2013 and February 15, 2013 meetings – all approved.

General Sessions Court Clerk Case Management System – (Herman Boyd, Presenting) A short presentation was made outlining the merits of upgrading the case managements system (Contexte 6.0 ACS/Xerox) using \$254,886.80 in funds from General Sessions EDP Funds. At the conclusion Debra Gates made a motion to approve the General Sessions Clerk Case Management System with a second by James Coleman. The motion was accepted.

Request for Comments on Time and Attendance RFP – (John Halbert, Reporting) The Corrections Department is preparing to release an RFP for a time and attendance system which will eventually be implemented county wide. The cut off for providing input for the RFP will be in two weeks (April 25th). A copy of the draft RFP will be resent for all Departments and Elected Officials to review and provide additional input.

Shelby County Internet Policy – (John Halbert, Reporting) Shelby County currently needs to update the internet policy and this task has been assigned to the TAP Committee. Material was distributed that show the current websites that are blocked and a copy of an old policy that was too restrictive. John requested that the IT Committee members review the material with management and relay any specific issue back via their TAP representative.

New Business: None

Debra Gates moved to adjourn.