

# IT STEERING COMMITTEE

## MEETING MINUTES

Friday, February 15, 2013

9:00 a.m.

160 N. Main, 8<sup>th</sup> Floor

(Mayor's office – large conference room)

A special called meeting to approve the CIP Budget was called to order at 9:00 a.m.

**The following members were in attendance:** Debra Gates, Donna Russell, Joy Touliatos, Mike Swift, Gordon Crisp, Tom Leatherwood, John Halbert, Jim Hivner, James Coleman, Dini Malone, Richard DeSaussure, Yvonne Madlock, Lee Wessels, Van Sturdivant, Gerald Thornton, Linda Peppers and Chuck Fox

Minutes for the January 15, 2013 meeting will be presented at the next meeting.

**CIT IT Committee** – (Joy Touliatos, Reporting) The Committee evaluated the presentations on all of the projects requested for FY14 and have listed the top six based on the scores they received from the committee. The ICJIS (Intergrated Criminal Justice Info System) has received funding commitments for \$235,000 from non-CIP sources which Mike Swift reported that he could work with this list to get them approved and completed if possible. Van Sturdivant made a motion to accept the CIP projects for 2014 as listed. James Coleman provided the second and the motion was unanimously accepted.

**Pictometry (GIS) Recommendation** – (John Halbert, Reporting) This is a request for approval by the IT Committee before it is presented to the County Commission. The pictometry contract include participation by a number of Cities, Agencies and County Departments to complete the project. The total projects is \$394,325 and this years cost will be \$197,172. The Shelby County portion of the contract for this year is just over \$50,000. Tom Leatherwood reported that it had been reviewed by the GIS sub-committee and was approved. A motion was made by Debra Gates and seconded by Richard DeSausure to approve the Pictometry Project. The motion passed unanimously.

**Phone System Recommendation** – (John Halbert, Reporting) The phone project was approved several months ago and this is a request for approval by

the IT Committee before it is presented to the County Commission. The cost for the purchase of the phones is \$314,962.50 and there will be a \$240,000 savings per year by purchasing the phones which will be passed on to the various departments. Mike Swift moved to approve the purchase of VoIP Phones. Richard DeSausure provided the second and the motion carried.

**New Business:** None

There are two possible called meetings that are coming up. General Sessions – Civil will be requesting a new system and then the ICJIS contracts as they complete their CIP project.

James Coleman moved to adjourn.